

# City of North Tonawanda

DANIEL R. QUINN  
City Clerk-Treasurer  
danquinn@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

**November 29, 2018**

**The following meetings have been scheduled for TUESDAY, DECEMBER 4, 2018:**

**6:15PM Common Council - Re: Agenda Discussion**

**6:30PM Common Council Meeting in the Common Council Chambers.**

**Respectfully submitted,**

**Daniel R. Quinn  
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council  
President Zadzilka  
Aldermen Braun, Berube, Pecoraro, Tylec**

**FROM: Daniel R. Quinn, City Clerk-Treasurer**

**RE: Agenda for regular session TUESDAY, DECEMBER 4, 2018 6:30PM**

**AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.**

### **COMMUNICATIONS FROM CITY OFFICIALS**

- I.1 Mayor - Re: Re-appointment of Thomas Konopka to the Board of Assessment Review Committee**
- I.2 Mayor - Re: Re-appointment of Donald French and Paul Hempel to the Waterfront Commission**
- I.3 Mayor - Re: Re-appointment of Bradley Rowles, William Petty and Leonard Joyce to the Plumbing Board**
- I.4 Mayor - Re: Re-appointment of Kenneth Braun and Jacob Haacker to the Zoning Board of Appeals**
- I.5 Mayor - Re: Re-appointment of Peter Grinnell to the Planning Commission**
- I.6 Mayor - Re: Re-appointment of Joseph Fonzi to the Historic Preservation Committee**
- I.7 Mayor - Re: Re-appointment of Nathan Sikora as Bingo Commissioner for North Tonawanda**
- I.8 Mayor - Re: Re-appointment of Joseph Midura as City Historian**

- III.1 Clerk-Treasurer**                    -        **Re: 2019 Agreement between the City of North Tonawanda and Niagara Community Action Program, Inc.**
- III.2 Clerk-Treasurer**                    -        **Re: Removal of 395 Falconer Street from the appropriate In Rem foreclosure proceeding**
- IV.1 Engineer**                                -        **Re: Appointment of Chelsea Spahr as the City's Responsible Local Official (RLO) for the NYSDOT's Equitable Business Opportunities (EBO) System**
- IV.2 Engineer**                                -        **Re: Approval of resolution for the 2019 Storm Sewer Separation Project – Fifth Avenue from Ironton Street to Oliver Street Project 2017-01, SEQRA-Environmental Assessment**
- VII.1 Accountant**                            -        **Re: Payment of the Abstract of Claims Dated December 4, 2018**
- VII.2 Accountant**                            -        **Re: Budgetary Transfer – To cover the cost of road salt through the end of the year**
- VII.3 Accountant**                            -        **Re: Approval to revise the 2019 Seasonal Part-time Wage Schedule for the Sanitation Laborer**
- XI. Fire Chief**                                -        **Re: Award of Bid for (1) 1500 GPM Class "A" Fire Pumper for the North Tonawanda Fire Department**
- XVII. Traffic Safety**                        -        **Re: Various Traffic Safety recommendations from their November meeting minutes**
- XXXII. Community Development**        -        **Re: Approval of resolution for the Community Development Block Grant Program Income**

## COMMUNICATIONS FROM OTHERS

- A.  
Robert N. Brennan - Re: Permission to be appointed as  
Commissioner of Deeds for the City of  
North Tonawanda
- B.  
Rescue Fire Company #5 - Re: Exemption petitions for the following:  
50 Years – Richard Lemke, Glen Adams &  
Clyde Snyder  
35 Years – John Graf  
25 Years – Philip Mercio

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Daniel R. Quinn", with a long horizontal flourish extending to the right.

Daniel R. Quinn  
City Clerk-Treasurer

CITY OF NORTH TONAWANDA

I:1

DEC 04 2018

# Office of the Mayor

ARTHUR G. PAPPAS

November 29, 2018

North Tonawanda Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, New York 14120

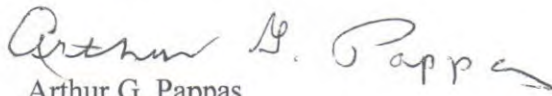
RE: Re-Board of Assessment Review Committee

Dear Honorable Body:

Please be advised that I am re-appointing Thomas Konopka, 1261 Bowen Court, North Tonawanda, NY 14120, to the Board of Assessment Review Committee, effective January 1, 2019, for a term of (3) three years expiring December 31, 2021.

Thank you for your attention to this matter.

Sincerely,



Arthur G. Pappas  
Mayor

RECEIVED  
CITY CLERK'S OFFICE

2018 NOV 29 AM 10:50  
NORTH TONAWANDA NY

CITY OF NORTH TONAWANDA

I.2

DEC 04 2018

# Office of the Mayor

ARTHUR G. PAPPAS

November 29, 2018

North Tonawanda Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, New York 14120

RE: Re-Appointment to North Tonawanda Waterfront Commission

Dear Honorable Body:

Please be advised that I am re-appointing Donald French, 28 Mead Street, North Tonawanda, NY 14120, and Paul Hempel, 234 Falconer Street, North Tonawanda, NY 14120 to the Waterfront Commission for a term of (3) three years effective January 1, 2019 and expiring on December 31, 2021.

Thank you for your attention to this matter.

Sincerely,



Arthur G. Pappas  
Mayor

RECEIVED  
CITY CLERK'S OFFICE

2018 NOV 29 AM 10:50  
NORTH TONAWANDA NY

DEC 04 2018

# Office of the Mayor

ARTHUR G. PAPPAS

November 29, 2018

City of North Tonawanda Common Council  
City Hall 216 Payne Avenue  
North Tonawanda, NY 14120

RE: Re-Appointment to Plumbing Board

Dear Honorable Body:

Please be advised that I am re-appointing Bradley Rowles, 1532 Sweeney Street North Tonawanda, NY 14120, and William Petty 1395 Master Street, North Tonawanda, NY 14120 to the Plumbing Board, effective January 1, 2019 for a term of (3) three years, expiring December 31, 2021. I am also re-appointing Leonard Joyce, 1652 Fillner Avenue, North Tonawanda, NY 14120 to the Plumbing Board, effective January 1, 2019 for a term of (4) years, expiring on December 31, 2022.

Thank you for your attention to this matter.

Sincerely,



Arthur G. Pappas  
Mayor

RECEIVED  
CITY CLERK'S OFFICE

2018 NOV 29 AM 10:50  
NORTH TONAWANDA NY

DEC 04 2018

# Office of the Mayor

ARTHUR G. PAPPAS

November 29, 2018

North Tonawanda Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, New York 14120

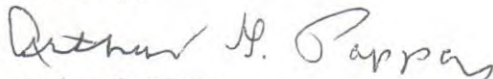
Re: Re-Appointment to Zoning Board of Appeals

Dear Honorable Body:

Please be advised that I am re-appointing Kenneth Braun, 175 Lincoln Avenue, North Tonawanda, NY 14120, to Zoning Board of Appeals, effective January 1, 2019 for a term of (4) four years, expiring December 31, 2022 and I'm also re-appointing Jacob Haacker, 604 Meadowbrook Drive, North Tonawanda, NY 14120, to Zoning Board of Appeals, effective January 1, 2019 for a term of (2) two years expiring December 31, 2020.

Thank you for your attention to this matter.

Sincerely,



Arthur G. Pappas  
Mayor

RECEIVED  
CITY CLERK'S OFFICE

2018 NOV 29 AM 10:50  
NORTH TONAWANDA NY



T.5

DEC 04 2018

*Office of the Mayor*

ARTHUR G. PAPPAS

November 29, 2018

North Tonawanda Common Council  
City Hall 216 Payne Avenue  
North Tonawanda, NY 14120

Re: Re-Appointment to North Tonawanda Planning Commission

Dear Honorable Body:

Please be advised that I am re-appointing Peter Grinnell, 565 Chestnut St, North Tonawanda, NY 14120 to the North Tonawanda Planning Commission, effective January 1, 2019 for a term of (2) two years, expiring December 31, 2020.

Thank you for your attention to this matter.

Sincerely,



Arthur G. Pappas

RECEIVED  
CITY CLERK'S OFFICE

2018 NOV 29 AM 10:51  
NORTH TONAWANDA NY

DEC 04 2018

*Office of the Mayor*

ARTHUR G. PAPPAS

November 29, 2018

North Tonawanda Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120

Re: Re-Appointment to North Tonawanda Historic Preservation Committee

Dear Honorable Body:

Please be advised that I am re-appointing Joseph Fonzi, 609 Christiana Street, North Tonawanda, NY 14120, to the Historic Preservation Committee, effective January 1, 2019 for a term of (3) three years, expiring December 31, 2021.

Thank you for your attention to this matter.

Sincerely,



Arthur G. Pappas  
Mayor

RECEIVED  
CITY CLERK'S OFFICE

2018 NOV 29 AM 10:51  
NORTH TONAWANDA NY

I.7

DEC 04 2018

# Office of the Mayor

ARTHUR G. PAPPAS

November 29, 2018

North Tonawanda Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120

RE: Re-Appointment as Bingo Commissioner North Tonawanda

Dear Honorable Body:

Please be advised that I am re-appointing Nathan Sikora, 384 Spruce Street, North Tonawanda, NY 14120, as the Bingo Inspector for a one (1) year term effective January 1, 2019 and expiring December 31, 2019.

Thank you for your attention to this matter.

Sincerely,



Arthur G. Pappas  
Mayor

RECEIVED  
CITY CLERK'S OFFICE

2018 NOV 29 AM 11:22  
NORTH TONAWANDA NY

T.8

DEC 04 2018

# Office of the Mayor

ARTHUR G. PAPPAS

November 29, 2018

North Tonawanda Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120

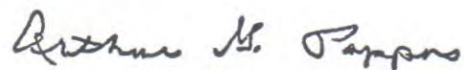
RE: Re-Appointment of City Historian

Dear Honorable Body:

Please be advised that I am re-appointing Joseph Midura, 115 10<sup>th</sup> Avenue, North Tonawanda, NY 14120, to continue as City Historian, effective January 1, 2019, for a term which expires on December 31, 2019.

Thank you for your attention to this matter.

Sincerely,



Arthur G. Pappas  
Mayor

RECEIVED  
CITY CLERK'S OFFICE

2018 NOV 29 AM 11:22  
NORTH TONAWANDA NY

# City of North Tonawanda

III. 1

DANIEL R. QUINN  
City Clerk-Treasurer  
danquinn@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

**November 28, 2018**

**Honorable Mayor and Common Council  
City Hall/ 216 Payne Avenue  
North Tonawanda, NY 14120**

**Re: 2019 Agreement between the City of North Tonawanda and NiaCAP**

**Dear Mayor and Common Council:**

**I am asking that the Council approve this agreement between the City of North Tonawanda and Niagara Community Action Program for the amount of \$3,000.00 contingent upon City Attorneys approval. Once approved the Mayor will be able to sign the contact.**

**Niagara Community Action Program has provided emergency services to the needy and disadvantaged persons within Niagara County for many years and this amount will help them in providing these services.**

**Regards,**



**Daniel R. Quinn  
City Clerk-Treasurer**

RECEIVED  
CITY CLERK'S OFFICE

2018 NOV 28 PM 12:00  
NORTH TONAWANDA NY

DANIEL R. QUINN  
City Clerk-Treasurer  
danquinn@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

# City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

III.2

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557  
**DEC 04 2018**

November 28, 2018

RECEIVED  
CITY CLERK'S OFFICE

2018 NOV 28 PM2:42  
NORTH TONAWANDA NY

Honorable Mayor and Common Council  
216 Payne Avenue, City Hall  
North Tonawanda, New York 14120

Dear Honorable Mayor and Common Council:

Please be advised that I have received payment in full for back City, School and County taxes, per their tax agreement with the City, for the following parcel:

182.71-2-41                      395 Falconer Street                      Thomas Lawson

Therefore, please pass the necessary resolution withdrawing these parcels from the appropriate In Rem foreclosure proceeding.

Thank you for your cooperation.

Very truly yours,



Daniel R. Quinn  
City Treasurer

cc: Luke Brown, City Attorney



**City of North Tonawanda  
Department of Engineering**  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120-5493  
www.northtonawanda.org

IV.1  
**Dale W. Marshall, P. E.**  
*City Engineer*  
Phone: (716) 695-8565  
Fax: (716) 695-8568

November 28, 2018

**DEC 04 2018**

Honorable Arthur G. Pappas, Mayor  
and Common Council Members  
City Hall  
216 Payne Avenue  
North Tonawanda, New York 14120

**Re: Project No. 2018-09 PSAP - City of North Tonawanda Pedestrian Crossing  
Control Signal Project  
Login/Password Request for the NYSDOT's Equitable Business Opportunities  
(EBO) System**

Dear Honorable Body:

One of the requirements for the New York State Department of Transportation (NYSDOT) Pedestrian Safety Action Plan (PSAP), which is a Federally funded project, is for the municipality to be able to access the NYSDOT's EBO System for all civil rights reporting requirements. I therefore request the Common Council to name me, Chelsea L. Spahr, P.E., Assistant City Engineer, the City's Responsible Local Official (RLO) to login in to the EBO System to enter all civil rights reporting requirements for the City's PSAP Project.

Please let me know if you have any further questions or concerns. Thank you for your consideration.

Very truly yours,

Chelsea L. Spahr, P.E.  
Assistant City Engineer

CLS:cls

Cc: file  
Luke A. Brown, City Attorney  
Mark Zellner, Superintendent of Public Works

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CITY CLERK'S OFFICE  
2018 NOV 28 AM 9:41  
NORTH TONAWANDA NY



**City of North Tonawanda**  
**Department of Engineering**  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120-5493  
www.northtonawanda.org

14.2  
**Dale W. Marshall, P. E.**  
*City Engineer*  
Phone: (716) 695-8565  
Fax: (716) 695-8568

**DEC 04 2018**

November 28, 2018

Honorable Arthur G. Pappas, Mayor  
and Common Council Members  
City Hall  
North Tonawanda, New York 14120

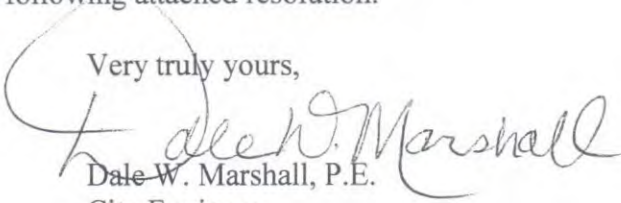
**RE: 2019 Storm Sewer Separation Project**  
**Fifth Avenue from Ironton Street to Oliver Street**  
**Project 2017-01**  
**SEQRA- Environmental Assessment**

Honorable Body:

In accordance with the New York State Environmental Quality Review Act (SEQRA), the City in its capacity as Lead Agency, has prepared an environmental assessment of the significance of potential environmental impacts of the installation of new HDPE storm piping approximately 708 LF in length to separate storm sewer from the existing combined sanitary sewers on 5<sup>th</sup> Avenue from Ironton Street to Oliver Street. This project is considered an unlisted action under SEQRA.

In order for the City to issue a Negative Declaration, Notice of Determination of Non-Significance, the Common Council should act on the following attached resolution.

Very truly yours,

  
Dale W. Marshall, P.E.  
City Engineer

DWM:jew  
Attachment

Cc: file, w/a  
Luke A. Brown, City Attorney, w/a  
Mark Zellner, Superintendent of Public Works, w/a

RECEIVED  
CITY CLERK'S OFFICE  
2018 NOV 29 AM 9:45  
NORTH TONAWANDA NY



VII /

AMANDA REIMER  
CITY ACCOUNTANT  
JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST  
SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545  
FAX: (716) 695-8573

DEC 04 2018

November 28, 2018

Honorable Arthur G. Pappas, Mayor  
and Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, New York 14120

RECEIVED  
CITY CLERK'S OFFICE

2018 NOV 28 PM 12:34  
NORTH TONAWANDA NY

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated December 4, 2018, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Regards,



Amanda Reimer  
City Accountant

AMANDA REIMER  
CITY ACCOUNTANT

JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545

FAX: (716) 695-8573

VII.2  
DEC 04 2018

November 28, 2018

Honorable Arthur G. Pappas, Mayor  
and Common Council  
City Hall  
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 2, Section 5.023 and Section 2.2 of the Budgetary Transfer Policy, please authorize the City Accountant to make the following amendment of fiscal year 2018 appropriations, based on the request of the Department Head, copy attached.

<u>Control Number</u>	<u>Dollar Amount</u>	<u>Decrease Appropriation Account</u>	<u>Increase Appropriation Account</u>
21	\$50,000.00	001.5110.0421, Road Resurfacing	001.5142.0480, Snow Removal, Ops

Regards,



Amanda Reimer  
City Accountant

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CITY CLERK'S OFFICE

2018 NOV 28 PM 12:34  
NORTH TONAWANDA NY

# Budgetary Transfer Request Form

Department: DPW

Date: 11/28/18

Appropriation Accounts and Documentation			
From Appropriation Account	Into Appropriation Account		
Account Number: <u>1.5710.481</u>	Account Number: <u>1.5142.480</u>		
Account Description: <u>Road Resurfacing</u>	Account Description: <u>Shim/Kemure/OPS</u>		
<p><b>Explanation:</b> <u>Transfer funds from unspent Road Resurfacing to cover cost of salt through end of year</u></p>			
<p><b>Please Check One (✓)</b></p> <table border="1" style="margin: auto;"> <tr> <td style="width: 50%; text-align: center;"><input checked="" type="checkbox"/> Common Council Action</td> <td style="width: 50%; text-align: center;"><input type="checkbox"/> No Common Council Action</td> </tr> </table>		<input checked="" type="checkbox"/> Common Council Action	<input type="checkbox"/> No Common Council Action
<input checked="" type="checkbox"/> Common Council Action	<input type="checkbox"/> No Common Council Action		
<p>Department Head Signature: <u>[Signature]</u></p>	<p>Date: <u>11/28/18</u></p>		

**Budgetary Transfer Policy**

2.11 - Budgetary transfers can be initiated by a Department Head on his or her signature if all of the following criteria is met:

1. Transfer of appropriations is less than \$1000.00
2. Transfer is between existing appropriation accounts within the Department's Budget
3. Within the fiscal year, aggregate transfers, made in any one appropriation account do not exceed \$1000.00

2.21 - Budgetary transfers must be initiated by a Department Head through the Common Council if one of the following criteria is met:

1. Transfer of appropriations is over \$1000.00
2. Transfer involves the establishment of a new appropriation account; or,
3. Transfer is between Department's (not within one Department's own Budget)

**For Accounting Department Use Only**

Control #	Department of Accounting Audit	Common Council Meeting Date
21	<u>[Signature]</u> <u>11/28/18</u>	12.4.2018

AMANDA REIMER  
CITY ACCOUNTANT  
JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST  
SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

VII, 3  
TELEPHONE: (716) 695-8545  
FAX: (716) 695-8573

DEC 04 2018

November 28, 2018

Honorable Arthur G. Pappas, Mayor  
and Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, New York 14120

Dear Honorable Body:

On 11.15.2018 The Common Council approved the Revised 1.1.2019 – 12.31.2019 Seasonal and Part-time Wage Schedule.

According to the schedule submitted, the hourly rate approved for a Sanitation Laborer is \$12.60. This amount is a typo and should have been \$14.60.

Accordingly, I am requesting that you approve this change to correct the Sanitation Laborer rate.

Regards,



Amanda Reimer  
City Accountant

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CITY CLERK'S OFFICE

2018 NOV 28 PM 12:34  
NORTH TONAWANDA NY

XI

**CITY OF NORTH TONAWANDA**  
NORTH TONAWANDA, NEW YORK 14120

DEC 04 2018

**FIRE HEADQUARTERS**  
495 ZIMMERMAN ST.  
JOSEPH D. SIKORA  
CHIEF  
(716) 693-2201

RECEIVED  
CITY CLERK'S OFFICE  
2018 NOV 27 PM2:01  
NORTH TONAWANDA NY

November 27, 2018

Honorable Arthur G. Pappas  
216 Payne Avenue  
North Tonawanda, NY 14120

Mayor Pappas,

Bids for a 1500 GPM Class "A" Fire Pumper, to be used by the North Tonawanda Fire Department, were received and publicly opened in the Common Council Chambers on October 25, 2018, by Daniel R. Quinn, City clerk-Treasurer.

The following bids were received in response to NTFD specs:

1. Empire Emergency Apparatus/Rosenbauer, 3095 Lockport Rd., NF, NY, \$476,992 or \$468,160 with required deposit.
2. Colden Enterprises/Spartan, 750 Ontario St., Kenmore, NY, \$498,855 or \$491,748 with required deposit.
3. Herb Fire/Suthpen, 9750 Maple St., Clarence Center, NY, \$496,811 or \$492,670.91 with required deposit.
4. CNY Emergency Vehicles/Ferrara, 404 North Midler Ave., Syracuse, NY, \$563,304 or \$543,589 if paid in full before delivery.
5. Churchville Fire Equipment/Pierce, 340 Sanford Rd. South, Churchville, NY, \$541,759 or \$532,536 with required deposit.

After review of the bids, Empire Emergency Apparatus met all requirements and provided the low bid. I respectfully request that the Common Council award the bid for a Class "A" Fire Pumper to Empire Emergency Apparatus, 3095 Lockport Road, NF, NY 14305, at their low bid of \$468,160 with required deposit, after review of the by the City Attorney.

Joseph D. Sikora  
Fire Chief

XVII.

November 19, 2018

DEC 04 2018

Daniel R. Quinn

City Clerk/Treasurer

216 Payne Avenue

North Tonawanda, NY 14120

RECEIVED  
CITY CLERK'S OFFICE

2018 NOV 28 PM 12:01  
NORTH TONAWANDA NY

Traffic Safety Minutes:

The November 2018 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1900 hours. Roll call showed the following members present: R. Frank, J. Sikora, M. Lemke, A. Vater, M. Anastasi, A. DiBernardo, D. Grinnell. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

1. Mark Daigler will work on respective signs for the previous months approved items, which include "no parking" signs on Weaver Pkwy, and "yellow caution" signs on Webster Street. ~~Mark Daigler will also be working with Mark Zellner and Dale Marshall to complete the approved one-way street for Geneva Street.~~ fff180
2. The clerk's office received a call from John Hahn regarding people parking and blocking the view on the corner of Louisa and Old Falls Blvd, Hahn asked if a sign could be placed there. Member Sikora checked the corner and found that the cars are parking on the terrace. Member Frank called and left a voicemail for Mr. Hahn advising him that if a vehicle is parked on the terrace he can contact the police station and have that vehicle ticketed. A "no parking" would not be appropriate in this situation as citizens are not allowed to park on any terrace in the city without a permit.
3. Member Frank received a letter from Alderman Tylec who received a call from a concerned citizen who would like a crosswalk at Spruce Street and Sweeney Street. Frank spoke to Dale Marshall who stated that a crosswalk could be put in but it would have to wait until the spring due to weather. Frank advised Tylec that the project will be revisited in the spring.
4. Member Frank received a letter from Alderman Tylec who received a call from a concerned citizen who would like a stop sign at Selkirk Drive and Doebler Drive. The committee believes that that intersection doesn't need a stop sign as there is a short distance between stop signs on Selkirk Drive already. We would like Traffic Officer Cress to monitor the intersection. Member Frank will advise Officer Cress. Member Frank informed Tylec of the decision.

5. The committee received a letter from Traffic Officer Cress. Cress thinks that the new stop signs on Division Street are causing a lot of near accidents, and he believes that it is due to the drivers being confused by the stop signs. The committee would like to continue to monitor Division Street and reevaluate it in the future.
6. The committee received two letters from Sandra Eaves and Jim Pyrek. Eaves would like a police presence on Meadow Drive during morning school hours. Pyrek would like the length of time for "school zone" hours on Meadow Drive reduced. The committee does not think either complaint is valid at this time. Traffic Officer Cress is on Meadow Drive on a continuous basis and it is reflected in the amount of speeding tickets that are written on Meadow Drive. The committee believes that reducing the school zone would be irresponsible as there are numerous school events happening at the high school/middle school between the times of 4:00 pm and 6:00 pm.
7. Member Sikora and Daigler received a letter from Alderman Berube regarding a complaint he received about the intersection of Oliver Street and 15<sup>th</sup> / 16th Avenues. This complaint has been received in the past and the committee agreed to put up "no parking" signs to help the visibility issues. Member Sikora has been checking the front of Matt's Music and has found that the stores patrons are parking illegally and causing the problem. Sikora has informed the owner of Matt's Music in the past to tell her patrons not to park in the "no parking" zones and that would help the visibility issues. Sikora will continue to monitor the area.
8. The committee received a terrace parking permit from Adam Fenske of 364 Tremont Street. The committee believes that the request is valid and that the permit should be approved.

Meeting Adjourned at 2000 hours.

Travel Safely,

Robert J. Frank





# City of North Tonawanda

Department of Community Development  
500 Wheatfield Street  
North Tonawanda, New York 14120  
716-695-8580  
716-614-0519 (fax)

XXXII.

DEC 04 2018

November 29, 2018

Honorable Mayor and Common Council  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

Re: Community Development Block Grant Program Income

Dear Honorable Body:


Pursuant to the discussion at the November 27, 2018 Council workshop, please see attached for a resolution acknowledging the receipt and use of Community Development Block Grant program income funds from Niagara County in the amount of \$73,535.

As discussed, these funds will be utilized to make sidewalk and streetscape improvements on both Webster and Oliver Streets. These activities are eligible utilizations of Community Development Block Grant funds.

At this time I'd like to respectfully request this Honorable Body consider the attached resolution for approval, authorizing the City to enter into a Grant Agreement with Niagara County to receive and utilize Community Development Block Grant program income funds, contingent upon review by the City Attorney.

Thank you for your time and consideration.

Kindest regards,

  
Michael Zimmerman  
Director

RECEIVED  
CITY CLERK'S OFFICE

2018 NOV 29 AM 11:31  
NORTH TONAWANDA NY

CFO-A

November 19, 2018

DEC 04 2018

Honorable Mayor and Common Council  
City Hall, 216 Payne Avenue

North Tonawanda, NY 14120

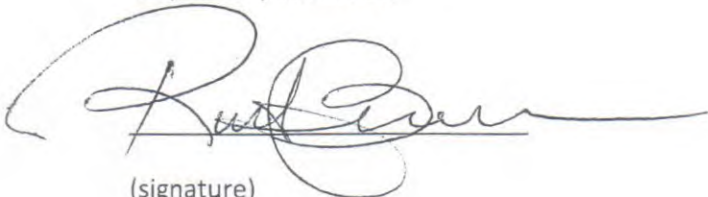
**RE: Commissioner of Deeds**

Dear Honorable Body:

I, Robert N. Brennan, residing at 333 Daniel Dr, North Tonawanda, NY 14120, am hereby requesting to be appointed as a Commissioner of Deeds for the City of North Tonawanda. Thank you.

RECEIVED  
CITY CLERK'S OFFICE  
2018 NOV 27 AM 9:11  
NORTH TONAWANDA NY

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Robert N. Brennan", written over a horizontal line. The signature is cursive and extends to the right.

(signature)



2018 NOV 29 AM 11:04  
NORTH TONAWANDA NY

CFO-B

DEC 04 2018

**RESCUE FIRE COMPANY #5**

**1241 STRAD AVENUE, N. TONAWANDA, NY 14120 (716) 695-3923**  
**www.rescue5.org**

November 29, 2018

City Clerk  
North Tonawanda New York

Dear Sir:

On behalf of Rescue Volunteer Fire company I would like to request certificates for the following members as they have reached a milestone for years of service.

**50 Years**

Richard Lemke	Joined 04/05/1968
Glen Adams	Joined 05/03/1968
Clyde Snyder	Joined 09/06/1968

**35 Years**

John Graf	Joined 12/02/1983
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**25 Years**

Philip Mercio	Joined 09/03/1993
---------------	-------------------

Sincerely,

Philip Mercio  
Financial Secretary