

**TO: Honorable Mayor & Common Council
President Rizzo
Aldermen Zadzilka, Needler, Clark, Braun**

FROM: Scott P. Kiedrowski, City Clerk-Treasurer

RE: Agenda for TUESDAY, MARCH 4, 2014, 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED JANUARY 29, 2014 & FEBRUARY 5, 2014

1) Legal Notice – Collection of 2014 Niagara County Taxes – City Clerk-Treasurer

PROOF OF PUBLICATION PUBLISHED FEBRUARY 7, 2014

1) Legal Notice – Sewer Use Ordinance Chapter 75 – WWTP

PROOF OF PUBLICATION PUBLISHED FEBRUARY 12, 2014

1) Bid – 2014 or Newer Freightliner – DPW

COMMUNICATIONS FROM CITY OFFICIALS

II. Attorney - Re: Workplace Violence & Abusive Work Environment Prevention Program.

III. Clerk-Treasurer - Re: Withdrawal of Parcel from In Rem Proceedings.

VII. Accountant - Re: Payment of the Abstract of Claims dated March 4, 2014.

XVII. Traffic Safety - Re: Minutes of the February Meeting.

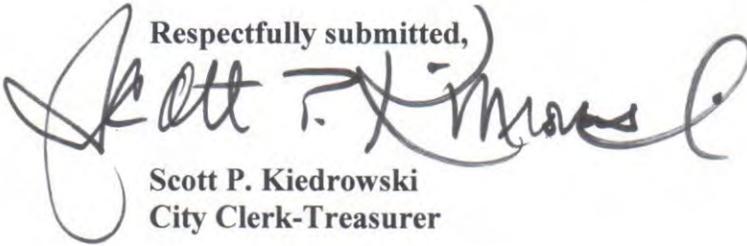
XXVI. Vacation & Sick Leave Reports

.1 Public Works

COMMUNICATIONS FROM OTHERS

A.
OLC Church - Re: Permission to hold a 5K Run and 1 Mile Fun Walk on Sunday, August 24, 2014.

B.
William L. Paton - Re: Appointment as Commissioner of Deeds.

Respectfully submitted,

Scott P. Kiedrowski
City Clerk-Treasurer

MAR - 4 2014

STATE OF NEW YORK
ERIE COUNTY, } SS, _____

Linda Elliott, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

TONAWANDA NEWS

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 99520 was printed and published in said paper on the following dates:

01/29/2014 02/05/2014

Linda Elliott
Principal Clerk

Subscribed and sworn to before me this
6 Feb 2014

Patricia J King 07/27/2014

PATRICIA J. KING
Notary Public, State of New York
Qualified in Niagara County
My Commission Expires ~~March 29, 19~~

Notary Public Expiration Date

LEGAL NOTICE

TREASURER'S

NOTICE

for the collection of

2014

NIAGARA COUNTY TAX

CITY OF NORTH TONAWANDA, NY 14120-5496

Last Day of Payment Without Additions	March 7, 2014
	March 8 to March 31, inclusive 2% fees
	April 1 to April 30, inclusive 4% fees
	May 1 to May 31, inclusive 6% fees

ABOUT June 1, all unpaid Niagara County Taxes are turned over to the County Treasurer, Lockport, New York.

NOTICE is hereby given that the TAX ROLL for the NIAGARA COUNTY TAXES for the year 2014, has been delivered to and left with the City Clerk-Treasurer of the City of North Tonawanda, New York, for the collection of Niagara County Taxes for the said year 2014, and that the City Clerk-Treasurer will be ready to receive such Niagara County Taxes in his office in the City Hall of said City of North Tonawanda, New York, on the 1st day of February, 2014, and for thirty-five days ending with the 7th day of March, 2014 from eight o'clock A.M. to five o'clock P.M. Mondays through Fridays (closed Saturdays), excepting legal holidays, and that any person paying their taxes within said period of thirty-five days may do so without an additional fee.

AND notice is hereby given that for the period starting March 8, 2014 and ending March 31, 2014, a fee of 2% will be charged on all Niagara County taxes paid during said period; 4% fees will be charged on all Niagara County taxes remaining unpaid from April 1, 2014 to and including April 30, 2014, and 6% will be charged on all Niagara County Taxes remaining unpaid from May 1, 2014 to and including May 31, 2014.

ALL persons, when paying taxes, whose names are not on the assessment roll, are requested to give the number of lot and block, name of street, and the name of the person, company, corporation, or association to whom the property is assessed.

Tax Rate per \$1,000.00 of Assessed Valuation:	\$	8.234878
Refuse Rate per \$1,000.00 of Assessed Valuation:	\$.081418
Publish: January 29 & February 5, 2014		

Scott P. Kiedrowski
City Clerk-Treasurer

#T99520

Publish: 1/29, 2/5, 2014

MAR - 4 2014

STATE OF NEW YORK
ERIE COUNTY, } SS, _____

Linda Elliott, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

TONAWANDA NEWS

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 100222 was printed and published in said paper on the following dates:

02/07/2014

Linda Elliott

Principal Clerk

Subscribed and sworn to before me this

10 Feb 2014

Patricia J King

Patricia J King

07/27/2014

Notary Public

Expiration Date

PATRICIA J. KING
Notary Public, State of New York
Qualified in Niagara County
My Commission Expires ~~March 27, 16~~.....17

LEGAL NOTICE

**NORTH TONAWANDA
WASTEWATER TREATMENT PLANT**

830 RIVER ROAD

NORTH TONAWANDA, NEW YORK, 14120

NOTICE is hereby given the following industry was in significant non-compliance in 2013 of the Sewer Use Ordinance Chapter 75 of the Municipal Code of the City of North Tonawanda, New York. This notice is required under general Pretreatment Guidelines; 40 CFR part 403.8(f) (2) (VII).

ERIE ENGINEERED PRODUCTS, INC., 908 Niagara Falls Blvd., North Tonawanda, NY exceeded discharge limitations for Total Phosphorous on 10/8/13. This was a violation of Section 75-5(B) (7) of the Sewer Use Ordinance and General Pretreatment Guidelines 40 CFR 403.8(f)(2)(vii)(H). Notice of violation was issued and a short-term high-intensity monitoring program was initiated. Results of this testing showed compliance with existing permits.

#T100222 Publish: February 7, 2014

MAR - 4 2014

STATE OF NEW YORK
ERIE COUNTY, } SS, _____

Linda Elliott, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

TONAWANDA NEWS

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 101289 was printed and published in said paper on the following dates:

02/12/2014

Linda Elliott

Principal Clerk

Subscribed and sworn to before me this

14 Feb 2014

PJ King

Patricia J King

07/27/2014

Notary Public

Expiration Date

PATRICIA J. KING
Notary Public, State of New York
Qualified in Niagara County
My Commission Expires ~~07/27/2014~~.....

CITY OF NORTH TONAWANDA

DEPARTMENT OF PUBLIC WORKS

PROPOSALS IN SEALED ENVELOPES, marked "FORMAL BIDS ON A 2014 OR NEWER FREIGHTLINER M2-106 CAB AND CHASSIS OR EQUAL, 70 FOOT TO BOTTOM OF PLATFORM, HYDRAULIC OPERATED, ARTICULATING OVERCENTER AERIAL DEVICE EQUIPPED WITH SINGLE PLATFORM AND WITH A FLATBED BODY MOUNTED ON AN APPROPRIATE CHASSIS/CAB WITH TRADE, FOR THE DEPARTMENT OF PUBIC WORKS, CITY OF NORTH TONAWANDA", addressed to the City Clerk, City Hall, 216 Payne Avenue, North Tonawanda, New York, 14120, will be received until 11:00 A.M. local time, Monday, February 24, 2014, at which time they will be publicly opened.

Trade is a 2002 International 4700 With DT466E Engine, Altec Platform LRV60 With Outriggers and Tool Box Stoare; 44,868 miles; 8,233 hrs.; VIN #1HTSCAAN92H534394.

Proposals and specifications may be obtained at the Public Works Department Garage, 758 Erie Avenue, North Tonawanda, New York.

A certified check, bid bond, or cash in the amount of ten percent (10%) of the total must accompany each proposal.

The City of North Tonawanda reserves the right to waive any informalities in and/or reject any or all bids submitted.

A non-collusion certificate must be signed and submitted by each bidder.

No bidder may withdraw his bid within thirty (30) days after the actual opening thereof.

Scott Kiedrowski
City Treasurer/Clerk

Publish: Wednesday, February 12, 2014

Bradley A. Rowles
Superintendent of Public Works

#T101289 Publish: February 12, 2014

City of North Tonawanda

OFFICE OF THE CITY ATTORNEY
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120-5489

SHAWN P. NICKERSON
CITY ATTORNEY

KATHERINE D. ALEXANDER
ASSISTANT CITY ATTORNEY


MAR - 4 2014

TELEPHONE
(716) 695-8590
FAX (716) 695-8592

January 31, 2014

Hon. Mayor and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

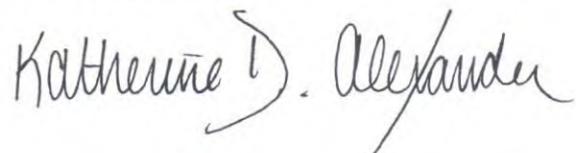
Re: Workplace Violence & Abusive Work Environment Prevention Program

Dear Honorable Body:

In 2009, the City Council passed a Workplace Violence Prevention Policy for the City. Since that time, legislation and guidance from PESH has more specifically stated what needs to be included in the policy that is adopted by employers. Attached, please find a draft of an updated Workplace Violence Prevention Policy.

In drafting an updated policy, it has also come to my attention that City employees wish for this policy to also include language regarding bullying situations. Included in this update is language specific to incidents in an "abusive work environment." This language stems from New York State legislation that should it be enacted, sets forth definitions and criteria for liability for bullying in the workplace. Violations of both workplace violence and abusive work environment, under this policy, would now be reported in the same manner, creating uniformity for the employees of the City. Please do not hesitate to contact me regarding questions or concerns of this updated policy. Also, should you like to discuss this further, I would be more than willing to address and questions at a future Council workshop.

Very truly yours,



Katherine D. Alexander
Assistant City Attorney

CC: Scott P. Kiedrowski, City Clerk-Treasurer

NORTH TONAWANDA, N.Y.
2014 FEB - 3 PM 1:05
RECEIVED
CITY CLERK-TREASURER

CITY OF NORTH TONAWANDA
WORKPLACE VIOLENCE & ABUSIVE WORK ENVIRONMENT PREVENTION PROGRAM

INTRODUCTION

The City of North Tonawanda, New York is committed to providing a safe work environment for all employees. The City of North Tonawanda will respond promptly to threats, acts of violence, and acts of aggression by employees or against employees by co-workers, members of the public or others. In the interest of providing a workplace environment free from acts and threats of violence, the City of North Tonawanda (the "City") has adopted this ZERO tolerance policy.

The term "workplace violence" is defined as any physical assault, threatening behavior or verbal abuse occurring in the work setting. The City of North Tonawanda prohibits workplace violence and will not tolerate violence, threats of violence, or intimidating *or bullying* conduct in the workplace. Prohibited conduct includes, but is not limited to:

- Acts and/or threats of violence by or against any employee, customer, contractor or visitor of the City
- Acts and/or threats of violence by off-duty employees while on City property
- Acts and/or threats of violence by off-duty employees against another employee, customer, contractor or visitor of the City are strictly prohibited, even if they occur away from the City's premises
- Acts of vandalism or the intentional or reckless destruction of City property or equipment, or the property and equipment of City employees, customers, contractors, or visitors
- All employees, customers, contractors and visitors of the City are prohibited from possession of weapons or explosives of any kind (ex. Firearms, knives, mace, pepper spray etc.) while on duty or on City property, except law enforcement personnel and those who must do so in the course of their work. Waiver of this provision shall be given on an employment position basis by the City Attorney.

PROHIBITED CONDUCT

No person may engage in violence conduct or make threats of violence, implied or direct, on City property, or while in work status for the City. This includes but is not limited to:

- The use of force with the intent to cause harm, ex. hitting, striking, pushing, shoving, tripping an individual or throwing objects
- Threatening to harm an individual or his/her family, friends, associates, or their property, with intent to intimidate, threaten, coerce or cause fear of harm whether directly or indirectly

- Acts or threats made directly or indirectly by oral or written words, gestures or symbols that communicate a direct or indirect threat of physical or mental harm
- The intentional destruction or threat of destruction of property and/or equipment owned, operated or controlled by the City
- Making harassing or threatening telephone calls, letters or other forms of written or electronic communications

CITY MAYOR

The Mayor shall be responsible for the implementation of this policy. The responsibility includes distribution of this policy to members of the city workforce, ensuring appropriate investigation and follow-up reported incidents of workplace violence, appointing a workplace violence advisory team, and ensuring that administrators, managers and supervisors are aware of their responsibilities under this policy through internal communications and training.

WORKPLACE VIOLENCE ADVISORY TEAM

The Mayor will establish a Workplace Violence Advisory Team. This team, working with the Mayor will assist/advise the Mayor to:

- Perform a risk evaluation of the workplace to determine the presence of factors or situations that might place employees at risk of workplace violence; a risk evaluation must be completed on an annual basis
- Assess the readiness for dealing with workplace violence
- Facilitate appropriate responses to reported incidents of workplace violence;
- Assess the potential problem of workplace violence and recommend policy, training issues, or security procedures that should be implemented to maintain a safe working environment;
- Evaluate incidents to prevent future occurrences
- Utilize prevention, intervention, and interviewing techniques in responding to workplace violence
- Develop workplace violence prevention tools (such as pamphlets, guidelines and handbooks) to assist in recognizing and preventing workplace violence
- Arrange regularly scheduled workplace violence prevention training sessions for employees

IDENTIFICATION OF RISKS

The City has identified the following potential risks:

- Irate residents who may be or become angry over a decision or action of a City employee, Board or other decision maker
- Individuals who are or appear to be under the influence of alcohol or drugs

- Individuals who become or may become angry at a City athletic or recreation event
- Individuals who seek to steal money or other City property
- Violence or threats directed to City employees for personal reasons, by their family members, partners or other individuals
- Individuals who become angry with City employees after an accident
- Intimidating or attempting to coerce an employee to do wrongful acts that would affect the business interests of the City
- Harassing surveillance, also known as “stalking,” the willful, malicious and repeated following of another person and making a credible threat with intent to place the other person in reasonable fear of his or her safety
- Making a suggestion or otherwise intimidating that an act to injure persons or property is “appropriate,” without regard to the location where such suggestion or intimidation occurs
- Unauthorized possession or inappropriate use of firearms, weapons, or any other dangerous devices on City property
- Intimidating, belligerent, harassing, bullying or other inappropriate and aggressive behavior
- Numerous conflicts with supervisors and other employees
- Drug/alcohol abuse
- Extreme changes in individual’s behavior
- Employment situations/factors including
 - Working in public setting
 - Working late night or early morning hours
 - Exchanging money with the public
 - Working alone or in small numbers
 - Working in a setting with uncontrolled access to the workplace
 - Working in a setting where previous security problems have occurred
 - Having a mobile workplace assignment
 - Working with a population which might expose one to potentially violent persons (ex. Health care, social service or criminal justice)
 - Having duties that include the delivery of passengers, goods or services
- Employee issues
 - Negative performance review
 - Unwelcomed change in role due to performance or reorganization
 - Criticism of performance
 - Increased workload or pressure

METHODS TO PREVENT WORKPLACE VIOLENCE

The City will attempt to minimize and prevent workplace violence. Among the measures, the City will:

- Where appropriate, provide employees with cellular telephones so that emergency assistance may be summoned
- Discourage individuals from working alone
- Where possible and appropriate, install barriers between employees and members of the public
- Maintain good lighting
- Post signs stating that limited cash is on hand
- Minimize the amount of cash on hand
- Establish and implement a system for reporting incidents of aggressive *or bullying* behavior
- Institute a program of periodic training for employees as appropriate
- In response to telephone inquiries, do not release information about coworkers' schedules, home or cell phone numbers or other personal information
- In the event of suspicious conduct, request the credentials of any stranger who enters your office to do repair or other service work. If necessary, verify the work request with the supervisor

ABUSIVE WORK ENVIRONMENT

The City also has a zero tolerance policy for reports of an employee having to work in an abusive work environment. An abusive work environment means an employment condition where one or more employees acting with intent to cause pain or distress to an employee, subjects that employee to abusive conduct that causes physical harm, psychological harm or both.

Abusive conduct means acts, omissions or both that a reasonable person would find abusive, based on the severity, nature and frequency of the conduct, including, but not limited to:

- Repeated verbal abuse such as the use of derogatory remarks, insults and epithets
- Verbal, non-verbal or physical conduct of a threatening, intimidating or humiliating nature, or
- The sabotage or undermining of an employee's work performance.

It shall be considered an aggravating factor if the conduct exploited an employee's known psychological or physical illness or disability. A single act normally shall not constitute abusive conduct, but an especially severe and egregious act may meet this standard.

Reports of an abusive work environment shall be made pursuant to reports under this policy.

REPORTS OF VIOLATIONS

The City will not tolerate any violations of this policy. Any violations of this policy must be reported, **in writing**, to the employee's supervisor immediately. Reports or incidents that warrant confidentiality will be handled appropriately and information will only be disclosed on a need-to-know basis.

Any person experiencing or witnessing imminent danger or personal injury or violence involving weapons or actual violence should call 911 immediately.

The Supervisor, upon receipt of a written report of a violation of this policy shall immediately conduct a preliminary inquiry into the facts and circumstances and determine if there is

1. An immediate threat of violence. If so, the local police and emergency medical personnel shall be notified if not already done, and thereafter follow the procedures outlined below in (2) and (3)
2. Serious misconduct or criminal behavior by a City employee. If so the supervisor/City Attorney shall investigate and involve law enforcement if necessary.
3. No immediate threat of violence and no serious misconduct or criminal behavior by a City employee. In that event the Supervisor/City Attorney will:
 - a. Continue the investigation
 - b. Resolve/mediate the matter
 - c. Initiate disciplinary action, if appropriate

Individuals found to be in violation of this policy may be removed from City property.

Employees who commit a violation of this policy may be subject to disciplinary action up to and including discharge, criminal prosecution and/or civil prosecution as appropriate.

SUPERVISORS

Each department head, executive officer, administrator, or other person with supervisory responsibility (hereinafter "supervisor") is responsible within his/her area of jurisdiction for the implementation of this policy. Supervisors are required to contact the City of North Tonawanda Police Department immediately in the event of imminent or actual violence involving weapons or potential physical injuries. Supervisors must also inform their immediate supervisor, if any, and the City Attorney about any complaints, acts or threats under this policy even if the situation has been addressed and resolved. Every supervisor is also obligated to report any knowledge of such conduct to the Office of the Mayor immediately. Failure of a supervisor to investigate and initiate appropriate action may result in administrative action including possible discipline.

RETALIATION

Retaliation against an employee who makes a good faith report of violence or other disruptive behavior is strictly prohibited and shall be subject to appropriate corrective or disciplinary measures. An employee who, in bad faith makes a false report, is also subject to disciplinary action.

POLICY DISTRIBUTION

All employees and contractors of the City will be given copies of this Policy. All new employees will be provided with a copy of this policy at the time of their orientation. Additional copies of this Policy will be posted at designated locations in the workplace. The City will provide opportunities for employees to be trained in the risk factors associated with workplace violence, and proper handling of emergency situations in order to minimize the risks of violent incidents occurring in the workplace.

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

SCOTT P. KIEDROWSKI
City Clerk-Treasurer
scottkie@northtonawanda.org

Catherine P. Gambino
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

MAR - 4 2014

Clerk's Office: (716) 695-8555
Clerk's Fax: (716) 695-8557
Treasurer's Office: (716) 695-8575
Treasurer's Fax: (716) 505-2133

February 18, 2014

Honorable Mayor and Common Council
216 Payne Avenue, City Hall
North Tonawanda, New York 14120

Dear Honorable Mayor and Common Council:

Please be advised that I have received payment in full for back City, School and County taxes, per their tax agreement with the City, for the following parcel:

176.17-2-40

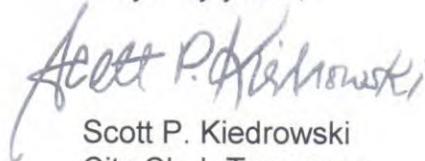
1183 Payne Avenue

Foster, Melvin & Sue

Therefore, please pass the necessary resolution withdrawing these parcels from the appropriate In Rem proceeding.

Thank you for your cooperation.

Very truly yours,



Scott P. Kiedrowski
City Clerk-Treasurer

cc: Shawn Nickerson, City Attorney



City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, NEW YORK 14120-5477

VII
MAR - 4 2014

MARK W. DOTTERWEICH
CITY ACCOUNTANT

AMANDA L. REIMER
STAFF ACCOUNTANT

TELEPHONE
(716) 695-8545

FAX
(716) 695-8573

February 28, 2014

Honorable Robert G. Ortt, Mayor

& Common Council

City Hall – 216 Payne Avenue

North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated March 4, 2014, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Very truly yours,

Mark W. Dotterweich

City Accountant

MWD

February 26, 2014

Scott Kiedrowski
City Clerk-Treasurer
216 Payne Avenue
North Tonawanda, NY 14120

RECEIVED
CITY CLERK'S OFFICE

2014 FEB 26 PM 12: 25

NORTH TONAWANDA N.Y

XVII
MAR - 4 2014

Traffic Safety Minutes:

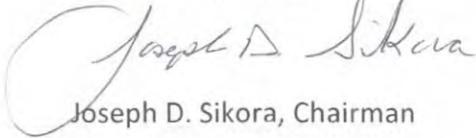
The February meeting of the North Tonawanda Traffic Safety Committee was called to order at 1900 hours. Roll call showed the following members present: J. Sikora, A. Vater, R. Frank, M. Lemke, E. Smolinski, and M. Anastasi. The minutes from the previous meeting were read and accepted. The following new concerns were discussed and recommendations made.

1. City Engineer Dale Marshall was invited to the meeting to report on intersection plans for the Meadow Drive extension. Drawings should be complete soon and will be brought to a future meeting for review and input. Traffic concerns at the intersection of Payne Avenue and Walck Road were also discussed. Mr. Marshall will look into this and report back in the future.
2. Member Smolinski was approached by the resident at 162 DiMatteo Drive to remove an old "Children at Play" sign in front of his home. A motion by Smolinski with a second by Vater to remove the sign was carried.
3. A concern with parking along Zimmerman Street was received from a resident at 2995 River Road, Buffalo, NY. The concern was discussed and members Vater and Frank will watch the area and make recommendations at the March meeting.
4. Pedestrian and vehicle traffic on Robinson Street near Bryant, by the City Market, were discussed. John Long, Market Director was contacted and stated there is no problem as long as Auxiliary Police are on scene to assist with traffic. The area will be monitored as the weather improves and attendance at the market increases to watch for problems.
5. A request from Corrine Martin, 716-531-5157, regarding the traffic signal at the intersection of Oliver and Felton Streets was discussed. The Committee does not see a problem in this area and does not recommend any action taken on the matter.
6. Angelo Borgesse, Civil Engineer with NYS DOT, was contacted on February 26, 2014, with concerns with timing of the traffic signals located at River Road and Goundry Street as well as River Road and Main Street. He will order traffic counts and check the timing of the intersections.
7. A number of complaints were received from boaters, in the fall of 2013, requesting additional lighting and painting, in a different color, of the cleats on the City owned

docks located at Gratwick Park. The Committee agrees with both concerns and recommends painting the cleats a different, more visible, color than the docks. Better lighting would benefit boaters with night time docking at the launch and is also recommended.

Meeting Adjourned at 2030 hours.

Respectfully Submitted,


Joseph D. Sikora, Chairman

RECEIVED
CITY CLERK'S OFFICE
2014 FEB 26 PM 12: 25
NORTH TONAWANDA N.Y.

Department of Public Works
CITY OF NORTH TONAWANDA, NEW YORK

XXVI-1

MAR - 4 2014

758 ERIE AVENUE
NORTH TONAWANDA, N. Y. 14120

PHONE: 695-8585
FAX: 695-8587



February 14, 2014

Honorable Mayor & Common Council
City Hall, 216 Payne Avenue
No. Tonawanda, NY 14120

Re: 2013 Annual Sick Leave & Vacation Report

Dear Honorable Body:

Attached please find a copy of the Department of Public Work's annual sick days, vacation days, and personal days leave report for your information.

Very truly yours,

Bradley A. Rowles
Superintendent of Public Works

BAR/mb
W/attachment

cc: City Accountant

RECEIVED
CITY CLERK'S OFFICE
2014 FEB 21 PM 2:36
NORTH TONAWANDA, N.Y.

CITY OF NORTH TONAWANDA, NEW YORK

CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY & BIRTHDAY SCHEDULE

DEPARTMENT OF PUBLIC WORKS

* Denotes Employee Retired in 2013

PERIOD COVERED 1/1/13 THRU 12/31/13

** Denotes Employee Resigned/Transferred

NAME	BAL FORWARD	SICK DAYS				SICK NO PAY OR AWOL	SICK DAYS REMAINING	VACATION DAYS				BIRTHDAY & PERSONAL DAYS			
		EARNED	CONVERTED	USED	OR AWOL			EARNED	USED	REMAINING	EARNED	USED	REMAINING		
ADAMS, M	1	12	0	2	0	11	11	11	0	5	5	0			
AIELLO, J	26	12	5	10.5	0	32.5	11	11	0	5	5	0			
AIELLO, L	0	8	0	6	0	2	0	0	0	5	5	0			
ALLEN R	14.5	18	5	17	0	20.5	25	20	5	5	5	0			
ANTHONY D	2.75	12	0	12.75	0	2	11	11	0	5	5	0			
BALLING, M	91.5	12	0	9	0	94.5	25	25	0	5	5	0			
BERG A	37.5	12	0	6.5	1	43	15	15	0	5	5	0			
BODDY B	180	18	0	13.5	0	184.5	25	25	0	5	5	0			
BROCHEY N	22	12	0	15	0	19	25	25	0	5	5	0			
BROWN R	93.5	18	0	10	0	101.5	25	25	0	5	5	0			
BRZOWSKI J	179	18	0	15.5	0	181.5	25	25	0	5	5	0			
BUTTICCI R	180	18	0	0	0	198	25	25	0	5	5	0			
CALAMITA J *	157	0	0	0	0	157	25	0	25	4	0	4			
CASSEL W	2	12	0	11	0	3	20	20	0	5	5	0			
COCHRAN J	1	1	0	1	0	1	25	0	25	4	1	3			
COUGHLIN J	5	18	0	20.5	0	2.5	25	25	0	5	5	0			
DAIGLER M	2.5	12	0	9	0	5.5	25	25	0	5	4.5	0.5			
DIBERNARDO A	45	12	0	11	0	46	25	21.5	3.5	5	2.5	2.5			
DIERMYER J	180	12	0	4	0	188	25	25	0	5	5	0			
DONOVAN M	178	18	0	16.5	0	179.5	25	25	0	5	5	0			
DRISKEL, C	1	12	0	2	0	11	11	11	0	5	5	0			
DZIADZIO M	17	18	0	9	0	26	25	20	5	5	5	0			
DZIKOSKI D *	1	1	0	0	0	2	25	0	25	4	0	4			
FINGERLOW D	71	18	0	11.5	0	77.5	25	25	0	5	5	0			
FINGERLOW D, JR	14	12	5	24	1	7	11	11	0	5	5	0			
FITZGIBBONS, R	2	12	0	2.5	0	11.5	11	11	0	5	5	0			

CITY OF NORTH TONAWANDA, NEW YORK

CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY & BIRTHDAY SCHEDULE

DEPARTMENT OF PUBLIC WORKS

* Denotes Employee Retired in 2013

PERIOD COVERED 1/1/13 THRU 12/31/13

** Denotes Employee Resigned/Transferred

NAME	BAL FORWARD	SICK DAYS				SICK NO PAY OR AWOL	SICK DAYS REMAINING	VACATION DAYS			BIRTHDAY & PERSONAL DAYS		
		EARNED	CONVERTED	USED				EARNED	USED	REMAINING	EARNED	USED	REMAINING
FOSTER M	177.5	12	0	41	0	148.5	25	25	0	5	5	0	
GANNON K	89	12	0	4.5	0	96.5	20	19	1	5	5	0	
GARDEI, R	179	18	0	70	0	127	25	25	0	5	5	0	
GAUDA K	130.5	18	0	10.5	0	138	25	20	5	5	5	0	
GIARDINO R	11	12	5	15	0	13	25	25	0	5	5	0	
GIBSON, T	8	12	0	14	0	6	11	11	0	5	5	0	
GRAHAM W	147.5	18	0	6	0	159.5	25	25	0	5	5	0	
GREEN L	149	16.5	0	11.5	0	154	25	25	0	5	5	0	
GREHLINGER R	27	12	0	2	0	37	11	11	0	5	5	0	
GUIDOTTI M	259.5	18	0	0	0	277.5	30	30	0	1	1	0	
HANEL R	5.5	18	0	19	0	4.5	25	25	0	5	5	0	
HEIDRICH R	29.5	12	0	12.5	0	29	20	20	0	5	5	0	
HUTTON P	180	12	0	20.5	0	171.5	25	21.5	3.5	5	5	0	
JONES M	104.5	18	0	18	0	104.5	25	25	0	5	5	0	
KARRE, G	34.5	12	0	5	0	41.5	25	25	0	5	5	0	
KARRE, M	0	11	0	2.5	0	8.5	0	0	0	5	5	0	
KEIDEL, R	4.5	12	0	9	0	7.5	11	11	0	5	5	0	
KOEPSSELL J	180	18	0	13.5	0	184.5	25	25	0	5	5	0	
KOPENSKI P	2	18	0	18.5	0.5	1.5	25	25	0	5	5	0	
LABARBERA D	112	12	0	9	0	115	25	25	0	5	5	0	
LIBERTO J	7.25	12	0	10	0	9.25	11	11	0	5	5	0	
LYNCH S	9	12	0	8.5	0	12.5	20	20	0	5	5	0	
MALINOWSKI D	30	12	5	16	0	31	25	25	0	5	5	0	
MANGOLD K	87	12	0	12	0	87	25	25	0	5	5	0	
MASER D **	142.5	6	0	8	0	140.5	25	0	25	3	5	2	
MAZIARZ, C	2	12	0	12	0	2	25	25	0	5	5	0	
MAZIARZ, M	0	12	0	4	0	8	0	0	0	5	5	0	
MEISTER, E	26	12	0	14	0	24	11	11	0	5	5	0	

CITY OF NORTH TONAWANDA, NEW YORK

CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY & BIRTHDAY SCHEDULE

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NAME	BAL FORWARD	SICK DAYS				SICK NO PAY OR AWOL	SICK DAYS REMAINING	VACATION DAYS			BIRTHDAY & PERSONAL DAYS		
		EARNED	CONVERTED	USED	REMAINING			EARNED	USED	REMAINING	EARNED	USED	REMAINING
MILEK, MARK	0	12	0	1	0	11	0	0	0	5	5	0	
MONTANTE M	70.5	11	0	9	0	72.5	20	20	0	5	5	0	
MORDICK J	58	18	0	32	0	44	25	25	0	5	5	0	
MORGAN A	102	18	0	18	0	102	25	25	0	5	5	0	
PACHLA S	272	18	0	2	0	288	30	30	0	1	1	0	
PARKHILL W	28	12	0	11.5	0	28.5	15	15	0	5	5	0	
PFEIFER P	122.5	18	0	28	0	112.5	25	25	0	5	5	0	
RICH JOSEPH	180	12	0	12	0	180	25	25	0	5	5	0	
RICH JUSTIN	5	9	0	7.5	0	6.5	20	19	1	5	3	2	
ROWLES B	16.5	12	0	0	0	28.5	11	11	0	1	1	0	
ROZICKI R	6.5	12	0	10.5	0	8	20	20	0	5	5	0	
SCALISE, S	8	12	0	18	3	2	15	15	0	5	5	0	
SCHUMACHER	66	12	0	6	0	72	25	25	0	5	5	0	
SERRANO G	55	12	5	5	0	67	25	25	0	5	5	0	
SMITH, B	0	11	0	2	0	9	0	0	0	5	5	0	
SMITH G *	3.5	9	0	10.5	2.5	2	25	25	0	4	4	0	
SOMERVILLE C	5	12	5	20	0	2	25	22	3	5	5	0	
STEFANSKI, R	57	12	0	3	0	66	20	20	0	5	5	0	
STEFANSKI, S	0	8	0	1	0	7	0	0	0	5	5	0	
STRASSHEIM, J **	0	2	0	1	0	1	0	0	0	4	4	0	
STRINGARO M	40	12	0	0	0	52	25	25	0	5	5	0	
TOMASINO, J	0	1	0	0	0	1	0	0	0	4	4	0	
TUSSING T	86	16.5	0	12.5	0	90	25	24.5	0.5	5	5	0	
URBAN J	45	12	0	1	0	56	15	15	0	5	4	1	
WENTZ J	149.5	18	0	8.5	0	159	25	25	0	5	5	0	
WERTH T	88	18	0	28	0	78	25	24	1	5	5	0	
WITKOP D	21	12	0	6	0	27	15	15	0	5	5	0	
WURL M	29.5	12	0	10.5	0	31	20	20	0	5	5	0	
ZELLNER, M	1	12	5	13	3	5	25	25	0	5	5	0	

CFO-A

MAR - 4 2014

FYI



Our Lady of Czestochowa

64 Center Ave. • North Tonawanda • N.Y. 14120

(716) 693-3822 • Fax: 693-3882

February 21, 2014

Scott Kiedrowski
216 Payne Avenue
North Tonawanda, New York 14120
Via electronic Delivery Only

RECEIVED
CITY CLERK'S OFFICE
2014 FEB 25 AM 9:06
NORTH TONAWANDA N.Y.

**RE: August 24, 2014; Our Lady of Czestochowa Feast Day Celebration
Request for Approval of 5K Run**

Dear Scott:

Please allow this letter to serve as the formal request from Our Lady of Czestochowa Parish to the City of North Tonawanda Common Council for approval of a 5K Run and 1 Mile Fun Walk on Sunday, August 24, 2014.

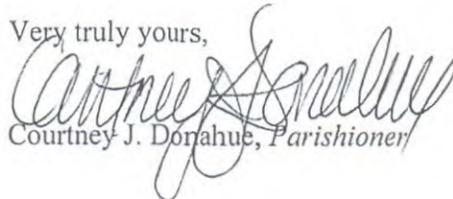
Briefly and similar to last year, the Parish is hosting a celebration in honor of the Feast Day of Our Lady of Czestochowa. The Church is proposing a 5K Run and 1 Mile Fun Walk as some of the many activities that will be held that day. Below is the information the Church has for the proposed 5K Run and 1 Mile Fun Walk :

WHEN: August 24, 2014
TIME: Approximately 11:15 a.m. (**May be subject to change to 11:00 a.m.)
WHERE: Between Center Avenue and 5th Avenue on Oliver starting
Similar Course to last year with assistance of Captain Zgolak
DISTANCE: 5K Run; 1 Mile Walk

Please advise whether you require any additional information for the initial approval. Additionally, please advise whether you would like a representative at the Common Council Meeting to discuss the above and if so the date of the same.

Thank you for your time and we look forward to hearing from the North Tonawanda Common Council regarding the approval of the OLC 5K Run and 1 Mile Fun Walk.

Very truly yours,


Courtney J. Donahue, Parishioner

CFO-B

MAR - 4 2014

Date 2/27/14

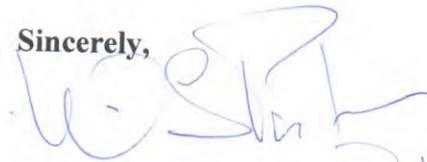
North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Honorable Body:

I am requesting to be appointed as a Commissioner of Deeds for the City of North Tonawanda.

Thank you.

Sincerely,



William K. Pater
555th AVE

NORTH TONAWANDA, NY
14120

RECEIVED
CITY CLERK'S OFFICE
2014 FEB 27 AM 10:00
NORTH TONAWANDA, NY