

**TO: Honorable Mayor & Common Council
President Rizzo
Aldermen Zadzilka, Braun, Schwandt, Pecoraro**

FROM: Daniel R. Quinn, City Clerk-Treasurer

RE: Agenda for regular session TUESDAY, JUNE 2, 2015 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED MAY 1, 2015

1) Legal Notice – Completion of 2015 Tentative Assessment Roll – Assessor’s Office

COMMUNICATIONS FROM CITY OFFICIALS

<u>Joseph Mineo</u>	-	Re: Resignation from Planning Commission
I. Mayor	-	Re: Appointment to Planning Commission
VII.1 Accountant	-	Re: Payment of the Abstract of Claims dated June 2, 2015.
VII.2 Accountant	-	Re: Budgetary Transfer
XI. Fire Chief	-	Re: Award of Class “A” Fire Pumper
XIV. Recreation & Parks	-	Re: Agreement between North Tonawanda Umpires Association and the City of North Tonawanda.

XVII. Traffic Safety

-

Re: Traffic Safety Recommendations

XXV. Monthly Reports

1. Police Department

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Daniel R. Quinn". The signature is written in a cursive style with a long horizontal flourish at the end.

**Daniel R. Quinn
City Clerk-Treasurer**

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

Linda Elliott, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 143932 was printed and published in said paper on the following dates:

05/01/2015

Linda Elliott
Principal Clerk

Subscribed and sworn to before me this
5.7.15

Teresa L. McCarthy
Teresa L. McCarthy 02/26/2018

Notary Public Expiration Date

Teresa L. McCarthy
Notary Public, State of New York
No. 01MC4962698
Qualified in Niagara County *2018*
Commission Expires Feb. 26, _____

**LEGAL NOTICE
COMPLETION OF
2015 TENTATIVE ASSESSMENT ROLL**

Notice is hereby given that the Tentative Assessment Roll for the City of North Tonawanda, New York has been completed and verified (pursuant to Section 506 and 526 of the Real Property Tax Law and is on file in the office of the City Assessor, on the web page www.northtonawanda.oarsystem.com and at the North Tonawanda Public Library, where it is open to public inspection as provided by law.

RP-524 Grievance Forms to challenge your tentative assessment with the Board of Assessment Review will also be available in all 3 locations.

The Board of Assessment Review will meet on Tuesday, May 26, 2015 at City Hall, 216 Payne Avenue, North Tonawanda, NY in the Common Council Chambers from approximately 5:00 PM to 9:00 PM. They will hear and examine all verified written RP-524 complaint forms that have been submitted to the Assessor's Office by 4:00 PM on May 26, 2015 or that are brought in at May 26th evening meeting.

Barbara W. Klenke
City Assessor
City of North Tonawanda 5/1/2015

#N143932

Publish: May 1, 2015

Joseph C. Mineo, CPA

842 Thomas Fox Dr. West
North Tonawanda, NY 14120

JUN -2 2015

Phone 716 - 694-2824
Office 716 - 823-4407

April 24, 2015

Honorable Arthur Pappas, Mayor
City of North Tonawanda
216 Payne Avenue
N. Tonawanda, NY 14120

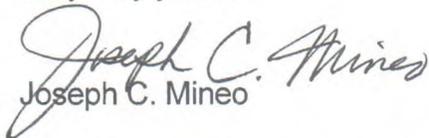
Dear Mayor Pappas,

Today I am finalizing the sale of my home in North Tonawanda and moving out of Niagara County. As a result I believe that I am no longer qualified to remain a member of the North Tonawanda Planning Commission.

For that reason I am tendering my resignation as a member of the Planning Commission effective today. It has been my privilege to serve the City in my capacity as a member of the Commission since my appointment by Mayor Mary Kabaskalian in 2000.

Please convey my regrets to the Planning Commission and all the current members. I wish them continued success in all their endeavors.

Very truly yours,


Joseph C. Mineo

Planning Board Commissioner

RECEIVED
APR 27 2015
BY: _____

I

JUN - 2 2015

Office of the Mayor

ARTHUR G. PAPPAS

May 20, 2015

North Tonawanda Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

RE: Appointment to North Tonawanda Planning Commission

Dear Honorable Body:

Please be advised that I am appointing Kenneth Brennan, 231 Jackson Avenue, North Tonawanda, NY 14120 to the Planning Commission. Mr. Brennan will be fulfilling the remainder of the term for Joseph Mineo which expires December 31, 2020. Mr. Mineo is resigning from the board due to moving outside of the city.

Thank you for your attention to this matter.

Sincerely,



Arthur Pappas
Mayor



City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, NEW YORK 14120-5477

VII.1

JUN - 2 2015

MARK W. DOTTERWEICH
CITY ACCOUNTANT

AMANDA L. REIMER
STAFF ACCOUNTANT

TELEPHONE
(716) 695-8545

FAX
(716) 695-8573

May 29, 2015

Honorable Arthur G. Pappas, Mayor

& Common Council

City Hall – 216 Payne Avenue

North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated **June 2, 2015**, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Very truly yours,

Mark W. Dotterweich

City Accountant

MWD

VII.2

JUN - 2 2015



City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, NEW YORK 14120-5477

MARK W. DOTTERWEICH
CITY ACCOUNTANT
markdot@northtonawanda.org

TELEPHONE
(716) 695-8545

FAX
(716) 695-8573

AMANDA L. REIMER
STAFF ACCOUNTANT
amandare@northtonawanda.org

May 19, 2015

Honorable Arthur G. Pappas, Mayor
and Common Council
City Hall
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Section 2.2 of the Budgetary Transfer Policy, please authorize the City Accountant to make the following **budget amendment** of fiscal year 2015 revenues and appropriations, based on the requests of Department Heads:

<u>Control Number</u>	<u>Dollar Amount</u>	<u>Amend Revenue Account</u>	<u>Amend Appropriation Account</u>
1	\$2,000.00	1-1000.1589 East Hill Grant Rescue Tool	1-3410.265 Rescue Extraction Tools

Explanation: To establish appropriate revenue and appropriation accounts for a 100% reimbursable grant from East Hill Foundation for rescue extraction tools. The grant is approved for \$2,000 and the net effect on the 2015 budget is zero.

Very truly yours,

Mark W. Dotterweich
City Accountant

MWD

CITY CLERK'S OFFICE
2015 MAY 19 AM 11:37
NORTH TONAWANDA N.Y.

Budget Amendment Request Form

Department: Fire

Date: April, 28, 2015

Accounts and Documentation	
Increase(Decrease) Account	Increase(Decrease) Account
<u>1.3410.265</u> <u>Rescue Extrication Tools</u> Account Number Account Description	<u>1.1000.1589</u> <u>East Hill Grant Rescue Tool</u> Account Number Account Description
Explanation: Establish appropriation account 1.3410.265, Rescue Extrication Tools and revenue account 1.1000.1589 for 100% reimbursable grant from H Foundation for Rescue Extrication Tools. Grant is approved for \$2,000.00, net effect on the budget is zero.	
COMMON COUNCIL ACTION IS NECESSARY	
	<u>4/29/15</u> Date
Department Head Signature	

Budget Amendment Policy

2.31 - All Budget Amendments require authorization by the Common Council

2.32 - Budget amendments can be initiated by the Department Head by completing a Budget Amendment Form and submitting to the Accounting Department for review when:

- a) The change will result in an overall increase or decrease to appropriations and either estimated revenues/fund balance.

For Accounting Department Use Only

Control #	Department of Accounting Audit	Common Council Meeting Date
	<u>AR 4/29/15</u>	

Application Deadline Date: May 1, 2015

Sponsor: Michelle Day

EAST HILL FOUNDATION

E & W G Foundation is an affiliate of East Hill Foundation
PO Box 547
North Tonawanda, NY 14120

Email: asweeney@easthillfdn.org

Telephone: 204-0204

GRANT APPLICATION

Please Print or Type

App. #2015-NT

Name of Organization: North Tonawanda Fire Department

Address: 495 Zimmerman Street, North Tonawanda, New York 14120

Authorized Contact Person: Robert Orlowski Jr., Firefighter / Grant Writer
Name Title

Phone: cell. 716-343-0344 office 693-2201 Fax: 716-693-2216

E-mail: NTFD65@gmail.com County: Niagara

Is your Organization recognized as a Section 501(c) (3) by the IRS? Yes ___ No X
If yes, what is the date of your 501(c) (3) letter? _____

Organization's Mission: The mission of the North Tonawanda Fire Department is to provide top quality emergency medical services and fire protection to the residents of North Tonawanda.

Purpose of Grant: The purpose of this funding opportunity is to purchase Rescue Extrication Tools to include portable power tools, hand tools, and firefighter safety accessories. These tools are an integral part of our rescue services and provide for multiple uses. A few of the uses (but not limited to) will be auto extrication, technical rescue services, hazardous material mitigation, and for fire investigation.

Amount Requested: \$2,000 Total Anticipated Project Cost: \$2020
Anticipated Project Start Date: May 1, 2015 Anticipated Project Completion Date: June 1, 2015

How many clients will be served by this project? This project will serve 32, 110 residents (2010 census)

What is your total annual budget for this year? \$3,200,000 annual operating budget of the NTFD out of this budget number there is no line item of the above request.

Additional information may be requested by the Foundation. If your Grant Application is approved, you will be asked to sign a Grant Contract.

The undersigned certifies that he/she is a principal officer of the applicant organization, and has knowledge of and certifies that the information contained in the Grant Application and Required Attachments is complete and accurate. Furthermore, the undersigned certifies that the Grant proceeds may only be used for the purposes set forth in this Grant Application.

X Robert B. Pappas MAYOR
Signature of Officer Title

Print First and Last Name:

Organization Name: City of North Tonawanda

Date:

East Hill Foundation/E & W G Foundation Grant Application for NT (sponsored)

XI

CITY OF NORTH TONAWANDA
NORTH TONAWANDA, NEW YORK 14120

JUN - 2 2015

FIRE HEADQUARTERS
495 ZIMMERMAN ST.
JOHN C. LAPHAM
CHIEF
(716) 693-2201

Honorable Arthur Pappas Mayor

May 18, 2015

And Common Council Members

216 Payne Ave

North Tonawanda, NY

Re: Award of Class "A" Pumper

Dear Honorable Body,

On Monday April 27, 2015, six (6) bids were received for a new Class "A" Fire Pumper and are as follows:

- | | |
|--|--------------|
| 1. Pierce Manufacturing (new build) | \$376,130.00 |
| 2. Pierce Manufacturing (Alternate #1) | \$361,545.00 |
| 3. Pierce Manufacturing (Alternate #2) | \$341,740.00 |
| 4. Sutphen Corporation | \$385,214.00 |
| 5. E-One | \$367,841.00 |
| 6. Empire Apparatus (Rosenbauer) | \$374,566.00 |

After diligent scrutiny of each proposal, including available discounts, build time, compartment space, general layout, and adherence to our specifications, only three (3) bids could be considered. Numbers 1, 4, and 5 were within parameters of our specifications, and all were within \$5,000.00 of the other.

Accordingly, I respectfully request that the Common Council concur with the Fire Department findings, and award the Class "A" Pumper to the Sutphen (sut-fin) Corporation, for their original bid of \$385,214.00, and authorize the Mayor to sign all agreements, pending approval of the City Attorney.

This bid provides the best suited vehicle for the Department in transporting and protection of our equipment, along with the capability to carry added equipment due to the additional compartment space provided.

Respectfully,



Fire Chief John C. Lapham

NORTH TONAWANDA NY
2015 MAY 18 AM 10:23
CITY CLERK'S OFFICE
RECEIVED

XIV

CITY OF NORTH TONAWANDA

DEPARTMENT OF YOUTH, RECREATION, AND PARKS
500 Wheatfield St.
North Tonawanda, New York 14120

JUN -2 2015

716-695-8520 FAX: 716-695-8533 Seniors: 716-695-8582

PATRICIA A. BROSILUS
Director of Youth, Recreation, & Parks

May 27, 2015

The Honorable Mayor Arthur Pappas and Common Council Members
City Hall
216 Payne Ave.
North Tonawanda, New York 14120

Dear Honorable Body:

Please review and approve for signing the attached agreement between North Tonawanda Umpires Association and the City of North Tonawanda for the provision of softball umpires for adult softball leagues conducted by the City.

The new agreement will be a one year.

I have requested the City Attorney to review and approve this agreement.

Therefore, I request that Your Honorable Body authorize the Mayor to execute this agreement on behalf of the City.

Thank you for your assistance in resolving this matter.

Respectfully submitted,

Patricia A. Brosilus
Director of Youth, Recreation & Parks

NORTH TONAWANDA, NY
2015 MAY 27 AM 11:58
CITY CLERK'S OFFICE

OFFICIATING AGREEMENT

BETWEEN

THE CITY OF NORTH TONAWANDA

AND

THE NORTH TONAWANDA UMPIRES' ASSOCIATION

WHEREAS, the North Tonawanda Umpires' Association (hereinafter referred to as "Association") has qualified umpires who are members of the Association and the City of North Tonawanda, New York (hereinafter "City") conducts adult softball leagues on a seasonal basis, and

WHEREAS, the Association is desirous of umpiring for a stated compensation the summer adult softball leagues conducted by the City's Department of Youth, Recreation and Parks,

NOW, THEREFORE, IT IS HEREBY AGREED by and between the above referenced parties as follows:

- I. The Term of Agreement shall be one year commencing May 1, 2015 and concluding on September 15, 2015.
- II. All umpires shall be sanctioned by the Amateur Softball Association (ASA).
- III. Payment of umpires shall occur as outlined:
 - A. Adult slow-pitch leagues: \$33.00 per game for one umpire.
 - B. Umpires shall be paid for all scheduled games which they umpire.
 - C. Scheduled and/or rescheduled games shall be provided in written form by the department to the umpire-in-chief under normal circumstances.
 - D. One lump-sum payment will be made by the City to the Association at the conclusion of all leagues; the Association's umpire-in-chief will be responsible for dispersing correct payments to umpires for games worked.
 - E. In the event of a no-show umpire, payment shall only be made for the necessary rescheduled game, and the Association will be charged a \$10 fine per incident.
- IV. Department of Youth, Parks and Recreation responsibilities will be as outlined:

- A. In the case of cancelled games, the umpire-in-chief or other designated official shall be notified at least sixty minutes prior to the scheduled start of the game. Under normal circumstances, notification shall be given as soon as game(s) have been cancelled by the department. Official notification is the recorded time when the umpire-in-chief or other designated official is contacted.
 - B. Payment shall be made to the umpire for games cancelled within sixty minutes of the scheduled time or for uncompleted games which are cancelled due to inclement weather or potential hazardous situations involving players or spectators.
 - C. Under normal circumstances, at least forty-eight hours notice shall be given to the umpire-in-chief in the event that a team drops out of the league. No payment shall be made for any games after a team has left the league.
 - D. The department reserves the right to restrict the use of a specific umpire in situations when persistent problems exist and complaints have been voiced. Action shall be taken only after written complaints from three different teams have been received and reviewed by the Protest Committee. The Protest Committee shall determine the appropriate action.
- V. The Association's responsibilities will be as outlined:
- A. The umpire-in-chief will provide the department with contact information, including a valid email address, for the distribution of materials related to the adult slow-pitch softball leagues. If a valid email address is not available, the umpire-in-chief will make arrangements to pick up said materials on a weekly basis, or as needed, from the Department of Youth, Parks and Recreation office.
 - B. The umpire-in-chief will provide the department with contact information for all the Association's umpires, as well as an outline of expected schedule assignments.
 - C. Umpires shall report to their assigned softball diamond a minimum of ten minutes prior to the scheduled game time.
 - D. Umpires shall conform to ASA uniform requirements.
 - E. Umpires shall report any player ejection or field problems to the umpire-in-chief. The umpire-in-chief shall inform the department of any reported ejections or field problems by 4:00 PM of the next business day.

SEAL

CITY OF NORTH TONAWANDA, NEW YORK

Arthur G. Pappas, Mayor

NORTH TONWANDA UMPIRES' ASSOCIATION

Lester Shiesley, Umpire-In-Chief

STATE OF NEW YORK)

COUNTY OF NIAGARA)

CITY OF NORTH TONAWANDA)

ss.:

JUN - 2 2015

May 19, 2015

Daniel R. Quinn
City Clerk-Treasurer
216 Payne Avenue
North Tonawanda, NY 14120

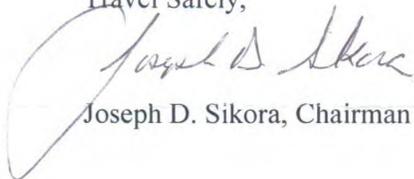
Traffic Safety Minutes:

The May meeting of the North Tonawanda Traffic Safety Committee was called to order at 1900 hours. Roll call showed all members present. The minutes from the previous meeting were read and accepted. The following new requests/concerns were discussed and recommendations made.

1. Member A. DiBernardo recommended placing a no parking sign on one side of Weaver Parkway near Ward Road. Vehicles parking on both sides of Weaver are making it difficult/unsafe to turn in the area. The Committee is unanimously in agreement with this and recommends Member Daigler place the sign in the correct area of Weaver Parkway.
2. Member R. Frank received a request from a resident on Meadow Drive to place deer crossing signs on Meadow Drive in the area of the High School. The Committee is not feel there is a need for the requested signs and does not recommend placing them.
3. Member Daigler received numerous complaints on parking along 18th Avenue in the area of Walgreen's. And recommends placing no parking signs along the North side of 18th from Payne to the end of Walgreen's property. The Committee is in agreement with this request and recommends placing the requested signs.
4. The Committee received and filed a Notice of Order, study # 29.03-62, from the NYS DOT.

Meeting Adjourned at 1945 hours.

Travel Safely,



Joseph D. Sikora, Chairman



CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

XV: 1
JUN - 2 2015



TELEPHONE
(716) 692-4325
FACSIMILE
(716) 692-7555

William R. Hall
Chief of Police

Department of Police

May 15, 2015

Honorable Mayor Arthur G. Pappas and
Members of the City of North Tonawanda Common Council

Ladies and Gentlemen:

Please find attached the Summary of Police Activities Report, the Summary of Criminal Activities Report and the V&T Report for the month of April 2015.

Respectfully submitted,

William R. Hall
Chief of Police

cc: Eric Zadzilka
cc: Philip Rizzo
cc: Donna Braun
cc: Catherine Schwandt
cc: Robert Pecoraro

WRH/sd

NORTH TONAWANDA N.Y.

2015 MAY 15 PM 2:03

CITY CLERK'S OFFICE
RECEIVED

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF APRIL 2015

CRIMINAL

Complaints received and investigated	117
Complaints cleared by arrest or exceptional clearance	60
Complaints ruled unfounded	1
Number of males arrested under 18: 3 over 18: 29	32
Number of females arrested under 18: 1 over 18: 4	5
Arrests for other authorities	2
Failure to Appear/Violation of Probation Warrant Arrests	21
Above complaints cleared by J.A.B.	22
Complaints cleared by J.A.B. from previous months	11

TRAFFIC

Traffic summonses issued	401
DWI arrests	11
Parking tags issued	332

MISCELLANEOUS

Miscellaneous service	1,581
Incident reports	109
Vehicle accidents	27
Vehicle accidents (fatal)	0
Vehicle stops	457
Police escorts	43
Prisoner meals	52
911 Emergency calls	0
Mug shots taken	39
Fingerprints taken	39
Persons missing and located	7
Automobiles stolen	1
Automobiles recovered	0
Automobiles recovered for other authorities	0
Record check fees	\$ 135.00
Photocopy fees	\$ 16.00
Fingerprint fees	\$ -
Fines collected	\$ 49,376.00
Value of property damaged	\$ 7,010.00
Value of property stolen	\$ 46,008.70
Value of property recovered	\$ 8,845.21

Respectfully submitted,



William R. Hall
Chief of Police

WRH/sd

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF APRIL 2015

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	1	1	
ALL OTHER OFFENSES	9	9	
ARSON	0	0	
BURGLARY	9	2	
COERCION	0	0	
CRIMINAL MISCHIEF	16	2	
CRIM POSS WEAPON	2	2	
DIS CON/HARASS	19	6	1
DRUG OFFENSES	8	6	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	21	21	
FORGERY	0	0	
FRAUD (ID THEFT)	6	0	
LARCENY	16	2	
LEAVING THE SCENE	6	1	
MURDER	0	0	
RAPE	0	0	
ROBBERY	0	0	
SEXUAL OFFENSES	1	0	
SIMPLE ASSAULT	2	2	
STOLEN PROPERTY	0	0	
UNAUTH USE M/V	1	0	
VIOL OF PROBATION	0	0	
ARRESTS FOR OTHER AUTHORITIES		2	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		4	
TOTALS	117	60	1
# OF ABOVE COMPLAINTS CLEARED BY JAB		22	
# CLEARED BY JAB FROM PREV MONTHS		11	

V & T REPORT FOR THE MONTH OF APRIL 2015

SPEEDING	112
REDLIGHT VIO.	18
STOP SIGN VIO.	32
NO REGISTRATION	9
NO LICENSE	9
FAULTY EQUIPMENT	41
NO INSPECTION	28
FAILED TO YIELD RIGHT OF WAY	13
SEAT BELT VIO.	26
NO INSURANCE	5
LICENSE PLATE VIO.	5
IMPROPER TURN	3
DROVE ON LEFT OF PAVEMENT MARKINGS	5
FAILED TO KEEP RIGHT	2
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	2
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	5
UNSAFE BACKING	1
MISCELLANEOUS	20

TOTAL 336

TRAFFICE MISD.

#OF COMPLAINTS/ARRESTS

DWI-----	11
OPERATING WHILE REG. SUSPENDED/REVOKED-----	5
AGGRAVATED UNLICENSED OPERATION 3 RD -----	13
AGGRAVATED UNLICENSED OPERATION 2 ND -----	7

FELONIES

None

FINES:

(CITY IMPOSED):

TRAFFIC:	\$ 40,216.00
PENAL LAW:	\$ 1,040.00
CITY ORDINANCE:	\$ 165.00
BAIL FORFEITURE:	\$ 0.00
PARKING TAGS:	\$ 7,955.00
TOTAL FINES	<u>\$ 49,376.00</u>

MUG SHOTS: 39

PARKING TAGS: 332

MEAL TICKETS: 52