

City of North Tonawanda

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

March 31, 2017

The following meetings have been scheduled for TUESDAY, APRIL 4, 2017:

TODAY IS STUDENT GOVERNMENT DAY

6:15PM Common Council - Re: Agenda Discussion

6:30PM Common Council Meeting in the Common Council Chambers.

Respectfully submitted,



**Daniel R. Quinn
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council
President Zadzilka
Aldermen Braun, Berube, Glatz, Pecoraro,**

FROM: Daniel R. Quinn, City Clerk-Treasurer

RE: Agenda for regular session TUESDAY, APRIL 4, 2017 6:30PM

TODAY IS STUDENT GOVERNMENT DAY

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

COMMUNICATIONS FROM CITY OFFICIALS

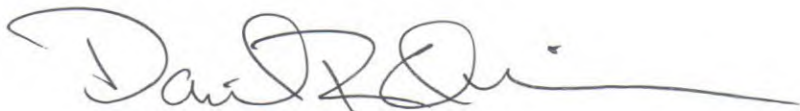
III.1 Clerk-Treasurer	-	Re: Removal of 285 Schenck Street from appropriate In Rem foreclosure list
III.2 Clerk-Treasurer	-	Re: Volunteer Fire Companies 2017 Fundraising Schedules
III.3 Clerk-Treasurer	-	Re: Re-naming park shelter at Gratwick Park
IV. Engineer	-	Re: Budget Transfer, Change Order Approval and Project Acceptance for The Carnegie Art Center Project No. 2014-10
VII.1 Accountant	-	Re: Payment of the Abstract of Claims Dated April 4, 2017
VII.2 Accountant	-	Re: Budgetary Transfer – For the underground storage tank investigation at Botanical Gardens & the purchase of (1) Asphalt Zipper for DPW

- XI. Fire Chief** - **Re: Permission to use City Hall parking lot for the Firefighter's Inspection Day Parade staging lot June 17, 2017**
- XVII. Traffic Safety** - **Re: Traffic and Safety Recommendations from the March meeting minutes**
- XXXII. Community Development** - **Re: Permission to apply for DASNY State and Municipal Facilities Program ("SAM") grant monies for various projects in the City**

COMMUNICATIONS FROM OTHERS

- A.**
Ralph Lafreniere - **Re: Permission to be reappointed as a Commissioner of Deeds for the City of North Tonawanda**
- B.**
Canal Fest of the Tonawandas - **Re: Permission to hold the annual Canal Fest Sunday July 16 – July 23, 2017**
- C.**
Mark Berube - **Re: Permission to be appointed as a Commissioner of Deeds for the City of North Tonawanda**
- D.**
Joanne DalPorto, Jacob Polen - **Re: Permission to be appointed as a Commissioner of Deeds for the City of North Tonawanda**
Christine E. Reichmuth
Robert Fritz, Alberta Roman
Kristen O'Sullivan, John Jacobs
James K. McGinnis, Sean Z. Polen
Dennis O'Sullivan, Edward Harkey
Charles R. Darrin II, Mark Houghton
Elizabeth R. Sanderson

Respectfully submitted,



Daniel R. Quinn
City Clerk-Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

III 1

APR 04 2017

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

March 20, 2017

Honorable Mayor and Common Council
216 Payne Avenue, City Hall
North Tonawanda, New York 14120

Dear Honorable Mayor and Common Council:

Please be advised that I have received payment in full for back City, School and County taxes, per their tax agreement with the City, for the following parcel:

182.79-1-2 285 Schenck Street Colby Foss

Therefore, please pass the necessary resolution withdrawing this parcel from the appropriate In Rem foreclosure proceeding.

Thank you for your cooperation.

Very truly yours,



Daniel R. Quinn
City Treasurer

cc: Luke Brown, City Attorney

RECEIVED
CITY CLERK'S OFFICE
2017 MAR 20 PM 3:08
NORTH TONAWANDA N.Y.

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

III.2
APR 04 2017

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

March 24, 2017

**Honorable Mayor & Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120**

Re: Volunteer Fire Companies Fundraising 2017

Dear Honorable Body:

As you have been made aware by the North Tonawanda Fire Chief, and in accordance with the NYS Comptroller's Office; all (6) North Tonawanda Volunteer Fire Companies are required to provide the City with a list of all fundraising activities on an annual basis.

In accordance with these regulations, I have reviewed the correspondence that I have received with the Fire Chief and have found them to be in order and in proper form.

I respectfully request that your Honorable Body vote in the affirmative to grant Live Hose #4, Columbia Hook & Ladder #1, Gratwick Hose Co. #6, Sweeney Hose Co. #7, Rescue Co. #5, and Active Hose Co. #2 permission to run their respective fundraisers for 2017.

I thank you in advance for you anticipated cooperation.

Sincerely,

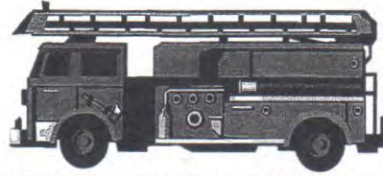


**Daniel R. Quinn
City Clerk/Treasurer**

NORTH TONAWANDA, N.Y.

2017 MAR 24 AM 11:35

CITY CLERK'S OFFICE
RECEIVED



LIVE HOSE VOLUNTEER FIRE COMPANY #4
71 Vandervoort Street
North Tonawanda, NY 14120

March 13, 2017

Chief Joseph Sikora
NT Fire Department

Re: 2017 Fundraisers

Live Hose Co #4 has the following fundraisers tentatively scheduled for 2017

March 18, 2017	Sports Raffle
April 7, 2017	Spring Meat Raffle
July 16-23, 2017	Canal Fest
September	Chowder Sales (tentatively)
November	Fall Meat Raffle (tentatively)

Please contact me if you have any questions.

Respectfully,

Glen. A. Aichinger
President

RECEIVED
CITY CLERK'S OFFICE
2017 MAR 16 AM 9:40
NORTH TONAWANDA NY



RESCUE FIRE COMPANY #5

March 14, 2017

HAND DELIVERED

Hon. Daniel R. Quinn
North Tonawanda City Clerk
216 Payne Avenue
North Tonawanda, NY 14120

RE: Rescue Fire Company Inc.

Dear Mr. Quinn:

Please be advised of the scheduled fund raisers for Rescue Fire Company Inc:

1. Participation in Canal Fest of the Tonawandas, July 2017. This is linked to our Pull Tab – Games of Chance License;
2. Annual Fall Sportsman/Gun Raffle which is scheduled for November 2017;
3. Possible Meat Raffle, still in discussion stage for late spring 2017.

If there are any changes, we will advise by letter.

Thank you for your continued interest and regard for our activities.

Very truly yours,

Daniel E. Brick
Treasurer

DEB: mk

NORTH TONAWANDA N.Y.

2017 MAR 24 AM 9:30

CITY CLERK'S OFFICE
RECEIVED

Sweeney Hose Company, Inc. No. 7

100 YEARS OF DEDICATION AND SERVICE 1894-1994

P.O. BOX 30 • 499 ZIMMERMAN STREET • 716-694-0777 • NORTH TONAWANDA, NEW YORK 14120-0030



To: North Tonawanda Common Council

From: Sweeney Hose Company #7

Re: Fundraising 2017

Dear Honorable Council,

The Sweeney Hose Company #7 requests permission to conduct the following assorted fundraising events for the calendar year 2017:

Major and or Repetitive Events

Fish Friday	11 Fridays starting 2/3/16
Canal Fest Beer Tent	July 16-23, 2017

Non – Repetitive Events

Chinese Auction	1 Event May or June (undecided date)
Meat Raffle	1 Event November (undecided date)
Charity Run	1 Event Expecting Fall time (Undecided Date)
Sportsman Raffle	1 Event September (Undecided Date)

C.C. Chief Joe Sikora

NORTH TONAWANDA N.Y.

2016 DEC 27 AM 9:26

RECEIVED
CITY CLERK'S OFFICE

COLUMBIA HOOK & LADDER CO., NO. 1, INC.

P.O. Box 357 North Tonawanda, New York 14120-0357



Established 1876

January 6, 2017

Honorable Mayor Arthur Pappas
Honorable Common Council
c/o City Clerk
City Hall, 216 Payne Ave.
North Tonawanda, NY 14120

Re: Fire Company Fund-Raiser authorization

Dear Council & Mayor:

Columbia Hook & Ladder Co. No. 1, Inc., of the North Tonawanda Volunteer Fire Dept., respectfully requests authorization of the Common Council and Mayor to conduct fund-raising events during Year 2017.

We expect to have chowder sale fund-raisers on Feb. 4, Mar. 4, Apr. 1, Oct. 7, Nov. 4, and Dec. 2.

We expect to have a sugar waffle trailer for the week of Canal Fest, receiving profits from sales.

We also rent out our Hall for limited-size events such as small wedding receptions, bridal and baby showers, birthday parties, and funeral luncheons. We have none scheduled at the moment, and many of these events come about on short notice.

Receipts from fund raising are used for hall maintenance, repairs in the building, and upgrades as needed.

Very truly yours,
COLUMBIA HOOK & LADDER CO. No. 1, INC.

A handwritten signature in black ink, appearing to read "David L. Evans". The signature is written in a cursive style.

David L. Evans
Recording Secretary

RECEIVED
CITY CLERK'S OFFICE

2017 JAN 13 PM 1:35

NORTH TONAWANDA N.Y.

Gratwick Hose Company, Inc.

CITY OF NORTH TONAWANDA FIRE DEPARTMENT
110 WARD ROAD • NORTH TONAWANDA, NEW YORK 14120
716-692-9675

February 2, 2017

North Tonawanda City Clerk

216 Payne Ave.

N. Tonawanda, NY 14120

Re: Gratwick Hose Fundraisers



ENGINE NO.6

The Gratwick Hose Company Inc. will be running the following fundraisers throughout the calendar year 2017:

Fish Fry: 17 Occasions on Fridays between January and December

Chowder Sales: 9 Occasions between January and December

Outside Catering Events: Various occasions between May and September

Inside Catering Events: Various occasions between January and December

Sincerely,

A handwritten signature in black ink, appearing to read "Robert N. Brennan".

Robert N. Brennan

President

RECEIVED
CITY CLERK'S OFFICE
2017 FEB - 2 AM 9:58
NORTH TONAWANDA NY



Active Hose Fire Company No. 2 Inc.

PO Box 1225
427 Oliver Street
North Tonawanda, NY 14120
(716) 694-4422 or (716) 693-3640



To the office of the City Clerk,

The following is a list of Active Hose #2 fundraisers for 2017:

Chowder sales from January thru April and September thru November.
1 sale per month.

Vendor Fair on May 20th or 21st .

Sports raffle on August 20th .

Sincerely,

Ricky C Van Hise
Recording Secretary

NORTH TONAWANDA N.Y.

2017 MAR 14 AM 9:29

CITY CLERK'S OFFICE

RECEIVED

Home of the "Cellar Savers"
Providing dedicated service to the citizens of North Tonawanda for over 125 years

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

III. 3

APR 04 2017

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

March 24, 2017

Honorable Mayor
and Common Council
216 Payne Ave
North Tonawanda NY

RE: re-naming Park shelter

Dear Common Council

Philip Russ Rizzo has always referred to Gratwick Riverside Park as the jewel of the 1st Ward. In honor of his commitment and dedication not only to the residents of the 1st Ward, but the residents of the City of North Tonawanda, I recommend that the North Tonawanda City Council re-name the Gratwick Riverside Park Shelter the Philip Russ Rizzo Shelter.

Best Regards,



Daniel R. Quinn
City Clerk-Treasurer

NORTH TONAWANDA N.Y.

2017 MAR 30 AM 11:25

CITY CLERK'S OFFICE
RECEIVED

IV.



**City of North Tonawanda
Department of Engineering**

City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

Dale W. Marshall, P. E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

March 29, 2017

Honorable Arthur G. Pappas, Mayor
and Common Council Members
City Hall
North Tonawanda, New York 14120

APR 04 2017

**Re: Carnegie Art Center – Accessibility Improvements
Project No. 2014-10
City of North Tonawanda, Niagara County
Budget Transfer, Change Order Approval and Project Acceptance**

Dear Honorable Body:

Approval of the change order, a budget transfer to cover extra work and project acceptance is for the Carnegie Art Center Accessibility Improvement Project is hereby requested.

The enclosed change order itemizes the extra work required. During the utility portion of the work, it was found that the North Tonawanda Football Hall of Fame's utilities ran through the Carnegie Building and by code had to be separated. Our city's fire marshal and electrical inspector also required that the distribution panel and emergency lighting needed to be brought into compliance. This work along with the other ancillary items are in the additional amount of \$8,880.30.

We therefore request that you approve a budget transfer in the amount of \$8,880.30 from General Fund Contingent Account (1.1990.410) to General Transfers Out (1.9901.901). Noted transfer out will be transferred into Community Development Fund (81.1000.5031) who's department administrated the grant.

Accordingly, we respectfully request that the Common Council approve the Carnegie Art Center Accessibility Improvements change order with Nichter Construction Co., Inc., 30 Wildwood Dr. Lancaster, NY 14086, increasing the contract amount from \$288,100, to the final contract amount of \$296,980.30; approving the project for final payment and authorizing Mayor Pappas to sign said change order subject to review by the City Attorney.

Very truly yours,

Dale W. Marshall, P.E.
City Engineer

Michael Zimmerman
Director of Community Development

DWM:dwm

- Cc: file
- Luke A. Brown, City Attorney
- Michael Zimmerman, Dir. of Community Development
- Amanda Reimer, Asst. City Accountant
- Michael E. Lennon, AIA, LEED AP, Flynn Battaglia Architects. P.C.
- Chris Nichter, President of Nichter Construction

Contract Award

Contract Base Bid	\$ 294,000.00
Add West Vestibule	\$ 3,100.00
Delete Air Lock	\$ (9,000.00)
Approved (Original) Contract Amount	\$ 288,100.00

Approved Changes to Contract

	Delete West Vestibule per City Engineer	\$ (3,100.00)
<i>Plumbing</i>	Hall of Fame Water Supply	\$ 1,841.39
<i>Plumbing</i>	Hall of Fame Sewer Service	\$ 2,614.87
<i>Plumbing</i>	Boiler Re-Connect	\$ 326.33
<i>Plumbing</i>	Expansion Tank	\$ 332.46
<i>Plumbing</i>	Mop Sink	\$ 1,056.13
<i>Electrical</i>	Repair Existing Electric Feed per Electrical Inspector	\$ 2,435.06
<i>Electrical</i>	Add'l Emergency Exit Fixtures per Fire Dept.	\$ 2,073.78
<i>Electrical</i>	Rotunda Switch Repair (Buzzing)	\$ 225.02
<i>Electrical</i>	Relocate Outside Light for Art Show	\$ 633.01
<i>Masonry</i>	Tile Women's and Men's Restroom Entrance per C.E.	\$ 1,353.00
		<u>\$ 9,791.05</u>

Denied Extra to Work

Vestibule Wall	\$ 1,682.12
Restroom Ceiling (Sheet A5-01)	\$ 1,573.93
Misc. Electrical (Demolition Sheet E0-01)	\$ 1,739.15
	\$ 4,995.20

Credit for Contract Work not Completed

Carnegie Art Center Sign Mounted on New Brick Wall	\$ (910.75) per Cooper Sign Proposal not including contractor's markup
--	--

Areas of Concern and Potential Additional Deducts

Landscaping Area Overseed
West Wall Infill Brick Work not Cleaned
Retaining Wall Cap Stone Loose Again

Final Contract Amount \$ 296,980.30



City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, NEW YORK 14120-5477

VII. 1

APR 04 2017

MARK W. DOTTERWEICH
CITY ACCOUNTANT

AMANDA L. REIMER
STAFF ACCOUNTANT

TELEPHONE
(716) 695-8545

FAX
(716) 695-8573

March 30, 2017

Honorable Arthur G. Pappas, Mayor

& Common Council

City Hall – 216 Payne Avenue

North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated **April 4, 2017**, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Very truly yours,

Mark W. Dotterweich

City Accountant

MWD

RECEIVED
CITY CLERK'S OFFICE
2017 MAR 30 AM 10:21
NORTH TONAWANDA N.Y.



City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, NEW YORK 14120-5477

VII.2

APR 04 2017

MARK W. DOTTERWEICH
CITY ACCOUNTANT
mark.dot@northtonawanda.org

TELEPHONE
(716) 695-8545

FAX
(716) 695-8573

AMANDA L. REIMER
STAFF ACCOUNTANT
amandarei@northtonawanda.org

March 30, 2017

Honorable Arthur G. Pappas, Mayor
and Common Council
City Hall
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 2, Section 5.023 and Section 2.2 of the Budgetary Transfer Policy, please authorize the City Accountant to make the following transfers of fiscal year 2017 appropriations, based on the request of the Department Head, copy attached:

<u>Control Number</u>	<u>Dollar Amount</u>	<u>From: Appropriation Account</u>	<u>Into: Appropriation Account</u>
3	20,000.00	1-1990.410 Contingent Account	1-8092.480 Botanical Gardens Inv.
4	160,000.00	1-1990.410 Contingent Account	1-5110.240 DPW Equipment

Very truly yours,

Mark W. Dotterweich
City Accountant


RECEIVED
CITY CLERK'S OFFICE
2017 MAR 31 AM 10:28
NORTH TONAWANDA, NY

MWD
Attachment

Budgetary Transfer Request Form

Department: Engineering

Date: 3/07/17

Dollar Amount	Appropriation Accounts and Documentation	
\$ 20,000.00	From Appropriation Account 1.1990.410 contingent	Into Appropriation Account 1.8092.480 Botanical Gardens Investigation
	Account Number	Account Description
Explanation: For the Underground Storage Tank (UST) Investigation		
Please Check One (✓)		
<input checked="" type="checkbox"/> Common Council Action	<input type="checkbox"/> No Common Council Action	
 Department Head Signature		
		3/7/17 Date

Budgetary Transfer Policy

2.11 - Budgetary transfers can be initiated by a Department Head on his or her signature if all of the following criteria is met:

1. Transfer of appropriations is less than \$1000.00
2. Transfer is between existing appropriation accounts within the Department's Budget
3. Within the fiscal year, aggregate transfers, made in any one appropriation account do not exceed \$1000.00

2.21 - Budgetary transfers must be initiated by a Department Head through the Common Council if one of the following criteria is met:

1. Transfer of appropriations is over \$1000.00
2. Transfer involves the establishment of a new appropriation account; or,
3. Transfer is between Department's (not within one Department's own Budget)


For Accounting Department Use Only		
Control #	Department of Accounting Audit	Common Council Meeting Date
	3/7/2017	

Mandabury: ordered by DCE.

Budgetary Transfer Request Form

Department: Public Works

Date: 3/30/2017

Appropriation Accounts and Documentation					
From Appropriation Account	Into Appropriation Account				
1-1990.410	1-5110.240				
Contingent Account	Street Maintenance Equipment				
Account Number	Account Number				
Account Description	Account Description				
<p>Explanation: Purchase of one (1) Asphalt Zipper for the Department of Public Works.</p>					
<p>Please Check One (V)</p> <table border="1" style="margin: auto;"> <tr> <td style="width: 50px;"><input checked="" type="checkbox"/></td> <td style="width: 100px;">Common Council Action</td> </tr> <tr> <td><input type="checkbox"/></td> <td>No Common Council Action</td> </tr> </table>		<input checked="" type="checkbox"/>	Common Council Action	<input type="checkbox"/>	No Common Council Action
<input checked="" type="checkbox"/>	Common Council Action				
<input type="checkbox"/>	No Common Council Action				
 Department Head Signature	3/30/17 Date				

Budgetary Transfer Policy


2.11 - Budgetary transfers can be initiated by a Department Head on his or her signature if all of the following criteria is met:

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3. Transfer is between Department's (not within one Department's own Budget)

For Accounting Department Use Only

Control #	Department of Accounting Audit	Common Council Meeting Date
4		4/4/17

CITY OF NORTH TONAWANDA
NORTH TONAWANDA, NEW YORK 14120

XI.

FIRE HEADQUARTERS
495 ZIMMERMAN ST.
JOSEPH D. SIKORA
CHIEF
(716) 693-2201

APR 04 2017

March 27, 2017

Mayor Arthur G. Pappas
216 Payne Avenue
North Tonawanda, NY 14120

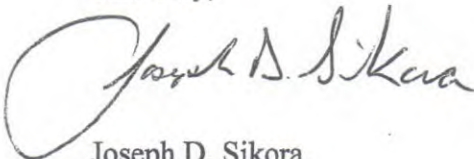
Honorable Mayor,

Planning for the Annual Firefighter's Inspection day parade is underway. This year the parade will be held on June 17, 2017, and begin in North Tonawanda.

I am requesting use of the City Hall parking lot for staging of the participants. I would like the lot closed off by noon that day. The parade will start at 2:00 pm and we should be clear of the area shortly after.

Additional information and invitations to City Officials for participation will follow.

Sincerely,



Joseph D. Sikora
Fire Chief

RECEIVED
CITY CLERK'S OFFICE
2017 MAR 27 PM 4:15
NORTH TONAWANDA, NY

XVII.
APR 04 2017

March 21, 2017

Daniel R. Quinn
City Clerk/Treasurer
216 Payne Avenue
North Tonawanda, NY 14120

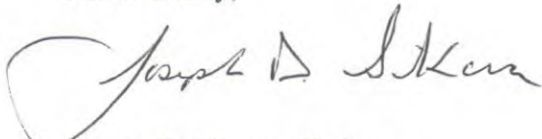
Traffic Safety Minutes:

The March meeting of the North Tonawanda Traffic Safety Committee was called to order at 1900 hours. Roll call showed the following members present: R. Frank, M. Daigler, E. Smolinski, A. Vater, and J. Sikora. The minutes from the previous meeting were read and accepted, the following new requests discussed, and recommendations made.

1. After a discussion the Committee decided to table a request for a sign directing drivers to Sandra Lane. The request will be researched by member Daigler and reported on at the April meeting.
2. A "two hour parking" sign located at the corner of Main and Goundry Streets was discussed. With the recent change from parallel to diagonal parking on Main Street the Committee recommends removing the sign and leaving a "no parking here to corner" sign in place.
3. Member Frank reported the NTPD Traffic Officer will continue to monitor truck traffic on 9th Avenue.
4. A letter from Bonnie Lee Martin, 94 Felton Street, regarding the change to the traffic signal located at Oliver and Felton Streets was received and filed.
5. A "do not block driveway" sign was replaced in the area of 206 Christiana Street.

Meeting adjourned at 2020 hours.

Travel Safely,



Joseph D. Sikora, Chairman

NORTH TONAWANDA, N.Y.

2017 MAR 21 PM 3 30

CITY CLERK'S OFFICE
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City of North Tonawanda

Department of Community Development
500 Wheatfield Street
North Tonawanda, New York 14120
716-695-8580
716-614-0519 (fax)

XXXII.
APR 04 2017

March 23, 2017

Honorable Mayor and Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

- On May 17, 2016, your honorable body granted the Mayor permission to develop a memorial garden and remembrance walk, known as the Children's Memorial Garden, at Brauer Park. Initially, permission was granted for use of the park only and funding for the project was intended to be by donation only. However, the Mayor has received overwhelming support on the project and has also been notified that there is grant funding available to the City to support his project.

In order to apply for and receive available grant monies, the Children's Memorial Garden must be established as a City project. To move forward, the Council needs to consider adopting the Children's Memorial Garden as a Capital Project for the fiscal year 2017 Budget. Appropriations for this project shall be limited to the amount of estimated revenues received, to eliminate any cost burden to the taxpayers for the completion of this project.

If your honorable agrees to adopt the project for 2017, the City must commit to advance the funds, as they relate to the grant award from DASNY State and Municipal Facilities Program ("SAM") Project ID#7475, to complete this project.

Accordingly, please authorize the City Clerk-Treasurer to loan \$50,000 from the General Fund to the Capital Fund to establish the required financial commitment towards the project. Upon completion of the project and subsequent to reimbursement the loan will be returned to the General Fund.

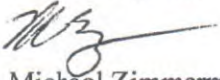
- On October 21, 2016, the City received a letter from DASNY, regarding legal review requirements for State and Municipal Facilities Program ("SAM") grant for Renovations

and Repairs to the Carnegie Art Center Building, Project ID#8269. As part of the financial review process related to the Carnegie Center grant award the City must commit the funds necessary to complete this project. Accordingly, please authorize the City Clerk-Treasurer to loan \$75,000 from the General Fund to the Capital Fund to establish the required financial commitment towards the project. Upon completion of the project and subsequent to reimbursement the loan will be returned to the General Fund.

- On October 21, 2016, the City also received another letter from DASNY, regarding legal review requirements for State and Municipal Facilities Program (“SAM”) grant for Renovations and Repairs to City Hall, Project ID#8270. As part of the financial review process related to the City Hall grant award the City must commit the funds necessary to complete this project. Accordingly, please authorize the City Clerk-Treasurer to loan \$150,000 from the General Fund to the Capital Fund to establish the required financial commitment towards the project. Upon completion of the project and subsequent to reimbursement the loan will be returned to the General Fund.
- On November 23, 2016, the City received a letter from DASNY, regarding legal review requirements for State and Municipal Facilities Program (“SAM”) grant for Renovation of the Gratwick Park Marina, Project ID#7474. As part of the financial review process related to the Marina grant award the City must commit the funds necessary to complete this project. Accordingly, please authorize the City Clerk-Treasurer to loan \$100,000 from the General Fund to the Capital Fund to establish the required financial commitment towards the project. Upon completion of the project and subsequent to reimbursement the loan will be returned to the General Fund.

Thank you for your consideration of this request.

Kindest regards,



Michael Zimmerman
Director of Community Development

RECEIVED
CITY CLERK'S OFFICE
2017 MAR 29 PM 4:10
NORTH TOWNHANDA N.Y.

CFO - A

APR 04 2017

Date 3-20-17

Honorable Mayor and Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Honorable Body:

I am requesting to be appointed as Commissioner of Deeds for the City of North Tonawanda. Thank you.

Sincerely,



Name: RALPH LAKRENIERE

Address: 777 PAYNE AVE.

N. TON. NY. 14120

Phone: 693-8958

NORTH TONAWANDA N.Y.

2017 MAR 20 PM 2:41

RECEIVED
CITY CLERK'S OFFICE

CFO-B

APR 04 2017



March 20th, 2017

Honorable Mayor Arthur G. Pappas
North Tonawanda City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Mayor Pappas,

Canal Fest of the Tonawandas Inc is requesting permission from the City of North Tonawanda to hold the 35th annual festival from Sunday, July 16 – Sunday, July 23, 2017. We are seeking permission to use certain city facilities and streets including manpower from certain city departments. Included with this letter are our requests for the year 2017.

Canal Fest looks forward to another successful event for our membership and the Twin Cities. North Tonawanda has always contributed to this success and we hope to maintain our good working relationship for many years to come.

Thank you for your time and consideration of our requests.

Respectfully,

Peter R Chenier Jr, President
Canal Fest of the Tonawandas Inc
693-1917

NORTH TONAWANDA NY

2017 MAR 21 AM 9:06

CITY CLERK'S OFFICE
RECEIVED

Canal Fest requests for the year 2017:

1. Canal Fest will be held July **16th through July 23th 2017**.
2. The use of Gateway Park on Sweeney St between Main Street and Webster St for the purpose of setting up tents by our members and for the use of entertainment. As in the past, the beer tent may go up as soon as **Thursday, July 13th** with all tents to be removed no later than the eve of **Monday, July 24th** (canal side) and noon (building side).
3. Barricades to be placed for closing of the Renaissance Bridge by 5:00pm on **Friday, July 14th** and at other locations as necessary. Water connections at the Pavilion and other locations across Sweeney will be required at this time also.
4. **Tim Frank 4 Mile Run**. Sweeney Street between Main Street and approx Mayor's Park for the use of the 4 Mile Run coordinated by The Boy's and Girl's Club of the Tonawandas on **Thursday, July 20st** with Sweeney closed off accordingly for a race start 7:00pm. Starting point will be on Sweeney c/o Main Street. The race committee has told us they have already been in touch with the Police Dept.
5. **Parade**. Webster Street from Sweeney to Goundry St for the parade on **Tuesday, July 20th** with Webster Street being posted for vehicle removal by an agreed time before the parade. The city grandstand and viewing stand will also be required in front of the Riviera Theater.
6. **Car Cruise**. Webster Street from Sweeney to Goundry St, and Tremont from Webster to Main St at 4:00 pm on **Wednesday, July 19th** for the Twin Cities Car Cruise. "No parking after" signage to be placed accordingly to close the street after 4:00pm. The use of Gratwick Park as a pre-staging area.
7. **Diaper Derby**. Tremont Street between Webster and Main Streets for the use of the Diaper Derby on **Thursday, July 20th** with Tremont Street closed accordingly. Coordination of this event is handled by the DeGraff Hospital Volunteers and Phyllis Guenter. Rain location will be Salem Church in Tonawanda.
8. **ANTIQUÉ FIRE TRUCK MUSTER**. – Webster St between Sweeney and Tremont for the use of the parking antique fire apparatus on **Sunday, July 16th** from noon-6pm. "No Parking After" signage to be placed accordingly to close that part of the street after 4:00pm.(because of the size it takes longer to park these vehicles than it does cars) We will know by July 1 if this block will be needed. If not, I will inform the Mayor's office to cancel this request. The City of Tonawanda will also be used for the initial parking.
9. **Bike Night**. The Bike Cruise and Show on Webster St on **Friday, July 21st**. The stage will again be located on Webster (Riviera Theater area) with the direction of our site set-up committee. The band is scheduled to begin approx at 7:00pm and continue no later than 10:30pm. Usage of Webster Street from Sweeney to Goundry St, Tremont from Webster to Main St(only one side) **and Main St from Goundry to Tremont St to Sweeney St** at 4:00 pm on **Friday, July 21st** for the Bike Cruise & Show. "No parking after" signage to be placed accordingly to close the street by 4:00pm.
10. **Craft Show**. Webster Street between Sweeney and Goundry for the use of our 2-day Craft Show to be held on **Saturday and Sunday, July 22nd and 23rd**.
11. **Craft Show**. Tremont Street between Webster and Main Streets for the use of our 2-day Craft Show to be held on **Saturday and Sunday, July 22nd and 23rd**.
12. **Craft Show**. Main Street from Sweeney Street to Goundry Street for the use of our 2-day Craft Show to be held on **Saturday and Sunday, July 22nd and 23rd**.

13. The scheduling of manpower from the D.P.W., Water Department, Parks and Recreation, Fire Department and Police Department plus material and services that were supplied by these departments in previous years.
14. Nightly closing of Webster Street between Tremont and Sweeney as requested in the past.
Support from the Police Department with crowd control and also in keeping animals, bike riders, skate boarders, roller bladers, etc, out of the campus area for safety concerns.
Support from the Fire Department in manning our First Aid tent during the 8 days.
Support from the Water Department in the water hookup at the Fire Training Tower the amusements mobile living quarters to be coordinated by the Carrousel Society.
Support from the Parks and Recreation Department in daily cleanup and to supply us with the following; trash cans, garbage bags, bleachers for the parade and a reviewing stand for the parade judges. We are also requesting extra garbage containers for the Friday night Bike Cruise and Saturday/Sunday Craft Show.
Support from the Dive Rescue Team to provide manpower and equipment for all events that take place directly on the water.
15. Dock space for one 36' boat at the west end of the Gateway Pavilion.
16. Permission to place 6 restroom facilities between the sidewalk and curb along Webster St between Sweeney and Tremont. An alternate location will be utilized during the Craft Show. Also, the grease barrels typically located in the forbidden alley will probably be placed at the individual tents utilizing this service.
17. The use of the Renaissance Bridge for a low level fireworks display on **Sunday evening, July 23rd**. The fireworks display have been and will continue to be coordinated by the fire departments of both the City of North Tonawanda and City of Tonawanda in the lead role, the police departments of both cities, the fireworks display company, Canal Fest and other policing organizations that normally patrol this section of the Erie Canal. Baseline rules were established for the 2009 shoot and will continue to be the normal procedure with improvements and changes as required.
18. Anything else I may have missed as was provided in previous years.

Thank you in advance
Peter R. Chenier Jr, President
Canal Fest of the Tonawandas Inc

CFO-C

APR 04 2017

**North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, New York 14120**

Dear Honorable Body:

I am requesting to be appointed as a Commissioner of Deeds for the City of North Tonawanda.

Thank you.

Sincerely,

Mark D. Bunk
1258 Payne Ave.
N. Tona., NY 14120

RECEIVED
CITY CLERK'S OFFICE
2017 MAR 28 PM 6:25
NORTH TONAWANDA N.Y.

CFD - D

To: North Tonawanda City Council

APR 04 2017

Re: Commissioner of Deeds

I Joanne DalPorto would like to be appointed as a Commissioner of

Deeds for the City of North Tonawanda. I reside at 416 Fairmont Avenue

Signature: Joanne DalPorto

Date: 3/27/17

RECEIVED
CITY CLERK'S OFFICE
2017 MAR 30 AM 9:16
NORTH TONAWANDA, N.Y.

CFO - D


To: North Tonawanda City Council

APR 04 2017

Re: Commissioner of Deeds

I Jacob Polen would like to be appointed as a Commissioner of

Deeds for the City of North Tonawanda. I reside at 219 E Felton St

Signature: 

Date: 3-27-17

RECEIVED
CITY CLERK'S OFFICE
2017 MAR 30 AM 9:16
NORTH TONAWANDA NY

CFO - D

APR 04 2017

To: North Tonawanda City Council

Re: Commissioner of Deeds

I Christine Reichmuth would like to be appointed as a Commissioner of

Deeds for the City of North Tonawanda. I reside at 140 Rumbold Ave.

Signature: Christine E. Reichmuth

Date: 3/27/17

NORTH TONAWANDA N.Y.

2017 MAR 30 AM 9:16

CITY CLERK'S OFFICE
RECEIVED

CFO - D

To: North Tonawanda City Council

APR 04 2017

Re: Commissioner of Deeds

I ROBERT W FEITZ would like to be appointed as a Commissioner of

Deeds for the City of North Tonawanda. I reside at 33 EAST FELTON STREET
N. TONAWANDA NY 14120

Signature: 

Date: 3/27/17

NORTH TONAWANDA N.Y.

2017 MAR 30 AM 9:16

RECEIVED
CITY CLERK'S OFFICE

CFO-D

APR 04 2017

To: North Tonawanda City Council

Re: Commissioner of Deeds

I, Alberta Roman would like to be appointed as a Commissioner of

Deeds for the City of North Tonawanda. I reside at 462 WALCK

Signature: Alberta Roman

Date: 3/27/17

RECEIVED
CITY CLERK'S OFFICE
2017 MAR 30 AM 9:15
NORTH TONAWANDA, N.Y.

CFO-D

To: North Tonawanda City Council

APR 04 2017

Re: Commissioner of Deeds

I Kristen O'Sullivan would like to be appointed as a Commissioner of

Deeds for the City of North Tonawanda. I reside at 192 Walter Drive
N. Tonawanda, NY

Signature: 

Date: 3/27/2017

NORTH TONAWANDA N.Y.

2017 MAR 30 AM 9:15

RECEIVED
CITY CLERK'S OFFICE

CFO-D


APR 04 2017

To: North Tonawanda City Council

Re: Commissioner of Deeds

I JOHN G. JACOBS (WORKING FAMILY PARTY) would like to be appointed as a Commissioner of

Deeds for the City of North Tonawanda. I reside at 1323 D'ANGELO DR.
N. TONA NY 14120

Signature: 
Date: 3/27/17

RECEIVED
CITY CLERK'S OFFICE
2017 MAR 30 AM 9:15
NORTH TONAWANDA NY

CFO-A

APR 04 2017

To: North Tonawanda City Council

Re: Commissioner of Deeds

I James K. McGinnis would like to be appointed as a Commissioner of

Deeds for the City of North Tonawanda. I reside at 282 OLD FALLS BLVD.
NORTH TONAWANDA, New York
14120

Signature:  _____

Date: 3/27/17 _____

NORTH TONAWANDA N.Y.

2017 MAR 30 AM 9:15

RECEIVED
CITY CLERK'S OFFICE

CFO D

To: North Tonawanda City Council

APR 04 2017

Re: Commissioner of Deeds

I Sean Z. Polen would like to be appointed as a Commissioner of

Deeds for the City of North Tonawanda. I reside at 411 South Ave

Signature:

Sean Polen

Date:

3-27-17

RECEIVED
CITY CLERK'S OFFICE
2017 MAR 30 AM 9:15
NORTH TONAWANDA, NY

CFO-D

To: North Tonawanda City Council

APR 04 2017

Re: Commissioner of Deeds

I Dennis O'Sullivan would like to be appointed as a Commissioner of

Deeds for the City of North Tonawanda. I reside at 192 Walter Drive,
North Tonawanda, NY 14120

Signature: Dennis O'Sullivan

Date: 3/27/2017

RECEIVED
CITY CLERK'S OFFICE
2017 MAR 30 AM 9:15
NORTH TONAWANDA, NY

CFO-A

To: North Tonawanda City Council

APR 04 2017

Re: Commissioner of Deeds

I Edward HARKEY would like to be appointed as a Commissioner of

Deeds for the City of North Tonawanda. I reside at 246 STENZIL ST. #3

Signature: 

Date: 3-27-17

RECEIVED
CITY CLERK'S OFFICE
2017 MAR 30 AM 9:15
NORTH TONAWANDA N.Y.

CFO-A

To: North Tonawanda City Council

APR 04 2017

Re: Commissioner of Deeds

I Charles R. Darrin II would like to be appointed as a Commissioner of

Deeds for the City of North Tonawanda. I reside at 411 South Ave

Signature: Charles R Darrin II

Date: 3/27/17

NORTH TONAWANDA N.Y.
2017 MAR 30 AM 9:15
CITY CLERK'S OFFICE
RECEIVED

CFO-D

APR 04 2017

To: North Tonawanda City Council

Re: Commissioner of Deeds

I MARK HOUGHTON would like to be appointed as a Commissioner of

Deeds for the City of North Tonawanda. I reside at 3 EIGHTH AVE

Signature: Mark Houghton

Date: 3-27-17

RECEIVED
CITY CLERK'S OFFICE
2017 MAR 30 AM 9:15
NORTH TONAWANDA N.Y.

CFO-D

To: North Tonawanda City Council

APR 04 2017

Re: Commissioner of Deeds

I Elizabeth R. Sanderson would like to be appointed as a Commissioner of

Deeds for the City of North Tonawanda. I reside at 116 9th Avenue

Signature: Elizabeth R. Sanderson

Date: 3/27/17

RECEIVED
CITY CLERK'S OFFICE
2017 MAR 30 AM 9:15
NORTH TONAWANDA N.Y.