

**TO: Honorable Mayor & Common Council
President Rizzo
Aldermen Zadzilka, Braun, Schwandt, Pecoraro**

FROM: Daniel R. Quinn, City Clerk-Treasurer

RE: Agenda for regular session TUESDAY, DECEMBER 15, 2015 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

COMMUNICATIONS FROM CITY OFFICIALS

- I.1 Mayor - Re: Appointment of North Tonawanda Bingo Inspector**
- I.2 Mayor - Re: Appointment of North Tonawanda City Market Clerk**
- I.3 Mayor - Re: Appointments to North Tonawanda Traffic Safety Committee**
- I.4 Mayor - Re: Appointments to North Tonawanda Waterfront Commission**
- I.5 Mayor - Re: Re-Appointments to North Tonawanda Plumbing Board**
- I.6 Mayor - Re: Appointments to North Tonawanda City Cemetery Board**
- I.7 Mayor - Re: Appointment to North Tonawanda Board of Assessment Review Committee**
- I.8 Mayor - Re: Appointment to North Tonawanda Planning Commission**

- I.9 Mayor - Re: **Re-Appointment to North Tonawanda Zoning Board of Appeals**

- I.10 Mayor - Re: **Appointment to North Tonawanda Environmental Committee**

- II.1 Attorney - Re: **Tentative Agreement with CSEA Local 1000**

- II.2 Attorney - Re: **Proposed 2016 Lease Agreement between City of North Tonawanda and Canal Concerts, Inc.**

- III.1 Clerk-Treasurer - Re: **Sale of City Owned Property**

- III.2 Clerk-Treasurer - Re: **City Owned Property Auction**

- III.3 Clerk-Treasurer - Re: **Appointment of Katherine Alexander as City Attorney**

- VII.1 Accountant - Re: **Payment of the Abstract of Claims dated December 15, 2015.**

- VII.2 Accountant - Re: **Budget Amendment – To replace all alarm systems at lift stations throughout the City**

- X. Police Chief - Re: **Appointment of Hagop J. Otabachian to the North Tonawanda Police Department**

- XI. Fire Chief - Re: **Appointment of Michael Hromowyk to the NT Fire Department.**

- XIV.1 Youth Recreation & Parks - Re: **2016 Fee & Charge Schedule for Deerwood Golf Course**

- XIV.2 Youth Recreation & Parks - Re: **Agreement between MyRec.com and the City of North Tonawanda**

XXV. Monthly Reports

.1 Clerk-Treasurer

.2 Senior Citizen Center

.3 Police Department

COMMUNICATIONS FROM OTHERS

**A.
Greg Doel**

- **Re: Permission to hold the New Years Eve ball
drop in downtown North Tonawanda.**

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Daniel R. Quinn".

**Daniel R. Quinn
City Clerk-Treasurer**

CITY OF NORTH TONAWANDA

RECEIVED
CITY CLERK'S OFFICE
Office of the Mayor
2015 DEC 10 PM 3:04

DEC 15 2015

ARTHUR G. PAPPAS NORTH TONAWANDA N.Y.

December 10, 2015

North Tonawanda Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

RE: Appointment to North Tonawanda Bingo Inspector

Dear Honorable Body:

Please be advised that I am appointing Nathan Sikora 384 Spruce St., North Tonawanda, NY 14120, as the North Tonawanda Bingo Inspector for a (1) one year term effective January 1, 2016 and expiring on December 31, 2016.

Thank you for your attention to this matter.

Sincerely,

Arthur G. Pappas

Arthur G. Pappas
Mayor

I.2

CITY OF NORTH TONAWANDA

RECEIVED
CITY CLERK'S OFFICE
2015 DEC 10 PM 3:04

DEC 15 2015

Office of the Mayor

NORTH TONAWANDA N.Y

ARTHUR G. PAPPAS

December 10, 2015

North Tonawanda Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

RE: Appointment to North Tonawanda City Market Clerk

Dear Honorable Body:

Please be advised that I am appointing Dale Rogers, 1745 Ruie Rd., North Tonawanda, NY 14120, as the North Tonawanda City Market Clerk for a (1) one year term effective January 1, 2016 and expiring on December 31, 2016.

Thank you for your attention to this matter.

Sincerely,



Arthur G. Pappas
Mayor

DEC 15 2015

Office of the Mayor

ARTHUR G. PAPPAS

December 10, 2015

North Tonawanda Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

RE: Appointment to North Tonawanda Traffic Safety Committee

Dear Honorable Body:

Please be advised that I am appointing Joseph Sikora 522 Homestead Dr. North Tonawanda, NY 14120, Robert Frank 316 Brentwood Dr. North Tonawanda, NY 14120, Anthony DiBernardo 1370 Weaver Pkwy North Tonawanda, NY 14120, Mark Anastasi 1148 Ruie Rd. North Tonawanda, NY 14120, Mark Lemke 320 Oakdale Dr. North Tonawanda, NY 14120, Edward Smolinski 1097 Sweeney St. North Tonawanda, NY 14120, and Arthur Vater 57 Ransom St. Upper, North Tonawanda, NY 14120, to the Traffic Safety Committee, effective January 1, 2016 for a term of (2) two years expiring December 31, 2017.

Thank you for your attention to this matter.

Sincerely,



Arthur G. Pappas
Mayor

CITY OF NORTH TONAWANDA

DEC 15 2015

RECEIVED
CITY CLERK'S OFFICE
2015 DEC 10 PM 3:04

Office of the Mayor

NORTH TONAWANDA, N.Y. ARTHUR G. PAPPAS

December 10, 2015

North Tonawanda Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

RE: Appointment to North Tonawanda Waterfront Commission

Dear Honorable Body:

Please be advised that I am re-appointing Edward Smolinski 1097 Sweeney St., North Tonawanda, NY 14120, Kevin J. O'Connor 1064 Remington Dr. North Tonawanda, NY 14120, Steve Pawlik 1100 Thomas Fox Dr. E. North Tonawanda, NY 14120, Larry Kuebler 897 Thomas Fox West North Tonawanda, NY 14120, and Stephen Spyra 679 Oliver St. North Tonawanda, NY 14120 to the Waterfront Commission for a two (2) year term effective January 1, 2016 and expiring on December 31, 2017.

Thank you for your attention to this matter.

Sincerely,

Arthur G. Pappas

Arthur G. Pappas
Mayor

CITY OF NORTH TONAWANDA

IS

DEC 15 2015

RECEIVED
CITY CLERK'S OFFICE
2015 DEC 10 PM 3:04

Office of the Mayor

NORTH TONAWANDA ARTHUR G. PAPPAS

December 10, 2015

North Tonawanda Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

RE: Re-Appointment to North Tonawanda Plumbing Board

Dear Honorable Body:

Please be advised that I am re-appointing William M. Petty, 1395 Master Street, North Tonawanda, NY14120, Leonard Joyce 1652 Fillner Ave. and Bradley Rowles 1532 Sweeney St. North Tonawanda, NY 14120 to the Plumbing Board, effective January 1, 2016 for a term of (3) three years expiring December 31, 2018.

Thank you for your attention to this matter.

Sincerely,

Arthur G. Pappas

Arthur G. Pappas
Mayor

CITY OF NORTH TONAWANDA

I.6

RECEIVED
CITY CLERK'S OFFICE
2015 DEC 10 PM 3:04

DEC 15 2015

Office of the Mayor

NORTH TONAWANDA, N.Y. ARTHUR G. PAPPAS

December 10, 2015

North Tonawanda Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

RE: Appointment to North Tonawanda City Cemetery Board

Dear Honorable Body:

Please be advised that I am appointing Linda Krempa 216 Payne Ave., North Tonawanda, NY 14120, Walter Yaro 170 Christiana St. North Tonawanda, NY 14120, Pete Trinkwalder 252 Niagara St. North Tonawanda, NY 14120, and Joseph Midura 155 10th Ave. North Tonawanda, NY 14120 to the City Cemetery Board for a two (2) year term effective January 1, 2016 and expiring on December 31, 2017.

Thank you for your attention to this matter.

Sincerely,

Arthur G. Pappas

Arthur G. Pappas
Mayor

1.7
DEC 15 2015

Office of the Mayor

ARTHUR G. PAPPAS

December 10, 2015

North Tonawanda Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

RE: Board of Assessment Review Committee

Dear Honorable Body:

Please be advised that I am appointing, Peter Mancuso, 794 Deerfield Dr., North Tonawanda, NY 14120, to the Board of Assessment Review Committee, for a five (5) year term effective January 1, 2016 and expiring on December 31, 2020.

Thank you for your attention to this matter.

Sincerely,



Arthur G. Pappas
Mayor

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NORTH TONAWANDA NY

CITY OF NORTH TONAWANDA

I.8

DEC 15 2015

Office of the Mayor

ARTHUR G. PAPPAS

December 9, 2015

North Tonawanda Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

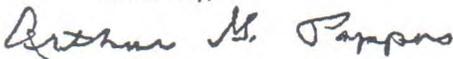
RE: Appointment to North Tonawanda Planning Commission

Dear Honorable Body:

Please be advised that I am appointing Scott Kiedrowski, 1253 Bowen Ct., North Tonawanda, NY 14120 to the Planning Commission, effective January 1, 2016 for a term of (7) seven years expiring December 31, 2022.

Thank you for your attention to this matter.

Sincerely,



Arthur Pappas
Mayor

NORTH TONAWANDA, NY

2015 DEC 10 PM 3:04

CITY CLERK'S OFFICE
RECEIVED

DEC 15 2015

Office of the Mayor

ARTHUR G. PAPPAS

December 10, 2015

North Tonawanda Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

RE: Appointment to North Tonawanda Zoning Board of Appeals

Dear Honorable Body:

Please be advised that I am re-appointing Jacob Haacker, 604 Meadowbrook Drive, North Tonawanda, NY, 14120, to the Zoning Board of Appeals for a three (3) year term effective January 1, 2016 and expiring on December 31, 2018.

Thank you for your attention to this matter.

Sincerely,



Arthur G. Pappas
Mayor

RECEIVED
CITY CLERK'S OFFICE
2015 DEC 10 PM 3:04
NORTH TONAWANDA, N.Y.

CITY OF NORTH TONAWANDA

I, 10

Office of the Mayor

DEC 15 2015

ARTHUR G. PAPPAS

December 10, 2015

North Tonawanda Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

RE: Appointment to North Tonawanda Environmental Committee

Dear Honorable Body:

Please be advised that I am appointing David Conti, 134 Main St., North Tonawanda, NY 14120, and Paul Lehman, 966 Remington Dr. North Tonawanda, NY 14120 to the Environmental Committee for a (2) two year term effective January 1, 2016 and expiring on December 31, 2017.

Thank you for your attention to this matter.

Sincerely,

Arthur G. Pappas

Arthur G. Pappas
Mayor

NORTH TONAWANDA NY

2015 DEC 10 PM 3:07

RECEIVED
CITY CLERK'S OFFICE

City of North Tonawanda

OFFICE OF THE CITY ATTORNEY
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120-5489

SHAWN P. NICKERSON
CITY ATTORNEY

KATHERINE D. ALEXANDER
ASSISTANT CITY ATTORNEY

DEC 15 2015

RECEIVED
CITY CLERK'S OFFICE

2015 DEC 10 AM 8:01

TELEPHONE
(716) 695-8590
FAX (716) 695-8592

NORTH TONAWANDA, N.Y.

December 9, 2015

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Re: Tentative Agreement with CSEA Local 1000

Dear Honorable Body:

The City and CSEA met on a number of occasions to negotiate a collective bargaining agreement. Their current agreement is expired at the end of 2014. I have attached a copy of the tentative agreement and hereby summarize the amendments:

1. §1.21: It would be a 4 year agreement, covering 2015-2018
2. §3.11, §3.13, §3.23, §3.33, §3.34: The changes update the current grievance and arbitration appeal procedure to current practice.
3. §5.1: Sets that the training term and probation shall be determined by the rules of Civil Service
4. §7.2 Salary Schedule: The Salary Increases will be as follows:
 - a. 2015: 1% + \$500.00/employee
 - b. 2016: Flat rate increase of \$1,005.00 or \$0.48/hr for hourly titles
 - c. 2017: 2%
 - d. 2018: Flat rate increase of \$1,045.00 or \$0.50/hr for hourly title
5. §7.15. Defines out-of-title pay for an employee that holds that position for more than 6 continuous months.
6. §9.33: Vacation schedules will be posted at the beginning of February instead of March
7. §9.35: Defining Demonstrable emergency when cancelling an employee's vacation
8. §10.29: Adding to the definition for immediate family for use of sick leave to include an employee's parents.
9. §12.11a: Life Insurance Benefit" Increases amount by \$5,000.
10. §12.12a Health Insurance: ALL CSEA members shall now contribute a portion of monthly premiums for health insurance starting in 2016 as follows:
 - a. Employees enrolled in the 201/201 Plus or 207/207 Plus Plan
 - i. Employees hired prior to 1/1/03:
 1. Single Coverage: \$75/month
 2. Family Coverage: \$150/month
 - ii. Employees hired on or after 1/1/03
 1. Employees with 0-10 years of City Service: 25%
 2. Employees with 10+: 10%
 - b. Employees enrolled in the POS 7200 High Deductible Plan
 - i. Employees with less than 10 years of service: 20%
 - ii. Employees with 10 but less than 15: 10%

iii. Employees with 15 or more: 5%

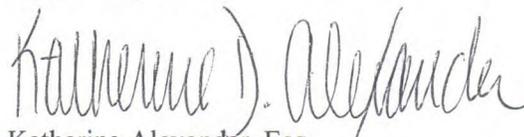
11. §12.12d: Retiree Health Insurance: Increase the age for Retiree Medical Insurance from 65 to 72. The CBA maintains the current premium percentages.
12. §12.14: Longevity Pay: Increase the payment to employees by \$200.
13. §12.17 Sick Leave Upon Separation: Allow employees who have more 150 days of accumulated sick leave to cash out up to 30 days upon their separation from City employment.
14. §12.22 Medical Waiver: Employees wishing to waive the cost of medical coverage would be eligible to receive the sum below based upon the number of employees waiving the cost of medical insurance for the period of January 1 through December 31 in their pay check on the first payday in December, as a modification to wages (subject to taxes).

| # of Employees | Amount |
|----------------|------------|
| 0-19 | \$2,000.00 |
| 20-24 | \$3,000.00 |
| 25+ | \$4,000.00 |

15. §13.15 Emergency Closings: When City operations are closed during work hours and the employees are sent home, non-essential employees sent home will not lose pay for their regular shift hours. On any succeeding shift of said emergency the employee will use any available leave accruals to avoid loss of pay.
16. §20.01: Winter Apparel/Boots: Increase the amount by \$25.00 and add the ability to purchase winter boots and/or winter clothing.
17. Articles 21 & 22: Educational Benefits: Re-organize current Article 15 into the following new sections:
 - a. Licensure and Certification: For an employee who must obtain a license in the first instance for their employment the City will pay the costs upfront for said license. All recertification and renewals shall continue to be processed through reimbursement procedure.
 - b. Mandatory Training: Should an employee be called in for mandatory training, said training will be covered via Section 17.11 of the CBA.
18. §23.01 Drug Testing Policy: The parties agree to negotiate and implement no later than January 1, 2017 a drug testing policy.

The CSEA has already ratified the tentative agreement. If you concur with the agreement, please authorize the Mayor to sign the amended collective bargaining agreement.

Very truly yours,



Katherine Alexander, Esq.
Assistant City Attorney

City of North Tonawanda

OFFICE OF THE CITY ATTORNEY
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120-5489

11.2
DEC 15 2015

SHAWN P. NICKERSON
CITY ATTORNEY

KATHERINE D. ALEXANDER
ASSISTANT CITY ATTORNEY

TELEPHONE
(716) 695-8590
FAX (716) 695-8592

December 11, 2015

Hon. Mayor and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

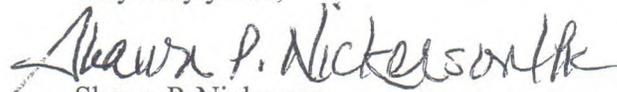
RE: Proposed 2016 Lease Agreement between City of North Tonawanda and
Canal Concerts, Inc. for Summer Concert Series

Dear Honorable Body:

Attached, for your consideration, is a proposed agreement between the City of North Tonawanda and Canal Concerts, Inc., for the lease of Gratwick Park as a concert venue for their public concert series during the summer of 2016.

Should your Honorable Body concur, please pass a resolution authorizing the Mayor to execute the agreement on behalf of the City of North Tonawanda, subject to any further review by the City Attorney.

Very truly yours,


Shawn P. Nickerson
City Attorney

SPN/lk
Att.

DEC 15 2015

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

December 3, 2015

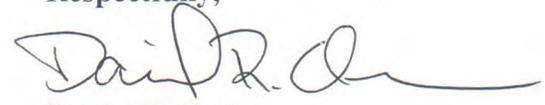
Mayor and Common council
216 Payne Avenue
North Tonawanda NY 14120

Re: Sale of City owned Property

Dear honorable Body:

The City was approached by Michael J. Keleher of 95 Eggert Terrace, North Tonawanda to purchase a piece of City owned land adjacent to his property. The land is 105' x 36' and valued at \$1,200.00 by our City Assessor Barbara W. Klenke. I am requesting the Council approve the sale of this paper street with the dimensions of 105' x 36' adjacent to 95 Eggert Terrace for the amount of \$1,200.00.

Respectfully,



Daniel R. Quinn
City Clerk-Treasurer

NORTH TONAWANDA N.Y.
2015 DEC - 3 AM 10: 52
RECEIVED
CITY CLERK'S OFFICE

September 30, 2015

City Clerk Treasurer

Daniel Quinn

City Hall

216 Payne Avenue

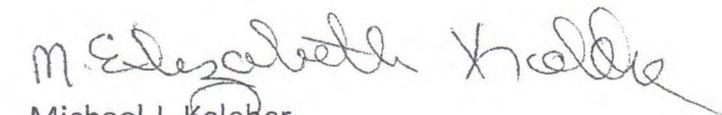
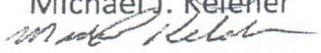
North Tonawanda, NY 14120

Dear Daniel Quinn:

We purchased land from the city in 2010 adjacent from our property at 95 Eggert Terrace. At that time we purchased 105' x 30' with the option of 105' x 36' in addition, which we chose not to do so at that time. We are now requesting to purchase the remaining 105' x 36', as per the enclosed map.

We would appreciate your consideration in this matter.

Sincerely,


Michael J. Keleher

M. Elizabeth Keleher

95 Eggert Terrace

North Tonawanda, NY 14120



Barbara W. Klenke
Assessor
barbarakle@northtonawanda.org

City of North Tonawanda

Department of Assessment

City Hall, 216 Payne Avenue
North Tonawanda, NY 14120
(716) 695-8597
FAX (716) 505-2132
Northtonawanda.org



Frances P. Painter
Real Prop Apprsal Techn
franpainter@northtonawanda.org

10/28/2015

RE: 95 Eggert Terrace
Michael & Elizabeth Keleher

Owners would like to purchase 36' of the paper street next to their property.

In 2010 they purchased 30' for \$1000. The Keleher's would like to purchase the remaining 36' of the paper street. I would value this at \$1200.00; since it is only part of a lot and not be a building lot. It should be pending approval from the N.T. School District, Dale Marshall, Brad Rowles and the Common Council.

Barbara W. Klenke

Assessor

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

III.2

DEC 15 2015

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

December 9, 2015

**Honorable Mayor and Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120**

Re: City Owned Property Auction

Dear Honorable Body,

On Saturday December 5th my office in conjunction with the City Attorney's Office conducted a public auction through Auctions International at which 7 City owned parcels were sold totaling \$193,700.

I respectfully request that your Honorable Body accept 6 of those 7 bids totaling \$188,000. and further request that your Honorable Body reject 1 bid totaling \$5000 for parcel:

182.61-3-62 71 First Avenue

If you're Honorable Body Should concur please vote in the affirmative on the above request pending final review by the City Attorney's Office.

Sincerely,



**Daniel R. Quinn
City Clerk/Treasurer**

NORTH TONAWANDA N.Y.

2015 DEC -9 AM 10:01

RECEIVED
CITY CLERK'S OFFICE

III.3

DEC 15 2015

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

December 9, 2015

Honorable Mayor & Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

RE: CHARTER / CHAPTER C / DIVISION 2 / SEC.3.024 / VACANCIES IN OFFICE

Dear Honorable Body,

Section 3.024 Vacancies in Public Office;

Vacancies occurring in any elective office shall be filled by the Common Council at its next regular meeting, where practicable, after creation of the vacancy. The person appointed to fill the vacancy shall hold office only until December 31 next succeeding the first annual election at which the vacancy can be filled after the vacancy occurred.

Per your Honorable Body's direction the name of Katherine D. Alexander who resides at 1575 Master Street in the City of North Tonawanda has been placed on this evening's agenda for the appointment by your Honorable Body to the position of City Attorney for the City of North Tonawanda effective January 1, 2016.

This appointment is the result of a vacancy in the Office of City Attorney effective as the result of City Attorney Shawn P. Nickerson appointment of City Court Judge.

Sincerely,



Daniel R. Quinn
North Tonawanda City Clerk-Treasurer

NORTH TONAWANDA N.Y.

2015 DEC -9 AM 10:17

CITY CLERK'S OFFICE
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City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, NEW YORK 14120-5477

VIII 1

DEC 15 2015

MARK W. DOTTERWEICH
CITY ACCOUNTANT

AMANDA L. REIMER
STAFF ACCOUNTANT

TELEPHONE
(716) 695-8545

FAX
(716) 695-8573

December 10, 2015

Honorable Arthur G. Pappas, Mayor

& Common Council

City Hall – 216 Payne Avenue

North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated **December 15, 2015**, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Very truly yours,

Mark W. Dotterweich

City Accountant

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CITY CLERK'S OFFICE
2015 DEC 10 AM 11:09
NORTH TONAWANDA, N.Y.

MWD

VII.2



City of North Tonawanda
DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, NEW YORK 14120

DEC 15 2015

RECEIVED
CITY CLERK'S OFFICE

2015 DEC 10 AM 11:09

TELEPHONE
(716) 695-8545

FAX
(716) 695-8573

NORTH TONAWANDA
AMANDA L REIMER
STAFF ACCOUNTANT

amandarei@northtonawanda.org

MARK W. DOTTERWEICH
CITY ACCOUNTANT
markdot@northtonawanda.org

December 10, 2015

Honorable Arthur G. Pappas, Mayor
and Common Council
City Hall
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Section 2.2 of the Budgetary Transfer Policy, please authorize the City Accountant to make the following budget amendment of fiscal year 2015 revenues and appropriations, based on the requests of Department Heads:

| <u>Control Number</u> | <u>Dollar Amount</u> | <u>Amend Revenue Account</u> | <u>Amend Appropriation Account</u> |
|-----------------------|----------------------|-----------------------------------|---------------------------------------|
| 8 | \$85,000.00 | 4-915 Unappropriated Fund Balance | 4-8120.480 Sanitary Sewers Operations |

Explanation: To amend the 2015 Budget for the purpose of replacing antiquated alarm system on all City lift stations.

Very truly yours,

Mark W. Dotterweich
City Accountant

MWD

Budget Amendment Request Form

Department: Public Works

Date: 12.1.2015

| Dollar Amount | Accounts and Documentation | Increase(Decrease): Account | Account Description |
|--|--|--------------------------------------|---------------------------------------|
| \$85,000.00 | 4.8120,480 Sanitary Sewers - Operations | 4.915 Unappropriated Fund Balance | Account Number Account Description |
| Explanation: To amend the 2015 Budget to replace all alarm systems at lift stations throughout the City. | | | |
| | | | |
| | | | |
| | | | |
| ***COMMON COUNCIL ACTION IS NECESSARY*** | | | |
| <div style="border: 1px solid black; padding: 5px; text-align: center;">  Department Head Signature </div> | | | Date |

Budget Amendment Policy

- 2.31 - All Budget Amendments require authorization by the Common Council
- 2.32 - Budget amendments can be initiated by the Department Head by completing a Budget Amendment Form and submitting to the Accounting Department for review when:
- a) The change will result in an overall increase or decrease to appropriations and either estimated revenues/fund balance.

| For Accounting Department Use Only | | |
|------------------------------------|--------------------------------|-----------------------------|
| Control # | Department of Accounting Audit | Common Council Meeting Date |
| | | |

Xi

DEC 15 2015

City of North Tonawanda Department of Police



PERSONNEL ORDER: #02-2016

To: All Concerned
Subject: Appointment
Effective Date: Monday, January 4, 2016

In accordance with the *City Charter of the City of North Tonawanda*, and pursuant to the authority vested in me by §3.002.e thereof; I make the following appointment:

Hagop J. Otabachian is appointed as a Police Officer in this department and is assigned as badge #199.

Officer Otabachian is a lateral transfer from the Town of Niagara Police Department and has been approved for transfer by the Niagara County Civil Service Commission. A brief ceremony will be held in the Common Council Chambers on Monday, January 4, 2016 @ 9 AM. Everyone is welcome to attend.

William R. Hall
Chief of Police

Distr: All Concerned
Official Bulletin Board
NTPBA
File

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NORTH TONAWANDA N.Y.
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CITY OF NORTH TONAWANDA
NORTH TONAWANDA, NEW YORK 14120

DEC 15 2015

FIRE HEADQUARTERS
495 ZIMMERMAN ST.
JOHN C. LAPHAM
CHIEF
(716) 693-2201

Common Council of North Tonawanda

December 2, 2015

216 Payne Ave

North Tonawanda, NY 14120

Honorable Council Members,

Please be advised that in accordance with the Charter of the City of North Tonawanda, Section 3.002e, it is my intention to hire Mr. Michael Hromowyk, 181 17th Ave. North Tonawanda, NY, on or about the February 2, 2016 meeting.

Mr. Hromowyk's start date will be February 2, 2016, pending the usual background and psychological checks, and will attend the "Recruit Training" course held at the State Fire Academy in Montour Falls, NY. The anticipated graduation is scheduled for May 12, 2016.

Should you have any questions, please feel free to contact my office.

Respectfully,



Fire Chief John C. Lapham

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NORTH TONAWANDA, N.Y.

CITY OF NORTH TONAWANDA
500 Wheatfield St.
North Tonawanda, New York 14120

XIV 1

DEC 15 2015

DEPARTMENT OF YOUTH, RECREATION, AND PARKS
716-695-8520 FAX: 716-695-8533 Seniors: 716-695-8582

PATRICIA A. BROSIUS
Director of Youth, Recreation, & Parks

December 3, 2015

The Honorable Mayor, Arthur Pappas and Common Council Members
City Hall
216 Payne Ave.
North Tonawanda, New York 14120

Dear Honorable Mayor Pappas and Common Council Members,

Please review and approve the attached Department of Youth, Recreation & Parks 2016 Fee and Charge schedule for Deerwood Golf Course. The rate increases are based on the elimination of the \$1 surcharge to Season Pass Rates. These fees have not changed since 2007. Daily rates and cart fees will not be affected.

The revenue generated from the established fees and charges is collected for deposit in the general fund account.

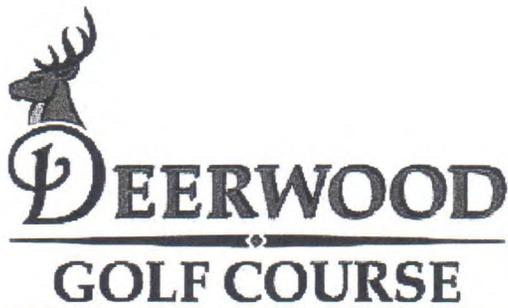
Thank you.

Respectfully submitted,



Patricia A. Brosius
Director of Youth, Recreation & Parks

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NORTH TONAWANDA NY



DEERWOOD
GOLF COURSE

1818 Sweeney St., North Tonawanda, NY 14120

| | | | |
|-------------------------------|-----------------|-----------------------------|-----------------|
| <u>N.T. Recreation Office</u> | <u>695-8520</u> | <u>Golf Course Director</u> | <u>531-0436</u> |
| <u>Ticket Office</u> | <u>695-8525</u> | <u>Fairways Restaurant</u> | <u>695-1424</u> |

FEE SCHEDULE 2016

GOLF SEASON PASS RATES

| | | |
|--|---------------------|------------------|
| A. Residents | | \$450.00 |
| 1. All resident golf passes are good for play at any time. | | |
| 2. Resident rate with cart when available..... | | \$1200.00 |
| Residents-Disabled Veterans | | \$325.00 |
| | | |
| B. Youth | | \$160.00 |
| 1. All youth passes are good Monday through Friday until 3:30 PM and on Saturdays, Sundays and Holidays after 12:00 PM. | | |
| 2. Youth are residents 17 years of age and younger. | | |
| 3. Youth golf pass holders must have their name registered with the cashier by 3:30 PM on Mondays through Fridays year round. | | |
| | | |
| C. Senior Citizen | | \$300.00 |
| 1. Senior Citizens are residents 62 years of age or older. | | |
| 2. Senior rate with cart when available | | \$1050.00 |
| | | |
| D. Family Plan | First Adult | \$450.00 |
| | Second Adult | \$350.00 |
| 1. The family is only able to take benefit of this if the first adult (husband or wife) purchases a Resident Golf Pass for \$400.00 (same as in item A) | | |
| 2. The second adult (husband or wife) or any youth 21 years or younger is eligible to purchase the \$300.00 pass. The \$300.00 pass is only good for the family member who applies for the pass. It is not transferable to any other family member. To get full use of the plan, each additional family member who is eligible, should purchase a \$300.00 pass. | | |
| 3. All family plan passes are good for play at anytime. | | |
| | | |
| E. Non Residents | | \$700.00 |
| 1. All Non Resident golf passes are good for play at anytime golf course is open. | | |
| 2. Non-Resident rate with cart when available | | \$1500.00 |
| Non Resident-Disabled Veterans | | \$600.00 |

DAILY RATES 7 DAYS/WEEK

| | | |
|--|---------------------|----------------|
| A. 18 Hole Rate Any Day | Resident | \$14.00 |
| | Non Resident | \$26.00 |
| 1. These rates are good for 18 holes of play from Monday through Sunday from opening to closing time 2. Resident rates are only good for those residents possessing Recreation ID Cards (must be on their person). Any resident not possessing a Recreation ID Card must pay non-resident rate. | | |
| B. 9 Hole Rate Any Day | Resident | \$10.00 |
| | Non Resident | \$14.00 |
| 1. These rates are good for 9 holes of play from Monday through Sunday from opening to closing time. 2. These rates are only good for the 9 hole golf course designated for the week of play. | | |
| C. Youth | Resident | \$10.00 |
| 1. Youth rates are good for 18 holes of play from Monday through Friday until 3:30 PM and on Saturdays, Sundays and Holidays after 3:00 PM. 2. Youth are residents 17 years of age and younger. 3. Youth ticket holders must have their name registered with the cashier by 3:30 PM on Mondays through Fridays year round. | | |
| D. Senior Citizen | Resident | \$10.00 |
| 1. Senior Citizen rates are good for 18 holes of play from Monday through Friday until 3:00 PM and on Saturdays, Sunday and Holidays after 3:00 PM 2. Senior Citizens are residents 62 years of age and older. 3. Senior Citizens ticket holders must have their name registered with the starter by 3:00 PM on Mondays through Fridays. | | |

GOLF CARTS

| | | |
|---|---------------------|-----------------|
| A. Golf Cart Rental | 9 Hole Rate | \$11.50 |
| | 18 Hole Rate | \$23.00 |
| B. Single Person Cart Rental – 18 Holes | | \$15.00 |
| C. 20 Use Golf Cart Pass | | \$170.00 |
| D. Private Golf Cart Permit (<u>Residents</u>) - good weather permitting | | \$325.00 |

OTHER FEES

| | |
|---|-----------------|
| A.. Per Person Tournament Golf/Golf Cart Fee (18 hole) | \$28.00 |
| Per Person Tournament Golf/Golf Cart Fee (9 hole) | \$14.00 |
| B. Per Person League Fee (weekday) 3 GROUP MINIMUM | \$20.00 |
| Per Person League Fee (weekend) 3 GROUP MINIMUM | \$25.00 |
| C. GOLF CARD: 20 use Golf Card 9 holes (<u>Resident w/card only</u>) | \$175.00 |
| 20 use Golf Card 9 holes Non Resident | \$260.00 |

Resident ID Card Fee

Adult \$25 one year; \$40 two years
 Senior..... \$15 one year
 Youth \$15 one year

CITY OF NORTH TONAWANDA

DEPARTMENT OF YOUTH, RECREATION, AND PARKS
500 Wheatfield St.
North Tonawanda, New York 14120

716-695-8520 FAX: 716-695-8533 Seniors: 716-695-8582

PATRICIA A. BROSIUS
Director of Youth, Recreation, & Parks

XIV:2
DEC 15 2015

December 3, 2015

The Honorable Mayor Arthur Pappas and Common Council Members
City Hall
216 Payne Ave.
North Tonawanda, New York 14120

Dear Honorable Body:

Please review and approve for signing the attached agreement between MyRec.com and the City of North Tonawanda for a recreation management software program with online registration.

The new agreement will be for a one year term beginning January 1, 2016 at a cost of \$2,340.00.

The City Attorney has reviewed and approved this agreement.

Therefore, I request that Your Honorable Body authorize the Mayor to execute this agreement on behalf of the City.

Thank you for your assistance in updating our Department.

Respectfully submitted,



Patricia A. Brosius
Director of Youth, Recreation & Parks

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NORTH TONAWANDA NY

| Account# | Account Description | Fee Description | Qty | Local Share |
|-------------------|------------------------|-----------------------------|-----|-------------------|
| A1255 | Minor Sales | Certified Copies - Marriage | 10 | 100.00 |
| Sub-Total: | | | | \$100.00 |
| A1550 | Minor Sales | Public Pound Fee | 3 | 75.00 |
| Sub-Total: | | | | \$75.00 |
| A1603 | Misc. Fees | Birth Certificates | 32 | 320.00 |
| | | Death Certificates | 81 | 810.00 |
| | | Deaths Recorded | 12 | 0.00 |
| | | Free Birth Certificates | 1 | 0.00 |
| | | Genealogy Birth | 1 | 11.00 |
| | | Genealogy Death | 2 | 22.00 |
| Sub-Total: | | | | \$1,163.00 |
| A2110 | Planning & Zoning Fees | Terrace Park. Permit | 1 | 20.00 |
| | | Terrace Parking App | 2 | 40.00 |
| Sub-Total: | | | | \$60.00 |
| A2501 | Minor Sales | Solicitors Permit - Yearly | 7 | 175.00 |
| | Snowplow Permit | Snowplow Permit | 66 | 445.00 |
| Sub-Total: | | | | \$620.00 |
| A2505 | Marriage License Fee | Marriage License Fee | 7 | 122.50 |
| Sub-Total: | | | | \$122.50 |
| A2506 | Conservation | Conservation | 15 | 53.69 |
| Sub-Total: | | | | \$53.69 |
| A2540 | Racing & Wagering Fees | Bingo Proceeds | 11 | 123.32 |
| Sub-Total: | | | | \$123.32 |
| A2542 | Dog Licensing | Female, Spayed | 62 | 372.00 |
| | | Female, Unspayed | 4 | 48.00 |
| | | Male, Neutered | 68 | 408.00 |
| | | Male, Unneutered | 4 | 48.00 |
| | | Replacement Tags | 1 | 3.00 |
| Sub-Total: | | | | \$879.00 |

Total Local Shares Remitted: \$3,196.51

| | | |
|-----------------|---|--------|
| Amount paid to: | New York State Department of Health | 157.50 |
| Amount paid to: | NYS Ag. & Markets for spay/neuter program | 154.00 |
| Amount paid to: | NYS Environmental Conservation | 920.31 |

Total State, County & Local Revenues: \$4,428.32

Total Non-Local Revenues: \$1,231.81

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

David R. Quinn 12/1/15
City Clerk-Treasurer Date

CITY OF NORTH TONAWANDA
Senior Citizen Center
110 Goundry St.
North Tonawanda, New York 14120

XXV.2
DEC 15 2015

716-695-8582

December 2, 2015

The Honorable Mayor Arthur Pappas
And Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of November 2015

Senior Center's Total Monthly Attendance **1,243**

Recreation Programs: Bingo, Card Party, General Membership Meetings, Club 99, club events, newsletter, games & pool room.

Unduplicated Count: 604 Duplicated: 110

Educational Programs: AARP Driving Course, Speakers series & Information/Referral

Unduplicated: 35 Duplicated: 36

Service Programs: Grocery Shopping, Food Pantry, Nutrition, Food Stamp, Attorney

Unduplicated: 324 Duplicated: 134

Sincerely,

Pamela A. Hogan

NORTH TONAWANDA N.Y.

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CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

XXV 3
DEC 15 2015



Department of Police

William R. Hall
Chief of Police

TELEPHONE
(716) 692-4325
FACSIMILE
(716) 692-7555

December 10, 2015

Honorable Mayor Arthur G. Pappas and
Members of the City of North Tonawanda Common Council

Ladies and Gentlemen:

Please find attached the Summary of Police Activities Report, the Summary of Criminal Activities Report and the V&T Report for the month of November 2015.

Respectfully submitted,

William R. Hall
Chief of Police

- cc: Eric Zadzilka
- cc: Philip Rizzo
- cc: Donna Braun
- cc: Catherine Schwandt
- cc: Robert Pecoraro

WRH/sd

NORTH TONAWANDA N.Y.

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| NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF NOVEMBER 2015 |
|--|

CRIMINAL

| | |
|--|-------------|
| Complaints received and investigated | 125 |
| Complaints cleared by arrest or exceptional clearance | 70 |
| Complaints ruled unfounded | 0 |
| Number of males arrested | 38 |
| under 18: 1 | over 18: 37 |
| Number of females arrested | 10 |
| under 18: 0 | over 18: 10 |
| Arrests for other authorities | 3 |
| Failure to Appear/Violation of Probation Warrant Arrests | 19 |
| Above complaints cleared by J.A.B. | 18 |
| Complaints cleared by J.A.B. from previous months | 8 |

TRAFFIC

| | |
|--------------------------|-----|
| Traffic summonses issued | 194 |
| DWI arrests | 7 |
| Parking tags issued | 629 |

MISCELLANEOUS

| | |
|---|--------------|
| Miscellaneous service | 1,370 |
| Incident reports | 127 |
| Vehicle accidents | 47 |
| Vehicle accidents (fatal) | 0 |
| Vehicle stops | 181 |
| Police escorts | 40 |
| Prisoner meals | 81 |
| 911 Emergency calls | 0 |
| Mug shots taken | 42 |
| Fingerprints taken | 42 |
| Persons missing and located | 7 |
| Automobiles stolen | 4 |
| Automobiles recovered | 2 |
| Automobiles recovered for other authorities | 0 |
| Record check fees | \$ 255.00 |
| Photocopy fees | \$ 18.75 |
| Fingerprint fees | \$ - |
| Fines collected | \$ 24,890.00 |
| Value of property damaged | \$ 8,116.00 |
| Value of property stolen | \$ 75,761.58 |
| Value of property recovered | \$ 18,210.98 |

Respectfully submitted,



William R. Hall
Chief of Police

WRH/sd

| |
|--|
| NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF NOVEMBER 2015 |
|--|

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

| <u>TYPE OF OFFENSE</u> | <u>COMPLAINTS</u> | | |
|--------------------------------------|-------------------|---------|-----------|
| | Received | Cleared | Unfounded |
| AGG. ASSAULT | 1 | 2 | |
| ALL OTHER OFFENSES | 4 | 4 | |
| ARSON | 0 | 0 | |
| BURGLARY | 8 | 4 | |
| COERCION | 0 | 0 | |
| CRIMINAL MISCHIEF | 13 | 1 | |
| CRIM POSS WEAPON | 4 | 3 | |
| DIS CON/HARASS | 20 | 5 | |
| DRUG OFFENSES | 11 | 7 | |
| EMBEZZLEMENT | 0 | 0 | |
| FAILURE TO APPEAR | 19 | 19 | |
| FORGERY | 1 | 0 | |
| FRAUD (ID THEFT) | 5 | 0 | |
| LARCENY | 27 | 10 | |
| LEAVING THE SCENE | 4 | 2 | |
| MURDER | 0 | 0 | |
| RAPE | 0 | 0 | |
| ROBBERY | 2 | 0 | |
| SEXUAL OFFENSES | 0 | 0 | |
| SIMPLE ASSAULT | 1 | 1 | |
| STOLEN PROPERTY | 1 | 1 | |
| UNAUTH USE M/V | 4 | 1 | |
| VIOLO OF PROBATION | | | |
| ARRESTS FOR OTHER AUTHORITIES | | 3 | |
| ARRESTS/CLEAR COMPS. FM PREV MONTHS | | 7 | |
| TOTALS | 125 | 70 | 0 |
| # OF ABOVE COMPLAINTS CLEARED BY JAB | | 18 | |
| # CLEARED BY JAB FROM PREV MONTHS | | 8 | |

V & T REPORT FOR THE MONTH OF NOVEMBER 2015

| | |
|---|----|
| SPEEDING | 42 |
| REDLIGHT VIO. | 2 |
| STOP SIGN VIO. | 16 |
| NO REGISTRATION | 1 |
| NO LICENSE | 10 |
| FAULTY EQUIPMENT | 28 |
| NO INSPECTION | 16 |
| FAILED TO YIELD RIGHT OF WAY | 4 |
| SEAT BELT VIO. | 1 |
| NO INSURANCE | 2 |
| LICENSE PLATE VIO. | 2 |
| IMPROPER TURN | 12 |
| DROVE ON LEFT OF PAVEMENT MARKINGS | 3 |
| FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST | 2 |
| FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS | 1 |
| MISCELLANEOUS | 13 |

TOTAL 155

TRAFFICE MISD.

#OF COMPLAINTS/ARRESTS

| | |
|---|---|
| DWI----- | 7 |
| OPERATING WHILE REG. SUSPENDED/REVOKED----- | 2 |
| AGGRAVATED UNLICENSED OPERATION 3 RD ----- | 2 |
| AGGRAVATED UNLICENSED OPERATION 2 ND ----- | 2 |
| RECKLESS DRIVING----- | 2 |

FELONIES

| | |
|---|---|
| AGGRAVATED UNLICENSED OPERATION 1 ST ----- | 1 |
|---|---|

FINES:

(CITY IMPOSED):

| | |
|------------------|---------------------|
| TRAFFIC: | \$ 17,730.00 |
| PENAL LAW: | \$ 330.00 |
| CITY ORDINANCE: | \$ 80.00 |
| BAIL FORFEITURE: | \$ 0 |
| PARKING TAGS: | \$ 6,750.00 |
| TOTAL FINES | <u>\$ 24,890.00</u> |

MUG SHOTS: 42

PARKING TAGS: 629

MEAL TICKETS: 81

CFO-A

DEC 15 2015

"WEEKENDS ON WEBSTER"

November 25, 2015

RE: NEW YEARS EVE BALL DROP

Dear Mr. Mayor,

I am writing you this letter to submit a formal request to hold our NYE Ball Drop events again this year. As in the past, the majority of events would be held in downtown North Tonawanda, City of Tonawanda, and the Renaissance Bridge. The events held would follow the same schedule as last year. We would be arranging for the Kids Zone at Salem Church, the Scavenger Hunt throughout downtown businesses, the Pub Crawl involving various bars/restaurants, the midnight Ball Drop, and the Fireworks Display from the bridge, following the ball drop.

I would like to ask the common council and department heads to grant us the permission to hold this Free Community event once again this year. We would require very little from the city. Our needs would include street closures for Webster from Sweeney to Tremont, closure of the Renaissance Bridge, and the use of various garbage totes from the gateway harbor. We can assist with any needs, such as putting up closure barriers as needed, putting up "no parking" signs in appropriate areas, and retrieving/returning the totes.

We are looking forward to providing the community with these events again. Please review and feel free to call with any questions or concerns. Thank You.

Sincerely,

Greg Doel

NORTH TONAWANDA NY

2015 NOV 25 AM 10:38

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