CFO-E

APR 17 2012

HERSCHELL CARROUSEL FACTORY MUSEUM

April 09, 2012

Mayor Robert Ortt
City Hall
216 Payne Ave.
North Tonawanda, NY 14120

Dear Mayor Ortt:

As per our agreement with the City, I am notifying you that the Carrousel Museum will be presenting a Renaissance Festival in the Linear Park adjacent to the museum on Saturday, June 2, 2012 from 11:00 AM – 6:00 PM.

We are also requesting use of Felton Field for the day – the portion outside the ballpark, as in the past 8 years.

The Society for Creative Anachronism, which is presenting the activities, will be supplying an insurance certificate to the city.

Additional assistance from the City is requested as follows:

1- fencing to close in the linear park from Thompson to Lincoln, as in the past.
2- 8 tables from Parks Dept.
3- 6 trash cans
4- street barriers to close off Thompson St. between Vandervoort and Lincoln
5- permission to hang a promotional banner across Payne Ave. as in the past
6- although we had no difficult situations at all in the past 8 years, it may be helpful to have auxiliary police on hand to assist people crossing the street

Thank you for your continuing support for the museum.

Yours truly,

Rae Proefrock

Rae Proefrock
Director

Received
APR 12 2012
N.T. Mayor's Office

Po Box 672, 180 Thompson St., North Tonawanda, NY 14120, Phone (716) 693-1885, Fax (716) 743-9018
"Once Around is Never Enough"
www.carrouselmuseum.org

The Herschell Carrousel Factory Museum
and the Society for Creative Anachronism
*present*

# THE BRASS RING THING XII
# A RENAISSANCE FESTIVAL

Travel back in time to "ye days of olde" at the Twelfth Annual Brass Ring Thing Renaissance Festival. Join knights, ladies, and the local community to celebrate the early origins of carrousels. Immerse yourself in history with weapons demonstrations and tournaments, period songsters and storytellers, historic artisan demonstrations, themed crafts and games, vendors, food, contests—and so much more. A great event for the entire family you won't want to miss!

## SATURDAY, JUNE 2
## 11AM – 6PM

**$5 ADULTS, $3 CHILDREN**
**$5 GAME BRACELET**
**ADDITIONAL PER PERSON**
(SORRY, NO COUPONS OR PASSES ACCEPTED)

**Herschell Carrousel Factory Museum**
180 Thompson Street North Tonawanda, NY 14120
716-693-1885 info@carrouselmuseum.org www.carrouselmuseum.org