

**TO: Honorable Mayor & Common Council  
President Rizzo  
Aldermen Zadzilka, Braun, Schwandt, Pecoraro**

**FROM: Daniel R. Quinn, City Clerk-Treasurer**

**RE: Agenda for regular session TUESDAY, MARCH 15, 2016 6:30PM**

## **TODAY IS STUDENT GOVERNMENT DAY**

**AUDIENCE PARTICIPATION** – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

### **PROOF OF PUBLICATION PUBLISHED FEBRUARY 26, 2016**

- 1) Legal Notice – Bidders for the renovation at the Nash Road and Deerfield Drive Fire Station – Engineering Department

### **COMMUNICATIONS FROM CITY OFFICIALS**

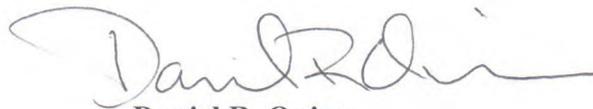
- |      |                 |   |   |
|------|-----------------|---|---|
| II.1 | Attorney        | - | Re: Curtailing Police Enforcement of Parking Restrictions for the Remainder of the Winter Season – 2016 |
| II.2 | Attorney        | - | Re: Tentative Agreement with AFSCME Local   |
| III. | Clerk-Treasurer | - | Re: Volunteer Fire Companies Fundraising for 2016   |
| IV.1 | Engineer        | - | Re: Memorandum of Agreement (MOA) Western New York Stormwater Coalition                                 |
| IV.2 | Engineer        | - | Re: City Hall Entrance Stair Replacement and Safety Improvements Project 2016-04                        |

- IV.3 Engineer - Re: Award of Contract for Nash Road Fire Station Roof Project 2016-02**
- VII.1 Accountant - Re: Payment of the Abstract of Claims Dated March 15, 2016.**
- VII.2 Accountant - Re: Budgetary Transfer – To Police Administration Account for a new file server.**
- X.1 Police - Re: Appointment of Edward A Smolinski to Police Lieutenant, and Timothy P. Bakula to Police Detective**
- X.2 Police - Re: Appointment of Shannon V. Carr and Sean A. Campas as Police Officers for the City of North Tonawanda effective March 11, 2016**
- X.3 Police - Re: Appointment of Timothy P. Bakula as a Commissioner of Deeds for North Tonawanda**
- XVII. Traffic Safety - Re: Various Traffic Safety Recommendations**
- XXV. Monthly Reports**
- .1 Clerk-Treasurer .2 Senior Citizen Center .3 Police Department .4 Youth Center**
- XXXII. Community Development - Re: Authorization to submit a Grant Application to the NYS Office of Community Renewal for Community Development Block Grant Funding**

**COMMUNICATIONS FROM OTHERS**

- A.  
OLC Church
- Re: **Permission to hold the OLC Feast Day Celebration with a 5K Run and 1 Mile Fun Walk August 28, 2016**
- B.  
James Duquette
- Re: **Requesting a leave of absence from his position as Senior Operator of the Water Treatment Plant.**

Respectfully submitted,



**Daniel R. Quinn**  
**City Clerk-Treasurer**

RECEIVED  
CITY CLERK'S OFFICE

STATE OF NEW YORK  
NIAGARA COUNTY, } SS, \_\_\_\_\_  
2016 MAR -3 PM 2:11

NORTH TONAWANDA N.Y

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 168405 was printed and published in said paper on the following dates:

02/26/2016

*Janet M. Slipko*  
Principal Clerk

Subscribed and sworn to before me this  
2.29.16

*Teresa L. McCarthy*  
Teresa L. McCarthy 02/26/2018

Notary Public                      Expiration Date

Teresa L. McCarthy  
Notary Public, State of New York  
No. 01MC4962698  
Qualified in Niagara County  
Commission Expires Feb 26, 2018

LEGAL NOTICE  
CITY OF NORTH TONAWANDA, NEW YORK  
ENGINEERING DEPARTMENT

NOTICE TO BIDDERS

SEALED PROPOSALS for the removal and disposal of the existing dirt and gravel and installation of a spray-applied 1.5" seamless 3lb density closed cell polyurethane foam insulation over the existing roof material as indicated on the drawing and specifications herein, at the Nash Road and Deerfield Drive Fire Station located at 1425 Nash Road in North Tonawanda will be received by the City Clerk/Treasurer of the City of North Tonawanda, New York, until 11:00 a.m., Prevailing Time, Tuesday, March 1, 2016, at which time they will be publicly opened.

A copy of the Contract Documents is on file and is available for inspection during the usual business hours at the office of the City Engineer in the City Hall, Payne Avenue, North Tonawanda, New York; and at Construction Exchange of Buffalo Services and Western New York, 2660 William Street, Cheektowaga, NY 14227.

Copies of the Contract Documents required for review or bidding purposes may be obtained at the City Engineer's office, City Hall, 216 Payne Avenue, North Tonawanda, New York, upon deposit of \$25.00 made payable to the City Treasurer of North Tonawanda for each set of documents so obtained. The full amount of the deposit for one set of documents, and one-half of the deposit for any additional sets of documents will be refunded to each bidder who submits a formal proposal to the City, and who also returns the documents in good condition to the office of the City Engineer within thirty (30) days after his bid security has been returned to him. Equipment manufacturers, contractors, subcontractors and others who do not submit formal proposals to the City, will be refunded one-half the amount of the deposit for all sets of complete documents returned in good condition to the office of the City Engineer within thirty (30) days after the opening of bids. No refund will be made for documents received after this thirty - (30) day period.

A mandatory pre bid meeting will be held on site on Monday, February 29, 2016 at 10:00am at the Nash Road and Deerfield Drive Fire Station located in North Tonawanda.

Each proposal must be accompanied by cash, a certified check payable to the City of North Tonawanda, or bid bond, having as surety thereon a surety company acceptable to the City Attorney, in an amount not less than five percent (5%) of the amount of the base bid, conditioned that, if his proposal is accepted, he will enter into a contract for the same, and that he will execute any such further security as may be required for the faithful performance of the contract.

All bids shall be submitted to the City Clerk's office in a sealed envelope addressed to the City of North Tonawanda and shall be plainly marked on the outside with the Contractor's name and title of the bid.

# City of North Tonawanda

OFFICE OF THE CITY ATTORNEY  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120-5489

  
MAR 15 2016

KATHERINE D. ALEXANDER  
CITY ATTORNEY

LUKE A. BROWN  
ASSISTANT CITY ATTORNEY

TELEPHONE  
(716) 695-8590  
FAX (716) 695-8592

March 10, 2016

North Tonawanda Common Council  
216 Payne Avenue  
North Tonawanda, NY 14120

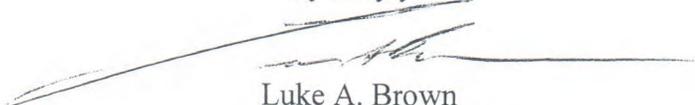
Re: Curtailing Police Enforcement of City of North Tonawanda Winter  
Parking Restrictions for the Remainder of the Winter Season - 2016

Dear Council Members:

As you know, this winter season has been particularly mild and has not involved as much snow plowing and roadwork as is usually necessary between November and April. That being said, it has been suggested that the City lift its overnight parking ban immediately, rather than extend it until the usual ending date of April 15, as established by City Code §96.9. This would be a one-time rollback for this 2016 year only.

Should your Honorable Body concur, please pass a resolution to allow a rollback of overnight parking enforcement to today's date from its usual ending date of April 15, as a one-time rollback for the spring of 2016, subject to further review by the City Attorney

Very truly yours,



Luke A. Brown  
Assistant City Attorney

cc: Arthur G. Pappas, Mayor

NORTH TONAWANDA N.Y.  
2016 MAR 10 AM 10:36  
RECEIVED  
CITY CLERK'S OFFICE

**§ 96-7. Compliance with signs required.**

All said vehicles must be parked on said portions of said Webster Street in accordance with signs posted thereon and in no other manner.

**§ 96-8. When effective; penalties.**

This ordinance shall take effect immediately, and the penalties provided in Section 91 of the Vehicle and Traffic Law<sup>1</sup> shall apply to any violations thereof.

Part 3  
**Night Parking**  
[Adopted 2-3-1964]

**§ 96-9. Restrictions stated. [Amended 12-2-1986; 11-7-1990; 10-20-1998]**

No automobile or other motor vehicle shall be parked or allowed to stand in and upon any of the streets, highways or public places of this City for more than 15 minutes continuously between the hours of 3:00 a.m. and 6:00 a.m. beginning November 1 of each year and ending April 15 of the next succeeding year.

**§ 96-10. Removal of vehicles; costs.**

The police may remove any vehicle parked or allowed to stand in violation of § 96-9 above, may store the same, and the owner or operator of said vehicle shall be liable for the payment of reasonable charges for such removal and storage, in addition to any penalty imposed under § 96-11 hereafter.

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1. Editor's Note: Section 91 of the Vehicle and Traffic Law of 1929 was not carried over into the Vehicle and Traffic Law adopted by Laws of 1959, Chapter 775, effective October 1, 1960, which is now Chapter 71 of the Consolidated Laws.

# City of North Tonawanda

OFFICE OF THE CITY ATTORNEY  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120-5489

II:2  
MAR 15 2016

KATHERINE D. ALEXANDER  
CITY ATTORNEY

LUKE A. BROWN  
ASSISTANT CITY ATTORNEY

TELEPHONE  
(716) 695-8590  
FAX (716) 695-8592

March 7, 2016

Honorable Mayor & Common Council  
216 Payne Avenue  
North Tonawanda, NY 14120

Re: Tentative Agreement with AFSCME Local

Dear Honorable Body:

The City and AFSCME met on a number of occasions to negotiate a collective bargaining agreement. Their current agreement expired at the end of 2015. I have attached a copy of the tentative agreement and hereby summarize the amendments:

1. §1.21: It would be a 6 year agreement, covering 2016-2021. Also adds in re-opener clause for medical insurance for the Cadillac Tax.
2. §1.34: Provides language that the CBA is controlling over Standard Operating Procedures (SOP)
3. Add language: for Summer Seasonal workers used only between May 1 and September 15, the City and the Union will agree in writing the work to be performed
4. §2.9: Re-defines section as Labor Management Meetings. Meetings shall be held between up to two representatives of the Employer as determined by the Superintendent, and 3 Union Officials. The Union Secretary will attend to take notes. There will be up to 6 meetings per year and can be requested by either party.
5. §3.21, 3.22, 3.23: Amends Grievance procedure that all parties must give a written factual statement for their actions. Also amends that the Step 3 meetings will be scheduled within 5 days and held within a reasonable amount of time.
6. §3.34: Sets forth who from the Union can be present for an Arbitration.
7. §5.31: Amends loss of seniority section to add anyone who has occupied a position outside of the Union for 1 year.
8. §5.49: Employer will notify in writing prior to contracting out work.
9. §5.49(A): Amends and extends the Seasonal Help sunset clause. The clause allows for six (6) seasonals for use of sanitation and not recycling provided there are no layoffs. Should there be a change in the structure of the sanitation department, the City and Union will negotiate a resolution in good faith. This section was extended alongside the dates of this contract.
10. §5.51(b): Cleans up language for disciplinary action.
11. §5.55: Adds language to allow for an employee to request and review their personnel file within 3 working days of the request.
12. §6.14: Adds language that Employees must be provided access to restrooms during their lunch breaks. Should an employee be on a job site, they will be allowed to use the facility closest to their assigned duty.
13. §6.18: Clarifies the use of a backhoe and Wacker Neuson by Union Employees
14. §6.2: Adds language to clarify that any work outside of an employee's regular shift is considered overtime under Section 6.3 of the CBA

15. §6.31(b): Add language that the City will call two numbers for each employee for overtime
16. §6.31(E): Adds previous SOP to contract limiting the number of hours an employee can work in a row to 16
17. §6.33(1) and (2): Changes the mandatory minimum call in hours from 4 to 3
18. §6.38(d): Extends sunset clause to new dates of contract
19. §6.24: Clarifies CBA language that all positions shall be filled by seniority, skill and ability. Also delineates that all temporary (as defined in 6.24(a)) and permanent vacancies shall be posted. Amends the definition of temporary vacancy to eliminate vacation leave postings.
20. §6.41: Clarifies that temporary and permanent vacancies shall be posted
21. §7.11 Salary Schedule for salaried employees (approx.. 7 members)
  - a. 2.5%, 2%, 2%, 2.5%, 2%, 2%
22. §7.21 Salary Schedule for hourly employees
  - a. 0%, 1.25%, 2%, 2%, 2%, 2%
  - b. Hourly Chart Updated as follows:

<b>Job Group</b>	<b>Min.</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>	<b>Step 8</b>
<b>H-1</b>	<b>15.22</b>	<b>16.03</b>	<b>16.81</b>	<b>17.60</b>	<b>18.42</b>	<b>19.50</b>	<b>20.62</b>	<b>20.98</b>
<b>H-2</b>	<b>15.86</b>	<b>16.64</b>	<b>17.44</b>	<b>18.26</b>	<b>19.04</b>	<b>19.75</b>	<b>21.12</b>	<b>21.50</b>
<b>H-3</b>	<b>16.41</b>	<b>17.21</b>	<b>18.01</b>	<b>18.80</b>	<b>19.59</b>	<b>20.59</b>	<b>21.59</b>	<b>22.32</b>
<b>H-4</b>	<b>17.86</b>	<b>18.65</b>	<b>19.45</b>	<b>20.26</b>	<b>21.05</b>	<b>22.12</b>	<b>23.00</b>	<b>23.50</b>
<b>H-5</b>	<b>18.39</b>	<b>19.18</b>	<b>19.98</b>	<b>20.78</b>	<b>21.57</b>	<b>22.64</b>	<b>23.85</b>	<b>24.35</b>
<b>H-6</b>	<b>18.89</b>	<b>19.68</b>	<b>20.48</b>	<b>21.28</b>	<b>22.07</b>	<b>23.14</b>	<b>24.85</b>	<b>25.80</b>

23. All employees hired before 1/1/16 shall be automatically moved to Step 8, should they not already be at said step
24. §7.22: Job Group Classifications: Modified as seen below
 

Job Group	
H-1	Sanitation Worker Cleaner
H-2	Laborer Equipment Maintenance Worker
H-3	Laborer (A) Building Maintenance Mechanic Wastewater Maintenance Helper
H-4	Motor Equipment Operator-Sanitation Motor Equipment Operator Watchperson
H-5	Tree Trimmer Helper Wastewater Maintenance Worker Tire Repair Person
H-6	Road Maintenance Mechanic Heavy Equipment Operator Tree Trimmer (A) Heavy Equipment Mechanic Sewer Maintenance Supervisor
25. §7.23/7.25: Add language per Arbitration Decision regarding laborer step movement
26. §8.21: Amend language to allow employees called in on Saturdays or Holidays to leave upon completion of all work upon permission without loss of pay
27. §9.22/9.35(2)(2): Change language to 90 working days.

28. §9.25: Adds language allowing an employee to have the option to convert 1 week of unused vacation per year to sick time
29. §10.24: Sick leave credits: allows employees to use sick leave in day or ½ day increments. Also allows for employees to use sick leave credits in hourly increments for worker's compensation follow-up appointments only.
30. §10.25: Sick leave: adds to the definition of immediate family to include an employee's parents
31. §10.35(2): Sick leave: when a sick note is requested for an employee's absence, the employee's immediate supervisor and not a bargaining unit member shall request said note.
32. §10.37: The City would not call employees who are on a vacation day, personal day, compensatory time, or birthday holiday unless the overtime list has been exhausted with the understanding that said employee would not be charged for refusal.
33. §11.11(1): Allows 4 union employees to take a Union Day for the sole purpose of auditing the Union books.
34. §11.13(3)(c): only the employees regularly scheduled working days which are within 4 calendar days of a funeral will be granted as days of leave and not more than 5 will be granted as days of leave for each death in the employees family.
35. §12.11: An increase in the City life insurance policy to \$30,000
36. Health Insurance: ALL AFSCME members shall now contribute a portion of monthly premiums for health insurance starting in 2016 as follows:
  - a. For all employees hired before January 1, 2011, each employee will pay as follows:

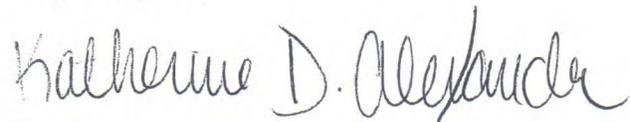
<u>Year</u>	<u>Family Plan Coverage</u>	<u>Single Plan Coverage</u>
2016	\$1,550.00/year	\$775.00/year
2017	\$1,550.00/year	\$775.00/year
2018	\$1,600.00/year	\$800.00/year
2019	\$1,650.00/year	\$825.00/year
2020	\$1,700.00/year	\$850.00/year
2021	\$1,750.00/year	\$875.00/year

- b. For all employees hired January 1, 2011 to January 1, 2016, for all medical insurance benefits, other than those granted through self-insurance programs, employees shall be charged by way of payroll deduction for twenty percent (20%) of the City's cost for said benefit through payroll deduction until separation, which shall be deducted from the employee's bi weekly wages. However, upon the retirement of an AFSCME employee hired before January 1, 2011, the most senior employee who was hired between January 1, 2011 and January 1, 2016 shall thereafter provide medical contributions pursuant to subdivision (1) of this Section.
- c. For all employees hired after January 1, 2016, for all medical insurance benefits, other than those granted through self-insurance programs, employees shall be charged by way of payroll deduction, which shall be deducted from the employee's bi-weekly wages. Said employee will be required to contribute twenty-five percent (25%) of the cost of such insurance to the City of North Tonawanda by payroll deduction spread equally over the entire year until separation.

37. §12.15: Dental Fund: Increase fund amount to \$25,000. Also change partial plates replacements and crowns to \$300 per person. Add wisdom teeth at \$400 for all.
38. §12.16(a)&(b)/12.32: Retiree Health Insurance: Each retiree regardless of date of hire or date of retirement will have the option between the following:
- a. Fully paid Medical Coverage until age 65 with current plan (not tied to any sick days)
  - OR**
  - b. Medical Coverage based upon the number of sick days at retirement until the retiree reaches the age of 70. Upon the retiree or his spouse reaching Medicare eligibility age, they must enroll in Senior Blue 799 plan. The coverage is indicated in the schedule below:
- | <u># of days</u> | <u>% of paid healthcare</u> |
|------------------|-----------------------------|
| 100+             | 100%                        |
| 80-99            | 75%                         |
| 60-79            | 50%                         |
| 40-59            | 35%                         |
| 0-39             | 25%                         |
- c. Upon retirement an employee may convert up to two weeks of vacation to sick days.
39. §12.18: Increase optical insurance fund to \$15,000
40. §12.21: Increase longevity level by \$200
41. §13.10: The City will reimburse employees up to \$100 towards the cost of a CDL license renewal
42. §13.13: Increase safety fund to \$15,000
43. A number of typographical errors are also fixed.

The AFSCME has already ratified the tentative agreement. If you concur with the agreement, please authorize the Mayor to sign the amended collective bargaining agreement.

Very truly yours,



Katherine Alexander, Esq.  
City Attorney

# City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

III

**MAR 15 2016**

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

DANIEL R. QUINN  
City Clerk-Treasurer  
danquinn@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

**February 29, 2016**

**North Tonawanda Common Council  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120**

**RE: Volunteer Fire Companies Fundraising 2016**

**Dear Honorable Body,**

**As you have been made aware by the North Tonawanda Fire Chief, and in accordance with the NYS Comptroller's Office; all (6) North Tonawanda Volunteer Fire Companies are required to provide the City with a list of all fundraising activities on an annual basis.**

**In accordance with these regulations, I have reviewed the correspondence that I have received from all (6) of the Volunteer Fire Companies with the Fire Chief and have found them to be in order and in proper form.**

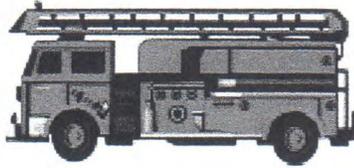
**I respectfully request that your Honorable Body vote in the affirmative to grant, Columbia Hook & Ladder #1, Sweeney Hose Co. #7, Rescue Co. #5, Gratwick Hose Co. #6, Live Hose Co. #4, and Active Hose Co. #2 permission to run their respective fundraisers for 2016.**

**I thank you in advance for your anticipated cooperation.**

**Very truly yours,**



**Daniel R. Quinn  
City Clerk-Treasurer**



## LIVE HOSE VOLUNTEER FIRE COMPANY #4

71 Vandervoort Street  
North Tonawanda, New York 14120

February 25, 2016

City Clerk/Treasurer  
City of North Tonawanda  
216 Payne Ave  
North Tonawanda, NY 14120

To whom it may concern:

The following is the list of proposed fundraisers for 2016 with estimated profits that you are requesting.

2 Meat Raffles	\$1200
Canal Fest	\$4000

Respectfully submitted,

A handwritten signature in cursive script that reads "Paul Parise".

Paul Parise  
President

NORTH TONAWANDA N.Y.

2016 FEB 29 AM 9:20

CITY CLERK'S OFFICE  
RECEIVED



## *Active Hose Fire Company No. 2 Inc.*

PO Box 1225  
427 Oliver Street  
North Tonawanda, NY 14120  
(716) 694-4422 or (716) 693-3640



2/24/16

To the office of the City Clerk,

The following is a list of proposed fund raisers we have planned for 2016 as requested by Chief Lapham.

Chowder sales once a month from January through April and September through November.

Flea Market on June 25<sup>th</sup>.

Canal fest of the Tonawanda's the week of July 17<sup>th</sup> through July 24<sup>th</sup>.

Sports ticket raffle on August 20<sup>th</sup>.

Meat raffle on October 29<sup>th</sup>.

Sincerely,

Ricky Van Hise  
Recording Secretary

NORTH TONAWANDA, NY

2016 FEB 24 PM 1:20

CITY CLERK'S OFFICE

RECEIVED

*Home of the "Cellar Savers"*  
*Providing dedicated service to the citizens of North Tonawanda for over 125 years*

# COLUMBIA HOOK & LADDER CO., NO. 1, INC.

P.O. Box 357 North Tonawanda, New York 14120-0357



Established 1876

January 27, 2016

Honorable Mayor Arthur Pappas  
Honorable Common Council  
c/o City Clerk  
City Hall, 216 Payne Ave.  
North Tonawanda, NY 14120

Re: Fire Company Fund-Raiser authorization

Dear Council & Mayor:

Columbia Hook & Ladder Co. No. 1, Inc., of the North Tonawanda Volunteer Fire Dept., respectfully requests authorization of the Common Council and Mayor to conduct fund-raising events during Year 2016.

We expect to have chowder sale fund-raisers on Feb. 6, Mar. 5, Apr. 2, Oct. 1, Nov. 5, and Dec. 3.

We expect to have a sugar waffle trailer for the week of Canal Fest, receiving profits from sales.

We also rent out our Hall for limited-size events such as small wedding receptions, bridal and baby showers, and funeral luncheons. We have none scheduled at the moment, and many of these events come about on short notice.

In the past 2 years Columbia Hook & Ladder has re-roofed our Hall, upgraded heating and air-conditioning, installed 3 new exterior doors, and painted the outside, using moneys from fund-raisers and savings.

Very truly yours,  
COLUMBIA HOOK & LADDER Co. No. 1, INC.

A handwritten signature in black ink, appearing to read "David L. Evans". The signature is written in a cursive style.

David L. Evans  
Recording Secretary

NORTH TONAWANDA NY

2016 JAN 27 PM 1:26

CITY CLERK'S OFFICE  
RECEIVED

# Sweeney Hose Company, Inc. No. 7

100 YEARS OF DEDICATION AND SERVICE 1894-1994

P.O. BOX 30 • 499 ZIMMERMAN STREET • 716-694-0777 • NORTH TONAWANDA, NEW YORK 14120-0030



To: North Tonawanda Common Council

From: Sweeney Hose Company #7

Re: Fundraising 2016

Dear Honorable Council,

The Sweeney Hose Company #7 requests permission to conduct the following assorted fundraising events for the calendar year 2016:

### Major and or Repetitive Events

Fish Friday	10 Fridays starting 2/5/16
Canal Fest Beer Tent	July 17-24, 2016

### Non – Repetitive Events

Chinese Auction	1 Event May or June (undecided date)
Meat Raffle	1 Event November (undecided date)

RECEIVED  
CITY CLERK'S OFFICE  
2016 JAN -8 PM 1:50  
NORTH TONAWANDA N.Y.

# Gratwick Hose Company, Inc.

CITY OF NORTH TONAWANDA FIRE DEPARTMENT  
110 WARD ROAD • NORTH TONAWANDA, NEW YORK 14120  
716-692-9675

February 9, 2016

North Tonawanda City Clerk

216 Payne Ave.

N. Tonawanda, NY 14120

Re: Gratwick Hose Fundraisers



The Gratwick Hose Company Inc. will be running the following fundraisers throughout the calendar year 2016:

Fish Fry: 17 Occasions on Fridays between January and December

Chowder Sales: 9 Occasions between January and December

Outside Catering Events: Various occasions between May and September

Inside Catering Events: Various occasions between January and December

Sincerely,

A handwritten signature in black ink, appearing to read "Robert N. Brennan".

Robert N. Brennan

President

NORTH TONAWANDA NY

2016 FEB 18 AM 10:07

RECEIVED  
CITY CLERK'S OFFICE



## RESCUE FIRE COMPANY #5

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### HAND DELIVERED

February 18, 2016

Daniel R. Quinn  
City Clerk- Treasurer  
216 Payne Avenue  
North Tonawanda, NY 14120

RE: Rescue Fire Company, Inc.  
Annual Fund Raising Report

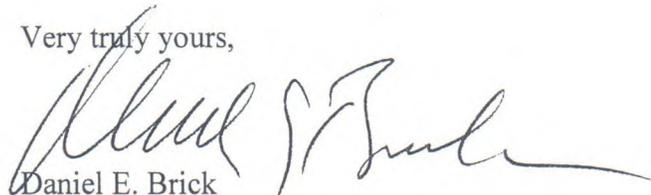
Ladies and Gentlemen:

Please consider this letter as the list of fundraising activities to be sponsored by Rescue Fire Company Inc. for the calendar year 2016:

- 1) Fifty (50) weeks of bingo pursuant to its license;
- 2) Participation in the annual Canal Fest from July 19 to July 26, 2016;
- 3) Annual gun raffle/dinner September 17, 2016;
- 4) Pull Tabs/Bell Jar Tickets as licensed.

Any questions or concerns please feel free to contact the undersigned at (716) 693-2335. Thank you.

Very truly yours,

  
Daniel E. Brick  
Recording Secretary

cc: Chief John Lapham  
495 Zimmerman Street  
North Tonawanda, NY 14120

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1241 Strad Avenue, N. Tonawanda, NY 14120 (716) 695-3923

RECEIVED  
CITY CLERK'S OFFICE  
2016 FEB 18 PM 2:28  
NORTH TONAWANDA NY



**City of North Tonawanda  
Department of Engineering**

City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120-5493  
www.northtonawanda.org

IV:1  
**Dale W. Marshall, P. E.**

**MAR 15 2016** City Engineer  
Phone: (716) 695-8565  
Fax: (716) 695-8568

March 10, 2016

Honorable Arthur G. Pappas, Mayor  
and Common Council Members  
City Hall  
North Tonawanda, New York 14120

**Re: Memorandum of Agreement (MOA)  
Western New York Stormwater Coalition**

Honorable Body:

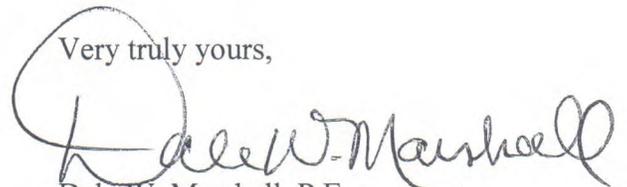
For the past fourteen years, the City of North Tonawanda has been an active member in the Western New York Stormwater Coalition under an agreement signed by former Mayor Soos in 2006.

The purpose of the coalition is to coordinate and cooperate in efforts to meet the requirements the Phase II Stormwater Regulations (40CFR Sections 9, 122, 123, and 124) and New York State Department of Conservation (NYSDEC) SPDES General Permit (GP-01-10-002) for Stormwater Discharge from Municipal Separate Storm Sewer Systems (MS4s).

The enclosed MOA formalizes the continued participation and commitment of MS4 members such as the City of North Tonawanda.

As the City's Stormwater Management Officer, I highly recommend the City's continued participation as a member of the Western New York Stormwater Coalition. If the Common Council concurs, please authorize the Mayor to sign the enclosed MOA for a new five year term of agreement, terminating on December 31, 2020; subject to review by the City Attorney.

Very truly yours,

  
Dale W. Marshall, P.E.  
City Engineer

DWM:dwm

Cc: file, w/encls  
Katherine Alexander, City Attorney, w/encls  
Jaime Davidson, P.E.



**City of North Tonawanda  
Department of Engineering**

City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120-5493  
www.northtonawanda.org

MAR 15 2016

IV.2  
Dale W. Marshall, P. E.

City Engineer

Phone: (716) 695-8565

Fax: (716) 695-8568

March 9, 2016

Honorable Arthur G. Pappas, Mayor  
and Common Council Members  
City Hall  
North Tonawanda, New York 14120

**Re: Project 2016-04,  
City Hall Entrance Stair Replacement and Safety Improvements  
Approval Structural Engineering Agreement  
Glynn Geotechnical Engineering**

Honorable Body:

Enclosed is an agreement to provide structural engineering and design plans for the replacement of the existing stairway leading to the City Hall's main entrance. It is envisioned that the safety improvements will eliminate the existing trip hazard as well as replacing the safety railings.

Accordingly, I respectfully request that the Common Council approve agreement with Glynn Geotechnical Engineering, 415 South Transit Street, Lockport, New York 14094, in the amount of \$4,230, for the design of the replacement and safety improvements to the City Hall Entrance Stairway, subject to review by the City Attorney.

Very truly yours,

Dale W. Marshall, P.E.  
City Engineer

DWM:dwm

Cc: file, w/ encls  
Katherine Alexander, City Attorney, w/ encls  
Glynn Geotechnical Engineering



**City of North Tonawanda  
Department of Engineering**

City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120-5493  
www.northtonawanda.org

MAR 15 2016

143  
Dale W. Marshall, P. E.

City Engineer

Phone: (716) 695-8565

Fax: (716) 695-8568

March 9, 2016

Honorable Arthur G. Pappas, Mayor  
and Common Council Members  
City Hall  
North Tonawanda, New York 14120

**Re: Project 2016-02  
Nash Road Fire Station Roof  
Award of Contract**

Dear Honorable Body:

On March 8, 2016, three bids were received and opened by the City Clerk for the Nash Road Fire Station Roof Project. The bid results are as follows:

- |                                 |                    |
|---------------------------------|--------------------|
| • <b>United Thermal Systems</b> | <b>\$39,960.00</b> |
| • Jag Construction              | \$43,424.00        |
| • Henderson-Johnson             | \$69,995.00        |

The project is funded through the 2016 Fire Department appropriation budget of \$40,000.

Accordingly, I respectfully request that the Common Council award the Nash Road Fire Station Roof Project to United Thermal Systems, 2939 Lockport Road, Niagara Falls, NY 14305, at their low bid amount of \$39,960.00; authorizing the Mayor to sign said contract subject to review by the City Attorney.

Very truly yours,

Dale W. Marshall, P.E.  
City Engineer

DWM:dwm

Cc: file  
Amanda Reimer, Accounting  
John Lapham, Fire Chief



# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, NEW YORK 14120-5477

VII.1

MAR 15 2016

MARK W. DOTTERWEICH  
CITY ACCOUNTANT

AMANDA L. REIMER  
STAFF ACCOUNTANT

TELEPHONE  
(716) 695-8545

FAX  
(716) 695-8573

March 10, 2016

Honorable Arthur G. Pappas, Mayor

& Common Council

City Hall – 216 Payne Avenue

North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated **March 15, 2016**, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Very truly yours,

Mark W. Dotterweich

City Accountant

MWD



# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, NEW YORK 14120-5477

VII, 2

MAR 15 2016

MARK W. DOTTERWEICH  
CITY ACCOUNTANT  
markdot@northtonawanda.org

TELEPHONE  
(716) 695-8545

FAX  
(716) 695-8573

AMANDA L. REIMER  
STAFF ACCOUNTANT  
amandarei@northtonawanda.org

March 10, 2016

Honorable Arthur A. Pappas, Mayor  
and Common Council  
City Hall  
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 2, Section 5.023 and Section 2.2 of the Budgetary Transfer Policy, please authorize the City Accountant to make the following transfers of fiscal year 2016 appropriations, based on the request of the Department Head, copy attached:

<u>Control Number</u>	<u>Dollar Amount</u>	<u>From: Appropriation Account</u>	<u>Into: Appropriation Account</u>
1	10,461.24	1-1990.410 Contingent Account	1-3120.410 Police Administration

Very truly yours,

Mark W. Dotterweich  
City Accountant

MWD  
Attachment



CITY OF NORTH TONAWANDA  
 216 Payne Avenue  
 North Tonawanda, N.Y. 14120-5491



Department of Police

TELEPHONE  
 (716) 692-4325  
 FACSIMILE  
 (716) 692-7555

William R. Hall  
 Chief of Police

March 1, 2016

To: Honorable Common Council

On the 11<sup>th</sup> of January 2016, the police department's file server had a catastrophic event that caused it to crash. The file server is not repairable; a majority of the data stored was retrieved.

We are currently using a file server on loan from Globalquest Solutions that has been working on our computer system.

Captain Bush obtained 3 quotes to replace the file server. During the process of obtaining the quotes there were several other issues that were detected. The lines from the file server, the wires for our connection to the county, the phone switches need to be redone properly. To make a long story short, when this was originally done it was not done properly, I would guess in an attempt to save money.

I believe as long as we are replacing the file server, these other issues should be addressed, it will improve our telephone system, our departmental computers, our new county dispatch software, and our computer communications with the Niagara County Sheriff's Department.

The total cost of this project will be \$20,461.24. After reviewing the Police Budget we can allot \$10,000.00 towards the project. I would respectfully request that \$10,461.24 from the Contingent Account 1.990.0410, be transferred to the Police Administration Account 1.3120.410.

Thank you for your time and consideration in this matter.

Sincerely yours,

William R. Hall  
 Chief of Police

cc: Mayor Arthur G. Pappas  
 File

NORTH TONAWANDA N.Y.  
 2016 MAR -3 AM 9:22  
 CITY CLERK'S OFFICE  
 RECEIVED



X-1

MAR 15 2016

# City of North Tonawanda Department of Police



## PERSONNEL ORDER #03-2016

**TO:** All Concerned  
**DATE:** February 22, 2016  
**RE:** Lieutenant Appointment  
**Effective:** February 26, 2016 1445hrs.

Detective Edward A. Smolinski, is appointed to the position of Police Lieutenant. He will be assigned to 3-11 C Squad as Relief Lieutenant.

Detective Edward A. Smolinski was selected from a list provided by the Niagara County Civil Service Commission.

A brief promotional ceremony will be held on February 26, 2016 in the Common Council Chambers at 0930 hrs.

Thank you.

**William R. Hall**  
Chief of Police

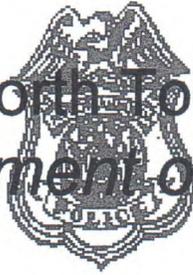
CC: NTPBA  
Official Bulletin Board  
File

NORTH TONAWANDA N.Y.

2016 MAR -4 AM 9:53

RECEIVED  
CITY CLERK'S OFFICE

City of North Tonawanda  
*Department of Police*



**PERSONNEL ORDER #05-20016**

**TO:** All Concerned  
**DATE:** February 26, 2016  
**RE:** Detective Appointment  
**Effective:** March 11, 2016 0745hrs.

Timothy P. Bakula, is appointed to the position of Police Detective. He will be assigned to the Detective Bureau.

Timothy P. Bakula was selected from a list provided by the Niagara County Civil Service Commission.

A brief promotional ceremony will be held on March 10, 2016 in the Common Council Chambers at 0930 hrs.

Thank you.

A handwritten signature in black ink, appearing to read "W R Hall".

**William R. Hall**  
*Chief of Police*

CC: NTPBA  
Official Bulletin Board  
File

NORTH TONAWANDA N.Y.

2016 FEB 26 PM 2:18

CITY CLERK'S OFFICE  
RECEIVED

X.2

MAR 15 2016

# City of North Tonawanda Department of Police



## PERSONNEL ORDER: #06-2016

To: All Concerned  
Subject: Appointment  
**Effective Date: March 11, 2016**

In accordance with the *City Charter of the City of North Tonawanda*, and pursuant to the authority vested in me by §3.002.e thereof; I make the following appointment:

**Shannon V. Carr** is appointed as a Police Officer in this department and is assigned badge #200.

Officer Carr was hired off the Niagara County Civil Service list for Police Officer. A brief ceremony will be held in the Common Council Chambers on Thursday, March 10, 2016 @ 9:30 am. Everyone is welcome to attend.

**William R. Hall**  
*Chief of Police*

**Distr:** Common Council  
Official Bulletin Board  
NTPBA  
File

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2016 FEB 26 PM 2:18  
NORTH TONAWANDA N.Y.

# City of North Tonawanda Department of Police



## PERSONNEL ORDER: #07-2016

To: All Concerned  
Subject: Appointment  
**Effective Date:** **March 11, 2016**

In accordance with the *City Charter of the City of North Tonawanda*, and pursuant to the authority vested in me by §3.002.e thereof; I make the following appointment:

**Sean A. Campas** is appointed as a Police Officer in this department and is assigned badge #201.

Officer Carr was hired with the approval of the Niagara County Civil Service Commission. A brief ceremony will be held in the Common Council Chambers on Thursday, March 10, 2016 @ 9:30 am. Everyone is welcome to attend.

A handwritten signature in black ink, appearing to read "William R. Hall".

**William R. Hall**  
*Chief of Police*

**Distr:** Common Council  
Official Bulletin Board  
NTPBA  
File

NORTH TONAWANDA N.Y.  
2016 FEB 26 PM 2:18  
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CITY CLERK'S OFFICE



CITY OF NORTH TONAWANDA  
216 Payne Avenue  
North Tonawanda, N.Y. 14120-5491



# Department of Police

**William R. Hall**  
Chief of Police

**TELEPHONE**  
(716) 692-4325  
**FACSIMILE**  
(716) 692-7555

02/29/16

Honorable Arthur G. Pappas, Mayor  
and Common Council  
City Hall  
North Tonawanda, New York 14120

Dear Honorable Body:

Would you please appoint Timothy P. Bakula, 892 Thomas Fox Dr. (W),  
North Tonawanda, NY, 14120, as Commissioner of Deeds for the City of North  
Tonawanda.

William R. Hall  
Chief of Police

NORTH TONAWANDA N.Y.

2016 FEB 29 AM 8:47

CITY CLERK'S OFFICE  
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MAR 15 2016

February 25, 2016

Daniel P. Quinn  
City Clerk/Treasurer  
216 Payne Avenue  
North Tonawanda, NY 14120

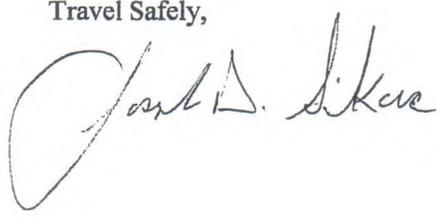
Traffic Safety Minutes:

The February meeting of the North Tonawanda Traffic Safety Committee was called to order at 1900 hours. Roll call showed the following members present: J. Sikora, R. Frank, M. Daigler, M. Lemke, and E. Smolinski. The minutes from the previous meeting were read and accepted, the following new requests/concerns discussed, and recommendations made.

1. Mayor Pappas, his Executive Assistant, Robert Welch, and the Traffic safety Committee, discussed different options for the Monday evening car show held on Webster Street throughout the summer.
2. Member R. Frank recommended moving a "no parking" sign located on East side of Oliver Street, just North of 16 th. Ave., 10 additional feet to the North. This move will provide a better line of site for vehicles turning North onto Oliver from 16<sup>th</sup>. The entire Committee is in favor of this change.
3. Member Daigler stated the signal located at the intersection of Main and Thompson Streets, which was changed to a flashing red/yellow light in 2015, should be replaced with stop signs. The Committee agrees and recommends placing stop signs on Thompson while allowing traffic to flow on Main.
4. Member Daigler received a request from D. Marshall requesting the removal of stop signs located at the intersections of Ardmore Pl. and Deerfield Dr as well as Ardmore Pl. and Ohio St. The signs will remain on Ardmore and be removed from Deerfield and Ohio. The Committee agrees and recommends removing the signs.
5. A request from the resident at 25 First Ave., to place a handicapped parking sign in front of 26 First Ave. was discussed. There is ample parking in the Alley directly behind 25 First Avenue. Also, the requested location would make it difficult for vehicles entering and exiting the driveway of 26 First Avenue. The Committee does not recommend placing the sign.
6. A request to place a "no turn on red" sign on Erie Ave at Meadow Dr. was discussed. Research showed there have been very few accidents in the area. A traffic study was done for the intersection prior to construction. There was a motion Smolinski, second R. Frank, to leave the intersection as is. The motion passed.
7. A Terrace Parking Permit Application was received from 357 Daniel Dr. After a discussion the Committee does not see a reason to approve the request and recommends the applicant park on property he owns off the terrace.

Meeting Adjourned at 2030 hours.

Travel Safely,



NORTH TONAWANDA NY  
2016 FEB 25 PM 3:43  
CITY CLERK'S OFFICE  
RECEIVED

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	11	110.00
		<b>Sub-Total:</b>		<b>\$110.00</b>
A1550	Minor Sales	Public Pound Fee	2	20.00
		<b>Sub-Total:</b>		<b>\$20.00</b>
A1603	Misc. Fees	Birth Certificates	40	400.00
		Death Certificates	138	1,380.00
		Deaths Recorded	19	0.00
		Free Birth Certificates	3	0.00
		Geneology Birth	1	10.00
		Geneology Death	3	33.00
		<b>Sub-Total:</b>		<b>\$1,823.00</b>
A2501	Snowplow Permit	Snowplow Permit	1	45.00
		<b>Sub-Total:</b>		<b>\$45.00</b>
A2505	Marriage License Fee	Marriage License Fee	5	87.50
		<b>Sub-Total:</b>		<b>\$87.50</b>
A2506	Conservation	Conservation	5	5.80
		<b>Sub-Total:</b>		<b>\$5.80</b>
A2540	Racing & Wagering Fees	Bingo License	50	352.50
		Bingo Proceeds	14	157.74
		<b>Sub-Total:</b>		<b>\$510.24</b>
A2541	Racing & Wagering Fees	Games of Chance License	1	10.00
		<b>Sub-Total:</b>		<b>\$10.00</b>
A2542	Dog Licensing	Female, Spayed	72	432.00
		Female, Unspayed	8	96.00
		Male, Neutered	63	378.00
		Male, Unneutered	10	120.00
		Replacement Tags	2	6.00
		<b>Sub-Total:</b>		<b>\$1,032.00</b>

NORTH TONAWANDA N.Y.

2016 MAR -1 AM 11:47

CITY CLERK'S OFFICE  
RECEIVED



XXV-2

**CITY OF NORTH TONAWANDA**  
Senior Citizen Center  
110 Goundry St.  
North Tonawanda, New York 14120  
**716-695-8582**

**MAR 15 2016**

March 2, 2016

The Honorable Mayor Arthur Pappas  
And Common Council  
216 Payne Avenue  
North Tonawanda, New York 14120

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of February 2016.

**Senior Center's Total Monthly Attendance**      **1,287**

**Recreation Programs:** Bingo, Card Party, General Membership Meetings, Club 99, club events, newsletter, games & pool room.

Unduplicated: 354                      Duplicated: 142

**Educational Programs:** AARP Driving Course, Speakers series & Information/Referral

Unduplicated: 12                      Duplicated: 24

**Service Programs:** Grocery Shopping, Food Pantry, Nutrition, Food Stamp, Attorney

Unduplicated: 479                      Duplicated: 276

Sincerely,

Pamela A. Hogan

RECEIVED  
CITY CLERK'S OFFICE  
2016 MAR -3 AM 9:52  
NORTH TONAWANDA N.Y.



CITY OF NORTH TONAWANDA  
 216 Payne Avenue  
 North Tonawanda, N.Y. 14120-5491

XXV. 3

MAR 15 2016



TELEPHONE  
 (716) 692-4325  
 FACSIMILE  
 (716) 692-7555

William R. Hall  
 Chief of Police

Department of Police

March 8, 2016

Honorable Mayor Arthur G. Pappas and  
 Members of the City of North Tonawanda Common Council

Ladies and Gentlemen:

Please find attached the Summary of Police Activities Report, the Summary of Criminal Activities Report and the V&T Report for the month of February 2016.

Respectfully submitted,

William R. Hall  
 Chief of Police

- cc: Eric Zadzilka
- cc: Philip Rizzo
- cc: Donna Braun
- cc: Catherine Schwandt
- cc: Robert Pecoraro

WRH/sd

NORTH TONAWANDA N.Y.

2016 MAR -8 AM 11:39

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 CITY CLERK'S OFFICE

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF FEBRUARY 2016
--

CRIMINAL

Complaints received and investigated	91
Complaints cleared by arrest or exceptional clearance	65
Complaints ruled unfounded	0
Number of males arrested      under 18:      4      over 18:      24	28
Number of females arrested    under 18:      0      over 18:      11	11
Arrests for other authorities	2
Failure to Appear/Violation of Probation Warrant Arrests	24
Above complaints cleared by J.A.B.	11
Complaints cleared by J.A.B. from previous months	6

TRAFFIC

Traffic summonses issued	404
DWI arrests	8
Parking tags issued	356

MISCELLANEOUS

Miscellaneous service	1,924
Incident reports	133
Vehicle accidents	38
Vehicle accidents (fatal)	0
Vehicle stops	388
Police escorts	39
Prisoner meals	89
911 Emergency calls	0
Mug shots taken	34
Fingerprints taken	34
Persons missing and located	8
Automobiles stolen	1
Automobiles recovered	1
Automobiles recovered for other authorities	0
Record check fees	\$ 135.00
Photocopy fees	\$ 6.75
Fingerprint fees	\$ -
Fines collected	\$ 33,007.00
Value of property damaged	\$ 5,054.00
Value of property stolen	\$ 17,611.97
Value of property recovered	\$ 5,184.22

Respectfully submitted,



William R. Hall  
Chief of Police

WRH/sd

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF FEBRUARY 2016
--

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	4	0	
ALL OTHER OFFENSES	2	1	
ARSON	0	0	
BURGLARY	2	1	
COERCION	0	0	
CRIMINAL MISCHIEF	6	3	
CRIM POSS WEAPON	1	1	
DIS CON/HARASS	16	9	
DRUG OFFENSES	8	5	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	22	22	
FORGERY	1	0	
FRAUD (ID THEFT)	1	0	
LARCENY	16	4	
LEAVING THE SCENE	5	2	
MURDER	0	0	
RAPE	0	0	
ROBBERY	1	0	
SEXUAL OFFENSES	2	0	
SIMPLE ASSAULT	0	0	
STOLEN PROPERTY	1	2	
UNAUTH USE M/V	1	0	
VIOL OF PROBATION	2	2	
ARRESTS FOR OTHER AUTHORITIES		2	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		11	
TOTALS	91	65	0
# OF ABOVE COMPLAINTS CLEARED BY JAB		11	
# CLEARED BY JAB FROM PREV MONTHS		6	

**V & T REPORT FOR THE MONTH OF FEBRUARY 2016**

SPEEDING	132
REDLIGHT VIO.	22
STOP SIGN VIO.	13
NO REGISTRATION	7
NO LICENSE	10
FAULTY EQUIPMENT	45
NO INSPECTION	32
FAILED TO YIELD RIGHT OF WAY	1
SEAT BELT VIO.	21
NO INSURANCE	4
LICENSE PLATE VIO.	4
IMPROPER TURN	10
DROVE ON LEFT OF PAVEMENT MARKINGS	1
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	1
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	3
UNSAFE BACKING	1
MISCELLANEOUS	21

TOTAL                      328

**TRAFFICE MISD.**

**#OF COMPLAINTS/ARRESTS**

DWI-----	8
OPERATING WHILE REG. SUSPENDED/REVOKED-----	4
AGGRAVATED UNLICENSED OPERATION 3 <sup>RD</sup> -----	14
AGGRAVATED UNLICENSED OPERATION 2 <sup>ND</sup> -----	2
RECKLESS DRIVING-----	1

---

**FELONIES**

None

---

**FINES:**

(CITY IMPOSED):

TRAFFIC:	\$ 23,242.00
PENAL LAW:	\$ 2,600.00
CITY ORDINANCE:	\$ 150.00
BAIL FORFEITURE:	\$ 0.00
PARKING TAGS:	\$ 7,015.00
<b>TOTAL FINES</b>	<b>\$ 33,007.00</b>

MUG SHOTS: 34

PARKING TAGS: 356

MEAL TICKETS: 89

XXV: 4

MAR 15 2016



**NORTH TONAWANDA**  
**Department of Youth, Recreation & Parks**

500 Wheatfield St.  
North Tonawanda, New York 14120  
Phone (716) 695-8520  
Fax (716) 695-8533

Patricia Brosius, Director

RECEIVED  
CITY CLERK'S OFFICE  
2016 MAR 10 AM 10:05  
NORTH TONAWANDA, N.Y.

March 9, 2016

The Honorable Mayor Art Pappas  
And Common Council  
216 Payne Ave  
North Tonawanda, NY 14120

Ladies and Gentleman:

The following information is submitted for your perusal concerning participants in various programs offered at the Youth Center for the month of February 2016

**Total Attendance:**

Unduplicated: 600    Duplicated: 2579    # Days Open: 22    Avg/day: 112 kids/day

**1. Recreational/Social Activities**

(Basketball Leagues, Dance Class, Cheerleading Class, Nerf Wars, Friday Game Show, Kids Challenge, Club Karaoke, Hometown Helpers, Theater Group, Dodgeball League, open gym, sports of the day, video games, table games, computer lab, arts and crafts)

Unduplicated: 590    Duplicated: 2539

**2. Educational Programs**

(Video Productions Lab, Girl Scouts, Science Club, Chess Club)

Unduplicated: 42    Duplicated: 168

**3. Service Programs**

None

Sincerely,

Alex Domaradzki  
Youth Coordinator  
695-8520 ext. 5510  
[ntyouthcenter@gmail.com](mailto:ntyouthcenter@gmail.com)



# City of North Tonawanda

Department of Community Development  
500 Wheatfield Street  
North Tonawanda, New York 14120  
716-695-8580  
716-614-0519 (fax)

RECEIVED  
CITY CLERK'S OFFICE

2016 MAR -2 PM 3:12

NORTH TONAWANDA, N.Y.

XXXII.  
MAR 15 2016

March 2, 2016

Honorable Mayor and Common Council  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

Re: Request for authorization to submit a grant application to the New York State Office of Community Renewal for Community Development Block Grant Funding

Dear Honorable Body:

Platter's Chocolates, the local chocolate and candy manufacturer founded in North Tonawanda in 1938, is considering undertaking a substantial expansion project at the Wurlitzer Building, 908 Niagara Falls Boulevard. This expansion would add new machinery and equipment that would increase the company's production capabilities and allow the company to add an additional 12 full-time and 6 part-time employment positions here in North Tonawanda.

Platter's has requested that the City apply for funding on its behalf from the New York State Office of Community Renewal's (OCR) Community Development Block Grant (CDBG) program. Lumber City Development Corporation (LCDC) is assisting Platter's with this project and further requests that, if awarded CDBG funds, the City grant these funds to LCDC for the purposes of making a loan or loans to Platter's.

The attached Resolution would authorize the City to submit a grant application for approximately \$100,000; would authorize the Mayor, pending review by the City Attorney, to execute all documents

with OCR related to the CDBG program; and further would designate the Mayor as Certifying Officer responsible for the federal environmental review process related to the project. This project will bring new employment opportunities to our community as well as allowing a long-time, locally-owned business the opportunity to substantially grow in North Tonawanda. I respectfully request this Honorable Body consider approving the attached Authorizing Resolution.

Kindest regards,

A handwritten signature in black ink, appearing to read 'M. Zimmerman', with a long horizontal line extending to the right.

Michael Zimmerman

Director of Community Development

Enclosure: Resolution authorizing submission of a grant application to the New York State Office of Community Renewal for Community Development Block Grant funding

**AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE  
NEW YORK STATE OFFICE OF COMMUNITY RENEWAL FOR  
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING**

WHEREAS, Roger L. Urban, Inc., d/b/a Platter's Chocolates ("Platter's"), plans to purchase new equipment as a part of an expansion of manufacturing operations within North Tonawanda; and

WHEREAS, Platter's has requested that the City apply for funding on its behalf from the New York State Office of Community Renewal (the "OCR") to finance a portion of the machinery, equipment, and working capital costs for the project; and

WHEREAS, the Lumber City Development Corporation (the "LCDC") is assisting in the facilitation of the Project and has requested that the City provide the OCR funding to the LCDC as a grant for the purpose of making a loan or loans to Platter's, and

WHEREAS, the Project will result in substantial benefit to the City in the form of an estimated 12 new permanent full-time employment positions within two years, and

WHEREAS, the City has held a public hearing on March 3<sup>rd</sup>, 2016 at 4:00 PM to obtain citizens' views regarding the CDBG program as administered by OCR and the Project, now, therefore, be it

RESOLVED, that the City is hereby authorized to submit a grant application in the approximate amount of \$100,000 to the OCR to support the Project, and be it further

RESOLVED, that the Mayor is hereby authorized to execute documents between the City and the OCR and all related documents associated with the OCR grant application, such documents to be subject to review and approval by the City Attorney, and be it further

RESOLVED, that the Mayor is hereby designated as the Certifying Officer responsible for all activities associated with the federal environmental review process to be completed in conjunction with the Project.

CFD - A

MAR 15 2016



# Our Lady of Czestochowa

64 Center Ave. • North Tonawanda • N.Y. 14120

(716) 693-3822 • Fax: 693-3882

February 25, 2016

North Tonawanda Common Council  
216 Payne Avenue  
North Tonawanda, New York 14120  
**Via electronic Delivery Only**

**RE: August 28, 2016; Our Lady of Czestochowa Feast Day Celebration  
Request for Approval of 5K Run and 1 Mile Fun Walk**

Dear Sir or Madam:

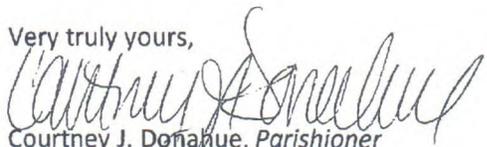
Please allow this letter to serve as the formal request from Our Lady of Czestochowa Parish to the City of North Tonawanda Common Council for approval of a 5K Run and 1 Mile Fun Walk on Sunday, August 28, 2016.

Briefly and similar to last year, the Parish is hosting a celebration in honor of the Feast Day of Our Lady of Czestochowa. The Church is proposing a 5K Run and 1 Mile Fun Walk as some of the many activities that will be held that day. Below is the information the Church has for the proposed 5K Run and 1 Mile Fun Walk:

- WHEN: August 28, 2016
- TIME: Approximately 11:00 a.m.
- WHERE: Between Center Avenue and 5<sup>th</sup> Avenue on Oliver starting  
Same Course as Last Year (Certified)
- DISTANCE: 5K Run; 1 Mile Walk

Please advise whether you require any additional information for the initial approval. Additionally, please advise whether you would like a representative at the Common Council Meeting to discuss the above and if so the date of the same.

Thank you for your time and we look forward to hearing from the North Tonawanda Common Council regarding the approval of the OLC 5K Run and 1 Mile Fun Walk.

Very truly yours,  
  
Courtney J. Donahue, Parishioner  
[courtneyjdonahue@gmail.com](mailto:courtneyjdonahue@gmail.com)  
(716) 622-6609

NORTH TONAWANDA N.Y.

2016 FEB 26 AM 10:57

CITY CLERK'S OFFICE  
RECEIVED

CFO - B.

MAR 15 2016

James Duquette  
212 Falconer Street  
North Tonawanda, NY 14120  
February 28, 2016

Honorable Mayor Pappas and Common Council Members  
City of North Tonawanda  
216 Payne Ave.  
North Tonawanda, NY 14120

Dear Honorable Mayor Pappas and Common Council Members:

I am gratefully accepting the position of Chief Operator at The North Tonawanda Water Treatment Plant effective; March 1, 2016. As part of my acceptance I am respectfully requesting a temporary leave of absence from my current position as Senior Operator of The Water Treatment Plant effective; March 1, 2016 until I am permanently appointed as Chief Operator.

Thank you for your time and consideration of my request.

Sincerely,

  
James Duquette  
(716)692-4872  
jimduq@roadrunner.com

NORTH TONAWANDA, N.Y.

2016 FEB 29 PM 3:39

RECEIVED  
CITY CLERK'S OFFICE