

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

March 29, 2018

The following meetings have been scheduled for **TUESDAY, APRIL 3, 2018:**

6:15PM Common Council - Re: Agenda Discussion

6:30PM Common Council Meeting in the Common Council Chambers.

Respectfully submitted,



**Daniel R. Quinn
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council
President Zadzilka
Aldermen Braun, Berube, Pecoraro, Tylec**

FROM: Daniel R. Quinn, City Clerk-Treasurer

RE: Agenda for regular session TUESDAY, APRIL 3, 2018 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

COMMUNICATIONS FROM CITY OFFICIALS

<u>#1. Scott Kiedrowski</u>	-	Re: Resignation from the Planning Commission and Board of Assessment and Review
I.1 Mayor	-	Re: Appointment of Robert Fritschi to the Planning Commission
I.2 Mayor	-	Re: Appointment of Frank DiBernardo to the Board of Assessment and Review
III.1 Clerk-Treasurer	-	Re: Warrant for the Collection of the City Taxes
III.2 Clerk-Treasurer	-	Re: Permission for National Grid to start a study for the Energy Efficiency Incentive Program
VII.1 Accountant	-	Re: Payment of the Abstract of Claims Dated April 3, 2018
VII.2 Accountant	-	Re: Budgetary Transfer – To purchase and install a new back-up generator for the Water Filtration & Pumping Plant

XVII. Traffic Safety - Re: Various Traffic Safety Recommendations from their March meeting minutes

XXV. Monthly Reports

.1 Police Department

COMMUNICATIONS FROM OTHERS

A. Imagine Community Gardens - Re: Permission to enter into a lease agreement for a Community Garden on City owned property located at 228 Sommer Street

B. Gratwick Hose Co. Inc. - Re: Removal of Charles Clark from the Fire Rolls

C. Missing & Exploited Children - Re: Permission to conduct The Ride for Missing Children through North Tonawanda, Friday May 18, 2018

D. St. Mark Lutheran Church - Re: Permission to waive the permit fee for Food Trucks for their basket raffle on Saturday April 28, 2018

E. Confer Plastics - Re: Donation of \$10,000 for the City to purchase a Launch Pass Kiosk at Gratwick Park

Respectfully submitted,



**Daniel R. Quinn
City Clerk-Treasurer**

APR 03 2018

March 5, 2018

Honorable Mayor Arthur G. Pappas
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

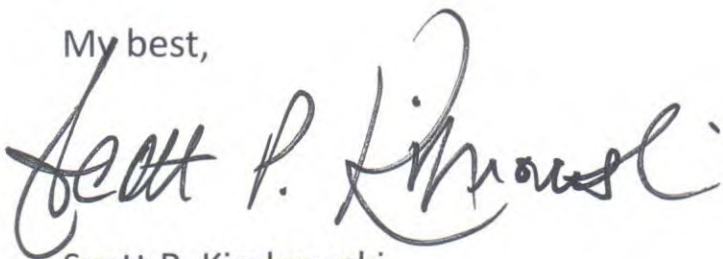
Dear Mayor Pappas;

I wish to sincerely thank you for the opportunity you afforded me to serve on the Planning Commission and the Board of Assessment and Review here in the City of North Tonawanda.

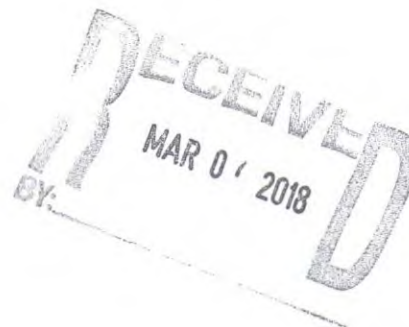
Unfortunately, my busy schedule does not permit me to attend the regularly scheduled meetings of these very important boards.

At this time, I tender my resignation from both the Planning Commission and Board of Assessment and Review in order for you to appoint an individual that can give these boards the full attention they deserve representing the citizenry on a wide range of issues.

My best,



Scott P. Kiedrowski



CITY OF NORTH TONAWANDA

I.1

Office of the Mayor

APR 03 2018

ARTHUR G. PAPPAS

March 28, 2018

North Tonawanda Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

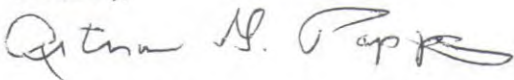
RE: Appointment to North Tonawanda Planning Commission

Dear Honorable Body:

Please be advised that I am appointing Robert Fritschi, 424 Woodlin Avenue, North Tonawanda, NY 14120, to the North Tonawanda Planning Commission. Mr. Fritschi will be fulfilling the remainder of the term for Scott Kiedrowski which expires December 31, 2022.

Thank you for your attention to this matter.

Sincerely,



Arthur G. Pappas
Mayor

RECEIVED
CITY CLERK'S OFFICE
2018 MAR 26 PM1:04
NORTH TONAWANDA NY

Office of the Mayor

APR 03 2018

ARTHUR G. PAPPAS

March 28, 2018

North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, New York 14120

RE: Board of Assessment Review Committee

Dear Honorable Body:

Please be advised that I am appointing Frank DiBernardo, 19 Niagara Circle, North Tonawanda, NY 14120, to the Board of Assessment Review Committee. Mr. DiBernardo will be fulfilling the remainder of the term for Scott Kiedrowski which expires December 31, 2019.

Thank you for your attention to this matter.

Sincerely,



Arthur G. Pappas
Mayor

RECEIVED
CITY CLERK'S OFFICE
2018 MAR 26 PM 1:04
NORTH TONAWANDA NY

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
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III:1

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Fax: (716) 695-8557

APR 03 2018

March 27, 2018

Honorable Mayor
Common Council
216 Payne Ave – City hall

Re: Collection of City Taxes

Dear Common Council:

I am requesting that the Council approve the Collector's Warrant for the collection of the City Taxes. The collection period will begin in the month of April and conclude on May 4, 2018. Taxes paid after May 4th will be subject to interest and fees.

Regards,



Daniel R. Quinn
City Clerk-Treasurer

RECEIVED
CITY CLERK'S OFFICE

2018 MAR 27 AM 11:57
NORTH TONAWANDA NY

COLLECTOR'S WARRANT

STATE OF NEW YORK
COUNTY OF NIAGARA, SS:

A.D. 2018

From: The People of the State of New York
To: City of North Tonawanda, Receiver and/or Collector of Taxes, in said County of Niagara, Greetings;

YOU ARE HEREBY REQUIRED AND COMMANDED, pursuant to the provisions of Section 904 of the Real Property Tax Law of the State of New York:

To receive and start collection of taxes on or before the first day of April, 2018, from the several persons and corporations named in the assessment roll, which is annexed hereto, the amounts listed opposite their respective names, together with your fees thereon.

Pursuant to Section 920 of the Real Property Tax Law, upon receipt of the tax roll and warrant, the collecting officer shall cause a notice to be published once a week for two successive weeks in the official newspaper of the city, as set forth by such law.

To make no changes or alterations in the tax warrant or the attached tax rolls but the City may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 554 of the Real Property Tax Law.

You shall receive taxes without interest that are paid on or before the fourth day of May, 2018, or within thirty days of the date of the receipt of the warrant required by Section 920 of the Real Property Tax Law, whichever is later. On all taxes you receive after this day, there shall be added interest as determined by the Commissioner of Taxation and Finance pursuant to Section 924-a of the Real Property Tax Law for each month or fraction thereof until such taxes are paid.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law. It is effective immediately after it is properly signed by the Mayor and City Council Chairman. The warrant shall expire on the last day of the fiscal year, after which a Tax Lien will be issued against any and all unpaid taxes. In case any person personally liable for unpaid taxes listed on the tax roll shall refuse to pay his or her taxes, you are authorized to cause the same to be sold at public auction for the purpose of paying the taxes due and the expense of levy and sale.

TO THE CITY OF NORTH TONAWANDA, the sum of \$17,131,739.37 in witness whereof, The Common Council, in annual meeting assembled, have caused this Warrant to be signed by the City Council Chairman and the Mayor of North Tonawanda. FOR SO DOING THIS SHALL BE YOUR WARRANT.

Given under the hands and seal of the City of North Tonawanda,
County of Niagara, State of New York, this First day of May, 2018.

.....
Mayor of the City of North Tonawanda

.....
Chairman of the North Tonawanda City Council

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

III. 2

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

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Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

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Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

APR 03 2018

March 27, 2018

Honorable Mayor
Common Council
216 Payne Ave – City hall

Re: National Grid's Streetlight Energy Efficiency Incentive Proposal

Dear Common Council:

I am requesting that the Council approve National Grid's Streetlight Energy Efficiency Incentive Proposal. Once approved, The Mayor will be able to sign the agreement allowing National Grid to start the study to determine the energy efficiency incentive program.

Regards,



Daniel R. Quinn
City Clerk-Treasurer

RECEIVED
CITY CLERK'S OFFICE

2018 MAR 27 AM 11:57
NORTH TONAWANDA NY



March 21, 2018

Dale Marshall
City of North Tonwanda
216 Payne Ave
North Tonawanda NY 14120

Re: National Grid's Streetlight Energy Efficiency Incentive Proposal

Dear Mr. Marshall:

As you may know, National Grid recently filed a proposal to reset electricity and natural gas delivery prices beginning in April 2018. In response to feedback from our municipal customers about the need for streetlighting options to reduce costs, we have included a proposal in our filing to establish a streetlight energy efficiency incentive program. If approved, the program would get underway in April 2018 and continue for a three-year period.

For several years, the Company has received feedback from municipalities required to contribute energy efficiency funds through various means while having no program opportunities to benefit from the funds to achieve mandated state energy reduction goals. The rate case provides an opportunity for the Company to respond to the feedback and propose an energy efficiency incentive plan that specifically addresses a municipality's most significant energy consuming service, street-lighting.

Additionally, for many municipalities, upfront costs serve as the primary impediment to converting street-lights to more efficient light emitting diode, or LED, technology. To overcome the cost barrier and increase the pace of streetlight conversions, the Company anticipates the energy efficiency incentives proposed in the rate filing¹ will enable municipalities to achieve important long-term cost savings and environmental goals. If approved by the NY Public Service Commission as proposed, the Company will make available up to \$1.6 million per year to be used to provide an energy efficiency incentive of between \$50 and \$100 per fixture, based on the installed fixture wattage. The incentive could be used for either customer-owned or Company-owned streetlight assets. Requests would be processed on a first-come, first-serve basis.

Since the City of North Tonawanda requested information on acquiring or converting street-light assets, the Company wanted to let you know as soon as possible about this energy efficiency proposal. As a proposal, however, the incentive will require regulatory approval and it may be modified or rejected. Any approved incentive will become effective after April 2018. Waiting for Commission consideration of the energy efficiency proposal, will therefore take approximately a year, and potentially require the Company to issue an adjusted pricing proposal. If you wish to defer your current streetlight acquisition or conversion plans until the Commission has ruled on our energy efficiency proposal, please have an authorized representative countersign this letter in the space below.

¹ Case 15-E-0745, et. al., *Tariff Filings to Effectuate Amendments to Public Service Law – New § 70-a (Transfer of Street Light Systems)*, “Order Approving Tariff Amendments with Modifications” (Issued and Effective October 14, 2016), p. 25; Case 16-E-0616, *Tariff filing by Central Hudson Gas & Electric Corporation to establish new LED lighting options under Service Classification No. 5 – Area Lighting Service and modify Service Classification No. 8 – Public Street and Highway Lighting, P.S.C. No. 15 – Electricity*, “Order Approving Addition of LED Street Lighting Options with Modifications” (Issued and Effective March 10, 2017), p. 10.

AMANDA REIMER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

VII:1
TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

March 28, 2018

APR 03 2018

Honorable Arthur G. Pappas, Mayor
and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated April 3, 2018, and further authorize the Mayor and City Clerk/Treasurer to respectively sign and countersign said Warrant.

Regards,



Amanda Reimer
City Accountant

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CITY CLERK'S OFFICE

2018 MAR 27 PM 3:47
NORTH TONAWANDA NY

AMANDA REIMER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

411.2
TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

APR 03 2018

March 28, 2018

Honorable Arthur G. Pappas, Mayor
and Common Council
City Hall
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 2, Section 5.023 and Section 2.2 of the Budgetary Transfer Policy, please authorize the City Accountant to make the following transfer of fiscal year 2018 appropriations, based on the request of the Department Head, copy attached.

This transfer represents amounts that were previously reserved for the Water Plant Emergency Generator Project. This project is set to commence, therefore it is necessary to transfer the reserved funds into the Capital Fund, establishing appropriations for the purpose of purchasing and installing the generator.

Control	Dollar		
<u>Number</u>	<u>Amount</u>	<u>To Appropriation Account</u>	<u>From Reserve Account</u>
7	\$1,421,880	2.9901.901 Transfer to Capital	2.878 Capital Reserve, Stand-by Generator

Regards,



Amanda Reimer City
Accountant

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2018 MAR 27 PM 3:47
NORTH TONAWANDA NY

BUDGET AMENDMENT REQUEST FORM

Department: Water Filtration Plant

Date: Feb. 23, 2018

Dollar Amount	Accounts and Documentation	
\$1,421,880	Decrease Account <u>2.878</u> Account Number	Increase Account <u>2,9901.901</u> Account Number
	Stand-by Generator Reserve fund Account Description	Stand-by Generator Capital Fund Account Description

Explanation:

These funds will be used to purchase and install a new back-up Generator for the Water Filtration & Pumping Plant and all new electrical upgrades necessary to complete this project.

COMMON COUNCIL ACTION IS NECESSARY

	<u>2/23/18</u>
Department Head Signature	Date

Budget Amendment Policy

- 2.31 - All Budget Amendments require authorization by the Common Council
- 2.32 - Budget amendments can be initiated by the Department Head by completing a Budget Amendment Form and submitting to the Accounting Department for review when:
 - a) The change will result in an overall increase or decrease to appropriations and either estimated revenues/fund balance.

For Accounting Department Use Only		
Control #	Department of Accounting Audit	Common Council Meeting Date

XVII

APR 03 2018

March 21, 2018

Daniel P. Quinn
City Clerk/Treasurer
216 Payne Avenue
North Tonawanda, NY 14120

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CITY CLERK'S OFFICE

2018 MAR 27 PM 1:46
NORTH TONAWANDA NY

Traffic Safety Minutes:

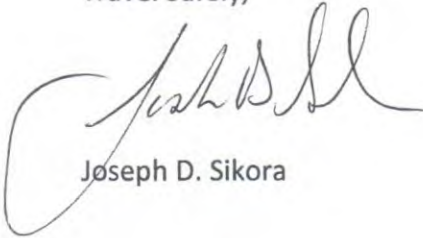
The March 2018 meeting of the North Tonawanda Traffic Safety Committee was called to order at 19:00 hours. Roll call showed the following members present: M. Anastasi, D. Grinnell, M. Daigler, M. Lemke, A. DiBernardo, and J. Sikora. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

1. At the request of Bonnie Badkat, the NTPD Traffic Officer monitored speed on Sherwood Avenue. He found the average speed in the area to be 38-39 mph. Speed limit signs were placed in the area, the electronic speed monitoring sign will also be placed once weather permits, and the Traffic Officer will continue to enforce the City speed limit on Sherwood.
2. Member Daigler reported all City truck Route signs have been updated and are in place.
3. Member Grinnell recommended placing "20 MPH School Zone" signs on Nash Road between Deerfield and Nash due to the new baseball diamonds. The Committee agrees and recommends placing the signs.
4. A letter from Sandy Hayes regarding past changes made to the signal located at Oliver and Felton Streets was read and discussed. The Committee will have the NTPD Traffic Officer monitor the area and a report will be given during the April meeting.
5. A complaint given to the Mayor's Office regarding truck traffic on Wheatfield Street was discussed, this will also be given to the NTPD Traffic Officer to monitor and enforce.
6. Changes made to the intersection of Payne Avenue and Schenck Street was discussed. Committee members as well as the NTPD Traffic Officer will continue to monitor the intersection. Findings will be discussed at future meetings.
7. Member Daigler removed (3) "Autistic Child Area" signs from the area of East Goundry and Brentwood.
8. A request to place "No Overnight Parking" signs in the area of the NT Football HOF and CAC was discussed. Additional research is needed on this request. The Committee will discuss during a future meeting after the research is completed.

9. A request made through the Mayor's Office to place (2) "30 minute parking" signs in front of 14 Webster Street was discussed. There are currently (2) "30 Minute Parking" signs located in front of 18 Webster Street. The Committee recommends creating (4) "30 Minute Parking" places, starting at the corner of Webster and Sweeney Streets in front of 14 Webster, and going toward 18 Webster, for all businesses in the area to utilize.

Meeting Adjourned 20:10 hours.

Travel Safely,

A handwritten signature in black ink, appearing to read "Joseph D. Sikora". The signature is fluid and cursive, with a large loop at the beginning and end.

Joseph D. Sikora



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

XXV 1
TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

APR 03 2018

March 21, 2018

Honorable Mayor Arthur G. Pappas and
Members of the City of North Tonawanda Common Council

Ladies and Gentlemen:

Please find attached the Summary of Police Activities Report, the Summary of Criminal Activities Report and the V&T Report for the month of February 2018.

Respectfully submitted,

Roger R. Zgolak
Chief of Police

cc: Robert Pecoraro
cc: Austin Tylec
cc: Mark Berube
cc: Donna Braun
cc: Eric Zadilka

RRZ/sd

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2018 MAR 21 AM 9:47
NORTH TONAWANDA NY

V & T REPORT FOR THE MONTH OF FEBRUARY 2018

SPEEDING	169
REDLIGHT VIO.	19
STOP SIGN VIO.	41
NO REGISTRATION	14
NO LICENSE	21
FAULTY EQUIPMENT	51
NO INSPECTION	69
FAILED TO YIELD RIGHT OF WAY	6
SEAT BELT VIO.	27
NO INSURANCE	1
LICENSE PLATE VIO.	10
IMPROPER TURN	12
DROVE ON LEFT OF PAVEMENT MARKINGS	5
FAILED TO KEEP RIGHT	1
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	2
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	7
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	10
UNSAFE BACKING	2
MISCELLANEOUS	39

TOTAL 506

TRAFFICE MISD.

#OF COMPLAINTS/ARRESTS

DWI-----	10
OPERATING WHILE REG. SUSPENDED/REVOKED-----	4
AGGRAVATED UNLICENSED OPERATION 3 RD -----	18
AGGRAVATED UNLICENSED OPERATION 2 ND -----	9

FELONIES

AGGRAVATED UNLICENSED OPERATION 1 ST -----	1
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FINES:

(CITY IMPOSED):

TRAFFIC:	\$ 31,009.00
PENAL LAW:	\$ 450.00
CITY ORDINANCE:	\$ 200.00
BAIL FORFEITURE:	\$ 0.00
ABC VIOLATION:	\$ 0.00
PARKING TAGS:	\$ 7,455.00
TOTAL FINES	\$ 39,114.00

MUG SHOTS: 35

PARKING TAGS: 289

MEAL TICKETS: 72

<p>NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF FEBRUARY 2018</p>

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	1	1	
ALL OTHER OFFENSES	3	2	
ARSON	0	0	
BURGLARY	3	0	
COERCION	0	0	
CRIMINAL MISCHIEF	6	2	
CRIM POSS WEAPON	0	0	
DIS CON/HARASS	24	6	
DRUG OFFENSES	8	8	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	26	26	
FORGERY	0	0	
FRAUD (ID THEFT)	4	0	
LARCENY	22	4	
LEAVING THE SCENE	10	3	
MURDER	0	0	
RAPE	0	0	
ROBBERY	1	1	
SEXUAL OFFENSES	2	1	
SIMPLE ASSAULT	2	1	
STOLEN PROPERTY	0	0	
UNAUTH USE M/V	2	1	
VIOL OF PROBATION	0	0	
ARRESTS FOR OTHER AUTHORITIES		0	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		11	
TOTALS	114	67	0
# OF ABOVE COMPLAINTS CLEARED BY JAB		16	
# CLEARED BY JAB FROM PREV MONTHS		5	

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF FEBRUARY 2018
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CRIMINAL

Complaints received and investigated	114
Complaints cleared by arrest or exceptional clearance	67
Complaints ruled unfounded	0
Number of males arrested under 18: 2 over 18: 31	33
Number of females arrested under 18: 0 over 18: 8	8
Arrests for other authorities	0
Failure to Appear/Violation of Probation Warrant Arrests	26
Above complaints cleared by J.A.B.	16
Complaints cleared by J.A.B. from previous months	5

TRAFFIC

Traffic summonses issued	724
DWI arrests	10
Parking tags issued	289

MISCELLANEOUS

Miscellaneous service	1,597
Incident reports	167
Vehicle accidents	69
Vehicle accidents (fatal)	0
Vehicle stops	605
Police escorts	33
Prisoner meals	72
Mug shots taken	35
Fingerprints taken	35
Persons missing and located	2
Automobiles stolen	2
Automobiles recovered	2
Automobiles recovered for other authorities	1
Record check fees	\$195.00
Photocopy fees	\$8.50
Fingerprint fees	\$0.00
Fines collected	\$39,114.00
Value of property damaged	\$3,890.00
Value of property stolen	\$25,907.68
Value of property recovered	\$13,783.83

Respectfully submitted,



Roger R. Zgolak
Chief of Police

RRZ/sd

CFD-A
imagine  *community gardens*

Eric Zadzilka
Common Counsel President
City of North Tonawanda

APR 03 2018

Dear Eric,

Imagine Community Gardens would like to enter into a lease agreement for the land at 228 Sommer St. in the City of North Tonawanda. ICG will install a community garden as described at the Feb 23 workshop meeting.

Please bring this up for a vote at your next Common counsel meeting.

Thank you,
Bob Zima
President

RECEIVED
CITY CLERK'S OFFICE

2018 MAR 6 PM4:25
NORTH TONAWANDA NY

7071 Transit Rd., East Amherst, New York 14051 | p. 716.688.0139 | ImagineCommunityGardens.org

Imagine Community Gardens is a 501c3 nonprofit organization. Your contribution is tax-deductible to the extent allowed by law. No goods or services of any value were or will be transferred to you in connection with this donation.

Please keep this written acknowledgement of your donation for your tax records

LICENSE AGREEMENT

THIS AGREEMENT, made this day of April, 2018, by and between the **CITY OF NORTH TONAWANDA, NEW YORK**, a municipal corporation organized under the laws of the State Of New York with an office at 216 Payne Avenue, North Tonawanda, New York 14120 (hereinafter "**City**") and the **IMAGINE COMMUNITY GARDENS, INC.** a New York Not-for-Profit Charitable Corporation with an office at 7071 Transit Road, East Amherst, New York 14051 (hereinafter "**ICG**").

WITNESSETH:

WHEREAS, the City is currently the owner of certain vacant land located at 228 Sommer Street, North Tonawanda, New York 14120 as depicted in the **Exhibit "A"** attached hereto and made a part hereof, and

WHEREAS, the ICG wishes to use said vacant land and make improvements for a community garden for use by the general public.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **LICENSE.** City hereby grants and conveys to ICG the right, permission, privilege and authority to install and maintain a community garden at 228 Summer Street, North Tonawanda, New York 14120 together with the right of ingress and egress to and over the above described premises, as well as the right of ICG to do all other acts and things requisite or necessary to fulfill the purpose of a community garden. This license is conditioned upon the City's receipt and approval of a description of the work to be done. The license granted involves the property described in the attached maps incorporated herein as **Schedule "A"**. City covenants to ICG that: (1) it is the owner of the above described land and it has full right and authority to grant the license described herein; (2) ICG may quietly enjoy the premises for the purpose herein stated; and (3) the City will not create or permit any obstruction of any kind or character that will interfere with the use for the purpose stated herein.

2. **TERM.** That the term of this Agreement shall be for a term of five (5) years effective _____, 2018 and ending December 31, 2023. This Agreement may be terminated by the CITY upon six (6) months' written notice to ICG at the address of its duly authorized representative to receive said notice. This representative's name, address and phone number will be available to the City Clerk, and any changes in same will be provided upon request and also as said change occurs.

3. **RENT.** The rental for this period shall be paid in-kind by the ICG with the improvements made over the course of the term of this Agreement.

4. **IMPROVEMENTS/REPAIRS.** The ICG agrees to supply the City all material necessary to connect to the public water main including but not limited to copper pipe, backflow preventer, shut off valves and fittings. The City agrees to provide the necessary labor to cut the

road, if necessary, and dig up the land to install and connect water service to 228 Sommer Street, North Tonawanda, New York 14120. ICG shall plant and water all vegetables and install trellises, benches, fencing, and signs. In the event that the City exercises its option to terminate the License the ICG shall be permitted to remove all improvements that are removable and to restore the land to the condition in which it received the land. The ICG further agrees to be responsible for any maintenance and upkeep required for any equipment which it may install or erect upon the premises.

5. MECHANIC'S LIENS. ICG shall keep the Property free and discharged of mechanic's and materialmen's liens and encumbrances affecting the licensed interest created hereby which are the results of ICG's acts or omissions. The breach of this covenant by operation of law or for any other reason, even if affecting only a portion of the Property, if not promptly cured, will entitle City, at its option, to terminate and cancel the License.

ICG agrees, within thirty (30) days after the filing thereof (or such shorter period as may be required in order to protect City's interest in the property) to discharge (either by payment or by filing the necessary bond or otherwise) any mechanic's, materialmen's or other lien against the Property and/or City's interest herein, which liens may arise out of any payment due for, or purported to be due for any labor, services, materials, supplies or equipment alleged to have been furnished to or for the ICG in, upon or about the Property. Any period of time shorter than thirty (30) days after the filing of the lien must be a reasonable request by the City.

6. INSURANCE. ICG agrees to carry all necessary insurance that may be required by the City and to name the City as additional insured and hold the City harmless from any and all claims arising out of the operation of the community garden. The following insurances are required at a minimum. The ICG agrees, at its own expense, to provide during the duration of this agreement, the following insurances:

- A. General Liability Insurance for bodily injury and death, with the City, its agents, officers and employees, as additional named insureds with limits of not less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate.
- B. Certificates of the required insurance shall be submitted to the City Attorney's Office for review and approval at least sixty (60) days prior to the start of the event.

7. INDEMNIFICATION. The ICG agrees to defend and indemnify the City, its officers, agents and employees, and shall hold them harmless from any and all risks of every kind, nature and description resulting from or arising out of the work and/or service performed by the ICG, or its subcontractor, under this contract; provided, however, that the ICG shall not be required to indemnify the City with respect to such risks to the extent caused by the negligence or intentional misconduct of the City or the City's contractors, over whom the ICG has no authority or control.

The ICG by agreeing to defend the City as set forth above, agrees that if the City receives a claim, complaint, or is sued under this contract pertaining to their work, acts or services; then this ICG agrees to pay all attorney fees and expenses of attorney, that shall be the choice of the City.

8. ADMINISTRATION. The City representative for administration of this Agreement shall be the _____. The ICG representative for the purpose of this Agreement shall be Robert Zima.

IN WITNESS WHEREOF, the parties have signed this Agreement as evidence of their agreement to its terms.

CITY OF NORTH TONAWANDA

IMAGINE COMMUNITY GARDENS

By: _____
Arthur G. Pappas, Mayor

By: _____
Robert Zima

APPROVED AS TO FORM:
CITY ATTORNEY

By: _____
Resolution #

STATE OF NEW YORK)
COUNTY OF NIAGARA) SS.:

On the ____ day of _____, 2018, before me, the undersigned, a Notary Public in and for said State, personally appeared Mayor Arthur G. Pappas, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

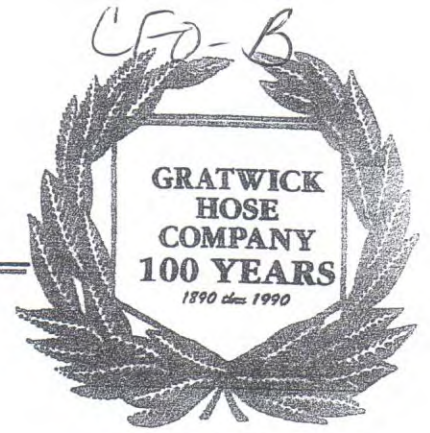
Notary Public

STATE OF NEW YORK)
COUNTY OF NIAGARA) SS.:

On the ____ day of _____, 2018, before me, the undersigned, a Notary Public in and for said State, personally appeared Robert Zima, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Gratwick Hose Company, Inc.

CITY OF NORTH TONAWANDA FIRE DEPARTMENT
110 WARD ROAD • NORTH TONAWANDA, NEW YORK 14120
716-692-9675



ENGINE NO.6

APR 03 2018

March 20, 2018

Honorable Mayor and

Common Council:

Please remove the name of Charles Clark from the Fire Rolls.

Thank you.

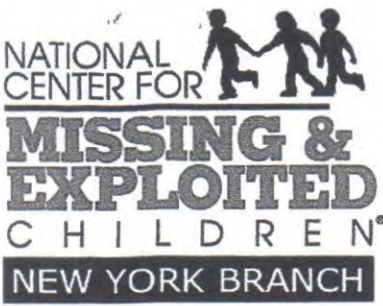


David A. Rogge
Membership Secretary

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2018 MAR 20 PM3:34
NORTH TONAWANDA NY

CFO-C

APR 03 2018



BUFFALO OFFICE
610 Main Street, Suite 204
Buffalo, New York 14202
 Phone: 716.842.6333
 Phone: 1.877.446.2632
 FAX: 716.842.6334
 Web: www.missingkidswny.org

Board of Advisors

David Capretto
 President - Board of Advisors
 Forbes Capretto Homes

David Brody
 Brody & Korman PLLC

Mark Collard
 Landmark Wealth Management

Dana Fauth
 Elmwood Village Charter
 School

Mary Jane Hosmer
 MassMutual Financial

Katie McLernon-Bell
 MassMutual Financial

Chief Scott Patronik
 Erie County Sheriff's
 Department

Geri Wutz
 Citizens Financial Group

Daniel Quinn
 City Hall
 216 Payne Ave
 North Tonawanda, NY 14120

Dear Mr. Quinn:

On Friday May 18th, the National Center for Missing and Exploited Children (NCMEC) will hold its 12th Annual Ride for Missing Children. Sponsored by NCMEC/NY, the Ride for Missing Children is a 100-mile, 2x2 paced and police-escorted bike ride throughout Erie and Niagara Counties. Our purpose is to remember all missing children and to raise funds to support local prevention education programs in our schools and community. We anticipate approximately 150 riders to participate in the event.

We would like to ask the town for use of its roads. I have included the tentative route map along with approximate times the riders will be in North Tonawanda. If there is a special form that needs to be completed please send it to my attention at the address below, or fax it to 716.842.6334. If you have additional questions, please contact me directly at 716.842.6333.

Thank you for your anticipated cooperation.

Sincerely,

Kathleen Gust
 Program Director
 National Center for Missing & Exploited Children

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2018 MAR 19 AM 11:35
 NORTH TONAWANDA NY



Symbol of St. Mark

Rev. Keith Knupp Pastor

CFO-D
APR 03 2018
St Mark Lutheran Church & Preschool

1135 Oliver St.
North Tonawanda, NY 14120-2637

A Congregation of the Lutheran Church--Missouri Synod

Phone: 716-693-3715

March 23, 2018

To whom it may concern,

St. Mark Lutheran Church is working with a community group to hold a theme basket raffle on Saturday April 28th, 2018 at Gratwick Hose Banquet Facility which is located at 110 Ward Road, North Tonawanda, NY 14120. Due to restrictions we are unable to cater our event and we have reached out to local food trucks to help cater this benefit. We are requesting that the City of North Tonawanda waive the permit fee of \$100 for our food trucks. We still require the food trucks to pay for the \$15 background check done by the North Tonawanda Police department before they can serve at our event.

Our first vendor is named Carnivorous; they have confirmed that they will be working our event. They offer a variety of meals from sandwiches to long simmered stews. We are currently working on an agreement with our second food truck but don't not have a confirmed vendor at this time.

If you have any questions, feel free to give me a call at the number below. Thank you ahead of time for your anticipated help with our event. Your help is greatly appreciated.

For any questions please contact me at 716-864-2973.

God's Blessings,

Timothy Fink
Family Life Ministry Board
Timmfink@gmail.com
716-864-2973

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NORTH TONAWANDA NY

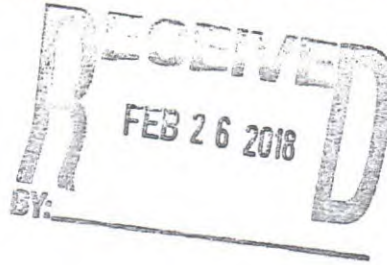
CFO-E



CONFER *plastics inc.*

APR 03 2018

97 Witmer Road North Tonawanda, NY 14120-2421 USA Phone (716) 693-2056 FAX (716) 694-3102 www.conferplastics.com



23 February 2018

North Tonawanda Common Council
216 Payne Ave.
North Tonawanda, NY 14120

Dear Council Members,

Having Gratwick Park across the street from the plant, I have a great view of this wonderful jewel. I sometimes feel a little heartbroken over how under-utilized it is. Far too often, there are too few boat trailers in the parking lot. Western New York families – and visitors from out of state – aren't using the facility despite having such great access to the beautiful Niagara River.

That is likely an outcome of the lack of immediate access to launch passes. Sure, anyone can get a launch pass, but they have to visit the City offices and during business hours. What if a family from say Rochester or Cleveland was in town for the day hoping to enjoy the River but they couldn't because it's a Saturday? They either risk a ticket or go someplace else to launch their boat.

I want to encourage them to use the Gratwick launch and keep their water adventures in North Tonawanda – who knows...they might spend some money at Lumberjack's or the Shores, or they might venture up the Canal and dock at Gateway and enjoy the hip side of town.

To do so, we need to give them immediate access to the River, right there at Gratwick.

So, my proposal to you is this:

Confer Plastics will donate \$10,000 to the City of North Tonawanda to be used for the purchase and installation of a launch pass kiosk at Gratwick Park, allowing visitors to buy a day pass at any day, any hour. The kiosk would be one of those unmanned devices that utilizes a credit card transaction and prints up a pass – no different than the parking kiosks you see in downtown Buffalo or the boat launch kiosk at Golden Hill State Park on the other side of the county.

I have seen kiosk prices range anywhere from \$3,500 to \$7,500 online, so our seed money would cover that cost and anything left over from the \$10,000 could be used for installation, maintenance, etc. The exact model of machine and the cost of day passes would be at the discretion of the City.

The benefits from a kiosk would be huge: Families could enjoy our exceptional stretch of the Niagara River; visitors would spend their dollars in North Tonawanda; and the City would get a new revenue stream from all the launch passes (I hope that a wonderful summer weekend could see 50 to 100 boaters using the launch and buying day passes).

If you have any questions or concerns about this proposal, please reach out to me.

Thank you.

Bob Confer

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2018 MAR 28 PM 12:03
NORTH TONAWANDA NY