

**THE HONORABLE BODY
Council Chambers
Municipal Building
North Tonawanda, New York 14120
Tuesday, November 1, 2016
7:00 P.M.**

REGULAR SESSION CALLED TO ORDER BY PRESIDENT RIZZO

PLEDGE OF ALLEGIANCE

ROLL CALL

**Present: President Rizzo
Alderman Zadzilka, Braun, Schwandt, Pecoraro**

Absent: None

**Also Present: Mayor Arthur G. Pappas
City Attorney Katherine D. Alexander**

AUDIENCE PARTICIPATION

Sonia Dusza 123 Miller Street – Asked why the City had to budget transfer to the City of Lockport, and why wasn't the money put into the budget? Stated that it does not make sense when the City is going to put a brand new band shell at Raymond Klimek Park, take care and maintain it but it is located across the street from a concrete junkyard.

APPROVAL OF THE MINUTES OF THE REGULAR SESSION OCTOBER 18, 2016

**MOVED by Alderman Zadzilka SECONDED by Alderman Braun
That the minutes of the regular session meeting held October 18, 2016 be approved as circulated and filed in the Office of the City Clerk.
CARRIED.**

PROOF OF PUBLICATION PUBLISHED 9/17, 9/21, & 9/24, 2016

- 1) Legal Notice – Applications for Journeyman or Master Plumbers Exam – Building Inspector

PROOF OF PUBLICATION PUBLISHED OCTOBER 22, 2016

- 1) Legal Notice – Public Hearing for the 2017 Preliminary Budgets – City Clerk-Treasurer & City Accountant

**MOVED by Alderman Schwandt SECONDED by Alderman Zadzilka
That the Common Council hereby receives and files the aforementioned Proof of Publications.
CARRIED.**

Ayes: Zadzilka, Braun, Schwandt, Pecoraro, Rizzo (5)
 Nays: None (0)
 CARRIED.

VII.2 Accountant

October 27, 2016

Honorable Arthur G. Pappas, Mayor
 & Common Council
 City Hall —216 Payne Avenue
 North Tonawanda, New York 14120

Dear Honorable Body:

Please be advised that this office sent out a Request for Proposal (RFP) on September 8, 2014, to four (4) qualified actuaries for the professional service related to actuarial consulting services for the City's postretirement health care plan as required of Statement No. 45 of the Government Accounting Standards Board (GASB). The RFP used the criteria of experience, staffing and cost to evaluate the proposals:

<u>Firm</u>	<u>Total Cost</u>
Danziger & Markhoff, LLP	\$ 5,400.00
Burke Group (formerly first Niagara)	\$ 5,500.00
SilverStone Group	\$ 9,000.00

Milliman, Inc.

Declined to respond to RFP

Based on our 2014 evaluation of criteria and cost, Danziger & Markhoff, LLP, continued to provide actuarial services to the City of North Tonawanda, at their low bid of \$5,400. Section B. Contract Period, of our 12.31.2014 contract states that: If deemed in the best interest of the City, the City reserves the right to renew this bid for an additional contract period.

Considering the efficiencies involved in continuing the contract with the existing firm and their record as lowest bidder since 2010, this office recommends extending the City's contract for actuarial consulting services with Danziger & Markhoff, LLP, for one additional contract period.

Very truly yours,
 Mark W. Dotterweich
 City Accountant

MOVED by Alderman Pecoraro SECONDED by Alderman Braun
 That the Common Council hereby approves extending the City's contract for actuarial consulting services with Danziger & Markhoff, LLP, at their low bid of \$5,400, for one additional contract period. Subject to further review by the City Attorney.

Ayes: Zadzilka, Braun, Schwandt, Pecoraro, Rizzo (5)
 Nays: None (0)
 CARRIED.

VII.3 Accountant

October 27, 2016

Honorable Arthur G. Pappas, Mayor
 & Common Council
 City Hall —216 Payne Avenue
 North Tonawanda, New York 14120

Dear Honorable Body:

In Accordance with Article V, Division 2, Section 5.023 and Section 2.2 of the Budgetary Transfer Policy, please authorize the City Accountant to make the following transfers of fiscal

year 2016 appropriations, based on the request of the Department Head, copy attached:

<u>Control Number</u>	<u>Dollar Amount</u>	<u>From: Appropriation Account</u>	<u>Into: Appropriation Account</u>
6	29,500.00	1-1000.1589 East Hill Grant	1-3410.265 Extraction Tools Account
7	15,330.00	1-1990.410 Contingent Account	1-1440.480 Engineering Operations Account
8	16,979.28	2-9060.807 Medical Insurance Account	2-8320.410 Pump/Supply Admin Account

Very truly yours,
Mark W. Dotterweich
City Accountant

MOVED by Alderman Zadzilka **SECONDED** by Alderman Pecoraro
That the Common Council hereby authorizes the City Accountant to make the following Budgetary Transfer of fiscal year 2016 appropriations, based on the request of the Department Head:

<u>Control Number</u>	<u>Dollar Amount</u>	<u>From: Appropriation Account</u>	<u>Into: Appropriation Account</u>
6	29,500.00	1-1000.1589 East Hill Grant	1-3410.265 Extraction Tools Account
7	15,330.00	1-1990.410 Contingent Account	1-1440.480 Engineering Operations Account
8	16,979.28	2-9060.807 Medical Insurance Account	2-8320.410 Pump/Supply Admin Account

Ayes: Zadzilka, Braun, Schwandt, Pecoraro, Rizzo (5)
Nays: None (0)
CARRIED.

X. Police Chief

October 24, 2016

Honorable Arthur G. Pappas, Mayor
And Common Council
North Tonawanda, NY 14120

Dear Honorable Body:

Would you please re-appoint the following as Commissioner of Deeds for the City of North Tonawanda beginning November 18, 2016 and ending November 17, 2018:

- Karen M. Smith.....60 Sweeney Ct., North Tonawanda, NY 14120
- Gary P. Lewis.....1230 Parkview Dr., North Tonawanda, NY 14120
- James P. Muehlbauer.....1287 Master St., North Tonawanda, NY 14120

Sincerely,
William R. Hall
Chief of Police

MOVED by Alderman Zadzilka **SECONDED** by Alderman Pecoraro
That the Common Council hereby approves the re-appointment of:

- Karen M. Smith.....60 Sweeney Ct., North Tonawanda, NY 14120
- Gary P. Lewis.....1230 Parkview Dr., North Tonawanda, NY 14120
- James P. Muehlbauer.....1287 Master St., North Tonawanda, NY 14120

as Commissioner of Deeds for the City of North Tonawanda effective November 18, 2016 and ending November 17, 2018.

Ayes: Zadzilka, Braun, Schwandt, Pecoraro, Rizzo (5)
Nays: None (0)
CARRIED.

XIV. Youth Recreation & Parks

October 18, 2016

The Honorable Mayor Arthur G. Pappas
 And Common Council Members/ City Hall
 216 Payne Avenue
 North Tonawanda, NY 14120

Dear Honorable Body:

The Department of Youth, Recreation and Parks along with Michael Zimmerman, Community Development Director, would like permission to apply for Greenway money of up to \$125,000 for 2017. This resolution would be necessary for us to pursue funding for a new band shell to be located in Raymond Klimek Veterans Park. This project would include construction of a new facility with storage space, as well as some site improvements in the park like new electric and landscaping work. The Department of Youth, recreation and Parks will maintain this structure yearly with funds in our 7110.480 and 7110.44 accounts. Approximate yearly costs of \$8,000.

At this time, I am requesting that this Honorable body authorize the City and Community Development to submit an application for this project.

Respectfully submitted,
 Patricia A. Brosius
 Director of Youth, Recreation & Parks

MOVED by Alderman Braun

SECONDED by Alderman Pecoraro

That the Common Council hereby grants permission for The Department of Youth, Recreation and Parks along with Community Development to submit an application for Greenway money up to \$125,000 for 2017, to pursue funding for a new band shell located in Raymond Klimek Veterans Park along with other site improvements in the park, and also approves yearly funds up to \$8,000 for the upkeep and maintenance of said band shell. Subject to review by the City Attorney.

Ayes: Zadzilka, Braun, Schwandt, Pecoraro, Rizzo

(5)

Nays: None

(0)

CARRIED.

XVII. Traffic and Safety

October 18, 2016

Daniel R. Quinn
 City Clerk-Treasurer
 216 Payne Avenue
 North Tonawanda, NY 14120

Traffic Safety Minutes:

The October meeting of the North Tonawanda Traffic Safety Committee was called to order at 1900 hours. Roll call showed the following members present: J. Sikora, E. Smolinski, M. Lemke, A. Vater, R. Frank, A. DiBernardo, and M. Daigler. NT resident Jacob Driscoll also sat in on the meeting. The minutes from the previous meeting were read and accepted, the following new requests were discussed, and following recommendations made.

1. Member Lemke reported on recent improvements made to the railroad crossing at Ward and River Roads. All members agreed the improvements are a great improvement.
2. Member Frank reported on a recent speed study conducted on Wheatfield Street and possible changes to the city truck route.
3. Member Daigler reported: signs stating "no trucks over 5 ton" have been placed at the Meadow Drive extension, the City Market has a new portable "pedestrian

crossing sign” and will use it as needed, and a new crossing is in place on 19th Avenue for access to Walgreens.

4. Member Smolinski did research on a question regarding evacuation route signs in North Tonawanda. The signs are alternate routes to navigate NYS in the event the NYS Thruway is closed. Each county has a letter designation. Niagara County is (A). Additional information can be found online.
5. Member Lemke is going to speak to residents on 1st Avenue regarding a request for a handicapped parking sign. He will report at the November meeting.
6. Member Daigler will research three applications for terrace parking received by the committee.
7. A request for placement of a stop sign on Rumbold Avenue was discussed. The Committee will watch the area but at this time does not see a need for or recommend placement of the requested sign.
8. Member Daigler reported on a response he gave to resident, Dianne Day, on removal of stop signs in her neighborhood.
9. A “thank you” was received and filed from the Beautify the Botanical Garden Committee for placement of no parking sign at the kayak launch.

Meeting adjourned at 2020 hours.

Travel safely,
Joseph Sikora
Chairman

MOVED by Alderman Zadzilka SECONDED by Alderman Rizzo
That the Common Council hereby receives and files the aforementioned Traffic Safety minutes.

Ayes: Zadzilka, Braun, Schwandt, Pecoraro, Rizzo (5)

Nays: None (0)

CARRIED.

XXV. Monthly Reports

.1 City Clerk-Treasurer

MOVED by Alderman Zadzilka SECONDED by Alderman Pecoraro
That the Common Council hereby receives and files the aforementioned Monthly Reports
CARRIED.

AUDIENCE PARTICIPATION

Dave Fingerlow 32 Seventh Avenue – Stated that the hardship parking permit he received from the City will help him this winter, but the City needs to address the problem that occurs the rest of the year. Said that the City should look at this problem again and help those with hardships.

Erica Francis 38 Seventh Avenue – Said the City makes it very hard for tenants to get terrace parking permits for those whose landlord live out of state. Said she should be able to get a permit herself. Stated that she had no problem parking on the terrace last year.

Sonia Dusza 123 Miller Street – Said that Mr. Percey’s presentation was very informative, but it would have been nice if there was an overhead to follow along so the people could have seen what he was looking at. Said that she again asked City Attorney Alexander and Alderwoman Donna Braun to come back to her house before the election, so they can see the violations in her neighborhood. Said regarding terrace parking, selective enforcement is not good. Stated how can the City address regulations and enforcement when minimal code enforcement is not followed?

Walt Yarrow 170 Christiana Street – Asked when his neighbor is going to be made to tear up his paved terrace.

Kristen O'Sullivan 192 Walter Drive – Said she would like to give recognition to the Parks and Recreation Department for the great job they did putting on the Hunted Harbor, and also thanked the City for the work they have completed so far on Donnor Creek.

ADJOURNMENT

MOVED by Alderman Pecoraro SECONDED by Alderman Zadzilka
That this regular session of the Common Council be and hereby is adjourned.
CARRIED.

Time of Adjournment: 7:42 P.M.

Respectfully submitted,



Daniel R. Quinn
City Clerk-Treasurer