



#4  
Mayor

December 29, 2010

North Tonawanda Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120

Re: City Market Clerk Appointment

Dear Honorable Body:

Please be advised that I am re-appointing John Long, 32 Keil Street, North Tonawanda, NY 14120, as the Market Clerk, effective January 1, 2012 and expiring December 31, 2012.

Thank you for your attention to this matter.

Faithfully yours,  
Robert G. Ortt  
Mayor

MOVED by Alderman Zadzilka

SECONDED by Alderman Rizzo

That the Common Council hereby receives and files the appointment of John Long, 32 Keil Street, North Tonawanda, NY 14120 as City Market Clerk effective January 1, 2012 through December 31, 2012.

Ayes: Needler, Donovan, Rizzo, Zadzilka, Andres

(5)

Nays: None

(0)

CARRIED.

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### COMMUNICATIONS FROM CITY OFFICIALS

#### III.1 Treasurer

December 29, 2011

Honorable Mayor and Common Council  
216 Payne Avenue, City Hall  
North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

The following Commercial Banks hold checking, savings and/or Money Market accounts with the City of North Tonawanda at the present time:

M & T Bank	Checking/Savings/Money Market/Cash Management
HSBC	Checking/Savings/Money Market/Cash Management
Key Bank	Checking
Bank of America	Investments
J. P. Morgan/Chase	Checking/Savings/Money Market/Investments Cash Management

Please designate the aforementioned banks as depositories for the City of North Tonawanda, New York for the year 2012.

In the best interest of the City, with the current market situation, please grant me the

authority to make any necessary modifications to the above referenced bank designations.

Thank you for your cooperation.

Respectfully,  
 Scott P. Kiedrowski  
 City Clerk-Treasurer

**MOVED** by Alderman Andres                      **SECONDED** by Alderman Donovan  
 That the Common Council hereby designates the following banks as depositories for the following funds or account groups for fiscal year 2012, subject to review and recommendation of the City Auditors:

**Manufacturers and Traders Trust Company, North Tonawanda Office:**

General Fund  
 Water Fund  
 Chemlink (transfer account only)  
 Golf Course Account - Charges  
 Rental Assistance HUD Fund  
 Trust & Agency Fund  
 Community Development Fund  
 Municipal Payroll Fund

**HSBC:**                                      Trust & Agency - Gift Account

**Key Bank, North Tonawanda Office:**

City Clerk  
 Flex Plan  
 Health Reimb  
 HOME Re-Habilitation  
 Municipal Clearing Account

**Bank of America, North Tonawanda Office:**

Belmont - Rental Assistance (transfer account only)

**J. P. Morgan/Chase Manhattan Bank, Buffalo Office:**

Capital Construction Fund (Checking/Savings)  
 Investments/Cash Management

**Ayes:** Needler, Donovan, Rizzo, Zadzilka, Andres (5)

**Nays:** None (0)

**CARRIED.**

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**III.2 Treasurer**

December 29, 2011

Honorable Mayor and Common Council  
 216 Payne Avenue, City Hall  
 North Tonawanda, NY 14120

**Dear Honorable Mayor and Common Council:**

Please pass the necessary resolution for the year 2012, authorizing the City Treasurer to invest City of North Tonawanda monies in either, Treasury Bills, Money Market Savings Accounts, Commercial Market Rate Investments or Certificates of Deposit, Municipal Investments, whichever promises to produce the highest interest yield.

On file in my office is a copy of the City of North Tonawanda Cash Management and Investment Policies and Procedures, which are to be followed by the City Treasurer, when said investments are made.

Thank you for your cooperation.

Respectfully,  
Scott P. Kiedrowski  
City Clerk-Treasurer

**MOVED** by Alderman Zadzilka                      **SECONDED** by Alderman Rizzo  
That the Common Council hereby authorizes the City Treasurer to invest City of North Tonawanda monies in either Treasury Bills, Money Market Savings Accounts, Commercial Market Rate Investments or Certificates of Deposit, Municipal Investments, whichever promises to produce the highest interest yield.

Ayes: Needler, Donovan, Rizzo, Zadzilka, Andres (5)

Nays: None (0)

**CARRIED.**

### III.3 Treasurer

December 29, 2011

Honorable Mayor and Common Council  
216 Payne Avenue, City Hall  
North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

It is likely that various funds will be in need of monies to meet payroll and voucher payments throughout the year 2012.

Please authorize the City Treasurer to make temporary loans whenever necessary from the General Fund until revenues are received and these loans are repaid.

Thank you for your cooperation.

Respectfully,  
Scott P. Kiedrowski  
City Clerk-Treasurer

**MOVED** by Alderman Donovan                      **SECONDED** by Alderman Needler  
That the Common Council hereby authorizes the City Treasurer to make temporary loans whenever necessary from the General Fund until revenues are received and these loans are repaid.

Ayes: Needler, Donovan, Rizzo, Zadzilka, Andres (5)

Nays: None (0)

**CARRIED.**

### ADJOURNMENT

**MOVED** by Alderman Zadzilka                      **SECONDED** by Alderman Rizzo  
That this reorganizational session of the Common Council be and hereby is adjourned.  
**CARRIED.**

Time of adjournment: 6:34 P.M.

Respectfully submitted,

Scott P. Kiedrowski  
City Clerk Treasurer