



**COMMUNICATIONS FROM CITY OFFICIALS**

**V.1 Water**

August 13, 2009

Honorable Lawrence V. Soos, Mayor  
and the Common Council  
City Hall  
216 Payne Ave.  
North Tonawanda NY 14120

**Re: Memorandum of Understanding: Lease of Carbon Reactivation Furnace at  
830 River Road, North Tonawanda, NY 14120**

**Honorable Body:**

The Calgon Carbon Corporation has expressed significant interest in pursuing a lease of the carbon regeneration furnace at the North Tonawanda Wastewater Treatment Plant. In order to proceed with lease negotiations a Memorandum of Understanding (MOU) has been forwarded to the City to frame the items necessary for completion of a lease for this furnace.

The MOU is attached for your consideration and has been previously reviewed by the City Attorney's Office. I am requesting that the Common Council direct the Mayor's Office to execute the MOU to facilitate discussion towards the framing of a lease acceptable to all parties.

I am also asking that the Common Council allow me to act with the guidance of the City Attorney in the City's behalf in these negotiations. I will keep the Mayor and Common Council informed as to the progress of these negotiations and incorporate their concerns and recommendations as the negotiations progress.

I believe this is a unique opportunity to maximize the unused potential of this facet of the wastewater treatment facility to benefit the citizens of North Tonawanda, stabilize sewer rates and provide for future opportunities beneficial to both parties. I recommend that the City proceed to negotiate a lease for the regeneration furnace. Please keep in mind that the City is bound by a Non-Disclosure Agreement in regard to proprietary process and financial items.

I would like to thank the Mayor and Common Council for their time and consideration in addressing this request. If there are any questions and/or needed information do not hesitate to contact me.

Respectfully submitted,  
Paul J. Drof

**MOVED by Alderman Pasiak**

**SECONDED by Alderman Donovan**

That the Common Council hereby authorizes the Mayor to sign the Memorandum of Understanding with the Calgon Carbon Corporation, for the lease of the carbon regeneration furnace at the Wastewater Treatment Plant at 830 River Road, North Tonawanda, NY 14120 and further authorizes Paul Drof to act, with the guidance of the City Attorney, in the City's behalf in the negotiations.

**Ayes: Pasiak, Donovan, Schwandt**

**(3)**

**Nays: None**

**(0)**

**CARRIED.**

## V.2 Water

August 25, 2009

Honorable Mayor and Common Council  
 City Hall, 216 Payne Ave  
 N. Tonawanda, NY 14120

Re: Award of Bid for Liquid Alum

Dear Honorable Body:

On August 20, 2009, bids were received for supplying the water Department with Liquid Alum.

The bids were as follows:

| <u>Bidder</u>            | <u>Non-Collusion</u> | <u>Bond or Check</u> | <u>Bid</u>                                |
|--------------------------|----------------------|----------------------|---|
| Thatcher Company         | ---                  | ---                  | No Bid                                    |
| Bison Laboratories, Inc. | Yes                  | Bid Bond             | 1 yr - \$37,400.00<br>3 yr - No Bid       |
| General Chemical         | Yes                  | Bid Bond             | 1 yr - \$39,500.00<br>3 yr - No Bid       |
| Delta Chemical Corp.     | Yes                  | Bid Bond             | 1 yr - \$31,230.00<br>3 yr - \$104,670.00 |

I recommend that the bid be awarded to Delta Chemical at their bid of \$104,670.00 for three years.

This contract has been approved by the City Attorney.

Sincerely,  
 Paul J. Drof  
 Water/Wastewater Superintendent

MOVED by Alderman Pasiak

SECONDED by Alderman Donovan

That the Common Council hereby awards the bid for Liquid Alum to Delta Chemical at their bid of \$104,670.00 for three years. This contract was approved by the City Attorney.

Ayes: Pasiak, Donovan, Schwandt

(3)

Nays: None

(0)

CARRIED.

## VII.1 Accountant

August 27, 2009

Honorable Lawrence V. Soos, Mayor  
 and Common Council  
 City Hall  
 North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated September 1, 2009, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

09-01-09

Very truly yours,  
David R. Jakubaszek  
City Accountant

**MOVED by Alderman Donovan                      SECONDED by Alderman Pasiak**  
That the Common Council hereby authorizes for payment the current Abstract of Claims for Common Council Audit dated September 1, 2009 and further authorizes the Mayor and City Clerk respectively sign and countersign said Warrant:

|    |                         |                     |
|----|-------------------------|---------------------|
| 01 | General Fund            | \$558,112.07        |
| 02 | Water Fund              | 46,077.97           |
| 04 | Sewer Fund              | 152,727.92          |
| 06 | Capital Project Fund    | 164,891.60          |
| 07 | Trust & Agency Fund     | 630.00              |
| 11 | General Fund Encumbered | 1,024.04            |
| 17 | Home Rehab Program      | <u>6,211.50</u>     |
|    | Final Total             | <u>\$929,675.10</u> |

Ayes: Pasiak, Donovan, Schwandt (3)  
Nays: None (0)  
CARRIED.

#### VII.2 Accountant

August 27, 2009

Honorable Lawrence V. Soos, Mayor  
and Common Council  
City Hall  
North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with the Mayor's proposed 2010 Budget, the Common Council discussed the proposed retirement incentive at a budget workshop session held on August 25, 2009. This incentive would be used as a management tool to reduce the size of the workforce, through attrition.

The incentive would be offered to all employees covered under the CSEA and AFSCME negotiated contracts, as follows:

Employee must be eligible to retire from the New York State Retirement System. Employee will receive a total of \$15,000, in three installments of \$5,000, in January 2010, 2011 and 2012. Employee's last day of work for the City of North Tonawanda will be November 20, 2009.

Accordingly, if the Council agrees with this business plan, please pass this retirement incentive.

Very truly yours,  
David R. Jakubaszek  
City Accountant

**MOVED by Alderman Pasiak                      SECONDED by Alderman Donovan**  
That the Common Council hereby approves the following retirement incentive offered to all employees covered under the CSEA and AFSCME negotiated contracts:

Employee must be eligible to retire from the New York State Retirement System. Employee will receive a total of \$15,000, in three installments of \$5,000, in January 2010, 2011 and 2012. Employee's last day of work for the City of North Tonawanda will be November 20, 2009.

Ayes: Pasiak, Donovan, Schwandt (3)  
Nays: None (0)  
CARRIED.

**AUDINENCE PARTICIPATION**

**Kathy Kern, 1248 Greenbrier Lane – Encouraged the Common Council to support the NT Food Pantry, stated that neighborhood meetings are a good idea and questioned the status of the house at Zimmerman and Robinson.**

**Sue Wilke, 329 Miller Street – Questioned the owners intent for Col. Payne School and remarked on the graffiti and dilapidated state of the building.**

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**ADJOURNMENT**

**MOVED by Alderman Donovan                      SECONDED by Alderman Pasiak  
That this regular session of the Common Council be and hereby is adjourned.  
CARRIED.**

**Time of Adjournment: 6:24P.M.**

**Respectfully submitted,**

**Robert G. Ortt  
Clerk-Treasurer**