**TO:** Honorable Mayor & Common Council
President Andres
Aldermen Zadzilka, Rizzo, Needler, Clark

**FROM:** Scott P. Kiedrowski, City Clerk-Treasurer

**RE:** Agenda for regular session TUESDAY, NOVEMBER 12, 2013, immediately following Budget Adoption.

**AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.**

**PROOF OF PUBLICATION PUBLISHED OCTOBER 18, 2013**

**1) Legal Notice – Public Hearing for 2014 Budget – City Clerk-Treasurer**

## COMMUNICATIONS FROM CITY OFFICIALS

| | | | | |
|---|---|---|---|---|
| II. | Attorney | - | Re: | Request for Placement of Stone at Historic Sweeney Cemetery. |
| IV. | Engineer | - | Re: | Project 2013-01 Gratwick Riverside Park Marina, Boater Infrastructure Grant, Phase 1, Approval of Change Order No. 2 and Final Project Acceptance. |
| VII.1 | Accountant | - | Re: | Budgetary Transfer for Replacement of DeGraff Water Main. |
| VII.2 | Accountant | - | Re: | Various Budgetary Transfers. |
| XIV. | Recreation | - | Re: | Agreement with Bench Craft Company to Provide Custom Designed Score Cards for Deerwood Golf Course. |
| XVII. | Traffic Safety | - | Re: | Traffic Safety Recommendations. |

**XXV. Monthly Reports**

| | | | |
|---|---|---|---|
| .1 | City Clerk | .3 | Senior Citizens |
| .2 | Treasurer | | |

## COMMUNICATIONS FROM OTHERS

**A.**
**Sweeney Hose Co. #7** - **Re: Statement of Volunteer Fireman:**

**Dallas E. McNamara**

**B.**
**Active Hose #2** - **Re: Statement of Volunteer Fireman:**

**Randal Allen**
**Joshua Ryan Hakes**
**Justin Alexander Selak**

**C.**
**Kay Learned** - **Re: Permission to hold annual WinterWalk on Webster Street on Saturday, December 7, 2013.**

**D.**
**Sweeney Hose Co. #7** - **Re: Permission to hold a Parade on Webster Street on Saturday, December 14, 2013.**

**E.**
**NT City School District** - **Re: Permission to hold a 5K and 1 Mile Family Run on Saturday, April 5, 2014.**

**F.**
**Historical Society of the Tonawanda's** - **Re: Niagara River & Erie Canal Historical Markers/Signage Expansion**

**Respectfully submitted,**

Scott P. Kiedrowski

**Scott P. Kiedrowski**
**City Clerk-Treasurer**

Budget Adoption

NOV 1 2 2013

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, NEW YORK 14120-5477

TELEPHONE (716) 695-8545
FAX (716) 695-8573

MARK W. DOTTERWEICH
CITY ACCOUNTANT
markdot@northtonawanda.org

AMANDA L. REIMER
STAFF ACCOUNTANT
amandarei@northtonawanda.org

November 8, 2013

Honorable Robert G. Ortt, Mayor
and Common Council
City Hall
North Tonawanda, NY 14120

Dear Honorable Body:

The 2014 Budget totals for adoption by the Common Council are as follows:

1. General Fund - $35,987,840

| | |
|---|---|
| Appropriations | 35,987,840 |
| Financing: | |
| Estimated Revenue | 18,554,752 |
| Estimated Pro Rata Exemptions | 55,000 |
| Appropriated Fund Balance | 1,698,847 |
| Real Property Tax Levy | 15,679,241 |
| Total Financing | 35,987,840 |

2. Water Fund - $2,831,766

| | |
|---|---|
| Appropriations | 2,831,766 |
| Financing: | |
| Estimated Revenue | 2,831,766 |
| Total Financing | 2,831,766 |

3. Sewer Fund - $4,633,350

| | |
|---|---|
| Appropriations | 4,633,350 |
| Financing: | |
| Estimated Revenue | 4,508,350 |
| Appropriated Fund Balance | 125,000 |
| Total Financing | 4,633,350 |

4. **Capital Fund - $3,522,511**

| | |
|---|---|
| **Appropriations** | **3,522,511** |
| **Financing:** | |
| **Bonds** | **2,399,715** |
| **Budget** | **308,996** |
| **State Aid / Grants** | **500,000** |
| **Special Assessment** | **313,800** |
| **Total Financing** | **3,522,511** |

**Very truly yours,**

**Mark W. Dotterweich**
**City Accountant**

**MWD**

NOV 1 2 2013

STATE OF NEW YORK
ERIE COUNTY,} SS,_____

Linda Elliott, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

TONAWANDA NEWS

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 89287 was printed and published in said paper on the following dates:

10/18/2013

Linda Elliott
Principal Clerk

Subscribed and sworn to before me this
18 Oct 2013

Patricia J King 07/27/2014
Notary Public Expiration Date

PATRICIA J. KING
Notary Public, State of New York
Qualified in Niagara County
My Commission Expires ~~March 30, 19~~

**LEGAL NOTICE**

**CITY OF NORTH TONAWANDA**

**2014 BUDGETS**
**General Fund**
**Water Fund**

**Sewer Fund**

**Capital Improvements**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Common Council in the Common Council Chambers at City Hall, 216 Payne Avenue, North Tonawanda, NY, at 6:00 P.M. on Thursday, November 7, 2013, to review the 2014 Preliminary Budgets. Citizens attending the hearing have a right to provide written or oral comments and ask questions concerning the budgets.

A copy of the entire Preliminary Budget and message is on file at the City Clerk-Treasurer's Office and may be inspected by any interested citizen from 9:00A.M until 5:00P.M., commencing on October 25, 2013.

The 2014 Budget Adoption will be held Tuesday, November 12, 2013 at 6:30P.M. in the Common Council Chambers.

Scott P. Kiedrowski, City Clerk-Treasurer
Mark W. Dotterweich, City Accountant

#T89287 Publish October 18, 2013

# City of North Tonawanda

OFFICE OF THE CITY ATTORNEY
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120-5489

SHAWN P. NICKERSON
CITY ATTORNEY

ROBERT SONDEL
ASSISTANT CITY ATTORNEY

TELEPHONE
(716) 695-8590
FAX (716) 695-8592

11

NOV 12 2013

October 23, 2013

Hon. Mayor and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

RE: Request for Placement of Stone at Historic Sweeney Cemetery

Dear Honorable Body:

Please be advised that the City Cemetery Board has received a request from the descendants of the Miller family to place a flush headstone on their grandfather's grave next to that of their grandmother located at Sweeney Cemetery. The cemetery board has discussed the request and verified the site, and has no objection to the family marking this gravesite.

Should your Honorable Body need more information, please do not hesitate to contact me.

Very truly yours,

Linda R. Krempa
City Cemetery Board

/lk

NORTH TONAWANDA N Y
2013 OCT 23 PM 2:18
CITY CLERK'S OFFICE
RECEIVED

IV

**City of North Tonawanda**
**Department of Engineering**
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

**Dale W. Marshall, P. E.**
*City Engineer*
Phone: **(716) 695-8505**
Fax: **(716) 695-8568**

NOV 12 2013

October 31, 2013

Honorable Robert G. Ortt, Mayor
and Common Council Members
City Hall
North Tonawanda, New York 14120

**Re: Project 20132-01 Gratwick Riverside Park Marina**
**Boater Infrastructure Grant, Phase I**
**Approval of Change Order No. 2**
**Final Project Acceptance**

Dear Honorable Body:

Testing performed on the dredge material for the Federal Boater Infrastructure Grant phase of work at Gratwick Riverside Park Marina revealed contamination that required the trucking and disposal of the material to the Army Corps of Engineers Construction Disposal Site in Lackawanna, New York. The additional costs for this work were as follows:

| | |
|---|---|
| • Trucking and Disposal | $32,256 |
| • Contract Allowance | -$10,000 |
| | **$22,256** |

Accordingly, I respectfully request that the Common Council accept the project as complete and approve Change Order 2 for the Gratwick Riverside Park Marina Boater Infrastructure Grant, Phase I in the amount of $22,256 to Herbert F. Darling, Inc., 131 California Drive Williamsville, NY 14221, increasing the contract amount from $674,027.88 to the final contract amount of $696,283.88; authorizing the Mayor to sign said change order subject to review by the City Attorney.

Very truly yours,

Dale W. Marshall

Dale W. Marshall, P.E.
City Engineer

DWM:dwm

Cc: file, w/encls
Shawn P. Nickerson, City Attorney, w/encls
Bradley Rowles, Superintendent of Public Works
Richard L. Tindell, Director of Community Development
Michael Marino, P.E., CRA

NORTH TONAWANDA N.Y.
2013 NOV -7 AM 10:25
CITY CLERK'S OFFICE
RECEIVED

VII.1

NOV 1 2 2013

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, NEW YORK 14120-5477

TELEPHONE
716-695-8545

FAX
716-695-8573

MARK W. DOTTERWEICH
CITY ACCOUNTANT
markdot@northtonawanda.org

AMANDA L. REIMER
STAFF ACCOUNTANT
amandare@northtonawanda.org

November 1, 2013

Honorable Robert G. Ortt, Mayor
and Common Council
City Hall
North Tonawanda, NY 14120

Dear Honorable Body:

On April 1, 2009, the City was awarded Grant Contract #M090051 from New York State Department of State, in the amount of $32,700, for the DeGraff Water Main.

The City's Engineering Department, in conjunction with the Department of Public Works has received three proposals for materials related to the DeGraff Water Main replacement. The low proposal for materials is Lock City, with a proposal of $18,023.34. The City also received three quotes for labor and equipment related to the installation. The low proposal was received from Visone Construction in the amount of $34,825.00.

In order to complete this project it is necessary to approve and establish funding for a new Capital Project titled "DeGraff Water Main." In order to establish this project, $58,135 will be needed to be transferred into the Capital Projects fund from the Water Fund; $32,700 of this amount will be an interfund loan and will be returned to the Water Fund once grant monies are received. The other $27,300 is a transfer for the amount of the project that will not be covered under the grant plus a 10% contingency, whereby any unused funds will be returned to the water fund upon project completion.

In accordance with Article V, Division 2, Section 5.023 and Section 2.2 of the Budgetary Transfer Policy, please authorize the City Accountant to make the following transfers of fiscal year 2013 appropriations, based on the request of the Department Head, copy attached:

| Control Number | Dollar Amount | From: Appropriation Account | Into: Appropriation Account |
|---|---|---|---|
| 3 | 27,300.00 | 2-1990.410 Contingent Account | 2-9901.901 Transfers Out |

RECEIVED
CITY CLERK'S OFFICE
2013 NOV -1 PM 3:37
NORTH TONAWANDA, N.Y.

Very truly yours,

Mark W. Dotterweich
City Accountant

MWD
Attachment

# Budgetary Transfer Request Form

Department: Public Works

Date: October 31, 2013

| Dollar Amount | Appropriation Accounts and Documentation | |
|---|---|---|
| | From Appropriation Account | Into Appropriation Account |
| $ 27,300 | 2.1990.0410 Contingent | 2.9901.0901 Transfers Out |
| | Account Number / Account Description | Account Number / Account Description |

**Explanation:** To transfer $ 27,300 from Water Fund to Capital Projects Fund to cover the cost of materials related to 12-inch Tremont Street water project to service DeGraff Hospital that will not be covered under grant contract #M090051 from NYS DOS.

**Please Check One (√)**

| √ | |
|---|---|
| Common Council Action | No Common Council Action |

| Department Head Signature | Date |
|---|---|
| [signature] | 11/01/13 |

**Budgetary Transfer Policy**

2.11 - Budgetary transfers can be initiated by a Department Head on his or her signature if all of the following criteria is met:

1. Transfer of appropriations is less than $1000.00
2. Transfer is between existing appropriation accounts within the Department's Budget
3. Within the fiscal year, aggregate transfers, made in any one appropriation account do not exceed $1000.00

2.21 - Budgetary transfers must be initiated by a Department Head through the Common Council if one of the following criteria is met:

1. Transfer of appropriations is over $1000.00
2. Transfer involves the establishment of a new appropriation account; or,
3. Transfer is between Department's (not within one Department's own Budget)

**For Accounting Department Use Only**

| Control # | Department of Accounting Audit | Common Council Meeting Date |
|---|---|---|
| 2 - 2013.01 | AR 10/31/2013 | |

V/1.2

NOV 1 2 2013

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, NEW YORK 14120-5477

TELEPHONE (716) 695-8545
FAX (716) 695-8573

MARK W. DOTTERWEICH
CITY ACCOUNTANT
markdot@northtonawanda.org

AMANDA L. REIMER
STAFF ACCOUNTANT
amandarei@northtonawanda.org

**November 7, 2013**

**Honorable Robert G. Ortt, Mayor**
**and Common Council**
**City Hall**
**North Tonawanda, NY 14120**

**Dear Honorable Body:**

**In accordance with Article V, Division 2, Section 5.023 and Section 2.2 of the Budgetary Transfer Policy, please authorize the City Accountant to make the following transfers of fiscal year 2013 appropriations, based on the request of the Department Head, copy attached:**

| Control Number | Dollar Amount | From: Appropriation Account | Into: Appropriation Account |
|---|---|---|---|
| 4 | 12,200.00 | 1-3410.440 Building & Grounds | 1-3410.410 Administration |
| 5 | 1,072.00 | 1-1990.410 Contingent Account | 1-3620.480 Building Inspection Operations |

**Very truly yours,**

Mark W. Dotterweich

**Mark W. Dotterweich**
**City Accountant**

NORTH TONAWANDA N.Y.
2013 NOV -8 AM 10:07
CITY CLERK'S OFFICE
RECEIVED

**MWD**
**Attachment**

BUDGETARY TRANSFER REQUEST FORM

DEPARTMENT FIRE

DATE 10/25/13

| DOLLAR AMOUNT | APPROPRIATION ACCOUNTS AND DOCUMENTATION | |
|---|---|---|
| | From Appropriation Account | Into Appropriation Account |
| $ 12,200 | 1.3410.440 BLD/GROUNDS | 1.3410.410 ADMINISTRATION |
| | Acount Number Description | Acount Number Description |
| | Explanation: BUDGET SHORTFALLS DUE TO SPECIALIZED EMS TRAINING, PSYCHOLOGICAL TESTING FOR NEW HIRE CANDIDATES, PHONE CHARGES OF $763/MO, CANCELATION OF ENCUMBRANCES FROM 2012. | |

Please Check One

| ✓ | |
|---|---|
| Common Council Action | No Common Council Action |

| | |
|---|---|
| DEPARTMENT HEAD SIGNATURE | DATE 10/25/13 |

BUDGETARY TRANSFER POLICY

2.11 Budgetary transfers can be initiated by a Department head on his signature if all of the following criteria is met:

a) Transfer of appropriations must be under $250.00

b) Transfer only between existing appropriation accounts currently within your budget

c) Within one fiscal year, accumulated transfers made into any one appropriation account can total $250.00

2.21 Budgetary transfers can be initiated by a department head through the Common Council if one of the following criteria is met:

a) Transfer of appropriations must be over $250.00

b) Creation of a new appropriation account account within your bubget

DO NOT MARK BELOW THIS LINE

| CONTROL | DEPARTMENT OF ACCOUNTING AUDIT | COMMON COUNCIL MEETING DATE |
|---|---|---|
| 1-2013.01 | dk 10/25/13 | |

BUDGETARY TRANSFER REQUEST FORM

DEPARTMENT Building Inspection

DATE 11/7/2013

| DOLLAR AMOUNT | APPROPRIATION ACCOUNTS AND DOCUMENTATION | |
|---|---|---|
| | From Appropriation Account | Into Appropriation Account |
| $ 1,072.00 | 01 - 1990.410 Contingent Account | 01 - 3620.480 Building Inspection Operations |
| | Acount Number Description | Acount Number Description |
| | Explanation: To pay invoice for special cleanup at 1686 Sweeney Street | |
| | (See Attached) | |

Please Check One

| ✓ | |
|---|---|
| Common Council Action | No Common Council Action |

| | |
|---|---|
| DEPARTMENT HEAD SIGNATURE | 11/7/13 DATE |

BUDGETARY TRANSFER POLICY

2.11 Budgetary transfers can be initiated by a Department head on his signature if all of the following criteria is met:

a) Transfer of appropriations must be under $250.00

b) Transfer only between existing appropriation accounts currently within your budget

c) Within one fiscal year, accumulated transfers made into any one appropriation account can total $250.00

2.21 Budgetary transfers can be initiated by a department head through the Common Council if one of the following criteria is met:

a) Transfer of appropriations must be over $250.00

b) Creation of a new appropriation account account within your bubget

DO NOT MARK BELOW THIS LINE

| CONTROL | DEPARTMENT OF ACCOUNTING AUDIT | COMMON COUNCIL MEETING DATE |
|---|---|---|
| | | |

**Deering Landscape Contractors Inc**
310 Warner Avenue
North Tonawanda, NY 14120

Voice: 716-695-1373
Fax: 716-695-0943

# INVOICE

Invoice Number: 3775
Invoice Date: Sep 3, 2013
Page: 1
*Duplicate*

| Bill To: | Ship To: |
|---|---|
| Don Miller<br>1686 Sweeney Street<br>North Tonawanda, NY 14120 | |

| Customer ID | Customer PO | Payment Terms | |
|---|---|---|---|
| Don Miller | | Net 15 Days | |
| **Sales Rep ID** | **Shipping Method** | **Ship Date** | **Due Date** |
| | | | 9/18/13 |

| Quantity | Item | Description | Unit Price | Amount |
|---|---|---|---|---|
| | Landscaping | 8/30- As per request of Code Enforcement Department:<br>Provide 7 men for 2 hours loading and 1 hour to put in dumpster, 2 dump trucks, 1 dump trailer 16 foot<br>Remove +/- 30 yards of debris from site before being asked to leave by Donald Miller. Amount removed is less than half of the debris needing to be removed.<br>Total now due $1072. | | 1,072.00 |

| | |
|---|---|
| Subtotal | 1,072.00 |
| Sales Tax | |
| Total Invoice Amount | 1,072.00 |
| Payment/Credit Applied | |
| **TOTAL** | **1,072.00** |

Check/Credit Memo No:

RECEIVED
BUILDING/CODE DEPT.
CITY OF N. TONAWANDA
2013 OCT 16 PM 1:30

XIV

NOV 12 2013

# CITY OF NORTH TONAWANDA


**DEPARTMENT OF YOUTH, RECREATION, AND PARKS**
**500 Wheatfield St. • Room #102**
**North Tonawanda, New York 14120**

**716-695-8520 FAX: 716-695-8533 Seniors: 716-695-8582**

**PATRICIA A. BROSIUS**
***Director of Youth, Recreation, & Parks***


November 7, 2013

The Honorable Mayor Robert Ortt and Common Council Members
City Hall
216 Payne Ave.
North Tonawanda, New York 14120

Dear Mayor and Honorable Body:

Please review and approve for signing the attached agreement between Bench Craft Company, P.O. Box 6343, Portland Oregon and the City of North Tonawanda for custom designed score cards at no cost to Deerwood or the City, which shall contain sponsor's messages for Deerwood Golf Course. The five (5) year agreement will allow the service to continue through November 30, 2018. This agreement will save our Department approximately $6,000 during this five year period.

Each score card will display the par, yardage, handicap, course layout, photos of the Golf Course, contact information, plus rules and regulations. This service is provided to the Golf Course on the basis that the sponsors are commercially available.

Respectfully submitted,

Patricia A. Brosius
Director of Youth, Recreation & Parks

NORTH TONAWANDA N.Y.
2013 NOV -8 PM 2:57
CITY CLERK'S OFFICE
RECEIVED

XVII

NOV 1 2 2013

October 23, 2013

Scott Kiedrowski
City Clerk-Treasurer
216 Payne Avenue
North Tonawanda, NY 14120

Traffic Safety Minutes:

The October meeting of the North Tonawanda Traffic Safety Committee was called to order at 1900 hours. Roll call showed the following members present: J. Sikora, A. Vater, R. Frank, E. Smolinski, M. Anastasi, and A. DiBernardo. The minutes from the previous meeting were read and accepted. The following new concerns were discussed and recommendations made.

1. Member Vater received a request from Charlie's Barber Shop on Goundry Street to post 2 hr. parking signs in front of the shop. The Committee discussed the request and feels this request fits with recent changes made to parking limits in the Webster Street area. The Committee recommends posting the signs.
2. A request from Steve Meaney, 665 Oliver Street, contacted the Committee in September concerning parking in his neighborhood. Several attempts to contact Mr. Meany have been made all unsuccessful. Members of the Committee have not seen a problem in the area so at this time we recommend leaving parking as it is.
3. Salvatore Todaro, 306 Summit Blvd. contacted the Committee concerned with speeding on his street and having speed limit signs posted. After a discussion the Committee does not recommend placing speed limit signs at this time. We will continue to watch the area and if additional complaints are received Police enforcement can be increased.
4. A request from David Evans, 1387 Sherwood Ave., regarding signal devices at Erie Ave. and Meadow Dr. as well as Erie Ave. and Sherwood. The Committee will discuss this request in the future once the extension is complete.

Respectfully Submitted,

Joseph D Sikora

Joseph D. Sikora, Chairman

RECEIVED
CITY CLERK'S OFFICE
2013 OCT 28 PM 2:47
NORTH TONAWANDA N.Y.

# North Tonawanda City Clerk-Treasurer Monthly Report
## October 01, 2013 - October 31, 2013



XXV.1

NOV 12 2013

| Account# | Account Description | Fee Description | Qty | Local Share |
|---|---|---|---|---|
| A1255 | Minor Sales | Certified Copies - Marriage | 14 | 131.00 |
| | | | **Sub-Total:** | **$131.00** |
| A1550 | Minor Sales | Public Pound Fee | 5 | 125.00 |
| | | | **Sub-Total:** | **$125.00** |
| A1603 | Misc. Fees | Birth Certificates | 44 | 440.00 |
| | | Death Certificates | 56 | 560.00 |
| | | Deaths Recorded | 14 | 0.00 |
| | | Free Birth Certificates | 1 | 0.00 |
| | | Geneology Death | 7 | 76.00 |
| | | | **Sub-Total:** | **$1,076.00** |
| A2410 | Minor Sales | Boathouse 2013 | 2 | 1,900.00 |
| | | | **Sub-Total:** | **$1,900.00** |
| A2501 | Snowplow Permit | Snowplow Permit | 6 | 250.00 |
| | | | **Sub-Total:** | **$250.00** |
| A2505 | Marriage License Fee | Marriage License Fee | 20 | 350.00 |
| | | | **Sub-Total:** | **$350.00** |
| A2506 | Conservation | Conservation | 26 | 209.20 |
| | | | **Sub-Total:** | **$209.20** |
| A2540 | Racing & Wagering Fees | Bingo Proceeds | 10 | 164.39 |
| | | | **Sub-Total:** | **$164.39** |
| A2542 | Dog Licensing | Female, Spayed | 98 | 588.00 |
| | | Female, Unspayed | 7 | 84.00 |
| | | Male, Neutered | 77 | 462.00 |
| | | Male, Unneutered | 8 | 96.00 |
| | | Replacement Tags | 1 | 3.00 |
| | | | **Sub-Total:** | **$1,233.00** |
| | | | **Total Local Shares Remitted:** | **$5,438.59** |

| | | |
|---|---|---|
| Amount paid to: | New York State Department of Health | 450.00 |
| Amount paid to: | NYS Ag. & Markets for spay/neuter program | 220.00 |
| Amount paid to: | NYS Environmental Conservation | 4,113.80 |

**Total State, County & Local Revenues: $10,222.39**

**Total Non-Local Revenues: $4,783.80**

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Scott P. Brown

City Clerk-Treasurer Date

XXV.2

SCOTT P. KIEDROWSKI
City Clerk-Treasurer
scottkie@northtonawanda.org

Catherine P. Gambino
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

# City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

NOV 1 2 2013

Clerk's Office: (716) 695-8555
Clerk's Fax: (716) 695-8557
Treasurer's Office: (716) 695-8575
Treasurer's Fax: (716) 505-2133

11/15/2013

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Sirs and Mesdames:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of October 2013.

## General Fund

| | |
|---|---|
| Balance Fwd - Checking | 1,476,127.14 |
| Balance Fwd - Money Market | 11,824,064.28 |
| Investments Matured | 0.00 |
| Receipts for the month | 1,303,227.21 |
| Investments | 0.00 |
| Warrants Drawn | (2,539,510.31) |
| | $12,063,908.32 |

## Sewer Fund

| | |
|---|---|
| Balance Fwd - Checking | 209,541.07 |
| Balance Fwd - Money Market | 1,263,266.32 |
| Investments Matured | 0.00 |
| Receipts for the month | 69,393.00 |
| Investments | 0.00 |
| Warrants Drawn | (357,949.44) |
| | $1,184,250.95 |

## Water Fund

| | |
|---|---|
| Balance Fwd - Checking | 234,505.52 |
| Balance Fwd - Money Market | 1,354,184.68 |
| Investments Matured | 0.00 |
| Receipts for the month | 40,869.44 |
| Investments | 0.00 |
| Warrants Drawn | (279,701.99) |
| | $1,349,857.65 |

## Trust & Agency Fund

| | |
|---|---|
| Balance Fwd - Checking | 370,675.82 |
| Receipts for the month | 84,640.56 |
| Warrants Drawn | (88,255.58) |
| | $367,060.80 |

## Capital Construction Fund

| | |
|---|---|
| Balance Fwd - Checking | 328,779.79 |
| Balance Fwd - Money Market | 3,388,347.86 |
| Investments Matured | 0.00 |
| Receipts for the month | 6,057.76 |
| Investments | 0.00 |
| Warrants Drawn | (1,433,738.80) |
| | $2,289,446.61 |

## Community Development Fund

| | |
|---|---|
| Balance Fwd - Checking | 19,236.19 |
| Receipts for the month | 14,933.96 |
| Warrants Drawn | (1,197.95) |
| | $32,972.20 |

## Rental Assistance Fund

| | |
|---|---|
| Balance Fwd - Checking | 0.00 |
| Receipts for the month | 210,341.00 |
| Warrants Drawn | (210,341.00) |
| | $0.00 |

## Housing Rehabilitation Fund

| | |
|---|---|
| Balance Fwd | 9,945.00 |
| Receipts for the month | 0.00 |
| Warrants Drawn | 0.00 |
| | $9,945.00 |

## Home Rehabilitation Fund

| | |
|---|---|
| Balance Fwd | 37,236.36 |
| Receipts for the month | 60,633.00 |
| Warrants Drawn | (31,246.50) |
| | $66,622.86 |

## Section 108 Fund

| | |
|---|---|
| Balance Fwd | 4,311.61 |
| Receipts for the month | 908.97 |
| Warrants Drawn | 0.00 |
| | $5,220.58 |

## Buffalo Bolt Fund

| | |
|---|---|
| Balance Fwd | 5,066.35 |
| Receipts for the month | 0.00 |
| Warrants Drawn | 0.00 |
| | 5,066.35 |

Respectfully submitted,

Scott P. Kiedrowski

Scott P. Kiedrowski
City Clerk - Treasurer

SPK/dp
cc: M. Dotterweich

XXV.3

NOV 1 2 2013

**CITY OF NORTH TONAWANDA**
Senior Citizen Center
110 Goundry St.
North Tonawanda, New York 14120

**716-695-8582**

Pamela A. Hogan
Recreation & Senior
Coordinator

November 5, 2013

The Honorable Mayor Rob Ortt
And Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of October.

| | |
|---|---|
| **Senior Center's Total Monthly Attendance** | **1,763** |
| AARP Safe Driving Course | 34 |
| Attorney | 2 |
| Blood Pressure Screening | 11 |
| Club Activities & Programs | 588 |
| Club 99 | 60 |
| Craft Room | 3 |
| Flu Shot Clinic | 35 |
| Food Stamp Program | 3 |
| N.T. Food Pantry Program | 299 |
| Nutrition Program | 532 |
| Pool Room | 9 |
| Shopping Program | 45 |
| Speaker Series | 90 |
| Special Events | 52 |

Sincerely,

Pamela A. Hogan

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CITY CLERK'S OFFICE
2013 NOV -8 PM 2:37
NORTH TONAWANDA N.Y.

CFO - A

NOV 1 2 2013

## STATEMENT OF VOLUNTEER FIREMAN

NOV 1 2 2013

**TO THE COMMON COUNCIL:**

**I have been elected a member of the** Sweeney Hose CO. #7 **and as such apply to have my name placed on the City Fire Roll.**

**Name in Full** Dallas E. McNamara **Age** 24

**Street and Number** [redacted] **Date elected** 10-7-2013

**How long have you resided in the City of North Tonawanda** 4 years

**Are you a citizen of the U.S.A.?** yes **Are you married or single** Single

**Where were you born?** [redacted] **Date of birth** [redacted]

**If foreign born, give place of naturalization** [redacted] **Date** [redacted]

**Where is your present occupation or business?** [redacted]

**Have you ever served in any other fire company in this City?** NO

**If so, state which company and for how long** [redacted]

**Date when you left this company** [redacted]

**Were you ever convicted of a crime?** NO

**State of New York**
**County of Niagara** ss.
**City of North Tonawanda**

**Signature** [redacted]

[redacted] **Secretary**

**On this** 17 **day of** October **20** 13 **, before me personally appeared** Dallas McNamara **to me known to be the same person described in and who executed the foregoing application who having been before me, stated that to the best of his knowledge and belief the several statement in the foregoing application contained, whether in writing or in print, are true.**

**Signature of Officer** William A Monte

**Official Title** ASSISTANT Chief

CFO-B

NOV 1 2 2013

STATEMENT OF VOLUNTEER FIREMAN

NOV 1 2 2013

TO THE COMMON COUNCIL:
I have been elected a member of the Active Hose
and as such apply to have my name placed on the City Fire Roll.

Name in full Randal Allen Age 22

Street and number 42 1/2 Geneva St Date elected Feb 6 2013

How long have you resided in the city of North Tonawanda? 8 years

Are you a citizen of the U.S.A.? yes Are you married or single? Single

Born where ... Born when Sept 17 1990

If foreign born, give place of naturalization ... Date ...

What is your present occupation or business? Days

Have you ever served in any other Fire Co. of the City? ...

If so, state what Company and how long ... company When did you leave such Co., Give date ...

Were you ever convicted of a crime? no

State of New York
County of Niagara } ss.
City of North Tonawanda

Signature Randal Allen
Secretary

On this 20 day of October 2013, before me personally appeared Randall Allen

... to me known to be the same person described in and who executed the foregoing application who having been before me, stated that to the best of his knowledge and belief the several statements in the foregoing application contained, whether in writing or in print, are true.

Signature of Officer William DMonte
Official Title Assistant Chief

STATEMENT OF VOLUNTEER FIREMAN

NOV 1 2 2013

TO THE COMMON COUNCIL:
I have been elected a member of the Active Hose #2
and as such apply to have my name placed on the City Fire Roll.

Name in Full Joshua Ryan Hakes Age 23

Street and Number ... Date elected Feb 6 2013

How long have you resided in the City of North Tonawanda 15 yrs

Are you a citizen of the U.S.A.? Yes Are you married or single

Where were you born? Amherst Date of birth ...

If foreign born, give place of naturalization ... Date ...

Where is your present occupation or business? ...

Have you ever served in any other fire company in this City? ...

If so, state which company and for how long ...

Date when you left this company ...

Were you ever convicted of a crime? no

State of New York
County of Niagara ss.
City of North Tonawanda

Signature ...
Secretary

On this 20 day of October 2013, before me personally appeared Joshua Hakes ... to me known to be the same person described in and who executed the foregoing application who having been before me, stated that to the best of his knowledge and belief the several statement in the foregoing application contained, whether in writing or in print, are true.

Signature of Officer William DMonte
Official Title Assistant Chief

STATEMENT OF VOLUNTEER FIREMAN

NOV 1 2 2013

TO THE COMMON COUNCIL:
I have been elected a member of the Active Hose
and as such apply to have my name placed on the City Fire Roll.

Name in full Justin Alexander Selak Age 33

Street and number ... cte.

How long have you resided in the city of North Tonawanda? ...

Are you a citizen of the U.S.A.? ... Are you married or single? ...

Born where USA Born when ...

If foreign born, give place of naturalization ... Date ...

What is your present occupation or business? Factory

Have you ever served in any other Fire Co. of the City? NO

If so, state what Company and how long ...

... When did you leave such Co., Give date ...

Were you ever convicted of a crime? yes

State of New York
County of Niagara } ss.
City of North Tonawanda

Signature ...
Secretary

On this 20 day of October 2013, before me personally appeared Justin Selak

... to me known to be the same person described in and who executed the foregoing application who having been before me, stated that to the best of his knowledge and belief the several statements in the foregoing application contained, whether in writing or in print, are true.

William DMonte

CFO-C

# Gateway Cities' Downtown WinterWalk 2013

72 Webster St., North Tonawanda, NY 14120
694-4715

RECEIVED
CITY CLERK'S OFFICE
2013 OCT 28 AM 11:25
NORTH TONAWANDA N.Y.
NOV 12 2013

October 25, 2013

Scott P. Kiedrowski
City Clerk
216 Payne Ave.
North Tonawanda, NY 14120

Dear Mr. Kiedrowski:
The Downtown Merchants would like permission to hold our annual WinterWalk on Webster Street on Saturday, December 7th.

The WinterWalk committee has arranged for two hay wagons again this year. They will travel through North Tonawanda into Tonawanda and back again. The route would be on Webster Street in North Tonawanda and Main Street in Tonawanda.

We respectfully request that you provide an Auxiliary Police car and driver to follow the hayride wagons from the Cornerstone Credit Union parking lot at 107 Main Street to the Walgreen parking lot in Tonawanda and then back again. The Tonawanda car would escort the other wagon starting in Tonawanda, into North Tonawanda and back again. This is the same route as last year's WinterWalk and the Auxiliary Police are familiar with the procedure. We will contact the Emergency Management Office with our request.

The times for the rides are 11:00 A.M. to 3:00 P.M., Saturday, December 7th.

We have also arranged for a Petting Zoo and to accommodate that event, we request the closing of Tremont Street from Webster to the exit of Gateway Apartments Parking lot. This is the same area we've used each year. The Petting Zoo is scheduled for 11:00 A.M. to 3:00 P.M. on Saturday, December 7th.

Thank you for your consideration.

Sincerely,

Kay Learned

Kay Learned
WinterWalk Chair

Cc: Mayor Robert Ortt
Common Council

Sponsored by the Tonawanda and North Tonawanda merchants

CFO-D

NOV 1 2 2013


Sweeney Hose Company, Inc. No. 7

100 YEARS OF DEDICATION AND SERVICE 1894-1994

P.O. BOX 30 • 499 ZIMMERMAN STREET • 716-694-0777 • NORTH TONAWANDA, NEW YORK 14120-0030


Dear Mayor Ortt and Common Council Members,

I would like to request permission to have a Christmas parade on Saturday, December 14, 2013. The parade route will begin on Main Street in the City of Tonawanda continue over the Webster Street bridge onto Webster Street and finish in front of the Riviera Theatre. This will be part of the Sweeney Hose Fire Co#7, and the Riviera Theatre's joint fundraiser titled, "A Christmas Story 30th anniversary tour, North Tonawanda". We will be working with the Winter Walk committee who this year has decided to make Winter Walk a weeklong event.

The parade will begin at 11am and will finish no later than 12pm. We will be having local business's that sponsored the event along with groups from local schools and other non for profit organizations participate in the parade. The last two floats in the parade will be the fire truck that was used in the movie "A Christmas Story" with Santa on the back and the Twin City Ambulance float that will have six of the actors from the movie who are part of our fundraiser show.

We would like Webster to reopen as soon as the parade is over so we do not disrupt any of the stores and so that parking will be available for our show that begins at 12:45pm.

If you have any questions, please feel free to contact me at 984-4262 or by email joe.lavey@tcaems.com.

Thank you for your consideration.

Best Regards,


Joe Lavey Jr.
President
Sweeney Hose Co#7 Inc.
499 Zimmerman St
North Tonawanda, NY 14120
716-984-4262


Re-Vised Letter!!

11/18

RECEIVED
CITY CLERK'S OFFICE
2013 NOV -6 PM 12:32
NORTH TONAWANDA N.Y.

CFO-E

NOV 1 2 2013

# North Tonawanda City School District

## *North Tonawanda Middle School*

1500 Vanderbilt Avenue◆ North Tonawanda NY 14120 ◆ (716) 807-3700

Gregory Woytila
Superintendent

Lisa Colburn
Principal

Gregory Burgess
Assistant Principal

October 22, 2013

North Tonawanda Common Council
President Richard Andres
216 Payne Avenue
North Tonawanda, NY 14120

Dear Mr. Andres:

I am writing to you to request permission for North Tonawanda School District's first 5K and 1 mile family fun run to be held on Saturday, April 5, 2014 at 9 AM. We intend for the races to begin and end at North Tonawanda Middle School. I have attached a proposed race route, which runs through Wurlitzer Park.

I have been in contact with Captain Roger Zgolak, who is in support of our presented route and schedule. I would like to request police escort and presence at critical intersections, as well as DPW assistance in providing barricades along the route.

We are very excited to offer this event for our community at a very low cost for adults, and hopefully free for children, as we are promoting good overall community health. Our hope is to make this a yearly event.

Thank you for your consideration of this request. If you need further information, please contact me at 807-3715.

Sincerely,

Sue Evarts

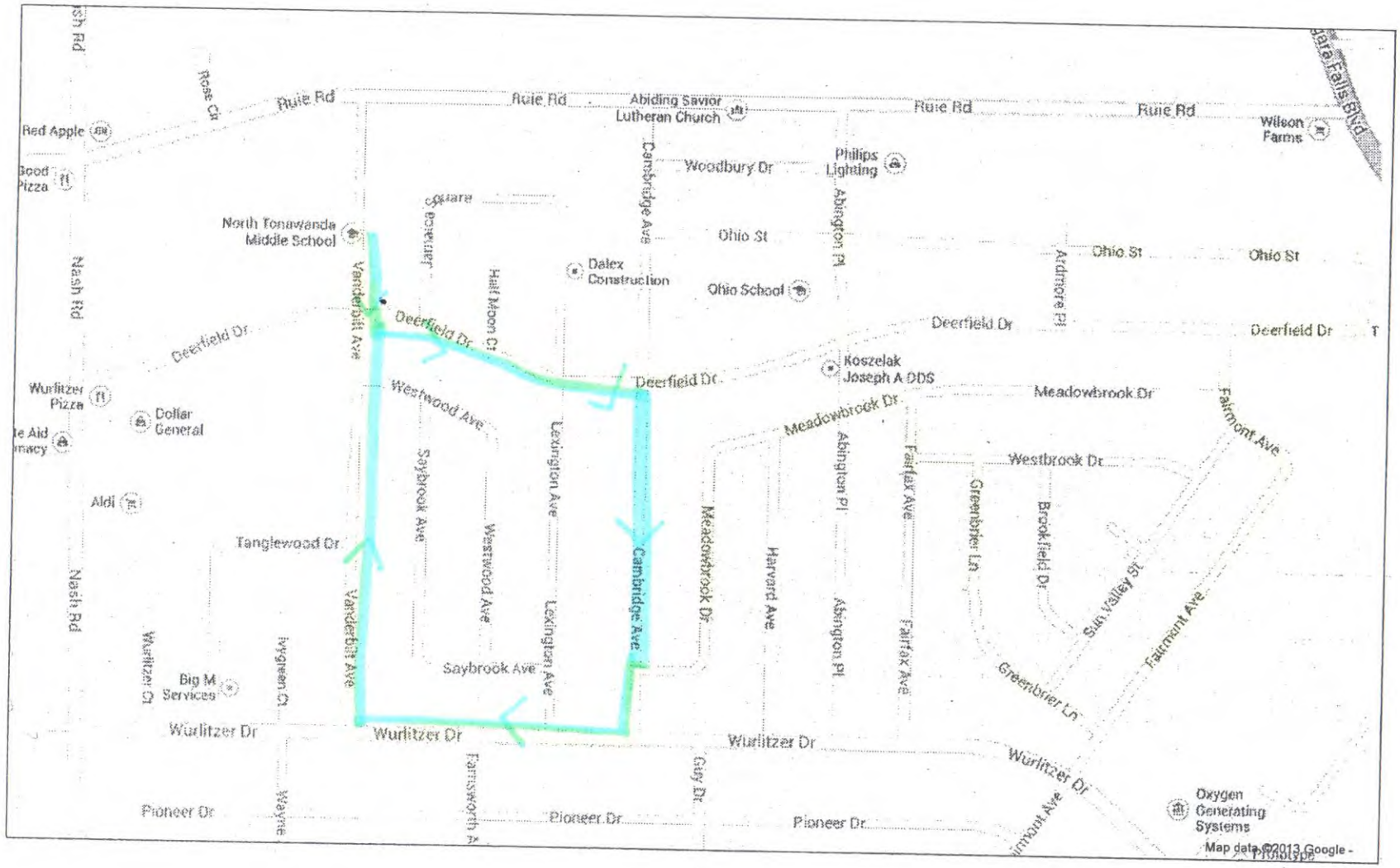
Sue Evarts
School Counselor
5K Event Coordinator

RECEIVED
CITY CLERK'S OFFICE
2013 NOV -6 PM 12:32
NORTH TONAWANDA N.Y.

NT. Schools 5K Run
2014

Google

To see all the details that are visible on the screen, use the "Print" link next to the map.




1 MILE FAMILY ROUTE

5K Route

CFO-F

NOV 1 2 2013

**Historical Society of the Tonawanda's**
**113 Main Street**
**Tonawanda, NY 14150**
**694-7406**

**October 31, 2013**

**Honorable Mayor Ortt**
**Honorable Common Council**
**216 Payne Avenue**
**North Tonawanda, NY 14120**

**RE; Niagara River & Erie Canal Historical Markers/ Signage Expansion**

**Dear Honorable Body;**

**The Historical Society of the Tonawanda's respectfully requests a resolution from your Honorable Body in support of our application that was submitted to the Niagara River Greenway Commission for funding for a Historical Marker signage expansion project on the Niagara River and the Erie Canal. The application that was submitted was for both the City of North Tonawanda and the City of Tonawanda.**

**A variety of Historical Signage currently exists throughout the Twin Cities and we are looking to improve and expand on the identification of those locations.**

**It is our hope that if we receive these funds that the City of North Tonawanda would also support this project by providing any necessary in-kind support for signage installation within the City of North Tonawanda's right-of way.**

**Your support of this resolution is time sensitive and we thank you in advance for your support of our efforts.**

**Sincerely,**

RECEIVED
CITY CLERK'S OFFICE
2013 NOV -6 PM 1:24
NORTH TONAWANDA N.Y.

**Pat Barnard**
**Ned Schimminger**
**Historical Society of the Tonawanda's**