

THE HONORABLE BODY
Council Chambers
Municipal Building
North Tonawanda, New York 14120
Monday, January 2, 2017 – REORGANIZATIONAL MEETING
6:30P.M.

REORGANIZATIONAL MEETING CALLED TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Aldermen Rizzo, Zadzilka, Braun, Schwandt, Pecoraro

Absent: None

Also Present: Mayor Arthur G. Pappas
City Attorney Katherine D. Alexander

APPROVAL OF THE MINUTES OF THE LAST SESSION DECEMBER 20, 2016

MOVED by Alderman Zadzilka **SECONDED** by Alderman Pecoraro
That the minutes of the last regular session held December 20, 2016 be approved as circulated and filed in the Office of the City Clerk.
CARRIED.

#1
ADJOURNMENT

MOVED by Alderman Zadzilka **SECONDED** by Alderman Braun
That this last session of 2016 be adjourned Sine Die.
CARRIED.

#2
DESIGNATION OF COMMON COUNCIL PRESIDENT

The City Clerk–Treasurer called for nominations for President of the Common Council.

Alderman Rizzo placed the name of Alderman Zadzilka in nomination for President of the Common Council, seconded by Alderman Pecoraro.

There being no further nominations, it was

MOVED by Alderman Rizzo **SECONDED** by Alderman Pecoraro
That Alderman Zadzilka is declared President of the Common Council for the year 2017
Ayes: Alderman, Braun, Schwandt, Rizzo, Pecoraro, Zadzilka (5)
Nays: None (0)
CARRIED.

#3
DESIGNATION OF COMMON COUNCIL MEETING NIGHTS

MOVED by Alderman Zadzilka **SECONDED** by Alderman Braun
That the Common Council hereby establishes the first and third Tuesday of every month at 6:30P.M. as regular meeting nights.
CARRIED.

COMMUNICATIONS FROM CITY OFFICIALS

III.1 Clerk-Treasurer

December 16, 2016

**Honorable Mayor and Common Council
216 Payne Avenue, City Hall
North Tonawanda, NY 14120**

Dear Honorable Mayor and Common Council:

The following Commercial Banks hold checking, savings and/or Money Market accounts with the City of North Tonawanda at the present time:

M & T Bank	Checking/Savings/Money Market/Cash Management
Bank of America	Investments

Please designate the aforementioned banks as depositories for the City of North Tonawanda, New York for the year 2017.

In the best interest of the City, with the current market situation, please grant me the authority to make any necessary modifications to the above referenced bank designations.

Thank you for your cooperation.

**Respectfully,
Daniel R. Quinn
City Clerk-Treasurer**

MOVED by Alderman Braun

SECONDED by Alderman Rizzo

That the Common Council hereby designates the following banks as depositories for the following funds or account groups for fiscal year 2017, subject to review and recommendation of the City Auditors:

Manufacturers and Traders Trust Company, North Tonawanda Office:

**General Fund (Checking/Savings)
Water Fund (Checking/Savings)
Chemlink (transfer account only)
Golf Course Account - Charges
Rental Assistance HUD Fund
Trust & Agency Fund
Community Development Fund
Community Development Block Grant Fund
Municipal Payroll Fund
Flex Plan
Health Reimb
Housing Rehab
HOME Re-Habilitation
Municipal Clearing Account
Payroll
Section 108 Fund
Capital Construction Fund (Checking/Savings)**

Bank of America, North Tonawanda Office:

Belmont - Rental Assistance (transfer account only)

Ayes: Alderman Braun, Schwandt, Pecoraro, Rizzo, Zadzilka (5)
 Nays: None (0)
 CARRIED.

III.2 Clerk-Treasurer

December 16, 2016

Honorable Mayor and Common Council
 216 Payne Avenue, City Hall
 North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

Please pass the necessary resolution for the year 2017, authorizing the City Treasurer to invest City of North Tonawanda monies in either, Treasury Bills, Money Market Savings Accounts, Commercial Market Rate Investments or Certificates of Deposit, Municipal Investments, whichever promises to produce the highest interest yield per the City of North Tonawanda Cash Management and Investment Policies and Procedures, which are to be followed by the City Clerk-Treasurer, when said investments are made.

Thank you for your cooperation.

Respectfully,
 Daniel R. Quinn
 City Clerk-Treasurer

MOVED by Alderman Schwandt SECONDED by Alderman Pecoraro
 That the Common Council hereby authorizes the City-Clerk Treasurer to invest City of North Tonawanda monies in either Treasury Bills, Money Market Savings Accounts, Commercial Market Rate Investments or Certificates of Deposit, Municipal Investments, whichever promises to produce the highest interest yield for year 2017.
 Ayes: Alderman Braun, Schwandt, Pecoraro, Rizzo, Zadzilka (5)
 Nays: None (0)
 CARRIED.

III.3 Clerk-Treasurer

December 16, 2016

Honorable Mayor and Common Council
 216 Payne Avenue, City Hall
 North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

It is likely that various funds will be in need of monies to meet payroll and voucher payments throughout the year 2017.

Please authorize the City Clerk-Treasurer to make temporary loans whenever necessary from the General Fund until revenues are received and these loans are repaid.

Thank you for your cooperation.

Respectfully,
 Daniel R. Quinn
 City Clerk-Treasurer

MOVED by Alderman Pecoraro SECONDED by Alderman Zadzilka
 That the Common Council hereby authorizes the City-Clerk Treasurer to make temporary loans whenever necessary from the General Fund until revenues are received and these loans are repaid for year 2017.
 Ayes: Alderman Braun, Schwandt, Pecoraro, Rizzo, Zadzilka (5)

Nays: None
CARRIED.

(0)

III.4 Clerk-Treasurer

December 28, 2016

Honorable Mayor and Common Council
216 Payne Avenue, City Hall
North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

Please authorize each Department to submit petty cash slips and vouchers to the City Accountant for payment.

Also, please authorize each Department to continue using the following petty cash accounts:

Building Inspector	\$ 100.00
City Clerk	\$ 100.00
Engineering	\$ 100.00
Fire Department	\$ 500.00
Flexible Spending Acct	\$10,000.00
Golf Course	\$ 1,000.00
Health Reimburse Acct	\$10,000.00
Police Department	\$ 1,000.00
Public Works	\$ 500.00
Recreation	\$ 850.00
Treasurer	\$ 1,000.00
Water Distribution @ DPW	\$ 100.00
Water Department @ WWTP	\$ 400.00
WWTP	\$ 500.00

MOVED by Alderman Rizzo

SECONDED by Alderman Braun

That the Common Council hereby authorizes each Department to submit petty cash slips and vouchers to the City Accountant and also authorizes each Department to continue using the following petty cash accounts:

Building Inspector	\$ 100.00
City Clerk	\$ 100.00
Engineering	\$ 100.00
Fire Department	\$ 500.00
Flexible Spending Acct	\$10,000.00
Golf Course	\$ 1,000.00
Health Reimburse Acct	\$10,000.00
Police Department	\$ 1,000.00
Public Works	\$ 500.00
Recreation	\$ 850.00
Treasurer	\$ 1,000.00
Water Distribution @ DPW	\$ 100.00
Water Department @ WWTP	\$ 400.00
WWTP	\$ 500.00

Ayes: Alderman Braun, Schwandt, Pecoraro, Rizzo, Zadzilka

(5)

Nays: None

(0)

CARRIED.

III.5 Clerk-Treasurer

December 19, 2016

Honorable Mayor & Common Council
 City Hall
 216 Payne Avenue
 North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

I respectfully request that your Honorable Body designate the *Niagara Gazette*, the *Buffalo News* the *Niagara-Wheatfield Tribune* and the *North Tonawanda Extra* as official newspapers of the City of North Tonawanda.

The above mentioned publications are used for a variety of legal notices during the course of the year. The designation of these newspapers allow for a fair and balanced use for publication of said notices based on the best price quoted for the City of North Tonawanda.

If your Honorable Body should concur, I respectfully request that you vote in the affirmative for this official designation.

Respectfully,
 Daniel R. Quinn
 City Clerk-Treasurer

MOVED by Alderman Zadzilka

SECONDED by Alderman Rizzo

That the Common Council hereby designates the *Niagara Gazette*, the *Buffalo News* the *Niagara-Wheatfield Tribune* and the *North Tonawanda Extra* as the official newspapers of the City of North Tonawanda for 2017.

Ayes: Alderman Braun, Schwandt, Pecoraro, Rizzo, Zadzilka

(5)

Nays: None

(0)

CARRIED.

LATE COMMUNICATION

MOVED by Alderman Rizzo

SECONDED by Alderman Schwandt

To bring the following communication to the floor.

Ayes: Alderman Braun, Schwandt, Pecoraro, Rizzo, Zadzilka

(5)

Nays: None

(0)

CARRIED

#1

Mayor

January 2, 2017

North Tonawanda Common Council
 City Hall, 216 Payne Avenue
 North Tonawanda, NY 14120

Re: Appointment to North Tonawanda City Court Judge

Dear Honorable Body:

Please be advised, I am appointing Katherine Alexander of 1575 Master Street, North Tonawanda, NY, 14120 as acting North Tonawanda City Court Judge. This will be a six year term commencing January 2, 2017 and ending January 1, 2022.

01-02-17

Thank you for your attention to this matter.

Sincerely,
Arthur G. Pappas
Mayor

MOVED by Alderman Schwandt SECONDED by Alderman Pecoraro
That the Common Council hereby receives and files the appointment of Katherine Alexander, 1575 Master Street, North Tonawanda, NY, 14120 as acting North Tonawanda City Court Judge, effective January 2, 2017 and ending January 1, 2022
CARRIED.

MOVED by Alderman Schwandt SECONDED by Alderman Pecoraro
To bring the following communication to the floor.
Ayes: Alderman Braun, Schwandt, Pecoraro, Rizzo, Zadzilka (5)
Nays: None (0)
CARRIED

#2
City Attorney

January 2, 2017

North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Re: Resignation as City Attorney

Dear Honorable Body:

Please be advised that I have been offered and accepted Mayor Pappas' appointment as acting North Tonawanda City Court Judge. This Appointment will be effective January 2, 2017. As such, I will be resigning my position as City Attorney effective January 2, 2017.

I want to first and foremost thank the residents of North Tonawanda for their confidence and support while serving as City Attorney. Likewise, I would like to thank Mayor Pappas, the Common Council, the City Clerk-Treasurer and all of the City Employees for their continued commitment to North Tonawanda. I look forward to this opportunity to continue to serve my community as acting City Court Judge.

Very truly yours,
Katherine D. Alexander
City Attorney

MOVED by Alderman Zadzilka SECONDED by Alderman Rizzo
That the Common Council hereby accepts the resignation of Katherine D. Alexander as City Attorney to accept the position of acting North Tonawanda City Court Judge, effective January 2, 2017
Ayes: Alderman Braun, Schwandt, Pecoraro, Rizzo, Zadzilka (5)
Nays: None (0)
CARRIED.

ADJOURNMENT

MOVED by Alderman Pecoraro **SECONDED** by Alderman Zadzilka
That this reorganizational session of the Common Council be and hereby is adjourned.
CARRIED.

Time of adjournment: 6:56 P.M.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Daniel R. Quinn".

Daniel R. Quinn
City Clerk-Treasurer