TO: **Honorable Mayor & Common Council**
President Andres
Aldermen Zadzilka, Rizzo, Needler, Clark

FROM: **Scott P. Kiedrowski, City Clerk-Treasurer**

RE: **Agenda for regular session TUESDAY, SEPTEMBER 3, 2013, 6:30PM**

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED AUGUST 17, 2013

1) Bid – Liquid Alum – Water Department

COMMUNICATIONS FROM CITY OFFICIALS

I.1	**Mayor**	**-**	**Re:**	**Appointment of Dennis Pasiak to the Historic Preservation Committee.**
I.2	**Mayor**	**-**	**Re:**	**Appointment of Linda Hayes to the Historic Preservation Committee.**
II.1	**Attorney**	**-**	**Re:**	**Proposal for Non-Exclusive use of the City Parking Lot Adjacent to 385 Payne Avenue by Vanguard Christian Church.**
II.2	**Attorney**	**-**	**Re:**	**Renewal of Group Accident Insurance Covering City Volunteer Firemen.**
IV.	**Engineer**	**-**	**Re:**	**Project 2013-01 Gratwick Riverside Park Marina Facilities Improvements Boater Infrastructure Grant, Phase 2; Award of Construction Contract.**
VII.1	**Accountant**	**-**	**Re:**	**Payment of the Abstract of Claims dated September 3, 2013.**

VII.2 Accountant	**-**	**Re:**	**2012 Single Audit with Independent Auditor Report.**
IX. Public Works	**-**	**Re:**	**Award of Bid for One (1) New 2012 or Newer Skid Steer with Trailer and Grout Pump.**

COMMUNICATIONS FROM OTHERS

A.			
Gratwick Hose #6	**-**	**Re:**	**Statement of Volunteer Fireman:**
			Corey Lauzau
B.			
Mr. & Mrs. Dewey	**-**	**Re:**	**Permission to hold Block Party on Christiana Street on Saturday, September 28, 2013.**

Respectfully submitted,

Scott P. Kiedrowski
City Clerk–Treasurer

SEP - 3 2013

STATE OF NEW YORK
ERIE COUNTY,} SS,_____

Linda Elliott, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

TONAWANDA NEWS

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 81437 was printed and published in said paper on the following dates:

08/17/2013

Linda Elliott
Principal Clerk

Subscribed and sworn to before me this
20 Aug 2013

Patricia J King 07/27/2013

PATRICIA J. KING
Notary Public, State of New York
Qualified in Niagara County
My Commission Expires [redacted]

Notary Public Expiration Date

LEGAL NOTICE
CITY OF NORTH TONAWANDA, NEW YORK
INVITATION FOR BIDS FOR LIQUID ALUM
WATER DEPARTMENT

Notice is hereby given that sealed proposals for furnishing one year to three years supply, approximately one hundred (100) ton of Liquid Alum 50% more or less, per year, for the City of North Tonawanda Water Department, Water Treatment Plant, North Tonawanda, NY, will be received by the City Clerk-Treasurer of the City of North Tonawanda, NY, until 11:00AM Prevailing time, Thursday, September 5, 2013, at which time they will be publicly opened and read aloud.

Specifications may be obtained at the office of the City Clerk-Treasurer, City Hall, North Tonawanda, New York 14120. Each proposal must be accompanied by a certified check, cash or bid bond in the amount of ten percent (10%) of the total bid. The City of North Tonawanda reserves the right to waive any informality in or to reject any or all bids.

No bidder may withdraw his bid within thirty (30) days after the actual opening thereof. Bidder must agree to sign a statement of non-collusion in accordance with Chapter 751 of the Laws of the State of New York.

#T81437 Publish: August 17, 2013

I.1

SEP - 3 2013

CITY OF NORTH TONAWANDA

Office of the Mayor

ROBERT G. ORTT

August 29, 2013

North Tonawanda Common council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

Re: Historic Preservation Committee

Dear Honorable Body:

Please be advised that I am appointing Dennis Pasiak,362 Warner Ave., North Tonawanda, NY 14120, to the Historic Preservation Committee, effective July 31st for a term of (2) two years, expiring July 31st, 2015.

Faithfully yours,

Robert G. Ortt

Mayor

NORTH TONAWANDA N.Y.
2013 AUG 29 PM 12: 31
CITY CLERK'S OFFICE
RECEIVED

City Hall, 216 Payne Avenue, North Tonawanda, NY 14120 · 716-695-8540 · 716-695-8541 (Fax)
robertort@northtonawanda.org

1.2

SEP - 3 2013

CITY OF NORTH TONAWANDA

Office of the Mayor

ROBERT G. ORTT

August 29, 2013

North Tonawanda Common council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

Re: Historic Preservation Committee

Dear Honorable Body:

Please be advised that I am appointing Linda Hayes, 296 Falconer Street, North Tonawanda, NY 14120, to the Historic Preservation Committee, effective July 31st for a term of (4) four years, expiring July 31st, 2017.

Faithfully yours,

Robert G. Ortt

Mayor

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CITY CLERK'S OFFICE
2013 AUG 29 PM 12: 31
NORTH TONAWANDA, N.Y.

City Hall, 216 Payne Avenue, North Tonawanda, NY 14120 · 716-695-8540 · 716-695-8541 (Fax)
robertort@northtonawanda.org

City of North Tonawanda

OFFICE OF THE CITY ATTORNEY
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120-5489

SHAWN P. NICKERSON
CITY ATTORNEY

ROBERT SONDEL
ASSISTANT CITY ATTORNEY

TELEPHONE
(716) 695-8590
FAX (716) 695-8592

11.1

SEP - 3 2013

August 29, 2013

Hon. Mayor and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

RE: Proposal for Non-Exclusive Use of City Parking Lot Adjacent to 385 Payne Avenue by Vanguard Christian Church

Dear Honorable Body:

Attached, for your consideration, is a letter from the attorney for Vanguard Christian Church requesting non-exclusive use of the parking lot adjacent to the church at 385 Payne Avenue on Sundays and when otherwise not being used by the City.

Therefore, I respectfully request that your Honorable Body pass a resolution authorizing the City Attorney to prepare an agreement with Vanguard Christian Church for their non-exclusive use of the City's parking lot(s) on Sundays and when otherwise not being used by the City.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,

Shawn P. Nickerson

Shawn P. Nickerson
City Attorney

SPN/lk
Atts.

cc: Scott P. Kiedrowski, City Clerk-Treasurer

NORTH TONAWANDA, N.Y.
2013 AUG 29 AM 11: 33
CITY CLERK'S OFFICE
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11.2

SEP - 3 2013

City of North Tonawanda

OFFICE OF THE CITY ATTORNEY
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120-5489

SHAWN P. NICKERSON
CITY ATTORNEY

ROBERT SONDEL
ASSISTANT CITY ATTORNEY

TELEPHONE
(716) 695-8590
FAX (716) 695-8592

August 29, 2013

Hon. Mayor and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

RE: Renewal of Group Accident Insurance Covering City Volunteer Firemen

Dear Honorable Body:

As you may know, for many years the City has maintained a group accident insurance policy to cover our volunteer firemen. It was originally considered to be an incentive for recruitment and retention of volunteers for our city.

Our agency for the policy has informed us that the usual policy is no longer available, but similar coverage can be secured through VFIS, PO Box 2726, 183 Leader Heights Road, York, PA 17402. The total cost to cover all of our volunteers is $1,785 per year for a three-year term.

Should your Honorable Body concur, please pass a resolution to secure group accident coverage for our volunteer firemen from VFIS, through our agent Marsh & McLennan, for a three-year term, at a cost of $1,785 each year for three years, subject to further review by the City Attorney.

Very truly yours,

Shawn P. Nickerson/lk

Shawn P. Nickerson
City Attorney

SPN/lk

cc: Scott P. Kiedrowski, City Clerk-Treasurer

NORTH TONAWANDA, N.Y.
2013 AUG 29 PM 12:57
CITY CLERK'S OFFICE
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City of North Tonawanda
Department of Engineering
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

Dale W. Marshall, P. E.
City Engineer
Phone: **(716) 695-8565**
Fax: **(716) 695-8568**

IV

SEP - 3 2013

August 29, 2013

Honorable Robert G. Ortt, Mayor
and Common Council Members
City Hall
North Tonawanda, New York 14120

Re: Project 2013-01 Gratwick Riverside Park Marina Facilities Improvements
Boater Infrastructure Grant, Phase 2
Award of Construction Contract

Dear Honorable Body:

On Tuesday August 27, 2013, bids were received and opened by the City Clerk for the Gratwick Riverside Park Marina Facilities Improvements Project. The bids were as follows:

Bidder	Amount of Base Bid
Pinto Construction, Inc.	**$255,369.00**
Hydrolawn of Buffalo, Inc.	$260,000.00
New Cal Construction, Inc.	$277,581.00
Scott Lawn Yard, Inc.	$284,000.00
Spicer Group	$288,000.00
Ledge Creek Development, Inc.	$298,000.00
Sicoli Construction Services, Inc.	$298,700.00
Paul J. Gallo Contracting, Inc.	$412,000.00

I therefore respectfully request that the Common Council award Project 2013-01 Gratwick Riverside Park Marina Facilities Improvements to Pinto Construction. Inc., 1 Babcock Street, Buffalo, NY 14210, at their low total base bid of $255,396.00 authorizing the Mayor to sign said contract subject to review by the City Attorney.

Very truly yours,

Dale W. Marshall

Dale W. Marshall, P.E.
City Engineer

DWM:dwm

Cc: file
Shawn P. Nickerson, City Attorney
Bradley Rowles, Superintendent of Public Works
Mark Dotterweich, City Accountant
Richard Tindell, Community Development Director
Pinto Construction, Inc.

NORTH TONAWANDA N.Y.
2013 AUG 29 PM 2:49
CITY CLERK'S OFFICE
RECEIVED

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, NEW YORK 14120-5477

MARK W. DOTTERWEICH
CITY ACCOUNTANT

AMANDA L. REIMER
STAFF ACCOUNTANT

TELEPHONE
(716) 695-8545

FAX
(716) 695-8573

VII.1

SEP - 3 2013

August 29, 2013

Honorable Robert G. Ortt, Mayor

and Common Council

City Hall – 216 Payne Avenue

North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated **September 3, 2013**, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Very truly yours,

Mark W. Dotterweich

Mark W. Dotterweich

City Accountant

MWD

NORTH TONAWANDA N.Y.
2013 AUG 29 AM 9:08
CITY CLERK'S OFFICE
RECEIVED

VII.2

SEP - 3 2013

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, NEW YORK 14120-5477

TELEPHONE (716) 695-8545
FAX (716) 695-8573

MARK W. DOTTERWEICH
CITY ACCOUNTANT
markdot@northtonawanda.org

AMANDA L. REIMER
STAFF ACCOUNTANT
amandarei@northtonawanda.org

August 16, 2013

RECEIVED
CITY CLERK'S OFFICE
2013 AUG 22 PM 2:49
NORTH TONAWANDA N.Y.

Honorable Robert G. Ortt, Mayor
and Common Council
City Hall
North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with General Municipal Law, as amended by Chapter 376 of the Laws of 1988, I have attached a copy of the City of North Tonawanda Single Audit with Independent Auditor's Report, Communication with Those Charged with Governance, and Management Letter, for the fiscal year ended December 31, 2012. The City Clerk-Treasurer will publish a legal notice in the newspaper stating that these reports are available to the public.

The auditor's opinion is that the General Purpose Financial Statements present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and aggregate remaining fund information of the City of North Tonawanda as of December 31, 2012, and the respective changes in financial position thereof, and the respective budgetary comparison for the General Fund for the year ended in conformity with accounting principles generally accepted in the United States of America.

Copies of the audits will be mailed to the appropriate Federal and State Agencies.

If you have any questions on these documents, please feel free to contact me.

Very truly yours,

Mark W. Dotterweich

Mark W. Dotterweich
City Accountant

Attachments

Department of Public Works
CITY OF NORTH TONAWANDA, NEW YORK

IX

SEP - 3 2013

758 ERIE AVENUE
NORTH TONAWANDA, N. Y. 14120

PHONE: 695-8585
FAX: 695-8587

August 20, 2013

Honorable Mayor & Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

Re: Bid Award for
One (1) New 2012 or Newer Skid Steer with Trailer and Grout Pump

Honorable Body:

On Thursday, August 8, 2013, bids were received and publicly opened in the City Clerk's Office for the above captioned bid. We have reviewed the bid and tabulated it as follows:

Bidder	Non-Collusion	Bond or Check	Bid
Monroe Tractor	Yes	Bid Bond	$49,712.00

I recommend the Common Council award the bid for, One (1) 2012 or Newer Skid Steer with Trailer and Grout Pump to Monroe Tractor, 5035 Genesee Street, Buffalo, NY 14225, at the low bid of $49,712.00, subject to the approval of the City Attorney.

Very truly yours,

Bradley A. Rowles
Superintendent Public Works

BAR/mbb
Cc: Scott P. Kiedrowski, City Clerk - Treasurer

RECEIVED
CITY CLERK'S OFFICE
2013 AUG 20 PM 2:00
NORTH TONAWANDA N.Y.

CFO-A

SEP - 3 2013

STATEMENT OF VOLUNTEER FIREMAN

SEP - 3 2013

TO THE COMMON COUNCIL:

I have been elected a member of the Gratwick Hose #6 **and as such apply to have my name placed on the City Fire Roll.**

Name in Full Corey LAUZAU **Age**____

Street and Number_____ **Date elected**__

How long have you resided in the City of North Tonawanda____/

Are you a citizen of the U.S.A.? _____ **Are you married**

Where were you born? __ **Date of birth** __

If foreign born, give place of naturalization_____ **Date**

Where is your present occupation or business?_____

Have you ever served in any other fire company in this City?_____

If so, state which company and for how long_____

Date when you left this company_____

Were you ever convicted of a crime? NO

State of New York **Signature,** Corey

County of Niagara **ss.** _____ **Secretary**

City of North Tonawanda

On this 27 **day of** August **20** 13**, before me personally appeared** Corey LAUZAU **to me known to be the same person described in and who executed the foregoing application who having been before me, stated that to the best of his knowledge and belief the several statement in the foregoing application contained, whether in writing or in print, are true.**

Signature of Officer William DMonte

Official Title ASSISTANT Chief

CFO-B

SEP - 3 2013

RECEIVED
CITY CLERK'S OFFICE
2013 AUG 29 PM 2:33
NORTH TONAWANDA N.Y.

189 Christiana St.

North Tonawanda , N.Y.

14120

August 24,2013

Mayor Robert Ortt

City Hall

216 Payne Ave.

North Tonawanda, N.Y. 14120

Dear Mayor Ortt,

We are planning a block party for Saturday, September 28th. We would like your permission to have Christiana St. blocked off between Bryant and Falconer from 3:30 pm – 11pm. The food provided will be the usual hotdogs, hamburgers, sausages, pop and beer as well as other dishes.

The entertainment will be provided by the River Dogs.

Dale Jenks of Hartland Carriages will provide hay rides.

We hope that you and your family will attend.

Thank you again for your kindness,

RECEIVED
AUG 29 2013
BY: Mayor

Thanks and Pam Dewey