



City of North Tonawanda
216 Payne Ave.
North Tonawanda, NY 14120-5446

(716) 695-8595
Fax (716) 695-8544

Building Department

**Information Sheet
For
Licenses/Permits/Inspections**

LICENSES:

Plumbing – exam and fee (cash or check only) required in addition to liability insurance, NYS Workers' and NYS Disability OR NYS Waiver. Payment and application submitted at same time to take exam.

April exam: Fee for Master \$250 Fee for Journeyman \$50

Nov. exam: Fee for Master \$100 Fee for Journeyman \$50

License *renewals* annually by January 5: Fee for Master \$100 Fee for Journeyman \$50

All others Contractors – Application and fee (\$100) required in addition to liability insurance, NYS Workers' Compensation and NYS Disability or NYS Waiver.

PERMITS:

Plumbing: Plumbing permits may be applied for between 8am – 9am only.

Electrical: Electrical permits may be applied for between 8am – 11:30am.

General Building Permits: General building permits may be applied for between 8am – 11:30am. Contractors, please bring in a copy of your signed contract with your customer. Property survey required for permits for sheds, garages, fences, pools etc.

INSPECTIONS:

Plumbing -Please call between 8am – 9am. (695-8596)

Electrical – Please call Electrical Inspector directly at 930-4631

General Building Inspections – Please call 695-8595 between 8am – 11:30am.

Wall Inspection (mandatory 48 hour wait period after footer is poured)

Rough Framing Inspection (rough electrical and rough plumbing must be completed prior to scheduling rough framing)

Truss Inspection (Truss Certification must be submitted to this office before inspection)

Insulation Inspection (Truss Certification must be on file if a new build or addition; rough electrical must be completed prior to insulation inspection)

Fire Separation Inspection (Schedule inspection BEFORE taping)

Final Inspection (Final electrical and plumbing inspections must be completed prior to scheduling final building inspection)

MISC.

If you are paying by check for both a license and a permit, please bring in two separate checks. If you are applying for both a plumbing permit AND a building permit, please bring in two separate checks. Currently this office accepts cash or check only. *Credit cards are not accepted*