

# City of North Tonawanda

DANIEL R. QUINN  
City Clerk-Treasurer  
danquinn@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

**February 1, 2018**

**The following meetings have been scheduled for TUESDAY, FEBRUARY 6, 2018:**

**6:15PM Common Council - Re: Agenda Discussion**

**6:30PM Common Council Meeting in the Common Council Chambers.**

**Respectfully submitted,**



**Daniel R. Quinn  
City Clerk-Treasurer**

**TO:** Honorable Mayor & Common Council  
President Zadzilka  
Aldermen Braun, Berube, Pecoraro, Tylec

**FROM:** Daniel R. Quinn, City Clerk-Treasurer

**RE:** Agenda for regular session TUESDAY, FEBRUARY 6, 2018 6:30PM

## Mayor Pappas – State of the City Address

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

### PROOF OF PUBLICATION PUBLISHED JANUARY 10, 2018

- 1) Legal Notice – Request for Proposals (RFP) to Provide Design Services for Improvements to Gateway Park – City Engineer

### PROOF OF PUBLICATION PUBLISHED JANUARY 10, 2018

- 1) Legal Notice – Request for Proposals (RFP) to Provide Design Services for the Extension of the Sweeney Canal Wall Docks – City Engineer

### PROOF OF PUBLICATION PUBLISHED JANUARY 19, 2018

- 1) Legal Notice – Public Hearing on the Designation of a New East / West Truck Route – City Clerk-Treasurer

## COMMUNICATIONS FROM CITY OFFICIALS

- |                       |   |   |
|-----------------------|---|---|
| III.1 Clerk-Treasurer | - | Re: 2018 Contract Renewal with All Dawgs Academy, LLC for the housing of stray and abandoned dogs |
| III.2 Clerk-Treasurer | - | Re: Re-appointment of Michele Ackerman as a Commissioner of Deeds for the City of North Tonawanda |
| III.3 Clerk-Treasurer | - | Re: The Section 8 Renter Assistance Programs Administrative Plan Revisions                        |

- IV. Engineer** - **Re: Award of Contract for Project 2015-10 Children's Remembrance Gardenwalk**
  
- V. Supt. Water/Wastewater** - **Re: Water Plant Service Contract for Pump Drives**
  
- VII.1 Accountant** - **Re: Payment of the Abstract of Claims Dated February 6, 2018**
  
- VII.2 Accountant** - **Re: Budgetary Transfer – For the Fire Department to fund repairs to Live Hose for structural failure in the north garage floor**
  
- VIII. Assessor** - **Re: Various Property Exemptions for Taxes**
  
- X.1 Police Chief** - **Re: Appointment of Michael J. Brocklehurst as a Police Officer for the North Tonawanda Police Department**
  
- X.2 Police Chief** - **Re: Approval of Contract with Safariland/Vievue for Body Cameras for the Police Department**
  
- XI.1 Fire Chief** - **Re: Appointment of Jacob Pollen as a Firefighter for the North Tonawanda Fire Department**
  
- XI.2 Fire Chief** - **Re: 2018 Volunteer Contracts**
  
- XVII. Traffic Safety** - **Re: Various Traffic Safety Recommendations from their January meeting minutes**
  
- XXV. Monthly Reports**
- .1 Clerk-Treasurer**



STATE OF NEW YORK  
NIAGARA COUNTY, } SS, \_\_\_\_\_

FEB - 6 2018

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 218420 was printed and published in said paper on the following dates:

01/10/2018

*Janet M. Slipko*  
Principal Clerk

Subscribed and sworn to before me this

*1-10-18*

*Teresa L. McCarthy*  
Teresa L. McCarthy 02/26/2022

Notary Public Expiration Date

2018 JAN 12 4:59:40  
NORTH TONAWANDA NY

RECEIVED  
CITY CLERK'S OFFICE

Teresa L. McCarthy  
Notary Public, State of New York  
No. 01MC4962698  
Qualified in Niagara County  
Commission Expires Feb. 26, 2022

**Legal Notice  
Request for Proposals**

Sealed proposals will be received by the City of North Tonawanda in the Engineer's Office, 216 Payne Avenue, North Tonawanda, NY 14120, until Wednesday, January 24, 2018, at 4:00pm (EST) from qualified engineering, architecture, and landscape architecture firms, located and authorized to do business in the State of New York, to provide design services for improvements to Gateway Park in the City of North Tonawanda.

The Request for Proposals (RFP) shall be available in the following formats: hard copy (paper) and electronic email (Adobe Acrobat \*.PDF format) upon request by contacting Daniel Quinn at (716)-695-8555 or email to: [danquinn@northtonawanda.org](mailto:danquinn@northtonawanda.org). Each proposal shall contain the full name and address of each person or company submitting the proposal. Proposals shall be delivered NO LATER THAN Wednesday, January 24, 2018, at 4:00pm (EST) to:

Dale W. Marshall  
City Engineer  
City of North Tonawanda  
216 Payne Avenue  
North Tonawanda, NY 14120

All questions shall be submitted in writing and shall be mailed, emailed or faxed to: Dale Marshall, City Engineer, 216 Payne Avenue, North Tonawanda, NY 14120, or [dalem@northtonawanda.org](mailto:dalem@northtonawanda.org), or fax: (716)-695-8568.

All proposals must be received on time and in full compliance with the instructions contained in the RFP. The City of North Tonawanda reserves the right to reject any and all Proposals, and to withdraw this solicitation at any time.

#N218420 1/10/2018

STATE OF NEW YORK  
NIAGARA COUNTY, } SS, \_\_\_\_\_

FEB - 6 2018

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 218421 was printed and published in said paper on the following dates:

01/10/2018

*Janet M. Slipko*  
Principal Clerk

Subscribed and sworn to before me this  
1-10-18

*Teresa L. McCarthy*

Teresa L. McCarthy 02/26/2022

Notary Public Expiration Date

RECEIVED  
CITY CLERK'S OFFICE  
2018 JAN 12 AM 9:40  
NORTH TONAWANDA NY

Teresa L. McCarthy  
Notary Public, State of New York  
No. 01MC4962698  
Qualified in Niagara County  
Commission Expires Feb. 26, 2022

**Legal Notice  
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The Request for Proposals (RFP) shall be available in the following formats: hard copy (paper) and electronic email (Adobe Acrobat \*.PDF format) upon request by contacting Daniel Quinn at (716)-695-8555 or email to: [danquinn@northtonawanda.org](mailto:danquinn@northtonawanda.org). Each proposal shall contain the full name and address of each person or company submitting the proposal. Proposals shall be delivered NO LATER THAN Wednesday, January 24, 2018, at 4:00pm (EST) to:

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All questions shall be submitted in writing and shall be mailed, emailed or faxed to: Dale Marshall, City Engineer, 216 Payne Avenue, North Tonawanda, NY 14120, or [dalemar@northtonawanda.org](mailto:dalemar@northtonawanda.org), or fax: (716)-695-8568.

All proposals must be received on time and in full compliance with the instructions contained in the RFP. The City of North Tonawanda reserves the right to reject any and all Proposals, and to withdraw this solicitation at any time.

#N218421 1/10/2018

# THE BUFFALO NEWS

FEB - 6 2018

## -Affidavit-

Matthew Donnelly of the City of Buffalo, New York, being duly sworn, deposes and says that he/she is Principal Clerk of THE BUFFALO NEWS INC., Publisher of THE BUFFALO NEWS, a daily newspaper, or The Sun, a weekly newspaper, or the Pennysaver, a weekly shopper published in Buffalo NY. A notice was inserted and published therein 1 times, the first insertion being on **01/19/2018** and the last insertion being on **01/19/2018**

*Matthew Donnelly*

Dates Ad Ran:

KT and TC Sun 01/19/18

Sworn to before me this 22<sup>nd</sup> day of January 2018

*Barbara Anne Juzwiak*

Notary Public, Erie County, New York

BARBARA ANNE JUZWIAK

Notary Public, State of New York

Appointed in Niagara County

My Commission Expires 2/15/2018

### Your ad

#### LEGAL NOTICE CITY OF NORTH TONAWANDA

Please take notice that the Common Council will hold a public hearing on Tuesday, January 30, 2018 at 6:30 p.m. in the Common Council Chambers, City Hall, 216 Payne Avenue, North Tonawanda, New York 14120.

The purpose of said public hearing will be to listen to public comments on the designation of a new East / West truck route. The proposed truck routes will include Wheatfield Street and/or Robinson and East Robinson Streets.

Anyone wishing to speak in favor or against the proposed change is encouraged to attend.

DANIEL R. QUINN  
City Clerk-Treasurer  
danquinn@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

# City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

111.1

**FEB - 6 2018**

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

**January 22, 2018**

**Honorable Mayor and Common Council  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120**

**Re: 2018 Contract – All Dawgs Academy LLC**

**Dear Honorable Body:**

**I respectfully request your Honorable Body accept this contract with All Dawgs Academy for the year of 2018 for the housing of stray and abandoned dogs. By accepting this contract, the motion will give the Mayor the authority to sign the Contract. This Contract has been reviewed by the City Attorney's Office and is waiting an official motion by the Council.**

**Sincerely,**



**Daniel R. Quinn  
City Clerk-Treasurer**



## AGREEMENT

This AGREEMENT made this 1<sup>st</sup> day of January, 2018 by and between the CITY OF NORTH TONAWANDA, NEW YORK, a municipal corporation having an office located at 216 Payne Avenue, North Tonawanda, New York 14120 (the "City") and ALL DAWGS ACADEMY LLC, having an office located at 363 Delaware St., Tonawanda, New York 14150,

### WITNESSETH:

WHEREAS, All Dawgs Academy LLC pursuant to Section 115 of the Agriculture and Markets Law of the State of New York, is authorized to enter into a contract for pound or shelter services for dogs seized pursuant to laws, ordinances, rules and regulations applicable in the City of North Tonawanda and Article 7 of the Agriculture and Markets Law and for lost, strayed or homeless dogs, and for the destruction or other disposition of seized dogs, and for the destruction or other disposition of seized dogs not redeemed as provided in the Agriculture and Markets Law, and

WHEREAS, the City desires to enter into a contract for such services with All Dawgs Academy LLC covering all dogs which are brought to All Dawgs LLC by the Animal Control Officer/North Tonawanda Police including those seized under the those sized under the terms of a law applicable in the City of North Tonawanda, where the Animal Control Officer/North Tonawanda Police is authorized to act by agreement with The City; NOW, THEREFORE, in consideration of the covenants and agreements Hereinafter contained, the parties hereto do mutually covenant and agree as follows:

- 1. Term:** The term of this agreement shall commence on January 1st, 2018 and automatically and continuously renew for each succeeding year until the City or All Dawgs Academy LLC provides written notice to the other, at least thirty (30) days prior to the commencement of the succeeding year, of its desire to terminate this agreement.
- 2. Services Provided by All Dawgs Academy LLC.** During the term of this Agreement All Dawgs Academy LLC will (i) provide and maintain a shelter or pound for dogs seized by the Animal Control Officer/ North Tonawanda Police (ii) properly care for all dogs in such shelter or pound and (iii) Humanely euthanize or make available for adoption seized dogs not redeemed as provide in Article 7 of the Agriculture and Markets Law and the local law of the City of North Tonawanda. Such shelter or pound shall, at all times during the term hereof, be under the care and charge of a competent employee.

All Dawgs Academy LLC shall pay all costs and expenses incurred in connection Keeping and disposing of dogs delivered to All Dawgs Academy LLC by the municipality.

3. **Availability of Services.** Such shelter or pound shall be kept open twenty-four hours (24) hour a day, seven days a week (7).
4. **Location of Shelter.** Such shelter or pound shall be located at 363 Delaware Street, Tonawanda, New York 14150.
5. **Reports.** All Dawgs Academy LLC will provide reports pertaining to the Subject matter hereof and to the extent reasonably requested by the City.
6. **Indemnification.** All Dawgs Academy LLC covenants and agrees to Indemnify and save harmless the City of North Tonawanda, its departments, board, officers, agents and employees from any and all loss, costs and expenses, claims or demands, actions or causes of action arising directly or Indirectly from any and all actions or things done or omitted by said All Dawgs Academy LLC, its officers, agents and employees in carrying out the provisions of this Agreement.

The City covenants and agrees to indemnify and save harmless All Dawgs Academy LLC, its departments, board, officers, agents and employees from any and all loss, cost and expenses, claims or demands, actions or cause of action arising directly or indirectly from any and all actions or things done or omitted by said City, its officers, agents and employees in carrying out the provisions of this Agreement.

7. **Fees.** During this Agreement, the City **shall pay** the **All Dawgs Academy LLC** Fees, costs and charges as follows:
  - (a) Shelter and/ or Pound (kennel) Services. **Thirty and 00/100 (\$30.00) Dollars** per dog, per day for the **first five (5) days**;
  - (b) Euthanasia Services. Twenty-five and 00/100 (\$25.00) Dollars per dog
  - (c) Veterinary Fees for Unredeemed Seized Dogs. Actual itemized expenses with Prior approval of animal Control Officer/ North Tonawanda Police Chief. If the North Tonawanda Police Chief is unavailable or off duty, whatever immediate Service is necessary to make the animal comfortable up to a maximum of **Three Hundred and 00/100 (\$300.00)** per dog

- (d) Crematory and Disposal Services. Twenty-five and 00/100 (\$25.00) per dog.
- (e) Clerical Services. One Hundred Fifty and 00/100 (\$150.00) per month

**8. Impoundment Fess- Statutory Fees**

- (a) During this Agreement All Dawgs Academy LLC **shall pay** the **City of North North Tonawanda** fees of \$10.00 per dog for the Impoundment Fees for frst pick up and \$30.00 thereafter for any pick up. The fees will be paid at end of each month.

9. Amounts owing All Dawgs Academy LLC in respect to the above fees, costs and charges shall be billed (submitted on vouchers) to the City on a monthly basis. Such fees, costs and charges are payable only with respect to dogs delivered to All Dawgs Academy LLC by the Animal Control Officer, or North Tonawanda Police Officers.

10. **Dogs Returned to Owners.** All Dawgs Academy LLC shall provide the North Tonawanda Animal Control Officer, North Tonawanda Police Chief and North Tonawanda City Treasurer with a completed New York State DL-18 form, which shall contain the name, address and telephone number of the owner of the dog to whom it was returned. No dog shall be redeemed to any owner or authorized person unless and until the statutory fees are paid, and all required licenses are obtained, and the forms completed as required by law.

11. **Cancellation of Agreement.** Either party hereto shall have the right upon Thirty (30) days prior written notice to cancel this Agreement or any extension thereof.

# City of North Tonawanda

III.2

**FEB - 6 2018**

Treasurer's Office: (716) 695-8575

Clerk's Office: (716) 695-8555

Fax: (716) 695-8557

DANIEL R. QUINN

City Clerk-Treasurer

danquinn@northtonawanda.org

Lori Swartz

Assistant City Clerk

Denise Proefrock

Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER

VITAL STATISTICS

CITY HALL

216 PAYNE AVENUE

NORTH TONAWANDA, N.Y. 14120

**January 22, 2018**

**North Tonawanda Common Council  
216 Payne Avenue  
North Tonawanda, New York 14120**

**Dear Honorable Body:**

**I am requesting to reappoint Michele Ackerman as a Commissioner of Deeds for the City of North Tonawanda.**

**Thank you.**

**Sincerely,**



**Dan Quinn**

**City Clerk Treasurer**

**RECEIVED  
CITY CLERK'S OFFICE**

**2018 JAN 22 PM3:44  
NORTH TONAWANDA NY**

DANIEL R. QUINN  
City Clerk-Treasurer  
danquinn@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

# City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

III.3

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

**FEB - 6 2018**

January 31, 2018

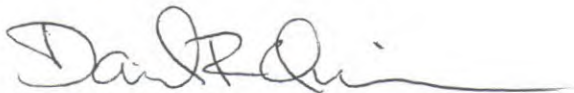
Mayor and Common Council  
216 Payne Avenue  
North Tonawanda NY 14120

Re: City of North Tonawanda Public Housing Authority (PHA)

Dear Mayor and Common Council:

Belmont Housing Resources for WNY has been administering Section 8 Renter Assistance Programs on behalf of the City of North Tonawanda for more than 35 years. The City acts as a go between for HUD and Belmont Housing Resources for WNY. From time to time revisions are done to the Administrative Plan. I am requesting the Council give the Mayor permission to sign the Section 8 Renters assistance Programs Administrative Plan Revisions.

Regards,



Daniel R. Quinn  
City Clerk- Treasurer

RECEIVED  
CITY CLERK'S OFFICE  
2018 JAN 31 PM4:05  
NORTH TONAWANDA NY

**City of North Tonawanda PHA**  
**Section 8 Renter Assistance Programs**  
**Revisions to the Administrative Plan**

1. Eligibility for Section 8 assistance is based primarily on household income; must be below 50% of area median income with preference given to those with income below 30% of area median income (75% of admissions each year). However, in recent years HUD restricted assistance to certain single persons who are enrolled in institutions of higher education. This PHA deems as ineligible a student who is under the age of 24, not a veteran, not married, and not the custodial parent of a dependent child.
2. Anyone may request an application for assistance. Those meeting initial eligibility criteria are placed on a waiting list by date of application and in one of two categories; resident or non-resident. It is highly unlikely that anyone in the non-resident category will be selected as there are always more resident applicants than there are vouchers. Applicants are waiting 18-24 months for assistance, and have up to one year to respond once they are selected.
3. When a family's income is so low that they need help paying their utility bills as well as their rent, they receive what is called a Utility Reimbursement Payment of URP. We used to make this payment to the family but in recent years started making the payment directly to the utility company. This has resulted in far fewer shut-offs for non-payment.
4. In recent years, PHAs have been required to use the Enterprise Income Verification (EIV) System to verify Social Security and SSI benefits, and it may be used to verify wages. This PHA has decided against using EIV for wages as we find third party verification and/or paystubs to be much more current. This PHA uses EIV in the investigation of unreported and under-reported income. EIV requires that the PHA follow a very strict protocol to ensure privacy and confidentiality.
5. Although PHAs have been given the option not to verify assets of less than \$5000, this PHA decided to continue verifying all assets as quite often bank account statements point to unreported sources of income.
6. Section 8 rental vouchers are initially issued for 60 days, after which the voucher-holder may request two 30-day extensions. Voucher-holders with a verified disability are issued a rental voucher for 180 days. As reasonable accommodation, this PHA will now extend the voucher of a person with a disability for up to a year.
7. Since mid-2014, PHAs have had the option of conducting biennial inspections instead of annual inspections. This PHA will consider a biennial inspection for a unit that passes its initial annual inspection (no failed items), if the unit is located in a professionally managed apartment complex. We think it's important to inspect most housing units annually to ensure that federal housing quality standards are met.

8. The PHA also has the option of using a self-certification of repairs (signed by tenant and landlord) instead of a reinspection. We are not making use of this option at the present time but will consider it in the next year or so.
9. In February of this year, the Lead Safe Housing Rule became effective; PHAs are now required to respond in very specific ways to reports of a child with an Elevated Blood Lead Level (EBLL) living in a unit assisted under a Section 8 Program. We are collaborating with the Niagara County Health Department to develop a protocol that will help us to better comply with this rule.
10. Regulations allow the PHA to set Payment Standards (which determine maximum subsidies) between 90% and 110% of the Fair Market Rent (FMR). This PHA set the regular PSs at 107.5% of FMR, and established Exception PSs of 110% of FMR for the higher cost areas of the City (CT# 22803, 22804 and 23300).
11. In accordance with the Housing Opportunity Through Modernization Act (HOTMA), passed on 7/29/16, this PHA elected not to reduce a family's Payment Standard even though the FMR /PS may be reduced. The family may keep the higher PS as long as they remain in the unit. If they move to any other unit, they will then become subject to the new lower PS. FYI: Voucher-holders may take their rental assistance anywhere they wish to live throughout the country.
12. In recent years, the PHA was also given the option of approving even higher Payment Standards for use by persons with disabilities. This PHA accepted the option of approving PSs up to 120% of FMR for persons with disabilities. If the person still needs even more subsidy to access a housing unit that meets their particular needs, the PHA must forward that request to the HUD Field Office.
13. Overpayment of subsidies due to tenant's failure to accurately report all household members and/or income continues to be a problem, but quite often we favor recoupment over termination. We allow the family to continue receiving assistance as long as they reimburse the program for the overpayment. The problem comes when they can't realistically comply with the repayment agreement and schedule of payments. We plan to institute an affordability factor in the repayment process which will cause households that owe too much money to be terminated from the program. The details are laid out in Chapter 18 of the Plan.
14. FYI: No change here...Just wanted to point out that under certain circumstances participants may use their assistance as mortgage assistance. Since this option has been available, 34 individuals have used their assistance to support the purchase of their first home. In order to qualify for the homeownership option, the head of household must enroll in the Family Self-Sufficiency (FSS) Program, attend a series of financial education workshops and complete the first-time homebuyer series. Participants are often eligible for matched-saving programs to help with down-payment and closing costs.

IV.



**City of North Tonawanda  
Department of Engineering**  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120-5493  
www.northtonawanda.org

**Dale W. Marshall, P. E.**  
City Engineer  
Phone: (716) 695-8565  
Fax: (716) 695-8568

February 1, 2018

**FEB - 6 2018**

Honorable Arthur G. Pappas, Mayor  
and Common Council Members  
City Hall  
216 Payne Avenue  
North Tonawanda, New York 14120

**Re: Project 2015-10 Children's Remembrance Gardenwalk  
Garden Walkways and Garden Wall Installation - Award of Contract**

Dear Honorable Body:

The City Engineering Department solicited proposals from four (4) landscaping companies to perform the installation of the walkways and garden wall in the Children's Remembrance Gardenwalk at Brauer Park. The results are as follows:

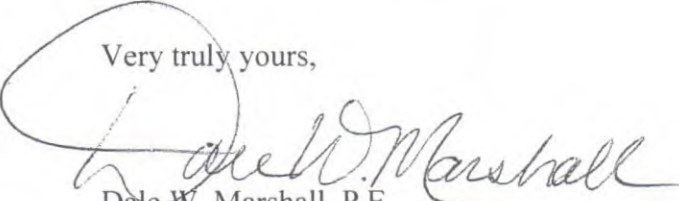
Base Bid:

- |                                |                    |
|--------------------------------|--------------------|
| 1. <b>Henry Services, Inc.</b> | <b>\$28,334.00</b> |
| 2. Stonescapes of WNY LLC      | \$35,530.00        |
| 3. Jim's Landscaping           | \$36,878.73        |
| 4. Wayside Nursery Inc.        | \$38,650.00        |

We have reviewed the proposals and are recommending the award of contract to Henry Services, Inc.

Accordingly, I respectfully request that the Common Council award the installation of the walkways and garden wall in the Children's Remembrance Gardenwalk at Brauer Park to Henry Services, Inc., PO Box 264 Sanborn, NY, at their low proposal amount of \$28,334.00; authorizing the Mayor to sign said contract subject to review by the City Attorney.

Very truly yours,

  
Dale W. Marshall, P.E.  
City Engineer

DWM:cls

Cc: file  
Luke A. Brown, City Attorney  
Patricia Brosius, Parks Director  
Bradley Rowles, Superintendent Public Works  
Amanda Reimer, Assistant City Accountant  
Ryan Henry, Henry Services, Inc.

**RECEIVED  
CITY CLERK'S OFFICE  
2018 FEB 1 PM 1:59  
NORTH TONAWANDA NY**





# CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD

NORTH TONAWANDA, NEW YORK 14120

Phone: (716) 695-8560, ext. #6411

Fax: (716) 695-8563

E-mail: [billdavignon@northtonawanda.org](mailto:billdavignon@northtonawanda.org)

FEB - 6 2018

**William M. Davignon**  
Superintendent

January 29, 2018

RE: Water Plant Service Contract for Pump Drives

**Honorable Mayor Pappas & Common Council Members:**

I would like to request your approval for the attached three (3) year Service Agreement for the Water Filtration Plant's Pump Drives in the amount of \$35,496 (\$11,832 per year). This is a *sole source* provided by the manufacturer Rockwell / Rexel.

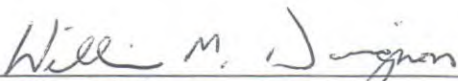
This agreement is vital to our Water Plant operations because it protects our water intake and distribution pump drives. The extreme old age of these pumps means that there is a high probability of failure.

As per Instrument Technician Todd Myers' attached letter, in 2016 & 2017 we saved \$23,000 on the replacement of two (2) pump drives at Toellner Tank. The cost of replacing these pumps without this Service Agreement would be \$40,552.

I would like to address the replacement of these old pump drives in our upcoming Capital Improvement Plan, but due to the long planning process, this will not happen for a few more years. This Service Agreement is our best insurance to protect this very important equipment for the next three years.

Thank you for your time and consideration of my request.

Sincerely,

  
\_\_\_\_\_  
William M. Davignon, Superintendent

RECEIVED  
CITY CLERK'S OFFICE  
2018 FEB 1 PM 2:59  
NORTH TONAWANDA NY

VII.1

AMANDA REIMER  
CITY ACCOUNTANT  
JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST  
SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545  
FAX: (716) 695-8573

FEB - 6 2018

January 30, 2018

Honorable Arthur G. Pappas, Mayor  
and Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated February 6, 2018, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Regards,



Amanda Reimer  
City Accountant

RECEIVED  
CITY CLERK'S OFFICE

2018 JAN 30 PM12:10  
NORTH TONAWANDA NY

VII.2

AMANDA REIMER  
CITY ACCOUNTANT

JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545  
FAX: (716) 695-8573

FEB - 6 2018

January 30, 2018

Honorable Arthur G. Pappas, Mayor  
and Common Council  
City Hall  
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 2, Section 5.023 and Section 2.2 of the Budgetary Transfer Policy, please authorize the City Accountant to make the following transfers of fiscal year 2018 appropriations, based on the request of the Department Head, copy attached:

<u>Control Number</u>	<u>Dollar Amount</u>	<u>From: Appropriation Account</u>	<u>Into: Appropriation Account</u>
3	\$41,500	1.880, Reserve for Tax Stabilization	1.3140.420, Repairs and Maintenance

Regards,



Amanda Reimer  
City Accountant

RECEIVED  
CITY CLERK'S OFFICE

2018 JAN 30 PM 12:09  
NORTH TONAWANDA NY

## Budget Amendment Request Form


Department: Fire

Date: 1.22.2018

Dollar Amount	Accounts and Documentation			
\$41,500	Increase(Decrease) Account	1.3140.420	Repairs and Maintenance	1.880
	Account Number	Account Description	Account Number	Reserve for Tax Stabilization
			Account Description	

**Explanation:** The Fire Department needs to transfer \$41,500 from the Tax Stabilization Reserve to fund repairs at Live Hose 4 for structural failure in the north garage floor. The Department houses a pumper in this garage and can not store the vehicle on this floor due to lack of structural integrity. It is necessary and urgent for this repair to be performed immediately.

\*\*\*COMMON COUNCIL ACTION IS NECESSARY\*\*\*

	
Department Head Signature	1/22/2018
	Date

### Budget Amendment Policy

2.31 - All Budget Amendments require authorization by the Common Council

2.32 - Budget amendments can be initiated by the Department Head by completing a Budget Amendment Form and submitting to the Accounting Department for review when:

- a) The change will result in an overall increase or decrease to appropriations and either estimated revenues/fund balance.

### For Accounting Department Use Only

Control #	Department of Accounting Audit	Common Council Meeting Date
3		



Barbara W. Klenke  
Assessor  
barbarakle@northtonawanda.org

# City of North Tonawanda

## Department of Assessment

City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120  
(716) 695-8597  
FAX (716) 505-2132  
[www.northtonawanda.oarsystem.com](http://www.northtonawanda.oarsystem.com)



Frances P. Painter  
Real Prop Apprs'l Techn  
franpainter@northtonawanda.org

**FEB - 6 2018**

1/31/2018

To:  
Mayor Art Pappas and  
The Common Council

1. We need to approve the Cold War Veteran's Exemption RPTL 458b with no limit of time. Presently the Cold War Veteran's Exemption has a 10 year limit.
2. We do not want to approve the Green Building Exemption RPTL 470. These are buildings that are built (green) energy efficient with environmental design. Very expensive to build, I can't see anyone building a Green Buildings. Too many requirements and inspections.
3. We should opt out of the Solar Exemption RPTL-487. I do not assess the solar panels, therefore; the exemption is not needed. I would have to increase the Assessment in order to receive an exemption.

Barbara W. Klenke

Assessor

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CITY CLERK'S OFFICE  
2018 JAN 31 PM 1:55  
NORTH TONAWANDA NY

**COLD WAR VETERANS  
2018 Assessment Roll  
SCHOOL  
DID NOT PASS EXEMPTION**

NO. OF EX.	COUNTY	CITY
	9.027971 PER 1000	13.282729
		no rate yet/last yrs rate

capped at \$4000 x eq rate  
Equalization rate will be dropping  
to 83% or lower  
if 83% \$3,320.00

	EXEMPTION AMOUNT	EXEMPTION AMOUNT
139	482,127	482,127

**COLD WAR DISABLED VETERAN**  
capped at \$20,000 x eq rate  
if 83% \$ 16,600  
depending on percentage of disability

9	112,476	112,476
	594,603	594,603
	div by 1000 x tax rate	div by 1000 x tax rate
	\$4,353	\$6,404
	Cost the County	Cost the City

<b>COLD WAR VETERANS</b>	<b>NO. OF EX.</b>	<b>COUNTY</b>	<b>CITY</b>
<b>2018 Assessment Roll</b>			
<b>SCHOOL</b>		<b>9.027971 PER 1000</b>	<b>13.282729</b>
<b>DID NOT PASS EXEMPTION</b>			<b>no rate yet/last yrs rate</b>

capped at \$4000 x eq rate		<b>EXEMPTION AMOUNT</b>	<b>EXEMPTION AMOUNT</b>
Equalization rate will be dropping	<b>139</b>	<b>482,127</b>	<b>482,127</b>
to 83% or lower			
if 83%      \$3,320.00			

<b>COLD WAR DISABLED VETERAN</b>			
capped at \$20,000 x eq rate	<b>9</b>	<b>112,476</b>	<b>112,476</b>
if 83%      \$ 16,600		<b>594,603</b>	<b>594,603</b>
depending on percentage of disability		<b>div by 1000 x tax rate</b>	<b>div by 1000 x tax rate</b>
		<b>\$4,353</b>	<b>\$6,404</b>
	<b>Cost the County</b>		<b>Cost the City</b>



# Department of Police

CITY OF NORTH TONAWANDA  
216 Payne Avenue  
North Tonawanda, N.Y. 14120-5491

X, 1

TELEPHONE  
(716) 692-4111  
FACSIMILE  
(716) 692-4321  
EMERGENCY NO.  
9-1-1

FEB - 6 2018

January 30, 2018

Honorable Mayor Arthur Pappas  
And the North Tonawanda Common Council  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Honorable Body,

I respectfully request to fill a vacancy within the Police Department by appointing with your approval the following Police Officer candidate, effective Friday February 9, 2018.

Michael J. Brocklehurst      452 Linwood Avenue, North Tonawanda, NY

Mr. Brocklehurst was previously employed by the SUNY Oswego Police Department and was chosen from the current Niagara County Civil Service List of Eligibles for Police Officer which expires 3/9/2021.

Sincerely,

Roger R. Zgolak  
Chief of Police

RECEIVED  
CITY CLERK'S OFFICE  
2018 JAN 30 PM2:26  
NORTH TONAWANDA NY





# Department of Police

CITY OF NORTH TONAWANDA  
216 Payne Avenue  
North Tonawanda, N.Y. 14120-5491

*X.2*  
TELEPHONE  
(716) 692-4111  
FACSIMILE  
(716) 692-4321  
EMERGENCY NO.  
9-1-1

**FEB - 6 2018**

February 1, 2018

Honorable Mayor Arthur Pappas  
North Tonawanda Common Council  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Honorable Body,

I respectfully request that you review and approve the attached contract with SAFARILAND/VIEVUE for the purchase of thirty five (35) body worn cameras and the sixty (60) month plan for unlimited storage of captured video and images. The purchase total of \$97,540.00 will be made in five equal payments of \$19,508.00 over the life of the contract. Monies for this purchase are currently in the Police Department budget. The contract has also been reviewed by City Attorney Luke Brown.

The decision to make this purchase comes after approximately three months of testing and evaluation of the VIEVU cameras by Department personnel. The VIEVU product seems to be of superior quality over the Taser/Axon cameras currently in use by the Department, as well as significantly cheaper in cost than Taser/Axon price quote for like purchase and services.

Since the North Tonawanda Police Department acquired body worn cameras in 2013 they have proven themselves to be a very valuable law enforcement tool aiding in investigations and prosecutions.

Sincerely,

Roger R. Zgolak  
Chief of Police

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CITY CLERK'S OFFICE

2018 FEB 1 AM 9:15  
NORTH TONAWANDA NY

XI.1

**CITY OF NORTH TONAWANDA**  
NORTH TONAWANDA, NEW YORK 14120

**FIRE HEADQUARTERS**  
495 ZIMMERMAN ST.  
JOSEPH D. SIKORA  
CHIEF  
(716) 693-2201

**FEB - 6 2018**

January 17, 2018

Common Council of North Tonawanda  
216 Payne Avenue  
North Tonawanda, NY 14120

RE: Appointment of Firefighter

Dear Honorable Body:

In accordance with the City Charter of the City of North Tonawanda, and pursuant to the authority vested in me by §3.002.e thereof; I make the following appointment:

Jacob M. Pollen, 219 East Felton Street, North Tonawanda, is appointed as a Firefighter in the City of North Tonawanda Fire Department.

A brief ceremony will be held in the Common Council Chambers on February 20<sup>th</sup>, 2018, starting at 9:30 AM. Everyone is welcome to attend.

Joseph D. Sikora  
Fire Chief

**RECEIVED**  
**CITY CLERK'S OFFICE**

**2018 JAN 23 PM3:43**  
**NORTH TONAWANDA NY**

X1.2

CITY OF NORTH TONAWANDA  
NORTH TONAWANDA, NEW YORK 14120

FEB - 6 2018

FIRE HEADQUARTERS  
495 ZIMMERMAN ST.  
JOSEPH D. SIKORA  
CHIEF  
(716) 693-2201

February 1, 2018

Honorable Mayor and Common Council  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

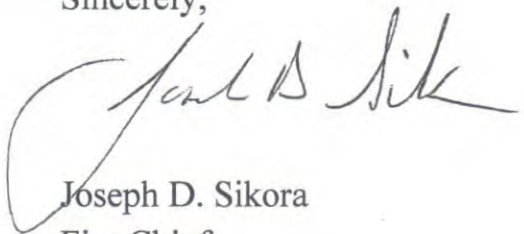
RE: 2018 VOLUNTEER CONTRACTS

Please approve the 2018 Volunteer Contracts and authorize quarterly payments to the following companies:

- Active Hose
- Columbia Hook and Ladder
- Gratwick Hose
- Live Hose
- Rescue Fire
- Sweeney Hose

Thank you for your time and consideration of my request.

Sincerely,



Joseph D. Sikora  
Fire Chief

This contract is for the **Sweeney Hose Company for 2018**.

**THIS AGREEMENT**, made the day \_\_\_\_\_ of \_\_\_\_\_, 2018, by and between the **CITY OF NORTH TONAWANDA**, a municipal corporation, situated within the **County of Niagara, State of New York**, hereinafter called the "**CITY**", and the **SWEENEY HOSE COMPANY**, a volunteer fire company organized and existing with the City of North Tonawanda, hereinafter called the "**COMPANY**".

**WITNESSETH:**

**WHEREAS**, the said Company is a volunteer fire company within the City of North Tonawanda and said Company furnishes fire protection to said City and maintains facilities and personnel to answer calls and fire alarms for the protection and preservation of life and property from fire.

**NOW, THEREFORE**, in consideration of the covenants and agreements hereinafter set forth, the parties hereto agree as follows:

1. The Company agrees to maintain and furnish at all times said protection of life and property from fire in the City of North Tonawanda, and to maintain and furnish the services of the volunteer members of said Company to accomplish same.
2. The Company has deeded land to the City of North Tonawanda for Fire Headquarters.
3. The Company agrees to the use of their hall for training purposes when there are no conflicts with other events.
4. During emergencies, the company agrees to provide the use of their hall for shelter for evacuees, and warming and break stations for firefighters.
5. The City agrees to make payments to said Company in the following manner:

For the calendar year 2018 ONLY, payments shall be made on the following dates:

- |    |   |             |
|----|---|-------------|
| A. | March 1, June 1, September 1, and December 1                  | \$ 3,766.50 |
| B. | March 1, June 1, September 1 and December 1 [utility stipend] | \$ 3,000.00 |

Total Annual Payment: \$ 27,066.00

This contract is for the **Rescue Fire Company for 2018.**

**THIS AGREEMENT**, made the \_\_\_\_\_ day of, \_\_\_\_\_, 2018, by and between the **CITY OF NORTH TONAWANDA**, a municipal corporation, situated within the **County of Niagara, State of New York**, hereinafter called the "**CITY**" and the **RESCUE FIRE COMPANY**, a volunteer fire company organized and existing within the City of North Tonawanda, hereinafter called the "**COMPANY**".

**WITNESSETH:**

**WHEREAS**, the said Company is a volunteer fire company within the City of North Tonawanda and said Company furnishes fire protection to said City and maintains facilities and personnel to answer calls and fire alarms for the protection and preservation of life and property from fire.

In consideration of the covenants and agreements hereinafter set forth, the parties hereto agree as follows:

1. The Company agrees to maintain and furnish at all times said protection of life and property from fire in the City of North Tonawanda, and to maintain and furnish the services of the volunteer members of said company to accomplish same.
2. The Company agrees to provide living quarters for the driver and possible bunkers, as well as two truck room bays for the storage of apparatus and fire department equipment.
3. The Company agrees to the use of their hall for training purposes when there are no conflicts with other events.
4. During emergencies, the Company agrees to provide the use of their hall for shelter for evacuees, and warming and break stations for firefighters.
5. The City agrees to make payments to said Company in the following manner:

For the calendar year 2018 ONLY, payments shall be made on the following dates:

- |    |   |             |
|----|---|-------------|
| A. | March 1, June 1, September 1 and December 1                   | \$ 3,766.50 |
| B. | March 1, June 1, September 1 and December 1 [utility stipend] | \$ 3,000.00 |

Total Annual Payment: \$ 27,066.00.

This contract is for the **Live Hose Company for 2018**.

**THIS AGREEMENT**, made the 19 day of JAN, 2018, by and between the **CITY OF NORTH TONAWANDA**, a municipal Corporation, situated within the **County of Niagara, State of New York**, hereinafter called the "**CITY**" and the **LIVE HOSE COMPANY**, a volunteer fire Company organized and existing within the City of North Tonawanda, hereinafter called the "**COMPANY**".

**WITNESSETH:**

**WHEREAS**, the said Company is a volunteer fire Company within the City of North Tonawanda, and said Company furnishes fire protection to said City and maintains facilities and personnel to answer calls and fire alarms for the protection and preservation of life and property from fire.

**NOW, THEREFORE**, in consideration of the covenants and agreements hereinafter set forth, the parties hereto agree as follows:

1. The Company agrees to maintain and furnish at all times said protection of life and property from fire in the City of North Tonawanda, and to maintain and furnish the services of the volunteer members of said Company to accomplish same.
2. The Company agrees to assist in maintaining the property and grounds, and to be good neighbors.
3. The Company agrees to the use of the hall for training purposes when there are no conflicts with other events.
4. During emergencies, their hall will be used for shelter for evacuees, and warming and break stations for firefighters.
5. The City agrees to make payments to said Company in the following manner:

For the calendar year 2018 ONLY, payments shall be made on the following dates:

A.     March 1, June 1, September 1, and December 1                                 \$ 3,140.

Total Annual Payment:                     \$ 12,560.

This contract is for the **Active Hose Company for 2018**

**THIS AGREEMENT**, made the \_\_\_\_\_ day \_\_\_\_\_, 2018, by and between the **CITY OF NORTH TONAWANDA**, a municipal corporation, situated within the **County of Niagara, State of New York**, hereinafter called the "**CITY**" and the **ACTIVE HOSE COMPANY** a volunteer fire company organized and existing within the City of North Tonawanda, hereinafter called the "**COMPANY**".

**WITNESSETH:**

**WHEREAS**, the said Company is a volunteer fire company within the City of North Tonawanda, and said Company furnishes fire protection to said City and maintains facilities and personnel to answer calls and fire alarms for the protection and preservation of life and property from fire.

**NOW, THEREFORE**, in consideration of the covenants and agreements hereinafter set forth, the parties hereto agree as follows:

1. The Company agrees to maintain and furnish at all times said protection of life and property from fire in the City of North Tonawanda and to maintain and furnish the services of the volunteer members of said Company to accomplish same.
2. The Company agrees to assist in maintaining the property and grounds, and to be good neighbors.
3. The company agrees to the use of the hall for training purposes when there are no conflicts with other events.
4. During emergencies, the hall will be used for shelter for evacuees and warming and break stations for firefighters.
5. The City agrees to make payments to said Company in the following manner:

For the calendar year 2018 ONLY, payments shall be made on the following dates:

- |    |  |           |
|----|--|-----------|
| A. | March 1, June 1, September 1, and December 1               | \$ 3,140. |
| B. | March 1, June 1, September 1, December 1 (utility stipend) | \$ 1,800. |

Total Annual Payment:           \$ 19,760.

This contract is for the **Gratwick Hose Company for 2018**.

**THIS AGREEMENT**, made the \_\_\_\_\_ day of \_\_\_\_\_, 2018, by and between the **CITY OF NORTH TONAWANDA**, a municipal corporation, situated within the **County of Niagara, State of New York**, hereinafter call the "**CITY**" and the **GRATWICK HOSE COMPANY**, a volunteer fire company organized and existing within the City of North Tonawanda, hereinafter called the "**COMPANY**".

**WITNESSETH:**

**WHEREAS**, the said Company is a volunteer fire company within the City of North Tonawanda, and said company furnishes fire protection to said City and maintains facilities and personnel to answer calls and fire alarms for the protection and preservation of life and property from fire.

In consideration of the covenants and agreements hereinafter set forth, the parties hereto agree as follows:

1. The company agrees to maintain and furnish at all times said protection of life and property from fire in the City of North Tonawanda, and to maintain and furnish the services of the volunteer members of said Company to accomplish same.
2. The Company agrees to provide living quarters for the driver and possible bunkers, as well as two truck room bays for the storage of apparatus and fire department equipment.
3. The Company agrees to the use of their hall for training purposes when there are no conflicts with other events.
4. During emergencies, the Company agrees to provide the use of their hall for shelter for evacuees, and warming and break stations for firefighters.
5. The City agrees to make payment to said Company in the following manner.

For the calendar year 2018 ONLY, payments shall be made on the following date:

A.	March 1, June 1, September 1 and December 1	\$ 3,766.50.
B.	March 1, September 1 [utility stipend]	\$ 5,500.00
C.	June 1, December 1 [utility stipend]	\$ 3,000.00
Total Annual Payment:		\$ 32,066.00



This contract is for the **Columbia Hook & Ladder Company for 2018**

**THIS AGREEMENT** made on the \_\_\_\_\_ day of \_\_\_\_\_, 2018, by and between the **CITY OF NORTH TONAWANDA**, a municipal corporation, situated with the **County of Niagara, State of New York**, hereinafter called the "**CITY**" and the **COLUMBIA HOOK AND LADDER COMPANY**, a volunteer fire company organized and existing within the City of North Tonawanda, hereinafter called the "**COMPANY**".

**WITNESSETH:**

**WHEREAS**, the said Company is a volunteer fire company within the City of North Tonawanda and said Company furnishes fire protection to said City and maintains facilities and personnel to answer calls and fire alarms for the protection and preservation of life and property from fire.

**NOW, THEREFORE**, in consideration of the covenants and agreements hereinafter set forth, the parties hereto agree as follows:

1. The Company agrees to maintain and furnish at all times said protection of life and property from fire in the City of North Tonawanda, and to maintain and furnish the services of the volunteer members of said company to accomplish same.
2. The Company agrees to the use of their hall for training purposes when there are no conflicts with other events.
3. During emergencies, their hall will be used for shelter for evacuees, and warming and break stations for firefighters.
4. The City agrees to make payments to said Company in the following manner, for the calendar year 2018 only.

**Payments** shall be made on the following dates:

- |    |   |           |
|----|---|-----------|
| A. | March 1, June 1, September 1 and December 1                   | \$ 3,035. |
| B. | March 1, June 1, September 1 and December 1 [utility stipend] | \$ 1,800. |

Total Annual Payment: \$ 19,340.

January 15, 2018

Daniel R. Quinn  
City Clerk/Treasurer  
216 Payne Avenue  
North Tonawanda, NY 14120

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CITY CLERK'S OFFICE  
2018 JAN 17 PM3:29  
NORTH TONAWANDA NY

XXII.

FEB - 6 2018

Traffic Safety Minutes:

The January 2018 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1900 hours. Roll call showed the following members present: R. Frank, J. Sikora, M. Daigler, A. Vater, M. Lemke, D. Grinnell. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

1. Member Grinnell was introduced as a new committee member.
2. Member Frank was introduced as the new committee chairman.
3. Member Sikora was informed by the mayor's office that they received a complaint regarding the intersection of Oliver Street and Felton Street, and there not being a stop light in place. The committee will look at the intersection again and look into other options. Member Daigler proposed possibly putting a stop light with a loop during the spring.
4. Member Sikora reported that there was a letter circulating amongst citizens to show up at the common council meeting on January 16, 2018 to speak about the east/west truck routes on Wheatfield Street and Robinson Street. The committee decided to send member Frank to the Common Council meeting on January 16, 2018 and report back with issues reported by the citizens.
5. Member Grinnell proposed another possible solution to the east/west truck route, stating that when projects come into the area that the company could get a special permit to use a non truck route. The committee decided to speak about this at the Common Council meeting on January 30, 2018.
6. Member Daigler proposed another possible solution to the east/west truck route, stating that the city should have a truck route study completed. The committee will talk about this idea at the Common Council meeting on January 30, 2018.
7. Member Daigler is looking into solutions for the parking problem on Main Street. Daigler will research other possible solutions and bring it to the committee at the next Traffic Safety meeting.

Meeting adjourned at 20:05 hours.

Travel Safely,

Robert J. Frank

XXV, 1


FEB - 6 2018

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	19	180.00
		<b>Sub-Total:</b>		<b>\$180.00</b>
A1550	Minor Sales	Public Pound Fee	3	30.00
		<b>Sub-Total:</b>		<b>\$30.00</b>
A1603	Misc. Fees	Birth Certificates	40	410.00
		Death Certificates	63	630.00
		Deaths Recorded	11	0.00
		Free Birth Certificates	1	0.00
		<b>Sub-Total:</b>		<b>\$1,040.00</b>
A1980	Minor Sales	City Market	9	3,675.00
		<b>Sub-Total:</b>		<b>\$3,675.00</b>
A2110	Planning & Zoning Fees	Planning - Rezoning	2	200.00
		Terrace Park. Permit	6	30.00
		<b>Sub-Total:</b>		<b>\$230.00</b>
A2501	Minor Sales	Solicitors Permit - Yearly	2	50.00
	Permit Fees	Food Truck	1	100.00
	Snowplow Permit	Snowplow Permit	1	45.00
		<b>Sub-Total:</b>		<b>\$195.00</b>
A2505	Marriage License Fee	Marriage License Fee	6	105.00
		<b>Sub-Total:</b>		<b>\$105.00</b>
A2506	Conservation	Conservation	2	1.66
		<b>Sub-Total:</b>		<b>\$1.66</b>
A2540	Racing & Wagering Fees	Bingo License	50	375.00
		Bingo Proceeds	12	176.79
		<b>Sub-Total:</b>		<b>\$551.79</b>
A2541	Racing & Wagering Fees	Bell Jar License	4	40.00
		<b>Sub-Total:</b>		<b>\$40.00</b>
A2542	Dog Licensing	Female, Spayed	74	444.00
		Female, Unspayed	4	48.00
		Male, Neutered	73	432.00
		Male, Unneutered	14	168.00
		<b>Sub-Total:</b>		<b>\$1,092.00</b>
A2610	Minor Sales	Parking Tickets	26	7,385.00
		<b>Sub-Total:</b>		<b>\$7,385.00</b>

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CITY CLERK'S OFFICE  
2018 FEB 1 AM 11:15  
NORTH TONAWANDA NY

Account#	Account Description	Fee Description	Qty	Local Share
<b>Total Local Shares Remitted:</b>				<b>\$14,525.45</b>
Amount paid to:	New York State Comptroller			562.50
Amount paid to:	New York State Comptroller's Office			60.00
Amount paid to:	New York State Department of Health			135.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program			201.00
Amount paid to:	NYS Environmental Conservation			28.34
<b>Total State, County &amp; Local Revenues:</b>		<b>\$15,512.29</b>	<b>Total Non-Local Revenues:</b>	<b>\$986.84</b>

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

  
 \_\_\_\_\_  
 City Clerk-Treasurer

2/1/18  
 \_\_\_\_\_  
 Date

Treasurer's Office  
Sick, Vacation, Personal & Birthday Schedule

January 1, 2017 thru December 31, 2017

**Sick Days**

Employee	Forward	2017	Sub Total	Used	Bank	Balance
			0			
Denise Proefrock	124	12	136	5	0	131
Louise Mather	314	12	326	1	0	325
Lori Swartz	98	12	110	2	0	108
Denise Abramo	42	12	54	0	0	54
Michele Ackerman	75	12	87	0	0	87
Sarah Cake	3	12	15	15	0	0

**Vacation Days**

Employee	Forward	2017	Sub Total	Used	Forfeit	Balance
Denise Proefrock	2	25	27	23	0	4
Louise Mather	4	25	29	22	0	7
Lori Swartz	0	20	20	18	0	2
Denise Abramo	4	15	19	19	0	0
Michele Ackerman	1	15	16	13	0	3
Sarah Cake	0	11	11	11	0	0

**Personal & Birthdays**

Employee	Annual	Used	Forfeit	Balance
Denise Proefrock	5	5	0	0
Louise Mather	5	5	0	0
Lori Swartz	5	5	0	0
Denise Abramo	5	5	0	0
Michele Ackerman	5	5	0	0
Sarah Cake	5	5	0	0

2018 JAN 12 AM 11:57  
 NORTH TONAWANDA NY  
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 CITY CLERK'S OFFICE  
 XXVI  
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FEB - 6 2018

*Denise Proefrock*  
 Assistant City Clerk-Treasurer  
 Denise Proefrock

XXV/12

FEB - 6 2018

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2018 JAN 19 PM 1:30  
NORTH TONAWANDA NY

CITY OF NORTH TONAWANDA, NEW YORK												
CONSOLIDATED SICK REPORT, VACATION DAY, AND PERSONAL DAY SCHEDULE												
DEPARTMENT OF POLICE												
PERIOD COVERED: JULY 1 - DECEMBER 31, 2017												
NAME	BALANCE FWD.	EARNED	USED	REMAINING	VACATION DAYS			PERSONAL LEAVE DAYS			PG. 1	
					AVAIL.	USED	REMAINING	AVAIL.	USED	REMAINING		
T. BAKULA	95	7.5	0	102.5	15	15	0	5	5	0		
G. BENJAMIN	18.125	7.5	3	22.625	11	11	0	3	3	0		
R. BOHNSTADT	168.25	7.5	3.5	172.25	17	17	0	2	2	0		
L. BOLSOVER	162.75	7.5	5	165.25	23	23	0	2	2	0		
R. BROCKLEHURST	169.75	7.5	3	174.25	13	13	0	1	1	0		
F. BURKHART	0	5	1	4	0	0	0	5	5	0		
T. BUSH	185.375	7.5	0	192.875	24	24	0	5	5	0		
J. CAKE	62.125	7.5	2.25	67.375	10	10	0	3	3	0		
S. CAMPAS	12.375	7.5	7.625	12.25	5	5	0	0	0	0	(8 Days 207-c)	
R. CINQUINO	150.75	7.5	2	156.25	14	14	0	1	1	0		
A. COSENTINO	20	7.5	1	26.5	2	2	0	1	1	0		
J. CRESS	138.25	7.5	4	141.75	12	12	0	5	5	0		
M. DAY	56.75	7.5	0	64.25	14	14	0	5	5	0		
R. DZIURA	48.25	7.5	0.75	55	12	12	0	3	3	0		
S. ENDRES	191.75	7.5	0	199.25	18	18	0	5	5	0		
R. FOLLENDORF	38.5	7.5	2	44	9	9	0	3	3	0		
R. FRANK	132.25	7.5	5	134.75	20	20	0	5	5	0		
K. GLASS	98.5	7.5	4	102	13	13	0	3	3	0		
W. HALL	272	1.5	0	272	30	retired	7/20/2017	N/A	N/A	N/A		
E. HERBERT	48.875	7.5	2	54.375	6	6	0	5	5	0		
T. HUEY	104.875	7.5	3	109.375	26	26	0	0	0	0		
N. IWANICKI	102.875	7.5	1	109.375	14	14	0	2	2	0		

CITY OF NORTH TONAWANDA NEW YORK													
CONSOLIDATED SICK REPORT, VACATION DAY, AND PERSONAL DAY SCHEDULE													
DEPARTMENT OF POLICE													
PERIOD COVERED: JULY 1 - DECEMBER 31, 2017													
SICK DAYS													
VACATION DAYS													
PERSONAL LEAVE DAYS													
NAME	BALANCE FWD.	EARNED	USED	REMAINING	AVAIL.	USED	REMAINING	AVAIL.	USED	REMAINING	AVAIL.	USED	REMAINING
R. KALOTA	225.5	7.5	2	231	26	26	0	2	2	0			
J. KAM	26	7.5	1	32.5	5	5	0	3	3	0			
T. KRANTZ	226.625	7.5	3.5	230.625	19	19	0	4	4	0			
L. KUEBLER	161.875	7.5	0	169.375	23	23	0	5	5	0			
M. LONGCAR	35.875	7.5	4	39.375	4	4	0	4	4	0			
D. MAHONEY	164	7.5	2	169.5	30	30	0	4	4	0			
C. MAMOT	96	7.5	0	103.5	13	13	0	4	4	0			
K. MANG	33.125	7.5	4.375	36.25	24	24	0	3	3	0			
J. MUEHLBAUER	158.5	7.5	0	166	20	20	0	5	5	0			
H. OTABACHIAN	19.5	7.5	2	25	5	5	0	0	0	0			
B. PASIAK	134.125	7.5	3	138.625	8	8	0	3	3	0			
M. ROBERTS	129.625	7.5	0	137.125	18	18	0	5	5	0			
R. ROGERS	21.5	7.5	0	29	10	10	0	0	0	0			
J. SHIESLEY	98.25	7.5	2	103.75	20	20	0	1	1	0			
J. SMITH	105.75	7.5	0	113.25	16	16	0	3	3	0			
K. SMITH	184.875	7.5	0	192.375	13	13	0	3	3	0			
E. SMOLINSKI	190.375	7.5	1	196.875	15	15	0	1.5	1.5	0			
J. SNOPKOWSKI	111	7.5	0	118.5	14	14	0	3	3	0			

CITY OF NORTH TONAWANDA NEW YORK  
 CONSOLIDATED SICK REPORT, VACATION DAY, AND PERSONAL DAY SCHEDULE

DEPARTMENT OF POLICE  
 PERIOD COVERED: JULY 1 - DECEMBER 31, 2017

NAME	BALANCE FWD.	EARNED	USED	REMAINING	VACATION DAYS			PERSONAL LEAVE DAYS			
					AVAIL.	USED	REMAINING	AVAIL.	USED	REMAINING	
T. SWARTZ	18.75	7.5	1	25.25	22	22	0	3	3	0	
J. SWICK	6.5	7.5	0	14	0	0	0	4	4	0	
T. SYLVESTER	137.875	7.5	1	144.375	25	25	0	0	0	0	
J. TOMASZEWSKI	0	5	1	4	0	0	0	5	5	0	
D. TRUTY	115.875	7.5	1.125	122.25	21	21	0	5	5	0	
D. WILCZEK	47.5	7.5	2	53	8	8	0	2	2	0	
S. WILLARD	207.25	7.5	4	210.75	26	26	0	4	4	0	
R. WYDYSH	135.625	7.5	4	139.125	10	10	0	1	1	0	
R. ZGOLAK	272	8.75	2	272	30	30	0	N/A	N/A	N/A	(Apt Chief 7/20/17)
<b>OFFICE AND SUPPORT PERSONNEL</b>											
G. LEWIS	180	9	9	180	25	25	0	2	2	0	
G. THOMSEN	93.382	6	2	97.382	12	12	0	1.5	1.5	0	
S. DEMONTE	30	6	0	36	10	10	0	4	4	0	
D. ZGOLAK	8.5	6	1	13.5	10	10	0	4	4	0	
A. BERG	60	6	3	63	14	14	0	0.5	0.5	0	



XXVI, 3

DEPARTMENT OF YOUTH, RECREATION AND PARKS  
 CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY AND BIRTHDAY REPORT  
 JANUARY 1, 2017 TO DECEMBER 31, 2017

NAME	SICK DAYS			VACATION DAYS			BIRTHDAY & PERSONAL		
	FORWARD/EARNED	USED	REMAINING/EARNED	FORWARD/EARNED	USED	REMAINING/EARNED	USED	REMAINING	
Anthony, Craig	177	12	180	25	19	6	5	5	0
Anthony, Derek	2	12	11	15	15	0	5	5	0
Randy Bradt	0	10	3	0	0	0	5	5	0
Brosius, Patricia	262	12	0	30	10	0	1	1	0
Cudzilo, Steven	180	18	14	25	25	0	5	5	0
Domdaradzki, Alex	98	12	0	15	13	2	5	5	0
Hodgson, Jacob	4	12	0	11	11	0	5	5	0
Hogan, Pamela	103.5	12	6	25	25	0	5	5	0
McCabe, Samuel	0	8	0	0	0	0	5	5	0
Rosart, Brian	158	18	11	25	25	0	5	5	0
Samol, Joseph	180	12	19.5	25	25	0	5	5	0
Tasner, Janice	129.25	12	12	25	25	0	5	5	0
Vollmer, Karen	180	12	7.25	25	25	0	5	5	0
Wurl, Mark	26.75	12	24	25	25	0	5	5	0

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 2018 JAN 22 AM 10:52  
 NORTH TONAWANDA NY













# City of North Tonawanda

Department of Community Development  
500 Wheatfield Street  
North Tonawanda, New York 14120  
716-695-8580  
716-614-0519 (fax)

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2018 JAN 18 AM 10:16  
NORTH TONAWANDA NY

XXXII  
FEB - 6 2018

January 17, 2018

The Honorable Mayor and Common Council  
North Tonawanda City Hall  
216 Payne Avenue  
North Tonawanda NY 14120

Re: North Tonawanda Smart Growth Community Fund, Downtown Placemaking Proposals

Honorable Body;

As you are aware, it was announced in October 2017 that the City of North Tonawanda will be the recipient of \$2,500,000 from the New York State Smart Growth Community Fund. This program is intended to support Smart Growth public investments that make downtown communities more pedestrian friendly, accessible, attractive, and dynamic in order to attract new development, support existing businesses and services, and improve the quality of life for downtown residents.

Through this initiative the City has identified a 'Downtown Placemaking' project aimed at making a variety of public improvements throughout downtown. The downtown area identified is roughly bounded by River Road, Sweeney Street, Oliver Street, and Thompson Street. Improvements funded through the Placemaking initiative could include items such as dedicated bike lanes, sidewalk and crosswalk improvements, park and greenspace improvements, wayfinding and locational signage, lighting, bicycle racks, parking configurations, and other projects that improve the public experience for residents, businesses, and visitors in downtown. This initiative is estimated to utilize up to \$1,500,000 of the Smart Growth Community Fund award.

To complete the Placemaking project the City intends to procure the services of a professional planning and design firm. This firm's responsibilities will include a public engagement process to solicit ideas and input for North Tonawanda's residents, design of the identified improvements, and implementation assistance through the construction and installation stages.

A request for proposals was issued in December 2017 and the City received two proposals from professional firms. A review committee was convened with representation from the City Council, Mayor's office, Community Development office, Lumber City Development Corporation, Niagara County, and the Webster Street business community, to review the proposals and provide a recommendation to the Council.

Upon review the committee is recommending the City select the proposal submitted by Joy Kuebler Landscape Architects (JKLA). JKLA is a local, award-winning, women-owned firm with experience in planning and urban design. The review committee felt the team assembled by JKLA demonstrated the experience, creativity, and capacity to complete this project for the City at a reasonable fee.

I am hereby requesting this honorable body consider selecting Joy Kuebler Landscape Architects to complete the Downtown Placemaking project and authorize the Mayor to sign a contract with JKLA, pending review and approval by the City Attorney, for the proposed fee of \$160,000.

Please let me know if you have any further questions or concerns. Thank you for your consideration.

Kindest regards,

A handwritten signature in black ink, appearing to read 'MZ', with a long horizontal flourish extending to the right.

Michael Zimmerman  
Director of Community Development



# Gratwick Hose Company, Inc.

CITY OF NORTH TONAWANDA FIRE DEPARTMENT  
110 WARD ROAD • NORTH TONAWANDA, NEW YORK 14120  
716-692-9675



January 22, 2018

Honorable Mayor and  
Common Council:

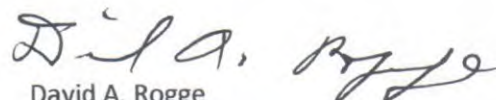
The following members of the Gratwick Hose Company have completed the 5 year service requirements to become Exempt Firefighters;

Eric Miller

Sandra Damasiewicz

Please issue the appropriate certificates.

Thank you!

  
David A. Rogge  
Membership Secretary

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