

City of North Tonawanda

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

October 11, 2018

The following meetings have been scheduled for TUESDAY, OCTOBER 16, 2018:

6:15PM Common Council - Re: Agenda Discussion

6:30PM Common Council Meeting in the Common Council Chambers.

Respectfully submitted,



**Daniel R. Quinn
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council
President Zadzilka
Aldermen Braun, Berube, Pecoraro, Tylec**

FROM: Daniel R. Quinn, City Clerk-Treasurer

RE: Agenda for regular session TUESDAY, OCTOBER 16, 2018 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED 10/5/2018

- 1) Legal Notice –Formal Bids on the Processing of Recyclables as Collected Curbside - Supt. Public Works**

COMMUNICATIONS FROM CITY OFFICIALS

- | | | |
|------------------------------|---|---|
| <u>#1 John Mangus</u> | - | Re: Resignation as Assistant Director of
Emergency Management |
| <u>#2 Jeff Abbott</u> | - | Re: Resignation as Assistant Director of
Emergency Management |
| I. Mayor | - | Re: Appointment of Frank DiBernardo to the
Planning Commission Board |
| III. Clerk-Treasurer | - | Re: Re-appointment of Lori Swartz as
Commissioner of Deeds for the City of
North Tonawanda |
| VII. Accountant | - | Re: Payment of the Abstract of Claims Dated
October 16, 2018 |

- IX. Supt. Public Works** - **Re: Approval of Memorandum of Understanding with Niagara county Health Department**
- X. Police Chief** - **Re: Re-appointment of Gary Lewis and James Muehlbauer as Commissioner of Deeds for the City of North Tonawanda**
- XI. Fire Chief** - **Re: Appointment of Joseph Krantz as 1st Asst. Director of Emergency Management and Douglas Hanes as 2nd Asst. Director of Emergency Management**

XXV. Monthly Reports

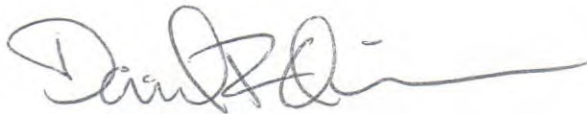
.1 Clerk-Treasurer .2 Police Department

- XXXII. Community Development** - **Re: Approval of the North Tonawanda Brownfield Opportunity Area State Environmental Quality Review (SEQR)**

COMMUNICATIONS FROM OTHERS

- A. Tonawanda's United Veteran's Council** - **Re: Permission to close the Renaissance Bridge, Tuesday, November 12, 2018 for the Veterans Day Ceremony**

Respectfully submitted,



**Daniel R. Quinn
City Clerk-Treasurer**

OCT 16 2018

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

Robin Meisburger, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

RECEIVED
CITY CLERK'S OFFICE

NIAGARA GAZETTE

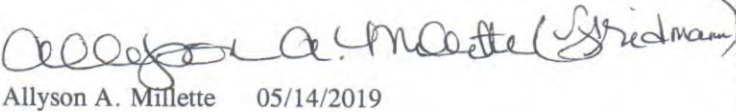
2018 OCT 9 AM 10:03
NORTH TONAWANDA NY

A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 235678
was printed and published in said paper on the following dates:

10/05/2018


Principal Clerk

Subscribed and sworn to before me this
10-5-18


Allyson A. Millette 05/14/2019

Notary Public Expiration Date

ALLYSON A. MILLETTE
NOTARY PUBLIC-STATE OF NEW YORK
No. 01M16165762
Qualified in Niagara County
My Commission Expires May 14, 2019

**CITY OF NORTH TONAWANDA
DEPARTMENT OF PUBLIC WORKS**

PROPOSALS IN SEALED ENVELOPES, marked "FORMAL BIDS ON THE PROCESSING OF RECYCLABLES AS COLLECTED CURBSIDE WITHIN THE CITY OF NORTH TONAWANDA, FOR THE DEPARTMENT OF PUBLIC WORKS, CITY OF NORTH TONAWANDA", addressed to the City Clerk-Treasurer, City Hall, 216 Payne Avenue, North Tonawanda, New York, 14120, will be received until 11:00 A.M. local time, Tuesday, October 16, 2018 at which time they will be publicly opened.

Proposals and specifications may be obtained at the Public Works Department Garage, 758 Erie Avenue, North Tonawanda, New York Monday through Friday from 6:30am to 3:00pm excluding Holidays.

A certified check, bid bond, or cash in the amount of ten percent (10%) of the total must accompany each proposal.

The City of North Tonawanda reserves the right to waive any informalities in and/or reject any or all bids submitted.

A non-collusion certificate must be signed and submitted by each bidder.

No bidder may withdraw his bid within thirty (30) days after the actual opening thereof.

**Daniel Quinn
City Clerk-Treasurer
#N235678 10/5/2018**

#1

OCT 16 2018

October 8, 2018

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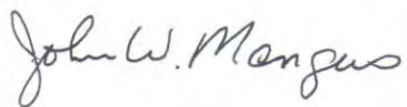
2018 OCT 11 AM 10:47
NORTH TONAWANDA NY

Dear Chief Sikora:

I wish to resign my position as Assistant Director of Emergency Management, effective October 18, 2018.

Thank you for giving me this opportunity.

Sincerely yours,



John W. Mangus

1207 Sherwood Avenue

North Tonawanda, NY 14120

#2

OCT 16 2018

October 10, 2018

Dear Chief Sikora,

Please let this letter serve as my humble and grateful resignation from the City of North Tonawanda Emergency Management Office effective 18 October 2018.

I would like to thank you and the entire department, past and present, for the opportunity to learn and lead for the last eight years. I wish you all the best and will undoubtedly see you all through the many trainings, calls and events within our respective vocations.

Should you need anything further from me do not hesitate to ask. I will gladly support the NT EMO and North Tonawanda Fire Department within my skill set and scope.

Stay Safe!

Gratefully,

Jeff Abbott

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2018 OCT 11 AM 10:47
NORTH TONAWANDA NY

CITY OF NORTH TONAWANDA

I

OCT 16 2018

Office of the Mayor

ARTHUR G. PAPPAS

October 9, 2018

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CITY CLERK'S OFFICE

North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, New York 14120

2018 OCT 9 PM 12:47
NORTH TONAWANDA NY

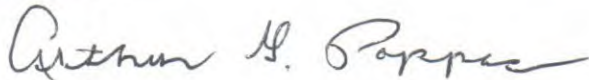
RE: Planning Commission Committee

Dear Honorable Body:

Please be advised that I am appointing Frank DiBernardo, 19 Niagara Circle, North Tonawanda, NY 14120, to the Planning Commission Committee. Mr. DiBernardo will be fulfilling the remainder of the term for David Kenyon which expires December 31, 2023. Mr. Kenyon resigned from the board.

Thank you for your attention to this matter.

Sincerely,



Arthur G. Pappas
Mayor

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

DANIEL R. QUINN
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Denise Proefrock
Assistant City Treasurer

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Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

October 11, 2018

Honorable Mayor and
Common Council City Hall
216 Payne Avenue
North Tonawanda, NY 14120

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CITY CLERK'S OFFICE

Dear Honorable Body,

2018 OCT 11 AM 10:48
NORTH TONAWANDA NY

I am requesting to re-appoint Lori A. Swartz, 346 Ward Road, North Tonawanda, NY 14120 as a Commissioner of Deeds for the City of North Tonawanda. Effective November 7, 2018 and ending November 6, 2020.

Sincerely,



Daniel R. Quinn
City Clerk-Treasurer

VII.

AMANDA REIMER
CITY ACCOUNTANT
JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST
SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

OCT 16 2018

October 10, 2018

Honorable Arthur G. Pappas, Mayor
and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated October 16, 2018, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Regards,




Amanda Reimer
City Accountant

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2018 OCT 10 PM 12:04
NORTH TONAWANDA NY

Department of Public Works
CITY OF NORTH TONAWANDA, NEW YORK

758 ERIE AVENUE
NORTH TONAWANDA, N. Y. 14120


OCT 16 2018
PHONE: 695-8585
FAX: 695-8587

October 9, 2018

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2018 OCT 9 PM 3:29
NORTH TONAWANDA NY

Honorable Mayor Pappas & Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

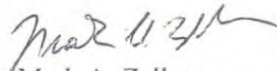
Re: Memorandum of Understanding with Niagara County Health Department

Honorable Body:

Attached please find a proposed Memorandum of Understanding the Department of Public Works received from the Niagara County Health Department. This MOU would update the previous agreement until January 1, 2022. Attorney Luke Brown has reviewed said agreement and has approved it for execution if approval is granted at the next Common Council meeting.

Should you have any questions, please contact the office at your earliest convenience.

Very truly yours,



Mark A. Zellner
Superintendent of Public Works

MAZ/slc
Attachment



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491



TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

OCT 16 2018

10/10/2018

Honorable Arthur G. Pappas, Mayor
And Common Council
North Tonawanda, New York 14120

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2018 OCT 10 PM 1:50
NORTH TONAWANDA NY

Dear Honorable Body:

Would you please reappoint the following as Commissioner of Deeds for the City of North Tonawanda beginning November 18, 2018 and ending November 17, 2020:

- Gary P. Lewis..... 1230 Parkview Dr., North Tonawanda, NY 14120
- James P. Muehlbauer..... 1287 Master St., North Tonawanda, NY 14120

Roger R. Zgolak
Chief of Police

CITY OF NORTH TONAWANDA
NORTH TONAWANDA, NEW YORK 14120

XI.

OCT 16 2018

FIRE HEADQUARTERS
495 ZIMMERMAN ST.
JOSEPH D. SIKORA
CHIEF
(716) 693-2201

October 11, 2018

Common Council of North Tonawanda
216 Payne Avenue
North Tonawanda, NY 14120

2018 OCT 11 AM 10:47
NORTH TONAWANDA NY

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RECEIVED
CITY CLERK'S OFFICE

Dear Honorable Body:

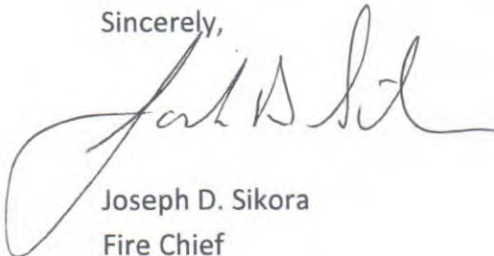
After accepting, with regret, the resignations of, 1st Assistant Director of Emergency Management, John Mangus, and 2nd Assistant Director, Jeff Abbott, and in accordance with the City Charter of the City of North Tonawanda, and pursuant to the authority vested in me by §3.002.e thereof; I make the following appointments:

Joseph L. Krantz, 472 Walck Road, North Tonawanda, is appointed to the position of 1st Assistant Director.

Douglas N. Hanes, 209 Doyle Drive, North Tonawanda, is appointed to the position of 2nd Assistant Director.

Both appointments will be effective October 19, 2018.

Sincerely,



Joseph D. Sikora
Fire Chief



OCT 16 2018

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	20	200.00
		Sub-Total:		\$200.00
A1550	Minor Sales	Public Pound Fee	2	20.00
		Sub-Total:		\$20.00
A1603	Misc. Fees	Birth Certificates	49	500.00
		Death Certificates	124	1,240.00
		Deaths Recorded	9	0.00
		Free Birth Certificates	2	0.00
		Geneology Death	5	55.00
		Sub-Total:		\$1,795.00
A2110	Planning & Zoning Fees	Planning - Rezoning	1	100.00
		Sub-Total:		\$100.00
A2410	Minor Sales	Boat House 2018	4	3,800.00
		Sub-Total:		\$3,800.00
A2501	Snowplow Permit	Snowplow Permit	1	25.00
		Sub-Total:		\$25.00
A2505	Marriage License Fee	Marriage License Fee	15	262.50
		Sub-Total:		\$262.50
A2506	Conservation	Conservation	18	405.51
		Sub-Total:		\$405.51
A2540	Racing & Wagering Fees	Bingo Proceeds	10	177.61
		Sub-Total:		\$177.61
A2542	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	95	570.00
		Female, Unspayed	8	96.00
		Male, Neutered	100	600.00
		Male, Unneutered	17	204.00
		Sub-Total:		\$1,470.00
A2610	Minor Sales	Parking Tickets	18	2,170.00
		Sub-Total:		\$2,170.00

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2018 OCT 1 AM 9:01
NORTH TONAWANDA NY

<u>Account#</u>	<u>Account Description</u>	<u>Fee Description</u>	<u>Qty</u>	<u>Local Share</u>
			Total Local Shares Remitted:	\$10,425.62
Amount paid to:	New York State Department of Health			337.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program			271.00
Amount paid to:	NYS Environmental Conservation			7,991.49
Total State, County & Local Revenues:		\$19,025.61	Total Non-Local Revenues:	\$8,599.99

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.



 City Clerk-Treasurer

10/1/18

 Date



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

XXX-2
TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1
OCT 16 2018

October 11, 2018

Honorable Mayor Arthur G. Pappas and
Members of the City of North Tonawanda Common Council

Ladies and Gentlemen:

Please find attached the Summary of Police Activities Report, the Summary of Criminal Activities Report and the V&T Report for the month of September 2018.

Respectfully submitted,

Roger R. Zgolak
Chief of Police

cc: Robert Pecoraro
cc: Austin Tylec
cc: Mark Berube
cc: Donna Braun
cc: Eric Zadilka

RRZ/sd

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2018 OCT 11 AM 9:41
NORTH TONAWANDA NY

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF SEPTEMBER 2018

CRIMINAL

Complaints received and investigated	132
Complaints cleared by arrest or exceptional clearance	70
Complaints ruled unfounded	3
Number of males arrested	33
under 18: 3	over 18: 30
Number of females arrested	7
under 18: 0	over 18: 7
Arrests for other authorities	2
Failure to Appear/Violation of Probation Warrant Arrests	28
Above complaints cleared by J.A.B.	20
Complaints cleared by J.A.B. from previous months	8

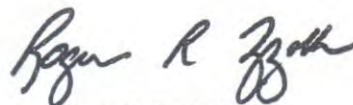
TRAFFIC

Traffic summonses issued	519
DWI arrests	11
Parking tags issued	98

MISCELLANEOUS

Miscellaneous service	1,886
Incident reports	128
Vehicle accidents	60
Vehicle accidents (fatal)	0
Vehicle stops	490
Police escorts	38
Prisoner meals	70
Mug shots taken	37
Fingerprints taken	37
Persons missing and located	3
Automobiles stolen	0
Automobiles recovered	1
Automobiles recovered for other authorities	0
Record check fees	\$60.00
Photocopy fees	\$11.25
Fingerprint fees	\$0.00
Fines collected	\$27,477.17
Value of property damaged	\$31,062.00
Value of property stolen	\$39,927.56
Value of property recovered	\$11,090.46

Respectfully submitted,



Roger R. Zgolak
Chief of Police

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF SEPTEMBER 2018

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	1	1	
ALL OTHER OFFENSES	8	6	
ARSON	1	0	
BURGLARY	4	1	
COERCION	0	0	
CRIMINAL MISCHIEF	10	1	
CRIM POSS WEAPON	1	0	
DIS CON/HARASS	15	4	1
DRUG OFFENSES	10	9	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	28	28	
FORGERY	1	0	
FRAUD (ID THEFT)	5	1	
LARCENY	26	2	2
LEAVING THE SCENE	15	3	
MURDER	0	0	
RAPE	0	0	
ROBBERY	0	0	
SEXUAL OFFENSES	2	2	
SIMPLE ASSAULT	3	2	
STOLEN PROPERTY	2	1	
UNAUTH USE M/V	0	0	
VIOL OF PROBATION	0	0	
ARRESTS FOR OTHER AUTHORITIES		2	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		7	
TOTALS	132	70	3
# OF ABOVE COMPLAINTS CLEARED BY JAB		20	
# CLEARED BY JAB FROM PREV MONTHS		8	

V & T REPORT FOR THE MONTH OF SEPTEMBER 2018

SPEEDING	182
REDLIGHT VIO.	32
STOP SIGN VIO.	54
NO REGISTRATION	13
NO LICENSE	22
FAULTY EQUIPMENT	47
NO INSPECTION	49
FAILED TO YIELD RIGHT OF WAY	7
SEAT BELT VIO.	32
NO INSURANCE	1
LICENSE PLATE VIO.	5
IMPROPER TURN	27
DROVE ON LEFT OF PAVEMENT MARKINGS	7
FAILED TO KEEP RIGHT	5
LEAVING SCENE OF INCIDENT	1
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	1
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	5
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	10
UNSAFE BACKING	7
MISCELLANEOUS	40

TOTAL 547

TRAFFICE MISD.

#OF COMPLAINTS/ARRESTS

DWI-----	11
OPERATING WHILE REG. SUSPENDED/REVOKED-----	5
AGGRAVATED UNLICENSED OPERATION 3 RD -----	20
AGGRAVATED UNLICENSED OPERATION 2 ND -----	7
DISIPLAYED FORGED CERT. OF INSPECTION -----	2

FELONIES

AGGRAVATED UNLICENSED OPERATION 1 ST -----	2
---	---

FINES:

(CITY IMPOSED):

TRAFFIC:	\$ 25,132.17
PENAL LAW:	\$ 0.00
CITY ORDINANCE:	\$ 175.00
BAIL FORFEITURE:	\$ 0.00
ABC VIOLATION:	\$ 0.00
PARKING TAGS:	\$ 2,170.00
TOTAL FINES	\$ 27,477.17

MUG SHOTS: 37

PARKING TAGS: 98

MEAL TICKETS: 70



City of North Tonawanda

Department of Community Development
500 Wheatfield Street
North Tonawanda, New York 14120
716-695-8580
716-614-0519 (fax)

XXXII

OCT 16 2018

October 10, 2018

RECEIVED
CITY CLERK'S OFFICE

Honorable Mayor and Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

2018 OCT 10 AM 11:16
NORTH TONAWANDA NY

Re: North Tonawanda Brownfield Opportunity Area State Environmental Quality Review (SEQR)

Dear Honorable Body;

As you are aware, the City of North Tonawanda has undertaken and completed the New York State Brownfield Opportunity Area (BOA) program. Directed by Bergmann Associates, this program has incorporated input from City departments, local stakeholder groups, local businesses, and city residents to establish a redevelopment plan for the BOA area of downtown and the Niagara River waterfront. In order to finalize the BOA program a number of procedural steps remain, including completion of the City SEQR requirements, drafting and finalization of an Environmental Impact Statement, issuance of a Findings Statement, and adoption of zoning code revisions.

Attached please find a resolution for your consideration to advance the SEQR process. This resolution affirms that the adoption of the BOA is a Type 1 SEQR action, that Parts 1, 2, and 3 of the Full SEQR Environmental Assessment were prepared and this Council made a positive declaration of potential significant adverse environmental impact, that the North Tonawanda Brownfield Opportunity Area Implementation Strategy/ DGEIS and Zoning Code Update is adequate for public review, and that public review and comments on the full BOA, Zoning Code, and DGEIS documents will open from October 17, 2018 through November 16, 2018. Hard copies of the complete documents will be made available in the City Clerk's office in City Hall and also at the Community Development office at 500 Wheatfield Street. The complete documents will also be posted to the City website.

The North Tonawanda BOA is the culmination of years of study and planning efforts which will lay a foundation for the revitalization and redevelopment of North Tonawanda's waterfront and downtown.

Thank you for the support this Honorable Body has provided over the years in assisting and participating in the planning process. Please let me know if you have any further questions or concerns.

Thank you for your time and consideration.

Kindest regards,

A handwritten signature in black ink, appearing to read 'M. Zimmerman', with a long horizontal line extending to the right.

Michael Zimmerman

Director of Community Development

CFO-A

OCT 16 2018

Tonawanda's United Veteran's Council

October 2, 2018

North Tonawanda Council

On November 12, 2018 the Tonawanda's United Veteran's Council will hold our Veterans Day ceremony at 12 noon on the Renaissance Bridge. We are asking that the bridge be closed to traffic on the North Tonawanda side at 1130 am and reopen to traffic at 1230pm. The same request was sent to the Tonawanda Council. All city officials are invited to our service.

Thank you.

In Service to Veterans,

Paul Pietrowski

President

Tonawanda's United Veteran's Council

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CITY CLERK'S OFFICE

2018 OCT 5 AM 11:41
NORTH TONAWANDA NY