TO: **Honorable Mayor & Common Council**
President Andres
Aldermen Zadzilka, Rizzo, Needler, Clark

FROM: **Scott P. Kiedrowski, City Clerk-Treasurer**

RE: **Agenda for regular session TUESDAY, SEPTEMBER 17, 2013, 6:30PM**

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED AUGUST 8, 14, 16, 21, 23 & 28, 2013

1) **Legal Notice – Sale of City Property – City Clerk-Treasurer**

PROOF OF PUBLICATION PUBLISHED AUGUST 28 & 30, 2013

1) **Bid – Removal and Disposal of Roofing – Water**

PROOF OF PUBLICATION PUBLISHED AUGUST 30, 2013

1) **Legal Notice – 2012 Independent Auditor's Report – City Accountant**

PROOF OF PUBLICATION PUBLISHED AUGUST 30 & SEPTEMBER 6, 2013

1) **Legal Notice – Collectors Notice of Payment of School Taxes – City Clerk-Treasurer**

COMMUNICATIONS FROM CITY OFFICIALS

I.1	Mayor	-	Re:	Appointment of Tom Jaccarino to the Cable Commission.
I.2	Mayor	-	Re:	Waiving of Building Permit Fees for Habitat for Humanity.
III	Clerk-Treasurer	-	Re:	City Owned Property Auction.

IV.	**Engineer**	**-**	**Re:**	**Project 2013-05, Water Filtration Building Roof Replacement Project, Award of Contract.**
V.	**Water**	**-**	**Re:**	**Award of Bid for Aluminum Sulfate.**
VII.	**Accountant**	**-**	**Re:**	**Payment of the Abstract of Claims dated September 17, 2013.**
XIV.	**Recreation**	**-**	**Re:**	**Amendment to agreement between the City of North Tonawanda and Diane Sheehan to provide Youth Court and First Offender Services.**
XVII.	**Traffic Safety**	**-**	**Re:**	**Various Traffic Safety Recommendations.**
XIX.	**Building Inspector**	**-**	**Re:**	**Transfer of funds into Contractual Grass Cutting Account.**

XXV. Monthly Reports

.1 City Clerk
.2 Treasurer
.3 Senior Citizens

COMMUNICATIONS FROM OTHERS

A.
Active Hose #2 - Re: Statement of Volunteer Fireman:

Joshua Hakes
Matthew Jurado

Respectfully submitted,

Scott P. Kiedrowski
City Clerk-Treasurer

SEP 1 7 2013

STATE OF NEW YORK
ERIE COUNTY,} SS,_____

Linda Elliott, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

TONAWANDA NEWS

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 80517 was printed and published in said paper on the following dates:

08/08/2013 08/14/2013 08/16/2013 08/21/2013 08/23/2013 08/28/2013

Linda Elliott
Principal Clerk

Subscribed and sworn to before me this
28 Aug 2013

PATRICIA J. KING
Notary Public, State of New York
Qualified in Niagara County
My Commission Expires ~~March 30, 19~~

Patricia J King 07/27/2013

Notary Public Expiration Date

LEGAL NOTICE
CITY OF NORTH TONAWANDA, NEW YORK
NOTICE OF SALE

Pursuant to resolution duly adopted by the Common Council of the City of North Tonawanda NOTICE IS HEREBY GIVEN that the following described parcels of real property owned by the City of North Tonawanda will be sold at public auction by the City Clerk-Treasurer or designee to the highest bidder thereon on the 29th day of August, 2013, at 6:30 o'clock in the afternoon, in the Common Council Chambers of the City Hall of said City of North Tonawanda, New York; that a list of properties and the terms of such sale shall be available for inspection at the City Clerk-Treasurer's office or on the Auctioneer's website, auctionsinternational.com; that such sale or sales be made subject to the approval of the Mayor and the Common Council and upon payment by the highest bidder of the full purchase price and the ten per centum (10%) buyer's premium, the Mayor shall execute and the City Clerk-Treasurer shall attest his signature and affix the Corporate Seal of the City to a quit-claim deed to said premises in the name of the City, conveying the title of the City in and such property to said bidder and/or his assigns.

Bidders are advised that conveyance of the premises will be made subject to all matters of record affecting said premises.

Detailed information regarding the location of the properties may be obtained from the City Assessor's Office.

Bidders are hereby notified that building permits will not be issued on lots where City Water Services are not available and should water lines be requested, the charges for such service shall be made against the abutting property owners.

Bidders are obliged to determine whether sewer and water facilities are available on the properties on which they bid. They may do so by checking with the City Engineer's Office at City Hall.

The City reserves the right to reject any and all bids.

Any bidder who shall fail to complete his purchase within thirty (30) days after written notice from the City Clerk-Treasurer directing him to do so shall thereupon forfeit the amount deposited on said bid at time of sale and the City shall thereupon be deemed to be released from any and all claims against the said property by virtue of said bid.

Scott P. Kiedrowski
City Clerk-Treasurer

#T80517 Publish: August 8,14,16,21,23,28, 2013

SEP 1 7 2013

STATE OF NEW YORK
ERIE COUNTY,} SS,_____

Linda Elliott, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

TONAWANDA NEWS

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 83702 was printed and published in said paper on the following dates:

08/28/2013 08/30/2013

Linda Elliott
Principal Clerk

Subscribed and sworn to before me this
30 Aug 2013

Patricia J King 07/27/2014
Notary Public Expiration Date

PATRICIA J. KING
Notary Public, State of New York
Qualified in Niagara County
My Commission Expires ~~March 30, 19~~

LEGAL NOTICE
CITY OF NORTH TONAWANDA, NEW YORK
ENGINEERING DEPARTMENT

NOTICE TO BIDDERS

SEALED PROPOSALS for the removal and disposal of the existing roofing and insulation and installation of a 1.5Ó seamless polyurethane foam insulation (R10.5) to roof areas as indicated on the drawing and specifications herein, at the North Tonawanda Water Filtration Plant, located at 1 Archer Street, (Tonawanda Island) will be received by the City Clerk/Treasurer of the City of North Tonawanda, New York, until 11:00 a.m., Prevailing Time, Tuesday, September 10, 2013, at which time they will be publicly opened.

A copy of the Contract Documents is on file and is available for inspection during the usual business hours at the office of the City Engineer in the City hall, Payne Avenue, North Tonawanda, New York; and at Construction Exchange of Buffalo Services and Western New York, 2660 William Street, Cheektowaga, NY 14227.

The minimum wage rates to be paid to laborers and mechanics engaged in the construction of this project shall be the latest wage rates established by the State Industrial Commissioner.

The Owner reserves the right to reject any or all bids for failure to comply with the requirements of the Contract Documents but may, at its discretion, waive any informalities or irregularities.

The Owner further reserves the right to reject any or all bids or to award a contract which, in its judgment, is in the best interest of the Owner.

No bidder may withdraw his bid within sixty (60) days after the opening thereof, but may withdraw same at any time prior to the opening thereof. Bidder must sign the statement of non-collusion in accordance with Chapter 751 of the Laws of the State of New York.

Scott Kiedrowski
City Clerk/Treasurer
City of North Tonawanda
#T83702 8/28,30/2013

STATE OF NEW YORK
ERIE COUNTY,} SS,_____

SEP 1 7 2013

Linda Elliott, of said county, being duly sworn, deposes and says that
she is now and during the whole time hereinafter mentioned was the Clerk of

TONAWANDA NEWS

A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 83931
was printed and published in said paper on the following dates:

08/30/2013

Linda Elliott
Principal Clerk

Subscribed and sworn to before me this
30 Aug 2013

PATRICIA J. KING
Notary Public, State of New York
Qualified in Niagara County
My Commission Expires ~~March 30, 19~~

Patricia J King 07/27/2014

Notary Public Expiration Date

LEGAL NOTICE

CITY OF NORTH TONAWANDA, NEW YORK

Notice is hereby given that the fiscal affairs of the City of North Tonawanda, N. Y. for the year ended December 31, 2012 have been audited by Amato, Fox & Company, PC, Certified Public Accountants. A copy of the reports entitled Single Audit with Independent Auditor's Reports for the Year Ended December 31, 2012 has been filed in my office, where they are available as a public record for inspection by all interested persons. Pursuant to Section 35 of General Municipal Law, the North Tonawanda Common Council may, in its discretion, prepare a written response to these audits not later than October 1, 2013, and file any such response in my office as a public record for inspection by all interested persons.

Scott P Kiedrowski
City Clerk-Treasurer

Mark W. Dotterweich
City Accountant

#T83931 Publish: August 30, 2013

SEP 1 7 2013

STATE OF NEW YORK
ERIE COUNTY,} SS,_____

Linda Elliott, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

TONAWANDA NEWS

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 83519 was printed and published in said paper on the following dates:

08/30/2013 09/06/2013

Linda Elliott
Principal Clerk

Subscribed and sworn to before me this
9 Sept 2013

Patricia J King 07/27/2014
Notary Public Expiration Date

PATRICIA J. KING
Notary Public, State of New York
Qualified in Niagara County
My Commission Expires ~~March 30, 19~~

COLLECTOR'S NOTICE OF PAYMENT OF SCHOOL TAXES

Take notice that the undersigned, City Clerk-Treasurer of the City of North Tonawanda, New York, acting as collector of School Taxes for the City/School District of North Tonawanda, New York, by virtue of an agreement between the municipality and the City/School District, has duly received a warrant for the collection of School Taxes for such District for the School year commencing July 1, 2013, and that he will receive payment of all taxes as may be voluntarily paid to him, on or before the 4th day of October, 2013, at his office in the City Hall of the City of North Tonawanda, New York.

Be advised that the date of expiration of this warrant is October 31, 2013.

All taxes remaining unpaid after October 4, 2013, will bear interest at the rate of 12% per annum, until the return of the warrant by the collector.

All taxes remaining unpaid after the return of the warrant by the collector will bear interest at the rate of 1% per month or part thereof, plus a penalty of 5% of the balance due on account of principle and interest.

All taxes remaining unpaid after expiration of the warrant on property within the City of North Tonawanda shall be paid to the undersigned.

Dated: August 21, 2013

Tax rate per $1,000.00 of Assessed Valuation:

School Tax $21.462785
Library Tax $ 1.075876

Scott P. Kiedrowski
City Clerk-Treasurer of North Tonawanda
Acting Collector of School taxes by virtue of an agreement between the Municipality and City/School District of North Tonawanda, NY

#T83519 Publish: 8/30, 9/6/2013

T.1

SEP 1 7 2013

CITY OF NORTH TONAWANDA

Office of the Mayor

ROBERT G. ORTT

September 13, 2013

North Tonawanda Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

RE: Appointment to North Tonawanda Cable Commission

Dear Honorable Body:

Please be advised that I am appointing Tom Jaccarino, 1515 Cambridge Dr., North Tonawanda, NY 14120, to the Cable Commission. He will be filling out the term of Barb McCarthy.

Thank you for your attention to this matter.

Faithfully yours,

Robert G. Ortt
Mayor

2013 SEP 13 AM 10: 51
NORTH TONAWANDA, N.Y.

City Hall, 216 Payne Avenue, North Tonawanda, NY 14120 · 716-695-8540 · 716-695-8541 (Fax)
robertort@northtonawanda.org

CITY OF NORTH TONAWANDA

Office of the Mayor

ROBERT G. ORTT

1.2

SEP 1 7 2013

September 13, 2013

City of North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, NY 14120

RE: Habitat for Humanity, Inc.

Dear Honorable Body:

I have received the attached letter from a member of the Board of the Niagara Area Habitat for Humanity. I am requesting that the following City fees be waived for the house that is planned to be built at 759 East Robinson Street. The fees include: building permit fee, electrical permit, plumbing permit, grading permit, and street cut fee.

Please feel free to contact me should you have any further questions.

Faithfully,

Robert G. Ortt
Mayor

NORTH TONAWANDA, N.Y.
2013 SEP 13 AM 10: 58
CITY CLERK'S OFFICE

City Hall, 216 Payne Avenue, North Tonawanda, NY 14120 · 716-695-8540 · 716-695-8541 (Fax)
robertort@northtonawanda.org

BRICK, BRICK AND ELMER, P.C.
ATTORNEYS AND COUNSELLORS AT LAW
91 TREMONT STREET
P. O. BOX 604
NORTH TONAWANDA, NEW YORK 14120-0604
PHONE (716) 693-2335
FAX (716) 693-4972
BRICKELMER@AOL.COM

DANIEL EVANS BRICK
SABRINA M. MAY
WILLIAM P. CLARK

ANTHONY W. BRICK, JR.
(1909-1991)

THOMAS R. ELMER
(1945-2004)

September 9, 2013

Robert G. Ortt
Mayor of the City of North Tonawanda
216 Payne Avenue
North Tonawanda, NY 14120

RE: Niagara Area Habitat for Humanity Inc.
Property address: 759 East Robinson Street, North Tonawanda, NY 14120

Dear Mayor Ortt:

I am writing to you on behalf of Niagara Area Habitat for Humanity Inc, both as a member of its Board and as its attorney.

For your information, the above-captioned lot was donated to Niagara Area Habitat for Humanity by the Estate of Herman Krehan in 2012. Since that time, we have undertaken to raise the funds necessary to begin construction of a single-family residence on that property. The Family Selection Committee has selected a family from North Tonawanda, which family is in need of a home of their own.

The purpose of this letter is to seek a waiver of any and all building grading plumbing and electrical permits necessary to begin construction. We are working with Mr. Michael Wachowicz of Miris Building Supplies to obtain the stamped plans necessary for the Building Inspector's approval and I expect those will be ready in the very near future. Our goal is to begin construction as soon as possible so that a basement and rough framing can be completed in October 2013. That would allow completion by next spring with immediate occupancy.

RECEIVED
SEP 10 2013
BY:_____

As I understand the procedure, this matter would also go before the Common Council. I would be pleased to attend any session that would be required, and to answer any questions it or your office may have.

Thank you for your consideration of this request.

Very truly yours,

BRICK, BRICK & ELMER, P.C.

Daniel E. Brick, Esq.

DEB:dm

cc: Niagara Area Habitat for Humanity Inc.

SCOTT P. KIEDROWSKI
City Clerk-Treasurer
scottkie@northtonawanda.org

Catherine P. Gambino
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Clerk's Office: (716) 695-8555
Clerk's Fax: (716) 695-8557
Treasurer's Office: (716) 695-8575
Treasurer's Fax: (716) 505-2133

SEP 1 7 2013

September 13, 2013

Honorable Mayor and Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Re: City Owned Property Auction

Dear Honorable Body,

On Thursday August 29th my office in conjunction with the City Attorney's Office conducted a public auction through Auctions International at which 22 City owned parcels were sold totaling $318,575.00.

I respectfully request that your Honorable body accept 12 of those 22 bids totaling $264,575.00 and further request that your Honorable Body reject 8 bids totaling $1,000.00 for parcels:

175.20-3-32 175.20-3-33 175.20-3-35 175.20-3-36 175.20-3-37 175.20-3-38
182.57-1-1 & 182.69-1-24

Please hold approval of 176.11-2-13 until further notice, and be advised there was no bid for parcel 172.75-2-14.

If you're Honorable body should concur please vote in the affirmative on the above request pending final review by the City Attorney's Office.

Sincerely,

Scott P. Kiedrowski

Scott P. Kiedrowski

2013 SEP 13 PM 1:58

City Of North Tonawanda Foreclosure List

SBL #	Address	Bidder Name	Purchase Price
175.15-1-19	269 WITMER ROAD	Brian Scott	$37,000.00
175.15-2-68	197 DOYLE DRIVE	Gregg Marin	$47,000.00
175.19-1-27	1313 RIVER ROAD	Hui Jin	$11,000.00
175.20-3-32	349 DELMAR ROAD	Brian, Jay Bremer	$75.00
175.20-3-33	345 DELMAR ROAD	Brian, Jay Bremer	$75.00
177.17-3-30	434 OLD FALLS BLVD	Chester Grosofsky	$63,000.00
181.27-1-54	19 MONROE STREET	Jeffrey Licht	$26,000.00
182.09-1-21	242 SPAULDING ST	Scott Kitchen	$42,500.00
182.77-1-30	92 SCHENCK ST	Mark Gfroerer	$1,300.00
175.20-3-35	335 DELMAR ROAD	Scott Franasiak	$25.00
175.20-3-36	329 DELMAR ROAD	Scott Franasiak	$25.00
175.20-3-37	325 DELMAR ROAD	Scott Franasiak	$25.00
175.20-3-38	319 DELMAR ROAD	Scott Franasiak	$25.00
177.17-2-11	617 OLD FALLS BLVD	Robert Depaolo	$650.00
182.57-1-1	5 SPENCER STREET	C J Domagala	$500.00
182.65-1-80	262 ZIMMERMAN ST	John Karcz	$25.00
182.69-1-24	472 OLIVER ST	Jason Junn	$750.00
182.75-2-14	101 JEFFERSON AVE	no bid	0
183.05-1-42	1532 SHERWOOD AVE	David Homes	$16,000.00
	FILLNER AVENUE	Tonya Avery	$10,500.00
	DANIEL DRIVE	John Karcz	$9,100.00
		TOTAL:	$265,575.00

IV

City of North Tonawanda
Department of Engineering
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

Dale W. Marshall, P. E.
City Engineer
Phone: **(716) 695-8565**
Fax: **(716) 695-8568**

SEP 1 7 2013

September 11, 2013

Honorable Robert G. Ortt, Mayor
and Common Council Members
City Hall
North Tonawanda, New York 14120

Re: Project 2013-05, Water Filtration Building Roof Replacement Project
Award of Contract

Dear Honorable Body:

On Tuesday September 10, 2013, bids were received and opened by the City Clerk for the Water Filtration Plant Roof Replacement Project.

Accordingly, I respectfully request that the Common Council award the contract for Project 2013-05, Water Filtration Plant Roof Replacement Project to United Thermal Systems, 2939 Lockport Road, Niagara Falls, NY 14305-2307, at their low total base bid of $47,569, authorizing the Mayor to sign said contract subject to review by the City Attorney.

Very truly yours,

Dale W. Marshall

Dale W. Marshall, P.E.
City Engineer

DWM:dwm

Cc: file
Shawn P. Nickerson, City Attorney
Mark Dotterweich, City Accountant
Dave Scott, Superintendent Water/Wastewater
United Thermal Systems

NORTH TONAWANDA N.Y.
2013 SEP 12 AM 9:46
CITY CLERK'S OFFICE
RECEIVED

CITY OF NORTH TONAWANDA WATER WORKS
WASTEWATER DIVISION
830 RIVER ROAD
NORTH TONAWANDA, NEW YORK 14120
PHONE: (716) 695 - 8560
FAX: (716) 695 - 8563

SEP 1 7 2013

David A. Scott
Superintendent

Dennis F. Molnar
Chief Operator

John C. Maurer
Maintenance Supervisor

William M. Davignon
Lab Director / Chemist

September 11, 2013

Honorable Mayor Robert G. Ortt
And Common Council
216 Payne Avenue
N. Tonawanda, New York

RE: Award of Bid for Aluminum Sulfate

Honorable Body:

On September 05, 2013 bids were received and opened for the purchase of Aluminum Sulfate. Aluminum Sulfate is used as a coagulant in the water filtration process.

After review of the bid package, I recommend that the award go to the low bidder, Thatcher Company of New York, PO Box 118, Williamson, NY 14589-0118, at $237.00/dry ton. The award of the bid has been approved by the City Attorney.

Thank you in advance for your time and consideration in addressing this request.

Sincerely,

David A. Scott, Superintendent
N. Tonawanda Water Works

NORTH TONAWANDA N.Y.
2013 SEP 12 AM 11: 10
CITY CLERK'S OFFICE
RECEIVED

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, NEW YORK 14120-5477

MARK W. DOTTERWEICH
CITY ACCOUNTANT

AMANDA L. REIMER
STAFF ACCOUNTANT

TELEPHONE
(716) 695-8545

FAX
(716) 695-8573

VII

SEP 1 7 2013

September 12, 2013

Honorable Robert G. Ortt, Mayor

and Common Council

City Hall

North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated **September 17, 2013**, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Very truly yours,

Mark W. Dotterweich

City Accountant

MWD

XIV

SEP 1 7 2013

NORTH TONAWANDA
Department of
Youth, Recreation, Parks & Senior Citizens

Norman L. Keller Building
500 Wheatfield St., Room 102
North Tonawanda, New York 14120
(716) 695-8520 ntparksrecreation@wny.twcbc.com

Director: Patricia A. Brosius

NT Parks & Recreation

September 11, 2013

The Honorable Mayor, Robert Ortt and Common Council Members
City Hall
216 Payne Ave.
North Tonawanda, New York 14120

Dear Honorable Mayor Ortt and Common Council Members;

Please review and approve for signing the attached amendment to the 2013 agreement between the Department of Youth, Recreation and Parks and Niagara County Department of Social Services. The new agreement is awarding additional funding in the amount of $863. This brings our total 2013 allocation to $6,439 for the Youth Court Program.

City Attorney, Shawn Nickerson has reviewed the agreement and forwarded it to the Mayor's office for the required approval and notarized signature.

Thank you.

Sincerely,

Patricia A. Brosius
Director of Youth, Recreation & Parks

NORTH TONAWANDA N.Y.
2013 SEP 13 PM 2:02
CITY CLERK

AGREEMENT

THIS AGREEMENT made as of the 1st day of January, 2013, by and between the NIAGARA COUNTY DEPARTMENT OF SOCIAL SERVICES, with offices at 20 East Avenue, P.O. Box 506, Lockport, New York 14095-0506, acting on behalf of the NIAGARA COUNTY YOUTH BUREAU (hereinafter referred to as the "COUNTY") and, NORTH TONAWANDA DEPARTMENT OF YOUTH AND RECREATION, with offices at the, Norman L. Keller Building, 500 Wheatfield Street, North Tonawanda, New York 14120 (hereinafter referred to as the "AGENCY".)

WITNESSETH:

WHEREAS, the Agency has offered to perform certain services for the Niagara County Youth Bureau, namely the Youth Court Program

(Hereinafter referred to as the "PROJECT".)

NOW, THEREFORE, it is mutually agreed by and between the Agency and the County as follows:

SECTION 1. SCOPE OF PERFORMANCE.

A. The agency agrees to provide, in a professional and workman-like manner and to the satisfaction of the County, a Special Delinquency Prevention Program that shall:

1. Maintain two agencies used for Community Service work hours.
2. Train and maintain 45 North Tonawanda youth as Youth Court officials.
3. Process 30 juveniles through the Youth Court and keep approximately 75% of the youth offenders from returning to the Juvenile Justice System.
4. Coordinate a police, youth, and community relations seminar for 250 students.
5. Provide a Juvenile Justice Awareness Program for 400 eighth grade students in North Tonawanda and Lockport.
6. Coordinate and administer the RAP program in schools throughout Niagara County.

B. Performance of the services by the Agency called for by this Agreement shall be subject to supervision by the Niagara County Youth Bureau as follows:

1. Before the hiring of Director, the Agency must submit a copy of the job description and a resume of the prospective director. For all other staff positions under this contract, resumes will be submitted immediately after the vacant positions are filled. All employees who plan, direct, supervise, or render

services to children must have educational and experiential qualifications commensurate with the responsibilities which they discharge. The Youth Bureau may require conformance with established professional standards for personnel employed in positions for which such standards have been established and endorsed by the Youth Bureau.

2. Direct Supervision to staff members employed in this project shall be by the Executive Director of the Agency or his/her designee. The Executive Director of the Agency is not relieved of his/her responsibility for supervision by the designation of an alternative supervisor.

3. The Agency shall provide to the Youth Bureau such reports as the Youth Bureau shall deem necessary and in the number requested.

   Requests for reimbursement will not be approved by the Youth Bureau unless all reports are received when due.

4. Employed staff members shall not sit as members on the Agency Board of Directors.

5. The Agency shall provide to the County any financial records as deemed necessary for the purpose of performing a fiscal audit.

6. The Agency shall submit with its monthly reports the minutes or a summary of the minutes of Board meetings or meetings of citizen body responsible for the project.

7. The Youth Bureau shall have the authority to monitor and evaluate the Project covered by the Agreement, to have access to program, case, and fiscal records for the purpose of monitoring and evaluating and to take whatever action it deems necessary to accomplish the purpose of this Agreement.

8. The Agency shall be bound by the line item budget of the Service Program, on file with the Youth Bureau. No change in the line item budget shall be made by the Agency unless approved by the Youth Bureau and the New York State Office of Children and Family Services.

   The Agency agrees that eligibility for participation in the service program shall not be based on creed, race, or national origin, no fees charged.

   The Agency shall acknowledge the financial support of the New York State Office of Children and Family Services through the Niagara County Youth Bureau in all its public relations materials.

SECTION 2. TERM OF AGREEMENT.

All work and services required pursuant to this Agreement shall be commenced January 1, 2013, and are to be completed by the date of December 31, 2013.

SECTION 3. FEE.

A. This agreement shall not take effect and payments hereunder shall not be made unless approval of the application to the New York State Office of Children and Family Services for aid for the Project is received. To be reimbursable, all expenditures by the Agency must be made in accordance with the Individual Program

Budget on file with the Youth Bureau and as approved by the New York State Office of Children and Family Services.

B. The County agrees to pay and the Agency agrees to accept as full payment for the work and services performed pursuant to this Agreement a sum, which shall in no event exceed Six Thousand Four Hundred Thirty Nine and 00/100 Dollars ($6,439.00).

C. The County will pay the Agency the sum contracted for in installments upon submission by the Agency of properly executed vouchers and/or receipts for expenses incurred, approved, and audited by the Niagara County Youth Bureau.

D. In the event the amount of State Aid allocated to this Project is reduced, the contract amount will be reduced accordingly.

SECTION 4. AUTHORIZED AGENT FOR THE COUNTY AND THE AGENCY.

A. The County hereby designated the

(Title) Commissioner

(Address) 20 East Avenue, P.O. Box 506, Lockport, NY 14095-0506

B. The Agency hereby designates the

(Title) Executive Director

(Address) Norman L. Keller Building, 500 Wheatfield Street, North Tonawanda, New York 14120

Or its authorized representative in case of its absence as the authorized Agent of the County or the Agency for receipt of all notices, demands, vouchers, other communications and all orders, permissions, and directions pursuant to this Agreement, which shall be sufficiently communicated, given and/or delivered personally to the authorized agents designated herein. The County hereby reserves the right to designate other or additional authorized agents upon written notice to the Agency that shall be signed by the authorized agent of the County.

SECTION 5. INDEMNIFICATION.

The Agency hereby agrees to indemnify and save harmless the County against any and all liability, loss, damage, detriment, suit, claim, demand, cost, charge, attorney's fees, and expenses of whatever kind or nature which the County may directly or indirectly incur, suffer, or be required to pay by reason of the negligent acts or omissions

of the Agency. If a claim or action is made or brought against the County and for which the Agency may be responsible hereunder in whole or in part, then it shall be notified.

SECTION 6. AUDIT.

The Agency agrees that the County shall until the expiration of three (3) years after final payment have access to and the right to examine any directly pertinent books, documents, papers, and records of its and of any of its sub-contractors engaged in the performance of and involving transactions related to this Agreement or any subcontracts.

SECTION 7. TERMINATION.

A. If for any reason the terms of this Agreement are not adhered to, then the County may terminate the said Agreement upon written notice to the Agency.

B. If for any reason the Agency fails to comply with New York State Office of Children and Family Services rules and regulations, then the County may terminate this Agreement upon written notice to the Agency.

SECTION 8. PROHIBITION AGAINST ASSIGNMENT.

The Agency agrees that it is prohibited from assigning, transferring, conveying, subletting, or otherwise disposing of this Agreement of any of its contents, or of its right, title, or interest therein, or of its power to execute such Agreement of any other person or corporation without the previous consent in writing of the County.

SECTION 9. CONTRACT DEEMED EXECUTORY.

The Agency specifically agrees that this Agreement shall be deemed executory only to the extent of the monies available for the purpose of the within Agreement and that no liability shall be incurred by the County beyond the monies available for the said purpose.

SECTION 10. EQUIPMENT PURCHASES

The Office of Children and Family Services and Niagara County may specifically request return of any equipment purchased pursuant to this Agreement. At the discretion of the Office of Children and Family Services and Niagara County, Contractor may retain custody of such equipment, provided it is used to benefit youth in youth service programs.

SECTION 11. EXTENT OF AGREEMENT

This Agreement constitutes the entire and integrated agreement between and among the parties hereto and

supersedes any and all prior negotiations, agreements, and conditions whether written or oral. Any modification or amendment to this Agreement shall be void unless it is in writing and subscribed by the party to be charged or by his authorized agent.

IN WITNESS WHEREOF, the parties have duly executed this Agreement.

NIAGARA COUNTY DEPARTMENT OF SOCIAL SERVICES

By _____
Anthony J. Restaino
Commissioner

Approved as to Form

_____
Thomas W. Scirto
Chief Counsel, NCDSS

NORTH TONAWANDA DEPARTMENT OF YOUTH AND RECREATION

By _____
Patricia A. Brosius
Director

MEMO

CITY ATTORNEY
CITY OF NORTH TONAWANDA, NEW YORK
(716) 695-8590 FAX: (716) 695-8568

TO - Patty Brosius, Director, Youth, Rec. & Parks

DATE - September 12, 2013

RE: -

FROM - CITY ATTORNEY

Renewal Agreement with Niagara County Dept. of Social Services for the Provision of Youth Court Program Program – 2013 *

I have reviewed the attached renewal agreement with the Niagara County Department of Social Services for the provision of the Youth Court Program for 2013, and approve as to form and for your signature.

Please provide this office with a fully-executed copy of the agreement when available.

Shawn P. Nickerson
City Attorney

SPN/lk
Att.

cc: Scott P. Kiedrowski, City Clerk-Treasurer

* AGREEMENT FOR ALLOCATION OF ADDITIONAL FUNDS.

XVII

SEP 1 7 2013

RECEIVED
CITY CLERK'S OFFICE
2013 AUG 21 PM 12: 09
NORTH TONAWANDA, NY

August 20, 2013

Scott Kiedrowski
City Clerk-Treasurer
216 Payne Avenue
North Tonawanda, NY 14120

Traffic Safety Minutes:

The August meeting of the North Tonawanda Traffic Safety Committee was called to order at 1900 Hours. Roll call showed the following members present: J. Sikora, A. Vater, R. Frank, M. Lemke, E. Smolinski, M. Anastasi, A. DiBernardo, and T. Tussing. Alderman Rizzo was also present. The minutes from the previous meeting were read and accepted. The following new concerns were discussed and recommendations made.

1. A request from Michael McTiernan, 1089 Bowen Drive East, to place a stop sign at the curve of Bowen Drive East was denied. The Committee recommends extending the curb line with white pavement markings and repainting the yellow center lane marking. Replacement of the current curve warning sign is also recommended due to some defacing of the sign. If speeding and reckless driving continue a request for additional Police enforcement may help.
2. A request from Rose Gawrys, 38 Porter Ave, to place no parking signs along one side of Porter Ave. was discussed. Temporary no parking signs will continue to be placed for concerts at Gratwick Park but the placement of permanent signs is not recommended at this time. The area will we watched by all members of the Committee to see if the permanent signs are warranted.
3. A request to remove the no parking signs from the Main Street side of the triangle was received. The Committee is in agreement with this and recommends removing these signs to add additional parking places in the downtown area.
4. A request from Ellen Christy to place yield to pedestrians or temporary stop signs at Robinson and Bryant Streets during market hours was discussed. The placement of the requested signs cannot be done without crosswalk markings added to the street. It is believed Aux. Police are currently at the intersection on Saturday mornings to aid with traffic. Market Director John Long will be contacted.
5. A request from Harry Kuligowski, 160 6th Ave., to replace a stop sign at Gilmore and 6th. That was removed was discussed. No Members of the Committee remember a sign being at the intersection in the past 6-8 years. T. Tussing will research if a sign was removed but at this time we do not recommend placing an additional stop sign. Added Police enforcement may help in the area and will be requested.
6. A request from Larry Berg, 141 16th. Ave., to place a stop sign at the intersection of Carr and 16th was discussed. The area will be researched for recent accidents and added enforcement will be requested in the area. But at this time the addition of a stop sign is not recommended.

7. A request from Donna Zellner to designation of two handicapped parking spots in front of the main entrance to the NT History Museum was discussed. There are currently handicapped spots in that area. The Committee is going to hold this request and watch parking in the downtown area.
8. A request from Jennifer Walsh, 639 East Goundry Street, to place stop signs on East Goundry at DiMatteo was received and discussed. The Committee does not recommend placing the requested signs due to signs already in place at Roncroft/East Goundry and South Meadow/East Goundry. If speeding occurs a call to the NTPD will help slow drivers in the area.
9. Member E. Smolinski will contact a representative from Jamie's Dog Grooming on Lockport Road to discuss parking issues and report at the September meeting.
10. The Committee was also in unanimous agreement to remove the traffic signal located in front of the Old Lowery Middle School, now Gersch Academy
11. The Committee also recommends placing stop signs on both sides of Center Ave. at Oliver then placing the light at that intersection now on flash.

HOLD #11

Respectfully Submitted,

Joseph D. Sikora

Joseph D. Sikora, Chairman

RECEIVED
CITY CLERKS OFFICE
2013 AUG 21 PM 12: 09
NORTH TONAWANDA N.Y.

August 20, 2013

Michael McTiernan
1089 Bowen Drive East
North Tonawanda, NT 14120

Mr. McTiernan,

The North Tonawanda Traffic Safety Committee met on August 19, 2013 and we thank you for contacting the Committee with your concerns. Your request for a stop sign was discussed. Records from the Fire Department indicate zero responses to accidents from 2008 to present. Police records show 3 responses to accidents in your neighborhood. Two on Bowen West, the third at the intersection of Bowen East and Selkirk. Two resulted in no damage. The third, on Bowen West, was a mail truck that struck a mailbox causing damage but no injuries. All three were during the winter.

All Committee Members are familiar with the area. The Committee was unanimous in its recommendation to not place a stop sign at the requested spot. We recommend extending the curb line with white paint along the wider section of road and repainting the yellow lane markings along the center line.

It was also noticed the yellow sign indicating curve and 20 mph had been defaced. The NTDPW Signal Department will check this sign when the line marking takes place to see if replacement is necessary.

Again we thank you for your concerns and feel free to contact us in the future if needed.

Joseph D. Sikora

Chairman, NT Traffic Safety Committee

RECEIVED
CITY CLERK'S OFFICE
2013 AUG 21 PM 12: 09
NORTH TONAWANDA N.Y.

August 24, 2013

Scott Kiedrowski
City Clerk-Treasurer
216 Payne Avenue
North Tonawanda, NY 14120

Addition to Traffic Safety Minutes:

At the June meeting of the Traffic Safety Committee a request to designate a loading zone in front of Walker Brothers and Monroe Jewelers on Webster Street was held for further discussion. The request was researched and then discussed at the August meeting. All members are in agreement there is no need for a loading zone at this time. There was ample parking during all visits during daytime hours. If parking patterns in the downtown area change the request can be revisited.

Respectfully Submitted,

Joseph D. Sikora

Joseph D. Sikora, Chairman

RECEIVED
CITY CLERK'S OFFICE
2013 AUG 26 PM 1:01
NORTH TONAWANDA N.Y.

X/X

SEP 1 7 2013

MEMO

Building Inspector's Office
City of North Tonawanda
(716) 695-8595
FAX (716) 695-8544

To: Hon. Mayor and Council

Date: September 9, 2013

From: Cosimo R. Capozzi
Building Inspector

Re: Recharging of account

Please be advised that due to the number of grass cut and clean up orders issued by this department Account # 3620-480 Contractual Grass Cut will soon be depleted.
We have $881 remaining in said account (see attached report) and we will be addressing two properties within the next week which will total approximately $ 580 thereby leaving only $ 300 for the balance of the year.

I therefore respectfully request that the Council recharge Account # 3620-480 by the amount of $ 2,000.

Cosimo R. Capozzi

Building Inspector

Cc. file
Mayor
Council
Accounting

NORTH TONAWANDA N.Y.
2013 SEP -9 AM 10: 37
CITY CLERK - OFFICE
RECEIVED

City of North Tonawanda
216 Payne Ave.
North Tonawanda, NY 14120-5446

Phone (716) 695-8596
Fax (716) 695-8544

Code Department

2013 Record of Deering Fees – Cut & Nuisance Clean up

Totals Submitted To Acct. Dept. Packet #	Date	Total Jobs	Inspection Fee	Cut & Nuisance Fee	TOTAL
A	2/6/13	1	0	$ 92.77	
B	3/4/13	1	0	$ 386.87	
C	4/1/13	4	$200	$ 435.00	
D	4/15/13	1	0	$ 60.00	
E	5/29/13	25	0	$1,475.00	
F	6/10/13	13	0	$ 805.00	
G	6/26/13	14	$700	$1,514.00	
H	7/25/13	12	$750	$ 890.00	
I	8/2/13	8	$500	$ 386.00	
J	8/14/13	6	$350	$ 310.00	
K	9/3/13	6	$450	$ 404.00	$6,758.64
L	Outstanding	2	$150	$ 360.00	

$ 8,000.00
- 6,758.64
$ 1,241.36
- 360.00 **Outstanding**
$ 881.36
- 380.00 354 FALCONER (IF you Agree to do it)
$ 501.36 BALANCE

North Tonawanda City Clerk-Treasurer Monthly Report
August 01, 2013 - August 31, 2013

XXV.1

SEP 1 7 2013

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	7	70.00
			Sub-Total:	**$70.00**
A1550	Minor Sales	Public Pound Fee	2	50.00
			Sub-Total:	**$50.00**
A1603	Misc. Fees	Birth Certificates	61	610.00
		Death Certificates	97	970.00
		Deaths Recorded	20	0.00
		Free Birth Certificates	1	0.00
		Free Death Certificates	1	0.00
		Geneology Death	6	66.00
			Sub-Total:	**$1,646.00**
A2110	Planning & Zoning Fees	Board of Appeals App.	1	50.00
			Sub-Total:	**$50.00**
A2501	Minor Sales	Solicitors Permit - Yearly	1	25.00
	Permit Fees	Chicken Permits	1	25.00
			Sub-Total:	**$50.00**
A2505	Marriage License Fee	Marriage License Fee	39	682.50
			Sub-Total:	**$682.50**
A2506	Conservation	Conservation	30	387.25
			Sub-Total:	**$387.25**
A2540	Racing & Wagering Fees	Bingo Proceeds	10	152.25
			Sub-Total:	**$152.25**
A2542	Dog Licensing	Female, Spayed	95	570.00
		Female, Unspayed	15	180.00
		Male, Neutered	95	570.00
		Male, Unneutered	9	108.00
		Replacement Tags	2	6.00
			Sub-Total:	**$1,434.00**
			Total Local Shares Remitted:	**$4,522.00**

Amount paid to:	New York State Department of Health	877.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program	262.00
Amount paid to:	NYS Environmental Conservation	7,254.75

Total State, County & Local Revenues: $12,916.25

Total Non-Local Revenues: $8,394.25

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Scott P. Timmons 9-5-13

City Clerk-Treasurer Date

XXV.2

SEP 1 7 2013

SCOTT P. KIEDROWSKI
City Clerk-Treasurer
scottkie@northtonawanda.org

Catherine P. Gambino
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Clerk's Office: (716) 695-8555
Clerk's Fax: (716) 695-8557
Treasurer's Office: (716) 695-8575
Treasurer's Fax: (716) 505-2133

9/15/2013

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Sirs and Mesdames:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of August 2013.

General Fund

Balance Fwd - Checking	1,673,877.97
Balance Fwd - Money Market	13,820,682.88
Investments Matured	0.00
Receipts for the month	1,318,828.78
Investments	0.00
Warrants Drawn	(2,873,754.48)
	$13,939,635.15

Sewer Fund

Balance Fwd - Checking	173,038.00
Balance Fwd - Money Market	1,062,730.50
Investments Matured	0.00
Receipts for the month	260,127.43
Investments	0.00
Warrants Drawn	(381,748.70)
	$1,114,147.23

Water Fund

Balance Fwd - Checking	151,611.18
Balance Fwd - Money Market	1,104,184.68
Investments Matured	0.00
Receipts for the month	186,875.41
Investments	0.00
Warrants Drawn	(201,938.55)
	$1,240,732.72

Trust & Agency Fund

Balance Fwd - Checking	348,625.74
Receipts for the month	111,590.86
Warrants Drawn	(87,298.70)
	$372,917.90

Capital Construction Fund

Balance Fwd - Checking	467,464.33
Balance Fwd - Money Market	3,987,374.94
Investments Matured	0.00
Receipts for the month	47,301.99
Investments	0.00
Warrants Drawn	(690,636.38)
	$3,811,504.88

Community Development Fund

Balance Fwd - Checking	19,236.19
Receipts for the month	0.00
Warrants Drawn	0.00
	$19,236.19

Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	185,638.00
Warrants Drawn	(185,638.00)
	$0.00

Housing Rehabilitation Fund

Balance Fwd	8,845.00
Receipts for the month	1,100.00
Warrants Drawn	0.00
	$9,945.00

Home Rehabilitation Fund

Balance Fwd	32,843.86
Receipts for the month	45,243.50
Warrants Drawn	(50,543.00)
	$27,544.36

Section 108 Fund

Balance Fwd	2,493.67
Receipts for the month	908.97
Warrants Drawn	0.00
	$3,402.64

Buffalo Bolt Fund

Balance Fwd	5,066.35
Receipts for the month	0.00
Warrants Drawn	0.00
	5,066.35

Respectfully submitted,

Scott P. Kiedrowski

Scott P. Kiedrowski
City Clerk - Treasurer

SPK/dp
cc: M. Dotterweich

XXV.3

SEP 1 7 2013

CITY OF NORTH TONAWANDA
Senior Citizen Center
110 Goundry St.
North Tonawanda, New York 14120

716-695-8582

Pamela A. Hogan
Recreation & Senior
Coordinator

September 1, 2013

The Honorable Mayor Rob Ortt
And Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of August

Senior Center's Total Monthly Attendance	**2,040**
Attorney	8
Blood Pressure Screening	16
Club Activities & Programs	606
Club 99	59
Craft Room	1
Food Stamp Program	4
Day Trips	131
Information & Referral	65
N.T. Food Pantry Program	432
Nutrition Program	620
Pool Room	14
Shopping Program	32
Speaker Series	11
Special Events	41

Sincerely,

Pamela A. Hogan

CITY CLERK'S OFFICE
2013 SEP 10 PM 1:54
NORTH TONAWANDA N.Y.

CFO-A

SEP 1 7 2013

STATEMENT OF VOLUNTEER FIREMAN

SEP 1 7 2013

TO THE COMMON COUNCIL:
I have been elected a member of the Active Hose #2
and as such apply to have my name placed on the City Fire Roll.

Name in Full Joshua Hakes Age 23
Street and Number ___ Date elected August 2013
How long have you resided in the City of North Tonawanda 10 years
Are you a citizen of the U.S.A.? yes Are you married or single Single
Where were you born? Millard Suburban Date of birth ___
If foreign born, give place of naturalization ___ Date ___
Where is your present occupation or business? First Source - Collections
Have you ever served in any other fire company in this City? NO
If so, state which company and for how long ___
Date when you left this company ___
Were you ever convicted of a crime? NO
State of New York Signature ___
County of Niagara ss. ___ Secretary
City of North Tonawanda

On this 9 day of September 2013, before me personally appeared Joshua Hakes to me known to be the same person described in and who executed the foregoing application who having been before me, stated that to the best of his knowledge and belief the several statement in the foregoing application contained, whether in writing or in print, are true.

Signature of Officer William A Monte
Official Title ASSISTANT CHIEF

STATEMENT OF VOLUNTEER FIREMAN

SEP 1 7 2013

TO THE COMMON COUNCIL:
I have been elected a member of the Active Hose #2
and as such apply to have my name placed on the City Fire Roll.

Name in Full Matthew Jurado Age 36
Street and Number ___ Date elected 8-7-2013
How long have you resided in the City of North Tonawanda 5 Months
Are you a citizen of the U.S.A.? ___ Are you married or single Single
Where were you born? Syracuse NY Date of birth ___
If foreign born, give place of naturalization ___ Date ___
Where is your present occupation or business? Kenton Lawn Care
Have you ever served in any other fire company in this City? ___
If so, state which company and for how long ___
Date when you left this company ___
Were you ever convicted of a crime? Yes
State of New York Signature x Matthew Jurado
County of Niagara ss. ___ Secretary
City of North Tonawanda

On this 10 day of September 2013, before me personally appeared Matthew Jurado to me known to be the same person described in and who executed the foregoing application who having been before me, stated that to the best of his knowledge and belief the several statement in the foregoing application contained, whether in writing or in print, are true.

Signature of Officer William A Monte
Official Title ASSISTANT Chief