

**TO: Honorable Mayor & Common Council
President Zadzilka
Aldermen Braun, Berube, Glatz, Pecoraro,**

FROM: Daniel R. Quinn, City Clerk-Treasurer

RE: Agenda for regular session MONDAY, JULY 3, 2017 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED JUNE 15, 2017

- 1) Legal Notice – Formal Bids for the purchase of Natural Gas – Supt. Of Water/Wastewater

PROOF OF PUBLICATION PUBLISHED JUNE 17, 2017

- 1) Legal Notice – Fiscal Affairs for the City of North Tonawanda for year ending December 31, 2016 – City Accountant

COMMUNICATIONS FROM CITY OFFICIALS

- | | | |
|-----------------------------------|---|---|
| III. Clerk-Treasurer | - | Re: Removal of 38 First Avenue from the appropriate In Rem Foreclosure Proceeding |
| VII. Accountant | - | Re: Payment of the Abstract of Claims Dated July 3, 2017 |
| IX. Supt. Water/Wastewater | - | Re: Award of Contract for the Development of a Capital Improvement Plan for the Wastewater Treatment Plant |

X. Police Chief

- **Re: Letter of Resignation as Chief of Police
from the City of North Tonawanda Police
Department**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Daniel R. Quinn". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

**Daniel R. Quinn
City Clerk-Treasurer**

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

JUL 03 2017

RECEIVED
CLERK'S OFFICE
AM 10:06
2017 JUN 15
NORTH TONAWANDA N.Y.

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 201902 was printed and published in said paper on the following dates:

06/15/2017

Janet M. Slipko
Principal Clerk

Subscribed and sworn to before me this
6-15-17

Teresa L. McCarthy
Teresa L. McCarthy 02/26/2018
Notary Public Expiration Date

Teresa L. McCarthy
Notary Public, State of New York
No. 01MC4962698
Qualified in Niagara County 2018
Commission Expires Feb. 26, 2018

**LEGAL NOTICE
CITY OF NORTH TONAWANDA
WASTEWATER TREATMENT PLANT**

**INVITATION FOR BIDS FOR THE
PURCHASE OF NATURAL GAS**

Notice is hereby given that sealed proposals for the purchase of Natural Gas from gas producers, gas supply companies, or authorized marketers of natural gas for the City of North Tonawanda Wastewater Treatment Plant will be received by the City Clerk-Treasurer of the City of North Tonawanda until 2:00 P.M., prevailing time, Wednesday, July 12, 2017 at which time they will be publicly opened.

Specifications may be obtained at the Water/Wastewater Office, 830 River Road, North Tonawanda, NY. The City of North Tonawanda reserves the right to waive any informalities in or to reject any and all bids. No bidder may withdraw his bid within sixty (60) days after the actual opening thereof. Bidders must agree to sign a statement of non-collusion in accordance with Chapter 751 of the Laws of the State of New York.

William M. Davignon
Superintendent of Water/Wastewater

Publish: Thursday, June 15, 2017

BID PACKAGES SHOULD BE SENT TO:

City Clerk-Treasurer
City of North Tonawanda
216 Payne Avenue
North Tonawanda, NY 14120

LABEL BID PACKAGE:
NATURAL GAS BID
City of North Tonawanda
Wastewater Treatment Plant

#N201902

6/15/2017

JUL 03 2017

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

RECEIVED
CLERK'S OFFICE
2017 JUN 21 AM 10:29
NORTH TONAWANDA N.Y.

Janet M. Slipko of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 204086
was printed and published in said paper on the following dates:

06/17/2017

Janet M. Slipko
Principal Clerk

Subscribed and sworn to before me this
6-19-17

Teresa L. McCarthy
Teresa L. McCarthy 02/26/2018
Notary Public Expiration Date

Teresa L. McCarthy
Notary Public, State of New York
No. 01MC4962698
Qualified in Niagara County 2018
Commission Expires Feb. 26, _____

LEGAL NOTICE

CITY OF NORTH TONAWANDA, NEW YORK

Notice is hereby given that the fiscal affairs of the City of North Tonawanda, N.Y. for the year ended December 31, 2016 have been audited by Amato, Fox & Company, PC, Certified Public Accountants. A copy of the reports entitled Basic Financial Statements and Single Audit with Independent Auditor's Reports for the Year Ended December 31, 2016 has been filed in my office, where they are available as a public record for inspection by all interested persons. Pursuant to Section 35 of General Municipal Law, the North Tonawanda Common Council may, in its discretion, prepare a written response to these audits not later than October 1, 2017, and file any such response in my office as a public record for inspection by all interested persons.

Daniel R. Quinn
City Clerk-Treasurer

Mark W. Dotterweich
City Accountant

#N204086 6/17/2017

111.

City of North Tonawanda

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

June 20, 2017

JUL 03 2017
Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

RECEIVED
CITY CLERK'S OFFICE
2017 JUN 20 PM 12: 25
NORTH TONAWANDA, N.Y.

Honorable Mayor and Common Council
216 Payne Avenue, City Hall
North Tonawanda, New York 14120

Dear Honorable Mayor and Common Council:

Please be advised that I have received payment in full for back City, School and County taxes, per the tax agreement with the City, for the following parcel:

182.61-3-35

38 First Avenue

Ruth Sanfilippo

Therefore, please pass the necessary resolution withdrawing this parcel from the appropriate In Rem foreclosure proceeding.

Thank you for your cooperation.

Very truly yours,



Daniel R. Quinn
City Treasurer

cc: Luke Brown, City Attorney



City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, NEW YORK 14120-5477

VII

JUL 03 2017

MARK W. DOTTERWEICH
CITY ACCOUNTANT

AMANDA L. REIMER
STAFF ACCOUNTANT

TELEPHONE
(716) 695-8545

FAX
(716) 695-8573

June 30, 2017

Honorable Arthur G. Pappas, Mayor

& Common Council

City Hall – 216 Payne Avenue

North Tonawanda, New York 14120

RECEIVED
CITY CLERK'S OFFICE
2017 JUN 30 AM 8:44
NORTH TONAWANDA N.Y.

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated **July 3, 2017**, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Very truly yours,

Mark W. Dotterweich

City Accountant

MWD



CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD
NORTH TONAWANDA, NEW YORK 14120
PHONE: (716) 695 – 8560, ext. #6411
FAX: (716) 695 – 8563
E-mail: billdavignon@northtonawanda.org

IX
JUL 03 2017

William M. Davignon
Superintendent

June 28, 2017

Honorable Mayor Arthur G. Pappas and Common Council
216 Payne Ave. – City Hall
North Tonawanda, NY 14120

RE: Award of Professional Services Contract for the development of a Capital Improvement Plan for the Wastewater Treatment Plant.

Honorable Body:

On May 30, 2017 five (5) proposals were received and opened for the development of a Capital Improvement Plan (“CIP”) at the Wastewater Treatment Plant.

The five proposals were reviewed by a four member committee consisting of Alderman, Robert Pecoraro, Staff Accountant Amanda Reimer, Civil Engineer Chelsea Spahr and myself. After reviewing the proposals we narrowed our selection down to three companies.

We conducted reference checks and face-to-face company interviews between 6/21/17 – 6/23/17. A five point grading matrix was used and the company that had the highest point total would receive our recommendation to be presented to you.

Based upon the above process, our committee is recommending that Wendel Engineering, 375 Essjay Rd. – Suite 200, Williamsville, NY 14221 be awarded the contract in the amount of \$74,483. The award of this contract is contingent upon the City Attorney’s approval.

This proposal includes Wendel Engineering applying for a NYSERDA “Flex Tech” Grant which, if approved, would give us an estimated \$30,000 to apply towards the \$74,483 for a net cost to the City of \$44,483. We have provided copies of the proposal for your review.

I respectfully request that you add this item to your next available Common Council meeting agenda for approval. Please contact me if you have any question or concerns regarding this Professional Services Contract award.

Thank you for your time and consideration of our request.

2017 JUN 28 PM 4:16
CITY CLERK'S OFFICE
RECEIVED

Sincerely,

William M. Davignon, Superintendent



CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491



Department of Police

TELEPHONE
(716) 692-4325
FACSIMILE
(716) 692-7555

William R. Hall
Chief of Police

June 19, 2017

Dear Mayor:

By way of this correspondence and to confirm our earlier conversations, I am retiring effective; July 20 2017.

I wanted to thank you as well as the members of the City Council, for your support and the opportunities that you have provided me during my tenure as Chief of Police.

If I can be of any assistance during this transition in order to facilitate the seamless passing of my responsibilities to my successor, please let me know. I would be glad to help however I can.

Sincerely yours,

William R. Hall
Chief of Police

cc: File

NORTH TONAWANDA N.Y.
2017 JUN 23 AM 10:41
CITY CLERK'S OFFICE
RECEIVED