

**THE HONORABLE BODY
Council Chambers
Municipal Building
North Tonawanda, New York 14120
Tuesday, July 15, 2014
5:00P.M.**

REGULAR SESSION CALLED TO ORDER BY PRESIDENT RIZZO

PLEDGE OF ALLEGIANCE

ROLL CALL

**Present: President Rizzo
Alderman Needler, Clark, Zadzilka, Braun**

Absent: None

**Also Present: Mayor Robert G. Ortt
City Attorney Shawn P. Nickerson**

APPROVAL OF THE MINUTES OF THE REGULAR SESSION JULY 1, 2014

**MOVED by Alderman Zadzilka SECONDED by Alderman Clark
That the minutes of the regular session held July 1, 2014 be approved as circulated and
filed in the Office of the City Clerk.
CARRIED.**

AUDIENCE PARTICIPATION – None

COMMUNICATIONS FROM CITY OFFICIALS

III. Clerk-Treasurer

July 6, 2014

**Honorable Mayor & Common Council City Hall
216 Payne Avenue
North Tonawanda, NY 14120**

RE: Re-Organization of Building Maintenance Department

Dear Honorable Body;

With the retirement of Harold Vollmer from the Building Maintenance Department it is my hope to re-organize the staffing in the department which in turn will yield a savings to the city.

I respectfully request the following;

- 1. Elimination of the position General Repairman II (Vollmer Retirement) replace with;**
- 2. Maintenance Supervisor Bldg. & Grounds / Start at Group 15 - Step 1**
- 3. Building Maintenance Person / Left Vacant / Zero Dollars Budgeted**
- 4. Cleaner Position / currently vacant / fill / H-1 - Step 1**

The above positions currently exist, are vacant, and do not have to be created.

07-15-2014

Attached is a spreadsheet that fully demonstrates the entire Building Maintenance Re-Organization Plan

The savings to the city under this plan will be \$30,207.00

I thank you for your consideration of this cost savings plan.

Respectfully,
Scott P. Kiedrowski
North Tonawanda City Clerk/Treasurer

MOVED by Alderman Needler SECONDED by Alderman Zadzilka
The Common Council hereby approves to the Re-Organization of the Building Maintenance Dept. as follows

1. Elimination of the position General Repairman II (Vollmer Retirement) replace with;
2. Creation of the position of Maintenance Supervisor Bldg. & Grounds / Start at Group 15 - Step 1
3. Building Maintenance Person / Left Vacant / Zero Dollars Budgeted
4. Cleaner Position / currently vacant / fill / H-1 - Step 1

Ayes: Needler, Clark, Zadzilka, Braun, Rizzo (5)
Nays: None (0)
CARRIED.

VII.1 Accountant

July 11, 2014

Honorable Robert G. Ortt, Mayor
& Common Council
City Hall —216 Payne Avenue
North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated July 15, 2014, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Very truly yours,
Mark W. Dotterweich
City Accountant

MOVED by Alderman Needler SECONDED by Alderman Braun
That the Common Council hereby authorizes for payment the current Abstract of Claims for Common Council Audit dated July 15, 2014 and further authorizes the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant:

01	General Fund	\$204,716.13
02	Water Fund	13,755.33
04	Sewer Fund	57,077.38
06	Capital Project Fund	184,971.65
07	Trust & Agency	<u>1,393.48</u>
	Final Total	<u>\$461,913.97</u>

Ayes: Needler, Clark, Zadzilka, Braun, Rizzo (5)
Nays: None (0)
CARRIED.

Explanation: The City received a grant for the purpose of purchasing new playground equipment. The net effect on the 2014 budget is zero.

Very truly yours,
Mark W. Dotterweich
City Accountant

MOVED by Alderman Zadzilka

SECONDED by Alderman Braun

That the Common Council hereby authorizes the City Accountant to make the following budget amendment of fiscal year 2014 revenues and appropriations, based on the requests of Department Heads:

<u>Control Number</u>	<u>Dollar Amount</u>	<u>Amend Revenue Account</u>	<u>Amend Appropriation Account</u>
5	\$15,000	1.1000.2089 Other Culture & Rec Income	1-7110.254 Recreation & Equipment

Ayes: Needler, Clark, Zadzilka, Braun, Rizzo (5)
Nays: None (0)
CARRIED.

XVII. Traffic Safety

June 18, 2014

Scott Kiedrowski
City Clerk-Treasurer
216 Payne Avenue
North Tonawanda, NY 14120

Traffic Safety Minutes:

The June meeting of the North Tonawanda Traffic Safety Committee was called to order at 1900 hours. Roll call showed the following members present: R. Frank, M. Lemke, E. Smolinski, M. Daigler, and A. DiBernardo. The minutes from the previous meeting were read and a motion by Smolinski with a second from Daigler to accept as read was carried. The following new concerns were discussed and recommendations made.

1. Member Daigler reported on changing parking spots on Webster Street, near the Bistro from parallel to diagonal to create more parking. The Committee is in favor of this.
2. Velcro "No Parking" signs were made to be used in the downtown area during events.
3. The Meadow Drive extension is on schedule to open by June 30, 2014.
4. Received a request from Nicholas Matyevich to place "Fire Light" signs on Ward Road in front of the fire station. There are lights in place however the Committee agrees the warning signs will help keep vehicles from crossing the ramp when the apparatus is leaving. We recommend placing the signs.

Meeting adjourned at 1935 hours.

Respectfully Submitted,
Joseph D. Sikora, Chairman

MOVED by Alderman Zadzilka

SECONDED by Alderman Rizzo

That the Common Council hereby directs the DPW to place a "Fire Light" sign on Ward Rd. in front of the fire station.

Ayes: Needler, Clark, Zadzilka, Braun, Rizzo (5)
Nays: None (0)
CARRIED.

XIX. Building Inspector

**To: Honorable Mayor Robert Ortt
And Council**

Date: July 11, 2014

**From: Cosimo R. Capozzi
Building Inspector**

Re: CEO position

**City of North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, NY 14120**

Re: Code Enforcement Officer - Change Job Group

Dear Honorable Body:

I am requesting that your Honorable Body rescind only the job group classification for the Code Enforcement Officer position approved by resolution at the July 1, 2014 Common Council meeting. Due to a posting error, I request that the job group be changed from XII back to group VII.

I apologize for any confusion that this has caused.

If you have any questions or need any additional information, please let me know.

**Respectfully,
Cosimo R. Capozzi
Building Inspector**

MOVED by Alderman Rizzo

SECONDED by Alderman Braun

That the Common Council hereby rescinds the job group classification for the Code Enforcement Officer position approved by the resolution at the Common Council meeting on July 1, 2014 from a group XII back to group VII.

Ayes: Needler, Clark, Zadzilka, Braun, Rizzo

(5)

Nays: None

(0)

CARRIED.

XXV. Monthly Reports

.1 Police

.4 Building Inspector

.2 Clerk-Treasurer

.5 Senior Citizen Center

.3 City Clerk

MOVED by Alderman Zadzilka

SECONDED by Alderman Rizzo

That the Common Council hereby receives and files the aforementioned Monthly Reports.

CARRIED.

COMMUNICATIONS FROM OTHERS

A.

Tammy Brosius

July 6, 2014

Tammy Brosius

760 Harding Ave.

North Tonawanda, NY 14120

Dear Common Council:

I am writing to you to ask for permission to have a block party on Harding Ave. August 9, 2014 from 2pm – 8pm.

07-15-2014

