

# City of North Tonawanda

DANIEL R. QUINN  
City Clerk-Treasurer  
danquinn@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

**April 26, 2018**

**The following meetings have been scheduled for TUESDAY, MAY 1, 2018:**

**6:15PM Common Council - Re: Agenda Discussion**

**6:30PM Common Council Meeting in the Common Council Chambers.**

**Respectfully submitted,**



**Daniel R. Quinn  
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council  
President Zadzilka  
Aldermen Braun, Berube, Pecoraro, Tylec**

**FROM: Daniel R. Quinn, City Clerk-Treasurer**

**RE: Agenda for regular session TUESDAY, MAY 1, 2018 6:30PM**

**AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.**

**PROOF OF PUBLICATION PUBLISHED APRIL 19, 2018**

**Legal Notice – Bid request for Southwest Primary Digester Cleaning – Superintendent Water/Wastewater**

**COMMUNICATIONS FROM CITY OFFICIALS**

<b>II. Attorney</b>	-	<b>Re: Settlement Agreement between the City of North Tonawanda and the North Tonawanda City School District</b>
<b>III. Clerk-Treasurer</b>	-	<b>Re: Volunteer Fire Companies Fundraising for 2018</b>
<b>VII.1 Accountant</b>	-	<b>Re: Payment of the Abstract of Claims Dated May 1, 2018</b>
<b>VII.2 Accountant</b>	-	<b>Re: Budgetary Transfer – To create an account to pay the Historic Preservation Secretary per meeting</b>
<b>IX. Supt. Public Works</b>	-	<b>Re: Vacant Tire Repair Worker Position</b>
<b>XVII. Traffic Safety</b>	-	<b>Re: Various Traffic Safety Recommendations from their April Meeting</b>

**XXV. Monthly Reports**

**.1 Police Department**

**COMMUNICATIONS FROM OTHERS**

- A.  
Erik Herbert, Edward A. Smolinski,  
Marie Smolinski &  
Brendan F. O'Connor - Re: Permission to be appointed as a  
Commission of Deeds for the City of North  
Tonawanda
- B.  
St. Mark's Episcopal Church - Re: Permission to host their "St. Mark's, get  
set, go! 5K" race on Saturday, October 13,  
2018
- C.  
Boys & Girls Club - Re: Permission to move the start/finish lines  
for their Annual Canal Fest Four Miler,  
Thursday, July 19, 2018
- D.  
Jesse Gooch - Re: Permission to use Gratwick Park for the  
"Thursday's on The Water" concerts  
starting June 14 to August 30, 2018
- E.  
Nicole Grinnell - Re: Permission to hold their Color-A-Thon  
Family Fun Run Friday June 1, 2018
- F.  
Latin American Motorcycle  
Association - Re: Permission to sell alcohol beverages at  
Veteran's Park for their event on  
Saturday, August 25, 2018

Respectfully submitted,



Daniel R. Quinn  
City Clerk-Treasurer

STATE OF NEW YORK  
NIAGARA COUNTY, } SS, \_\_\_\_\_

MAY 01 2018

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

RECEIVED  
CITY CLERK'S OFFICE

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,  
and that the annexed printed legal # 224041  
was printed and published in said paper on the following dates:

2018 APR 25 AM 11:27  
NORTH TONAWANDA NY

04/19/2018

*Janet M. Slipko*  
Principal Clerk

Subscribed and sworn to before me this  
4-19-18

*Teresa L. McCarthy*  
Teresa L McCarthy      02/26/2022

Notary Public                      Expiration Date

TERESA L MCCARTHY  
NOTARY PUBLIC, STATE OF NEW YORK  
Registration No. 01MC4962698  
Qualified in Niagara County  
Commission Expires February 26, 2022

**LEGAL NOTICE**  
**CITY OF NORTH TONAWANDA, NEW YORK**

**WASTEWATER TREATMENT PLANT**  
**INVITATION FOR BIDS FOR**  
**SOUTHWEST PRIMARY DIGESTER CLEANING**

Notice is hereby given that sealed proposals for the contractor to furnish all labor, materials, tools and equipment to blend and dewater all of the contents of one (1) 60 foot diameter, Southwest Primary Digester at the North Tonawanda Wastewater Treatment Plant will be received by the City Clerk / Treasurer of the City of North Tonawanda until 11:00 AM, prevailing time, Thursday, May 3, 2018-at which time they will be publicly opened.

Specifications may be obtained at the Office of the City Clerk / Treasurer, 216 Payne Avenue, North Tonawanda, NY, 14120.

Each proposal must be accompanied by a certified check, cash or bid bond in the amount of ten percent (10%) of the total bid. The City of North Tonawanda reserves the right to waive any informalities in or to reject any or all bids.

No bidder may withdraw his bid within sixty (60) days after the actual opening thereof. Bidders must agree to sign a state of non-collusion in accordance with Chapter 751 of the Laws of the State of New York.

Dan Quinn  
City Clerk/Treasurer  
#N224041

4/19/2018

LEGAL NOTICE  
CITY OF NORTH TONAWANDA, NEW YORK

WASTEWATER TREATMENT PLANT  
INVITATION FOR BIDS FOR SOUTHWEST PRIMARY DIGESTER CLEANING

Notice is hereby given that sealed proposals for the contractor to furnish all labor, materials, tools and equipment to blend and dewater all of the contents of one (1) 60 foot diameter, Southwest Primary Digester at the North Tonawanda Wastewater Treatment Plant will be received by the City Clerk / Treasurer of the City of North Tonawanda until 11:00 AM, prevailing time, Thursday, May 3, 2018 at which time they will be publicly opened.

Specifications may be obtained at the Office of the City Clerk / Treasurer, 216 Payne Avenue, North Tonawanda, NY, 14120.

Each proposal must be accompanied by a certified check, cash or bid bond in the amount of ten percent (10%) of the total bid. The City of North Tonawanda reserves the right to waive any informalities in or to reject any or all bids.

No bidder may withdraw his bid within sixty (60) days after the actual opening thereof. Bidders must agree to sign a state of non-collusion in accordance with Chapter 751 of the Laws of the State of New York.

Dan Quinn

City Clerk/Treasurer

Publish: April 19, 2018

# City of North Tonawanda

OFFICE OF THE CITY ATTORNEY  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120-5489

LUKE A. BROWN  
CITY ATTORNEY

NICHOLAS B. ROBINSON  
ASSISTANT CITY ATTORNEY

11  
MAY 01 2018

TELEPHONE  
(716) 695-8590  
FAX (716) 695-8592

April 18, 2018

Honorable Arthur G. Pappas, Mayor  
and Common Council Members  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

Re: Settlement Agreement between the City of North Tonawanda and  
the North Tonawanda City School District

Dear Honorable Body:

Attached hereto is a proposed Settlement Agreement ("Agreement") between the City of North Tonawanda and the North Tonawanda City School District regarding the water meters at the School District's buildings. I have been informed that this agreement has been voted on by the Board of Education and passed with the necessary majority vote.

Considering the above, the Common Council must now vote to approve or disapprove the Agreement for the Mayor to sign. I am requesting at this time that Council take such a vote.

Very truly yours,



Luke A. Brown  
City Attorney

RECEIVED  
CITY CLERK'S OFFICE

2018 APR 18 PM 12:47  
NORTH TONAWANDA NY

## AGREEMENT

THIS AGREEMENT is made as of the   /  /   th day of April, 2018 (the "Effective Date") by and among the City of North Tonawanda ("City") and the North Tonawanda City School District (the "District") (collectively hereinafter "the Parties").

WHEREAS, the District has requested reimbursement of certain payments it has made to the City as a result of a billing discrepancy related to water meters installed within the North Tonawanda High School, the North Tonawanda Middle School, Spruce Elementary School and Ohio Elementary School buildings from approximately 2005 until 2016 (the "Billing Dispute"); and

WHEREAS, the Parties are not in complete agreement as to the amount of any overpayment by the District for which the District is entitled to reimbursement relative to the Billing Dispute; and

WHEREAS, the Parties to this Agreement deny any responsibility, wrongdoing or liability in connection with the facts and circumstances giving rise to the Billing Dispute, but have nevertheless concluded that it is in their best interests to settle any disagreement they may have regarding the Billing Dispute on the terms set forth herein.

NOW, THEREFORE, the Parties hereto agree as follows:

1. Within thirty days of this Agreement, and in full settlement of this matter, the City shall make a one-time payment to the District in the amount of \$150,000 ("Settlement Amount").
2. Following full payment of the Settlement Amount in the manner set forth in Paragraph 1 above, the District shall execute and deliver to the City a Release to be prepared by the City and in a form mutually acceptable to the Parties.

3. Neither the entry into this Agreement nor the payment of the Settlement Amount shall constitute an admission of any liability or wrongdoing by any of the Parties; the Parties expressly deny the validity of any asserted claims or defenses relating to the Billing Dispute referenced above.

4. In the event of an asserted breach of this Agreement, the party aggrieved by such asserted breach shall provide written notice to the other party of that asserted breach and provide that party with ten days within which to cure the asserted breach.

5. Each signatory to this Agreement represents and warrants that he or she is authorized to sign on behalf of the Party for whom he or she signs and that this Agreement was duly authorized by the governing body of said Party.

6. This Agreement shall be governed and construed in accordance with the laws of the State of New York.

7. This Agreement represents the entire agreement between the Parties and may be modified only in a writing executed by the Parties.

8. This Agreement is binding upon and inures to the benefit of the officers, directors, successors, agents and assigns of each of the Parties.

9. This Agreement may be executed in counterparts each of which when taken together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date(s) indicated below.



# City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

DANIEL R. QUINN  
City Clerk-Treasurer  
danquinn@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

MAY 01 2018

April 16, 2018

Honorable Mayor & Common Council  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

RECEIVED  
CITY CLERK'S OFFICE  
2018 APR 16 AM 11:31  
NORTH TONAWANDA NY

**Re: Volunteer Fire Companies Fundraising 2018**

**Dear Honorable Body:**

As you have been made aware by the North Tonawanda Fire Chief, and in accordance with the NYS Comptroller's Office; all (6) North Tonawanda Volunteer Fire Companies are required to provide the City with a list of all fundraising activities on an annual basis.

In accordance with these regulations, I have reviewed the correspondence that I have received with the Fire Chief and have found them to be in order and in proper form.

I respectfully request that your Honorable Body vote in the affirmative to grant Live Hose #4, Columbia Hook & Ladder #1, Gratwick Hose Co. #6, Sweeney Hose Co. #7, Rescue Co. #5, and Active Hose Co. #2 permission to run their respective fundraisers for 2018.

I thank you in advance for you anticipated cooperation.

Sincerely,



Daniel R. Quinn  
City Clerk/Treasurer



## *Active Hose Fire Company No. 2 Inc.*

PO Box 1225  
427 Oliver Street  
North Tonawanda, NY 14120  
(716) 694-4422 or (716) 693-3640



The following is a list of fund raisers we are having for 2018.

Chowder sales the fourth Saturday of the month for January, February, March, April, September, October, November.

Craft Fair June 2<sup>nd</sup>

Canal Fest July 15<sup>th</sup> thru the 27<sup>th</sup>

RECEIVED  
CITY CLERK'S OFFICE

2018 MAR 28 PM 1:19  
NORTH TONAWANDA NY

*Home of the "Cellar Savers"*  
*Providing dedicated service to the citizens of North Tonawanda for over 125 years*

# COLUMBIA HOOK & LADDER CO., NO. 1, INC.

P.O. Box 357 North Tonawanda, New York 14120-0357



*Established 1876*

Jan. 8, 2018

Honorable Mayor Arthur Pappas  
Honorable Common Council  
c/o City Clerk  
City Hall, 216 Payne Ave.  
North Tonawanda, NY 14120

Re: Fire Company Fund-Raiser authorization

Dear Council & Mayor:

Columbia Hook & Ladder Co. No. 1, Inc., of the North Tonawanda Volunteer Fire Dept., respectfully requests authorization of the Common Council and Mayor to conduct fund-raising events during Year 2018.

We expect to have chowder sale fund-raisers on Feb. 3, Mar. 3, Apr. 7, Oct. 6, Nov. 3, and Dec. 1.

We expect to have a sugar waffle trailer and Mexican food tent for the week of Canal Fest, receiving profits from sales.

We also rent out our Hall for limited-size events such as small wedding receptions, bridal and baby showers, birthday parties, and funeral luncheons. We have none scheduled at the moment, and many of these events come about on short notice.

Receipts from fund raising are used for hall maintenance, repairs in the building, and upgrades as needed.

Very truly yours,  
COLUMBIA HOOK & LADDER CO. No. 1, INC.

A handwritten signature in black ink, appearing to read "David L. Evans". The signature is fluid and cursive.

David L. Evans  
Recording Secretary

RECEIVED  
CITY CLERK'S OFFICE  
2018 JAN 12 PM 4:29  
NORTH TONAWANDA NY

RECEIVED  
JAN 10 2018

March 12, 2018

North Tonawanda City Clerk

216 Payne Ave.

N. Tonawanda, NY 14120

Re: Gratwick Hose Fundraisers

The Gratwick Hose Company Inc. will be running the following fundraisers throughout the calendar year 2018:

Fish Fry: 17 Occasions on Fridays between January and December

Chowder Sales: 9 Occasions between January and December

Outside Catering Events: Various occasions between May and September

Inside Catering Events: Various occasions between January and December

Sincerely,

Robert N. Brennan

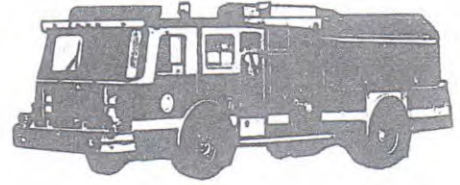
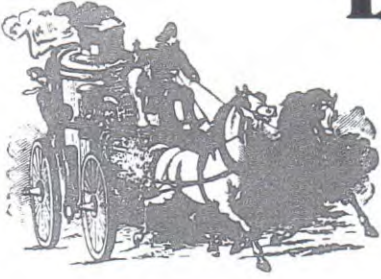
President

RECEIVED  
CITY CLERK'S OFFICE

2018 MAR 13 AM 9:42  
NORTH TONAWANDA NY

# LIVE HOSE CO. NO. 4

71 VANDERVOORT STREET  
NORTH TONAWANDA, NEW YORK 14120  
Est. July 18, 1887



April 12, 2018

City of North Tonawanda

Re: 2018 Fundraiser Schedule

To whom it may concern:

The following is our 2018 Schedule of Fundraisers

Spring Meat Raffle

Canal Fest

Fall Meat Raffle

Thank you

Glen A Aichinger  
President

A handwritten signature in black ink, appearing to read 'Glen A Aichinger'. The signature is fluid and cursive, with a long, sweeping underline that extends across the page.

RECEIVED  
CITY CLERK'S OFFICE

2018 APR 16 AM 10:23  
NORTH TONAWANDA NY



## RESCUE FIRE COMPANY #5

---

March 13, 2018

Hon. Daniel Quinn  
City Clerk  
216 Payne Avenue  
North Tonawanda, NY 14120

**RE: Rescue Fire Company Inc.**

Dear Mr. Quinn:

Please accept this letter as the annual fundraising report of the Rescue Fire Company Inc.

For the record we will do the following for 2018:

- 1) Continue the sale of pull tab tickets;
- 2) Participate in the Annual Canal Fest;
- 3) Sponsor our annual Sportsman Gun Raffle.

Very truly yours,

Daniel E. Brick  
President

RECEIVED  
CITY CLERK'S OFFICE  
2018 MAR 14 AM 9:24  
NORTH TONAWANDA NY

# Sweeney Hose Company, Inc. No. 7

100 YEARS OF DEDICATION AND SERVICE

1894-1994

P.O. BOX 30 • 499 ZIMMERMAN STREET • 716-694-0777 • NORTH TONAWANDA, NEW YORK 14120-0030



To: North Tonawanda Common Council

From: Sweeney Hose Company #7

Re: Fundraising 2018

Dear Honorable Council,

The Sweeney Hose Company #7 requests permission to conduct the following assorted fundraising events for the calendar year 2018:

## Major and or Repetitive Events

Fish Friday 10 Fridays starting 1/26/18

Canal Fest Beer Tent July 15-22, 2018

## Non – Repetitive Events

Chinese Auction 1 Event May or June (undecided date)

Meat Raffle 1 Event November (undecided date)

Charity Run 1 Event Expecting Fall time (Undecided Date)

Sportsman Raffle 1 Event September (Undecided Date)

C.C. Chief Joe Sikora

RECEIVED  
CITY CLERK'S OFFICE  
2018 JAN 30 PM3:37  
NORTH TONAWANDA NY

VII: 1

AMANDA REIMER  
CITY ACCOUNTANT  
JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST  
SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545  
FAX: (716) 695-8573

MAY 01 2018

April 23, 2018

Honorable Arthur G. Pappas, Mayor  
and Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated May 1, 2018, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Regards,



Amanda Reimer  
City Accountant



XII, 2

AMANDA REIMER  
CITY ACCOUNTANT

JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545  
FAX: (716) 695-8573

MAY 01 2018

April 23, 2018

Honorable Arthur G. Pappas, Mayor  
and Common Council  
City Hall  
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 2, Section 5.023 and Section 2.2 of the Budgetary Transfer Policy, please authorize the City Accountant to make the following transfer of fiscal year 2018 appropriations, based on the request of the Department Head, copy attached.

This transfer represents amounts that were previously reserved for the Water Plant Emergency Generator Project. This project is set to commence, therefore it is necessary to transfer the reserved funds into the Capital Fund, establishing appropriations for the purpose of purchasing and installing the generator.

Control	Dollar		
<u>Number</u>	<u>Amount</u>	<u>To Appropriation Account</u>	<u>From Reserve Account</u>
8	\$500.00	001.7510.0100 Historian Personal Services	001.1410.0100 Clerk Personal Services

Regards,



Amanda Reimer  
City Accountant



**Department of Public Works**  
**CITY OF NORTH TONAWANDA, NEW YORK**

IX

758 ERIE AVENUE  
NORTH TONAWANDA, N. Y. 14120

PHONE: 695-8585  
FAX: 695-8587

MAY 01 2018

April 12, 2018

Honorable Mayor Pappas & Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120

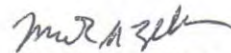
Re: Vacant Tire Repair Worker Position

Honorable Body:

The Department of Public Works presently has a vacant position for a Tire Repair Worker. We have not filled this position due to the ever-changing demands in the tire industry. The demands have changed so that a full-time tire worker is really not needed. So with this in mind, I would like to upgrade the position and fill it with a Heavy Equipment Mechanic. Another full time mechanic would improve the production in the shop. As a result all mechanics would be doing tire work as needed.

We respectfully request your approval to upgrade the vacant Tire Repair Worker position and fill it with a Mechanic.

Very truly yours,



Mark A. Zellner  
Superintendent of Public Works

MAZ/slc

cc: Accounting

RECEIVED  
CITY CLERK'S OFFICE  
2018 APR 20 AM 10:06  
NORTH TONAWANDA NY

RECEIVED  
APR 12 2018  
BY: \_\_\_\_\_

XVII

MAY 01 2018

April 16th, 2018

Daniel R. Quinn

City Clerk/Treasurer

216 Payne Avenue

North Tonawanda, NY 14120

RECEIVED  
CITY CLERK'S OFFICE  
2018 APR 18 PM4:29  
NORTH TONAWANDA NY

Traffic Safety Minutes:

The April 2018 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1900 hours. Roll call showed the following members present: R. Frank, J. Sikora, M. Daigler, M. Lemke, A. Vater, M. Anastasi, A. DiBernardo, D. Grinnell. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

1. Member Sikora reported that Judy Mittiga of 321 Oliver Street would like two "15 minute parking" signs in front of her store. Member Daigler believes they should be "30 minute parking" signs from 9am-9pm so that they are uniform around the city. Daigler will speak Mittiga.
2. Larry Edin of 270 Miller Street participated at our meeting, and asked if we could put up "Caution/Daycare" signs in front of Sweet Angels Daycare on Erie Avenue. The committee believes that due to the 40 MPH zone on Erie Avenue that this is a good idea. Member Daigler is going to speak to Mayor Pappas in regards to the signs going up immediately.
3. Member Daigler and member Frank reported on the light at Oliver and Felton Street. Daigler placed up "no parking" signs from here to corner on the northwest side of Oliver Street. Frank checked the accident logs from that intersection and found that there have been no accidents at that intersection in the last year. Traffic Officer Cress will continue to monitor the intersection.
4. Member Daigler reported on Nash Rd. now being a school zone between Deerfield Dr. and Ruie Road. New "20 MPH" signs have been placed on Nash Road. We are requesting to make Ruie Road between Nash Rd. and Rose Circle a school zone. We are also requesting to place "no parking or standing" signs on the east side of Nash Road so that people are not parking next to the ball field during games. We believe this is a safety concern. We would like to come to a workshop to discuss these concerns.
5. Member Daigler received a call in regards to taking down the stop sign at St. Joseph and Wallace Street. Committee is all in favor.

6. Member Frank was informed by the mayor's office to take a look at the intersection at Payne Ave. @ Schenck St. to see if it needs the traffic light back up. We were also informed that Huron Sprinklers are parking their trucks in the street all day which is blocking the view of the intersection. The intersection has been looked at by all committee members and traffic Officer Cress. Frank has found that there has only been 1 accident in the last 5 months. It is believed that approximately 54,000 cars have gone through this intersection during this time. This is based off of approximately 30 cars an hour during the times of 7am-7pm, this not include any cars that go through the intersection between 7pm-7am. We have also found that Huron Sprinkler trucks are not parking in the street all day, they are usually in their own parking lot or not there at all. Due to these studies to this point we do not believe the light should be put back up. Traffic Officer Cress was notified and will continue to monitor.
7. Member Grinnell revisited the parking situation in front of the football hall of fame. Paul Frys is the hall of fame president and does not believe there is a problem with the overnight parking. We do not wish to change anything at this time.
8. Member Sikora reported that Barb the owner of the 412 Diner at 412 Oliver Street is having problems with the residents behind her parking in her 1 hour parking spots. The committee believes that these spots are for anyone to use and therefore unless someone is in this spot over an hour there in no violation. Barb will need to continue to contact NTPD when a violation occurs.
9. Member Frank received a letter from Mayor Pappas regarding a concerned citizen who believes that there are people from the group home on East Robinson Street continuously parking on Hyland Street which is causing it to be congested. Member Sikora will look into the problem and follow up with the committee at the next meeting.
10. Member Frank received a letter from Kristian Olka who is the owner of the property at 843 Payne Avenue. She is requesting that we remove the "15 minute parking" sign that is front of her residence. Member Daigler will remove this sign due to it being a residence and no longer a business (formally Marinelli Jewelers).

Meeting Adjourned at 2005 hours.

Travel Safely,



Robert J. Frank



# Department of Police

CITY OF NORTH TONAWANDA  
216 Payne Avenue  
North Tonawanda, N.Y. 14120-5491

XXV  
TELEPHONE  
(716) 692-4111  
FACSIMILE  
(716) 692-4321  
EMERGENCY NO.  
9-1-1

MAY 01 2018

April 16, 2018

Honorable Mayor Arthur G. Pappas and  
Members of the City of North Tonawanda Common Council

Ladies and Gentlemen:

Please find attached the Summary of Police Activities Report, the Summary of Criminal Activities Report and the V&T Report for the month of March 2018.

Respectfully submitted,

Roger R. Zgolak  
Chief of Police

cc: Robert Pecoraro  
cc: Austin Tylec  
cc: Mark Berube  
cc: Donna Braun  
cc: Eric Zadilka

RECEIVED  
CITY CLERK'S OFFICE

2018 APR 16 PM 3:12  
NORTH TONAWANDA NY

RRZ/sd

NORTH TONAWANDA POLICE DEPARTMENT  
SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF MARCH 2018

CRIMINAL

Complaints received and investigated	117
Complaints cleared by arrest or exceptional clearance	76
Complaints ruled unfounded	0
Number of males arrested      under 18:      1      over 18:      36	37
Number of females arrested      under 18:      1      over 18:      10	11
Arrests for other authorities	2
Failure to Appear/Violation of Probation Warrant Arrests	26
Above complaints cleared by J.A.B.	20
Complaints cleared by J.A.B. from previous months	3


TRAFFIC

Traffic summonses issued	585
DWI arrests	13
Parking tags issued	477

MISCELLANEOUS

Miscellaneous service	2,363
Incident reports	115
Vehicle accidents	56
Vehicle accidents (fatal)	1
Vehicle stops	540
Police escorts	41
Prisoner meals	74
Mug shots taken	40
Fingerprints taken	40
Persons missing and located	2
Automobiles stolen	3
Automobiles recovered	3
Automobiles recovered for other authorities	1
Record check fees	\$375.00
Photocopy fees	\$6.75
Fingerprint fees	\$0.00
Fines collected	\$42,656.00
Value of property damaged	\$15,592.00
Value of property stolen	\$30,186.76
Value of property recovered	\$29,128.77

Respectfully submitted,

  
 Roger R. Zgolak  
 Chief of Police

RRZ/sd

<p>NORTH TONAWANDA POLICE DEPARTMENT  SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF MARCH 2018</p>
--

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	1	0	
ALL OTHER OFFENSES	2	0	
ARSON	1	0	
BURGLARY	2	1	
COERCION	0	0	
CRIMINAL MISCHIEF	14	3	
CRIM POSS WEAPON	0	0	
DIS CON/HARASS	22	8	
DRUG OFFENSES	9	6	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	26	26	
FORGERY	1	2	
FRAUD (ID THEFT)	6	1	
LARCENY	10	4	
LEAVING THE SCENE	10	3	
MURDER	0	0	
RAPE	2	0	
ROBBERY	1	0	
SEXUAL OFFENSES	0	0	
SIMPLE ASSAULT	6	4	
STOLEN PROPERTY	1	1	
UNAUTH USE M/V	3	1	
VIOL OF PROBATION	0	0	
ARRESTS FOR OTHER AUTHORITIES		2	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		14	
TOTALS	117	76	0
# OF ABOVE COMPLAINTS CLEARED BY JAB		20	
# CLEARED BY JAB FROM PREV MONTHS		3	



**V & T REPORT FOR THE MONTH OF MARCH 2018**

SPEEDING	131
REDLIGHT VIO.	25
STOP SIGN VIO.	52
NO REGISTRATION	17
NO LICENSE	27
FAULTY EQUIPMENT	40
NO INSPECTION	47
FAILED TO YIELD RIGHT OF WAY	5
SEAT BELT VIO.	26
NO INSURANCE	2
LICENSE PLATE VIO.	9
IMPROPER TURN	14
DROVE ON LEFT OF PAVEMENT MARKINGS	3
FAILED TO KEEP RIGHT	2
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	2
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	3
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	8
UNSAFE BACKING	6
MISCELLANEOUS	70

TOTAL            489

**TRAFFICE MISD.**

**#OF COMPLAINTS/ARRESTS**

DWI-----	13
OPERATING WHILE REG. SUSPENDED/REVOKED-----	3
AGGRAVATED UNLICENSED OPERATION 3 <sup>RD</sup> -----	30
AGGRAVATED UNLICENSED OPERATION 2 <sup>ND</sup> -----	5
RECKLESS DRIVING-----	3

FELONIES : NONE

**FINES:**

(CITY IMPOSED):

TRAFFIC:	\$ 31,391.00
PENAL LAW:	\$ 490.00
CITY ORDINANCE:	\$ 500.00
BAIL FORFEITURE:	\$ 0.00
PARKING TAGS:	\$ 10,275.00
<b>TOTAL FINES</b>	<b>\$ 42,656.00</b>

MUG SHOTS: 40

PARKING TAGS: 477

MEAL TICKETS: 74

CFD-A

APRIL, 16<sup>TH</sup>, 2018

MAY 01 2018

Honorable Mayor and Common Council  
City Hall, 216 Payne Avenue

North Tonawanda, NY 14120

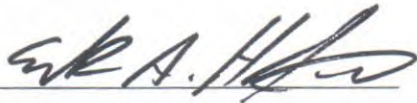
**RE: Commissioner of Deeds**

Dear Honorable Body:

I, ERIK HERBELT, residing at 1049 THOMAS ST EAST,  
am hereby requesting to be appointed as a Commissioner of Deeds for the City of North Tonawanda.  
Thank you.

RECEIVED  
CITY CLERK'S OFFICE  
2018 APR 17 PM 2:06  
NORTH TONAWANDA NY

Respectfully submitted,



(signature)

4-16-, \_\_\_\_, 2018

MAY 01 2018

Honorable Mayor and Common Council  
City Hall, 216 Payne Avenue

North Tonawanda, NY 14120

**RE: Commissioner of Deeds**

Dear Honorable Body:

I, Edward A Smolenski, residing at 1097 Sweeney St  
am hereby requesting to be appointed as a Commissioner of Deeds for the City of North Tonawanda.  
Thank you.

Respectfully submitted,



(signature)

RECEIVED  
CITY CLERK'S OFFICE

2018 APR 17 PM2:06  
NORTH TONAWANDA NY

MAY 01 2018

April 16, 2018

Honorable Mayor and Common Council  
City Hall, 216 Payne Avenue

North Tonawanda, NY 14120

**RE: Commissioner of Deeds**

Dear Honorable Body:

I, Marie Smolinski, residing at 309 Oakdale Dr. N. Tona NY 14120  
am hereby requesting to be appointed as a Commissioner of Deeds for the City of North Tonawanda.  
Thank you.

Respectfully submitted,

Marie Smolinski

(signature)

RECEIVED  
CITY CLERK'S OFFICE

2018 APR 17 PM 2:06  
NORTH TONAWANDA NY

April 16, 2018

MAY 01 2018

Honorable Mayor and Common Council  
City Hall, 216 Payne Avenue

North Tonawanda, NY 14120

**RE: Commissioner of Deeds**

Dear Honorable Body:

I, Brendan F. O'Connor, residing at 27 Chipman Place,  
am hereby requesting to be appointed as a Commissioner of Deeds for the City of North Tonawanda.  
Thank you.

Respectfully submitted,



(signature)

RECEIVED  
CITY CLERK'S OFFICE

2018 APR 17 PM 2:06  
NORTH TONAWANDA NY

# ST. MARK'S EPISCOPAL CHURCH

61 Payne Avenue

North Tonawanda, New York 14120

Phone: (716) 692-3735

Fax: (716) 692-3155



April 24, 2018

MAY 01 2018

Dear Members of the Common Council:

St. Mark's Episcopal Church in North Tonawanda is looking to host its fifth - "St. Mark's, get set, go! 5k" race on Saturday, October 13, 2018.

The race is scheduled to start at 9:00 a.m. with runners beginning on Tremont Street on the side of St. Mark's Church and ending back at our church. (See attached map of the route). Notices will be posted throughout the effected neighborhoods prior to the race advising the residents of the race and will be removed immediately afterward. If approved, I will contact Captain Karen Smith, to see if the North Tonawanda Police Department would be able to supervise the race. She assisted in last year's race and we are looking forward to working with her and the support officers again.

Therefore, St. Mark's Episcopal Church is respectfully requesting the approval of the Common Council to run this race and be granted permission to have a police escort during the race for the protection of our runners and bystanders.

Over the last several years, we have seen a significant increase in the number of runners and walkers and are confident this race will draw more and more people to our community each year. Many of the participants inquired of our volunteers where they could go to eat after the race. This proves it is a positive event for both our parish community and the business community of North Tonawanda.

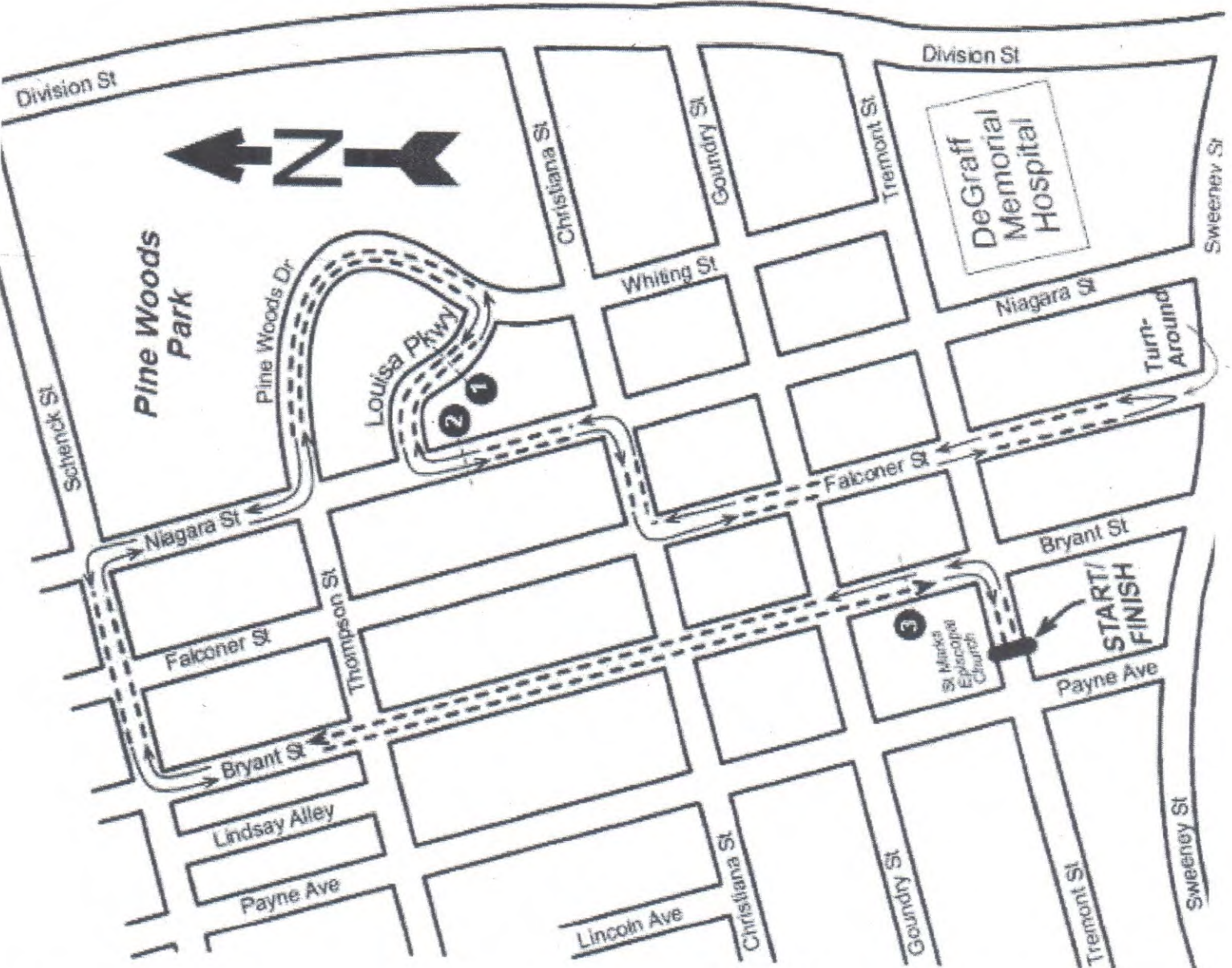
Should you require any further information, you may contact the coordinators of this event, Katie Orlovski-Williams at (716) 628-0561 or Scott Ferguson at (716) 909-8834.

On behalf of St. Mark's Episcopal Church, I would like to thank you for your time and consideration of our request and await to hear from the honorable council in the near future.

Sincerely yours,

*Faith E. Elliott*  
Faith E. Elliott  
Secretary

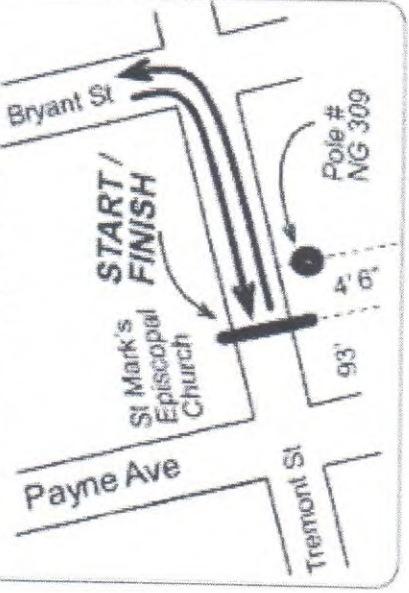
RECEIVED  
CITY CLERK'S OFFICE  
2018 APR 24 AM 9:55  
NORTH TONAWANDA NY



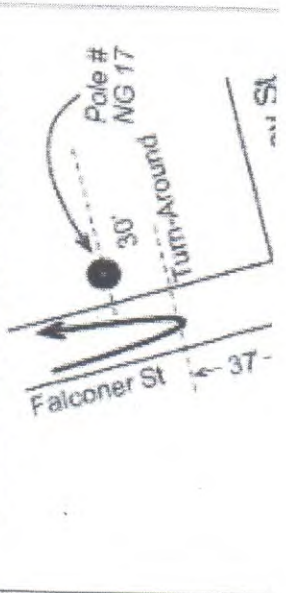
**MILE SPLITS**

- START** 315 Tremont Ave, and 4' 6" west of pole NG 309, and 93' east of Payne Ave, and 74' east of STOP sign at Payne Ave.
- 1 MILE** 35 Louisa Pkwy, mid-driveway.
- TURN-AROUND** Falconer St, 30' south of pole # NG 17, and 37' north of Sweeney St.
- 2 MILE** 226 Niagara St, and 20' before (south of) pole NG 227.
- 3 MILE** Bryant St, 10' past pole # NG 104 and north of church driveway.
- FINISH** Same location as START

**START/FINISH DETAIL**



**TURN-AROUND DETAIL**



April 16, 2018

CFO-C

MAY 01 2018

North Tonawanda Common Council  
216 Payne Ave  
North Tonawanda, NY 14120



Dear Common Council:

On Thursday, July 19th, The Boys of Girls Clubs of the Tonawandas will be celebrating the 32nd annual Canal Fest Four Miler.

We have been requested by the owners of Remington Tavern and Dockside to consider moving the race start/finish lines further down Sweeney Street to avoid disruption of their operations.

We have agreed to the move and we are now requesting permission from the City of North Tonawanda to move the start/finish lines to Sweeney Street just past Oliver Street. This is about 1/8 of a mile change from our traditional start/finish at Main and Sweeney Street.

To ensure the safety of our runners, we are requesting that Sweeney Street be closed for traffic from Oliver Street to 1293 Sweeney Street- where the 2 mile turnaround is located. We are requesting that the street closure be in effect from 6:30 until 8 p.m. The race starts at 7 p.m.

Enclosed you will find an update certification which includes a map of the new course,

Thank you for your consideration.

Jeffrey Hardy

Race Director

[Jeff14Hardy@aol.com](mailto:Jeff14Hardy@aol.com)

716-510-3971

**TIM FRANK MEMORIAL  
CANAL FEST 4 MILER**

benefiting

**NT & Franklin Clubs**

**Web Site**

[www.bgcnt.net](http://www.bgcnt.net)

**Like us on Facebook**

Team TNT Alumni and Friends

**Franklin Club**

325 Franklin Street  
Tonawanda, NY 14150  
(716) 693-2307

**NT Club**

195 Spruce Street  
N. Tonawanda, NY 14120  
(716) 807-3758

**Jeffrey Hardy**

Race Director

**John Lineberger**

Volunteer Coordinator

**Sue Downing**

Registration Coordinator

RECEIVED  
CITY CLERK'S OFFICE

2018 APR 24 AM 9:55  
NORTH TONAWANDA NY



CFO-D

City Council

April 3<sup>rd</sup>, 2018

MAY 01 2018

RE: JG Productions Presents: Thursdays on The Water @ Gratwick Waterfront Park

Luke Brown  
Daniel Quinn  
Eric Zadzilka  
Austin Tylec  
Robert Pecoraro  
Mark Berube  
Donna Brown  
Arthur Pappas

RECEIVED  
CITY CLERK'S OFFICE  
2018 APR 25 AM 8:59  
NORTH TONAWANDA NY

Council,

JG Productions is requesting the access of Gratwick Waterfront Park at 1300 River Rd. for our second annual Thursday's on The Water The dates proposed are for 6/14,6/21,6/28, 7/12,7/26,8/02,8/9,8/16 with Rain dates for 8/23 & 8/30. The times will be from 5-9pm. This year's event will include local concerts, food trucks, a kid zone & a car show sponsored by 97ROCK! There will be beer and wine for purchase. donations will be raised to support Meals on Wheels.

Following the success of our 2017 Thursdays on The Water events, we look forward to growing this event again this year. We would like to thank you in advance for allowing us to host this event and bring people to this beautiful local North Tonawanda Park.

\*\* There will be NO event scheduled during July 4<sup>th</sup> weekend or CanalFest.

Regards,  
Jesse Gooch , JG Productions

CFO-E

MAY 01 2018

April 23, 2018

North Tonawanda City Council  
216 Payne Avenue  
North Tonawanda, New York 14120

I am writing to you on behalf of the four Elementary Schools of North Tonawanda. In May of last year, Spruce Home School Organization (SHSO) successfully completed our 1<sup>st</sup> Color-A-Thon Family Fun Run fundraiser. This was an evening of healthy fun for the students and their families. Due to the excitement and success that this event brought to our school community, we are coordinating all four elementary schools to raise funds for our soon to be North Tonawanda Intermediate School. The Color-A-Thon Family Fun Run will take place at the current North Tonawanda Middle School on Friday, June 1, 2018 at 6 PM.

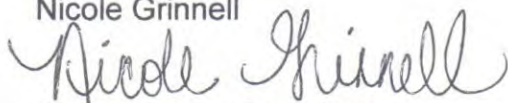
In order to have this be a safe run for the students, we are requesting that a small section of the surrounding neighborhood be closed off to traffic for the race. Attached is a basic map showing the race route and the streets we would need blocked off. The time frame for the 1 mile race is approximately 5:45 PM – 6:45 PM.

If you require any more information please do not hesitate to contact me.

Thank you in advance for your support to make our Color-A-Thon Family Fun Run a success!

Sincerely,

Nicole Grinnell



Color Run Co-Coordinator

[ngrinnell@nwcsd.org](mailto:ngrinnell@nwcsd.org)

716-984-5557

RECEIVED  
CITY CLERK'S OFFICE  
2018 APR 25 AM 9:30  
NORTH TONAWANDA NY

**North Tonawanda Intermediate School  
Color Run (1 mile)**

**When:** Friday, June 1, 2018

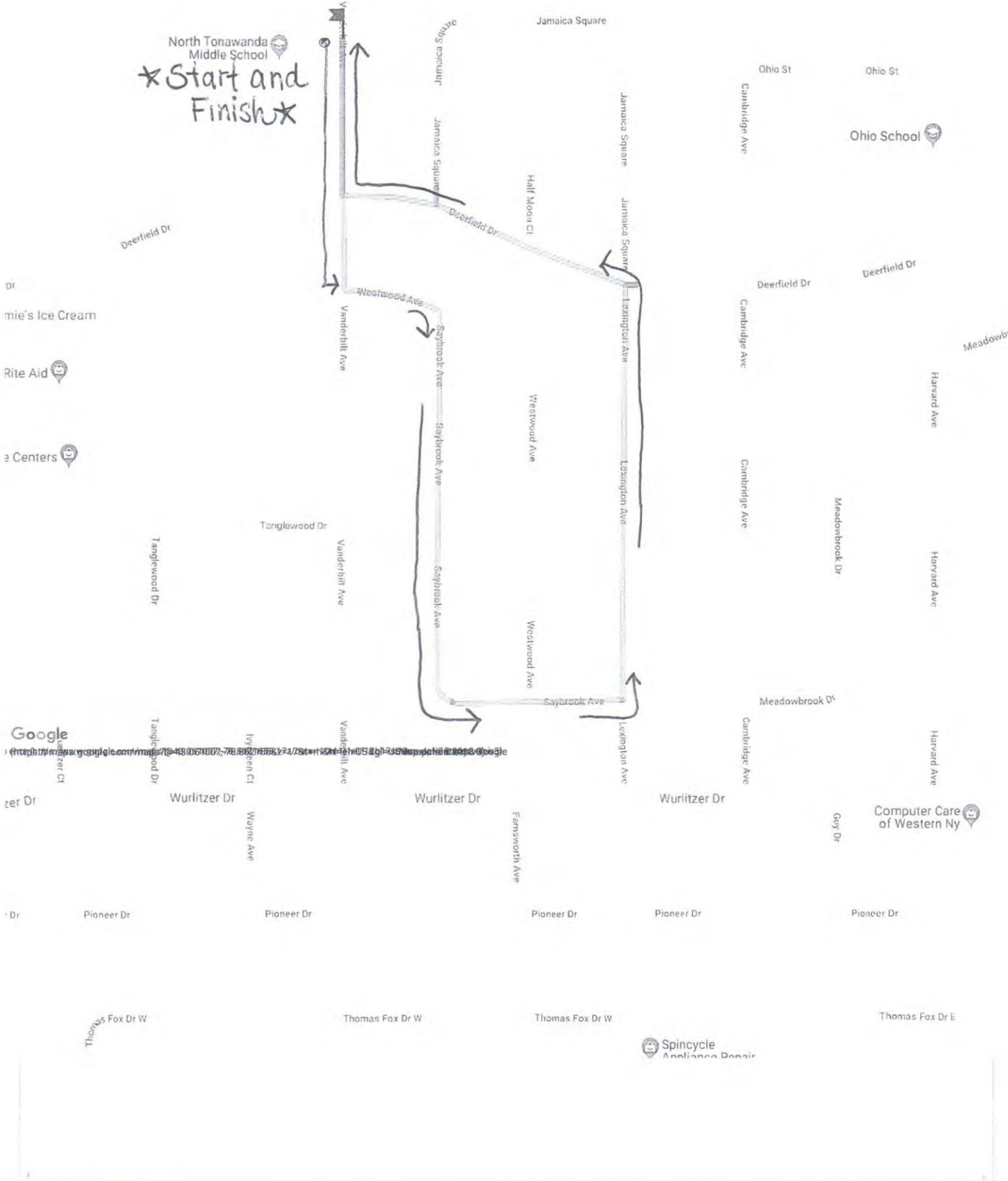
**Where:** North Tonawanda Middle School  
1500 Vanderbilt Avenue

**Start Time:** 6:00 PM

Please see attached map for race route. The following streets / intersections will be effected for approximately 30 minutes during the run:

- Vanderbilt Ave. (start and finish at NTMS) to Westwood Ave.
- Westwood Ave. to Saybrook Ave.
- Saybrook Ave. to Lexington Ave.
- Lexington Ave. to Deerfield Dr. (back to NTMS)

North Tonawanda Middle School  
\*Start and Finish\*



Map Title: Color Run NTI

Map Description: 1 mile fun run

CFO - F

MAY 01 2018

To the City Council of North Tonawanda,

Thank you again for approving our event at Veteran's Park on Saturday, August 25, 2018. I am following up with your council about food and beverages for our event. As per our original event application, we plan on selling alcohol at our event. We are working with the State Liquor Authority to ensure that we follow any and all laws and regulations concerning the sale of alcohol at our event. As for the food, dinner is included in the cost of admission for our event. It will be cooked on site and distributed to all in attendance.

Please know that we take the sale of alcohol very seriously, and we will be carrying all of the necessary permits and insurance for our event. On behalf of our organization, thank you again for your time. If you have any additional questions, feel free to reach out to me at any time.

Sincerely,  
Nicole Marzinek, Treasurer

RECEIVED  
CITY CLERK'S OFFICE  
2018 APR 26 PM 12:11  
NORTH TONAWANDA NY