CFO-A

NIAGARA COMMUNITY ACTION PROGRAM, INC.

1521 Main Street, Niagara Falls, New York 14305-2521 716/ 285-9681 Fax 716/ 285-9693
E-mail niagaracap@prodigy.net

Serving Niagara County

RECEIVED
MAR 22 2012
CITY OF NORTH TONAWANDA
CITY ATTORNEY

March 13, 2012

Honorable Robert G. Ortt
Mayor of North Tonawanda
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Mayor Ortt:

Niagara Community Action Program, Inc. is requesting your consideration in using the City Market parking lot on the second Friday of each month (10:30 a. m. – 12 noon) to distribute donated food from the Food Bank of Western New York to needy City families.

Attached is a copy of the scheduled dates for distribution. Please note that Niagara Community Action Program, Inc. partners with the Food Bank of Western New York and local farmers to provide fresh fruits and vegetables on these scheduled days.

Please look favorably upon our request. If you have any questions, I can be reached at 285-9681 x 103. Thank you for your consideration.

Sincerely,

Suzanne Shears
Executive Director

SS/spb

Enclosure

Received
MAR 14 2012
N.T. Mayor's Office

FOOD EXPRESS 2012
DISTRIBUTION SCHEDULE
CITY MARKET (Corner of Payne Ave. & Robinson St.)
NORTH TONAWANDA

APRIL	13
MAY	11
JUNE	8
JULY	13
AUGUST	10
SEPT	14
OCT	12

MEMO

CITY ATTORNEY
CITY OF NORTH TONAWANDA, NEW YORK
(716) 695-8590 FAX: (716) 695-8568

TO - Scott Kiedrowski, City Clerk-Treasurer

DATE - March 27, 2012

RE: - Request for Use of City Market Parking Lot by Niagara County Action Program

FROM - CITY ATTORNEY

Attached is a letter that I received recently from the NIACAP requesting the use of our City Market parking lot on the second Friday of each month for food distribution through the Food Bank of WNY.

Kindly review and schedule discussion as to feasibility of the proposal at an upcoming workshop session.

Should you have questions or need more information, please do not hesitate to contact me.

Shawn P. Nickerson/lk

Shawn P. Nickerson
City Attorney

SPN/lk
Atts.

cc: Members, Common Council
Robert G. Ortt, Mayor

RECEIVED
CITY CLERK'S OFFICE
2012 MAR 28 AM 9: 14
NORTH TONAWANDA, N.Y.