

# City of North Tonawanda

DANIEL R. QUINN  
City Clerk-Treasurer  
danquinn@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

**September 13, 2018**

**The following meetings have been scheduled for TUESDAY, SEPTEMBER 18, 2018:**

**6:15PM Common Council - Re: Agenda Discussion**

**6:30PM Common Council Meeting in the Common Council Chambers.**

**Respectfully submitted,**



**Daniel R. Quinn  
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council  
President Zadzilka  
Aldermen Braun, Berube, Pecoraro, Tylec**

**FROM: Daniel R. Quinn, City Clerk-Treasurer**

**RE: Agenda for regular session TUESDAY, SEPTEMBER 18, 2018 6:30PM**

**AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.**

**PROOF OF PUBLICATION PUBLISHED 8/23/2018**

- 1) Legal Notice – Invitation for Bids for the Sweeney Canal Boat Dock Extension – City Engineer

**PROOF OF PUBLICATION PUBLISHED 9/3/2018 & 9/10/2018**

- 1) Legal Notice – Collector’s Notice of Payment of the 2018-19 School Taxes – City Clerk-Treasurer

**PROOF OF PUBLICATION PUBLISHED 9/8/2018**

- 1) Legal Notice – Public Design Workshop for the Memorial Pool Feasibility Study - City Engineer

**PROOF OF PUBLICATION PUBLISHED 9/10/2018**

- 1) Legal Notice – Invitation for Bids for Ferric Chloride System Replacement at the Wastewater Treatment Plant – Supt. of Wastewater/Water

**COMMUNICATIONS FROM CITY OFFICIALS**

III. Clerk-Treasurer - Re: Removal of 858 Fairmont Avenue from the appropriate In Rem foreclosure proceeding

V. Supt. Wastewater/Water - Re: Permission to attend the *Confined Space Entry Train-the-Trainer Program* in Syracuse

**IX.1 Supt. Public Works - Re: Permission to apply for a grant for Dormitory Authority of the State of New York Program for The Purchase of a Mini Paver Project ID: #14330**

**IX.2 Supt. Public Works - Re: Permission to apply for a grant for the DEC Municipal Waste Reduction Recycling Program for the City of North Tonawanda 2018 Morbark Beaver Chipper with Loader Arm Project**

**IX.3 Supt. Public Works - Re: Permission to apply for a grant for the DEC Municipal Waste Reduction and Recycling Program for the City of North Tonawanda 2018 Recycling Container Project**

**VII. Accountant - Re: Payment of the Abstract of Claims Dated September 18, 2018**

**XXV. Monthly Reports**

**.1 Clerk-Treasurer      .2 Senior Citizen Center      .3 Police Department**

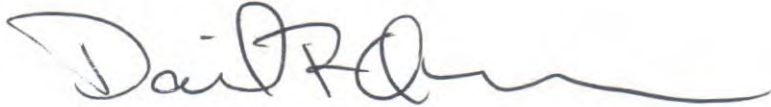
**COMMUNICATIONS FROM OTHERS**

**A.  
Karen Smith - Re: Permission to have a block party on Sweeney Court, September 23, 2018**

**B.**  
**Bill Cowell**

- **Re: Permission to place a sign at the Gratwick  
Park entrance on Witmer Road to  
advertise a charity event at the Riviera  
Theatre**

**Respectfully submitted,**

A handwritten signature in black ink, appearing to read "Daniel R. Quinn". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

**Daniel R. Quinn**  
**City Clerk-Treasurer**



SEP 18 2018

STATE OF NEW YORK  
NIAGARA COUNTY, } SS, \_\_\_\_\_

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 232950 was printed and published in said paper on the following dates:

08/23/2018

*Janet M. Slipko*  
Principal Clerk

Subscribed and sworn to before me this  
8-29-18

*Allyson A. Millette (Griedmann)*

Allyson A. Millette 05/14/2019

Notary Public Expiration Date

RECEIVED  
CITY CLERK'S OFFICE

2018 SEP 4 AM 10:47  
NORTH TONAWANDA NY

ALLYSON A. MILLETTE  
NOTARY PUBLIC-STATE OF NEW YORK  
No. 01MI6165702  
Qualified in Niagara County  
My Commission Expires May 14, 2019



LEGAL NOTICE  
CITY OF NORTH TONAWANDA, NEW YORK  
ENGINEERING DEPARTMENT

NOTICE TO BIDDERS

SEALED PROPOSALS for the Sweeney Canal Dock Extension as called for by the Contract, in accordance with plans and specifications thereof, will be received by the City Clerk/Treasurer of the City of North Tonawanda, New York, until 11:00 am, Prevailing Time, Tuesday September 11, 2018 at which time they will be publicly opened.

A copy of the Contract Documents is on file and is available for inspection during the usual business hours at the office of the City Engineer in the City Hall, 216 Payne Avenue, North Tonawanda, New York; and at Avalon Document Services, 741 Main Street, Buffalo, NY 14203.

The project consists of installation of 384 lf of waterfront docks, removal of the existing galvanized metal gangway and delivery to the City of North Tonawanda, installation of new water and electrical services along the proposed length of new waterfront docks, installation of a new concrete ADA compliant access ramp from the existing cobble parking lot to the existing paver walkway below, transformation of the west end of the project area to connect the Gateway Park to the existing Sweeney Canal Docks, and replacement/installation of vertical rub rails along the full length of waterfront docks.

Copies of the above mentioned documents may be viewed and ordered through the following website on or after August 22, 2018: [www.avalonplanroom.com](http://www.avalonplanroom.com) in the Public Bid Section. If you do not have Internet access or have questions on ordering from the site, please contact Avalon Document Services at (716)995-7777. Drawings and specifications can be picked up at Avalon Document printing at 741 Main Street, Buffalo, NY 14203, upon the non-refundable payment of \$50.97 per set. Payment can be made by credit card or by a check made payable to Avalon Document Services.

Each proposal must be accompanied by cash, a certified check payable to the City of North Tonawanda, or bid bond, having as surety thereon a surety company acceptable to the City Attorney, in an amount not less than five percent (5%) of the amount of the base bid, conditioned that, if his proposal is accepted, he will enter into a contract for the same, and that he will execute any such further security as may be required for the faithful performance of the contract.

An optional pre-bid meeting will be held at 11:00 AM prevailing time on Tuesday September 4th, 2018 on site at 153 Sweeney Street, North Tonawanda, NY. Attendance at the pre-bid meeting is recommended but is not mandatory.

The State of New York has established a goal of 30% participation by Minority/Women Business Enterprises (MWBE) on the value of all State Contracts with 15% participation from Minority-owned Business Enterprises (MBE) and 15% participation from Women-owned Business Enterprises (WBE). The CONTRACTOR is required to submit all of the required forms found in Appendix D-1. General Provisions- Paragraph D with their bid. The CONTRACTOR is expected to make a good faith effort to meet this goal and provide an explanation of how this requirement will be met on the entire project.

All bids shall be submitted to the City Clerk/Treasurer's office in a sealed envelope addressed to the City of North Tonawanda and shall be plainly marked on the outside with the Contractor's name and title of the bid. Bids for contracts shall be designated as, 2018-02 Sweeney Canal Dock Extension.

Attention of bidders is particularly called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under the contract.

The minimum wage rates to be paid to laborers and mechanics engaged in the construction of this project shall be the latest wage rates established by the State Industrial Commissioner.

The Owner reserves the right to reject any or all bids for failure to comply with the requirements of the Contract Documents but may, at its discretion, waive any informalities or irregularities.

The Owner further reserves the right to reject any or all bids or to award a contract which, in its judgment, is in the best interest of the Owner.

No bidder may withdraw his bid within sixty (60) days after the opening thereof, but may withdraw same at any time prior to the opening thereof. Bidder must sign the statement of non-collusion in accordance with Chapter 751 of the Laws of the State of New York.

Daniel Quinn  
City Clerk/Treasurer  
City of North Tonawanda



SEP 18 2018

STATE OF NEW YORK  
NIAGARA COUNTY, } SS, \_\_\_\_\_

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 233011 was printed and published in said paper on the following dates:

09/03/2018 09/10/2018

*Janet M. Slipko*  
Principal Clerk

Subscribed and sworn to before me this

9-10-18

*Allyson A. Millette (Stridman)*

Allyson A. Millette 05/14/2019

Notary Public

Expiration Date

RECEIVED  
CITY CLERK'S OFFICE

2018 SEP 11 AM 9:56  
NORTH TONAWANDA NY

ALLYSON A. MILLETTE  
NOTARY PUBLIC-STATE OF NEW YORK  
No. 01M16165782  
Qualified in Niagara County  
My Commission Expires May 14, 2019

**COLLECTOR'S NOTICE OF PAYMENT OF SCHOOL TAXES**

Take notice that the undersigned, City Clerk-Treasurer of the City of North Tonawanda, New York, acting as collector of School Taxes for the City/School District of North Tonawanda, New York, by virtue of an agreement between the municipality and the City/School District, has duly received a warrant for the collection of School Taxes for such District for the School year commencing July 1, 2018, and that he will receive payment of all taxes as may be voluntarily paid to him, on or before the 5th day of October, 2018, at his office in the City Hall of the City of North Tonawanda, New York.

Be advised that the date of expiration of this warrant is October 31, 2018.

All taxes remaining unpaid after October 5, 2018, will bear interest at the rate of 12% per annum, until the return of the warrant by the collector.

All taxes remaining unpaid after the return of the warrant by the collector will bear interest at the rate of 1% per month or part thereof, plus a penalty of 5% of the balance due on account of principle and interest.

All taxes remaining unpaid after expiration of the warrant on property within the City of North Tonawanda shall be paid to the undersigned.

Tax rate per \$1,000.00 of Assessed Valuation:

School Tax	\$22.690818
Library Tax	\$ 1.142368

Daniel R. Quinn  
City Clerk-Treasurer of North Tonawanda  
Acting Collector of School taxes by virtue of  
an agreement between the Municipality and  
City/School District of North Tonawanda, NY

#N233011

9/3/10/2018



SEP 18 2018

STATE OF NEW YORK  
NIAGARA COUNTY, } SS, \_\_\_\_\_

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,  
and that the annexed printed legal # 234066  
was printed and published in said paper on the following dates:

09/08/2018

*Janet M. Slipko*  
\_\_\_\_\_  
Principal Clerk

RECEIVED  
CITY CLERK'S OFFICE  
2018 SEP 11 AM 9:58  
NORTH TONAWANDA NY

Subscribed and sworn to before me this  
9-10-18

*Allyson A. Millette (Stridman)*  
\_\_\_\_\_  
Allyson A. Millette 05/14/2019

-----  
Notary Public                      Expiration Date

ALLYSON A. MILLETTE  
NOTARY PUBLIC-STATE OF NEW YORK  
No. 01MI6165762  
Qualified in Niagara County  
My Commission Expires May 14, 2019

The City of North Tonawanda with Brandstetter Carroll Inc. invite area residents and stakeholders to participate in two public design workshops for the Memorial Pool Feasibility Study. Please join the North-Tonawanda Memorial Pool Project Team in the Common Council Chambers, 216 Payne Avenue, following the 6:30 PM Common Council Meeting on September 18, 2018 and on Wednesday, September 19, 2018 from 5 PM to 7 PM. These public workshops seek to gather input from our community on design ideas for Memorial Pool. Attend the workshop, share your ideas, and provide your input with the Project Team.  
#N234066                      9/8/2018

STATE OF NEW YORK  
NIAGARA COUNTY, } SS, \_\_\_\_\_

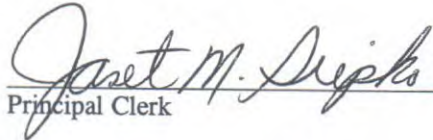
SEP 18 2018

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 234081 was printed and published in said paper on the following dates:

09/10/2018

  
Principal Clerk

Subscribed and sworn to before me this  
9-10-18



Allyson A. Millette 05/14/2019

Notary Public                      Expiration Date

RECEIVED  
CITY CLERK'S OFFICE

2018 SEP 11 AM 10:00  
NORTH TONAWANDA NY

ALLYSON A. MILLETTE  
NOTARY PUBLIC-STATE OF NEW YORK  
No. 01MI6165762  
Qualified in Niagara County  
My Commission Expires May 14, 2019



**LEGAL NOTICE**  
**CITY OF NORTH TONAWANDA, NEW YORK**  
**WASTEWATER TREATMENT PLANT**  
**INVITATION FOR BIDS FOR FERRIC CHLORIDE SYSTEM REPLACEMENT**

Sealed Proposals will be received by the City Clerk/Treasurer office on behalf of the City of North Tonawanda at 216 Payne Avenue, North Tonawanda, NY 14120, up to 11:00 A.M. E.S.T., or E.D.S.T., whichever prevails at the time, on Thursday, October 4, 2018 for the work described below at the location indicated.

Description: **CONTRACT NO. 2018-10**  
**FERRIC CHLORIDE SYSTEM REPLACEMENT**  
**WENDEL PROJECT NO. 2728-25**

**Description of each Contract** - The work consists of replacement of the two (2) Ferric Chloride storage tanks and associated pumps, piping, valves, controls, and appurtenances.

The Drawings, Specifications and Contract Documents under which the work is to be done are on file and may be examined at the office of Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., 375 Essjay Road, Suite 200, Williamsville, New York 14221 and at the office of the City Engineer, 216 Payne Avenue, North Tonawanda, New York 14120.

Copies of the above mentioned documents may be viewed and ordered through the following website on or after Tuesday, September 11, 2018: [www.avalonplanroom.com](http://www.avalonplanroom.com) in the Public Bid section. If you do not have internet access or have questions on ordering from the site, please contact Avalon Document Services at (716) 995-7777. Drawings and specifications can be picked up at Avalon Document printing at 741 Main St, Buffalo, NY 14203, upon the nonrefundable payment of \$25.00 per set. Payment can be made by credit card or by a check made payable to Avalon Document Services.

An optional pre-bid meeting will be held at 1:00 P.M. prevailing time on Thursday, September 20, 2018 at the City of North Tonawanda Wastewater Treatment Plant, 830 River Road, North Tonawanda, NY 14120. Attendance at the pre-bid meeting is recommended but is not mandatory.

Each proposal must be accompanied by a certified check or bid bond in the amount of five Percent (5%) of the total bid. The City of North Tonawanda reserves the right to waive any informalities in or to reject any and all bids.

**Daniel Quinn**  
City Clerk / Treasurer

#N234081

9/10/2018



# City of North Tonawanda

III.

DANIEL R. QUINN  
City Clerk-Treasurer  
danquinn@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

**SEP 18 2018**

August 29, 2018

RECEIVED  
CITY CLERK'S OFFICE

Honorable Mayor and Common Council  
216 Payne Avenue, City Hall  
North Tonawanda, New York 14120

2018 AUG 30 AM8:38  
NORTH TONAWANDA NY

Dear Honorable Mayor and Common Council:

Please be advised that I have received payment in full for back City, School and County taxes, per their tax agreement with the City, for the following parcel:

176.16-3-37                      858 Fairmont Avenue                      David Garner

Therefore, please pass the necessary resolution withdrawing these parcels from the appropriate In Rem foreclosure proceeding.

Thank you for your cooperation.

Very truly yours,



Daniel R. Quinn  
City Treasurer

cc: Luke Brown, City Attorney



# CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD

NORTH TONAWANDA, NEW YORK 14120

Phone: (716) 695-8560, ext. #6411

Fax: (716) 695-8563

E-mail: [billdavignon@northtonawanda.org](mailto:billdavignon@northtonawanda.org)

SEP 18 2018

**William M. Davignon**  
Superintendent

September 5, 2018

**Honorable Body,**

As Superintendent of Wastewater, Water & Water Distribution I am responsible for providing safety programs and training for our employees.

**Confined Space Entry** is one of our most important safety trainings that we must provide. My responsibilities under this program are described as follows:

*"This Permit-Required Confined Space Entry Program defines the practices and procedures to protect North Tonawanda WWTP employees, contractors and vendors from hazards associated with permit-required confined space entry.*

*This program is written to meet or exceed the requirements of Occupational Safety and Health Administration (OSHA) regulation 29 CFR 1910.146, "Permit-Required Confined Spaces."*

*The provisions of this program require North Tonawanda WWTP to provide the procedures, training and equipment to mitigate all recognized hazards and verify compliance through the use of a written permit form.*

*This Permit-Required Confined Space Entry Program is available from the WWTP Superintendent to all employees and their representatives for review upon request. Both the program and inventory of spaces will be maintained in the Main Building.*

The CSEA Union is offering a **Confined Space Entry "Train-the Trainer"** course in Syracuse, NY from Oct. 29, 2018 – Nov. 2, 2018. This 40 hour course is the most comprehensive and hands-on training that a person can receive (see attached flyer).

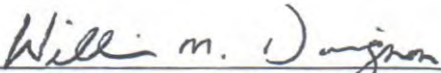
As per the *Memorandum of Agreement between CSEA and the City of North Tonawanda regarding the requirements of the CSEA Peer Trainer Program* I am sending four employees to this training at no cost to the City. Due to the fact that I am responsible for providing safety training to our Wastewater, Water Treatment & Water Distribution employees I feel it is important for me to also receive this training.

RECEIVED  
CITY CLERK'S OFFICE  
2018 SEP 18 AM 11:53  
NORTH TONAWANDA NY

I would like your permission to attend the CSEA Confined Space Entry "Train-the Trainer" course. CSEA has offered to pay for my cost to attend the course, but I will require your approval for reimbursement of my travel, lodging and meal expenses as per the City's Travel Policy. I have attached an estimated total cost of \$1,067.40 for me to attend this week long training program for your review.

I respectfully request your permission to attend this very important Confined Space Entry safety training program. Thank you for your time and consideration of my request.

Sincerely,

  
\_\_\_\_\_  
William M. Davignon, Superintendent





## Confined Space Entry Train-the-Trainer Program

October 29- November 2, 2018

8:00 AM - 4:30 PM

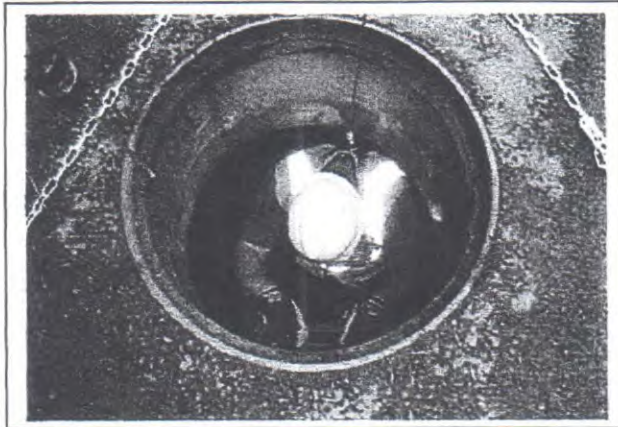
City of Syracuse DPW

1200 Canal Street

Syracuse, NY 13210

Per the Confined Space Standards [29 CFR 1910.146 (g), 29 CFR 1926, Subpart AA], any employer with workers who perform any confined space duty **SHALL** be trained on the understanding, knowledge and skills, necessary for the safe performance of the duties they are assigned.

This 40-hour course will train the participants to deliver a comprehensive, hands-on, 12-hour compliance training to any confined space entrant, attendant or entry supervisor.



This program will cover:

- ✓ Confined Space Entry Regulations
- ✓ Hazards of Confined Spaces
- ✓ Classification of Confined Spaces
- ✓ Duties of the Entry Team
- ✓ Monitoring Confined Space Atmospheres
- ✓ Confined Space Hazard Control
- ✓ Emergency Contingencies
- ✓ Rights and Responsibilities
- ✓ Adult Learning/Public Speaking
- ✓ How to Perform a Non-Entry Rescue

For more information  
contact:

Janet Womachka,  
CSEA OSH Peer Trainer  
Program Coordinator  
1-800-342-4146, ext. 1287  
janet.womachka@cseainc.org

The CSEA Train-the-Trainer Program allows employers a comprehensive, trustworthy and **FREE** alternative to outside consultants. This program will provide the participants:

- ✓ Hotel accommodations, travel and meal reimbursement for the week of the course.
- ✓ A ready to teach program.
- ✓ Small class sizes for a better teacher to student ratio.
- ✓ Hands on experience in non-entry rescue procedures.
- ✓ Training to improve or enhance their teaching skills.
- ✓ Student manuals for trainings.
- ✓ Ongoing support and guidance.

Funding made available through a grant from the




and in association with





1200 Canal St, Syracuse, NY 1321 ...

Sun, Oct 28 to Fri, Nov 2  1

Edit

Q Hotel Name...

**Hampton Inn & Sui...**

2.5 ★ 1.0 mile

**\$105** \$169 Nightly price...

 Excellent 4.4/5

Last booked 20 hours ago



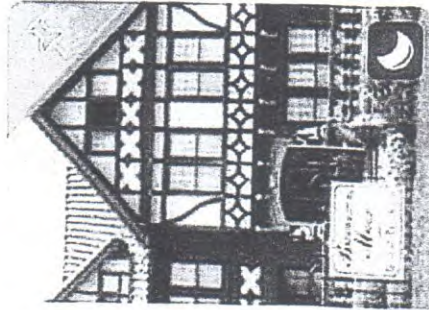
**Barrington Manor  
Bed and Breakfast**

2.5 ★ 1.1 miles

**\$129** Nightly price per room

 Excellent 4.2/5

1 left on our app



TRAVEL	- To	153
	- From	153
		<hr/>
		306

TOTAL  
x 0.40  
= \$ 122.40

Lodging  $(\$105/\text{night} + \text{Tax}) \times 5 \text{ nights}$

EST.  $\$130 \times 5 =$  \$ 650

MEALS

Federal m + IE

$\$59/\text{day} \times 5 \text{ days} =$  \$ 295 max

TOTAL EXPENSES = \$ 1,067.40

## FY 2018 Per Diem Rates for Syracuse / Oswego, New York

### Lodging by month (excluding taxes) | October 2017 - September 2018

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACo) website (a non-federal website).

### Meals & Incidentals (M&IE) Rates

[View Rates](#)

Primary Destination ⓘ	County ⓘ	2017 Oct	Nov	Dec	2018 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Syracuse / Oswego	Onondaga / Oswego	\$103	\$103	\$103	\$103	\$103	\$103	\$103	\$103	\$103	\$103	\$103	\$103

Primary Destination ⓘ	County ⓘ	2017 Oct	Nov	Dec	2018 Jan	Feb	Mar	Apr	May	Ju
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### Meals & Incidentals (M&IE) Breakdown ⓘ

Use this table to find the following information for federal employee travel:

**M&IE Total** - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

**Breakfast, lunch, dinner, incidentals** - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. See More Information

**First & last day of travel** - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination ⓘ	County ⓘ	M&IE Total	Continental Breakfast/ Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel ⓘ
Syracuse / Oswego	Onondaga / Oswego	\$59	\$13	\$15	\$26	\$5	\$44.25

$$5 \text{ Days} \times (\text{M+IE TOTAL}) \$59 = \$295 \text{ max.}$$



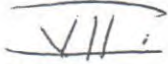
AMANDA REIMER  
CITY ACCOUNTANT

JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

  
TELEPHONE: (716) 695-8545  
FAX: (716) 695-8573

**SEP 18 2018**

**September 13, 2018**

**Honorable Arthur G. Pappas, Mayor  
And Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120**

**Dear Honorable Body:**

**In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.**

**Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated September 18, 2018 and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.**

**Regards,**

**Amanda Reimer  
City Accountant**

RECEIVED  
CITY CLERK'S OFFICE

2018 SEP 13 AM 10:44  
NORTH TONAWANDA NY

**Department of Public Works**  
**CITY OF NORTH TONAWANDA, NEW YORK**

IX.1

SEP 18 2018

758 ERIE AVENUE  
NORTH TONAWANDA, N. Y. 1412

PHONE: 695-8585  
FAX: 695-8587

September 13, 2018

Honorable Mayor & Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120

Re: For Dormitory Authority of the State of New York Program for The Purchase of a Mini Paver  
Project ID: #14330

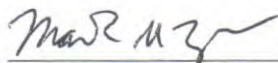
Dear Honorable Body:

The Department of Public Works is working on several grants that will help to save the city money. Attached please find a resolution specific for a mini paver, and appropriate wordage for the state to accept the application and grant the appropriate funds to the city. The explanation of the grant is outlined below.

With the purchase of a new mini paver the city will be able to redo and continue extending the current bicycle paths, and redo and continue extending the golf cart paths. This will help to increase business and the amount of players attending the golf course each year thus bringing additional revenue into the city. The paver will be used to maintain the alleyways in the city as well. Public Works would like this to be a joint machine that they will share with the Department of Park and Recreations. The grant for this machine will cover more than half of the purchase price, with the city being responsible for approximately \$40,000.00.

The Department of Public Works would like to respectfully request that this item be added to the next common council agenda to be approved so that this process can move forward.

Very truly yours,



\_\_\_\_\_  
Mark A. Zellner  
Superintendent of Public Works

MAZ/aca



**Department of Public Works**  
**CITY OF NORTH TONAWANDA, NEW YORK**

IX.2  
SEP 18 2018

758 ERIE AVENUE  
NORTH TONAWANDA, N. Y. 1412

PHONE: 695-8585  
FAX: 695-8587

September 13, 2018

Honorable Mayor & Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120

Re: DEC Municipal WaStE Reduction Recycling Program for the City of North Tonawanda  
2018 Morbark Beaver Chipper with Loader Arm Project

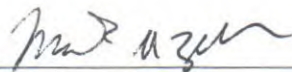
Dear Honorable Body:

The Department of Public Works is working on several grants that will help to save the city money. Attached please find a resolution specific for a chipper, and appropriate wordage for the state to accept the application and grant the appropriate funds to the city. The explanation of the grant is outlined below.

The purchase of a new 2018 Morbark Beaver Chipper will not only help increase the rate at which residential brush and brush at the composite are broken down, it will provide mulch to the residents of North Tonawanda. By taking the mulch left from breaking down the brush, Public Works will then turn around and recycle this by offering it to the residents free of charge to be used in their landscaping. This grant will cover half of the price of this new machine with the city being responsible for the remaining half, approximately \$80,000.000.

The Department of Public Works would like to respectfully request that this item be added to the next common council agenda to be approved so that this process can move forward.

Very truly yours,



Mark A. Zellner  
Superintendent of Public Works

MAZ/aca

Department of Public Works  
CITY OF NORTH TONAWANDA, NEW YORK

IX.3  
SEP 18 2018

758 ERIE AVENUE  
NORTH TONAWANDA, N. Y. 1412

PHONE: 695-8585  
FAX: 695-8587

September 13, 2018

Honorable Mayor & Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120

Re: DEC Municipal Waste Reduction and Recycling Program for the City of North Tonawanda  
2018 Recycling Container Project

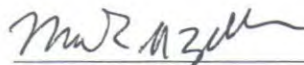
Dear Honorable Body:

The Department of Public Works is working on several grants that will help to save the city money. Attached please find a resolution specific for 65 gallon recycling totes, and appropriate wordage for the state to accept the application and grant the appropriate funds to the city. The explanation of the grant is outlined below.

The final grant is for providing the remaining resident with a 65 gallon recycle tote. Providing the remaining residents of this city with these larger totes will be the final step in completing the recycling program started by the city some time ago. It also helps reduce waste and will help cut down on the litter around the city as the lids will help keep the recycling inside, as opposed to using the small blue bins which are open. For this grant the city will be responsible for half of the cost, approximately \$38,000.00.

The Department of Public Works would like to respectfully request that this item be added to the next common council agenda to be approved so that this process can move forward.

Very truly yours,



Mark A. Zellner  
Superintendent of Public Works

MAZ/aca



XXXV: 1  
SEP 18 2018

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	12	120.00
		<b>Sub-Total:</b>		<b>\$120.00</b>
A1550	Minor Sales	Public Pound Fee	2	20.00
		<b>Sub-Total:</b>		<b>\$20.00</b>
A1603	Misc. Fees	Birth Certificates	63	630.00
		Death Certificates	75	930.00
		Deaths Recorded	12	0.00
		Free Death Certificates	1	0.00
		Geneology Birth	1	11.00
		Geneology Death	1	11.00
		<b>Sub-Total:</b>		<b>\$1,582.00</b>
A1980	Minor Sales	City Market	4	1,250.00
		<b>Sub-Total:</b>		<b>\$1,250.00</b>
A2110	Planning & Zoning Fees	Board of Appeals App.	1	50.00
		<b>Sub-Total:</b>		<b>\$50.00</b>
A2410	Minor Sales	Boat House 2018	10	9,500.00
		<b>Sub-Total:</b>		<b>\$9,500.00</b>
A2505	Marriage License Fee	Marriage License Fee	32	560.00
		<b>Sub-Total:</b>		<b>\$560.00</b>
A2506	Conservation	Conservation	23	352.82
		<b>Sub-Total:</b>		<b>\$352.82</b>
A2540	Racing & Wagering Fees	Bingo Proceeds	7	94.09
		<b>Sub-Total:</b>		<b>\$94.09</b>
A2542	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	138	828.00
		Female, Unspayed	15	180.00
		Male, Neutered	120	720.00
		Male, Unneutered	18	216.00
		Replacement Tags	3	9.00
		<b>Sub-Total:</b>		<b>\$1,953.00</b>
A2610	Minor Sales	Parking Tickets	24	2,565.00
		<b>Sub-Total:</b>		<b>\$2,565.00</b>

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NORTH TONAWANDA NY





# City of North Tonawanda

XXV.1

SEP 18 2018

DANIEL R. QUINN  
City Clerk-Treasurer  
danquinn@northtonawanda.org

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

9/13/2018

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2018 SEP 13 PM 1:05  
NORTH TONAWANDA NY

Honorable Mayor & Common Council  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Sirs and Mesdames:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of August 2018.

## General Fund

Balance Fwd - Checking	2,961,011.09
Balance Fwd - Money Market	502,555.18
Investments	(1,000,000.00)
Receipts for the month	2,555,301.33
Warrants Drawn	(2,904,120.11)
	<u>\$2,114,747.49</u>

## Sewer Fund

Balance Fwd - Checking	114,830.40
Balance Fwd - Money Market	398,684.58
Investments	500,000.00
Receipts for the month	446,954.47
Warrants Drawn	(533,905.96)
	<u>\$926,563.49</u>

## Water Fund

Balance Fwd - Checking	258,747.02
Balance Fwd - Money Market	1,233,510.02
Investments	500,000.00
Receipts for the month	324,243.16
Warrants Drawn	(326,784.55)
	<u>\$1,989,715.65</u>

## Trust & Agency Fund

Balance Fwd - Checking	280,862.69
Receipts for the month	86,670.55
Warrants Drawn	(87,854.38)
	<u>\$279,678.86</u>

## Capital Construction Fund

Balance Fwd - Checking	2,450,266.13
Balance Fwd - Money Market	3,465,002.57
Receipts for the month	9,849.01
Warrants Drawn	(698,068.97)
	<hr/>
	\$5,227,048.74

## Community Development Fund

Balance Fwd - Checking	1,782,993.53
Receipts for the month	-50,596.00
Warrants Drawn	0.00
	<hr/>
	\$1,732,397.53

## Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	231,391.00
Warrants Drawn	(231,391.00)
	<hr/>
	\$0.00

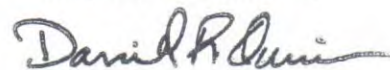
## Housing Rehabilitation Fund

Balance Fwd	1,469.00
Receipts for the month	0.03
Warrants Drawn	0.00
	<hr/>
	\$1,469.03

## Home Rehabilitation Fund

Balance Fwd	41,011.06
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$41,011.06

Respectfully submitted,



Daniel R. Quinn  
City Clerk - Treasurer



**CITY OF NORTH TONAWANDA**  
Senior Citizen Center  
110 Goundry St.  
North Tonawanda, New York 14120  
716-695-8582

XXV: 2

**SEP 18 2018**

September 5, 2018

The Honorable Mayor Arthur Pappas  
And Common Council  
216 Payne Avenue  
North Tonawanda, New York 14120

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of August 2018.

**Senior Center's Total Monthly Attendance**      **1,180**

**Recreation/Social Programs:** Bingo, County Summer Picnic, General Membership Meetings, Club 99, club events, newsletter, cards, games, & pool room.

Unduplicated: 394      Duplicated: 205

**Educational Programs:** Technology Corner, Speakers Series & Information/Referral

Unduplicated: 29      Duplicated: 41

**Service Programs:** Grocery Shopping, Food Pantry, Nutrition, Food Stamp Program and Attorney Services.

Unduplicated: 342      Duplicated: 169

Sincerely,

Pamela A. Hogan

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2018 SEP 5 PM4:27  
NORTH TONAWANDA NY



Department of Police

CITY OF NORTH TONAWANDA  
216 Payne Avenue  
North Tonawanda, N.Y. 14120-5491

XXVI 3

TELEPHONE  
(716) 692-4111  
FACSIMILE  
(716) 692-4321  
EMERGENCY NO.  
9-1-1

SEP 18 2018

September 12, 2018

Honorable Mayor Arthur G. Pappas and  
Members of the City of North Tonawanda Common Council

Ladies and Gentlemen:

Please find attached the Summary of Police Activities Report, the Summary of Criminal Activities Report and the V&T Report for the month of August 2018.

Respectfully submitted,

Roger R. Zgolak  
Chief of Police

cc: Robert Pecoraro  
cc: Austin Tylec  
cc: Mark Berube  
cc: Donna Braun  
cc: Eric Zadilka

RRZ/sd

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2018 SEP 12 PM3:56  
NORTH TONAWANDA NY

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF AUGUST 2018
--

CRIMINAL

Complaints received and investigated	178
Complaints cleared by arrest or exceptional clearance	102
Complaints ruled unfounded	0
Number of males arrested	42
under 18: 0	over 18: 42
Number of females arrested	13
under 18: 3	over 18: 10
Arrests for other authorities	5
Failure to Appear/Violation of Probation Warrant Arrests	42
Above complaints cleared by J.A.B.	13
Complaints cleared by J.A.B. from previous months	9

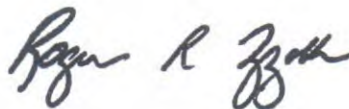
TRAFFIC

Traffic summonses issued	460
DWI arrests	12
Parking tags issued	87

MISCELLANEOUS

Miscellaneous service	2,915
Incident reports	186
Vehicle accidents	52
Vehicle accidents (fatal)	0
Vehicle stops	423
Police escorts	46
Prisoner meals	78
Mug shots taken	43
Fingerprints taken	43
Persons missing and located	1
Automobiles stolen	3
Automobiles recovered	2
Automobiles recovered for other authorities	0
Record check fees	\$225.00
Photocopy fees	\$20.25
Fingerprint fees	\$0.00
Fines collected	\$40,704.00
Value of property damaged	\$10,522.00
Value of property stolen	\$68,076.37
Value of property recovered	\$13,665.06

Respectfully submitted,



Roger R. Zgolak  
Chief of Police

RRZ/sd



<p>NORTH TONAWANDA POLICE DEPARTMENT  SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF AUGUST 2018</p>
---

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	0	0	0
ALL OTHER OFFENSES	6	4	0
ARSON	0	0	0
BURGLARY	6	0	0
COERCION	0	0	0
CRIMINAL MISCHIEF	17	6	0
CRIM POSS WEAPON	0	0	0
DIS CON/HARASS	27	9	0
DRUG OFFENSES	9	6	0
EMBEZZLEMENT	0	0	0
FAILURE TO APPEAR	42	42	0
FORGERY	1	0	0
FRAUD (ID THEFT)	1	0	0
LARCENY	42	4	0
LEAVING THE SCENE	14	5	0
MURDER	0	0	0
RAPE	0	0	0
ROBBERY	0	0	0
SEXUAL OFFENSES	1	0	0
SIMPLE ASSAULT	7	6	0
STOLEN PROPERTY	3	3	0
UNAUTH USE M/V	2	0	0
VIOL OF PROBATION	0	0	0
ARRESTS FOR OTHER AUTHORITIES		5	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		12	
TOTALS	178	102	0
# OF ABOVE COMPLAINTS CLEARED BY JAB		13	
# CLEARED BY JAB FROM PREV MONTHS		9	

**V & T REPORT FOR THE MONTH OF AUGUST 2018**

SPEEDING	89
REDLIGHT VIO.	26
STOP SIGN VIO.	51
NO REGISTRATION	13
NO LICENSE	17
FAULTY EQUIPMENT	52
NO INSPECTION	47
FAILED TO YIELD RIGHT OF WAY	3
SEAT BELT VIO.	35
NO INSURANCE	1
LICENSE PLATE VIO.	7
IMPROPER TURN	11
DROVE ON LEFT OF PAVEMENT MARKINGS	4
FAILED TO KEEP RIGHT	1
LEAVING SCENE OF INCIDENT	3
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	7
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	7
UNSAFE BACKING	2
MISCELLANEOUS	49

TOTAL                      425

**TRAFFICE MISD.**

**#OF COMPLAINTS/ARRESTS**

DWI-----	9
OPERATING WHILE REG. SUSPENDED/REVOKED-----	4
AGGRAVATED UNLICENSED OPERATION 3 <sup>RD</sup> -----	16
AGGRAVATED UNLICENSED OPERATION 2 <sup>ND</sup> -----	5
RECKLESS DRIVING-----	1

**FELONIES**

AGGRAVATED UNLICENSED OPERATION 1 <sup>ST</sup> -----	1
DWAI DRUGS -----	3

**FINES:**            (CITY IMPOSED):

TRAFFIC:	\$ 38,139.00
PENAL LAW:	\$        0.00
CITY ORDINANCE:	\$        0.00
BAIL FORFEITURE:	\$        0.00
ABC VIOLATION:	\$        0.00
PARKING TAGS:	\$ 2,565.00
<b>TOTAL FINES</b>	<b>\$ 40,704.00</b>

MUG SHOTS:    43

PARKING TAGS: 87

MEAL TICKETS: 78

CFD-A

SEP 18 2018

September 12, 2018

Common Council,

I am writing to request permission to block off Sweeney Court at Sweeny Street on September 23, 2018 from 2:00 pm-7:00 pm to host a block party on Sweeney Court.

Thank you,

*Karen Smith*

Karen Smith  
60 Sweeney Court  
North Tonawanda, NY 14120

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2018 SEP 12 PM2:04  
NORTH TONAWANDA NY



CFO-B  
SEP 18 2018

Dan, thank you for putting this request on a fastrack

What we would like to do is put a sign (Buffalo Sign Rentals) on the park side of the signal at Witmer Rd and River Rd (like they do for the music festival there) (and any other high traffic area that we may be able to do the same at) for the next two weeks until our charity fundraiser event for firemen and first responders ends at the Riviera theatre on Sept 29th

Your prompt attention to this matter is well appreciated

Regards,

Bill Cowell, Founder/President  
Niagara Falls International Film Festival  
Buffalo Niagara International Film Festival  
3840 E. Robinson Rd., Ste 166  
Amherst, NY 14228  
[www.thebnff.com](http://www.thebnff.com)  
[bcowell@thebnff.com](mailto:bcowell@thebnff.com)  
716-432-1065

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2018 SEP 13 AM 11:24  
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