

City of North Tonawanda

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

November 2, 2018

The following meetings have been scheduled for **TUESDAY, NOVEMBER 6, 2018:**

6:15PM Common Council - Re: Agenda Discussion

6:30PM Common Council Meeting in the Common Council Chambers.

MAYOR PAPPAS – 2019 BUDGET MESSAGE

Respectfully submitted,



**Daniel R. Quinn
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council
President Zadzilka
Aldermen Braun, Berube, Pecoraro, Tylec**

FROM: Daniel R. Quinn, City Clerk-Treasurer

RE: Agenda for regular session TUESDAY, NOVEMBER 6, 2018 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED 10/12/2018

- 1) Legal Notice – Notice of Foreclosure of Tax Liens by the City of North Tonawanda –
City Clerk-Treasurer**

PROOF OF PUBLICATION PUBLISHED 10/25/2018

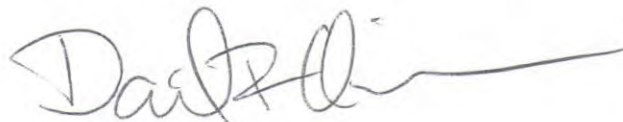
- 1) Legal Notice – Request for Proposals for Construction of the Storm Mechanical Bar
Screen Project at the Wastewater Treatment Plant – Supt. Wastewater/Water**

COMMUNICATIONS FROM CITY OFFICIALS

- | | | |
|-----------------------------------|----------|---|
| II.1 Attorney | - | Re: Renewal Agreement between NYS Unified Court System and City of North Tonawanda for Cleaning and Maintenance of Court Facilities |
| II.2 Attorney | - | Re: Resolution to Accept Responsibility for the Meadow Drive Extension and Wayne Avenue |
| V.1 Supt. Wastewater/Water | - | Re: Permission to reject and re-bid the bids for the Wastewater Treatment Plant Ferric Chloride System Replacement Project Contract #2018-10 |
| V.2 Supt. Wastewater/Water | - | Re: Permission to reject and re-bid the bids for the Wastewater Treatment Plant Replacement of Main Building “A” |

- VII.1 Accountant** - **Re: Payment of the Abstract of Claims Dated November 6, 2018**
- VII.2 Accountant** - **Re: Budgetary Transfers – To cover additional cost for a Maintenance Vehicle, and Grant monies received from NYS**
- VII.3 Accountant** - **Re: Extending Contract with FCS Administrators, Inc. for the professional services related to Workers Compensation Claims Management Services**
- X. Police Chief** - **Re: Permission to enter into a new contract with AXON Enterprises Inc. for the Police Body Cameras**
- XIV. Youth, Recreation & Parks** - **Re: Renewal agreement between Diane Sheehan and the City of North Tonawanda for the Youth Court and First Offender Program**
- XVII. Traffic Safety** - **Re: Various Traffic Safety Recommendations from their October meeting minutes**
- XXV. Monthly Reports**
- .1 Senior Citizen Center .2 Clerk-Treasurer**

Respectfully submitted,



Daniel R. Quinn
City Clerk-Treasurer

THE BUFFALO NEWS

NOV 06 2018

-Affidavit-

Matthew Donnelly of the City of Buffalo, New York, being duly sworn, deposes and says that he/she is Principal Clerk of THE BUFFALO NEWS INC., Publisher of THE BUFFALO NEWS, a daily newspaper, or The Sun, a weekly newspaper, or the Pennysaver, a weekly shopper published in Buffalo NY. A notice was inserted and published therein **1** times, the first insertion being on **10/12/2018** and the last insertion being on **10/12/2018**

Matthew Donnelly

Dates Ad Ran:

KT and TC Sun 10/12/18

Sworn to before me this 22nd day of October 2018

Barbara Anne Juzwiak
Notary Public, Erie County, New York

BARBARA ANNE JUZWIAK
Notary Public, State of New York
Appointed in Niagara County
My Commission Expires 6/30/22

RECEIVED
CITY CLERK'S OFFICE
2018 OCT 29 AM 8:22
NORTH TONAWANDA NY

THE BUFFALO NEWS

-Ad Proof-

The pages that follow show proofs of your ad scheduled to run on the dates indicated below.

Please confirm placement prior to deadline, by contacting your account rep at (716) 849-4068.

Run Dates:
KT and TC Sun10/12/18

Ad proof

Proof is for text only.
Graphics will not show here.

LEGAL NOTICE

COUNTY COURT NIAGARA COUNTY
NOTICE OF FORECLOSURE OF TAX LIENS BY THE CITY OF NORTH TONAWANDA BY ACTION IN REM, PURSUANT TO TITLE XXV OF THE CHARTER OF NORTH TONAWANDA.

PLEASE TAKE NOTICE THAT on the 12th day of October, 2018, the City Clerk-Treasurer of the City of North Tonawanda, pursuant to law filed with the clerk of Niagara County, a list of parcels of real property affected by unpaid tax liens held and owned by such City of North Tonawanda which on such date had been unpaid for a period of at least two years after the date when the tax or other legal charge represented thereby became a lien. Such list contains as to each parcel:

(a) A brief description of the property affected by such tax lien.

(b) The name of the last known owner thereof as the same appears on the assessment roll of the said City of North Tonawanda for the last calendar year, or a statement that the owner is unknown if such be the case and

(C) A statement of the amount of such tax lien upon such parcel including those which shall have been due for less than two years together with the date or dates from which, and the rate or rates at which interest and penalties shall be computed.

All persons having or claiming to have an interest in the real property described in such list of delinquent taxes are hereby notified that the filing of such list of delinquent taxes constitutes the commencement by said City of North Tonawanda of an action in the County Court, Niagara County, to foreclose the tax liens therein described by a foreclosure proceeding in rem and that such list constitutes a notice of pendency of action and a complaint by said City of North Tonawanda against each parcel of real property therein described to enforce the payment of such tax liens. Such action is brought against the real property only and is to foreclose the tax liens described in such list.

No personal judgment will be entered herein for such taxes or other legal charges or any part thereof.

This notice is directed to all persons having or claiming to have an interest in the real property described in such list of delinquent taxes and such persons are hereby notified that a duplicate of such list of delinquent taxes had been filed in the Office of the City Clerk-Treasurer of such City of North Tonawanda and will remain open for public inspection up to and including the 11th day of January, 2019, which date is hereby fixed as the last day for redemption.

AND TAKE FURTHER NOTICE

NOV 06 2018

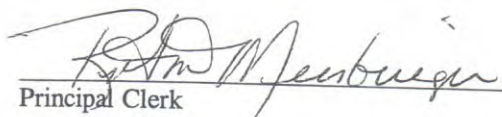
STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

Robin Meisburger, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

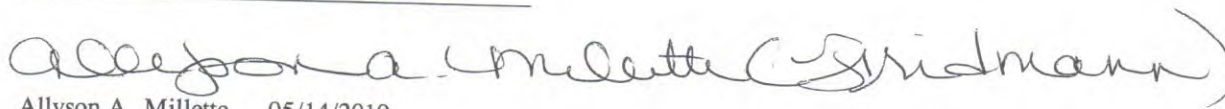
A newspaper published in the County and State aforesaid, and that the annexed printed legal # 236777 was printed and published in said paper on the following dates:

10/25/2018



Principal Clerk

Subscribed and sworn to before me this
10-25-18



Allyson A. Millette 05/14/2019

Notary Public Expiration Date

ALLYSON A. MILLETTE
NOTARY PUBLIC-STATE OF NEW YORK
No. 01MIG165762
Qualified in Niagara County
My Commission Expires May 14, 2019

RECEIVED
CITY CLERK'S OFFICE
2018 OCT 29 AM 10:04
NORTH TONAWANDA NY

**City of North Tonawanda
Wastewater Treatment Plant
West Storm Mechanical Bar Screen**

Contract 1 - General Construction

Notice to Bidders

Sealed proposals for construction of the Storm Mechanical Bar Screen Project at the Wastewater Treatment Plant (WWTP) located on River Road, North Tonawanda, NY for the City of North Tonawanda, New York, will be received at City Hall, Council Chambers, 216 Payne Avenue, North Tonawanda, NY 14120 until 11:00 a.m. local time November 19, 2018 and at that place and time will be publicly opened and read aloud. Separate sealed proposals will be received for the following:

**WASTEWATER TREATMENT PLANT
STORM MECHANICAL BAR SCREEN PROJECT
Contract No. 1 - General**

The work consists of one prime contract comprising the Project, for the General Construction (Contract No. 1) of furnishing, delivery and installation a mechanical bar screen equipment, level sensing equipment, concrete, grating, hand railing, supports, building penetration and removeable access provisions, and all appurtenances and all miscellaneous materials, supplies, equipment at the WWTP storm weather wet well. Work as shown on the plans and specifications heretofore prepared by GHD.

A Pre-Bid Meeting will be held at 11:00am, November 8, 2018, at the Project Site located at the WWTP located at 830 River Road, North Tonawanda, NY 14120. Representatives of OWNER and ENGINEER will be present to discuss the Project. All prospective bidders are strongly encouraged to attend.

The Contract Documents may be examined at the following locations:

GHD Consulting Services Inc.
285 Delaware Avenue
Suite 500
Buffalo, NY 14202

Construction Exchange of Buffalo and WNY
2660 William Street
Cheektowaga, NY 14227

Dodge Lead Center
<http://dodgeprojects.construction.com/>

City of North Tonawanda
North Tonawanda WWTP
830 River Road
North Tonawanda, NY 14120

Copies of the plans and specifications may be obtained at the office of GHD Consulting Services, Inc. upon submission of a plan deposit in the form of a check or money order payable to the City of North Tonawanda in the amount of \$50 per set. If mailing of documents is requested, a separate check payable to GHD Consulting Services Inc. in the amount of \$10 per set must be included to cover handling and postage fees. Any Bidder who has duly submitted a bid to Owner accompanied by the Bid Security will receive a 100% refund of the deposit price and non-bidders 0% of the deposit price based on the return of the documents in good condition to the Owner's office within 30 days following the award of the contract or rejection of a particular Bidder's proposal. Bidders who obtain more than one set of the plans and specifications will receive a 100% refund of the deposit price on the first set returned and a 50% refund on each of the remaining sets returned. Suppliers, subbidders, etc., and any holders of Bidding Documents returning the documents before the bid opening will be considered non-bidders. All refunds will be made by the City of North Tonawanda.

Each bid proposal must be accompanied by a Bid Bond payable to the City of North Tonawanda in the amount of 5% of the Total Bid Price, the bid bond forms included in the Bid Proposal Division of the documents being utilized for this purpose.

If, upon acceptance of his bid, a Bidder fails to enter into a Contract with the City of North Tonawanda, the bid security shall be forfeited to and become the property of the City.

No bidder may withdraw his bid within sixty (60) days after the date of the bid opening.

City of North Tonawanda

OFFICE OF THE CITY ATTORNEY
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120-5489


NOV 06 2018

LUKE A. BROWN
CITY ATTORNEY

NICHOLAS B. ROBINSON
ASSISTANT CITY ATTORNEY

TELEPHONE
(716) 695-8590
FAX (716) 695-8592

October 29, 2018

Hon. Mayor and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

RE: Renewal Agreement between NYS Unified Court System and City of
North Tonawanda for Cleaning and Maintenance of Court Facilities

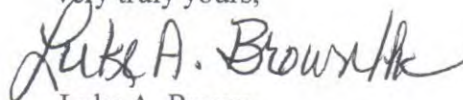
Dear Honorable Body:

Attached is a proposed renewal agreement between the New York State Unified Court System and the City of North Tonawanda to allow for reimbursement to the City for cleaning and maintenance of our court facilities. This is a renewal of a five-year lease (2018-23), and covers the first year of the 5-year term.

Should your Honorable Body concur, please pass a resolution to permit the execution of the lease agreement by the Mayor, subject to any further review by the City Attorney.

If you have any questions, please do not hesitate to contact me.

Very truly yours,



Luke A. Brown
City Attorney

LAB/lk
Att.



STATE OF NEW YORK
UNIFIED COURT SYSTEM
EIGHTH JUDICIAL DISTRICT
92 FRANKLIN STREET - Third Floor
BUFFALO, NEW YORK 14202-3902
(716) 845-2505
FAX (716) 845-7500

LAWRENCE K. MARKS
Chief Administrative Judge

MICHAEL V. COCCOMA
Deputy Chief Administrative Judge
Courts Outside New York City

PAULA L. FEROLETO
District Administrative Judge

ANDREW B. ISENBERG, ESQ.
District Executive

September 6, 2018

Mayor Arthur Pappas
City of North Tonawanda
216 Payne Ave
North Tonawanda, NY 14120

Re: Five-Year Agreement (2018-2023) between the Unified Court System (UCS) and the City of North Tonawanda for Court Cleaning and Minor Repairs


Dear Mr. Pappas:

Please be advised we are initiating the establishment of a new five-year contract between the UCS and the City of North Tonawanda, for the interior cleaning and minor repairs, and preventative building and property maintenance services for court facilities. The contract period shall be retroactive to April 1, 2018.

The proposed budget for services to be rendered pursuant to the first year (2018-19) of said contract shall be \$52,016 as detailed in Appendix B of the Agreement. Pursuant to the provisions of Chapter 686 of the Laws of 1996, as amended to date, the maximum compensation for the 2018-2019 period shall be 100% of that amount.

Please submit two sets of the signed original Agreement (use blue ink) and related documents to the attention of Anthony Biscotto, at the above address. Each set must include a signed Agreement, a fully completed, signed and notarized Acknowledgment form, an Appendix A and a signed Appendix B (proposed budget for year one).

Sincerely,


ANDREW B. ISENBERG
District Executive

City of North Tonawanda

11.2

OFFICE OF THE CITY ATTORNEY
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120-5489

LUKE A. BROWN
CITY ATTORNEY

NICHOLAS B. ROBINSON
ASSISTANT CITY ATTORNEY

TELEPHONE
(716) 695-8590
FAX (716) 695-8592

October 31, 2018

Honorable Arthur G. Pappas, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

RECEIVED
CITY CLERK'S OFFICE
2018 NOV 1 PM 12:53
NORTH TONAWANDA NY

Re: Resolution to Accept Responsibility for the Meadow Dr. and Wayne Ave.

Dear Honorable Body:

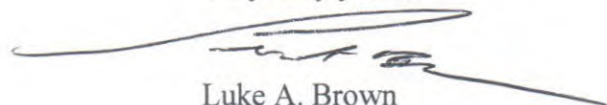
While updating the Local Highway Inventory it was noticed by the Engineering Department that Meadow Drive between Wayne Avenue and Erie Avenue along with Wayne Avenue between Thomas Fox Drive West and Wurlitzer Drive have not been formally accepted by the City. The roadways in question are as follows:

- Meadow Drive – between Wayne Avenue and Erie Avenue, approximately 3,600 feet, 0.68 miles (map attached), Beginning point 0.84 and end point 1.52.
- Wayne Avenue – between Thomas Fox Drive West and Wurlitzer Drive, approximately 693 feet, 0.13 miles (map attached), beginning point 0.45 and end point 0.58.

As such, I am requesting that the Council adopt a resolution that the City accepts responsibility for the maintenance, repair and all legal responsibilities for those roadway as described above.

Please review this proposal and vote as to approval.

Very truly yours,



Luke A. Brown
City Attorney

cc: Chelsea Spahr, PE
Assistant City Engineer



End MP = 0.58

Wayne Avenue between Thomas Fox Drive West and Worlitzer Drive
Approximately 693 feet (0.13 miles)
Wayne Avenue DOT ID = 167138

Beg MP = 0.45

VII.1

AMANDA REIMER
CITY ACCOUNTANT
JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST
SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

NOV 06 2018

October 31, 2018

Honorable Arthur G. Pappas, Mayor
and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated November 6, 2018, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Regards,



Amanda Reimer
City Accountant

RECEIVED
CITY CLERK'S OFFICE
2018 OCT 31 AM 8:15
NORTH TONAWANDA NY

VII, 2

AMANDA REIMER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

NOV 06 2018

August 23, 2018

Honorable Arthur G. Pappas, Mayor
and Common Council
City Hall
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 2, Section 5.023 and Section 2.2 of the Budgetary Transfer Policy, please authorize the City Accountant to make the following amendment of fiscal year 2018 appropriations, based on the request of the Department Head, copy attached.

<u>Control Number</u>	<u>Dollar Amount</u>	<u>Increase Appropriation/Revenue Account</u>	<u>From Reserve/Appropriation Account</u>
18	\$5,175.97	621.5110.0202, Road Maintenance Truck	001.5110.0481, Equipment Rental
19	\$100,000.00	001.1000.4393, Federal Aid_DHS	001.3120.0245, Federal/State Grant
20	\$24,000.00	001.1000.4392, Federal Aid_Railroad	001.3120.0247, Federal/State Grant II

Regards,



Amanda Reimer
City Accountant

RECEIVED
CITY CLERK'S OFFICE
2018 OCT 31 AM 8:15
NORTH TONAWANDA NY

Budgetary Transfer Request Form

Department: Public Works

Date: 10/18/2018

Appropriation Accounts and Documentation	
Dollar Amount \$ 5,175.97 From Appropriation Account 1-5110.481 Equipment Rental Account Number	Into Appropriation Account 621.5110.0202 Road Maintenance Truck Account Number Account Description
Explanation: Transfer needed to cover additional costs of vehicle	
Please Check One (v)	
<input checked="" type="checkbox"/> Common Council Action	<input type="checkbox"/> No Common Council Action
Department Head Signature 	Date 10/18/18

Budgetary Transfer Policy

2.11 - Budgetary transfers can be initiated by a Department Head on his or her signature if all of the following criteria is met:

1. Transfer of appropriations is less than \$1000.00
2. Transfer is between existing appropriation accounts within the Department's Budget
3. Within the fiscal year, aggregate transfers, made in any one appropriation account do not exceed \$1000.00

2.21 - Budgetary transfers must be initiated by a Department Head through the Common Council if one of the following criteria is met:

1. Transfer of appropriations is over \$1000.00
2. Transfer involves the establishment of a new appropriation account; or,
3. Transfer is between Department's (not within one Department's own Budget)

For Accounting Department Use Only

Control #	Department of Accounting Audit	Common Council Meeting Date
18	FUNDS avail. in 5110.481.	11.6.2018

621.5110.202

was not ROAD maintenance truck purchase. Transfer needed for clock, engine

----- Forwarded message from "Grizkewitsch, Michail (FRA)" <michail.grizkewitsch@dot.gov> -----
Date: Tue, 4 Sep 2018 13:17:36 +0000
From: "Grizkewitsch, Michail (FRA)" <michail.grizkewitsch@dot.gov>
Subject: North Tonawanda Police Railroad Trespassing Enforcement Project
To: tbush@ntpolice.com
Cc: "DaSilva, Marco (Volpe)" <Marco.DaSilva@dot.gov>, "Horton, Suzanne (Volpe)" <Suzanne.Horton@dot.gov>, "Houser, Amy (FRA)" <amy.houser@dot.gov>, "Longley, Michael (FRA)" <michael.longley@dot.gov>, "Bedini Jacobini, Francesco (FRA)" <Francesco.Bedini@dot.gov>

Congratulations. The United States Department of Transportation along with the Federal Railroad Administration (FRA) is pleased to announce that your grant application for the City of North Tonawanda requests of \$24,000 was approved.

For FRA to process your grant, the attached statement of work (SOW) needs to be reviewed, completed and returned to me as soon as possible. The majority of the SOW has been completed with the exception of Section IV, Description of Work, Task 1, Detailed Project Work Plan, Budget, and Schedule. One major change in the SOW from the grant application is the period of performance will be one year. This will allow for the targeted enforcement during the timeframe that was described in your application. FRA needs to process the SOW and the grant agreement prior to September 30, 2018:

I would like to propose a brief conference call during the week of September 10, 2018 to answer any questions you may have and to allow an overview from our grant team on the paperwork process. Please let me know when you are available for this call.

I look forward to working with members of the North Tonawanda Police Department in this effort to reduce railroad trespassing through this enforcement grant.

Thank you

Michail Grizkewitsch
Federal Railroad Administration
617-285-3055


----- End forwarded message -----

--
Captain Todd W. Bush
Training/Support Division
North Tonawanda Police
P- 716-692-4119
F- 716-692-3490

Budget Amendment Request Form

Department: Police Dept (Accounting)

Date: 10.30.2018

Accounts and Documentation	
Dollar Amount	Increase(Decrease) Account
\$ 24,000	001.1000.4392 Federal Aid - Rail-Roads
	001.3120.0347 Police - Fed State Grant
<p>Explanation: On Sept 4, 2018 the NI PD received notification that the City has been awarded a \$24,000 Grant from DVAI FFA. This amendment will amend the 2018 Budget as related to grant award. The net impact on the budget is zero.</p>	
<p align="center">***COMMON COUNCIL ACTION IS NECESSARY***</p>	
<p align="center">  Department Head Signature </p>	
<p align="center">10/30/18 Date</p>	

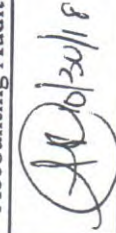
Budget Amendment Policy

2.31 - All Budget Amendments require authorization by the Common Council

2.32 - Budget amendments can be initiated by the Department Head by completing a Budget Amendment Form and submitting to the Accounting Department for review when:

- a) The change will result in an overall increase or decrease to appropriations and either estimated revenues/fund balance.

For Accounting Department Use Only

Control #	Department of Accounting Audit	Common Council Meeting Date
20	 10/30/18	11.6.2018



**Homeland Security
and Emergency Services**

ANDREW M. CUOMO
Governor

ROGER L. PARRINO, SR.
Commissioner

July 26, 2018

The Honorable Arthur Pappas
Mayor
City of North Tonawanda
216 Payne Ave
North Tonawanda, NY 14120

Dear Mayor Pappas,

I am pleased to announce that the City of North Tonawanda has been awarded \$100,000 in federal funding under the FY2017 Tactical Team Grant Program. Funding for this initiative is provided by the U.S. Department of Homeland Security's (DHS) State Homeland Security Grant Program (SHSP) and is administered by the New York State Division of Homeland Security and Emergency Services (DHSES). The performance period for this award is July 26, 2018 through August 31, 2020.

As outlined in your application, this funding is provided to improve and develop tactical team capabilities through equipment, training, exercise, and planning projects that support counter terrorism missions in your jurisdiction as well as your team's attainment of the New York State Division of Criminal Justice Services (DCJS) SWAT Team Standards.

Additionally, all capabilities developed through federal FY2017 SHSP funding are required to be deployable regionally and nationally per the Federal guidelines. All funding through this grant program is subject to both New York State and federal guidelines and regulations. Finally, all training that is funded through this grant program must be submitted to DHSES within six (6) months of the date of this letter for review and approval.

In order to ensure these funds are made available as quickly as possible, a representative from DHSES's Grants Program Administration Unit will be reaching out to your grant point of contact. If you have any questions about this program, please contact my Director of Grants Program Administration, Shelley Wahrlich at (518) 402-2123.

Congratulations on your award and I look forward to working with you to administer this program.

Sincerely,

A handwritten signature in black ink, appearing to read "Roger L. Parrino, Sr.", written over a horizontal line.

Roger L. Parrino, Sr.
Commissioner

cc: Mr. Nicholas Iwanicki, Officer, City of North Tonawanda Police Department

STATE AGENCY New York State Division of Homeland Security and Emergency Services 1220 Washington Avenue Building 7A Suite 710 Albany, NY 12242	NYS COMPTROLLER'S NUMBER: C150679 (Contract Number) ORIGINATING AGENCY CODE: 01077
GRANTEE/CONTRACTOR:(Name & Address) North Tonawanda, City of 495 Zimmerman Street North Tonawanda NY 14120	TYPE OF PROGRAMS: WM2017 SHSP CFDA NUMBER: 97.067 DHSES NUMBERS: WM17150679
FEDERAL TAX IDENTIFICATION NO: 16-6002549 MUNICIPALITY NO: (if applicable) 32015 SFS VENDER NO: 1000004318 DUN & BRADSTREET NO: 030219703	INITIAL CONTRACT PERIOD: FROM 07/26/2018 TO 08/31/2020 FUNDING AMOUNT FOR INITIAL PERIOD: \$100,000.00
STATUS: Contractor is not a sectarian entry. Contractor is not a not-for-profit organization.	MULTI-YEAR TERM: (if applicable)
CHARITIES REGISTRATION NUMBER: <input type="text"/> (Enter number or Exempt) if Exempt is entered above, reason for exemption. Contractor has <input type="checkbox"/> has not <input type="checkbox"/> timely filed with the Attorney General's Charities Bureau all required periodic or annual written reports.	APPENDIX ATTACHED AND PART OF THIS AGREEMENT APPENDIX A Standard Clauses required by the Attorney General for all State contracts <input checked="" type="checkbox"/> APPENDIX A1 Agency-specific Clauses <input checked="" type="checkbox"/> APPENDIX B Budget <input checked="" type="checkbox"/> APPENDIX C Payment and Reporting Schedule <input checked="" type="checkbox"/> APPENDIX D Program Workplan and Special Conditions <input type="checkbox"/> APPENDIX X Modification Agreement Form (to accompany modified appendices for changes in terms or considerations on an existing period or for renewal periods) <input type="checkbox"/> DHSES-55 Budget Amendment/Grant Extension Request <input type="checkbox"/> Other - Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion _____ _____
IN WITNESS THEREOF, the parties hereto have electronically executed or approved this AGREEMENT on the dates of their signatures.	
NYS Division of Homeland Security and Emergency Services BY: Michele Wahrlich , Director of Grants Program Administration Date: 09/07/2018 State Agency Certification: In addition to the acceptance of this contract, I also certify that original copies of this signature page will be attached to all other exact copies of this contract. GRANTEE: BY: Arthur Pappas Mayor Date: 09/06/2018	
ATTORNEY GENERAL'S SIGNATURE _____ Title: _____ Date: _____	COMPTROLLER'S SIGNATURE _____ Title: _____ Date: _____

Budget Amendment Request Form

Department: Police Dept (Accounting)

Date: 10.30.2018

Accounts and Documentation	
Increase(Decrease) Account	Increase(Decrease) Account
Account Number	Account Number
Account Description	Account Description
<p>Dollar Amount</p> <p style="font-size: 24px; text-align: center;">\$100,000</p> <p>Account Number</p> <p style="font-size: 24px; text-align: center;">001.1000.4393</p> <p>Account Description</p> <p style="font-size: 24px; text-align: center;">Federal Aid - DHS</p>	<p>Account Number</p> <p style="font-size: 24px; text-align: center;">001.3120.0245</p> <p>Account Description</p> <p style="font-size: 24px; text-align: center;">Police - Fed / Stokopant</p>
<p>Explanation: ON July 26, 2018 the City received notification from DHS that the City was awarded 100,000 for the Tactical Team Grant Program. This amendment will amend the 2018 Budget as detailed to this grant award. The net impact on the budget is zero.</p>	
<p>***COMMON COUNCIL ACTION IS NECESSARY***</p>	
<p style="font-size: 24px; text-align: center;"><i>[Signature]</i></p> <p style="text-align: center;">Department Head Signature</p>	<p style="font-size: 24px; text-align: center;">10/30/18</p> <p style="text-align: center;">Date</p>

Budget Amendment Policy

2.31 - All Budget Amendments require authorization by the Common Council

2.32 - Budget amendments can be initiated by the Department Head by completing a Budget Amendment Form and submitting to the Accounting Department for review when:

- a) The change will result in an overall increase or decrease to appropriations and either estimated revenues/fund balance.

For Accounting Department Use Only

Control #	Department of Accounting Audit	Common Council Meeting Date
19	<p style="font-size: 24px; text-align: center;"><i>[Signature]</i></p> <p style="text-align: center;">10/30/18</p>	11.6.2018

VII-3

AMANDA REIMER
CITY ACCOUNTANT
JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST
SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

NOV 06 2018

October 30, 2018

Honorable Arthur G. Pappas, Mayor
and Common Council
City Hall
North Tonawanda, New York 14120

Dear Honorable Body:

Please be advised that this office previously sent out a Request for Proposal (RFP) for the professional services related to workers' compensation claims management services. This RFP resulted in an award to the lowest bidder, FCS Administrators, Inc. for a period commencing on January 1, 2016 through December 31, 2018.

Considering the efficiencies involved in continuing the contract with the existing firm and their record as lowest bidder since 2011, I recommend extending our contract for professional workers' compensation claims management services with FCS Administrators, Inc. for one additional contract period.

Consistent with prior years, there will be a \$1,100 increase to the contract from the 1.1.2018 – 12.31.2018 cost; a sum of \$34,100 for the period covering 1.1.2019 through 12.31.2019.

Regards,



Amanda Reimer
City Accountant

RECEIVED
CITY CLERK'S OFFICE
2018 OCT 31 AM 8:15
NORTH TONAWANDA NY

V.1



CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD

NORTH TONAWANDA, NEW YORK 14120

Phone: (716) 695-8560, ext. #6411

Fax: (716) 695-8563

E-mail: billdavignon@northtonawanda.org

NOV 06 2018

William M. Davignon
Superintendent

October 30, 2018

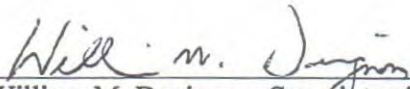
Honorable Mayor Pappas & Council Members:

On October 4, 2018 we received bids for the Wastewater Treatment Plant Ferric Chloride System replace project (Contract #2018-10). All bids were higher than our budgeted amount.

Therefore, I recommend that you formally reject all of the bids from the above mentioned project.

Thank you for your time and consideration of my request.

Sincerely,


William M. Davignon, Superintendent

RECEIVED
CITY CLERK'S OFFICE

2018 OCT 30 AM 10:14
NORTH TONAWANDA NY



CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD

NORTH TONAWANDA, NEW YORK 14120

Phone: (716) 695-8560, ext. #6411

Fax: (716) 695-8563

E-mail: billdavignon@northtonawanda.org

William M. Davignon
Superintendent

October 30, 2018

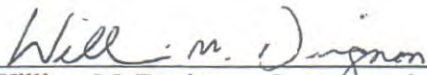
Honorable Mayor Pappas & Council Members:

On October 4, 2018 we received bids for the Wastewater Treatment Plant Ferric Chloride System replace project (Contract #2018-10). All bids were higher than our budgeted amount and have been formally rejected.

Therefore, I would like your permission to re-bid this project with revised bid specifications to help lower the cost of this project.

Thank you for your time and consideration of my request.

Sincerely,


William M. Davignon, Superintendent

RECEIVED
CITY CLERK'S OFFICE

2018 OCT 30 AM 10:14
NORTH TONAWANDA NY

V.2



CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD

NORTH TONAWANDA, NEW YORK 14120

Phone: (716) 695-8560, ext. #6411

Fax: (716) 695-8563

E-mail: billdavignon@northtonawanda.org

NOV 06 2018

William M. Davignon
Superintendent

October 30, 2018

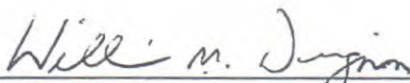
Honorable Mayor Pappas & Council Members:

On September 5, 2018 we received bids for the Wastewater Treatment Plant Replacement of Main Building Roof "A". All bids were higher than our budgeted amount.

Therefore, I recommend that you formally reject all of the above mentioned bids.

Thank you for your time and consideration of my request.

Sincerely,



William M. Davignon, Superintendent

RECEIVED
CITY CLERK'S OFFICE

2018 OCT 30 AM 9:10
NORTH TONAWANDA NY

c.c. Dale Marshall, City Engineer



CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD

NORTH TONAWANDA, NEW YORK 14120

Phone: (716) 695-8560, ext. #6411

Fax: (716) 695-8563

E-mail: billdavignon@northtonawanda.org

William M. Davignon
Superintendent

October 30, 2018

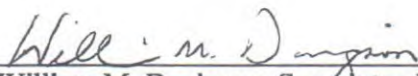
Honorable Mayor Pappas & Council Members:

On September 5, 2018 we received bids for the Wastewater Treatment Plant Replacement of Main Building Roof "A". All bids were higher than our budgeted amount and were formally rejected.

Therefore, I would like your permission to re-bid this project with revised bid specifications provided by the City Engineer's Office to help lower the cost of this project.

Thank you for your time and consideration of my request.

Sincerely,



William M. Davignon, Superintendent

RECEIVED
CITY CLERK'S OFFICE

2018 OCT 30 AM 9:10
NORTH TONAWANDA NY

c.c. Dale Marshall, City Engineer



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

X.
NOV 06 2018

TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

October 30, 2018

Honorable Mayor Arthur Pappas
North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body,

On October 23, 2018, I appeared before you at a Common Council Workshop Meeting to explain an issue with the Police Departments current contract with Safariland/VIEVU for body cameras and video storage.

As a brief synopsis, the Department entered into a five year contract with Safariland/VIEVU in February 2018. Since that time Safariland/VIEVU has been acquired by AXON Enterprises Inc. The Department was advised by AXON that it would honor the current contract, but because they would be phasing out the VIEVU product line, there would be no technology updates for the body cameras that we had purchased through the remainder of the contract. After several meetings with AXON, they offered a proposal to contract with the Department for body cameras using their current camera product as well as video storage and technology upgrades at the same dollar amount (\$19,488.00/year) as the current Safariland/VIEVU contract. City Attorney Luke Brown has reviewed both contracts and concurs that they are essentially the same.

I respectfully request that you approve my entering into a new five year contract with AXON Enterprises Inc. for total contract price of \$97,440.00.

Since first acquiring body cameras in 2013, the Police Department has found them to be a valuable law enforcement tool aiding in investigations and successful prosecutions.

Sincerely,

Roger R. Zgolak
Chief of Police

RECEIVED
CITY CLERK'S OFFICE

2018 OCT 30 PM2:19
NORTH TONAWANDA NY

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



October 17, 2018

Honorable Arthur G. Pappas, Mayor
And Common Council
City Hall/ 216 Payne Ave.
North Tonawanda, NY 14120

Dear Honorable Body:

Please review and approve for signing the attached renewal agreement between Mrs. Diane Sheehan and the City of North Tonawanda. Mrs. Sheehan provides the Youth Court and First Offender services to our department as an Independent Contractor. The agreement will allow these services to continue through December 31, 2019.

City Attorney, Luke Brown has received the agreement and will forward it to the Mayor's office for the required approval and notarized signature.

Sincerely,

Alex Domaradzki
Director of Youth, Recreation, Parks & Seniors
695-8520 x5510
alexdomaradzki@northtonawanda.org

RECEIVED
CITY CLERK'S OFFICE
2018 OCT 22 AM 9:28
NORTH TONAWANDA NY

October 15, 2018

Daniel R. Quinn

City Clerk/Treasurer

216 Payne Avenue

North Tonawanda, NY 14120

Tabled #1

OCT 23 2018

RECEIVED
CITY CLERK'S OFFICE

2018 OCT 16 PM 1:30
NORTH TONAWANDA NY

XVII

NOV 06 2018

Traffic Safety Minutes:

The October 2018 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1900 hours. Roll call showed the following members present: R. Frank, J. Sikora, M. Daigler, A. DiBernardo, D. Grinnell. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

- ① The mayor's office would like a 20-25 mph speed zone on Webster Street between Tremont and Goundry Street due to the volume of traffic in the downtown area. The committee recommends that we make Webster Street from Sweeney to Main Street a 20 MPH speed zone.
2. Alex Domarodski of the North Tonawanda Recreation Department would like a crosswalk and sign in front of the Recreation Department on Vandervoort Street. This was approved back in November 2017 by the committee. Member Daigler will take care of the painting and sign before winter.
- ③ Mark Zellner and Mark Daigler from the DPW requested that the committee look into making Geneva Street a one way street. Member Daigler states that measurements of the street do not allow for a fire truck or plow to go down the street safely if a vehicle is in the street. Daigler has interviewed 7 residents on the street who were in favor of the one way street but all requested to have the one way go from Lincoln Avenue to Vandervoort Street. The rest of the residents were not home. The committee is in favor of the one way street but recommends that the council send letters to every resident on Geneva Street and/or have a public forum. This decision would have to be soon due to the winter coming in the next couple months.
- ④ The committee received letters in regards to placing "No Parking" signs on one of the sides of Weaver Parkway. Member DiBernardo spoke with numerous residents who were in agreement with placing the "No Parking" signs. The committee recommends that the "No Parking" signs go on the north end of the street due to locations of the fire hydrants also being on the north side of the street.

5. The "No Parking" signs on Christiana Street have been taken down by the school except for the two that block the walkway to the building. Those signs were left so that no one blocks the entrance way no matter what the building becomes in the future.

Meeting Adjourned at 2010 hours.

Travel Safely,

Robert J. Frank

XXV
NOV 9 6 2018

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



October 1, 2018

The Honorable Mayor Arthur Pappas
And Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of September 2018.

Senior Center's Total Monthly Services 1,226

Unduplicated 248

Duplicated *978

*approximately 150 attended a public event where attendance was not taken on 9/8/18

Program this month included but not limited to: Nutrition Program, Attorney Services, Bingo, General Membership Clubs, Flu Shot Clinic, exercise program, speaker series, Niagara County Information & Referral and the Annual Fundraiser.

Sincerely,

Pamela A. Hogan
Recreation & Senior Coordinator

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CITY CLERK'S OFFICE
2018 OCT 12 PM 12:36
NORTH TONAWANDA NY

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

XXI.2

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

NOV 06 2018

10/11/2018

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

RECEIVED
CITY CLERK'S OFFICE

Dear Sirs and Mesdames:

2018 OCT 12 PM4:20
NORTH TONAWANDA NY

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of September 2018.

General Fund

Balance Fwd - Checking	1,611,992.62
Balance Fwd - Money Market	502,754.87
Investments	1,000,000.00
Receipts for the month	1,318,160.36
Warrants Drawn	(2,594,582.80)
	<u>\$1,838,325.05</u>

Sewer Fund

Balance Fwd - Checking	677,509.45
Balance Fwd - Money Market	249,308.18
Investments	0.00
Receipts for the month	479,420.93
Warrants Drawn	(496,109.66)
	<u>\$910,128.90</u>

Water Fund

Balance Fwd - Checking	755,951.49
Balance Fwd - Money Market	1,233,510.02
Investments	0.00
Receipts for the month	332,063.19
Warrants Drawn	(206,707.14)
	<u>\$2,114,817.56</u>

Trust & Agency Fund

Balance Fwd - Checking	279,678.86
Receipts for the month	67,128.04
Warrants Drawn	(49,443.16)
	<u>\$297,363.74</u>

Capital Construction Fund

Balance Fwd - Checking	1,761,174.42
Balance Fwd - Money Market	3,465,874.32
Receipts for the month	101,472.11
Warrants Drawn	(130,476.77)
	<hr/>
	\$5,198,044.08

Community Development Fund

Balance Fwd - Checking	1,732,397.53
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$1,732,397.53

Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	231,391.00
Warrants Drawn	(231,391.00)
	<hr/>
	\$0.00

Housing Rehabilitation Fund

Balance Fwd	1,469.03
Receipts for the month	0.03
Warrants Drawn	0.00
	<hr/>
	\$1,469.06

Home Rehabilitation Fund

Balance Fwd	41,011.06
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$41,011.06

Respectfully submitted,



Daniel R. Quinn

City Clerk - Treasurer

XXV, 2

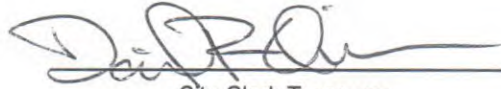
NOV 06 2018

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	24	240.00
			Sub-Total:	\$240.00
A1550	Minor Sales	Public Pound Fee	6	60.00
			Sub-Total:	\$60.00
A1603	Misc. Fees	Birth Certificates	35	350.00
		Coroner Death Certificates	1	10.00
		Death Certificates	67	670.00
		Deaths Recorded	11	0.00
		Free Birth Certificates	1	0.00
		Genealogy Birth	2	22.00
		Genealogy Death	2	22.00
			Sub-Total:	\$1,074.00
A1980	Minor Sales	City Market	1	625.00
			Sub-Total:	\$625.00
A2110	Planning & Zoning Fees	Board of Appeals App.	1	50.00
		Terrace Park. Permit	1	5.00
		Terrace Parking App	1	20.00
			Sub-Total:	\$75.00
A2410	Minor Sales	Boat House 2018	3	2,850.00
			Sub-Total:	\$2,850.00
A2501	Minor Sales	Solicitors Permit - Yearly	2	50.00
	Snowplow Permit	Snowplow Permit	13	515.00
			Sub-Total:	\$565.00
A2505	Marriage License Fee	Marriage License Fee	18	315.00
			Sub-Total:	\$315.00
A2506	Conservation	Conservation	20	93.54
			Sub-Total:	\$93.54
A2540	Racing & Wagering Fees	Bingo Proceeds	6	51.50
			Sub-Total:	\$51.50
A2542	Dog Licensing	Female, Spayed	81	486.00
		Female, Unspayed	5	60.00
		Male, Neutered	75	450.00
		Male, Unneutered	13	156.00
		Replacement Tags	2	6.00
			Sub-Total:	\$1,158.00
A2610	Minor Sales	Parking Tickets	17	1,545.00
			Sub-Total:	\$1,545.00

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 CITY CLERKS OFFICE
 2018 NOV 1 AM 11:06
 NORTH TONAWANDA NY

Account#	Account Description	Fee Description	Qty	Local Share
Total Local Shares Remitted:				\$8,652.04
Amount paid to:	New York State Department of Health			405.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program			210.00
Amount paid to:	NYS Environmental Conservation			1,601.46
Total State, County & Local Revenues:		\$10,868.50	Total Non-Local Revenues:	
			\$2,216.46	

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.



 City Clerk-Treasurer

11/1/18

 Date