

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

November 15, 2018

The following meetings have been scheduled for TUESDAY, NOVEMBER 20, 2018:

6:15PM Common Council - Re: Agenda Discussion

6:30PM Common Council Meeting in the Common Council Chambers.

Respectfully submitted,



**Daniel R. Quinn
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council
President Zadzilka
Aldermen Braun, Berube, Pecoraro, Tylec**

FROM: Daniel R. Quinn, City Clerk-Treasurer

RE: Agenda for regular session TUESDAY, NOVEMBER 20, 2018 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED 10/31/2018

- 1) Legal Notice – Public Hearing to review the 2019 Preliminary Budget – City Clerk-Treasurer

PROOF OF PUBLICATION PUBLISHED 11/08/2018

- 1) Legal Notice – Request for Proposals for Ferric Chloride System Replacement at the Wastewater Treatment Plant – Supt. Wastewater/Water

PROOF OF PUBLICATION PUBLISHED 11/09/2018

- 1) Legal Notice – Request for Proposals for the Wastewater Treatment Plant Main Building Roof “A” – Supt. Wastewater/Water

PROOF OF PUBLICATION PUBLISHED 11/10/2018

- 1) Legal Notice – Common Council Workshop Agenda for November 13, 2018 – City Clerk-Treasurer

COMMUNICATIONS FROM CITY OFFICIALS

- II. Attorney - Re: Permission to change City Code Chapter 57 Livestock §57-8 Penalties**
- IV.1 Engineer - Re: Award of Contract for Project 2018-01 Gateway Park Improvements Project General Contract**

- IV.2 Engineer** - **Re: Award of Contract for Project 2018-01 Gateway Park Improvements Project Electrical Contract**
- IV.3 Engineer** - **Re: Award of Contract for Project 2018-12 WWTP Main Building Roof Replacement and Repair**
- VII. Accountant** - **Re: Payment of the Abstract of Claims Dated November 20, 2018**
- XI. Fire Chief** - **Re: Requesting additional funding to purchase a new Pumper Truck**
- XX. Code Enforcement** - **Re: Permission to change City Code Chapter 25 Building Permits §25-8 Late filings; failure to schedule inspections; penalties for offenses (A.)**
- XXV. Monthly Reports**
- .1 Senior Citizen Center .2 Clerk-Treasurer .3 Police Department**
- XXXII. Community Development** - **Re: Extension of contract for Zombie Property Prevention/Remediation Services Proposal**

Respectfully submitted,



**Daniel R. Quinn
City Clerk-Treasurer**

NOV 20 2018

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

RECEIVED
CITY CLERK'S OFFICE

Robin Meisburger, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

2018 NOV 2 AM 10:44
NORTH TONAWANDA NY

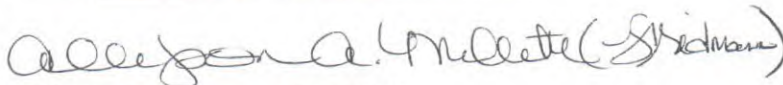
A newspaper published in the County and State aforesaid, and that the annexed printed legal # 237148 was printed and published in said paper on the following dates:

10/31/2018


Principal Clerk

Subscribed and sworn to before me this

10-31-18



Allyson A. Millette 05/14/2019

Notary Public Expiration Date

ALLYSON A. MILLETTE
NOTARY PUBLIC-STATE OF NEW YORK
No. 01M16165762

Qualified in Niagara County
My Commission Expires May 14, 2019

**LEGAL NOTICE
CITY OF NORTH TONAWANDA
2019 BUDGETS
General Fund
Water Fund
Sewer Fund
Capital Improvements**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Common Council in the Common Council Chambers at City Hall, 216 Payne Avenue, North Tonawanda, NY at 6:00P.M. on Thursday, November 15, 2018, to review the 2019 Preliminary Budgets. Citizens attending the hearing have a right to provide written or oral comments and ask questions concerning the budgets.

A copy of the entire Preliminary Budget and message is on file at the City Clerk-Treasurer's Office and may be inspected by any interested citizen from 8:30A.M. until 4:30P.M., commencing on October 31, 2018.

The 2019 Budget Adoption will be held Thursday, November 15, 2018 after the Public Hearing in the Common Council Chambers.

Daniel R. Quinn, City Clerk-Treasurer
Amanda Reimer, City Accountant

Published October 31, 2018
#N237148

10/31/2018

NOV 20 2018

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____


RECEIVED
CITY CLERK'S OFFICE
2018 NOV 19 PM 12:22
NORTH TONAWANDA NY

Robin Meisburger, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

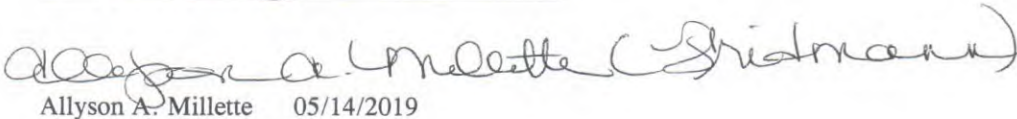
A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 237895
was printed and published in said paper on the following dates:

11/08/2018



Principal Clerk

Subscribed and sworn to before me this
11-8-18


Allyson A. Millette 05/14/2019

Notary Public Expiration Date

ALLYSON A. MILLETTE
NOTARY PUBLIC-STATE OF NEW YORK
No. 01MI6165762
Qualified in Niagara County
My Commission Expires May 14, 2019

**LEGAL NOTICE
CITY OF NORTH TONAWANDA, NEW YORK
WASTEWATER TREATMENT PLANT
INVITATION FOR BIDS FOR FERRIC CHLO-
RIDE SYSTEM REPLACEMENT**

Sealed Proposals will be received by the City Clerk/Treasurer office on behalf of the City of North Tonawanda at 216 Payne Avenue, North Tonawanda, NY 14120, up to 11:00 A.M. E.S.T., or E.D.S.T., whichever prevails at the time, on Thursday, November 29, 2018 for the work described below at the location indicated.

Description: CONTRACT NO. 2018-10
FERRIC CHLORIDE SYSTEM
REPLACEMENT
WENDEL PROJECT
NO. 2728-25

Description of each Contract - The work consists of replacement of the two (2) Ferric Chloride storage tanks and associated pumps, piping, valves, controls, and appurtenances.

The Drawings, Specifications and Contract Documents under which the work is to be done are on file and may be examined at the office of Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C., 375 Essjay Road, Suite 200, Williamsville, New York 14221 and at the office of the City Engineer, 216 Payne Avenue, North Tonawanda, New York 14120.

Copies of the above mentioned documents may be viewed and ordered through the following website on or after Thursday, November 8, 2018: www.avalonplanroom.com in the Public Bid section. If you do not have internet access or have questions on ordering from the site, please contact Avalon Document Services at (716) 995-7777. Drawings and specifications can be picked up at Avalon Document printing at 741 Main St, Buffalo, NY 14203, upon the nonrefundable payment of \$25.00 per set. Payment can be made by credit card or by a check made payable to Avalon Document Services.

Site visits can be arranged by contacting Superintendent Bill Davignon at (716) 695-8560.

Each proposal must be accompanied by a certified check or bid bond in the amount of five Percent (5%) of the total bid. The City of North Tonawanda reserves the right to waive any informalities in or to reject any and all bids.

Daniel Quinn
City Clerk / Treasurer

#N237895

11/8/2018

NOV 20 2018

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

RECEIVED
CITY CLERK'S OFFICE

2018 NOV 13 PM 12:21
NORTH TONAWANDA NY

Robin Meisburger, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

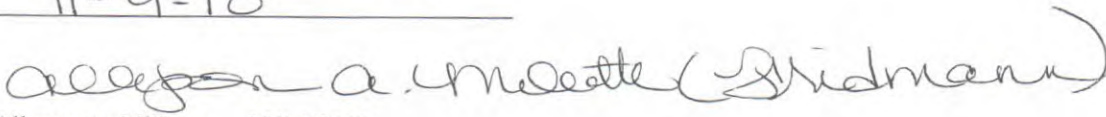
A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 237963
was printed and published in said paper on the following dates:

11/09/2018



Principal Clerk

Subscribed and sworn to before me this
11-9-18


Allyson A. Millette 05/14/2019

Notary Public Expiration Date

ALLYSON A. MILLETTE
NOTARY PUBLIC-STATE OF NEW YORK
No. 01MIG165762
Qualified in Niagara County
My Commission Expires May 14, 2019

**LEGAL NOTICE
CITY OF NORTH TONAWANDA, NEW YORK
ENGINEERING DEPARTMENT**

NOTICE TO BIDDERS

SEALED PROPOSALS for the **WASTEWATER TREATMENT PLANT MAIN BUILDING ROOF REPLACEMENT AND REPAIR** as called for by the Contract, in accordance with plans and specifications thereof, will be received by the City Clerk/Treasurer of the City of North Tonawanda, New York, until 11:00 am, Prevailing Time **WEDNESDAY NOVEMBER 14, 2018** at which time they will be publicly opened.

A copy of the Contract Documents is on file and is available for inspection during the usual business hours at the office of the City Engineer in the City Hall, 216 Payne Avenue, North Tonawanda, New York; and at Construction Exchange of Buffalo and Western New York, 2660 William Street, Cheektowaga, NY 14227.

The project consists of the replacement of the Wastewater Treatment Plant Main Building Roof Section A with a new EPDM roofing system and coating of Roof Sections B and C with an elastomeric silicone coating.

Copies of the Contract Documents required for review or bidding purposes may be obtained at the City Engineer's office, City Hall, 216 Payne Avenue, North Tonawanda, New York, on or after Wednesday November 7, 2018 upon deposit of \$50.00 (2 - \$25.00 checks made payable to the City Treasurer of North Tonawanda) for each set of documents so obtained. The full amount of the deposit for one set of documents, and one-half of the deposit for any additional sets of documents will be refunded to each bidder who submits a formal proposal to the City, and who also returns the documents in good condition to the office of the City Engineer within thirty (30) days after his bid security has been returned to him. Equipment manufacturers, contractors, subcontractors and others who do not submit formal proposals to the City, will be refunded one-half the amount of the deposit for all sets of complete documents returned in good condition to the office of the City Engineer within thirty (30) days after the opening of bids. No refund will be made for documents received after this thirty (30) day period. Contract Documents must be obtained from the City for bidding on this project. Electronically obtained copies of the bid documents will not be accepted.

Each proposal must be accompanied by cash, a certified check payable to the City of North Tonawanda, or bid bond, having as surety thereon a surety company acceptable to the City Attorney, in an amount not less than five percent (5%) of the amount of the base bid, conditioned that, if his proposal is accepted, he will enter into a contract for the same, and that he will execute any such further security as may be required for the faithful performance of the contract.

All bids shall be submitted to the City Clerk/Treasurer's office in a sealed envelope addressed to the City of North Tonawanda and shall be plainly marked on the outside with the Contractor's name and title of the bid. Bids for contracts shall be designated as, **PROJECT NO. 2018-12 WASTEWATER TREATMENT PLANT MAIN BUILDING ROOF REPLACEMENT AND REPAIR.**

Attention of bidders is particularly called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under the contract.

The minimum wage rates to be paid to laborers and mechanics engaged in the construction of this project shall be the latest wage rates established by the New York State Department of Labor.

The Owner reserves the right to reject any or all bids for failure to comply with the requirements of the Contract Documents but may, at its discretion, waive any informalities or irregularities.

The Owner further reserves the right to reject any or all bids or to award a contract which, in its judgment, is in the best interest of the Owner.

No bidder may withdraw his bid within sixty (60) days after the opening thereof, but may withdraw same at any time prior to the opening thereof. Bidder must sign the statement of non-collusion in accordance with Chapter 751 of the Laws of the State of New York.

Daniel Quinn
City Clerk/Treasurer
City of North Tonawanda

#N237963

11/9/2018

NOV 20 2018

Robin Meisburger, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

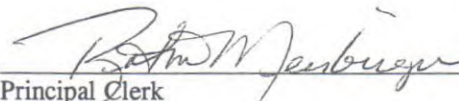
NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 237996 was printed and published in said paper on the following dates:

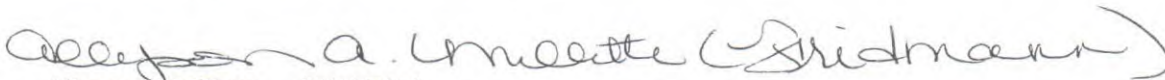
11/10/2018

RECEIVED
CITY CLERK'S OFFICE

2018 NOV 15 PM 1:56
NORTH TONAWANDA NY


Principal Clerk

Subscribed and sworn to before me this
11-13-18


Allyson A. Millette 05/14/2019

Notary Public Expiration Date

ALLYSON A. MILLETTE
NOTARY PUBLIC-STATE OF NEW YORK
No. 01M16165762
Qualified in Niagara County
My Commission Expires May 14, 2019

COMMON COUNCIL WORKSHOP AGENDA

November 8, 2018

The following meeting has been scheduled for **TUESDAY NOVEMBER 13 2018:**

- | | |
|--|-----------------------------------|
| 6:30 P.M. Joe Sikora | Re: Pumper Truck |
| 6:45 P.M. Jesse Gooch | Re: Thursdays on the Water |
| 7:00 P.M. Julie Anne Nagel | Re: Eaton |
| 7:15 P.M. Cosimo Capozzi/
Rob DePaolo | Re: Chapter 25 Section 8 changes |
| 7:30 P.M. Bill Davignon | Re: Revision to water code #98-12 |
| 7:45 P.M. Common Council | Re: General Discussion |

Respectfully submitted,
Daniel R. Quinn
City Clerk-Treasurer

#N237996

11/10/2018

MEMO

CITY ATTORNEY
CITY OF NORTH TONAWANDA, NEW YORK
(716) 695-8590 FAX: (716) 695-8592

II.
NOV 20 2018

TO: Mayor and Common Council
FROM: Nicholas B. Robinson
DATE: October 17, 2018
RE: Livestock

Dear Honorable Mayor Pappas and Common Council:

Recently the Building Department has brought to my attention a concern of illegal chicken coops and cages throughout the City of North Tonawanda. Section 57 of the North Tonawanda City Code- Livestock, lays out how to properly go about receiving a permit for a Chicken Coup. This section also lays out the penalties for not getting the proper paperwork.

Due to the concern from citizens and the building department I recommend changing the penalty of this section of the code if the procedures are not followed. Currently the code reads as follows:

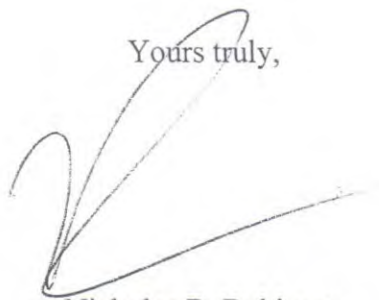
Any person, firm or corporation violating any provisions of this ordinance shall be guilty of an offense and, upon conviction, be punished by a fine of not more than \$50 or by imprisonment for not more than six months, or by both.

I recommend the following changes:

Any person, firm or corporation violating any provisions of this ordinance shall be guilty of an offense and, upon conviction, be punished by a fine of not more than \$50 **per day for each offense** or by imprisonment for not more than six months, or by both.

Attached I have included the pertinent section. Should you have any questions or comments, please do not hesitate to contact me.

Yours truly,



Nicholas B. Robinson
Assistant City Attorney

RECEIVED
CITY CLERK'S OFFICE
2018 NOV 15 AM 9:34
NORTH TONAWANDA NY

Cc: File
Daniel Quinn- City Clerk ✓

Handwritten initials

14.1



**City of North Tonawanda
Department of Engineering**
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

Dale W. Marshall, P. E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

November 13, 2018

NOV 20 2018

Honorable Arthur G. Pappas, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

RECEIVED
CITY CLERK'S OFFICE

2018 NOV 13 AM 11:40
NORTH TONAWANDA NY

**Re: Project 2018-01 Gateway Park Improvements Project General Contract
Award of Contract**

Dear Honorable Body:

On October 9, 2018, five bids were received and opened by the City Clerk for the Gateway Park Improvements Project General Contract. The results are as follows:

Base Bid:

- | | |
|------------------------------------|---------------------|
| 1. Willett Builders, Inc. | \$825,000.00 |
| 2. Montante Construction | \$1,058,865.00 |
| 3. Hayes Construction Services | \$1,071,000.00 |
| 4. Sicoli Construction Services | \$1,089,400.00 |
| 5. Oddo Construction Services, LLC | \$1,176,369.00 |

Base Bid and Add Alternate:

- | | |
|------------------------------------|---------------------|
| 1. Willett Builders, Inc. | \$847,000.00 |
| 2. Montante Construction | \$1,056,865.00 |
| 3. Hayes Construction Services | \$1,069,000.00 |
| 4. Sicoli Construction Services | \$1,091,900.00 |
| 5. Oddo Construction Services, LLC | \$1,174,369.00 |

The Engineering Department and the City's Engineering Consultant, Nussbaumer & Clarke, Inc., have reviewed the bid results and are recommending award of the General Contract. Accordingly, I respectfully request that the Common Council award the Gateway Park Improvements Project General Contract to Willett Builders, Inc., 180 Genesee Street, Corfu, NY 14036, at their low Base Bid amount of \$825,000.00; authorizing the Mayor to sign said contract subject to review by the City Attorney.

Very truly yours,

Dale W. Marshall
City Engineer

DWM:cls

- Cc: file
 Luke A. Brown, City Attorney
 Michael Zimmerman, Director of Community Development
 Alex Domaradzki, Director of Parks, Recreation and Youth
 Amanda Reimer, City Accountant
 Ryan E. Willett, Willett Builders, Inc.



City of North Tonawanda
Department of Engineering
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

N. 2

Dale W. Marshall, P. E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

November 13, 2018

NOV 20 2018

Honorable Arthur G. Pappas, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

RECEIVED
CITY CLERK'S OFFICE
2018 NOV 13 AM 11:40
NORTH TONAWANDA NY

**Re: Project 2018-01 Gateway Park Improvements Project Electrical Contract
Award of Contract**

Dear Honorable Body:

On October 9, 2018, four bids were received and opened by the City Clerk for the Gateway Park Improvements Project Electrical Contract. The results are as follows:

Base Bid:

- | | |
|--------------------------------------|---------------------|
| 1. IPL Corp. | \$101,900.00 |
| 2. CIR Electrical Construction Corp. | \$124,500.00 |
| 3. Goodwin Electric | \$127,400.00 |
| 4. Weydman Electric, Inc. | \$149,000.00 |

The Engineering Department and the City's Engineering Consultant, Nussbaumer & Clarke, Inc., have reviewed the bid results and are recommending award of the Electrical Contract. Accordingly, I respectfully request that the Common Council award the Gateway Park Improvements Project Electrical Contract to IPL Corp., 60 Depot Street, Buffalo, NY 14206, at their low Base Bid amount of \$101,900.00; authorizing the Mayor to sign said contract subject to review by the City Attorney.

Very truly yours,

Dale W. Marshall
City Engineer

DWM:cls

Cc: file
Luke A. Brown, City Attorney
Michael Zimmerman, Director of Community Development
Alex Domaradzki, Director of Parks, Recreation and Youth
Amanda Reimer, City Accountant
Richard Reeves, IPL Corp.

14.3



**City of North Tonawanda
Department of Engineering**
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

Dale W. Marshall, P. E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

November 14, 2018

NOV 20 2018

Honorable Arthur G. Pappas, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

**Re: Project 2018-12 WWTP Main Building Roof Replacement and Repair
Award of Contract**

Dear Honorable Body:

On November 14, 2018, four bids were received and opened by the City Clerk for the WWTP Main Building Roof Replacement and Repair Contract. The results are as follows:

Base Bid:

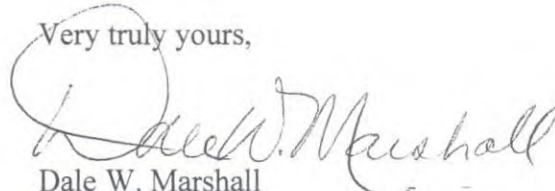
- | | |
|------------------------------------|--------------------|
| 1. Progressive Roofing Inc. | \$86,000.00 |
| 2. Jos A. Sanders & Sons Inc. | \$106,076.00 |
| 3. Jameson Roofing Company, Inc. | \$111,500.00 |
| 4. Grove Roofing Services, Inc. | \$111,566.00 |

Base Bid - Bid Item No. 2 + Add Alternate:

- | | |
|------------------------------------|--------------------|
| 5. Progressive Roofing Inc. | \$99,520.00 |
| 6. Jos A. Sanders & Sons Inc. | \$121,316.00 |
| 7. Jameson Roofing Company, Inc. | \$116,700.00 |
| 8. Grove Roofing Services, Inc. | \$151,186.00 |

The City Engineer has reviewed the bid results and is recommending award of the Contract. Accordingly, I respectfully request that the Common Council award the WWTP Main Building Roof Replacement and Repair Contract to Progressive Roofing Inc., 331 Grote Street, Buffalo, NY 14207, at their low Base Bid amount of \$86,000.00; authorizing the Mayor to sign said contract subject to review by the City Attorney.

Very truly yours,


Dale W. Marshall
City Engineer

DWM:cls

Cc: file
Luke A. Brown, City Attorney
Bill Davignon, Superintendent Wastewater/Water
Amanda Reimer, City Accountant
Stuart Jenkins, Progressive Roofing, Inc.

2018 NOV 15 AM 8:34
NORTH TONAWANDA NY
RECEIVED
CITY CLERK'S OFFICE

VII

AMANDA REIMER
CITY ACCOUNTANT
JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST
SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

NOV 20 2018

November 13, 2018

Honorable Arthur G. Pappas, Mayor
and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

RECEIVED
CITY CLERK'S OFFICE
2018 NOV 13 PM 12:47
NORTH TONAWANDA NY

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated November 20, 2018, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Regards,



Amanda Reimer
City Accountant

XI.

CITY OF NORTH TONAWANDA
NORTH TONAWANDA, NEW YORK 14120

NOV 20 2018

FIRE HEADQUARTERS
495 ZIMMERMAN ST.
JOSEPH D. SIKORA
CHIEF
(716) 693-2201

RECEIVED
CITY CLERK'S OFFICE

2018 NOV 15 AM 9:36
NORTH TONAWANDA NY

November 14, 2018

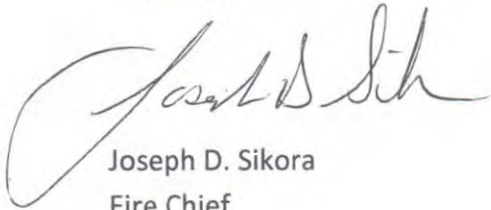
Common council of North Tonawanda
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

After opening bids for a new, Class A 1500 GPM Fire Engine, for the City of North Tonawanda, I am requesting an additional \$50,000.

This additional funding will allow the North Tonawanda Fire Department to purchase a Pumper fully meeting the needs of our City.

Sincerely,



Joseph D. Sikora
Fire Chief

XX

City of North Tonawanda
216 Payne Ave.
North Tonawanda, NY 14120-5446

NOV 20 2018



(716) 695-8595
Fax (716) 695-8544

Building Department

To: Daniel Quinn

RE: Chapter 25 Section 8 changes

Fr: Robert C. Depaolo

Good Afternoon,

I would like to recommend the following changes to Chapter 25 Section 8 of The Code of The City of North Tonawanda. These changes will allow easier enforcement of Building, Electrical, Plumbing and Engineering permit violations buy making the language more comprehensive. Permits are required for more than just structures. In its present form it limits our enforcement opportunities

Thank you for your consideration in this matter.

Robert C. Depaolo
Code Enforcement

RECEIVED
CITY CLERK'S OFFICE

2018 NOV 14 PM3:46
NORTH TONAWANDA NY

Present ordinance

§ 25-8 Late filing; failure to schedule inspections; penalties for offenses.

[Amended 5-3-1994]

A.

Any person who shall commence construction of any building or other structure without first obtaining the required building permit shall be required to pay, as a penalty, a fee of twice the amount of the regular fee when making late application for such building permit. Whenever any person shall commence such construction without having first obtained a building permit, the Building Inspector shall stop all construction. Anyone failing to obtain a building permit within one business day after a stop-work order has been issued shall be subject to a fine not to exceed \$250 in addition to payment of the double fee for such late filing.

[Amended 3-3-2004]

Proposed Code changes in red.

§ 25-8 Late filing; failure to schedule inspections; penalties for offenses.

[Amended 5-3-1994]

A.

Any person who shall commence ***work on any construction, demolition, alteration, removal or any activity requiring a permit from the Building or Engineering departments*** without first obtaining the required permit shall be required to pay, as a penalty, a fee of twice the amount of the regular fee when making late application for such permit. Whenever any person shall commence such construction without having first obtained a permit, the Building Inspector shall stop all construction. Anyone failing to obtain a permit within one business day after a stop-work order has been issued shall be subject to a fine not to exceed \$250 in addition to payment of the double fee for such late filing.

[Amended 3-3-2004]

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



November 5, 2018

The Honorable Mayor Arthur Pappas
And Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of October 2018.

Senior Center's Total Monthly Services 1,314

Unduplicated 348

Duplicated 966

Program this month included but not limited to: Nutrition Program, Attorney Services, Bingo, General Membership Clubs, Flu Shot Clinic, exercise program, speaker series, Niagara County Information & Referral and the Anniversary Dinner Dance

Sincerely,

Pamela A. Hogan

Recreation & Senior Coordinator

RECEIVED
CITY CLERK'S OFFICE

2018 NOV 5 PM2:30
NORTH TONAWANDA NY

City of North Tonawanda

XXV 2

DANIEL R. QUINN
City Clerk-Treasurer
danquinn@northtonawanda.org

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

NOV 20 2018

11/8/2018

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Sirs and Mesdames:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of October 2018.

RECEIVED
CITY CLERK'S OFFICE

2018 NOV 7 PM 3:37
NORTH TONAWANDA NY

General Fund

Balance Fwd - Checking	1,835,377.19
Balance Fwd - Money Market	2,947.86
Investments	1,000,000.00
Receipts for the month	1,571,111.63
Warrants Drawn	(3,312,906.79)
	<hr/>
	\$1,096,529.89

Sewer Fund

Balance Fwd - Checking	660,190.90
Balance Fwd - Money Market	249,938.00
Investments	0.00
Receipts for the month	75,310.28
Warrants Drawn	(353,862.90)
	<hr/>
	\$631,576.28

Water Fund

Balance Fwd - Checking	881,307.54
Balance Fwd - Money Market	1,233,510.02
Investments	0.00
Receipts for the month	34,513.70
Warrants Drawn	(180,642.13)
	<hr/>
	\$1,968,689.13

Trust & Agency Fund

Balance Fwd - Checking	297,363.74
Receipts for the month	65,609.64
Warrants Drawn	(77,424.31)
	<hr/>
	\$285,549.07

Capital Construction Fund

Balance Fwd - Checking	1,730,697.65
Balance Fwd - Money Market	3,467,346.43
Receipts for the month	18,445.82
Warrants Drawn	(530,563.98)
	<hr/>
	\$4,685,925.92

Community Development Fund

Balance Fwd - Checking	1,732,397.53
Receipts for the month	0.00
Warrants Drawn	(23,655.07)
	<hr/>
	\$1,708,742.46

Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	231,391.00
Warrants Drawn	(231,391.00)
	<hr/>
	\$0.00

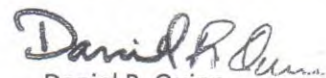
Housing Rehabilitation Fund

Balance Fwd	1,469.06
Receipts for the month	0.04
Warrants Drawn	0.00
	<hr/>
	\$1,469.10

Home Rehabilitation Fund

Balance Fwd	41,011.06
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$41,011.06

Respectfully submitted,


Daniel R. Quinn
City Clerk - Treasurer



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

XXV-3

TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

NOV 20 2018

November 8, 2018

Honorable Mayor Arthur G. Pappas and
Members of the City of North Tonawanda Common Council

Ladies and Gentlemen:

Please find attached the Summary of Police Activities Report, the Summary of Criminal Activities Report and the V&T Report for the month of October 2018.

Respectfully submitted,

Roger R. Zgolak
Chief of Police

cc: Robert Pecoraro
cc: Austin Tylec
cc: Mark Berube
cc: Donna Braun
cc: Eric Zadilka

RRZ/sd

RECEIVED
CITY CLERK'S OFFICE

2018 NOV 8 PM 1:18
NORTH TONAWANDA NY

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF OCTOBER 2018

CRIMINAL

Complaints received and investigated	124
Complaints cleared by arrest or exceptional clearance	67
Complaints ruled unfounded	0
Number of males arrested	28
under 18: 0	over 18: 28
Number of females arrested	11
under 18: 1	over 18: 10
Arrests for other authorities	3
Failure to Appear/Violation of Probation Warrant Arrests	25
Above complaints cleared by J.A.B.	22
Complaints cleared by J.A.B. from previous months	4

TRAFFIC

Traffic summonses issued	552
DWI arrests	8
Parking tags issued	46

MISCELLANEOUS

Miscellaneous service	1,914
Incident reports	125
Vehicle accidents	55
Vehicle accidents (fatal)	0
Vehicle stops	516
Police escorts	46
Prisoner meals	44
Mug shots taken	34
Fingerprints taken	34
Persons missing and located	5
Automobiles stolen	2
Automobiles recovered	2
Automobiles recovered for other authorities	0
Record check fees	\$135.00
Photocopy fees	\$20.25
Fingerprint fees	\$0.00
Fines collected	\$38,063.83
Value of property damaged	\$10,905.00
Value of property stolen	\$98,776.80
Value of property recovered	\$42,386.04

Respectfully submitted,



Roger R. Zgolak
Chief of Police

<p>NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF OCTOBER 2018</p>
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CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	1	1	
ALL OTHER OFFENSES	3	3	
ARSON	1	0	
BURGLARY	4	0	
COERCION	0	0	
CRIMINAL MISCHIEF	10	2	
CRIM POSS WEAPON	1	0	
DIS CON/HARASS	15	4	
DRUG OFFENSES	8	7	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	25	25	
FORGERY	2	0	
FRAUD (ID THEFT)	8	1	
LARCENY	32	4	
LEAVING THE SCENE	8	1	
MURDER	0	0	
RAPE	0	0	
ROBBERY	0	0	
SEXUAL OFFENSES	1	0	
SIMPLE ASSAULT	4	3	
STOLEN PROPERTY	0	0	
UNAUTH USE M/V	1	0	
VIOL OF PROBATION			
ARRESTS FOR OTHER AUTHORITIES		3	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		13	
TOTALS	124	67	0
# OF ABOVE COMPLAINTS CLEARED BY JAB		22	
# CLEARED BY JAB FROM PREV MONTHS		4	

V & T REPORT FOR THE MONTH OF OCTOBER 2018

SPEEDING	273
REDLIGHT VIO.	30
STOP SIGN VIO.	36
NO REGISTRATION	13
NO LICENSE	19
FAULTY EQUIPMENT	50
NO INSPECTION	47
FAILED TO YIELD RIGHT OF WAY	10
SEAT BELT VIO.	34
NO INSURANCE	4
LICENSE PLATE VIO.	6
IMPROPER TURN	30
DROVE ON LEFT OF PAVEMENT MARKINGS	5
FAILED TO KEEP RIGHT	1
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	2
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	3
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	12
UNSAFE BACKING	2
MISCELLANEOUS	46

TOTAL 623

TRAFFICE MISD.

#OF COMPLAINTS/ARRESTS

DWI-----	8
OPERATING WHILE REG. SUSPENDED/REVOKED-----	5
AGGRAVATED UNLICENSED OPERATION 3 RD -----	20
AGGRAVATED UNLICENSED OPERATION 2 ND -----	7
RECKLESS DRIVING-----	1

FELONIES

NONE

FINES:

(CITY IMPOSED):

TRAFFIC:	\$ 34,536.33
PENAL LAW:	\$ 380.50
CITY ORDINANCE:	\$ 50.00
BAIL FORFEITURE:	\$ 1,552.00
PARKING TAGS:	\$ 1,545.00

TOTAL FINES \$ 38,063.83

MUG SHOTS: 34

PARKING TAGS: 46

MEAL TICKETS: 44



City of North Tonawanda

Department of Community Development
500 Wheatfield Street
North Tonawanda, New York 14120
716-695-8580
716-614-0519 (fax)

XXXII

NOV 20 2018
RECEIVED
CITY CLERK'S OFFICE
2018 NOV 14 AM 9:21
NORTH TONAWANDA NY

November 13, 2018

Honorable Mayor and Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Re: Zombie Property Prevention/Remediation services proposal

Honorable Body;

In November 2017, the City entered into a one-year contract with the Wester New York Law Center (WNYLC) to assist with the implementation of a zombie property remediation program under a grant program funded by the Local Initiative Support Coalition (LISC) Zombie Property Prevention grant.

To date, WNYLC has completed the research, outreach, and training portions of the grant scope of work. See the attached summary page for a listing of project accomplishments. These services have been billed at \$18,055.95.

To complete the remaining deliverables of the LISC grant, I would like to hereby request the Council authorize an extension of the contact with the WNYLC through April 30, 2019. Expected deliverables are attached as well and include: continued outreach to homeowners facing foreclosure, hosting at least 2 more outreach/training public events, closer work with NT Code Enforcement to pursue banks holding zombie properties, research and policy preparation in consideration of a vacant property registry, and research and policy guidance for consideration of participation in the NY Mortgage Assistance Program for city residents.

WNYLC has proposed a fee of \$26,740.00 to provide these services to the City. This fee will be covered out of the remaining LISC grant funds with no direct cost to the City.

I hereby respectfully request the Common Council authorize the Mayor to extend the contract with Western New York Law Center, Inc, pending review and approval by the City Attorney, for Foreclosure Prevention/Remediation assistance at the proposed fee of \$26,740.00.

Thank you for time and consideration.

Kindest regards,

A handwritten signature in black ink, appearing to read 'MZ', with a long, sweeping horizontal line extending to the right.

Michael Zimmerman
Director

City of North Tonawanda
LISC Program Number 47414-0001
Accomplishments to date

October 10, 2018

The following tasks have been completed to date:

Completed by:

City of North Tonawanda (CNT)

Western New York Law Center (WNYLC)

Belmont Housing (BH)

- Conducted legal research on more than 50 vacant properties (WNYLC)
- Manually tracked all lis pendens filings in North Tonawanda since the beginning of the contract (WNYLC)
- Sent approximately 75 outreach postcards to individuals facing foreclosure (WNYLC)
- Hosted one large outreach event in June where we partnered with a local business to give coupons for free bubble tea to individuals who stopped in to learn about foreclosure and zombie foreclosure prevention. Distributed information to over 40 people (WNYLC, CNT)
- Hosted a training on how to identify zombie properties and advocate for your community with DFS that was attended by 6 people (WNYLC, CNT)
- Held 8 joint meetings between consultants and City staff to educate City on zombie property and foreclosure law, discuss project progress, and direct activities (CNT, WNYLC, BH)
- Worked with one homeowner of a zombie property to expedite the foreclosure as no other option was feasible (WNYLC)
- Identified one bank walk away, located and contacted the deceased owner's family regarding their rights and responsibilities for the property (WNYLC)
- Have sent in numerous complaints to banks, servicers, and DFS regarding maintenance on properties (WNYLC)
- Have identified target areas based on lis pendens filings to do future outreach. (WNYLC)
- Initiated a City policy to share and distribute information on vacant or abandoned properties between City departments (CNT)
- Distributed information on foreclosure prevention and housing counseling services at two NT Service HUB events (BH)
- Attended 3 Mobile Safety Net events to distribute information (BH)
- Direct mailing to 170 property owners with foreclosure prevention information (BH)
- Researched and monitored the foreclosure status of 177 total properties (BH)

City of North Tonawanda

LISC Program Number 47414-0001

Proposed scope of work

The City of North Tonawanda proposes to extend its existing contract with the Western New York Law Center to accomplish the following:

- Manually track lis pendens filings
- Send outreach postcards to homeowners facing foreclosure
- Research new vacant properties and update research on existing vacant properties
- Host two more outreach and/or training events
- Collaborate with code enforcement to continue to keep pressure on bank, servicers, and maintenance companies regarding compliance with zombie foreclosure law
- Collaborate with City attorney to create progressive policies to protect homeowners facing tax foreclosure including the establishment of a vacant property registry system and possibly a landlord registry system
- Provide City of North Tonawanda with resolution and guidance procedures to assist with the establishment of the vacant property registry system
- Provide City of North Tonawanda with a draft resolution for consideration of making accommodations for property owners at risk of losing their home through tax foreclosure but eligible for NY Mortgage Assistance Program loans.
- Begin targeted outreach to residents eligible for NY Mortgage Assistance Program loans.