

**THE HONORABLE BODY  
Council Chambers  
Municipal Building  
North Tonawanda, New York 14120  
Tuesday, June 4, 2013  
6:33P.M.**

---

**REGULAR SESSION CALLED TO ORDER BY PRESIDENT ANDRES**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**Present: President Andres  
Alderman Needler, Donovan, Rizzo, Zadzilka**

**Absent: None**

**Also Present: Mayor Robert G. Ortt  
City Attorney Shawn P. Nickerson**

---

**APPROVAL OF THE MINUTES OF THE REGULAR SESSION MAY 21, 2013**

**MOVED by Alderman Donovan                      SECONDED by Alderman Zadzilka  
That the minutes of the regular session held May 21, 2013 be approved as circulated and filed  
in the Office of the City Clerk.  
CARRIED.**

---

**PROOF OF PUBLICATION**

**1.) Bid – Meadow Drive Extension Project – Engineer**

**MOVED by Alderman Donovan                      SECONDED by Alderman Rizzo  
That the Common Council hereby receives and files the aforementioned Proof of  
Publication.  
CARRIED.**

---

**AUDIENCE PARTICIPATION - None**

---

**COMMUNICATIONS FROM CITY OFFICIALS**

**I. Mayor**

**May 30, 2013**

**City of North Tonawanda  
Financial Operations  
2012M-203**

**For each recommendation included in the audit report, the following is the City of North  
Tonawanda's corrective action(s) taken or proposed.**

## **Fire Company Fundraising**

### **Recommendation**

- 1. The Council should ensure that the fire companies are aware of their statutory obligation to provide the Council with advance written notice of their fundraising activities.**
- 2. The Council should require, as a condition for the conduct of fundraising activities that the fire companies submit to the City a financial report on the receipts and expenditures for each such activity and provide City officials with access to the related books and records of the fire company.**
- 3. In the event that the Council receives written notice of a fire company fundraiser involving the sale of alcoholic beverages, the Council should confer with the City's legal counsel as to the City's potential liability to third parties and the most appropriate manner for protecting the City against any such liability.**

### **Corrective Action**

**The City, through the Fire Chief, has informed each volunteer company of their statutory obligation to provide the Council advance written notice of fundraising activities.**

**Each company has been provided with a form, (a sample of which has been enclosed with this letter), which is to be submitted annually to the Council, identifying major and repetitive fundraising events at the respective fire halls. There is an additional "Statement of Loss in Revenue" form which will be submitted to the Council within thirty (30) days of each event.**

**The Council regularly confers with legal counsel regarding all matters of liability and will continue to do so.**

**The first filing is due to the Council no later than June 21, 2013.**

**All Volunteer Companies are responsible for complying with this corrective action. The Fire Chief shall oversee and ensure implementation.**

## **Purchasing Policy**

### **Recommendations**

- 1.) The Council will verify that department heads obtain the required verbal or written quotes for the procurement of goods not subject to competitive bidding requirements by reviewing supporting documents as part of the claims audit process.**
- 2.) The Mayor will require all Departments to coordinate the solicitation of written or verbal quotations for purchases of select items used by these departments.**
- 3.) Department supervisors shall maintain a record of the verbal or written quotes required by the procurement policy.**

### **Corrective Action**

**It is the intent of the Council to pass a resolution amending the city's purchasing policy no later than June 18. These changes require all departments making purchases over \$1,000 to obtain three verbal/or written quotes. Upon adoption of this new policy, the Mayor shall direct all departments to better coordinate purchasing of select items used by all departments. The Mayor shall identify a current employee to oversee that said coordination is occurring.**

**All purchase orders submitted to the Department of Accounting in excess of \$1,000 and less than \$3,000 must have a form with three verbal quotes attached. This form shall be provided to all departments. No purchase order in excess of \$1,000 and less than \$3,000 will be processed without three written or verbal quotes.**

This corrective action will take effect no later than June 21, 2013.

The City Accountant shall be responsible for the implementation of this policy.

Faithfully yours,  
Mayor Robert G. Ortt

MOVED by Alderman Needler

SECONDED by Alderman Zadzilka

That the Common Council hereby directs the Fire Chief to inform each volunteer fire company of their statutory obligation to provide the Council advance written notice of fundraising activities.

Each company has been provided with a form which is to be submitted annually to the Council, identifying major and repetitive fundraising events at the respective fire halls. There is an additional "Statement of Loss in Revenue" form which will be submitted to the Council within thirty (30) days of each event.

The Council regularly confers with legal counsel regarding all matters of liability and will continue to do so.

The first filing is due to the Council no later than June 21, 2013.

All Volunteer Companies are responsible for complying with this corrective action. The Fire Chief shall oversee and ensure implementation.

And further, the Common Council hereby amends the City's purchasing policy effective no later than June 18, 2013. These changes require all departments making purchases over \$1,000 to obtain three verbal/or written quotes. Upon adoption of this new policy, the Mayor shall direct all departments to better coordinate purchasing of select items used by all departments. The Mayor shall identify a current employee to oversee that said coordination is occurring.

All purchase orders submitted to the Department of Accounting in excess of \$1,000 and less than \$3,000 must have a form with three verbal quotes attached. This form shall be provided to all departments. No purchase order in excess of \$1,000 and less than \$3,000 will be processed without three written or verbal quotes.

This corrective action will take effect no later than June 21, 2013 and the City Accountant shall be responsible for the implementation of this study.

Ayes: Needler, Donovan, Rizzo, Zadzilka, Andres

(5)

Nays: None

(0)

CARRIED.

## II.1 Attorney

May 29, 2013

Hon. Mayor and Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120

Re: Niagara County use of 500 Wheatfield Street, North Tonawanda

Dear Honorable Body:

Attached is a proposed agreement between the City and Niagara County regarding the use of the building located at 500 Wheatfield Street in North Tonawanda. The proposed agreement would allow Niagara County to utilize approximately 39% of the useable area of the building. This agreement would last for a period of 13 years and 4 months, during which time the County will occupy the building at no cost other than their proportionate share of utilities.

Should your Honorable Body concur, please pass a resolution to allow for the execution of the Agreement between the City of North Tonawanda and Niagara County for use of 500 Wheatfield Street by the Mayor, subject to any further review by the City Attorney.

Very truly yours,  
Shawn P. Nickerson  
City Attorney

MOVED by Alderman Donovan

SECONDED by Alderman Needler

That the Common Council hereby authorizes the Mayor to sign the aforementioned addendum to the agreement between the City of North Tonawanda and Niagara County regarding use of the building located at 500 Wheatfield Street. This agreement is for a period of 13 years and 4 months, during which time the County will occupy the building at no cost other than their proportionate share of utilities, subject to any further review by the City Attorney.

Ayes: Needler, Donovan, Rizzo, Zadzilka, Andres

(5)

Nays: None

(0)

CARRIED.

## II.2 Attorney

May 31, 2013

Hon. Mayor and Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120

Re: Emergency Medical Services Coverage Agreement for Concert Series

Dear Honorable Body:

Attached is a proposed agreement between North Tonawanda and Twin City Ambulance Corp. ("TCA") regarding emergency medical services during the concert series provided by the City. The proposed agreement would require that TCA provides EMS, supplies and equipment as requested by North Tonawanda. TCA will also provide one Advanced Life Support Ambulance, with appropriate staffing at a rate of \$195.00 per hour. TCA will have these resources available for each of the concerts, which are scheduled for Sunday, June 9, 2013; Sunday, July 14, 2013; and Sunday, August 25, 2013.

Should your Honorable Body concur, please pass a resolution to allow for the execution of the Agreement between the City of North Tonawanda and TCA by the Mayor, subject to any further review by the City Attorney.

Very truly yours,  
Shawn P. Nickerson  
City Attorney

MOVED by Alderman Rizzo

SECONDED by Alderman Zadzilka

That the Common Council hereby authorizes the Mayor to sign the agreement between North Tonawanda and Twin City Ambulance Corp. ("TCA") regarding emergency medical services during the concert series provided by the City. The proposed agreement would require that TCA provides EMS, supplies and equipment as requested by North Tonawanda. TCA will also provide one Advanced Life Support Ambulance, with appropriate staffing at a rate of \$195.00 per hour. TCA will have these resources available for each of the concerts, which are scheduled for Sunday, June 9, 2013; Sunday, July 14, 2013; and Sunday, August 25, 2013, subject to any further review by the City Attorney.

Ayes: Needler, Donovan, Rizzo, Zadzilka, Andres

(5)

Nays: None

(0)

CARRIED.

**VII. Accountant**

May 30, 2013

Honorable Robert G. Ortt, Mayor  
and Common Council  
City Hall  
North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated June 4, 2013, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Very truly yours,  
Mark W. Dotterweich  
City Accountant

MOVED by Alderman Needler

SECONDED by Alderman Andres

That the Common Council hereby authorizes for payment the current Abstract of Claims for Common Council Audit dated June 4, 2013 and further authorizes the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant:

01	General Fund	\$539,356.91
02	Water Fund	39,543.86
04	Sewer Fund	56,748.18
06	Capital Project Fund	83,794.07
09	Capital – Buffalo Bolt	<u>1,750.00</u>
	Final Total	<u>\$721,193.02</u>

Ayes: Needler, Donovan, Rizzo, Zadzilka, Andres

(5)

Nays: None

(0)

CARRIED.

**XI. Fire**

May 24, 2013

Honorable Mayor Robert G. Ortt  
and Common Council Members  
City Hall  
North Tonawanda, NY 14120

Re: Emergency Station Generators

Dear Honorable Body:

On Friday, May 17, 2013, bids were received and opened by the City Clerk for the “Emergency Station Generator” Project, for 788 Payne Avenue (Rescue 1) and 1425 Nash Rd. (Engine 7). The results are as follows:

1.	M. H. Thilk Electric	\$42,033.00
2.	Frey Electric Construction	\$64,477.00

I have reviewed all bids with the City Electrical Department and have provided the following recommendation of award.

I therefore respectfully request that the Common Council award this project to M. H. Thilk Electric, 4171 Chestnut Rd., Wilson, NY 14172 at their low bid amount of \$42,033.00 and authorize the Mayor to sign any contract, subject to review by the City Attorney.

Respectfully,  
Fire Chief John C. Lapham

MOVED by Alderman Donovan

SECONDED by Alderman Rizzo

That the Common Council hereby awards the bid for the Emergency Station Generator Project, for 788 Payne Avenue (Rescue 1) and 1425 Nash Rd. (Engine 7) to M. H. Thilk Electric, 4171 Chestnut Rd., Wilson, NY 14172 at their low bid amount of \$42,033.00 and authorizes the Mayor to sign the contract, subject to review by the City Attorney.

Ayes: Needler, Donovan, Rizzo, Zadzilka, Andres

(5)

Nays: None

(0)

CARRIED.

## XVII. Traffic Safety

May 22, 2013

Scott Kiedrowski  
City Clerk-Treasurer  
216 Payne Avenue  
North Tonawanda, NY 14120

### Traffic Safety Minutes:

The May meeting of the North Tonawanda Traffic Safety Committee was called to order at 1900 hours. Roll call showed the following members present: J. Sikora, A. Vater, R. Frank, M. Lemke, M. Anastasi, and A. DiBernardo. The minutes from the previous meeting were read and accepted. The following new concerns were discussed and recommendations made.

1. Resident Peter Vogt, 36 Grant Street, 341-3235, is concerned with vehicles parking and blocking the driveways located at 28 and 36 Grant. He requested a sign be posted stating "do not block driveway." I stopped and spoke with employees of Grant School informing them of the problem. They assured me the information will be passed along. I spoke with Mr. Vogt and he agreed we will wait and see if the problem rectifies itself. Additionally Mr. Vogt was advised to call NTPD when vehicles are blocking the driveway. The Committee does not recommend placing a sign at this time.
2. A resident contacted the Mayor's Office concerned truck traffic on Christiana Street. I spoke with contractors working on TCMH who stated they did not remove any signs in the area. The Committee would like a sign placed on Christiana stating "no trucks over 5 tons." This should help with deterring trucks from turning from TCMH onto Christiana Street.
3. Resident David Maser requested placement of "no parking" signs on Esther Street near Nash. With improvements and curbs added to Esther the street has become narrow and dangerous for vehicles turning from Nash Road. This request was researched by the Committee and we recommend placing "no parking" signs on both sides of Esther Street giving enough room for vehicles to turn safely from Nash Road.
4. A request from resident Lori Swartz regarding the sidewalk located at the intersection of Ward Road and Warner Avenue will be researched and discussed at the June meeting.
5. Resident Scott Kuebler, 220 Tremont Street, contacted the Mayor's Office with concerns with recent removal of the traffic signal located at the intersection of Payne Avenue and Tremont Street. His two major concerns were stop lines located on Payne Avenue being removed and "no parking" signs being placed on Payne Avenue. Both these requests were implemented as well as additional signage in the area.

6. Resident David Ventry, 140 Main Street, 536-9456, contacted the Committee with a request to have "no parking/loading zone" signs placed in front a walkway in front of his building. I spoke with Mr. Ventry on this topic and informed him this is a small area to place signs. The Committee does not recommend placing the requested signs.
7. A resident in the area of Niagara and Ransom contacted the Committee with a complaint of a vehicle with a trailer parking along Niagara Street and blocking the view from Ransom. She stated it is dangerous for children getting on and off a bus in the area as well as for vehicles turning from ransom. The area was watched and the vehicle in question was legally parked a few spaces back from the intersection. It was causing no more of an obstruction than any other vehicle at the time. Members of the Committee will continue to watch the area for problems.

Respectfully submitted,  
Joseph D. Sikora, Chairman

MOVED by Alderman Needler

SECONDED by Alderman Donovan

That the Common Council hereby directs the Department of Public Works to install a "no trucks over 5 tons" sign to deter trucks from turning from TCMH onto Christiana Street and, further, to install "no parking" signs on both sides of Esther Street, near Nash Road, to make room for vehicles to turn safely from Nash Road.

Ayes: Needler, Donovan, Rizzo, Zadzilka, Andres

(5)

Nays: None

(0)

CARRIED.

## XXV. Monthly Reports

### .1 Police

MOVED by Alderman Rizzo

SECONDED by Alderman Zadzilka

To receive and file the aforementioned Monthly Report.

CARRIED.

## COMMUNICATIONS FROM OTHERS

A.

Joseph Blake

Honorable Mayor and Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, New York 14120

Dear Honorable Body:

I am asking that the council close a section of alleyway next to and behind my house at 76 Eighth Avenue. I am the property owner of the adjoining property at 77 Ninth Avenue and wish to merge my properties. The area I'm requesting is a 16' wide x 60' long section behind 76 and 74 Eighth Avenue that is no longer an alleyway, overgrown with trees and no existing road remaining. Each property would get 16' x 30' of green space. The second section is next to my property running along the east side of 76 Eighth Avenue and is 12' wide x 216' long. I would like all of this alleyway to be closed due to its deteriorated condition and lack of use by any persons other than myself. This would allow more off street parking for Partners Bar and more green space for myself. I would request at the very least the south half of the alley to be closed from Eighth Avenue leading north 116'. This would allow for a driveway for my property and for me to put in off street parking alleviating the strain on Eighth Avenue.

Thank you,  
Joseph Blake  
76 8<sup>th</sup> Avenue  
716-417-4753

**MOVED by Alderman Rizzo**

**SECONDED by Alderman Zadzilka**

**That the Common Council hereby discontinues the section of alleyway next to and behind 74 and 76 Eighth Avenue. The alleyway that runs parallel between Eighth and Ninth Avenues shall remain intact.**

**Ayes: Needler, Donovan, Rizzo, Zadzilka, Andres**

**(5)**

**Nays: None**

**(0)**

**CARRIED.**

---

**B.**

**Carousel Museum**

**May 22, 2013**

**Mayor Robert Ortt**

**City Hall**

**North Tonawanda, NY 14120**

**Dear Mayor Ortt:**

**The Carousel Society of the Niagara Frontier requests permission to use the fire tower property on Tonawanda Island for a “campsite” for the midway employees. We have been using this site for the past 14 years under the County ownership and more recently under City ownership.**

**The site will be needed from Friday, July 12 through Monday, July 22. The ride operator provides a generator for use by his employees, so the electricity on site will not be needed. They do require use of the water from the fire hydrant. The fire department has an adaptor for this purpose and installs it.**

**This site will be locked when no one is there, and the Niagara County Health Department will inspect the “campground” for all safety precautions. Additionally, the ride operator will provide a certificate of insurance, naming the City and the Carousel Society as co-insured.**

**We have experienced no difficulties in the past with this operation. At times the rain causes some problems when the RV’s pull out of the site. This has only happened a few times and Parks has been able to smooth it out.**

**Please send an approved copy of this request to the Fire Chief so he will be aware of it. If you have any questions, please call me at the museum at 693-1885. Thank you for your support.**

**Thank you,  
Rae Proefrock, Director**

**MOVED by Alderman Needler**

**SECONDED by Alderman Zadzilka**

**That the Common Council hereby grants permission to the Carousel Society of the Niagara Frontier to use the fire tower property on Tonawanda Island for a campsite for the midway employees, during the Canal Fest, from Friday July 12, 2013 through Monday, July 22, 2013.**

**Ayes: Needler, Donovan, Rizzo, Zadzilka, Andres**

**(5)**

**Nays: None**

**(0)**

**CARRIED.**

---

C.  
Canal Fest

June 10, 2012

Honorable Mayor Robert G. Ortt  
North Tonawanda City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Mayor Ortt:

Canal Fest of the Tonawandas, Inc. is requesting permission from the City of North Tonawanda to hold the 31<sup>st</sup> annual festival from Sunday, July 14 – Sunday, July 21, 2013. We are seeking permission to use certain city facilities and streets including manpower from certain city departments. Included with this letter are our requests for the year 2013. There are no new requests this year that bear special attention (additions or changes in RED). At your earliest convenience, please contact me for any clarification before issuance of the Mayor's Permit.

As discussed in previous meetings, payment to the city of fourteen thousand dollars (\$14,000), would follow no later than two (2) weeks after the closing of Canal Fest on July 21<sup>st</sup>. Insurance requirements are the same as previous years and will be provided upon authorization of this request. Letters to the city department heads requesting a common or separate coordination meeting can be scheduled by your office and at your convenience.

Canal Fest looks forward to another successful event for our membership and the Twin Cities. North Tonawanda has always contributed to this success and we hope to maintain our good working relationship for many years to come.

Thank you for your time and consideration of our requests.

Respectfully,  
Lawrence M. Deneff, President  
Canal Fest of the Tonawandas, Inc.  
695-5100 cell

**MOVED by Alderman Donovan                      SECONDED by Alderman Rizzo**  
That the Common Council hereby grants Canal Fest of the Tonawandas Inc. permission to hold their 31<sup>st</sup> Annual Canal Festival from Sunday, July 14 - Sunday, July 21, 2013 and further, approves the following requests:

1. Canal Fest will be held July 14<sup>th</sup> through July 21<sup>st</sup>, 2013.
2. The use of Gateway Park on Sweeney St. between Main Street and Webster Street for the purpose of setting up tents by our members and for the use of entertainment. As in the past, the beer tent may go up as soon as Thursday, July 11<sup>th</sup> with all tents to be removed no later than the eve of Monday, July 22<sup>nd</sup> (canal side) and noon (building side).
3. Barricades to be placed for closing of the renaissance Bridge by 5:00pm on Friday, July 12<sup>th</sup> and at other locations as necessary. Water connections at the Pavilion and other locations across Sweeney will be required at this time also.
4. Bike Night. The Bike Cruise and Show on Webster St. on Friday, July 19<sup>th</sup>. The stage will again be located on Webster (Riviera Theater area) with the direction of our site set-up committee. The band is scheduled to begin approx at 7:00pm and continue no later than 10:30pm. Usage of Webster Street from Sweeney to Goundry St. and Tremont from Webster to Main St. (only one side) and Main St. from Goundry to Tremont St. at 4:00pm on Friday, July 19<sup>th</sup> for the Bike Cruise & Show. "No parking after" signage to be placed accordingly to close the street by 4:00pm.
5. Parade. Webster Street from Sweeney to Goundry St. for the parade on Tuesday, July 16<sup>th</sup> with Webster Street being posted for vehicle removal by an agreed time before the parade. The city grandstand and viewing stand will also be required in front of the Riviera Theater.

6. **Car Cruise.** Webster Street from Sweeney to Goundry St. and Tremont from Webster to Main St at 4:00 pm on Wednesday, July 17<sup>th</sup> for the Twin Cities Car Cruise. "No parking after" signage to be placed accordingly to close the street after 4:00pm. The use of Gratwick Park as a pre-staging area.
7. **Diaper Derby.** Tremont Street between Webster and Main Streets for the use of the Diaper Derby on Thursday, July 18<sup>th</sup> with Tremont Street closed accordingly. Coordination of this event is handled by the DeGraff Hospital Volunteers and Marybeth Kupiec. Rain location will be Salem Church in Tonawanda.
8. **Tim Frank 4 Mile Run.** Sweeney Street between Main Street and approx Mayor's Park for the use of the 4 Mile Run coordinated by The Boy's and Girl's Club of the Tonawanda's on Sunday, July 14<sup>th</sup> with Sweeney closed off accordingly for a race start at 7:00pm. Starting point will be on Sweeney c/o Main Street. (Race Committee has been in contact with Police Department.)
9. **Craft Show.** The use of the east side of Webster Street for the purpose of setting up tents and for the partial use of the Craft Show. July 20<sup>th</sup> and 21<sup>st</sup>.
10. **Craft Show.** Webster Street between Sweeney and Goundry for the use of our 2-day Craft Show to be held on Saturday and Sunday, July 20<sup>th</sup> and 21<sup>st</sup>.
11. **Craft Show.** Tremont Street between Webster and Main Streets for the use of our 2-day Craft Show to be held on Saturday and Sunday, July 20<sup>th</sup> and 21<sup>st</sup>.
12. **Craft Show.** Main Street from the Sweeney Street to Goundry Street for the use of our 2-day Craft Show to be held on Saturday and Sunday, July 20<sup>th</sup> and 21<sup>st</sup>.
13. **The scheduling of manpower from the D.P.W., Water Department, Parks and Recreation, Fire Department and Police Department plus material and services that were supplied by these departments in previous years.**
14. **Nightly closing of Webster Street between Tremont and Sweeney as requested in the past. Support from the Police Department with crowd control and also in keeping animals, bike riders, skate boarders, roller bladders, etc. out of the campus area for safety concerns. Support from the Fire Department in manning our First Aid tent during the 8 days. Support from the Water Department in the water hookup at the Fire Training Tower the amusements mobile living quarters to be coordinated by the Carousel Society. Support from the Parks and Recreation Department in daily cleanup and to supply us with the following: trash cans, garbage bags, bleachers for the parade and a reviewing stand for the parade judges. We are also requesting extra garbage containers for the Friday night Bike Cruise and Saturday/Sunday Craft Show. Support from the Dive Rescue Team to provide manpower and equipment for all events that take place directly on the water.**
15. **Dock space for two 36' boats at the west end of the Gateway Pavilion for Lawrence Deneff and Ray Wesolowski. Event sponsor boats will raft off of these two boats as was done last year.**
16. **Permission to place 6 restroom facilities between the sidewalk and curb along Webster St between Sweeney and Tremont. An alternate location will be utilized during the Craft Show. Also, the grease barrels typically located in the forbidden alley will probably be placed at the individual tents utilizing this service.**
17. **The use of the Renaissance Bridge for a low level fireworks display on Sunday evening, July 21<sup>st</sup>. The fireworks display have been and will continue to be coordinated by the fire departments of both the City of North Tonawanda and the City of Tonawanda in the lead role, the police departments of both cities, the fireworks display company, Canal Fest and other policing organizations that normally patrol this section of the Erie Canal. Baseline rules were established for the 2009 shoot and will continue to be the normal procedure with improvements and changes as required.**

18. Anything else as was provided in previous years.

Ayes: Needler, Donovan, Rizzo, Zadzilka, Andres (5)  
 Nays: None (0)  
**CARRIED.**

#### **AUDIENCE PARTICIPATION**

Josh Dubbs, 876 Fairmont Avenue – Stated that he was told that recent requests for Commissioners of Deeds for the City of North Tonawanda for a variety of individuals had not been received by those individuals. Wanted to know if letters had been sent out to those who wanted to be appointed.

Cathy Kern, 1248 Greenbrier Lane – Inquired about 4 way stop intersections. Stated that she has seen an increase of motorists rolling through these intersections within the Wurlitzer Park area. Stated that she would like to see car counter strips placed at a variety of intersections to see what the actual volume of cars is.

Herb Fragale, 877 Lee Avenue – stated that he has contacted DPW about standing water. Stated that the water in the winter that freezes is the real problem. Stated that the sewer grate is raised high and water won't drain. Stated that he has contacted the DPW and has had no response to his issues.

#### **ADJOURNMENT**

**MOVED** by Alderman Needler                      **SECONDED** by Alderman Donovan  
 That this regular session of the Common Council be and hereby is adjourned.  
**CARRIED.**

Time of Adjournment: 6:48 P.M.

Respectfully submitted,

Scott P. Kiedrowski  
 City Clerk–Treasurer