

THE HONORABLE BODY

Council Chambers

Municipal Building

North Tonawanda, New York 14120

Wednesday, January 2, 2002 - REORGANIZATIONAL MEETING

6:05p.m.

REORGANIZATIONAL MEETING CALLED TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Aldermen Schwandt, Rizzo, Hogan, Sommer, Soos

Absent: None

**Also Present: Mayor David J. Burgio
City Attorney Henry F. Wojtaszek**

APPROVAL OF THE MINUTES OF THE LAST REGULAR SESSION DECEMBER 18, 2001

MOVED by Alderman Rizzo

SECONDED by Alderman Hogan

That the minutes of the last regular session held December 18, 2001 be approved as circulated and filed in the Office of the City Clerk.

CARRIED.

APPROVAL OF THE MINUTES OF THE SPECIAL SESSION DECEMBER 10, 2001

MOVED by Alderman Hogan

SECONDED by Alderman Rizzo

That the minutes of the special session held December 10, 2001 be approved as circulated and filed in the Office of the City Clerk.

CARRIED.

#1

ADJOURNMENT

MOVED by Alderman Rizzo

SECONDED by Alderman Hogan

That this last session of 2001 be adjourned Sine Die.

CARRIED.

#2

DESIGNATION OF COMMON COUNCIL PRESIDENT.

The City Clerk called for nominations for President of the Common Council.

Alderman Hogan placed the name of Alderman Schwandt in nomination for President of the Common Council, seconded by Alderman Sommer.

There being no further nominations, it was

MOVED by Alderman Hogan

SECONDED by Alderman Sommer

That Alderman Schwandt is declared President of the Common Council for the year 2002.

Ayes: Hogan, Sommer, Schwandt

(3)

Nays: Soos Rizzo

(2)

CARRIED.

#3

DESIGNATION OF COMMON COUNCIL MEETING NIGHTS.**MOVED by Alderman Schwandt****SECONDED by Alderman Hogan**

That the Common Council hereby establishes the first and third Wednesday of January, February, March, April, May, September, October, November and December, 2002 as regular meeting nights at 7:00 p.m.

Ayes: Soos, Rizzo, Hogan, Sommer, Schwandt (5)

Nays: None (0)

CARRIED.**COMMUNICATIONS FROM CITY OFFICIALS****III.1****Treasurer****December****28,****2001****December 28, 1999****Honorable Mayor and Common Council****216 Payne Avenue, City Hall****North Tonawanda, NY 14120****Dear Honorable Mayor and Common Council:**

The following Commercial Banks hold checking, savings and/or Money Market accounts with the City of North Tonawanda at the present time:

M & T Bank	Checking/Savings/Money Market/Cash Management	
HSBC	Checking/Savings Money Market	
Key Bank	Checking/Savings/Money Market	
Citibank	Checking/Money Market	
Fleet Bank	Investments	
J. P. Morgan	Investments/Cash Management Class, Municipal Investors	Money
Market/Cash Management		

Please designate the aforementioned banks as depositories for the City of North Tonawanda, New York for the year 2003.

In the best interest of the City, with the current market situation, please grant me the authority to make any necessary modifications to the above referenced bank designations.

Thank you for your cooperation.

**Very truly yours,
Leslie J. Stolzenfels
City Treasurer**

MOVED by Alderman Rizzo**SECONDED by Alderman Hogan**

That the Common Council hereby designates the following banks as depositories for the following funds or account groups for fiscal year 2003, subject to review and recommendations of the City Auditors:

Manufacturers and Traders Trust Company, North Tonawanda Office:

**General Fund
Water Fund
Chemlink (transfer account only)
Debt Service (transfer account only)
Economic Development Loan Fund
Golf Course Account - Charges
Housing Re-Habilitation Loan Fund
Rental Assistance/Bishop Gibbons HUD
Trust & Agency Fund**

HSBC:

**Action Grant Fund
City Clerk
HOME Re-Habilitation
Municipal Payroll Fund
Trust & Agency - Gift Account**

Key Bank, North Tonawanda Office:

**Capital Construction Fund
Gratwick Park Remediation
Municipal Clearing Account**

Citibank, North Tonawanda Office:

Community Development Fund

Fleet Bank, North Tonawanda Office:

Belmont - Rental Assistance (transfer account only)

J. P. Morgan/Chase Manhattan Bank, Buffalo Office:

Investments

CLASS, Municipal Investors Service, Corporation:

General Fund/Insurance Reserve - Cash Management

CARRIED.

III.2**Treasurer****December 28, 2001****Honorable Mayor and Common Council
216 Payne Avenue, City Hall
North Tonawanda, NY 14120****Dear Honorable Mayor and Common Council:****Please pass the necessary resolution for the year 2002, authorizing the City Treasurer to invest City of North Tonawanda monies in either Treasury Bills, Money Market Savings Accounts, Commercial Market Rate Investments or Certificates of Deposit, Municipal Investments, whichever promises to produce the highest interest yield.****On file in my office is a copy of the City of North Tonawanda Cash Management and Investment Policies and Procedures that are to be followed by the City Treasurer, when said investments are made.****Thank you for your cooperation.****Very truly yours,
Leslie J. Stolzenfels
City Treasurer****MOVED by Alderman Hogan****SECONDED by Alderman Rizzo****That the Common Council hereby authorizes the City Treasurer to invest City of North Tonawanda monies in either Treasury Bills, Money Market Savings Accounts, Commercial Market Rate Investments or Certificates of Deposit, Municipal Investments, whichever promises to produce the highest interest yield, and further the Common Council adopts the City of North Tonawanda Cash Management and Investment Policies and Procedures as submitted by the City Treasurer.****CARRIED.****III.3****Treasurer****December 28, 2001****Honorable Mayor and Common Council
216 Payne Avenue, City Hall
North Tonawanda, NY 14120****Dear Honorable Mayor and Common Council:****Various funds will be in need of monies to meet payroll and voucher payments throughout the year 2002.****Please authorize the City Treasurer to make temporary loans whenever necessary from the General Fund until revenues are received and these loans are repaid.****Thank you for your cooperation.****Very truly yours,**

Leslie J. Stolzenfels
City Treasurer

MOVED by Alderman Schwandt

SECONDED by Alderman Hogan

That the Common Council hereby authorizes the City Treasurer to make temporary loans whenever necessary from the General Fund until revenues are received and these loans are repaid.

Ayes: Soos, Rizzo, Hogan, Sommer, Schwandt (5)

Nays: None (0)

CARRIED.

III.4

Treasurer

December 28, 2001

Honorable Mayor and Common Council

216 Payne Avenue, City Hall

North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

As of this date, I have counted the petty cash and receipts for all authorized Departments and found them to be correct. City Clerk counted the petty cash and receipts from the Treasurer's office and found them also to be correct.

Please authorize each Department to submit petty cash slips and vouchers to the Accountant for payment.

Also, please authorize each Department to continue using the following petty cash accounts:

Building Inspector	\$	100.00
City Clerk	\$	100.00
Engineering	\$	100.00
Fire Department	\$	150.00
Golf Course	\$	750.00
Police Department	\$	1,000.00
Public Works	\$	200.00
Recreation	\$	600.00
Treasurer	\$	1,000.00
Water Department	\$	100.00
WWTP	\$	500.00

Thank you for your cooperation.

**Very truly yours,
Leslie J. Stolzenfels
City Treasurer**

MOVED by Alderman Rizzo

SECONDED by Alderman Hogan

That the Common Council hereby authorizes the following petty cash accounts for 2002:

Building Inspector	\$	100.00
City Clerk	\$	100.00
Engineering	\$	100.00
Fire Department	\$	150.00
Golf Course	\$	750.00

Police Department	\$	1,000.00
Public Works	\$	200.00
Recreation	\$	600.00
Treasurer	\$	1,000.00
Water Department	\$	100.00
WWTP	\$	500.00

CARRIED.

COMMUNICATIONS FROM OTHERS

A.

Tonawanda News - Re: Request to be designated official newspaper.

MOVED by Alderman Schwandt

SECONDED by Alderman Hogan

That the Common Council hereby designates the Tonawanda NEWS as the official newspaper of the City of North Tonawanda for 2002.

Ayes: Soos, Rizzo, Hogan, Sommer, Schwandt (5)

Nays: None (0)

CARRIED.

ADJOURNMENT

MOVED by Alderman Schwandt

SECONDED by Alderman Hogan

That this reorganizational session of the Common Council be and hereby is adjourned.

CARRIED.

Time of adjournment: 6:17 P.M.

Respectfully submitted,

**Michael D. Cox
City Clerk**