TO: Honorable Mayor & Common Council
President Rizzo
Aldermen Zadzilka, Braun, Schwandt, Pecoraro

FROM: Daniel R. Quinn, City Clerk-Treasurer

RE: Agenda for regular session TUESDAY, NOVEMBER 15, 2016 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

COMMUNICATIONS FROM CITY OFFICIALS

VII.1 Accountant	-	**Re:**	**Payment of the Abstract of Claims Dated November 15, 2016.**
VII.2 Accountant	-	**Re:**	**Budget Amendment – For the purpose of buying Monoxide Meters for the Fire Department**

XXV. Monthly Reports

.1 Clerk-Treasurer .2 Senior Citizen Center .3 Youth, Recreation & Parks

COMMUNICATIONS FROM OTHERS

A.		
Downtown Merchants Association	**Re:**	**Permission to hold their Winter Walk on Webster Street Saturday, December 3, 2016**

Respectfully submitted,

Daniel R. Quinn
City Clerk-Treasurer

VII. 1

NOV 15 2016

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, NEW YORK 14120-5477

MARK W. DOTTERWEICH
CITY ACCOUNTANT

AMANDA L. REIMER
STAFF ACCOUNTANT

TELEPHONE
(716) 695-8545

FAX
(716) 695-8573

November 10, 2016

Honorable Arthur G. Pappas, Mayor

& Common Council

City Hall – 216 Payne Avenue

North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated **November 15, 2016**, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Very truly yours,

Mark W. Dotterweich

City Accountant

MWD

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VII. 2

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, NEW YORK 14120-5477

TELEPHONE (716) 695-8545
FAX (716) 695-8573

MARK W. DOTTERWEICH
CITY ACCOUNTANT
markdot@northtonawanda.org

AMANDA L. REIMER
STAFF ACCOUNTANT
amandarei@northtonawanda.org

NOV 15 2016

November 10, 2016

Honorable Arthur G. Pappas, Mayor
and Common Council
City Hall
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Section 2.2 of the Budgetary Transfer Policy, please authorize the City Accountant to make the following budget amendment of fiscal year 2016 revenues and appropriations, based on the requests of Department Heads:

Control Number	Dollar Amount	Amend Revenue Account	Amend Appropriation Account
7	$1,580.00	1-1000.2725 Tribal VTL Monies	1-1987.480 Distribution Tribal/VTL

Explanation: To amend the 2016 Budget for the purpose of recording grant that was received by Fire Dept. for the purpose of buying monoxide meters. Net result to budget is zero.

Very truly yours,

Mark W. Dotterweich
City Accountant

MWD

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Budget Amendment Request Form

Department: Fire Department

Date: 11.1.2016

Dollar Amount	Accounts and Documentation	
$ 1,580.00	Increase(Decrease) Account 1.1000.2725 Tribal/VTL Monies Account Number Account Description	Increase(Decrease) Account 1.1987.480 Distribution Tribal/VTL Account Number Account Description

Explanation: On September 27, 2016, the City of North Tonawanda Fire Department received a $1,580.00 grant from Niagara County for the acquisition of Monoxide Meters. As this is a fully reimbursed grant, the net impact on the budget will be zero

COMMON COUNCIL ACTION IS NECESSARY

Department Head Signature	Date
[signature]	11/1/16

Budget Amendment Policy

2.31 - All Budget Amendments require authorization by the Common Council

2.32 - Budget amendments can be initiated by the Department Head by completing a Budget Amendment Form and submitting to the Accounting Department for review when:

a) The change will result in an overall increase or decrease to appropriations and either estimated revenues/fund balance.

For Accounting Department Use Only

Control #	Department of Accounting Audit	Common Council Meeting Date
7	AR 11/1/16	11/15/16

CITY OF NORTH TONAWANDA
NORTH TONAWANDA, NEW YORK 14120

FIRE HEADQUARTERS
495 ZIMMERMAN ST.
JOSEPH D. SIKORA
CHIEF
(716) 693-2201

September 27, 2016

Cathie Synor, Sr. Acct. Clerk/Stenographer
Niagara County Economic Develop. Agency
Vantage Center, Suite One
6311 Inducon Corp. Drive
Sanborn, NY 14132

Dear Cathie Synor,

Please accept this invoice as acknowledgment of acceptance of grant funds in the amount of $1,580.00.

See attachment of County resolution IL-064-16, passed on September 14, 2016 for Grant approval.

Please remit to the following address:

495 Zimmerman Street
North Tonawanda, NY 14120

Best Regards,

Joseph D. Sikora

Joseph D. Sikora
Fire Chief

North Tonawanda City Clerk-Treasurer Monthly Report
October 01, 2016 - October 31, 2016

XXV. I

NOV 15 2016

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	5	50.00
			Sub-Total:	**$50.00**
A1550	Minor Sales	Public Pound Fee	3	30.00
			Sub-Total:	**$30.00**
A1603	Misc. Fees	Birth Certificates	40	400.00
		Death Certificates	103	1,030.00
		Deaths Recorded	18	0.00
			Sub-Total:	**$1,430.00**
A2110	Planning & Zoning Fees	Board of Appeals App.	4	200.00
		Terrace Park. Permit	2	10.00
		Terrace Parking App	4	80.00
			Sub-Total:	**$290.00**
A2410	Minor Sales	Boathouse 2016	1	950.00
			Sub-Total:	**$950.00**
A2501	Snowplow Permit	Snowplow Permit	9	405.00
			Sub-Total:	**$405.00**
A2505	Marriage License Fee	Marriage License Fee	8	140.00
			Sub-Total:	**$140.00**
A2506	Conservation	Conservation	8	18.22
			Sub-Total:	**$18.22**
A2540	Racing & Wagering Fees	Bingo Proceeds	7	144.86
			Sub-Total:	**$144.86**
A2542	Dog Licensing	Female, Spayed	90	540.00
		Female, Unspayed	7	84.00
		Male, Neutered	68	408.00
		Male, Unneutered	6	72.00
			Sub-Total:	**$1,104.00**
A2610	Minor Sales	Parking Tickets	20	1,280.00
			Sub-Total:	**$1,280.00**

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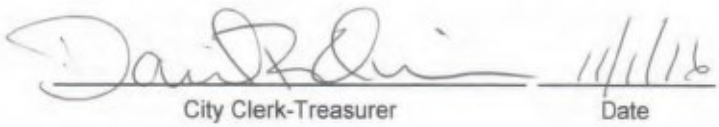
Account#	Account Description	Fee Description	Qty	Local Share
			Total Local Shares Remitted:	**$5,842.08**
Amount paid to:	New York State Department of Health			180.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program			197.00
Amount paid to:	NYS Environmental Conservation			311.78

Total State, County & Local Revenues:	**$6,530.86**	**Total Non-Local Revenues:**	**$688.78**

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.



City Clerk-Treasurer

11/1/16

Date

XXV.1

City of North Tonawanda

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

NOV 15 2016

11/14/2016

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

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2016 NOV 10 AM 11:25
NORTH TONAWANDA N.Y.

Dear Sirs and Mesdames:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of October 2016.

General Fund

Balance Fwd - Checking	1,368,098.56
Balance Fwd - Money Market	10,795,034.94
Receipts for the month	1,133,215.90
Warrants Drawn	(2,101,745.61)
	$11,194,603.79

Sewer Fund

Balance Fwd - Checking	964,499.90
Balance Fwd - Money Market	886,460.85
Receipts for the month	71,861.10
Warrants Drawn	(333,456.52)
	$1,589,365.33

Water Fund

Balance Fwd - Checking	668,817.96
Balance Fwd - Money Market	2,537,565.21
Receipts for the month	25,823.00
Warrants Drawn	(161,328.87)
	$3,070,877.30

Trust & Agency Fund

Balance Fwd - Checking	347,103.38
Receipts for the month	76,537.91
Warrants Drawn	(75,544.30)
	$348,096.99

Capital Construction Fund

Balance Fwd - Checking	218,516.80
Balance Fwd - Money Market	3,060,882.45
Receipts for the month	10,321.88
Warrants Drawn	(458,163.22)
	$2,831,557.91

Community Development Fund

Balance Fwd - Checking	36.78
Receipts for the month	0.00
Warrants Drawn	0.00
	$36.78

Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	244,942.00
Warrants Drawn	(244,942.00)
	$0.00

Housing Rehabilitation Fund

Balance Fwd	150,017.76
Receipts for the month	3.30
Warrants Drawn	0.00
	$150,021.06

Home Rehabilitation Fund

Balance Fwd	62,196.06
Receipts for the month	0.00
Warrants Drawn	(36.50)
	$62,159.56

Section 108 Fund

Balance Fwd	4,776.03
Receipts for the month	908.97
Warrants Drawn	0.00
	$5,685.00

Respectfully submitted,

Daniel R. Quinn
City Clerk - Treasurer

cc: M. Dotterweich

XXV.2

NOV 15 2016

CITY OF NORTH TONAWANDA
Senior Citizen Center
110 Goundry St.
North Tonawanda, New York 14120
716-695-8582

November 2, 2016

The Honorable Mayor Arthur Pappas
And Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of October 2016.

Senior Center's Total Monthly Attendance **1,469**

Recreation Programs: Bingo, club events, General Membership Meetings, Club 99, special events, cards games & pool room.

Unduplicated: 468 Duplicated: 172

Educational Programs: AARP Driving Course, Speakers series & Information/Referral

Unduplicated: 263 Duplicated: 52

Service Programs: Grocery Shopping, Food Pantry, Nutrition, Food Stamp, Attorney

Unduplicated: 330 Duplicated: 184

Sincerely,

Pamela A. Hogan

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XXV.3

NOV 15 2016

NORTH TONAWANDA
Department of Youth, Recreation & Parks

500 Wheatfield St.
North Tonawanda, New York 14120
Phone (716) 695-8520
Fax (716) 695-8533

Parks & Recreation

Patricia Brosius, Director

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2016 NOV -7 AM 10:52
NORTH TONAWANDA N.Y.

November 3, 2016

The Honorable Mayor Art Pappas
And Common Council
216 Payne Ave
North Tonawanda, NY 14120

Ladies and Gentleman:

The following information is submitted for your perusal concerning participants in various programs offered at the Youth Center for the month of October 2016

Total Attendance:

Unduplicated: 419 Duplicated: 1,949 # Days Open: 20 Avg/day: 97 kids/day

1. Recreational/Social Activities

(Touch Football League, Cheerleading Class, Nerf Wars, Club Karaoke, Halloween Party, Tumbling, Open Gym, Sport of the Day, Movie Nights, Pumpkin Carving, Games, Activities and Open Play).

Unduplicated: 405 Duplicated: 1,909

2. Educational Programs

(Nutrition Classes- Healthy Hopping and Happy; All About Food Group; Take a Stand Day- Kid's Against Drug Program; Storybook Adventure, Girl Scouts)

Unduplicated: 178 Duplicated: 288

3. Service Programs

None

Sincerely,

Alex Domaradzki
Youth Coordinator
695-8520 ext. 5510
ntyouthcenter@gmail.com

CFO - A

NOV 15 2016

Winter Walk of the Gateway Cities

c/o Down Town Merchants Association
84 Webster St
North tonawanda, NY 14120

City Clerk/Treasurer Daniel P. Quinn
216 Payne Ave
N Tonawanda NY 14120

11/1/2016

Mr. Quin:

The Downtown Merchants Association of North Tonawanda would like permission to hold our annual Winter Walk on Webster Street on Saturday, December 3, 2016.

The Winter Walk Committee has arranged, with Sweeney Hose of North Tonawanda, for vintage fire truck rides instead of the hay wagons we have used in the past. The route remains the same, on Main and Broad Streets in Tonawanda, and Webster Street in North Tonawanda.

Because we are using a fire truck instead of the hay wagons, we do not feel that we will need an Auxiliary Police car and driver to follow the truck. The fire truck will be running from 10 am to 4 pm on December 3th.

We have also arranged for a Petting Zoo and to accommodate that event, we request the closing of Tremont Street from Webster to the exit of Gateway Apartments. This is the same area we've used each year. The Petting Zoo is scheduled for 11 am to 3 pm on December 3th.

Thank you for your consideration.

Sincerely

Heather Kalisiak,

Winter Walk Committee Chair

CC: Mayor Arthur G. Pappas

NORTH TONAWANDA N.Y.
2016 NOV -7 AM 10:55
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