

**TO: Honorable Mayor & Common Council
President Zadzilka
Aldermen Braun, Berube, Glatz, Pecoraro,**

FROM: Daniel R. Quinn, City Clerk-Treasurer

RE: Agenda for regular session TUESDAY, MAY 16, 2017 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED APRIL 29, 2017

- 1) Legal Notice – Completion of the 2017 Tentative Assessment Roll – City Assessor

COMMUNICATIONS FROM CITY OFFICIALS

- | | | |
|----------------------|---|--|
| II.1 Attorney | - | Re: Electrician Licensing, Amendment to Chapter 28A-1 and Chapter 36 of the City Code |
| II.2 Attorney | - | Re: Memorandum of Understanding – City of North Tonawanda and CSEA local 1000 –
Re: Job Postings |
| II.3 Attorney | - | Re: Agreement between City of North Tonawanda and Solvaria Specialties, Inc. (Formerly International Filler Corp.) for a portion of Bridge Street |
| II.4 Attorney | - | Re: Agreement between City of North Tonawanda and John’s Towing, to provide Towing services for Aquatic Vessels and Heavy Duty Vehicles |
| II.5 Attorney | - | Re: Amendment to NT City Code Chapter 24-BUILDING INSPECTOR- §24-4-Duties; Appearance Tickets, C (2) Authorization |

- II.6 Attorney - Re: Proposed lease between City of North Tonawanda and New York Power Authority
- IV.1 City Engineer - Re: Award of Contract for Project 2016-04 City Hall Side Entrance and Police Station Entrance Stairs
- IV.2 City Engineer - Re: 2016 Annual Stormwater Report
- V. Supt. Water/Wastewater - Re: Water Treatment Plant – Engineering Services, Price Quotes & Contract for Backup Generator
- VII.1 Accountant - Re: Payment of the Abstract of Claims Dated May 16, 2017
- VII.2 Accountant - Re: Budgetary Transfer – To Water Purification Account to cover Operating Expenses until the end of the year
- IX. Supt. Public Works - Re: Award of Bid for One New 48" Portable Asphalt Reclaiming Trenching Machine
- XXV. Monthly Reports
 - .1 Clerk-Treasurer
 - .2 Senior Citizen Center
 - .3 Youth, Recreation & Parks
 - .4 Police Department

COMMUNICATIONS FROM OTHERS

- A.
 - Nicholas Palisano
 - Kevin Petrovski
 - Joseph Mantione
 - Peter E. Smolinski
 - Richard L. Andres Jr.
 - Susan M. St. Cyr
 - Debra Carrasquillo
- Re: Permission to be appointed as a Commissioner of Deeds for the City of North Tonawanda

- B.**
Paul Swisher - **Re: Permission to have a Concert Fundraiser At Gateway Park on Saturday, August 26, 2017**
- C.**
Redeemer Lutheran Church - **Re: Permission to place signs around the city to advertise their Spring Fest, Saturday, June 10th and their Harvest Fest, Saturday, October 7, 2017**
- D.**
Marla Berry - **Re: Permission to have a block party on Master Street Saturday June 10, 2017**
- E.**
Natalie Brown - **Re: Permission to hold the 4th Annual Oliver Street Art Festival, Saturday, August 12, 2017**
- F.**
Boy Scouts of America - **Re: Permission to hold a Co-Operative Community Venture at Gratwick Park Sunday, July 16, 2017**
- G.**
Boys & Girls Club - **Re: Permission to move the start/finish lines for the 31st Annual Canal Fest Four Miler, Thursday, July 20, 2017**
- H.**
Barbara Hughes - **Re: Permission to use the Carnegie Art Center for their 2017 Exhibition Schedule**

Respectfully submitted,



Daniel R. Quinn
City Clerk-Treasurer

MAY 16 2017

RECEIVED
CITY CLERK'S OFFICE
2017 MAY -4 AM 10:02
NORTH TONAWANDA NY

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 199999 was printed and published in said paper on the following dates:

04/29/2017

Janet M. Slipko
Principal Clerk

Subscribed and sworn to before me this
5-1-17

Teresa L. McCarthy

Teresa L. McCarthy 02/26/2018

Notary Public Expiration Date

Teresa L. McCarthy
Notary Public, State of New York
No. 01MC4962698
Qualified in Niagara County
Commission Expires Feb. 26, 2018

LEGAL NOTICE
COMPLETION OF THE
2017 TENTATIVE ASSESSMENT ROLL
NOTICE IS HEREBY GIVEN THAT THE 2017 TENTATIVE ASSESSMENT ROLL FOR THE CITY OF NORTH TONAWANDA, COUNTY OF NIAGARA, STATE OF NEW YORK HAS BEEN COMPLETED AND VERIFIED (PURSUANT TO SECTION 506 AND 527 OF THE REAL PROPERTY TAX LAW AND IS ON FILE IN THE ASSESSOR'S OFFICE, 216 PAYNE AVE., NORTH TONAWANDA, N.Y., THE LIBRARY, 505 MEADOW DR., NORTH TONAWANDA, N.Y. WWW.NORTHTONAWANDA.ORG WWW.NORTHTONAWANDA.ORG/SYSTEM.COM. THE ASSESSOR, OR HER DESIGNEE, WILL BE IN ATTENDANCE WITH THE TENTATIVE ASSESSMENT ROLL AT THE ASSESSOR'S OFFICE, CITY HALL, 216 PAYNE AVE., NORTH TONAWANDA, NEW YORK 14120 FROM 8:30 A.M. TO 4:30 P.M. RP-524 GRIEVANCE FORMS TO CHALLENGE YOUR TENTATIVE ASSESSMENT WILL BE AVAILABLE AT THE ABOVE LOCATIONS. LAST DAY TO SUBMIT GRIEVANCES IS 5/23/17 TO THE ASSESSOR'S OFFICE BY 4:00 P.M., IF YOU ARE NOT ATTENDING THE B.O.A.R. MEETING. THE BOARD OF ASSESSMENT REVIEW WILL MEET ON MAY 23, 2017 (GRIEVANCE DAY), BETWEEN THE HOURS OF 5:30 P.M. TO 9:30 P.M. IN THE COMMON COUNCIL CHAMBERS, CITY HALL, 216 PAYNE AVE., NORTH TONAWANDA, NEW YORK 14120 TO HEAR AND EXAMINE ALL COMPLAINTS IN RELATION TO ASSESSMENTS ON THE APPLICATION OF ANY PERSON BELIEVING HIMSELF TO BE AGGRIEVED.

BARBARA W. KLENKE
CITY ASSESSOR
5/1/2017
#N199999 4/29/2017

City of North Tonawanda

OFFICE OF THE CITY ATTORNEY
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120-5489

LUKE A. BROWN
CITY ATTORNEY

NICHOLAS B. ROBINSON
ASSISTANT CITY ATTORNEY

11.1
MAY 16 2017

TELEPHONE
(716) 695-8590
FAX (716) 695-8592

May 2, 2017

North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Re: Electrician Licensing

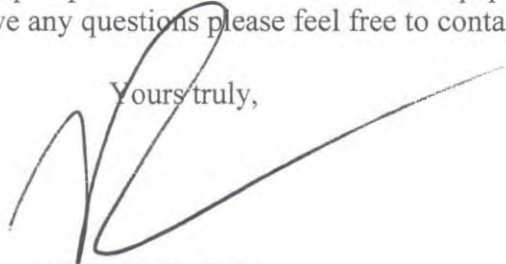
Dear Honorable Body:

As per our discussions relative to the electrician licensing and several discussions with the Building Department, I have drafted the below ordinance. Chapter 28A speaks of Contractors, and it should reference where to find the plumbing licensing as well as the electrical licensing in Chapter 28A-1. Finally, the current Chapter 36 Electrical Code would be under Chapter 36, Article 1, while the following amendment would be under Chapter 36, Article 2.

If you concur, please adopt the attached amendment to Chapter 28A-1 and Chapter 36 of the City Code.

Be advised, that as was discussed at a workshop, this addition shall become effective January 1, 2018 and upon publication in the official newspaper. Thank you for your consideration. If you have any questions please feel free to contact me.

Yours truly,



Nicholas B. Robinson
Assistant City Attorney

RECEIVED
CITY CLERK'S OFFICE
2017 MAY -2 PM 1:44
NORTH TONAWANDA N.Y.

Chapter 28A Contractors

§ 28A-1 License required.

[Amended 12-20-2016]

Each person duly licensed and engaging in business as a contractor for a fee, within the City of North Tonawanda, New York shall register annually with the Building Department. Such registration shall run from January 1 to December 31 in each successive year, as provided in § 50 of the General City Law of the State of New York. **See Chapter 36 Article 1 for Electrical Licensing. See Chapter 69 Part 1 for Plumbing Licensing.**

Article 2 Licensing

Licensing of Electricians

36-12 Title.

This ordinance shall be known as the "Electrical Licensing Ordinance of the City of North Tonawanda, New York."

36-13 Definitions.

For the purpose of this chapter, the terms used herein are defined as follows:

ELECTRICAL WORK

The installation, maintenance, extension and alteration of wiring, fixtures, appliances and appurtenances in connection with all of the following: electrical distribution, wiring and protection, methods and materials, special occupancies, grounding, motors and controls, transformers, fire protection systems, optical fiber systems and communications systems, and any other type of installations as required by the National Electrical Code, as amended from time to time.

MASTER ELECTRICIAN

Any person, firm or corporation engaged in the business of installing, altering or repairing of electrical wiring, systems or equipment in the City of North Tonawanda.

36-14 License required; work performed by utility companies.

A. It shall be unlawful for any person, firm or corporation to engage in, carry on or conduct or to hold himself or itself out as being able to engage in, carry on or conduct any business involving electrical work in the City of North Tonawanda, unless such business shall be conducted under a current electrician's license issued in accordance with the provisions hereof. A person, firm or corporation shall be deemed to be licensed if such person, firm or corporation is a license holder or if such person, firm or corporation is an employee or subcontractor of a licensed person, firm or corporation.

B. A licensee may hire employees to do electrical work or may subcontract such work, but in any event all electrical work must be done by or under the supervision of a master electrician.

C. Electrical work performed by a utility company in its normal function of supplying its particular service to the meter of any building, structure or premises may be performed without a license and need not be under the supervision of a master electrician.

D. A license is not required by the provisions of this section for persons executing the following classes of work:

(1) Any electrical work performed in a single-family residence by the owner-occupant, which does not exceed 250 volts.

(2) Any work done by persons employed by manufacturers or purveyors of electrical equipment in servicing their own products.

(3) The connection or disconnection of portable plug-in appliances to permanently installed receptacles or the attachment or disconnect of input terminals of electrical appliances; the replacement of defective devices with directly interchangeable types, i.e., fuses, lamps, switches (when enclosing boxes are not disturbed), receptacles, sockets, motors, transformers, ballasts, relays, timers, heaters, circuit breakers or fuse

holders that are part of a control-assembly and similar devices that generally do not disturb the fixed wiring system; any electrical work performed on portables themselves or within the internal assembly of appliances; all classes of normal adjustments to electrical devices; and the rewinding and repair of motors and similar devices.

(4) Transmission lines controlled by the utility from the source of supply to the service connection on the premises where used or any electrical installation that occurs beyond the defined "service connection."

(5) Public service companies authorized to generate or sell electricity.

(6) Automotive, railway, aeronautical or marine equipment.

(7) Such other highly specialized or restricted activities within which the Building Inspector may determine that the need does not exist for requiring licensure on the part of those performing electrical work on such operations, nor is the safety or welfare of the general public jeopardized by the lack of requiring licensure for such operations.

36-15 Licensing application and procedure; restrictions; fees.

A. The Building Inspector shall issue an electrician's license to any qualified person, firm or corporation upon presentation of a duly completed and executed application, payment of the fee as required herein and filing of the certificate of insurance as required herein. The information required in the application shall be determined by the Building Inspector.

B. An applicant for an electrician's license shall be deemed qualified as follows:

(1) If a person, such person or at least one full-time employee of that person must hold a master electrician certificate.

(2) If a firm, in the case of a partnership, at least one active partner or full-time employee thereof holds a master electrician certificate or, in the case of a sole proprietorship, the owner or at least one full-time employee holds a master electrician certificate.

(3) If a corporation, such corporation has at least one full-time employee holding a master electrician certificate.

C. An application for an electrician's license shall be duly completed when the following requirements are met:

(1) A qualified person states his name and address, the name and address of his business establishment and the name and address of the master electrician in his employ.

(2) A qualified firm or corporation states the name and address of the business establishment and the names and addresses of its partners in the case of a partnership, its owner's name and address in the case of a sole proprietorship or the names and addresses of its officers and directors in the case of a corporation; in addition, such firm, corporation, partnership or sole proprietorship shall also disclose the name and address of the master electrician in its employ.

(3) Such qualified person, firm or corporation shall complete and execute an application for an electrician's license in such form as may be prescribed and amended from time to time by the Building Inspector and furnish such information as the Building Inspector.

D. All required fees shall be paid by the applicant when filing an application for a license or for a change in type or status or when renewing a license. All fees shall be paid to the Building Department. The required fee shall be \$125 per year.

E. The licensee shall file with the Building Inspector a policy or certificate of insurance evidencing coverage for the licensee's operations and naming the City of North Tonawanda, New York, as an additional insured in the amount of \$1,000,000.

F. Such license shall be valid January 1 to December 31 in each year. The licensee may renew the license by submitting to the Building Inspector within 30 days preceding expiration of the license, such documentation and information as the Building Inspector may require, paying the required fee and furnishing the certificate of insurance required by this chapter.

G. Restriction on use of license.

(1) Except as herein provided, no licensed person, firm or corporation duly licensed pursuant to this chapter shall allow his name to be used by any other person, firm or corporation.

(2) A license is not transferable or assignable to any successor in the business or to any person whosoever under any circumstances.

H. Within seven days of the change, any licensed person, firm or corporation, as applicable, shall notify the Building Inspector, in writing, of the following:

(1) A change with respect to the employment status of a master electrician.

(2) A change with respect to the slate of officers and/or directors of a corporation.

(3) A change with respect to the partners comprising a partnership.

(4) A change with respect to the owner of a sole proprietorship.

I. During any license year, it shall be the obligation of every licensed person, firm or corporation to be in continuous compliance with the qualifications and requirements needed to obtain an electrician's license, and in the event of a failure to do so, the license issued shall become null and void and the licensee shall immediately surrender such license to the Building Inspector.

J. Such license shall be subject to revocation, at the discretion of the Building Inspector per Section 28A9.

36-16 Master electrician certificate; fee.

A. A master electrician shall be a natural person who holds a master electrician certificate issued pursuant to this chapter.

B. A master electrician certificate shall be issued by the Building Inspector if a person has qualified for and passed an examination as hereinafter required.

C. Such examination shall be prepared and reviewed by an approved third party examiner.

It shall consist of a written exam which will fairly test the qualifications and knowledge of the applicant. In order to qualify to receive an application to take such examination, a person must:

(1) Satisfactorily demonstrate to the Building Inspector that he has worked under the supervision of a licensed master electrician for a period of 10,000 hours, performing the following: the installation, maintenance, extension and alteration of wiring, fixtures, appliances and appurtenances in connection with all of the following: electrical distribution, wiring and protection, methods and materials, special occupancies, grounding, motors and controllers, transformers, fire protection systems, optical fiber systems, communications systems and any other type of installation as required by the National Electrical Code, as amended from time to time.

(2) Have paid a fee of \$125.

(3) Satisfactorily demonstrate to the Examining Board of Electricians that applicant is of good moral character.

D. It shall be unlawful for any person to hold himself out as a master electrician unless he is the holder of a valid master electrician certificate.

E. Waiver of examination.

(1) The Building Inspector is empowered to waive the examination requirement for any person who currently holds a valid Master Electrician's license certificate issued by a city, town or village which has a comprehensive competency examination requirements for the issuance of a master electrician license.

(2) Such person must comply with all of the requirements associated with this chapter.

(3) In the event that the Building Inspector waives the requirement for an examination as provided herein, the person receiving such waiver shall pay a fee of \$125 in order to receive his master electrician's certificate.

36-17 Licenses.

A. All licenses shall expire each year on the 31st day of December.

B. Each license issued shall be posted in a conspicuous place on the contracting establishment.

C. Any license which has not been suspended or revoked may, upon the payment of a fee prescribed by this chapter, be renewed for additional period of one year from its expiration upon the filing of an application for renewal on a form to be prescribed by the Building Inspector upon payment of the fee prescribed therefor by this chapter.

D. A duplicate contractor's license may be issued for a lost, destroyed or mutilated license upon application therefor to the Building Inspector and upon payment of a license replacement fee of \$100.

E. No license shall be assignable or transferable.

36-18 Renewal of license.

A. A renewal license for a master electrician or residential electrician shall be issued by the Building Department each year to any person, firm or corporation holding the same license at the expiration of the preceding year, without examination, upon payment of the license fee provided for such license.

B. The application for renewal of a license shall take the form or forms prescribed by the Building Department. The applicant shall make application for renewal of a license in the office of the Building Inspector no later than January 31. The applicant shall specifically state the type of license for which renewal application is made. The applicant shall pay a total license fee for renewal at the time application for renewal is made.

C. All licenses are renewable for a twelve month period. Any person holding a valid license will not be subject to a formal examination to obtain renewal of a license, provided that a renewal application is submitted and all required fees are paid by January 31. Late renewal applications (submitted February 1 to February 30) may also be made without examination upon payment of an additional late renewal fee. Failure to renew a license by the February 28 expiration date will result in automatic revocation of the

license. In the event of a disability or serious illness of the licensee, the Building Inspector may, in its discretion, extend the renewal date without penalty up to one year beyond the February 28 expiration date.

D. Licenses which have been suspended or revoked may be renewed with or without examination in accordance with the rules and regulations of the Building Inspector. In the event that a license is suspended during the time required for its renewal, the applicant shall apply for renewal on the regular prescribed forms but will be required to pay the additional fee as hereinafter prescribed and be subject to reinstatement at a date different than the normal renewal date. In the event that a license has been revoked, a new application for a license may be made by the applicant. No portion of previous fees paid are redeemable because of lost time during the suspension or revocation of a license.

36-19 Unauthorized use of titles and license.

No individual shall falsely represent himself or herself as a master electrician or employing electrician by the use of the words "master electrician," "special electrician," "licensed electrical contractor" or words of similar import or meaning on signs, cards, stationery, telephone directories or in any other manner whatsoever.

36-20 Penalties

A. Violations of this chapter may also be enforced pursuant to Chapter **28A-10** of the Municipal Code, and violators shall be subject to the penalties set forth in said chapter.

B. If a person, firm or corporation does not renew, then later wishes to do business inside of the City of North Tonawanda, they will owe the fee for every prior year that they were not licensed.

36-21 Severability.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

36-22 Repealing provisions.

All ordinances and parts of ordinances inconsistent with this ordinance are hereby repealed.

36-23 When effective.

This ordinance shall take effect January 1, 2018.

City of North Tonawanda

OFFICE OF THE CITY ATTORNEY
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120-5489

11.2
MAY 16 2017

LUKE A. BROWN
CITY ATTORNEY

NICHOLAS B. ROBINSON
ASSISTANT CITY ATTORNEY

TELEPHONE
(716) 695-8590
FAX (716) 695-8592

May 4, 2017

Hon. Mayor and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

RE: Memorandum of Understanding – City of North Tonawanda and
Civil Service Employees Association, Local 1000 – re:
Job Postings

Dear Honorable Body:

Attached is a proposed Memorandum of Agreement between the City of North
Tonawanda and the Civil Service Employees Association, Local 1000, to clarify the language in
§6.11 of the current collective bargaining agreement regarding job postings..

If your Honorable Body concurs, please pass a resolution for the City of North
Tonawanda to allow execution of the Memorandum of Agreement by the Mayor, subject to
further review by the City Attorney.

Very truly yours,

Nicholas B. Robinson
Assistant City Attorney

NBR/lk
Att.

NORTH TONAWANDA, N.Y.

2017 MAY -4 PM 3:22

RECEIVED
CITY CLERK'S OFFICE

*Memorandum of Agreement
Between
City of North Tonawanda
And
Civil Service Employees Association, Inc.
Local 1000, AFSCME, AFL-CIO, Local 832
City of North Tonawanda Unit # 7692*

THIS UNDERSTANDING, by and between the City of North Tonawanda (hereinafter, "City") and the Civil Service Employees Association, Local 1000, AFSCME, AFL-CIO, Local 832 Unit 7653 (hereinafter, "CSEA") and,

WHEREAS, the Mayor and CSEA are parties to a collective bargaining agreement (hereinafter, "CBA") covering the period January 1, 2015 through December 31, 2018 and

NOW, THEREFORE, in consideration of the mutual agreements and covenants contained herein, it is understood and agreed by and between the parties as follows:

- 1) The language in CBA Article 6.11 shall be interpreted by both parties to mean "Postings shall be for a period of five (5) business days prior to the filing deadline, with the deadline day, being the final fifth day."
- 2) CSEA and the City will both consider this matter closed to further review.
- 3) The parties agree that this agreement is without precedent or prejudice to either party with respect to future matters.

IN WITNESS THEREOF, the parties have caused this Agreement to be executed on the _____ Day of May 2017.

City of North Tonawanda

Civil Service Employees Association

Arthur Pappas
Mayor, City of North Tonawanda

John Divirgilio
President

Sharon Ivey
CSEA Labor Relations Specialist

City of North Tonawanda

OFFICE OF THE CITY ATTORNEY
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120-5489

LUKE A. BROWN
CITY ATTORNEY

NICHOLAS B. ROBINSON
ASSISTANT CITY ATTORNEY

II:3

MAY 16 2017

TELEPHONE
(716) 695-8590
FAX (716) 695-8592

May 10, 2017

Hon. Mayor and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

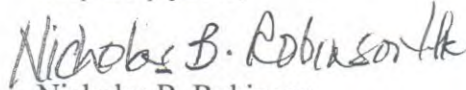
RE: Proposed Renewal of Lease Agreement between City of North Tonawanda and Solvaria Specialties, Inc. (Formerly International Filler Corporation) for a Portion of Bridge Street

Dear Honorable Body:

Attached, for your consideration, is a proposed renewal of the lease agreement between the City of North Tonawanda and Solvaria Specialties, Inc. (formerly International Filler Corporation), for a portion of Bridge Street abutting their property. This is a 5-year lease to run from July 1, 2017 to June 30, 2022, at an annual rental of \$750.00.

Should your Honorable Body concur, please pass a resolution authorizing the Mayor to execute the lease agreement on behalf of the City of North Tonawanda, subject to any further review by the City Attorney.

Very truly yours,



Nicholas B. Robinson
Assistant City Attorney

NBR/lk
Att.

NORTH TONAWANDA N.Y.

2017 MAY 10 PM 3:39

CITY CLERK'S OFFICE
RECEIVED

City of North Tonawanda

OFFICE OF THE CITY ATTORNEY
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120-5489

LUKE A. BROWN
CITY ATTORNEY

NICHOLAS B. ROBINSON
ASSISTANT CITY ATTORNEY

II. 4

MAY 16 2017

TELEPHONE
(716) 695-8590
FAX (716) 695-8592

May 10, 2017

Hon. Mayor and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

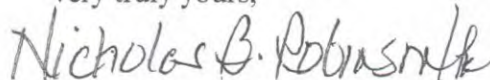
RE: Proposed Agreement between City of North Tonawanda and John's Towing, to Provide Towing Services for Aquatic Vessels and Heavy Duty Vehicles (Over 10,000 Pounds)

Dear Honorable Body:

Attached, for your consideration, is a proposed agreement between the City of North Tonawanda and John's Towing, 1121 Sheridan Drive, Tonawanda, New York 14150, to provide towing services for aquatic vessels within our waterways, and also for heavy-duty vehicles (over 10,000 pounds). Certified Towing, our current tow-operator of record, is not equipped to handle these types of vehicles. This is a 5-year agreement to run from June 1, 2017 to June 30, 2022.

Should your Honorable Body concur, please pass a resolution authorizing the Mayor to execute the agreement on behalf of the City of North Tonawanda, subject to any further review by the City Attorney.

Very truly yours,



Nicholas B. Robinson
Assistant City Attorney

NBR/lk
Att.

NORTH TONAWANDA, N.Y.

2017 MAY 10 PM 3:40

CITY CLERK'S OFFICE
RECEIVED

City of North Tonawanda

OFFICE OF THE CITY ATTORNEY
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120-5489

LUKE A. BROWN
CITY ATTORNEY

NICHOLAS B. ROBINSON
ASSISTANT CITY ATTORNEY

II.5

MAY 16 2017

TELEPHONE
(716) 695-8590
FAX (716) 695-8592

May 10, 2017

Hon. Mayor and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120


RE: Proposed Amendment to North Tonawanda City Code
Chapter 24 - BUILDING INSPECTOR - §24-4 - Duties;
Appearance Tickets, C (2) Authorization

Dear Honorable Body:

Attached, for your consideration, is a proposed amendment to the North Tonawanda City Code, Section 24-4 Duties; Appearance Tickets, C (2) Authorization. The change recommended is to remove the underlined phrase as indicated.

If your Honorable Body concurs, please pass a resolution to amend the North Tonawanda City Code, Section 24 - BUILDING INSPECTOR - §24-4 C (2), to remove the phrase "of § 8-5 (Abandoned Vehicles)", subject to any further review by the City Attorney. Should you have any questions, please do not hesitate to contact me.

Very truly yours,



Nicholas B. Robinson
Assistant City Attorney

NBR/lk
Att.

NORTH TONAWANDA N.Y.

2017 MAY 10 PM 3:40

CITY CLERK'S OFFICE
RECEIVED

Chapter 24 Building Inspector

§ 24-4 Duties; appearance tickets.

C.

Appearance tickets.

[Added 7-21-2004]

(1)

Definition. An "appearance ticket" is a written notice issued and subscribed to by the Supervising Building Inspector or any Code Enforcement Officer directing a designated person to appear in a designated local criminal court at a designated date and time in connection with his alleged commission of a designated offense. A notice conforming to such definition constitutes an appearance ticket regardless of whether it is referred to in some other provision of law as a summons or by any other name or title.

(2)

Authorization. The Supervising Building Inspector and any Code Enforcement Officer is hereby authorized to issue and serve an appearance ticket with respect to violations *of § 8-5 (Abandoned Vehicles)* of the City Code of the City of North Tonawanda.

(3)

Service. An appearance ticket shall be served personally by the Supervising Building Inspector or any Code Enforcement Officer on the person designated as the person alleged to have committed such an offense.

City of North Tonawanda

OFFICE OF THE CITY ATTORNEY
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120-5489

LUKE A. BROWN
CITY ATTORNEY

NICHOLAS B. ROBINSON
ASSISTANT CITY ATTORNEY

11.6
MAY 16 2017
TELEPHONE
(716) 695-8590
FAX (716) 695-8592

May 11, 2017

Hon. Mayor and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

Re: Proposed NYPA Lease

Dear Honorable Body:

Attached is a proposed lease between the City of North Tonawanda and the New York Power Authority ("NYPA") for NYPA to continue to operate its water gauge level on Tonawanda Island. NYPA has had a Right of Entry on that property since 1985. The attached lease updates the 1985 agreement with the addition of monthly rent being paid to the City.

Should Your Honorable Body concur, please pass a resolution to adopt this new lease and approve for the Mayor's signature. If you have any questions, please do not hesitate to contact me.

Sincerely,



Luke A. Brown, Esq.
City Attorney

RECEIVED
CITY CLERK'S OFFICE
2017 MAY 11 PM 3:31
NORTH TONAWANDA N.Y.



**City of North Tonawanda
Department of Engineering**
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

IV.1
MAY 16 2017
Dale W. Marshall, P. E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

May 11, 2017

Honorable Arthur G. Pappas, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

**Re: Project 2016-04 City Hall Side Entrance and Police Station Entrance Stairs
Award of Contract**

Dear Honorable Body:

On May 9th, 2017, two bids were received and opened by the City Clerk for the City Hall Side Entrance and Police Entrance Stairs Project. The results are as follows:

Base Bid:

- | | |
|-------------------------------|---------------------|
| 1. Ideal Concrete Inc. | \$108,578.00 |
| 2. Patterson-Stevens, Inc. | \$179,000.00 |

Base Bid plus Alternate No. 1

- | | |
|-------------------------------|---------------------|
| 1. Ideal Concrete Inc. | \$111,078.00 |
| 2. Patterson-Stevens, Inc. | \$183,800.00 |

Accordingly, I respectfully request that the Common Council award the City Hall Side Entrance and Police Entrance Stairs Project to Ideal Concrete Inc., 400 Kennedy Road Cheektowaga, NY 14227, at their low total bid plus Alternate No. 1 amount of \$111,078.00; authorizing the Mayor to sign said contract subject to review by the City Attorney.

Very truly yours,

Dale W. Marshall, P.E.
City Engineer

DWM:cls

Cc: file
Luke A. Brown, City Attorney
John Divirgilio, Building Maintenance
Amanda Reimer, Assistant City Accountant
Grace M. Dettelis, Ideal Concrete

RECEIVED
CITY CLERK'S OFFICE
2017 MAY 11 PM 12:08
NORTH TONAWANDA N.Y.



**City of North Tonawanda
Department of Engineering**
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

IV. 2
MAY 16 2017
Dale W. Marshall, P. E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

May 11, 2017

Honorable Arthur G. Pappas, Mayor
and Common Council Members
City Hall
North Tonawanda, New York 14120

Re: 2016 Draft Annual Stormwater Report

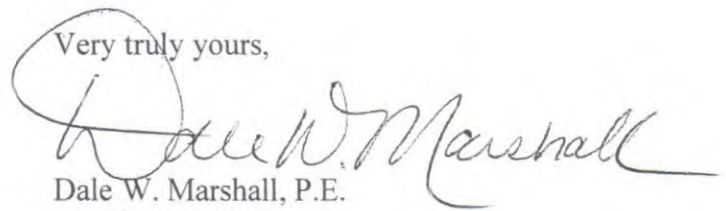
Honorable Body:

The City of North Tonawanda, in partnership with Western New York Stormwater Coalition, would like to invite the public to review and comment its draft 2016 Annual Stormwater Report in an effort to increase public awareness and encourage involvement with stormwater pollution prevention.

The Western New York Stormwater Coalition is a group consisting of representatives from Erie County, Niagara County, thirty nine regulated municipalities and environmental consultants. The members meet on a bi-monthly basis to collaborate on shared projects that support their stormwater management programs.

The draft annual report highlights the best management practices that the City of North Tonawanda has implemented in its efforts to prevent pollutants from entering municipal storm sewer systems and local waterways. The draft annual report is available for review and comment at the City Engineer's Office, Room 9 on the second floor, City Hall, 216 Payne Avenue. A copy of the report is also available online at www.northtonawanda.org under the Stormwater Management Program heading. For more information, contact Dale W. Marshall, P.E. at (716) 695-8565.

Very truly yours,



Dale W. Marshall, P.E.
City Engineer

DWM:cls

Cc: file, w/a
Bradley Rowles, Superintendent of Public Works
Jaime Davidson, P.E.,

40814 TONAWANDA N.Y.

2017 MAY 11 PM 12:08

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CITY CLERK'S OFFICE



CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD
NORTH TONAWANDA, NEW YORK 14120
PHONE: (716) 695 – 8560, ext. #6411
FAX: (716) 695 – 8563
e-mail: billdavignon@northtonawanda.org

V.

MAY 16 2017

William M. Davignon
Superintendent

April 28, 2017

Honorable Mayor Arthur G. Pappas and Common Council
216 Payne Ave. – City Hall
North Tonawanda, NY 14120

RE: Water Treatment Plant – Engineering Services, Price Quotes & Contract for Backup Generator.

Honorable Body:

I recently asked three Engineering firms for price quotes to perform Engineering Specifications and Drawings for the purchase and installation of a Backup Power Generator at our Water Treatment Plant. This is necessary before we proceed with the Request for Proposal (RFP) process. I have enclosed the price quotes.

I would like to recommend that we contract with Nussbaumer & Clarke for this Professional Service. Their proposal includes a “scaled down” approach by including planning for one smaller (650-700 kW) generator to operate our plant during a power outage, while incorporating the ability to add a second generator (future expansion) to be paralleled.

It will also include new electrical connections on the outside wall of the Pump Station to allow us to bring in a portable generator, if necessary, and directly connect it to our system if the first generator fails.

This proposal offers our Water Treatment Plant the most flexibility and redundancy which is necessary to provide our residents with safe drinking water and fire service protection during a power outage.

Nussbaumer & Clarke’s fee for this work is \$33,000. The contract approval is contingent upon approval of the City Attorney.

Thank you for your time and consideration of my request.

CITY OF NORTH TONAWANDA

2017 MAY -1 AM 10:53

CITY CLERK'S OFFICE
RECEIVED

Sincerely,

William M. Davignon, Superintendent



City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, NEW YORK 14120-5477

TELEPHONE
(716) 695-8545

FAX
(716) 695-8573

MARK W. DOTTERWEICH
CITY ACCOUNTANT

AMANDA L. REIMER
STAFF ACCOUNTANT

VII.1
MAY 16 2017

May 11, 2017

Honorable Arthur G. Pappas, Mayor

& Common Council

City Hall – 216 Payne Avenue

North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated **May 16, 2017**, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Very truly yours,

Mark W. Dotterweich

City Accountant

RECEIVED
CITY CLERK'S OFFICE
2017 MAY 11 AM 11:17
NORTH TONAWANDA, N.Y.

MWD

VII.2

MAY 16 2017



City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, NEW YORK 14120-5477

MARK W. DOTTERWEICH
CITY ACCOUNTANT
markdot@northtonawanda.org

TELEPHONE
(716) 695-8545

FAX
(716) 695-8573

AMANDA L. REIMER
STAFF ACCOUNTANT
amandarej@northtonawanda.org

May 11, 2017

RECEIVED
CITY CLERK'S OFFICE
2017 MAY 11 AM 11:18
NORTH TONAWANDA, N.Y.

Honorable Arthur G. Pappas, Mayor
and Common Council
City Hall
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 2, Section 5.023 and Section 2.2 of the Budgetary Transfer Policy, please authorize the City Accountant to make the following transfers of fiscal year 2017 appropriations, based on the request of the Department Head, copy attached:

<u>Control Number</u>	<u>Dollar Amount</u>	<u>From: Appropriation Account</u>	<u>Into: Appropriation Account</u>
6	45,000.00	2-1990.410 Contingent Account	2-8330.480 Water Purification Operations

Very truly yours,

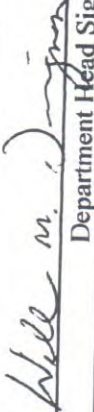
Mark W. Dotterweich
City Accountant

MWD
Attachment

Budget Amendment Request Form

Department: Water Filtration & Pumping Plant

Date: May 11, 2017

Accounts and Documentation	
Dollar Amount	(Decrease) Account
\$45,000	2.1990.410 <u>Water Administration Contingency fund</u>
	Account Number Account Description
	2.8330.480 <u>Water Purification Operations</u>
	Account Number Account Description
Explanation:	
The water purification account only has \$4,800 left in it due to unexpected expenses. The \$45,000 will be used to cover operating expenses until the end of the year.	
COMMON COUNCIL ACTION IS NECESSARY	
	<div style="border: 1px solid black; padding: 5px; display: inline-block;">  Department Head Signature </div>
	Date
	May 11, 2017

Budget Amendment Policy

2.31 - All Budget Amendments require authorization by the Common Council

2.32 - Budget amendments can be initiated by the Department Head by completing a Budget Amendment Form and submitting to the Accounting Department for review when:

- a) The change will result in an overall increase or decrease to appropriations and either estimated revenues/fund balance.

For Accounting Department Use Only

Control #	Department of Accounting Audit	Common Council Meeting Date	

IX

Department of Public Works
CITY OF NORTH TONAWANDA, NEW YORK

MAY 16 2017

758 ERIE AVENUE
NORTH TONAWANDA, N. Y. 14120

PHONE: 695-8585
FAX: 695-8587

May 11, 2017

Honorable Mayor & Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

Re: Bid Award for
One (1) New and Unused 48" Portable Asphalt Reclaiming Trenching Machine

Honorable Body:

On Thursday, May 11, 2017, bids were received and publicly opened in the City Clerk's Office for the above captioned bid. We have reviewed the bid and tabulated it as follows:

<u>Bidder</u>	<u>Non-Collusion</u>	<u>Bond or Check</u>	<u>Bid</u>
Asphalt Zipper, Inc.	Yes	Bid Bond	\$152,990.00

I recommend the Common Council award the bid for, One (1) New and Unused 48" Portable Asphalt Reclaiming Trenching Machine to Asphalt Zipper, Inc., 831 East 340 South, American Fork, UT 84003, at their low bid of \$152,990.00, subject to the approval of the City Attorney.

Very truly yours,



Bradley A. Rowles
Superintendent Public Works

BAR/kmg

Cc: Daniel Quinn, City Clerk – Treasurer
Luke Brown, City Attorney

NORTH TONAWANDA N.Y.

2017 MAY 12 AM 8:52

CITY CLERK'S OFFICE
RECEIVED

XXY: /

MAY 16 2017

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	10	90.00
		Sub-Total:		\$90.00
A1550	Minor Sales	Public Pound Fee	3	30.00
		Sub-Total:		\$30.00
A1603	Misc. Fees	Birth Certificates	51	510.00
		Death Certificates	116	1,160.00
		Deaths Recorded	16	0.00
		Geneology Death	3	33.00
		Sub-Total:		\$1,703.00
A1980	Minor Sales	City Market	19	5,500.00
		Sub-Total:		\$5,500.00
A2110	Planning & Zoning Fees	Board of Appeals App.	1	50.00
		Planning - Rezoning	1	100.00
		Terrace Parking App	1	20.00
		Sub-Total:		\$170.00
A2501	Permit Fees	Food Truck	1	35.00
		Sub-Total:		\$35.00
A2505	Marriage License Fee	Marriage License Fee	14	245.00
		Sub-Total:		\$245.00
A2506	Conservation	Conservation	14	31.50
		Sub-Total:		\$31.50
A2540	Racing & Wagering Fees	Bingo Proceeds	8	157.14
		Sub-Total:		\$157.14
A2542	Dog Licensing	Female, Spayed	94	564.00
		Female, Unspayed	2	24.00
		Male, Neutered	86	516.00
		Male, Unneutered	13	156.00
		Replacement Tags	3	9.00
		Sub-Total:		\$1,269.00
A2610	Minor Sales	Parking Tickets	16	2,590.00
		Sub-Total:		\$2,590.00

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CITY CLERK'S OFFICE

2017 MAY -1 AM 9:42

NORTH TONAWANDA, N.Y.

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

5/10/2017

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

Honorable Mayor & Common Council

216 Payne Avenue
North Tonawanda, NY 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

RECEIVED
CITY CLERK'S OFFICE
2017 MAY 10 PM 2:15
NORTH TONAWANDA, N.Y.

Dear Sirs and Mesdames:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of April 2017.

General Fund

Balance Fwd - Checking	562,692.14
Balance Fwd - Money Market	1,296,693.72
Receipts for the month	11,955,573.19
Warrants Drawn	(2,696,009.06)
	<u>\$11,118,949.99</u>

Sewer Fund

Balance Fwd - Checking	466,998.55
Balance Fwd - Money Market	1,386,973.08
Receipts for the month	54,123.31
Warrants Drawn	(289,428.58)
	<u>\$1,618,666.36</u>

Water Fund

Balance Fwd - Checking	422,212.24
Balance Fwd - Money Market	3,038,172.17
Receipts for the month	20,732.02
Warrants Drawn	(542,154.20)
	<u>\$2,938,962.23</u>

Trust & Agency Fund

Balance Fwd - Checking	350,538.01
Receipts for the month	170,692.55
Warrants Drawn	(202,434.83)
	<u>\$318,795.73</u>

Capital Construction Fund

Balance Fwd - Checking	195,962.84
Balance Fwd - Money Market	2,061,557.38
Receipts for the month	775,305.06
Warrants Drawn	(81,484.23)
	<u>\$2,951,341.05</u>

Community Development Fund

Balance Fwd - Checking	51,386.78
Receipts for the month	8,880.30
Warrants Drawn	(19,222.67)
	<hr/>
	\$41,044.41

Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	228,835.00
Warrants Drawn	(228,835.00)
	<hr/>
	\$0.00

Housing Rehabilitation Fund

Balance Fwd	132,055.42
Receipts for the month	3.24
Warrants Drawn	-4,975.00
	<hr/>
	\$127,083.66

Home Rehabilitation Fund

Balance Fwd	62,159.56
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$62,159.56

Section 108 Fund

Balance Fwd	9,578.00
Receipts for the month	908.97
Warrants Drawn	0.00
	<hr/>
	\$10,486.97

Respectfully submitted,



Daniel R. Quinn
City Clerk - Treasurer

cc: M. Dotterweich

CITY OF NORTH TONAWANDA
Senior Citizen Center
110 Goundry St.
North Tonawanda, New York 14120
716-695-8582

~~XXV~~ 2

MAY 16 2017

May 3, 2017

The Honorable Mayor Arthur Pappas
And Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of April 2017.

Senior Center's Total Monthly Attendance **1,168**

Recreation Programs: bingo, card parties, special events, general membership meetings, club 99, club activities, newsletter, games & pool room.

Unduplicated: 450 Duplicated: 83

Educational Programs: AARP driving course, speaker's series & Information/Referral

Unduplicated: 25 Duplicated: 22

Service Programs: grocery shopping, Food Pantry, nutrition, NIACAP & attorney services

Unduplicated: 362 Duplicated: 226

Sincerely,

Pamela A. Hogan

RECEIVED
CITY CLERK'S OFFICE
2017 MAY -3 AM 9: 57
NORTH TONAWANDA N.Y.

XXV. 3

MAY 16 2017

**NORTH TONAWANDA
Department of Youth, Recreation & Parks**

500 Wheatfield St.
North Tonawanda, New York 14120
Phone (716) 695-8520
Fax (716) 695-8533



Patricia Brosius, Director

May 4, 2017

The Honorable Mayor Art Pappas
And Common Council
216 Payne Ave
North Tonawanda, NY 14120

Ladies and Gentleman:

The following information is submitted for your perusal concerning participants in various programs offered at the Youth Center for the month of April 2017.

Total Attendance:

Unduplicated: 494 Duplicated: 1783 # Days Open: 19 Avg/day: 94 kids/day

1. Recreational/Social Activities

(Basketball Leagues, Soccer Clinics, Cheerleading Class, Dance Class, Theater Club, Runner's Club, Talent Show, Touch Football Leagues, Nerf Wars, Club Karaoke, Open Gym, Sport of the Day, Games, Activities, Open Play).

Unduplicated: 444 Duplicated: 1,588

2. Educational Programs

(Girl Scouts, Tutoring, Snack Attack, Chess Club)

Unduplicated: 52 Duplicated: 96

NORTH TONAWANDA N.Y.
2017 MAY -5 AM 9:41
CITY CLERK'S OFFICE
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3. Service Programs

None

Sincerely,

A handwritten signature in black ink, appearing to read 'Alex Domaradzki', with a stylized flourish at the end.

Alex Domaradzki
Youth Coordinator
695-8520 ext. 5510
ntyouthcenter@gmail.com



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

XXV:4

TELEPHONE

(716) 692-4111

FACSIMILE

(716) 692-4321

EMERGENCY NO.

9-1-1

MAY 16 2017

May 10, 2017

Honorable Mayor Arthur G. Pappas and
Members of the City of North Tonawanda Common Council

Ladies and Gentlemen:

Please find attached the Summary of Police Activities Report, the
Summary of Criminal Activities Report and the V&T Report for the month
of May 2017.

Respectfully submitted,

William R. Hall
Chief of Police

- cc: Donna Braun
- cc: Robert Pecoraro
- cc: Jeffrey Glatz
- cc: Mark Berube
- cc: Eric Zadiika

WRH/sd

NORTH TONAWANDA N.Y.

2017 MAY 10 PM 2:04

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NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF APRIL 2017

CRIMINAL

Complaints received and investigated	119
Complaints cleared by arrest or exceptional clearance	66
Complaints ruled unfounded	0
Number of males arrested under 18: 4 over 18: 26	30
Number of females arrested under 18: 3 over 18: 12	15
Arrests for other authorities	0
Failure to Appear/Violation of Probation Warrant Arrests	21
Above complaints cleared by J.A.B.	20
Complaints cleared by J.A.B. from previous months	8

TRAFFIC

Traffic summonses issued	402
DWI arrests	12
Parking tags issued	26

MISCELLANEOUS

Miscellaneous service	2,272
Incident reports	143
Vehicle accidents	49
Vehicle accidents (fatal)	0
Vehicle stops	399
Police escorts	40
Prisoner meals	66
911 Emergency calls	0
Mug shots taken	43
Fingerprints taken	43
Persons missing and located	3
Automobiles stolen	1
Automobiles recovered	1
Automobiles recovered for other authorities	0
Record check fees	\$ 135.00
Photocopy fees	\$ -
Fingerprint fees	\$ -
Fines collected	\$ 38,643.00
Value of property damaged	\$ 8,419.97
Value of property stolen	\$ 33,300.00
Value of property recovered	\$ 13,968.93

Respectfully submitted,



William R. Hall
Chief of Police

WRH/sd

V & T REPORT FOR THE MONTH OF APRIL 2017

SPEEDING	133
REDLIGHT VIO.	17
STOP SIGN VIO.	35
NO REGISTRATION	12
NO LICENSE	13
FAULTY EQUIPMENT	25
NO INSPECTION	39
FAILED TO YIELD RIGHT OF WAY	6
SEAT BELT VIO.	31
NO INSURANCE	2
LICENSE PLATE VIO.	5
IMPROPER TURN	18
DROVE ON LEFT OF PAVEMENT MARKINGS	7
FAILED TO KEEP RIGHT	2
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	1
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	4
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	5
UNSAFE BACKING	4
MISCELLANEOUS	46

TOTAL 405

TRAFFICE MISD.

#OF COMPLAINTS/ARRESTS

DWI-----	12
OPERATING WHILE REG. SUSPENDED/REVOKED-----	2
AGGRAVATED UNLICENSED OPERATION 3 RD -----	11
AGGRAVATED UNLICENSED OPERATION 2 ND -----	6

FELONIES

None

FINES: (CITY IMPOSED):

TRAFFIC:	\$ 35,043.00
PENAL LAW:	\$ 620.00
CITY ORDINANCE:	\$ 390.00
BAIL FORFEITURE:	\$ 0
ABC VIOLATION:	\$ 0
PARKING TAGS:	\$ 2,590.00
TOTAL FINES	\$ 38,643.00

MUG SHOTS: 43

PARKING TAGS: 26

MEAL TICKETS: 66

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF APRIL 2017

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT			
ALL OTHER OFFENSES	3	2	
ARSON	0	0	
BURGLARY	6	1	
COERCION	0	0	
CRIMINAL MISCHIEF	15	5	
CRIM POSS WEAPON	1	1	
DIS CON/HARASS	15	5	
DRUG OFFENSES	11	9	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	21	21	
FORGERY	1	0	
FRAUD (ID THEFT)	4	0	
LARCENY	24	6	
LEAVING THE SCENE	11	3	
MURDER	0	0	
RAPE	0	0	
ROBBERY	0	0	
SEXUAL OFFENSES	2	0	
SIMPLE ASSAULT	4	3	
STOLEN PROPERTY	0	0	
UNAUTH USE M/V	1	0	
VIOL OF PROBATION	0	0	
ARRESTS FOR OTHER AUTHORITIES		0	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		10	
TOTALS	119	66	0
# OF ABOVE COMPLAINTS CLEARED BY JAB		20	
# CLEARED BY JAB FROM PREV MONTHS		8	

CFO-A

May, 3, 2017

MAY 16 2017

Honorable Mayor and Council Council
City Hall, 216 Payne Avenue

North Tonawanda, NY 14120

RE: Commissioner of Deeds

Dear Honorable Body:

I, Nicholas Palisano, residing at 1311 Doebler Dr., N.T., NY,
am hereby requesting to be appointed as a Commissioner of Deeds for the City of North Tonawanda.
Thank you.

Respectfully submitted,

Nicholas Palisano

(signature)

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CITY CLERK'S OFFICE
2017 MAY -4 AM 10:29
NORTH TONAWANDA NY

CFO-A

MAY 16 2017

May, 3, 2017

Honorable Mayor and Council Council
City Hall, 216 Payne Avenue

North Tonawanda, NY 14120

RE: Commissioner of Deeds

Dear Honorable Body:

I, Kevin Petrovski, residing at 775 Pioneer Drive, N.T., NY,
am hereby requesting to be appointed as a Commissioner of Deeds for the City of North Tonawanda.
Thank you.

Respectfully submitted,

Kevin Petrovski

(signature)

RECEIVED
CITY CLERK'S OFFICE
2017 MAY -4 AM 10:29
NORTH TONAWANDA N.Y.

CFO-A

MAY 16 2017

Date

5/8/17

North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Honorable Body:

I am requesting to be appointed as a Commissioner of Deeds for the City of North Tonawanda.

Thank you.

Sincerely,



Name

Joseph Mantione

Address

240 NIAGARA ST
N. TONAWANDA, NY
14120

RECEIVED
CITY CLERK'S OFFICE
2017 MAY -8 AM 10: 46
NORTH TONAWANDA N.Y.

CFO - A

MAY 16 2017

May 8, 2017

Common Council
City of North Tonawanda, NY

To Whom it May Concern:

I hereby request the designation of Commissioner of Deeds. My current Commission ran out May 5 of 2017. Thanking You in advance.



Peter E, Smolinski
449 Robert Dr.
North Tonawanda, NY , 14120.

716-695-1873

RECEIVED
CITY CLERK'S OFFICE
2017 MAY -8 PM 2:25
NORTH TONAWANDA NY

CFO-A


May 7, 2017

MAY 16 2017

To Whom it May Concern,

I request to be re appointed as a Commissioner of Deeds in the City of North Tonawanda.
Thank you for your attention to this matter.

Sincerely,



Richard L. Andres Jr.

JORTH TONAWANDA N.Y

2017 MAY -9 PM 12:11

RECEIVED
CLERK'S OFFICE

CFO-A

MAY 16 2017

May 8, 2017

Honorable Mayor and Common Council

City Hall, 216 Payne Avenue

North Tonawanda NY 14120

RE: Commissioner of Deeds

Dear Honorable Body:

I, Susan St. Cyr residing at 750 Nash Rd, NT 14120

Am hereby requesting to be appointed as a Commissioner of Deeds for the City of North Tonawanda, NY

Thank you

Susan M St. Cyr
Susan M St. Cyr
750 Nash Road
N. Tonawanda NY 14120

pd #1194

NORTH TONAWANDA NY

2017 MAY 10 AM 11:36

CITY CLERK'S OFFICE
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CFO-A

MAY 16 2017

May 8, 2017

Honorable Mayor and Common Council

City Hall, 216 Payne Avenue

North Tonawanda NY 14120

RE: Commissioner of Deeds

Dear Honorable Body:

I, DEBRA Carrasquillo residing at 285 Spruce ST.

Am hereby requesting to be appointed as a Commissioner of Deeds for the City of North Tonawanda, NY

Thank you

Debra Carrasquillo
DEBRA Carrasquillo
285 SPRUCE ST.
NORTH TONAWANDA NY 14120

pd # 114

NORTH TONAWANDA NY

2017 MAY 10 AM 11:36

RECEIVED
CLERK'S OFFICE

CFO-B

April 15, 2017

MAY 16 2017

To : North Tonawanda Common Council
From : Paul Swisher
Re : Gateway Harbor Event

Hello Lumberjacks!

Linda Foels advised me to send this letter to you explaining an event that I am coordinating with Rick Falkowski at Gateway Park on Saturday, August 26, 2017.

The event is a concert fundraiser for the Ted Reinhardt and Bruce Brucato Memorial Scholarship. Ted Reinhardt was a legendary drummer from Tonawanda, NY who was tragically killed in a plane crash in March 2015. Ted was the original drummer of the world famous jazz ensemble Spyro Gyra and later founded the Buffalo-based jazz fusion powerhouse, Gamalon. Bruce was Ted's best friend and played guitar with Ted in Gamalon. Bruce succumbed to cancer in January 2014. Both Ted and Bruce are distinguished alumni of the Buffalo Music Hall of Fame.

We are planning to start the event at 4 pm and will conclude by 10 pm. Performers throughout the day will include the Kenmore East Jazz Band (Ted & Bruce's alma mater), The Dooleys, David Kane Quartet, Puleo (George Puleo), Major Progress Program, and Willie & The Reinhardts With Dave Constantino.

This event has been approved by Tonawandas Gateway Harbor, Inc. The board of this organization has graciously donated the stage fee. I will be responsible for securing insurance for the event through a contact provided by Linda Foels. I will also be responsible for the cost of setting up and dismantling the stage as well as any remaining costs associated with the event. Funds will be raised from the licensed sale of beer and food as well as patron donations, sponsorships, 50/50 raffles, etc.

Please feel free to contact me if you have any questions or concerns about our intentions for Saturday, August 26, 2017

With gratitude,

Paul L. Swisher
(716) 248-0510
pswisher4296@yahoo.com



NORTH TONAWANDA N.Y.

2017 APR 21 AM 11:44

RECEIVED
TOWN CLERK'S OFFICE

CFO-C

MAY 16 2017

Redeemer Lutheran Church
265 Falconer Street
North Tonawanda, NY 14120
(716)692-5734

May 1, 2017

North Tonawanda Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120
Subject: Event Signage Permission

Dear Honorable Body:

On behalf of Redeemer Lutheran Church located at 265 Falconer Street, we would like to request permissions to place signs around the city to advertise for two upcoming events. The signs are approximately 18 by 24 inches. We try to place at minimum 40 around the city, but it could be potentially more. We would like to place these around the city approximately 3 weeks prior to the event and then we will collect them the day of and/or next day. The two events are our Spring Fest on Saturday June 10th and our Harvest Fest on Saturday October 7th. Please let us know if you need additional information on the events or signs.

Sincerely,


Rev. David A. Beutel

Pastor of Redeemer Lutheran Church

and


Heidi Beutel

Co-Chairperson of Spring Fest and Harvest Fest

RECEIVED
CITY CLERK'S OFFICE
2017 MAY -4 AM 9:33
NORTH TONAWANDA NY

CFO-D

MAY 16 2017

Marla Berry
1433 Master St.
5/1/2017

Re: June 10th Block Party
Blocking off Master St. between Ruie Rd and Raymond

To the Council:

We, the neighbors on Master St would like to have a block party on Saturday, June 10th starting at 3pm and ending at 9pm. We would like the street blocked to traffic from 1pm until 9:30 so that we can set up and break down afterwards. Is it possible to get the ends of the street barricaded for this where only local traffic could come and go? Thank you for your consideration on this matter.

Sincerely,
Marla Berry
1433 Master St.
512-4175

Tracy Taylor 1428 Master
Jennifer Brooks 1422 Master
Heather Brooks 1464 Master

RECEIVED
CITY CLERK'S OFFICE
2017 MAY -5 AM 9:58
NORTH TONAWANDA N.Y.

CFO - E

May 4, 2017

MAY 16 2017

North Tonawanda Common Council
216 Payne Ave
North Tonawanda, NY 14120

Dear Common Council Members,

My name is Natalie Brown. I own and manage the Project 308 Gallery located at 308 Oliver Street in North Tonawanda. I am requesting Oliver Street to be closed from Robinson St. to Schenck Street on **Saturday, August 12, 2017 from 9am -5pm** for the 4th Annual Oliver Street Art Festival. I am excited to bring the art festival to the neighborhood for its fourth year.

Although the main goal of the festival is to celebrate the arts and to support local artists, I also make an effort to support other community members. Over the past few years, I have collaborated with several local organizations to make the event a success, including the Oliver Street Merchants Association, of which I am a member, Western NY Book Arts Center and the West Side Bazaar. I work with my neighboring businesses to ensure that the festival is accepted in the community. Wattengal Funeral Home (across the street from the gallery) allows the participating artists and attendees to park in their lot. Academy Auction (next door to the gallery) sponsored a rock climbing wall last year. Last year, I included a list of places to eat for the attendees of the festival to encourage them to visit the surrounding restaurants and pizzerias.

The 2017 festival will feature over 50 local artists and live music all day. We will have a kids' tent where children can create a craft for free. I will work to form new relationships with local organizations and businesses and continue to strengthen the partnerships I already have. Allowing me to close the street to host the festival is the first step towards a successful and fun event for the community. Please feel free to contact me with questions at the number below. Thank you for your time and consideration.

Sincerely,

Natalie Brown
Project 308 Gallery
308 Oliver Street
North Tonawanda, NY 14120
716-523-0068
Nataliebrown628@gmail.com

RECEIVED
CITY CLERK'S OFFICE
2017 MAY -8 AM 10: 29
NORTH TONAWANDA N.Y.



CFO - F
MAY 16 2017

**City of North Tonawanda, NY
216 Payne Avenue
North Tonawanda, NY 14120**

**Attention:
Honorable City Council
Office of the Honorable Arthur G. Pappas - Mayor**

Proposal

The Boy Scouts of America, locally known as the Greater Niagara Frontier Council (GNFC-BSA) would like to propose a co-operative community venture with the City of North Tonawanda on Sunday July 16, 2017 to be held at Gratwick Park.

Purpose of event

Through active participation of the Boy Scouts of America at all program levels, we would like to present a community event promoting the local city parks and recreation resources available to the citizens of North Tonawanda, while showcasing the programs offered by the Boy Scouts of America. We plan to do this through hands on activities provided or arranged by the local scouting community. Activities organized and/or presented by the BSA would be provided free of charge for all age groups. Presentations would have a youth focus, promoting Scouting values. It would be an opportunity for the BSA to give back to the community for 105 years of their support.

Promotion and advertising

The name of the proposed event will be known as the NORTH TONAWANDA SCOUTING AIR SHOW which not only states the location of the event but also indicates the theme and subsequent activities offered as free public entertainment.

The event will be promoted with no (or little) anticipated expense to the BSA. We hope to secure local media support and exposure from sources including; Local News Papers, local radio stations, local Television, exposure at local schools in addition to the local scouting community. Any advertising efforts by the City of North Tonawanda through media sources and/or on the city calendar or related advertising vehicles would be appreciated.

RECEIVED
CITY CLERK'S OFFICE
2017 MAY -9 AM 10:23
NORTH TONAWANDA NY

Greater Niagara Frontier Council
Boy Scouts of America
2860 Genesee Street
Buffalo, NY 14225
www.wnyscouting.org

Prepared. For Life.™





Basic Event Agenda

Event staff would consist of adult and youth volunteers from the local scouting community and subsequent supporters of the scouting program. Preparation for the event at Gratwick Park on River Road would begin at 8:00 am Sunday 7/16/2017 which would include vendors, clubs and related displays. The event would officially begin at 1:00 and end at 4:00. The parking area for boat launch vehicles with trailers would be reserved for the boaters with permits issued by the City of North Tonawanda. Activity areas will temporarily but clearly marked during event. All displays will be temporary and most will be located along the park drive on the west side near boat launch area. Scouting's Leave No Trace principles will be actively enforced to preserve the beauty of Gratwick Park. A scouting display will be set up at the main entrance and the south entrance of the park promoting scouting at all levels. Displays will include but are not limited to flags, balloons, streamers, dining flies, signs or related items. All efforts will be made to keep vehicles parked in established parking areas. If these areas are full we will try to keep cars parked along the Gratwick Park roadway as close to the road as possible in an effort to preserve the grass. Vehicles transporting anyone with physical or developmental challenges will be a priority. Anyone vendor who provides food, refreshments or activities will clean up their area when done. The Boy Scouts will supervise the final clean up after the event.

Activities Proposed

- Traditional Scouting opening
- Kite club(s) to demo and promote kiting as a hobby
- Remote control model air plane club(s) to demo and promote their hobby
- Scouts building and launching pop bottle rockets (interactive)
- Folding and flying paper airplanes
- Building and launching paper rockets
- Local rocket club to demo and promote rocketry as a hobby
- Frisbee demonstrations and lessons
- Possible participation from Mercy Flight
- Possible participation from the Niagara or Erie County Sheriff Air Unit
- Displays from the NT Police and Fire Departments would be an excellent addition
- Possible participation from the U.S. Coast Guard
- Possible participation from the U.S. Board Patrol
- The Girl Scouts will be invited to participate
- Local Scout Troops holding Hot Dog sale as a fundraiser
- Ice cream/refreshments or similar snacks with fees from local vendors
- Water, Ice Tea or Bug Juice (Kool-Aid) provided by BSA with local merchants support.

Greater Niagara Frontier Council
Boy Scouts of America
2860 Genesee Street
Buffalo, NY 14225
www.wnyscouting.org

Prepared. For Life.™





Requested City of North Tonawanda Participation

Our hope is that the City of North Tonawanda will grant the BSA the use of Gratwick Park, the pavilion and power source and any fresh water source available within the park and waive any fees. As well as any available safety traffic cones to mark prohibited parking and other areas of interest at no charge. Approval to post signs as needed in the park to mark activities and promote agenda. Police presence or participation for safety and security purposes would be helpful, but not necessarily needed. GNFC-BSA will provide BSA trained first aid staff for any minor incidents.

We would request the North Tonawanda Fire Department & Police Departments have an interactive display set-up to educate the youth and adults as to what their departments do, and how we as citizens can be supporting members of the community towards their efforts.

The Boy Scouts of America thank you in advance for your support in this event. It will promote community goodwill and create a fun arena for the families in and around North Tonawanda. What better way for a family to enjoy a Sunday afternoon than in one of our premier city parks with their friends and neighbors.

Robert J Blatz Jr
District Executive
Phone 716-512-6215
bob.blatz@scouting.org

Rick Smith - North Tonawanda Resident
Polaris District Membership Chair
Phone 716-909-0111
E-mail polarisbuffalo@yahoo.com



CFO-G

MAY 16 2017

May 9, 2017

RECEIVED
CITY CLERK'S OFFICE

2017 MAY 11 AM 9:57

NORTH TONAWANDA, NY

North Tonawanda Common Council
216 Payne Ave
North Tonawanda, NY 14120



Dear Common Council:

On Thursday, July 20, The Boys of Girls Clubs of the Tonawandas will be celebrating the 31st annual Canal Fest Four Miler.

**TIM FRANK MEMORIAL
CANAL FEST 4 MILER**

We have been requested by the owners of Remington Tavern and Dockside to consider moving the race start/finish lines further down Sweeney Street to avoid disruption of their operations.

benefiting
NT & Franklin Clubs

Web Site
www.bgcnt.net

We have agreed to the move and we are now requesting permission from the City of North Tonawanda to move the start/finish lines to Sweeney Street just past Oliver Street. This is about 1/8 of a mile change from our traditional start/finish at Main and Sweeney Street.

Like us on Facebook
Team TNT Alumni and Friends

To ensure the safety of our runners, we are requesting that Sweeney Street be closed for traffic from Oliver Street to 1293 Sweeney Street- where the 2 mile turnaround is located. We are requesting that the street closure be in effect from 6:30 until 8 p.m. The race starts at 7 p.m.

Franklin Club
325 Franklin Street
Tonawanda, NY 14150
(716) 693-2307

NT Club
195 Spruce Street
N. Tonawanda, NY 14120
(716) 807-3758

Enclosed you will find an update certification which includes a map of the new course,

Jeffrey Hardy
Race Director

John Lineberger
Volunteer Coordinator

Thank you for your consideration.

Sue Downing
Registration Coordinator

Jeffrey Hardy
Race Director
Jeff14Hardy@aol.com
716-510-3971

Tim Frank Memorial Canal

Fest 4-Miler

N. Tonawanda, New York
Measured by Bob Laskowski
Race Director: Jeff Hardy
Measured 5/03/17

Mile Splits

START: On Sweeney St., in-line with center of utility pole #13, just east of Oliver St.

1 MILE: on Sweeney St., in-line with pole #749.

TURN-AROUND: On Sweeney St., 56'9" east of pole #1293.

3 MILE: On Sweeney St., in-line with pole #758.

FINISH: On Sweeney St. directly in-line with Start.

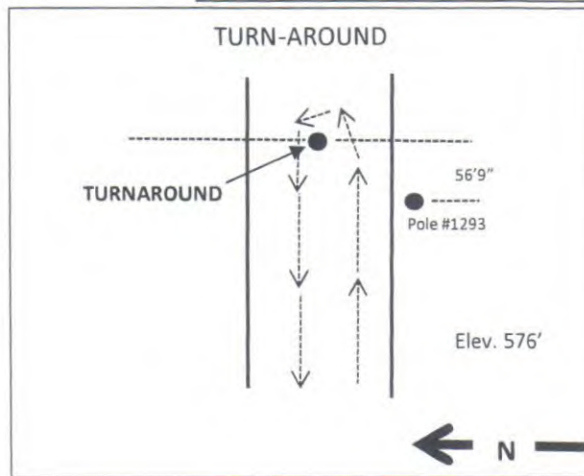
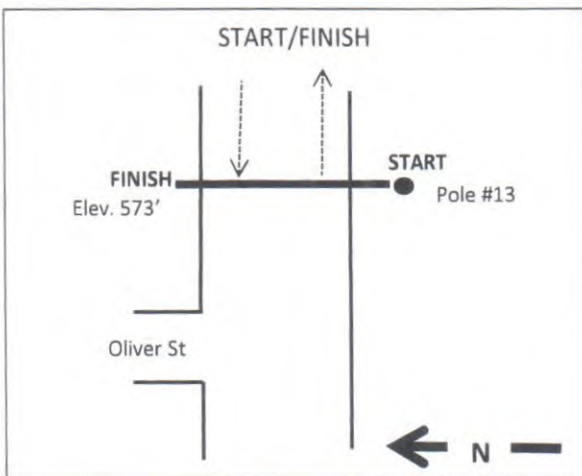
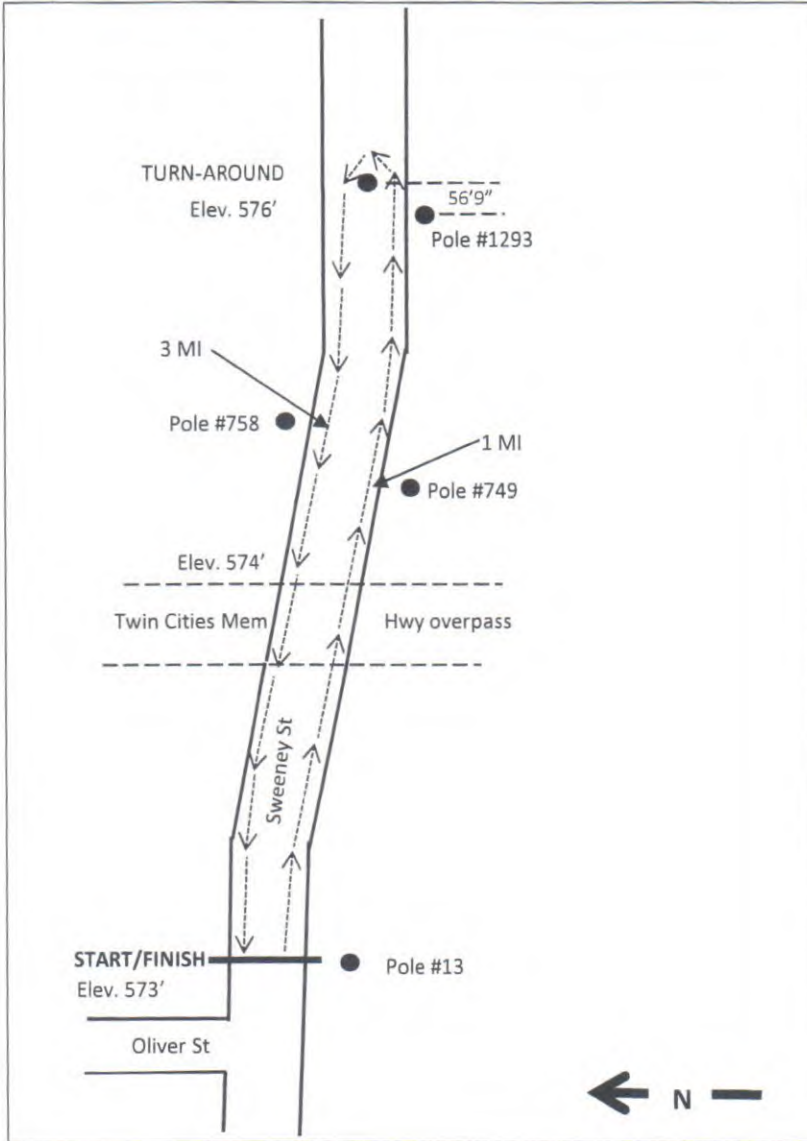


USATF Certificate

NY17021JG

Effective: 05/05/2017
through 12/31/2027

- Erie Basin Marina 1000 foot calibration course used (NY12005JG).
- Runners have access to entire road surface to allow shortest distance.
- All reference points marked with 2" PK(Parker-Kalon) nails, then sprayed with yellow fluorescent paint.



CFO-H

MAY 16 2017



Carnegie Art Center

May 10, 2017

Daniel R. Quinn
City Clerk/Treasurer
City of North Tonawanda
216 Payne Avenue
North Tonawanda, New York 14120

Dear Mr. Quinn,

We are requesting permission of change in our lease agreement, allowing the sale of wine and beer under a one day special permit from the State Liquor Authority. The permit will be filed by Webster's Restaurant LLC under their license as the named caterer for the event. The dates listed below are the scheduled opening receptions for the 2017 Exhibition Schedule:

Date of Event – 5:30p – 9:00p	Name of Exhibit
Thursday, May 25, 2017	Niagara Frontier Watercolor Society Awards Reception
Thursday, June 8, 2017	CAC Member Exhibition Reception
Sunday, June 11, 2017	Sunday Jazz at the CAC
Saturday, July 22, 2017	Cartoon Exhibit with Dr. Dewey's Collection Opening
Thursday, August 24, 2017	2016 Member Winner Karen Lewis - reception
Thursday, September 21, 2017	Fiber Exhibit – Opening Reception
Thursday, October 26, 2017	Buffalo Niagara Art Association – Opening Reception
Friday, December 1, 2017	Art Off the Wall Fundraiser

Please feel free to contact me with any questions.

Sincerely,

Barbara B. Hughes
President

RECEIVED
CITY CLERK'S OFFICE
2017 MAY 11 PM 12:13
NORTH TONAWANDA N.Y.