

# City of North Tonawanda

DANIEL R. QUINN  
City Clerk-Treasurer  
danquinn@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

**June 28, 2018**

**The following meetings have been scheduled for TUESDAY, JULY 3, 2018:**

**6:15PM Common Council - Re: Agenda Discussion**

**6:30PM Common Council Meeting in the Common Council Chambers.**

**Respectfully submitted,**



**Daniel R. Quinn  
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council  
President Zadzilka  
Aldermen Braun, Berube, Pecoraro, Tylec**

**FROM: Daniel R. Quinn, City Clerk-Treasurer**

**RE: Agenda for regular session TUESDAY, JULY 3, 2018 6:30PM**

**AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.**

## **PROCLAMATION FOR GIRL SCOUTS GOLD AWARD**

### **PROOF OF PUBLICATION PUBLISHED 6/13/2018**

- 1) Legal Notice – Invitation for Bids for the purchase of Natural Gas for the Wastewater Treatment Plant – Supt. Wastewater/Water**

### **PROOF OF PUBLICATION PUBLISHED 6/14/2018**

- 1) Legal Notice – Invitation for Bids for Anionic Polymer for the Wastewater Treatment Plant – Supt. Wastewater/Water**

### **PROOF OF PUBLICATION PUBLISHED 6/14/2018**

- 1) Legal Notice – Invitation for Bids for Dry Cationic Organic Polymer for the Wastewater Treatment Plant – Supt. Wastewater/Water**

### **PROOF OF PUBLICATION PUBLISHED 6/16/2018**

- 1) Public Notice – The City of North Tonawanda has received an application to construct 16 new 4 unit townhomes at 1100 Sweeney Street – City Engineer**

## **COMMUNICATIONS FROM CITY OFFICIALS**

**V. Supt. Wastewater/Water - Re: Approval of Project 2018-01, Change Order No.1 Wastewater Treatment Plant S.W. Digester Cleaning**

- VII.1 Accountant - Re: Payment of the Abstract of Claims Dated July 3, 2018
- VII.2 Accountant - Re: Approval of the 2019 Seasonal & Part-Time Wage Schedule
- XI. Fire Chief - Re: Appointment of Mark J. LaDuca as a Firefighter for the North Tonawanda Fire Department
- XVII. Traffic Safety - Re: Various Traffic Safety Recommendations from their June Meeting

### COMMUNICATIONS FROM OTHERS

- A.  
Carousel Society - Re: Permission for the Carousel Society to Apply for a grant from the NYS Office Of Parks, Recreation and Historic Preservation Program

Respectfully submitted,



Daniel R. Quinn  
City Clerk-Treasurer

JUL 03 2018

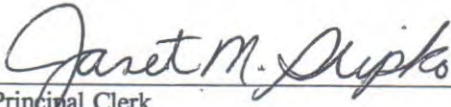
STATE OF NEW YORK  
NIAGARA COUNTY, } SS, \_\_\_\_\_

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

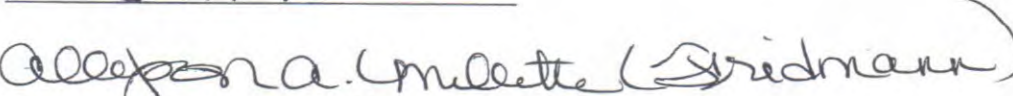
NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,  
and that the annexed printed legal # 228314  
was printed and published in said paper on the following dates:

06/13/2018

  
\_\_\_\_\_  
Principal Clerk

Subscribed and sworn to before me this  
6-14-18

  
Allyson A. Millette 05/14/2019

-----  
Notary Public                  Expiration Date

ALLYSON A. MILLETTE  
NOTARY PUBLIC-STATE OF NEW YORK  
No. 01MI6165762  
Qualified in Niagara County  
My Commission Expires May 14, 2019

RECEIVED  
CITY CLERK'S OFFICE  
2018 JUN 18 AM 10:15  
NORTH TONAWANDA NY

**LEGAL NOTICE  
CITY OF NORTH TONAWANDA  
WASTEWATER TREATMENT PLANT**

**INVITATION FOR BIDS FOR THE PURCHASE OF NATURAL GAS**

Notice is hereby given that sealed proposals for the purchase of Natural Gas from gas producers, gas supply companies, or authorized marketers of natural gas for the City of North Tonawanda Wastewater Treatment Plant will be received by the City Clerk-Treasurer of the City of North Tonawanda until 2:00 P.M., prevailing time, Wednesday, July 11, 2018 at which time they will be publicly opened.

Specifications may be obtained at the Water/Wastewater Office, 830 River Road, North Tonawanda, NY. The City of North Tonawanda reserves the right to waive any informalities in or to reject any and all bids.

No bidder may withdraw his bid within sixty (60) days after the actual opening thereof. Bidders must agree to sign a statement of non-collusion in accordance with Chapter 751 of the Laws of the State of New York.

**William M. Davignon  
Superintendent of Water/Wastewater**

**Publish: Wednesday, June 13, 2018**

**BID PACKAGES SHOULD BE SENT TO:**

**City Clerk-Treasurer  
City of North Tonawanda  
216 Payne Avenue  
North Tonawanda, NY 14120**

**LABEL BID PACKAGE:**

**NATURAL GAS BID  
City of North Tonawanda  
Wastewater Treatment Plant**

**#N228314**

**6/13/2018**

NOTARY PUBLIC  
9 YRATON  
SNT30121M10 ON  
Wm M Davignon  
Commission Expires May 14, 2019

JUL 03 2018


STATE OF NEW YORK  
NIAGARA COUNTY, } SS, \_\_\_\_\_

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

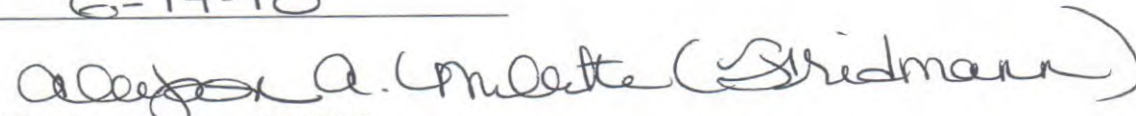
NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 228557 was printed and published in said paper on the following dates:

06/14/2018

  
\_\_\_\_\_  
Principal Clerk

Subscribed and sworn to before me this  
6-14-18

  
Allyson A. Millette      05/14/2019  
-----  
Notary Public                  Expiration Date

RECEIVED  
CITY CLERK'S OFFICE

2018 JUN 18 AM 10:15  
NORTH TONAWANDA NY

ALLYSON A. MILLETTE  
NOTARY PUBLIC-STATE OF NEW YORK  
No. 01MI6165762  
Qualified in Niagara County  
My Commission Expires May 14, 2019

**LEGAL NOTICE  
CITY OF NORTH TONAWANDA  
WASTEWATER TREATMENT PLANT**

**INVITATION FOR BIDS FOR ANIONIC POLYMER**

Notice is hereby given that sealed proposals for the furnishing one (1) or three (3) year's supply (approximately 6,000 or 18,000 pounds more or less) of Anionic Polymer for the City of North Tonawanda Wastewater Treatment Plant will be received by the City Clerk/Treasurer of the City of North Tonawanda until 11:00 A.M., prevailing time, Thursday, June 28, 2018 at which time they will be publicly opened.

Specifications may be obtained at the Office of the City Clerk / Treasurer, 216 Payne Avenue, North Tonawanda, NY, 14120.

Each proposal must be accompanied by a certified check, cash, or bid bond in the amount of ten percent (10%) of the total bid. The City of North Tonawanda reserves the right to waive any informalities in or to reject any and all bids.

No bidder may withdraw his bid within sixty (60) days after the actual opening thereof. Bidders must agree to sign a statement of non-collusion in accordance with Chapter 751 of the Laws of the State of New York.

Dan Quinn  
City Clerk/Treasurer

Publish: Thursday, June 14, 2018

**BID PACKAGES SHOULD BE SENT TO:**

City Clerk-Treasurer  
City of North Tonawanda  
216 Payne Avenue  
North Tonawanda, NY 14120

**LABEL BID PACKAGE:**

**ANIONIC POLYMER BID**  
City of North Tonawanda  
Wastewater Treatment Plant

#N228557

6/14/2018

OFFICE OF THE CITY CLERK/TREASURER  
CITY OF NORTH TONAWANDA  
216 PAYNE AVENUE  
NORTH TONAWANDA, NY 14120  
6/14/2018

JUL 03 2018

STATE OF NEW YORK  
NIAGARA COUNTY, } SS, \_\_\_\_\_

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 228566 was printed and published in said paper on the following dates:

06/14/2018

*Janet M. Slipko*  
\_\_\_\_\_  
Principal Clerk

Subscribed and sworn to before me this  
6-14-18

*Allyson A. Millette (Siedmann)*  
\_\_\_\_\_  
Allyson A. Millette      05/14/2019  
-----  
Notary Public              Expiration Date

ALLYSON A. MILLETTE  
NOTARY PUBLIC-STATE OF NEW YORK  
No. 01MI6165762  
Qualified in Niagara County  
My Commission Expires May 14, 2019

RECEIVED  
CITY CLERK'S OFFICE  
2018 JUN 18 AM 10:15  
NORTH TONAWANDA NY



**LEGAL NOTICE  
CITY OF NORTH TONAWANDA  
WASTEWATER TREATMENT PLANT**

**INVITATION FOR BIDS FOR DRY CATIONIC ORGANIC POLYMER**

Notice is hereby given that sealed proposals for the furnishing one (1) or three (3) year's supply (approximately 6,000 or 18,000 pounds more or less) of Cationic Polymer for the City of North Tonawanda Wastewater Treatment Plant will be received by the City Clerk/Treasurer of the City of North Tonawanda until 11:00 A.M., prevailing time, Thursday, June 28, 2018 at which time they will be publicly opened.

Specifications may be obtained at the Office of the City Clerk / Treasurer, 216 Payne Avenue, North Tonawanda, NY, 14120.

Each proposal must be accompanied by a certified check, cash, or bid bond in the amount of ten percent (10%) of the total bid. The City of North Tonawanda reserves the right to waive any informalities in or to reject any and all bids.

No bidder may withdraw his bid within sixty (60) days after the actual opening thereof. Bidders must agree to sign a statement of non-collusion in accordance with Chapter 751 of the Laws of the State of New York.

Dan Quinn  
City Clerk/Treasurer

Publish: Thursday, June 14, 2018

**BID PACKAGES SHOULD BE SENT TO:**

City Clerk-Treasurer  
City of North Tonawanda  
216 Payne Avenue  
North Tonawanda, NY 14120

**LABEL BID PACKAGE:**

DRY CATIONIC POLYMER BID  
City of North Tonawanda  
Wastewater Treatment Plant

#N228566

6/14/2018

ATTEST: JIM A. MOSYLLA  
CITY CLERK/TREASURER  
CITY OF NORTH TONAWANDA  
216 PAYNE AVENUE  
NORTH TONAWANDA, NY 14120  
6/14/2018

JUL 03 2018

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,  
and that the annexed printed legal # 228853  
was printed and published in said paper on the following dates:

06/16/2018

RECEIVED  
CITY CLERK'S OFFICE

2018 JUN 20 AM 10:45  
NORTH TONAWANDA NY

*Janet M. Slipko*  
\_\_\_\_\_  
Principal Clerk

Subscribed and sworn to before me this

6-18-18

*Allyson A. Millette (Friedmann)*  
\_\_\_\_\_  
Allyson A. Millette 05/14/2019

Allyson A. Millette 05/14/2019

Notary Public Expiration Date

ALLYSON A. MILLETTE  
NOTARY PUBLIC-STATE OF NEW YORK  
No. 01M16165762  
Qualified in Niagara County  
My Commission Expires May 14, 2019

<b>PUBLIC NOTICE</b>
<b>June 15, 2018</b>
The City of North Tonawanda has received an application to construct 16 new 4 unit townhomes at 1100 Sweeney Street, upon 9.2 acres of land owned by MCW Construction, Inc. This project is considered an Unlisted Action pursuant the State Environmental Quality Review Act. In order to determine whether this action may or will not have a significant impact on the environment, the City Engineer will be reviewing the Full Environmental Assessment Form provided in the application from the developer's engineer. The City Engineer will receive written views from the public on the proposed action on or before 4:30 PM, Friday June 29, 2018. The plans are available for review in the City Engineer's Office, Room 9, second floor of City Hall, 216 Payne Avenue, or online at <a href="http://www.northtonawanda.org">www.northtonawanda.org</a> #N228853
6/16/2018



**CITY OF NORTH TONAWANDA WATER WORKS**

830 RIVER ROAD

NORTH TONAWANDA, NEW YORK 14120

Phone: (716) 695-8560, ext. #6411

Fax: (716) 695-8563

E-mail: [billdavignon@northtonawanda.org](mailto:billdavignon@northtonawanda.org)

**JUL 03 2018**

**William M. Davignon**  
*Superintendent*

June 26, 2018

Honorable Mayor Arthur G. Pappas and Common Council Members  
City Hall  
North Tonawanda, New York 14120

**Re: Project 2018-01, Wastewater Treatment Plant S.W. Digester Cleaning approval of Change Order No. 1.**

Dear Honorable Body:

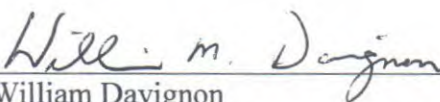
Approval of the Change Order No. 1 of the North Tonawanda Wastewater Treatment Plant (WWTP) S.W. Digester Cleaning Project is hereby requested. The change order represents the additional work required to inspect, repair, test and install the Digester Rocket:

• Add - Digester Rocket work (NMCC)	\$24,792.00
• Deduct – Addendum #1 work (National Vacuum)	(-) \$3,500.00
<b>TOTAL</b>	<b>\$21,292.00</b>

The cost for the extra work was submitted by National Vacuum Environmental Services. The extremely favorable bid of the project allowed the city to include this needed additional repair & installation work.

Accordingly, I respectfully request that the Common Council approve the change order in the amount of \$21,292.00 for the WWTP S.W. Digester Cleaning Project with National Vacuum Environmental Services Corp., 408 47<sup>th</sup> St., Niagara Falls, NY 14304; increasing the contract amount from \$235,300.00 to the new contract amount of \$256,592.00; authorizing the Mayor to sign said change order subject to review by the City Attorney.

Very truly yours,

  
William Davignon  
Superintendent of Wastewater / Water

RECEIVED  
CITY CLERK'S OFFICE  
NORTH TONAWANDA NY  
2018 JUN 27 AM 11:28

cc: file, w/encls.  
Luke A. Brown, City Attorney, w/encls.  
Dale Marshall, City Engineer  
Patrick Foote, National Vacuum Environmental Services Corp

VII. 1

AMANDA REIMER  
CITY ACCOUNTANT  
JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST  
SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545  
FAX: (716) 695-8573

June 27, 2018

JUL 03 2018

Honorable Arthur G. Pappas, Mayor  
and Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated July 3, 2018, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Regards,



Amanda Reimer  
City Accountant

RECEIVED  
CITY CLERK'S OFFICE  
RECEIVED  
CITY CLERK'S OFFICE  
2018 JUN 27 PM 2:04  
NORTH TONAWANDA NY

VII.2

AMANDA REIMER  
CITY ACCOUNTANT

JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545  
FAX: (716) 695-8573

September 26, 2017

JUL 03 2018

Honorable Arthur G. Pappas, Mayor  
and Common Council  
City Hall  
North Tonawanda, NY 14120

Dear Honorable Body:

Please review and approve the 1.1.2019 – 12.31.2019 wage schedule as presented.

Regards,



Amanda Reimer  
City Accountant

RECEIVED  
CITY CLERK'S OFFICE

2018 JUN 27 PM2:04  
NORTH TONAWANDA NY



**CITY OF NORTH TONAWANDA  
Seasonal & Part-time Wage Schedule  
January 1, 2019**

**For part-time employees, working limited hours, one season of the year:**

<u>POSITION</u>	<u>FIRST</u> <u>STEP</u>	<u>SECOND</u> <u>STEP</u>	<u>THIRD</u> <u>STEP</u>
Laborer	\$ 11.10	\$ 11.60	\$ 12.10
Crossing Guard	11.10	11.60	12.10
Lifeguard	11.85	12.35	12.85
Sanitation Laborer	13.10	13.60	14.10

<u>POSITION</u>	<u>FIRST</u> <u>STEP</u>	<u>SECOND</u> <u>STEP</u>
Leader	\$ 12.20	\$ 12.50
Head Crossing Guard	12.20	12.50
Chief Lifeguard	12.95	13.25
Pool Supervisor	\$ 13.25	\$ 13.75
Harbor Supervisor	13.25	13.75
Golf Course Supervisor	16.50	17.00

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**Increment:** Step increases takes effect on rehiring for the same position in subsequent

**Promotion:** Employees start at the first pay step resulting in a pay increase when moving into higher positions.

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**FOR PART TIME EMPLOYEES, WORKING LIMITED HOURS, ALL YEAR:**

<u>POSITION</u>	<u>FIRST</u> <u>STEP</u>	<u>SECOND</u> <u>STEP</u>	<u>THIRD</u> <u>STEP</u>
Clerk (part-time)	\$ 11.10	\$ 11.60	\$ 12.10
Engineering Technician	11.10	11.60	12.10
Work Program Crew Leader	11.10	11.60	12.10
Police Matron *	11.10	11.60	12.10
Animal Control Officer *	11.10	11.60	12.10

\* plus \$100.00 per week

Ordinance Officer - (part-time)	\$ 13.25	\$ 14.25	\$ 15.25
Plumbing Inspector - (part-time)	\$ 16.00	\$ 16.50	\$ 17.00
Electrical Inspector - (part-time)	16.00	16.50	17.00

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**Minimum Wage:** NYS Minimum wage is **\$11.10** effective 12/31/18, Recreation employees are exempt.

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XL

**CITY OF NORTH TONAWANDA**  
NORTH TONAWANDA, NEW YORK 14120

**JUL 03 2018**

**FIRE HEADQUARTERS**  
495 ZIMMERMAN ST.  
JOSEPH D. SIKORA  
CHIEF  
(716) 693-2201

June 28, 2018

RECEIVED  
CITY CLERK'S OFFICE

City of North Tonawanda Common Council  
216 Payne Avenue  
North Tonawanda, NY 14120

2018 JUN 28 PM 12:24  
NORTH TONAWANDA NY

**RE: APPOINTMENT OF FIREFIGHTER**

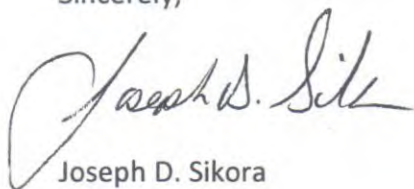
Dear Honorable Body:

In accordance with the City Charter of the City of North Tonawanda, and pursuant to the authority vested in me by §3.002.e thereof; I make the following appointment:

Mark J. LaDuca, 913 Walck Road, North Tonawanda, NY 14120, is appointed as a Firefighter in the City of North Tonawanda Fire Department.

A brief ceremony will be held in the Common Council Chambers on July 13, 2018 starting at 10:00 AM. Everyone is welcome to attend.

Sincerely,



Joseph D. Sikora  
Fire Chief

XVII.

June 18, 2018

JUL 03 2018

Daniel R. Quinn

RECEIVED  
CITY CLERK'S OFFICE

City Clerk/Treasurer

2018 JUN 21 AM 11:30  
NORTH TONAWANDA NY

216 Payne Avenue

North Tonawanda, NY 14120

Traffic Safety Minutes:

The ~~May~~ <sup>June</sup> 2018 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1930 hours. Roll call showed the following members present: R. Frank, J. Sikora, M. Daigler, M. Lemke, A. Vater, A. DiBernardo, D. Grinnell. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

1. NTPD/member Frank is taking calls regarding the "speed sign coming to your street". This started after Officer Cake placed a message on face book advising the North Tonawanda citizens that if they believed there was a problem with speeding on their street we would attempt to place the speed sign there. Member Frank has a list of streets from callers on where the speed sign should go. The speed sign will be moved every 3 to 4 days in an attempt to hit as many streets as possible. The sign has been to Sherwood Ave., Nash Rd., and Meadow Dr. so far.
2. Captain Smith from NTPD would like the "No Turn on Red" sign on Wheatfield Street (eastbound) moved closer to the TCMH Highway. Smith believes that the sign sits too far back and therefore drivers do not see it when they approach the light. Member Daigler will check on the sign.
3. Captain Smith would like the "No Left Turn" removed from the Rite Aid entrance/exit at Rumbold Avenue. Member Daigler will check on the sign to see if it is owned by Rite Aid or the city.
4. The committee discussed the streets around the new intermediate school located on Vanderbilt Avenue. The committee believes that there should be a 20MPH school speed zone around the entire block which includes Vanderbilt Ave., Deerfield Dr., Nash Rd., and Ruie Road. The committee is looking for the council to approve this. Member Daigler is asking for a decision prior to August so that his department can make the necessary adjustments prior to the start of school.



5. Anonymous caller would like to see parking lines on the entire length of East Robinson Street. The committee votes all in favor "NO".
6. Rae Proefrock is the contact for the Hershey Carousel Museum. Proefrock asked last month for a crosswalk in front of the Museum. The crosswalk was completed by the traffic department with the approval of Mayor Pappas.
7. Don Otterstein would like to see "No Parking" signs in front of the Sisson Drive Cemetery. Member Daigler will check on the area.
8. The owner of the Dockside Restaurant was inquiring about getting another crosswalk/sign in front of his restaurant. At this time there are already 2 crosswalks within close proximity to the Dockside Restaurant. The committee does not believe that we need another crosswalk at this time.
9. Member Vater had an anonymous caller inform him that they believe the city market has overgrown its spot on Robinson Street. The committee agrees that we should make this concern know to the council but that unless it is a traffic safety concern it does not fall under our committee's guidelines.

Meeting Adjourned at 2030 hours.

Travel Safely,

Robert J. Frank

CAROUSEL SOCIETY

of the NIAGARA FRONTIER, INC.

180 Thompson Street  
North Tonawanda, NY 14120  
(716) 693-1885

CFO-A.

JUL 03 2018

June 2, 2017

North Tonawanda Common Council  
City Hall  
216 Payne Ave.  
North Tonawanda, NY 14120

Dear Council Members:

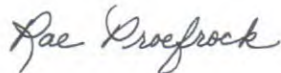
Last year when I was applying to the NYS Consolidated Application, the NT Common Council passed a resolution of support for the project to rebuild the last missing portion of the Allan Herschell complex for use as a Music Room to interpret the unique North Tonawanda history of band organ production.

I have checked with Mike Zimmerman, and the City is not applying for historic preservation funds so our application will not compete with any requests the city is making. We are hoping the Council would re-do the resolution with a current date.

The resolution from last year is enclosed. I would be happy to meet with the Council if needed or desired. We hope to have the revised document by the end of June or sooner.

Thank you for your help.

Yours truly,



Rae Proefrock, Director