TO: **Honorable Mayor & Common Council**
President Rizzo
Aldermen Zadzilka, Needler, Clark, Braun

FROM: **Scott P. Kiedrowski, City Clerk-Treasurer**

RE: **Agenda for special session TUESDAY, JANUARY 21, 2014, 6:30PM**

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

COMMUNICATIONS FROM CITY OFFICIALS

III.1	**Clerk-Treasurer**	**-**	**Re:**	**Standard Work Day and Reporting Resolution.**
III.2	**Clerk-Treasurer**	**-**	**Re:**	**Sale of 625 Niagara Falls Boulevard.**
VII.	**Accountant**	**-**	**Re:**	**Payment of the Abstract of Claims dated January 21, 2014.**
XIV.	**Recreation**	**-**	**Re:**	**Leave of Absence for William H. Parkhill.**

XXV. Monthly Reports

.1 City Clerk
.2 Treasurer
.3 Police

XXVI. Vacation & Sick Leave Reports

.1 City Clerk
.2 Youth, Recreation & Parks
.3 Building Inspector

XXVII. Annual Reports

.1 City Clerk
.2 Police
.3 Building Inspector

COMMUNICATIONS FROM OTHERS

A.
Gratwick Hose #6 - **Re: Statement of Volunteer Fireman:**

Alexander DeKalb
Terry Lent

B.
Rescue Fire Company #5 - **Re: Statement of Volunteer Fireman:**

Mitchell Jaccarino
Edmund Burke

C.
Jack Michel - **Re: Permission to hold a "Fly a Kite to help Homeless Veterans" event at Gratwick Riverside Park on Saturday, May 31, 2014.**

Respectfully submitted,

Scott P. Kiedrowski
City Clerk-Treasurer

111.1

City of North Tonawanda

SCOTT P. KIEDROWSKI
City Clerk-Treasurer
scottkie@northtonawanda.org

Catherine P. Gambino
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Clerk's Office: (716) 695-8555
Clerk's Fax: (716) 695-8557
Treasurer's Office: (716) 695-8575
Treasurer's Fax: (716) 505-2133

Date: **January 10, 2014**

To: **Mayor/Common Council**

From: **Scott P. Kiedrowski – City Clerk/Treasurer**

Subject: **Standard Work Day and Reporting Resolution / 2013 / 2014**

New Regulation 315.4 outlines additional reporting requirements for elected or appointed officials and more clearly defines the process for reporting time worked by those officials.

This regulation became effective August 12, 2009.

I offer the following resolution for your consideration:

BE IT RESOLVED, that the City of North Tonawanda hereby establishes the following as standard work days for elected and appointed officials and will report (see attached) the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these Officials to the Clerk of this body.

SCOTT P. KIEDROWSKI
City Clerk-Treasurer
scottkie@northtonawanda.org

Catherine P. Gambino
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

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Clerk's Fax: (716) 695-8557
Treasurer's Office: (716) 695-8575
Treasurer's Fax: (716) 505-2133

2013 Elected/Appointed Work Schedule City of North Tonawanda New York

ELECTED OFFICIALS:

TITLE	NAME	STANDARD WORK DAY	TERM BEGINS	TERM ENDS	PARTICIPATES IN TIME KEEPING	DAY/MONTH
Mayor	Robert G. Ortt	7	1/01/10	12/31/13	Y	20
Clerk-Treasurer	Scott P. Kiedrowski	7	1/01/12	12/31/15	Y	20
Attorney	Shawn P. Nickerson	7	1/01/10	12/31/13	Y	20
Alderman	Richard L. Andres Jr.	6	1/01/12	12/31/13	N	24.34

APPOINTED OFFICIALS:

Adm. Assistant Mayor's Office	Robert W. Welch	7	1/1/10	12/31/13	Y	20
Mayor Secretary	Suzanne B. Hempel	7	1/1/10	12/31/13	Y	20
Asst. City Attorney	Robert Sondel	7	1/1/10	12/31/13	Y	20

Scott P. Kiedrowski

Scott P. Kiedrowski
City Clerk-Treasurer

SCOTT P. KIEDROWSKI
City Clerk-Treasurer
scottkie@northtonawanda.org

Catherine P. Gambino
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Clerk's Office: (716) 695-8555
Clerk's Fax: (716) 695-8557
Treasurer's Office: (716) 695-8575
Treasurer's Fax: (716) 505-2133

2014 Elected/Appointed Work Schedule City of North Tonawanda New York

ELECTED OFFICIALS:

TITLE	NAME	STANDARD WORK DAY	TERM BEGINS/ENDS		PARTICIPATES IN TIME KEEPING	DAY/MONTH
Mayor	Robert G. Ortt	7	1/01/14	12/31/17	Y	20
Clerk-Treasurer	Scott P. Kiedrowski	7	1/01/12	12/31/15	Y	20
Attorney	Shawn P. Nickerson	7	1/01/14	12/31/17	Y	20

APPOINTED OFFICIALS:

Adm. Assistant Mayor's Office	Robert W. Welch	7	1/01/14	12/31/17	Y	20
Mayor Secretary	Suzanne B. Hempel	7	1/01/14	12/31/17	Y	20
Asst. City Attorney	Katherine Alexander	7	1/14/14	12/31/17	Y	20

Scott P. Kiedrowski

Scott P. Kiedrowski
City Clerk-Treasurer

III.2

JAN 2 1 2014

City of North Tonawanda
Office of the North Tonawanda City-Clerk Treasurer
Scott P. Kiedrowski
216 Payne Avenue
North Tonawanda -695-8555
scottkie@northtonawanda.org

January 15, 2014

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Re: Proposed Purchase of 625 Niagara Falls Boulevard
SBL#: 177.17-2-8

Dear Honorable Body;

Per the discussion at the January 14th Common Council Workshop Session regarding a request I received for the purchase of 625 Niagara Falls Boulevard, and per your direction, I have placed the above mentioned parcel on the agenda for your final approval.

I respectfully request that you Honorable Body approve the sale of 625 Niagara Falls Boulevard for the sum of $ 1, 340.00 which is the full market value for this piece of property.

The sale of this property would be subject to final review and approval by the North Tonawanda City Attorney's Office.

Sincerely,

Scott P. Kiedrowski
North Tonawanda City Clerk-Treasurer

Cc: Attorney
Assessor
Engineer
C. Auerbach / Damon & Morey

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, NEW YORK 14120-5477

MARK W. DOTTERWEICH
CITY ACCOUNTANT

AMANDA L. REIMER
STAFF ACCOUNTANT

TELEPHONE
(716) 695-8545

FAX
(716) 695-8573

VII

JAN 21 2014

January 17, 2014

Honorable Robert G. Ortt, Mayor

& Common Council

City Hall – 216 Payne Avenue

North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated January 21, 2014, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Very truly yours,

Mark W. Dotterweich

Mark W. Dotterweich

City Accountant

MWD

XIV

JAN 21 2014

CITY OF NORTH TONAWANDA
500 Wheatfield Street
North Tonawanda, New York 14120

DEPARTMENT OF YOUTH, RECREATION, AND PARKS
716-695-8520 FAX: 716-695-8533 Seniors: 716-695-8582

Patricia A. Brosius
Director of Youth, Recreation, & Parks

January 7, 2014

The Honorable Mayor Robert Ortt and Common Council Members
City Hall, 216 Payne Ave.
North Tonawanda, New York 14120

Re: Park Maintenance Superintendent Leave of Absence

Dear Honorable Mayor Ortt and Common Council Members,

I respectfully request that your Honorable Body grant a leave of absence for William A. Parkhill.

Mr. Parkhill was recently appointed provisionally as Parks Maintenance Superintendent within my department.

Civil Service had indicated that a test for this position will not be offered in the foreseeable future. I request that you grant a leave of absence for Mr. Parkhill from the Department of Public Works. This leave of absence will be for a period 2 months subsequent to the posting of the final results of the examination administered for his current position.

Your attention to this matter is appreciated. Should you have any questions regarding this letter, please do not hesitate to contact my office.

Respectfully submitted,

Patricia A. Brosius

Patricia A. Brosius
Director of Youth, Recreation & Parks

RECEIVED
CITY CLERK'S OFFICE
2014 JAN 15 AM 11:49
NORTH TONAWANDA N.Y.

XXV.1

JAN 21 2014

North Tonawanda City Clerk-Treasurer Monthly Report
December 01, 2013 - December 31, 2013

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	6	60.00
			Sub-Total:	**$60.00**
A1603	Misc. Fees	Birth Certificates	42	420.00
		Death Certificates	195	1,950.00
		Deaths Recorded	35	30.00
			Sub-Total:	**$2,400.00**
A2110	Planning & Zoning Fees	Board of Appeals App.	2	100.00
		Planning - Rezoning	1	100.00
			Sub-Total:	**$200.00**
A2501	Snowplow Permit	Snowplow Permit	7	215.00
			Sub-Total:	**$215.00**
A2505	Marriage License Fee	Marriage License Fee	9	157.50
			Sub-Total:	**$157.50**
A2506	Conservation	Conservation	7	11.42
			Sub-Total:	**$11.42**
A2540	Racing & Wagering Fees	Bingo License	74	555.00
		Bingo Proceeds	13	105.42
			Sub-Total:	**$660.42**
A2541	Racing & Wagering Fees	Bell Jar License	4	40.00
			Sub-Total:	**$40.00**
A2542	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	66	396.00
		Female, Unspayed	4	48.00
		Male, Neutered	59	354.00
		Male, Unneutered	4	48.00
		Replacement Tags	2	6.00
			Sub-Total:	**$852.00**
			Total Local Shares Remitted:	**$4,596.34**

Amount paid to:	New York State Comptroller	832.50
Amount paid to:	New York State Comptroller's Office	60.00
Amount paid to:	New York State Department of Health	202.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program	149.00
Amount paid to:	NYS Environmental Conservation	499.58

Total State, County & Local Revenues: $6,339.92

Total Non-Local Revenues: $1,743.58

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Scott P. Zimmerman JAN 8, 14

City Clerk-Treasurer Date

XXV.2

SCOTT P. KIEDROWSKI
City Clerk-Treasurer
scottkie@northtonawanda.org

Catherine P. Gambino
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Clerk's Office: (716) 695-8555
Clerk's Fax: (716) 695-8557
Treasurer's Office: (716) 695-8575
Treasurer's Fax: (716) 505-2133

JAN 21 2014

1/10/2014

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Sirs and Mesdames:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of December 2013.

General Fund

Balance Fwd - Checking	1,150,593.61
Balance Fwd - Money Market	8,825,546.07
Investments Matured	0.00
Receipts for the month	5,508,139.14
Investments	0.00
Warrants Drawn	(6,285,343.46)
	$9,198,935.36

Sewer Fund

Balance Fwd - Checking	85,740.28
Balance Fwd - Money Market	913,592.40
Investments Matured	0.00
Receipts for the month	1,228,070.76
Investments	0.00
Warrants Drawn	(636,482.32)
	$1,590,921.12

Water Fund

Balance Fwd - Checking	89,343.55
Balance Fwd - Money Market	1,154,184.68
Investments Matured	0.00
Receipts for the month	877,484.88
Investments	0.00
Warrants Drawn	(385,428.14)
	$1,735,584.97

Trust & Agency Fund

Balance Fwd - Checking	335,451.66
Receipts for the month	49,537.28
Warrants Drawn	(67,093.21)
	$317,895.73

Capital Construction Fund

Balance Fwd - Checking	392,748.75
Balance Fwd - Money Market	889,069.96
Investments Matured	0.00
Receipts for the month	996,588.71
Investments	0.00
Warrants Drawn	(935,709.06)
	$1,342,698.36

Community Development Fund

Balance Fwd - Checking	19,236.19
Receipts for the month	0.00
Warrants Drawn	(19,000.00)
	$236.19

Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	229,894.00
Warrants Drawn	(229,894.00)
	$0.00

Housing Rehabilitation Fund

Balance Fwd	9,945.00
Receipts for the month	0.00
Warrants Drawn	0.00
	$9,945.00

Home Rehabilitation Fund

Balance Fwd	31,518.36
Receipts for the month	25,000.00
Warrants Drawn	(36,813.30)
	$19,705.06

Section 108 Fund

Balance Fwd	6,129.55
Receipts for the month	908.97
Warrants Drawn	0.00
	$7,038.52

Buffalo Bolt Fund

Balance Fwd	5,066.35
Receipts for the month	0.00
Warrants Drawn	0.00
	5,066.35

Respectfully submitted,

Scott P. Kiedrowski

Scott P. Kiedrowski
City Clerk - Treasurer

SPK/dp
cc: M. Dotterweich

XXV.3

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

JAN 21 2014

Department of Police

William R. Hall
Chief of Police

TELEPHONE
(716) 692-4325
FACSIMILE
(716) 692-7555

January 6, 2014

Honorable Mayor Robert G. Ortt and
Members of the City of North Tonawanda Common Council

Ladies and Gentlemen:

Please find attached the Summary of Police Activities Report, the Summary of Criminal Activities Report and the V&T Report for the month of December 2013.

Respectfully submitted,

William R. Hall
Chief of Police

cc: Eric Zadzilka
cc: Philip Rizzo
cc: Donna Braun
cc: Robert Clark
cc: Malcom Needler

WRH/sd

NORTH TONAWANDA POLICE DEPARTMENT
SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF DECEMBER 2013

CRIMINAL					
Complaints received and investigated					121
Complaints cleared by arrest or exceptional clearance					56
Complaints ruled unfounded					0
Number of males arrested	under 18:	1	over 18:	28	29
Number of females arrested	under 18:	0	over 18:	2	2
Arrests for other authorities					0
Failure to Appear/Violation of Probation Warrant Arrests					25
Above complaints cleared by J.A.B.					4
Complaints cleared by J.A.B. from previous months					1
TRAFFIC					
Traffic summonses issued					273
DWI arrests					8
Parking tags issued					319
MISCELLANEOUS					
Miscellaneous service					1,736
Incident reports					73
Vehicle accidents					54
Vehicle accidents (fatal)					0
Vehicle stops					269
Police escorts					43
Prisoner meals					41
911 Emergency calls					0
Mug shots taken					31
Fingerprints taken					31
Persons missing and located					5
Automobiles stolen					0
Automobiles recovered					0
Automobiles recovered for other authorities					0
Record check fees					$ 30.00
Photocopy fees					$ 4.00
Fingerprint fees					$ -
Fines collected					$ 21,852.50
Value of property damaged					$ 8,271.00
Value of property stolen					$ 73,229.36
Value of property recovered					$ 6,239.67

Respectfully submitted,

William R. Hall
Chief of Police

WRH/sd

NORTH TONAWANDA POLICE DEPARTMENT
SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF DECEMBER 2013

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

TYPE OF OFFENSE	COMPLAINTS		
	Received	Cleared	Unfounded
AGG. ASSAULT	1	1	
ALL OTHER OFFENSES	8	5	
ARSON	0	0	
BURGLARY	11	1	
COERCION	0	0	
CRIMINAL MISCHIEF	6	0	
CRIM POSS WEAPON	1	1	
DIS CON/HARASS	18	7	
DRUG OFFENSES	3	2	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	25	25	
FORGERY	1	0	
FRAUD (ID THEFT)	3	0	
LARCENY	25	1	
LEAVING THE SCENE	14	1	
MURDER	0	0	
RAPE	1	0	
ROBBERY	1	2	
SEXUAL OFFENSES	1	0	
SIMPLE ASSAULT	2	2	
STOLEN PROPERTY	0	0	
UNAUTH USE M/V	0	0	
VIOL OF PROBATION	0	0	
ARRESTS FOR OTHER AUTHORITIES		0	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		8	
TOTALS	121	56	0
# OF ABOVE COMPLAINTS CLEARED BY JAB		4	
# CLEARED BY JAB FROM PREV MONTHS		1	

V & T REPORT FOR THE MONTH OF DECEMBER 2013

SPEEDING	100
REDLIGHT VIO.	14
STOP SIGN VIO.	8
NO REGISTRATION	3
NO LICENSE	8
FAULTY EQUIPMENT	37
NO INSPECTION	25
FAILED TO YIELD RIGHT OF WAY	10
SEAT BELT VIO.	9
NO INSURANCE	2
LICENSE PLATE VIO.	7
IMPROPER TURN	4
DROVE ON LEFT OF PAVEMENT MARKINGS	7
FAILED TO KEEP RIGHT	2
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	2
UNSAFE BACKING	1
MISCELLANEOUS	11
TOTAL	250

TRAFFICE MISD.	**#OF COMPLAINTS/ARRESTS**
DWI	8
OPERATING WHILE REG. SUSPENDED/REVOKED	1
AGGRAVATED UNLICENSED OPERATION 3RD.	10
AGGRAVATED UNLICENSED OPERATION 2ND	5
RECKLESS DRIVING	1

FELONIES

AGGRAVATED UNLICENSED OPERATION 1ST.	1

FINES:	(CITY IMPOSED)-TRAFFIC+CRIMINAL:	$ 5,835.00
	PARKING TAGS:	$ 16,017.50
	TOTAL FINES	$ 21,852.50

MUG SHOTS: 31 PARKING TAGS: 319 MEAL TICKETS: 41

gpl

XXVI. 1

JAN 2 1 2014

OFFICE OF THE CITY CLERK
CONSOLIDATED SICK TIME, VACATION TIME AND PERSONAL LEAVE REPORT
PERIOD COVERED: JANUARY 1, 2013 THROUGH DECEMBER 31, 2013

	SICK DAYS				VACATION DAYS			PERSONAL LEAVE DAYS		
NAME	BALANCE FORWARD	EARNED	USED	REMAINING	AVAILABLE	USED	REMAINING	AVAILABLE	USED	REMAINING
Scott P. Kiedrowski	34	12	17	29	20	4	16	5	5	0
Catherine Gambino	185.5	12	3	194.5	25	14.5	10.5	5	5	0
Michele Ackerman	32	12	4	40	11	11	0	5	5	0

Scott P. Kiedrowski

Scott P. Kiedrowski
City Clerk-Treasurer

XXVI.2

JAN 21 2014

DEPARTMENT OF YOUTH, RECREATION AND PARKS

CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY AND BIRTHDAY REPORT

JANUARY 1, 2013 TO DECEMBER 31, 2013

	SICK DAYS				VACATION DAYS			BIRTHDAY & PERSONAL		
NAME	FORWARDED	EARNED	USED	REMAINING	EARNED	USED	REMAINING	EARNED	USED	REMAINING
Anthony, Craig	140.5	12	2	150.5	25	25	0	5	5	0
Brosius, Patricia	212	12	0	226	30	30	0	1	1	0
Cudzilo, Steven	180	18	18	180	25	25	0	5	5	0
Domdaradzki, Alex	50	12	0	62	15	15	0	5	5	0
Fire, William	180	18	7	180	25	17	8	5	5	0
Hogan, Pamela	70.5	12	0.25	82.25	20	15	5	5	5	0
Maser, Dennis	140.5	6	3	143.5	25	25	0	5	5	0
Rosart, Brian	159.5	18	20	157.5	25	25	0	5	5	0
Rosart, Nicholas	180	18	1	180	25	25	0	5	5	0
Samol, Joseph	180	12	1	180	25	25	0	5	5	0
Socha, Stephen	158	12	7	163	25	25	0	5	5	0
Tasner, Janice	106	12	4	114	20	20	0	5	5	0
Vollmer, Karen	138	12	0	150	20	20	0	5	5	0

XXVI.3

JAN 21 2014

MEMO

Building Inspector's Office
City of North Tonawanda
(716) 695-8595
FAX (716) 695-8544

To: **Hon. Mayor Robert Ortt & Council**

Date: January 6, 2014

From: Cosimo R. Capozzi
Building Inspector

Re: Vacation/Sick days
report Jan-December-2013

Attached, please find copies of the vacation and sick days report for January through December 2013.

Cosimo R. Capozzi

Building Inspector

Cc. file
Mayor
Council
Accounting

RECEIVED
CITY CLERK'S OFFICE
2014 JAN -7 AM 10:37
NORTH TONAWANDA N.Y.

City of North Tonawanda

CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY & BIRTHDAY SCHEDULE

DEPARTMENT OF BUILDING INSPECTION

PERIOD COVERED 1/1/2013 THROUGH 12/31/2013

Cosimo R. Capozzi – Building Inspector

Sick Days	Balance Forward	122	Days
	Earned	12	Days
	Used	0	Days
	Sick Bank Donation	0	Days
	Remaining	134	Days
Vacation Days	Balance forwarded	12	Days
	Earned	20	Days
	Used/cashed in	23	Days
	Remaining	9	Days
	Balance forwarded	1	
Birthday &	Earned	1	Days
Personal days	Used	1	Days
	Remaining	1	Days

City of North Tonawanda

CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY & BIRTHDAY SCHEDULE

DEPARTMENT OF BUILDING INSPECTION

PERIOD COVERED 1/1/2013 THROUGH 12/31/2013

Mike Adams –Code Enforcement Officer

Sick Days	**Balance Forward**	**58**	**Days**
	Earned	**12**	**Days**
	Used	**0**	**Days**
	Sick Bank Donation	**0**	**Days**
	Remaining	**70**	**Days**
Vacation Days	**Balance forwarded (2012)**	**0**	**Days**
	Earned	**15**	**Days**
	Used	**15**	**Days**
	Remaining	**0**	**Days**
Birthday & Personal days	**Earned**	**4+1**	**Days**
	Used	**5**	**Days**
	Remaining	**0**	**Days**

City of North Tonawanda

CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY & BIRTHDAY SCHEDULE

DEPARTMENT OF BUILDING INSPECTION

PERIOD COVERED 1/1/2013 THROUGH 12/31/2013

John Stahlman –Assistant Building Inspector

Sick days	Balance Forward	343 days
	Earned	18 days
	Used	6.5 days
	Sick Bank Donation	0 days
	Remaining	354.5 days
Vacation days	Carryover from 2012	2. 0 days
	Earned	25 days
	Used	27 days
	Remaining	0 days
Birthday & Personal days	Earned	5 days
	Used	5 days
	Remaining	0 days

XXVII.1

JAN 21 2014

North Tonawanda City Clerk-Treasurer Annual Report
January 01, 2013 - December 31, 2013

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	130	1,291.00
		Xerox Copies	19	4.75
			Sub-Total:	**$1,295.75**
A1550	Minor Sales	Public Pound Fee	17	425.00
			Sub-Total:	**$425.00**
A1603	Misc. Fees	Birth Certificates	663	6,620.00
		Death Certificates	1734	16,143.00
		Deaths Recorded	268	30.00
		Free Birth Certificates	12	0.00
		Free Death Certificates	9	0.00
		Geneology Birth	3	33.00
		Geneology Death	37	329.00
		Geneology Search	3	47.00
		Miscellaneous	3	3.00
		Replacement Death Certificates	18	24.00
			Sub-Total:	**$23,229.00**
A2110	Planning & Zoning Fees	Board of Appeals App.	30	1,500.00
		Planning - Rezoning	4	400.00
		Site Plan Approval	3	300.00
		Subdivision of Lot	1	100.00
			Sub-Total:	**$2,300.00**
A2410	Minor Sales	Boathouse 2012	2	1,900.00
		Boathouse 2013	24	21,850.00
			Sub-Total:	**$23,750.00**
A2501	Minor Sales	Solicitors Permit - Yearly	1	25.00
	Permit Fees	Chicken Permits	1	25.00
	Snowplow Permit	Snowplow Permit	39	1,405.00
			Sub-Total:	**$1,455.00**
A2505	Marriage License Fee	Marriage License Fee	228	3,990.00
			Sub-Total:	**$3,990.00**
A2506	Conservation	Conservation	215	1,527.75
			Sub-Total:	**$1,527.75**
A2540	Racing & Wagering Fees	Bingo License	271	2,025.00
		Bingo Proceeds	148	1,892.32
			Sub-Total:	**$3,917.32**
A2541	Racing & Wagering Fees	Bell Jar License	14	140.00
		Games of Chance License	2	20.00
		Games of Chance Proceeds	1	8.76
			Sub-Total:	**$168.76**
A2542	Dog Licensing	Exempt Dogs	7	0.00
		Female, Spayed	1095	6,570.00
		Female, Unspayed	85	1,020.00
		Male, Neutered	951	5,706.00

Account#	Account Description	Fee Description	Qty	Local Share
		Male, Unneutered	113	1,356.00
		Replacement Tags	15	45.00
			Sub-Total:	**$14,697.00**
A2610	Minor Sales	Parking Tickets	1	49,010.00
			Sub-Total:	**$49,010.00**
			Total Local Shares Remitted:	**$125,765.58**

Amount paid to:	New York State Comptroller	3,037.50
Amount paid to:	New York State Comptroller's Office	240.00
Amount paid to:	New York State Department of Health	5,130.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program	2,640.00
Amount paid to:	NYS Environmental Conservation	28,143.25

Total State, County & Local Revenues: $164,956.33

Total Non-Local Revenues: $39,190.75

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies the application of which are otherwise provided for by law.

Scott P. Kimmel JAN 8-14

City Clerk-Treasurer Date

XXVII.2
JAN 21 2014

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

Department of Police

William R. Hall
Chief of Police

TELEPHONE
(716) 692-4325
FACSIMILE
(716) 692-7555

January 6, 2014

Honorable Mayor Robert G. Ortt and
Members of the City of North Tonawanda Common Council

Ladies and Gentlemen:

Please find attached the Summary of Police Activities Report, the Summary of Criminal Activities Report and the V&T Report for the year 2013.

Respectfully submitted,

William R. Hall
Chief of Police

cc: Eric Zadzilka
cc: Philip Rizzo
cc: Donna Braun
cc: Robert Clark
cc: Malcom Needler

WRH/sd

NORTH TONAWANDA POLICE DEPARTMENT
SUMMARY OF POLICE ACTIVITIES FOR THE YEAR 2013

CRIMINAL					
Complaints received and investigated					1,668
Complaints cleared by arrest or exceptional clearance					951
Complaints ruled unfounded					2
Number of males arrested	under 18:	36	over 18:	428	464
Number of females arrested	under 18:	15	over 18:	154	169
Arrests for other authorities					9
Failure to Appear/Violation of Probation Warrant Arrests					309
Above complaints cleared by J.A.B.					120
Complaints cleared by J.A.B. from previous months					66
TRAFFIC					
Traffic summonses issued					2,784
DWI arrests					93
Parking tags issued					2,609
MISCELLANEOUS					
Miscellaneous service					20,943
Incident reports					3,201
Vehicle accidents					494
Vehicle accidents (fatal)					0
Vehicle stops					3,467
Police escorts					508
Prisoner meals					790
911 Emergency calls					0
Mug shots taken					622
Fingerprints taken					622
Persons missing and located					49
Automobiles stolen					15
Automobiles recovered					13
Automobiles recovered for other authorities					4
Record check fees					$ 1,530.00
Photocopy fees					$ 140.75
Fingerprint fees					$ -
Fines collected					$ 209,537.00
Value of property damaged					$ 164,134.27
Value of property stolen					$ 608,088.55
Value of property recovered					$ 149,606.60

Respectfully submitted,

William R. Hall
Chief of Police

WRH/sd

NORTH TONAWANDA POLICE DEPARTMENT
SUMMARY OF CRIMINAL ACTIVITIES FOR THE YEAR 2013

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

TYPE OF OFFENSE	COMPLAINTS		
	Received	Cleared	Unfounded
AGG. ASSAULT	8	5	
ALL OTHER OFFENSES	110	71	
ARSON	1	0	
BURGLARY	111	11	
COERCION	0	0	
CRIMINAL MISCHIEF	134	27	
CRIM POSS WEAPON	8	8	
DIS CON/HARASS	265	122	
DRUG OFFENSES	58	58	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	299	299	
FORGERY	19	5	
FRAUD (ID THEFT)	68	3	
LARCENY	404	135	
LEAVING THE SCENE	72	8	
MURDER	2	2	
RAPE	9	2	
ROBBERY	16	10	
SEXUAL OFFENSES	20	4	
SIMPLE ASSAULT	20	17	
STOLEN PROPERTY	19	20	
UNAUTH USE M/V	15	1	
VIOL OF PROBATION	10	10	
ARRESTS FOR OTHER AUTHORITIES		9	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		124	
TOTALS	1668	951	2
# OF ABOVE COMPLAINTS CLEARED BY JAB		120	
# CLEARED BY JAB FROM PREV MONTHS		66	

TRAFFICE SUMMONS ISSUED FOR THE YEAR: 2013

VIO.'s:

SPEEDING	987
RED LIGHT VIOLATION	192
STOP SIGN VIOLATION	232
NO REGISTRATION	67
NO LICENSE	81
FAULTY EQUIPMENT	267
NO INSPECTION	177
FAILED TO YIELD RIGHT OF WAY	67
SEAT BELT VIOLATION	100
NO INSURANCE	29
LICENSE PLATE VIOLATION	54
IMPROPER TURN	54
DROVE ON LEFT OF PAVEMENT MARKINGS	30
FAILED TO KEEP RIGHT	13
LEAVING SCENE OF INCIDENT (600-1)	3
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	9
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	12
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	2
UNSAFE BACKING	4
MISCELLANEOUS	177

TOTAL	2,557

MISD.'s:

DWI	93
AGGRAVATED UNLICENSED OPERATION 3RD	123
AGGRAVATED UNLICENSED OPERATION 2ND	41
OPERATING WHILE REGISTRATION SUSPENDED/REVOKED	31
RECKLESS DRIVING	2

TOTAL	290

FELONY's:

AGGRAVATED UNLICENSED OPERATION 1ST	10

TOTAL	10

GRAND TOTAL	2,857

XXVII.3

JAN 21 2014

MEMO

Building Inspector's Office
City of North Tonawanda
(716) 695-8595
FAX (716) 695-8544

To: **Hon. Mayor Robert G. Ortt & Council**

Date: January 7, 2014

From: Cosimo R. Capozzi
Building Inspector

Re: Annual revenue report

Attached, please find a copy of our annual revenue report for 2013.

Cosimo R. Capozzi

Cc. file
Mayor
Council

Building Inspector

RECEIVED
CITY CLERK'S OFFICE
2014 JAN -7 AM 10: 37
NORTH TONAWANDA N.Y.

Memo

Building Inspector's Office
City of North Tonawanda
(716) 695-8595
FAX (716) 695-8544

To: Honorable Mayor and Common Council **Date: January 6, 2014**

From: Cosimo R. Capozzi
Building Inspector

Re: Revenue Report
January 1 to December 31, 2013

Following is a summary report of activities in the Building Department from January 1 to June 30, 2013.

Contractor licenses- 584 licenses issued,	**$ 58,400**
Building Permits- 1141 permits,	**$ 154,083**
Plumbing Licenses- 85 licenses,	**$ 6,850**
Plumbing Permit fees	**$ 32,835**
Auto dealer/storage licenses- 25 licenses,	**$ 2,500**
Property research	**$ 1,240**
Grass cut inspection fees	**$ 3,650**
Total collected to date-	**$ 259,558**

Total collected for 2012	**$ 233,294**
Total collected for 2011-	**$ 312,145**
Total collected for 2010-	**$ 342,740**
Total collected for 2009-	**$ 210,522**
Total collected for 2008-	**$ 198,959**

Cc. File

CFO-A

JAN 2 1 2014

STATEMENT OF VOLUNTEER FIREMAN

JAN 2 1 2014

TO THE COMMON COUNCIL:
I have been elected a member of the Gratwick Hose #6
and as such apply to have my name placed on the City Fire Roll.

Name in Full Alexander DeKalb Age 18
Street and Number 210 Doyle Dr. No. Tona Date elected 12-2-2013
How long have you resided in the City of North Tonawanda 1 Year
Are you a citizen of the U.S.A.? Yes Are you married or single Single
Where were you born? Duffalo Date of birth 2-16-95
If foreign born, give place of naturalization Date
Where is your present occupation or business? Resturant Employee
Have you ever served in any other fire company in this City?
If so, state which company and for how long
Date when you left this company
Were you ever convicted of a crime? NO
State of New York Signature [signature]
County of Niagara ss. Secretary
City of North Tonawanda

On this 10 day of January 20 14, before me personally appeared Alexander DeKalb to me known to be the same person described in and who executed the foregoing application who having been before me, stated that to the best of his knowledge and belief the several statement in the foregoing application contained, whether in writing or in print, are true.

Signature of Officer William DeMonte
Official Title ASSISTANT Chief

STATEMENT OF VOLUNTEER FIREMAN

TO THE COMMON COUNCIL:
I have been elected a member of the Gratwick Hose CO. #6
and as such apply to have my name placed on the City Fire Roll.

Name in Full Terry Lent Age 34
Street and Number 910 OLIVER St. NT Date elected JAN 2, 2014
How long have you resided in the City of North Tonawanda 2 Years
Are you a citizen of the U.S.A.? Yes Are you married or single Married
Where were you born? Peekskill NY Date of birth 6-28-79
If foreign born, give place of naturalization Date
Where is your present occupation or business? Aarons- Customer Service
Have you ever served in any other fire company in this City? NO
If so, state which company and for how long
Date when you left this company
Were you ever convicted of a crime? NO
State of New York Signature X [signature]
County of Niagara ss. Secretary
City of North Tonawanda

On this 10 day of January 20 14, before me personally appeared Terry Lent to me known to be the same person described in and who executed the foregoing application who having been before me, stated that to the best of his knowledge and belief the several statement in the foregoing application contained, whether in writing or in print, are true.

Signature of Officer William DeMonte
Official Title ASSISTANT Chief

CFO-B

JAN 2 1 2014

STATEMENT OF VOLUNTEER FIREMAN

JAN 2 1 2014

TO THE COMMON COUNCIL:
I have been elected a member of the Rescue fire CO. #5
and as such apply to have my name placed on the City Fire Roll.

Name in Full Mitchell Jaccarino Age 23
Street and Number 1515 Cambridge Avenue Date elected Dec 2013
How long have you resided in the City of North Tonawanda 23 years
Are you a citizen of the U.S.A.? Yes Are you married or single Single
Where were you born? Amherst, NY Date of birth 05/05/1990
If foreign born, give place of naturalization – Date
Where is your present occupation or business? Student / The Liddell Corporation
Have you ever served in any other fire company in this City? No
If so, state which company and for how long –
Date when you left this company –
Were you ever convicted of a crime? No
State of New York Signature [signature]
County of Niagara ss. Secretary
City of North Tonawanda

On this 10 day of JAN 20 14, before me personally appeared Mitch Jaccarino to me known to be the same person described in and who executed the foregoing application who having been before me, stated that to the best of his knowledge and belief the several statement in the foregoing application contained, whether in writing or in print, are true.

Signature of Officer William DeMonte
Official Title ASSISTANT Chief

STATEMENT OF VOLUNTEER FIREMAN

JAN 2 1 2014

TO THE COMMON COUNCIL:
I have been elected a member of the Rescue fire CO #5
and as such apply to have my name placed on the City Fire Roll.

Name in Full Edmund Burke Age 64
Street and Number 1785 ELLWOOD AVE N.T. Date elected December 6, 2013
How long have you resided in the City of North Tonawanda 19 Years
Are you a citizen of the U.S.A.? yes Are you married or single Single
Where were you born? Buffalo Date of birth 2-7-49
If foreign born, give place of naturalization Date
Where is your present occupation or business? Engineer
Have you ever served in any other fire company in this City? NO
If so, state which company and for how long
Date when you left this company
Were you ever convicted of a crime? NO
State of New York Signature X [signature]
County of Niagara ss. Secretary
City of North Tonawanda

On this 6 day of December 20 13, before me personally appeared Ed Burke to me known to be the same person described in and who executed the foregoing application who having been before me, stated that to the best of his knowledge and belief the several statement in the foregoing application contained, whether in writing or in print, are true.

Signature of Officer William DeMonte
Official Title ASSISTANT Chief

CFO-C

JAN 21 2014

Come Fly A Kite

To Help Homeless Veterans

Fly a Kite to Help Homeless Veterans
Jack Michel
41 Main Street
Tonawanda, New York 14150

Dear Mayor Ortt,

My name is Jack Michel and I am a member of Vietnam Veterans of America, Chapter 77.

Last year a group of our members and area homeless Veterans organizations put together a working group to try to raise money for Western New York Homeless veterans. Our event was a wonderful success and we raised $6,500 to donate to local veteran homeless organizations.

We would like to hold the event at Gratwick Waterfront Park again this year. We have set aside May 31, 2014 as our date and would like the Southern end of the park, just south of the shelter to the far southern end with the event's official start at noon till 4:00 PM.

Most of the venders that were there last year will be back again. This included an array of international kite flyers, information booths for veterans as well as the community.

We are in the process of acquiring sponsors at the moment and have some good prospects. We are also planning to have one food stand for hot dogs and hamburgers and hot and cold drinks. No alcoholic beverages will be sold at this family oriented event.

Me and a member of our planning committee will be speaking with Mr. Welch and will explain any and all of the event detail with him. We realize that we will need to inform North Tonawanda Public Safety offices about the event. Mr. Welch was a great help last year and made our planning and execution of the event very easy for us. I am confident he will again be helpful getting us in contact with everyone we should talk to.

Our committee will also have on hand members of the Niagara County Sheriff's office, Cadets from the Niagara Falls Civil Air Patrol, Local Boy and Girl Scouts, members of Chapter 77 as well as Veterans H.E.R.D. and homeless veteran organizations. This is all part of our set-up, clean-up and volunteer network.

NORTH TONAWANDA N.Y.
2014 JAN 13 AM 10:20
RECEIVED
CITY CLERK'S OFFICE

c/o Vietnam Veterans of America #77
47 Main St
Tonawanda, NY 14150

RECEIVED
JAN 10 2014
BY:

In addition we would request that the fee for the use of Gratwick Waterfront Park again be waived.

Please contact me if you have any questions or concerns and we will be happy to meet with you at your convenience.

My Cell Phone is -716-435-7210

My e-mail is – jjjbmichel@aol.com

Celia O'Brian – cobrian@veteranslifeops.org

Our web site is – www.kitesforvets.org

With Sincere Regards,

Jack Michel