

MATTHEW L. PARISH
City Clerk-Treasurer
mattparish@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

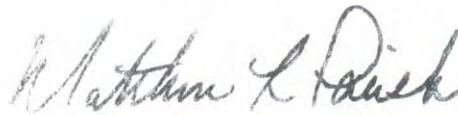
January 31, 2019

The following meetings have been scheduled for **TUESDAY, FEBRUARY 5, 2019:**

6:15PM Common Council - Re: Agenda Discussion

6:30PM Common Council Meeting in the Common Council Chambers.

Respectfully submitted,



**Matthew L. Parish
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council
President Zadzilka
Aldermen Braun, Berube, Pecoraro, Tylec**

FROM: Matthew L. Parish, City Clerk-Treasurer

RE: Agenda for regular session TUESDAY, FEBRUARY 5, 2019 6:30PM

MAYOR PAPPAS – STATE OF THE CITY ADDRESS

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

COMMUNICATIONS FROM CITY OFFICIALS

<u>#1 Alderman Tylec</u>	-	Re: Approval to amend the City Charter Section 3.004 Suspension and Removal of Officers and Section 3.055 Duties
I. Mayor	-	Re: The City of North Tonawanda signing the “Tonawanda Regional Charter” with the Town of Tonawanda and City of Tonawanda
III.1 Clerk-Treasurer	-	Re: Approval of the Standard Work Day and Reporting Resolution for 2019
III.2 Clerk-Treasurer	-	Re: Permission to remove 512 & 560 River Road, 44 Seventh Avenue and 1008 Niagara Falls Blvd. from the appropriate In-Rem foreclosure proceeding
V. Supt. Wastewater/Water	-	Re: Permission for Todd Myers to take the <i>Advanced Industrial Controls Course-Phase 3</i> offered through the Workforce Development Institute at ECC
VII. Accountant	-	Re: Payment of the Abstract of Claims Dated February 5, 2019
X. Police Chief	-	Re: Permission to hire an additional Police Officer to replace an upcoming retirement vacancy

- XIV.1 Youth, Recreation & Parks - Re: Approval of agreement between the City of North Tonawanda and the North Tonawanda Botanical Garden Organization
- XIV.2 Youth, Recreation & Parks - Re: Approval of agreement between the City of North Tonawanda and the Umpires Association
- XIV.3 Youth, Recreation & Parks - Re: Permission to appoint Michelle Bernas to the position of Youth Program Supervisor
- XIV.4 Youth, Recreation & Parks - Re: Permission to apply for the Build it With KaBOOM playground grant
- XIV.5 Youth, Recreation & Parks - Re: Approval on behalf of the Gateway Harbor of the Tonawandas Inc. for use of Gateway Park for Green Beer Sunday, March 3, 2019

XXV. Monthly Reports

- .1 Clerk-Treasurer

XXVI. Annual Vacation & Sick Leave Reports

- .1 Clerk-Treasurer .2 Police Department
- .3 Building Inspector's Office .4 Dept. of Public Works

XXVII. Annual Reports

- .1 Building Inspector's Office

XXXII.1

- Community Development - Re: Acceptance of the North Tonawanda Brownfield Opportunity Area Final Environmental Impact Statement

XXXII.2

- Community Development - Re: Permission to use the Common Council Chambers to hold a public hearing March 5, 2019 at 6:00PM

COMMUNICATIONS FROM OTHERS

A.
Rescue Fire Co. - Re: Exemption Petition to William M. Lipczynski for 5 years of service

B.
Theodore J. Pyrak
Attorney at Law - Re: Permission for the following persons to be reappointed as Commissioner of Deeds for the City of North Tonawanda:

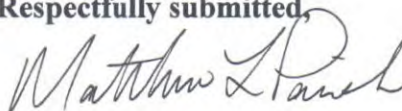
Mary Ann Pyrak – 25 Grant Rd. Snyder, NY 14226
Donna J. Vaccaro – 119 Greeley St., Buffalo, NY 14207
Phillip A. Pyrak – 12 Grant Rd., Snyder, NY 14226

C.
Donna Braun - Re: Permission to be reappointed as Commissioner of Deeds for the City of North Tonawanda

D.
Gabrielle Richards and
Jason Richards - Re: Permission to be appointed as Commissioner of Deeds for the City of North Tonawanda

E.
Carnegie Art Center - Re: Resolution approving all the Carnegie Art Center's upcoming programming and special permits for events related to the organizations mission statement

Respectfully submitted,



Matthew L. Parish
City Clerk-Treasurer

#1

FEB 05 2019

AUSTIN TYLEC
THE CITY OF NORTH TONAWANDA
ALDERMAN AT LARGE

January 29, 2019

North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, New York 14120

RE: Attendance & Absenteeism

Dear Honorable Body:

Please find enclosed a resolution seeking to define attendance and absenteeism within our City's appointed bodies following this letter of intent:

Appointed officers, advisory board members and commission members are held accountable for their actions under Sec. 3.004 of the City Charter:

Sec. 3.004 Suspension and removal of officers.

(b) "The city clerk-treasurer and all appointed city officers may be removed from office for incompetency, misconduct in office or neglect of duty..."

With most of the appointed officers, advisory board members and commission members receiving pay by means of taxpayer dollars, accountability must be enforced. With the City Charter's ambiguous definition of "neglect of duty," I am seeking to clarify and codify. I believe that in order to fulfill one's duties, one must tend to one's duties.

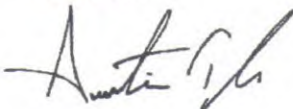
Sec. 3.055 Duties

"Except as otherwise provided in this charter or state law, the duties of all appointed officers shall be as provided by state law, local law, ordinance, resolution and the appointing authority."

With great appreciation for those members who are appointed of whom serve with absolute dedication to their City, this resolution seeks to promote their excellence and advocacy, using their compassion and hard work as the guidelines for all appointed officers, advisory board members and commission members.

When taxpayer dollars are being spent, this Honorable body is responsible for ensuring that the residents of North Tonawanda get results. We are committing injustice in making such simple fiscal follies, and I believe it is in the best interest of the City to curtail the issue of absenteeism.

Sincerely,



Austin J. Tylec
Alderman-at-Large

RECEIVED
CITY CLERK'S OFFICE

2019 JAN 29 PM 1:49
NORTH TONAWANDA NY

L.

FEB 05 2019

Office of the Mayor

ARTHUR G. PAPPAS

January 31, 2019

North Tonawanda Common Council
City Hall 216 Payne Avenue
North Tonawanda, NY 14120

RECEIVED
CITY CLERK'S OFFICE

RE: Tonawanda Regional Charter

2019 JAN 31 AM 11:51
NORTH TONAWANDA NY

Dear Honorable Body;

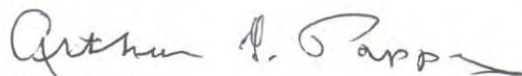
Please see enclosed for a copy of the proposed 'Tonawanda Regional Charter'. The Town of Tonawanda, City of Tonawanda, and City of North Tonawanda collectively share over 24 miles of Niagara River and Erie Canal shoreline and are home to over 100,000 residents. Each community faces similar challenges as well as similar opportunities for growth and development.

With this in mind the proposed Tonawanda Regional Charter outlines a shared vision of the Tonawandas as a local region and outlines a framework for the three municipalities to communicate and collaborate for the betterment of the Tonawandas. The goal of the Charter is to all the municipalities to better coordinate projects, such as waterfront development and multi-use trails, which cross municipal boundaries and impact all of the Tonawandas.

Collaboration between the three municipalities will raise the regional profile of the Tonawandas, increase the chances of Tonawanda's regional projects to receive State or Federal funding, and maximize the efficiency of taxpayer funded initiatives. At this time I'd like to request this Honorable Body to authorize the City of North Tonawanda to sign the Tonawanda Regional Charter.

Thank you for your consideration.

Sincerely,



Arthur G. Pappas
Mayor

January 16, 2019

Tonawanda Regional Charter

(Town, City, North Tonawandas)

1. Sponsors

City of Tonawanda
Town of Tonawanda
City of North Tonawanda

2. Problem Definition

The three Tonawanda municipalities share over 14.8 miles of shoreline of the east branch of the mighty Niagara River as well as over 9.6 miles of Erie Canal shoreline. In addition, the confluence of the regionally significant Shoreline, Canalway and Empire State trails occur in our neighborhoods. These communities lie at the western terminus of New York State and form an essential green and blue hub. Each community is facing economic challenges and are working diligently, albeit independency, to improving their economies and quality of life for our businesses, work force and residents.

Each Municipality has needs to fund programs and grant ideas that would work well when they connect to each municipality. There is a need to work together to make the Niagara River region stronger and more connected through the western New York blueway and greenway hub of the Empire State.

3. Vision

To support and empower a sub-regional development initiative that moves forward each communities waterfront revitalization and Comprehensive plans. The three municipalities will work together to ensure that seamless and cohesive energies and efforts foster a stronger and healthier community wealth.

4. Impacts of working together

When the three municipalities, The City of Tonawanda, Town of Tonawanda, and the City of North Tonawanda, work together it demonstrates a stronger regional presence and cohesive effort that will allow us to move forward and strengthen funding applications that maximize the benefit businesses and residents. Our shared efforts further bolster New York's investments witnessed in Buffalo and Niagara Falls.

5. Impacts of not working together


When the three municipalities work independently, it imposes risk that the state granting agencies will lack the highest potential impact for our region,

6. Resources

The following is a general list of the different groups and agencies that will agree to work together.

- Town of Tonawanda
- City of Tonawanda
- North Tonawanda
- Lumber City Development Corp
- COT Local Development Corp
- Chamber of Commerce of the Tonawanda's
- Gateway Harbor Committee
- Ken Ton Chamber of Commerce
- Niagara River Greenway Commission
- Buffalo WaterKeeper
- New York Department of State
- New York State Office of Parks, Recreation and Historic Preservation
- Regional Economic Development Counsel
- Community Service Groups

7. Work Group



Steering committee

- a. Chair: Greg Stevens, Niagara Greenway & NYSOPRHP
- b. Mayor Rick Davis City of Tonawanda
- c. Supervisor Joe Emminger Town of Tonawanda
- d. Mayor Art Pappas North Tonawanda
- e. Chuck Gilbert Assistant Mayor City of Tonawanda
- f. Jim Jones Town of Tonawanda Engineer
- g. Jason LaManoco City of Tonawanda Engineer
- h. Dale Marshall North Tonawanda Engineer
- i. LDC Representative
- j. Chamber Representative

The work group will be comprised of 10 members from each municipality and representatives from groups and agencies listed.

8. Objectives

This charter forms a foundation for coordination and collaboration necessary to successfully advance our shared vision. Mutual efforts may be used to purposely demonstrate, when seeking funding for specific waterfront and multi-use trail projects, that the highest standards of public interests are ensured.

9. Ending Charter

When each community fulfills their waterfront and comprehensive plans to mutual satisfaction, then we may continue to work together to maintain and adapt to our community's needs.

10. Sponsor Recognition

Town of Tonawanda

City of Tonawanda

City of North Tonawanda

Joseph H. Emminger
Town Supervisor

Rick Davis
Mayor

Art Pappas
Mayor

City of North Tonawanda

III.1

MATTHEW L. PARISH
City Clerk-Treasurer
mattparish@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

FEB 05 2019

Date: January 14, 2019

To: Mayor/Common Council

From: Matthew L. Parish - City Clerk/Treasurer

Subject: Standard Work Day and Reporting Resolution – 2019

New Regulation 315.4 outlines additional reporting requirements for elected or appointed officials and more clearly defines the process for reporting time worked by those officials.

This regulation became effective August 12, 2009.

I offer the following resolution for your consideration:

BE IT RESOLVED, that the City of North Tonawanda hereby establishes the following as standard work days for elected and appointed officials and will report (see attached) the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these Officials to the Clerk of this body.

RECEIVED
CITY CLERK'S OFFICE

2019 JAN 28 PM 1:15
NORTH TONAWANDA NY

2019 Elected/ Appointed Work Schedule City of North Tonawanda New York

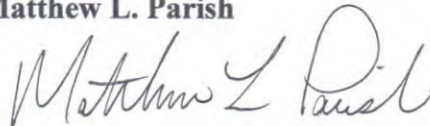
ELECTED OFFICIALS:

<u>TITLE</u>	<u>NAME</u>	<u>STANDARD WORKDAY</u>	<u>TERM BEGINS/ENDS</u>	<u>PARTICIPATES IN TIME KEEPING</u>	<u>DAY/MONTH</u>
Mayor	Arthur G. Pappas	7	01/01/18 – 12/31/21	N	20
Clerk-Treasurer	Matthew L. Parish	7	01/08/19 – 12/31/19	Y	20
Attorney	Luke Brown	7	01/01/18 – 12/31/21	Y	20
2 nd Ward Alderwoman	Donna Braun	6	01/01/16 – 12/31/19	Y	20
Alderman at Large	Robert E. Pecoraro	6	01/01/16 – 12/31/19	Y	20
Alderman at Large	Austin J. Tylec	6	01/01/18 – 12/31/21	Y	20
3 rd Ward Alderman	Eric Zadzilka	6	01/01/16 – 12/31/19	N	20
1 st Ward Alderman	Mark Berube	6	01/01/18 – 12/31/19	N	20

APPOINTED OFFICIALS

Adm. Assistant Mayor's Office	Daniel DiVirgilio	7	02/12/18 – 12/31/21	Y	20
Mayor's Secretary	Ashlee Rydzewski	7	01/01/16 – 12/31/21	Y	20
Asst. City Attorney	Nicholas B. Robinson	6	02/07/17 – 12/31/19	Y	20
Zoning Board	Kenneth Braun	6	01/01/19 – 12/31/22	Y	3
Planning Board	Michael Carney	6	06/17/15 – 12/31/21	Y	3
Planning Board	Thomas Jaccarino	6	01/01/13 – 12/31/19	Y	3

Matthew L. Parish



City Clerk-Treasurer

City of North Tonawanda

III: 2

MATTHEW L. PARISH
City Clerk-Treasurer
mattparish@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

FEB 05 2019

January 11, 2019

Honorable Mayor and Common Council
216 Payne Avenue, City Hall
North Tonawanda, New York 14120

RECEIVED
CITY CLERK'S OFFICE
2019 JAN 11 AM 9:34
NORTH TONAWANDA NY

Dear Honorable Mayor and Common Council:

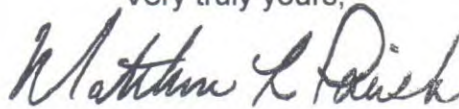
Please be advised that I have received payment in full for back City, School and County taxes, per their tax agreement with the City, for the following parcel:

181.20-3-3	512 River Road	Alexander Murchison
181.20-2-9	560 River Road	Alexander Murchison
181.52-1-29	44 Seventh Avenue	Grace Talarico
176.12-2-19	1008 Niagara Falls Blvd	Andrew Anduszko

Therefore, please pass the necessary resolution withdrawing these parcels from the appropriate In Rem foreclosure proceeding.

Thank you for your cooperation.

Very truly yours,



Matthew L. Parish
City Treasurer

cc: Luke Brown, City Attorney



CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD

NORTH TONAWANDA, NEW YORK 14120

Phone: (716) 695-8560, ext. #6411

Fax: (716) 695-8563

E-mail: billdavignon@northtonawanda.org

FEB 05 2019

William M. Davignon
Superintendent

January 28, 2019

Honorable Body,

Water / Wastewater Instrument Technician Todd Myers would like to take the attached ***Advanced Industrial Controls Course - Phase 3*** being offered by ECC through the Workforce Development Institute ("WDI") at a cost of \$5,200.

Enclosed is a WDI Grant application that will offset \$2,700 (52%) of the cost. Therefore, our Net Cost to the City will be \$2,500 for this course. Also, enclosed are the course description and Civil Service Instrument Technician duty statement showing that this course is very applicable to his job. I firmly believe that this training will help Todd improve his knowledge and job skills.

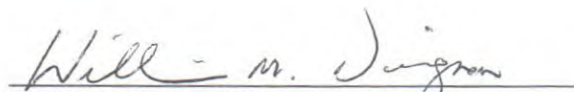
The course is offered all day on Wednesdays for 17 weeks from 2/20/19 – 6/19/19. I have asked Todd to work 17 Saturdays to make up his time for the Wednesdays he will be attending school. Todd has agreed to this revised work schedule.

This course is the last in a three part series. Todd has successfully completed Phases #1 & #2 and I would like your permission, as per the CSEA / City contract *Article 15 - Education Policy*, for Todd to take this course and approve his revised work schedule before he takes this course.

The CSEA / City Education Committee members has reviewed and approved this course.

Thank you for your time and consideration of my request.

Sincerely,


William M. Davignon, Superintendent
Wastewater & Water Treatment Plants

VII

AMANDA REIMER
CITY ACCOUNTANT
JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST
SHERI GAMP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

FEB 05 2019

January 28, 2019

Honorable Arthur G. Pappas, Mayor
and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated February 5, 2019, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Regards,



Amanda Reimer
City Accountant

RECEIVED
CITY CLERK'S OFFICE

2019 JAN 29 AM 9:20
NORTH TONAWANDA NY



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

January 22, 2019

Honorable Mayor Arthur Pappas &
North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body,

By the end of calendar year 2019 the North Tonawanda Police Department will be losing three senior officers to retirement. One of those retirements will be taking effect in early April 2019.

There is a Basic Police Academy scheduled to begin on March 11, 2019. I have already started the process to hire one officer to send to the academy as a replacement for the vacancy created by the School Resource Officer position. The salary for this position was allocated in the 2019 budget.

I respectfully request your authorization to hire an additional officer at this time to replace the upcoming April retirement vacancy also. While the City will be paying an additional salary for approximately 30 days, the City will realize a savings in overtime expenses incurred if I were to leave the position unfilled until a future academy becomes available.

I sincerely appreciate your prompt attention to this matter as I need to notify the Niagara County Law Enforcement Academy as to the number of recruits we will be sending.

Respectfully,

A handwritten signature in blue ink that reads "Roger R. Zgolak".

Roger R. Zgolak
Chief of Police

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



January 29, 2019

The Honorable Mayor Pappas and Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Mayor Pappas and Common Council,

I respectfully request your approval to move forward with the agreement between the City and the North Tonawanda Botanical Garden Organization which aims to be mutually beneficially to the NTBGO, the City, and the community we serve. The agreement has been reviewed and approved by the City Attorney.

The NTBO has been critical in revitalizing the Botanical Gardens located at 1825 Sweeney St. With the help of their devoted and hardworking volunteers, the grounds is being re-imagined, and well on its way to being restored and beautified into a prime leisure landmark destination in North Tonawanda. This agreement allows for shared use of the facility, providing structured guidelines and parameters between both parties, with the NTBGO acting under the supervision of the NT Parks and Recreation Department. The agreement also enables the NTBGO the ability as a non-profit 501c3 organization to apply for grants to improve the facility within the scope directed by our department, including shoreline restoration, greenhouse improvements, construction of educational gardens, etc.

Our department once maintained 3 full-time staff solely responsible for maintenance and upkeep of the Botanical Garden facility; however through attrition those position were cut in 2001. With less staff available to provide upkeep and maintenance on the ever growing parks and recreational space in our City, this agreement would serve to benefit our department and the city by taking some of the burden off our department, freeing us to focus our attention and manpower on other areas of responsibility.

Respectfully Submitted,

Alex Domaradzki
Director of Youth, Recreation, Parks & Seniors

RECEIVED
CITY CLERK'S OFFICE

2019 JAN 30 AM 9:33
NORTH TONAWANDA NY

**Agreement between
North Tonawanda Botanical Garden Organization (NTBGO) and the City of North Tonawanda**

WHEREAS, the City of North Tonawanda maintains ownership and maintenance responsibility for the Botanical Garden park and facility at 1825 Sweeney Street and is desirous of a partnership to aid in the upkeep and maintenance of the existing flower beds and enhancement of the Botanical Gardens area.

WHEREAS, the NTBGO is desirous of aiding in the restoration and establishment of the City's Botanical Garden park area and facility into an attractive destination and educational experience for the community.

NOW, THEREFORE, IT IS HEREBY AGREED by and between the above referenced parties as follows:

TERMS

- Length of agreement 10 years from the signed date of the agreement.
- The Director of the Department of Youth, Recreation, Parks & Seniors will act as the representative of the City of North Tonawanda hereinafter referred to as "City".
- Chairman of the NTBGO will be the representative of the organization.
- NTBGO is responsible for acting in accordance with, and under the direction of, the NT Department of Youth, Recreation, Parks & Seniors hereinafter referred to as "Department"
- This agreement may be terminated by the NTBGO or City on six month written notice to the opposing party.

INSURANCE

- NTBGO must provide insurance liability under the terms/requirements dictated by the City Attorney listing the City as additional insured.

USAGE/ACCESS TO FACILITY

- NTBGO will be provided with shared access to greenhouse and building for storage, plant propagation and general use.
- Scope of access of facility and grounds to NTBGO will be subject to yearly review of organizations programs and utilization needs as mutually agreed upon by both parties.
- City responsible for all utilities as well as all building maintenance.
- NTBGO has permission to use City tools and equipment (shovels, rakes, etc) as approved by the Department. This does not include Watering Truck or other City owned vehicles or other heavy duty machinery.
- NTBGO has the rights to hold special events, programs, workshops and other community-related endeavors providing written request and approval with a minimum of 30 days advance notice.

IMPROVEMENTS

Maintenance of Grounds

- All proposed work/projects will be provided in writing to the Department for approval prior to execution.
- The City agrees to provide staffing and support for larger scale projects which require operation of machinery and tools to which NTBGO members are not approved for use.
- City will maintain a regular grass cutting, perimeter weeding around all structures not considered flowering beds, watering and general maintenance schedule on the grounds, ensuring the area is kept presentable.
- City will communicate with NTBGO by providing a tentative grass cutting schedule for the grounds as well as a schedule of all dates in which the gazebo and grounds have been booked for public use (wedding ceremony, pictures, etc).
- City will designate a large debris pick up area for NTBGO placement of debris during clean-ups and projects. City will regularly pick up and clear the designated pick up area of all debris.
- NTBGO will maintain and develop all flower beds and grass transitions with a purpose of beautifying the grounds, providing educational opportunities and enhancing the overall public experience of the Botanical Gardens.

Capital Projects/Grant Funding

- City must approve of all capital projects or grant applications for facility/grounds improvements and have rights to make suggestions, additions, and deletions (under the expertise of the Parks Maintenance Supervisor, Parks & Recreation Director, City Engineer, and DPW Superintendent) to any RFP prior to a project going out to bid.

FINANCIAL SUPPORT

- The Department agrees to budget a spending allotment of \$1,500 annual to the NTBGO for general improvements and maintenance to the Botanical Gardens (funds cannot be used for administrative costs and must be allotted specifically for the building and grounds improvements). Copy of receipts and a detailed spending summary will be submitted to the Department quarterly. The annual spending allotment can be changed at the discretion of the City.
- City reserves the right to provide additional funding for projects and maintenance under the approval of the Director of the Department.
- The NTBGO agrees to provide expertise and consulting on all municipal plantings and flower care as sought by the Director.
- In the event that the NTBGO dissolves, any and all funds remaining in the NTBGO account will be dispersed to the Recreation Department for the purpose of continuous maintenance and upkeep of the facility/grounds and projects as initiated by the NTBGO.

Staffing Support/Miscellaneous

- NTBGO will provide copies of the minutes of all meetings to the Department as requested and an updated members list will be made available.

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



January 29, 2019

The Honorable Mayor Pappas and Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Mayor Pappas and Common Council,

I respectfully request your approval of the agreement between the City and the NT Umpires Association for the rendering of umpire services for our Adult Softball and Kickball Leagues. The agreement, which has been reviewed and approved by the City Attorney, is a one-year agreement with an ability to extend for two additional years taking us through the 2021 season.

The NT's Umpire Association has provided our municipal leagues with many years of service and has proved to be dependable and provide quality services that meet the needs of our leagues. Since the City no longer will be responsible for paying the umpires, and based on the long-term reliability and acceptable standard this Association has demonstrated in working with our department in previous years, an RFP (request for proposal) for public bid was not required in seeking out a professional services contract for the umpiring of our leagues as was custom in years passed.

Respectfully Submitted,

Alex Domaradzki
Director of Youth, Recreation, Parks & Seniors

RECEIVED
CITY CLERK'S OFFICE

2019 JAN 30 AM 9:38
NORTH TONAWANDA NY

OFFICIATING AGREEMENT

BETWEEN

THE CITY OF NORTH TONAWANDA

AND

THE NORTH TONAWANDA UMPIRES' ASSOCIATION

WHEREAS, the North Tonawanda Umpires' Association (hereinafter referred to as "Association") has qualified umpires who are members of the Association and the City of North Tonawanda, New York (hereinafter "City") conducts adult softball and kickball leagues on a seasonal basis, and

WHEREAS, the Association is desirous of umpiring for a stated compensation the summer adult softball and fall kickball leagues conducted by the City's Department of Youth, Recreation and Parks,

NOW, THEREFORE, IT IS HEREBY AGREED by and between the above referenced parties as follows:

- I. The Term of Agreement shall be one year commencing May 1, 2019 and concluding on October 31, 2019 with the City's option to extend the agreement an additional two years commencing May 1, 2020 and concluding on October 31, 2021.
- II. All umpires shall be sanctioned by USA Softball
- III. Payment of umpires shall occur as outlined:
 - a. Adult slow-pitch leagues & kickball leagues: \$34.00 per game for one umpire
 - b. Umpires shall be paid for all scheduled games which they umpire.
 - c. Payment will be made in cash by the two participating teams (\$17 per team) prior to the game. Umpire will not conduct the game until payment has been made. No compensation will be made to an umpire if a game is not conducted.
 - d. Scheduled and/or rescheduled games shall be provided in written form by the department to the umpire-in-chief under normal circumstances.
 - e. In the event of a no-show umpire, the Umpire's Association is responsible for paying the department a \$34 no-show fee per game, which will be distributed evenly between the teams impacted by the no-show.
- IV. Department of Youth, Parks and Recreation responsibilities will be as outlined:
 - a. League schedule will be made available to the umpire-in-chief a minimum of two weeks prior to the scheduled start date of the leagues.

- b. In the case of cancelled games, the umpire-in-chief or other designated official shall be notified prior to the game. Under normal circumstances, notification shall be given as soon as game(s) have been cancelled by the department. Official notification is the recorded time when the umpire-in-chief or other designated official is contacted. Game status will also be updated on the department's league webpage and social media accounts.
 - c. For any uncompleted game, whose progress is interrupted and cancelled due to inclement weather or potential hazardous situations involving players or spectators; the department will be responsible for making a payment (at the end of the season) to the Association for the umpiring of the re-scheduled previously uncompleted game (the two participating teams will not have to pay twice to complete one standard game).
 - d. Under normal circumstances, at least forty-eight hours' notice will be given to the umpire-in-chief with any scheduling changes not dictated by weather-related issues.
 - e. The department reserves the right to restrict the use of a specific umpire in situations when persistent problems exist and complaints have been voiced. Action shall be taken only after written complaints from three different teams have been received and reviewed by the Protest Committee, consisting of the League Supervisor, the Recreation Supervisor, the Director of the Parks and Recreation Department and the Umpire-In-Chief.
- V. The Association's responsibilities will be as outlined:
- a. The umpire-in-chief will provide the department with contact information, including a valid email address, for the distribution of materials related to the adult slow-pitch and kickball leagues. If a valid email address is not available, the umpire-in-chief will make arrangements to pick up said materials on a weekly basis, or as needed from the Department of Youth, Recreation and Parks office.
 - b. The umpire-in-chief will provide the department with contact information and proof of USA Softball registration for all the Association umpires.
 - c. Umpire-in-chief is responsible for collected any assignment fees from the umpires as designated by the Association.
 - d. The umpire-in-chief will provide a weekly outline of game assignments to the league supervisor.
 - e. The umpire-in-chief agrees to handle any re-assigning of games when conflicts arise with normally scheduled umpires.
 - f. Umpires shall report to their assigned softball diamond a minimum of ten (10) minutes prior to the scheduled game time.
 - g. Umpires shall conform to USA softball uniform requirements.

- h. Umpires shall report any player ejection or field problems to the umpire-in-chief. The umpire-in-chief shall inform the department of any reported ejections or field problems by 12:00pm the next business day.

VI. Indemnification

The association agrees to hold the City harmless for any and all damages, including attorney's fees, or suits or cause of actions arising out of the Association's operations under this agreement. The selection of attorney for the City should a suit arise shall be the sole and exclusive determination of the City.

VII. Insurance

The Association shall provide the City of a copy of their insurance policy coverage and name the City as additional insured on said policy of coverage of at least \$1,000,000.00

IN WITNESS WHEREOF, the parties have made and executed this Agreement the day and year first above written.

CITY OF NORTH TONAWANDA, NEW YORK

NORTH TONAWANDA UMPIRES ASSOCIATION

By: _____ Date

By: _____ Date

Title:

Title

Business Address:

Business Address:

City State Zip

City State Zip

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



January 29, 2019

The Honorable Mayor Pappas and Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Mayor Pappas and Common Council,

I respectfully ask that you approve the appointment of Michelle Bernas, 239 East Ave, North Tonawanda, New York, to the full-time position of Youth Program Supervisor.

Ms. Bernas' application has been approved by the Niagara County Civil Service Commission and she is currently on the eligible list considered appropriate for filling the vacancy based on her results from the Director of Parks & Recreation exam which translates to this position, and whose results has been deemed acceptable by NYS Civil Service.

Ms. Bernas has completed her drug screening, physical and background check and I am recommending her employment begin on February 8, 2019.

I am very excited to add Ms. Bernas to our department, as her background and experience in the field of recreation is impressive. Ms. Bernas brings with her a passion that is needed in working with youth, has demonstrated a high aptitude for working in such a capacity, and already has shared an incredible amount of ideas and program adjustments that will undoubtedly benefit our department and the youth of our community that we serve.

Respectfully Submitted,

Alex Domaradzki
Director of Youth, Recreation, Parks & Seniors

RECEIVED
CITY CLERK'S OFFICE

2019 JAN 30 AM 9:33
NORTH TONAWANDA NY

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



January 30, 2019

The Honorable Mayor Pappas and Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Mayor Pappas and Common Council,

I respectfully am seeking approval to move forward with the application process for the Build it With KaBOOM playground grant which can bring a 5,000 sq foot play space to Mayor's Park. The grant requires an \$8,500 investment which can be raised through other available grants as well as community fundraising or municipal funds.

This grant covers the estimated 90% of the remaining project cost, bringing an incredible play space to an area that currently is in need. This grant is a community based model which requires community members be a part of the design, the planning and even the building of the play space in coordination with KaBOOM playground experts.

Budgeted funds are available should other grant and community funding efforts fall short. Since the time table is tight for this project I am asking for approval to move forward in agreeance with the attached letter of intent so that we can be considered by KaBOOM for this opportunity to better our parks for the community we serve. Additional documents on the Build It With KaBOOM playground grant have been included for your information.

Respectfully Submitted,

Alex Domaradzki
Director of Youth, Recreation, Parks & Seniors

RECEIVED
CITY CLERK'S OFFICE

2019 JAN 30 AM 11:34
NORTH TONAWANDA NY

KaBOOM! Letter of Intent

By signing this document, I understand that if my organization is selected for a KaBOOM! project, my organization will (please initial each point):

- _____ Assume all responsibilities as outlined in the KaBOOM! Community Partner Project Summary
- _____ Fundraise \$8,500 USD toward the cost of playground equipment
- _____ Own and maintain the playground for its lifetime
- _____ Provide land and secure all necessary permits for construction of playground
- _____ Remove all existing playground equipment currently on site
- _____ Perform site preparation resulting in a flat and dirt surface two weeks prior to Build Day of a site measuring at least 2,500 square feet.
- _____ Perform a utility check prior to Design Day and secure all necessary extensions to ensure the utility check is current through Build Day
- _____ Perform a soil test for lead and arsenic within two weeks of Design Day and perform remediation if necessary
- _____ Use equipment manufactured by Playworld Systems, Inc. or Landscape Structures, Inc. and accept engineered wood fiber safety surfacing
- _____ Allow names and logos of KaBOOM! and the Funding Partner to be displayed on permanent playground signage, measuring no greater than 14 ¼ inches wide by 30 ¼ inches tall
- _____ Recruit at least 15 community members, residents, and/or parents to participate in the Design Day and planning process
- _____ Recruit 30 volunteers from the community to participate in two preparation days and recruit 75 volunteers from the community to participate on Build Day
- _____ Provide food, water, tools, a dumpster, and music for volunteers on Build Day
- _____ Build the playground through supervised volunteer installation
- _____ Accept liability for and maintain the playground upon build completion
- _____ Obtain and maintain insurance for the playground and Build Day, and add KaBOOM! and the Funding Partner as additional insureds for the term described in the contract
- _____ Indemnify and hold harmless KaBOOM! and the Funding Partner
- _____ Follow KaBOOM! protocol on all media and promotions as outlined in the Corporate Sponsorship Policy

Signing this Letter of Intent signifies that all contract signatories have reviewed the Agreement and are prepared to sign a final contract within three business days of being awarded a KaBOOM! playground project. Please ensure that the person authorized to sign contracts signs below.

Legal Name of Organization: _____

Name of Organization to Use in Media: _____

Name and Title of Signatory (please print): _____

Signatory Email Address: _____ Signatory Phone Number: _____

Authorized Signature: _____ Date: _____

Signatory Mailing Address: _____

Contact information for person who should receive KaBOOM! Invoice:

Name:

Telephone number:

Mailing Address:

Email:

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



January 30, 2019

The Honorable Mayor Pappas and Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Mayor Pappas and Common Council,

Previously at the last council meeting, Mark Saltarelli, representing Gateway Harbor of the Tonawandas Inc, had requested use of the eastern end of Gateway Park for their 5th Annual Green Beer Sunday March 3, 2019 from 8:00am-5:00pm. Without ample information on the state of the park due to construction the Council granted permission for the closing of the Delaware Bridge but did not approve use of the park itself.

Since the request denial, the Engineer's office had contractors put up adequate secure fencing around the construction site on the east end of the park (Main St entrance), and have met with the contractors regarding their staging footprint to confirm it will not be a hindrance for the date of event. The attorney's office has reviewed the site area and advised that the event can be held at the location pending council approval. Our department is comfortable hosting the Green Beer Event at Gateway Harbor for the dates and time listed above, and are submitting the request on behalf of Mark Saltarelli and the Gateway Harbor of the Tonawandas Inc.

Respectfully Submitted,

Alex Domaradzki
Director of Youth, Recreation, Parks & Seniors

Cc: Mayor's Office
Dale Marshall, City Engineer
Nick Robinson, Assistant City Attorney

City of North Tonawanda

XXV.1

MATTHEW L. PARISH
City Clerk-Treasurer
mattparish@northtonawanda.org

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

FEB 05 2019

1/12/2019

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

RECEIVED
CITY CLERK'S OFFICE

Dear Sirs and Mesdames:

2019 JAN 14 AM 8:21
NORTH TONAWANDA NY

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of December 2018.

General Fund

Balance Fwd - Checking	2,634,257.43
Balance Fwd - Money Market	3,003,546.95
Investments	0.00
Receipts for the month	5,232,291.46
Warrants Drawn	(5,951,141.79)
	<u>\$4,918,954.05</u>

Sewer Fund

Balance Fwd - Checking	423,493.33
Balance Fwd - Money Market	251,473.03
Investments	0.00
Receipts for the month	517,077.55
Warrants Drawn	(390,161.87)
	<u>\$801,882.04</u>

Water Fund

Balance Fwd - Checking	813,109.49
Balance Fwd - Money Market	1,233,510.02
Investments	0.00
Receipts for the month	358,719.06
Warrants Drawn	(261,271.73)
	<u>\$2,144,066.84</u>

Trust & Agency Fund

Balance Fwd - Checking	299,658.39
Receipts for the month	128,561.51
Warrants Drawn	(77,456.14)
	<u>\$350,763.76</u>

Capital Construction Fund

Balance Fwd - Checking	744,925.65
Balance Fwd - Money Market	3,470,435.15
Receipts for the month	1,022,772.00
Warrants Drawn	(114,612.49)
	<hr/>
	\$5,123,520.31

Community Development Fund

Balance Fwd - Checking	1,674,101.46
Receipts for the month	57,500.00
Warrants Drawn	(8,585.00)
	<hr/>
	\$1,723,016.46

Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	248,880.00
Warrants Drawn	(248,880.00)
	<hr/>
	\$0.00

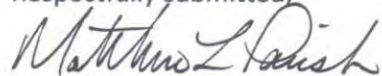
Housing Rehabilitation Fund

Balance Fwd	1,469.13
Receipts for the month	0.07
Warrants Drawn	0.00
	<hr/>
	\$1,469.20

Home Rehabilitation Fund

Balance Fwd	40,974.56
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$40,974.56

Respectfully submitted,



Matthew L. Parish
City Clerk - Treasurer

Treasurer's Office
Sick, Vacation, Personal & Birthday Schedule

XXVI.1

January 1, 2018 thru December 31, 2018

FEB 05 2019

Sick Days

Employee	Forward	2018	Sub Total	Used	Bank	Balance
		0				
Denise Proefrock	131	12	143	3	0	140
Louise Mather	325	12	337	30	307	0
Lori Swartz	108	12	120	1	0	119
Denise Abramo	54	12	66	0	0	66
Michele Ackerman	87	12	99	0	0	99
Sarah Cake	0	12	12	12	0	0

Vacation Days

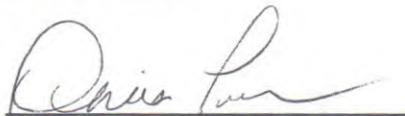
Employee	Forward	2018	Sub Total	Used	Forfeit	Balance
Denise Proefrock	4	25	29	26	0	3
Louise Mather	7	25	32	32	0	0
Lori Swartz	2	20	22	18	0	4
Denise Abramo	0	15	15	12	0	3
Michele Ackerman	3	15	18	17	0	1
Sarah Cake	0	11	11	11	0	0

Personal & Birthdays

Employee	Annual	Used	Forfeit	Balance
Denise Proefrock	5	5	0	0
Louise Mather	5	5	0	0
Lori Swartz	5	5	0	0
Denise Abramo	5	5	0	0
Michele Ackerman	5	5	0	0
Sarah Cake	5	5	0	0

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CITY CLERK'S OFFICE

2019 JAN 15 AM 10:01
NORTH TONAWANDA NY


Assistant City Clerk-Treasurer
Denise Proefrock

XXVI 2

FEB 05 2019

CITY OF NORTH TONAWANDA/NEW YORK										
CONSOLIDATED SICK REPORT, VACATION DAY, AND PERSONAL DAY SCHEDULE										
DEPARTMENT OF POLICE	PERIOD COVERED: JULY 1 - DECEMBER 31, 2018									
NAME	SICK DAYS			VACATION DAYS			PERSONAL LEAVE DAYS			PG. 1
	BALANCE FWD.	EARNED	USED	REMAINING	AVAIL.	USED	REMAINING	AVAIL.	USED	
T. BAKULA	107.75	7.5	2.25	113	10	10	0	4	4	0
G. BENJAMIN	24.5	7.5	5	27	19	19	0	4	4	0
R. BOHNSTADT	176.375	7.5	3.625	180.25	15	15	0	3	3	0
L. BOLSOVER	168.25	7.5	1	174.75	25	25	0	2	2	0
M. BROCKLEHURST	5.25	7.5	1	11.75	0	0	0	5	5	0
R. BROCKLEHURST	168.75	7.5	1	175.25	14	14	0	2	2	0
F. BURKHART	11.5	7.5	0	19	10	10	0	5	5	0
T. BUSH	200.375	7.5	0.5	207.375	20	20	0	5	5	0
J. CAKE	72.875	7.5	2	78.375	13	13	0	5	5	0
S. CAMPAS	7.75	7.5	11	4.25	5	5	0	3	3	0
R. CINQUINO	162.75	7.5	3	167.25	12	12	0	2.5	2.5	0
A. COSENTINO	34	7.5	0	41.5	5	5	0	5	5	0
J. CRESS	137.25	7.5	5	139.75	25	25	0	5	5	0
M. DAY	71.75	7.5	0	79.25	10	10	0	5	5	0
R. DZIURA	61.5	7.5	1.25	67.75	12	12	0	3	3	0
S. ENDRES	206.75	7.5	0.125	214.125	21	21	0	5	5	0
R. FOLLENDORF	50.125	7.5	3	54.625	5	5	0	3	3	0
R. FRANK	142.25	7.5	0	149.75	20	20	0	5	5	0
K. GLASS	106.25	7.5	1	112.75	15	15	0	4	4	0
E. HERBERT	61.875	7.5	0	69.375	12	12	0	3	3	0
T. HUEY	113.875	7.5	1	120.375	30	30	0	1	1	0
N. IWANICKI	114.875	7.5	16	106.375	12	12	0	4	4	0

RECEIVED
CITY CLERK'S OFFICE

2019 JAN 28 AM 10:55
NORTH TONAWANDA NY

CITY OF NORTH TONAWANDA NEW YORK
 CONSOLIDATED SICK REPORT, VACATION DAY, AND PERSONAL DAY SCHEDULE
 DEPARTMENT OF POLICE
 PERIOD COVERED: JULY 1 - DECEMBER 31, 2018

NAME	BALANCE FWD.	EARNED	USED	REMAINING	VACATION DAYS			PERSONAL LEAVE DAYS		
					AVAIL.	USED	REMAINING	AVAIL.	USED	REMAINING
R. KALOTA	235	7.5	4	238.5	25	25	0	2	2	0
J. KAM	40	7.5	4	43.5	8	8	0	3	3	0
T. KRANTZ	232.125	7.5	0	239.625	23	23	0	5	5	0
L. KUEBLER	174.875	7.5	3	179.375	20	20	0	5	5	0
M. LONCAR	43.875	7.5	3.625	47.75	9	9	0	5	5	0
D. MAHONEY	175	7.5	2	180.5	30	30	0	5	5	0
C. MAMOT	107.625	7.5	1	114.125	11	11	0	4	4	0
K. MANG	41.75	7.5	2	47.25	25	25	0	1	1	0
J. MUEHLBAUER	172	7.5	2	178.75	25	25	0	5	5	0
H. OTABACHIAN	31.5	7.5	0.75	38	9	9	0	3	3	0
B. PASIAK	145.125	7.5	0	152.625	12	12	0	2	2	0
M. ROBERTS	143.625	7.5	0	151.125	13	13	0	3	3	0
R. ROGERS	36.5	7.5	0	44	6	6	0	1	1	0
J. SHIESLEY	106.25	7.5	2.625	111.125	25	25	0	2	2	0
J. SMITH	120.75	7.5	4	124.25	12	12	0	5	5	0
K. SMITH	198.875	7.5	2	204.375	25	25	0	3	3	0
J. SNOBKOWSKI	126	7.5	0	133.5	22	22	0	5	5	0

CITY OF NORTH TONAWANDA NEW YORK
 CONSOLIDATED SICK REPORT, VACATION DAY, AND PERSONAL DAY SCHEDULE
 DEPARTMENT OF POLICE
 PERIOD COVERED: JULY 1 -DECEMBER 31, 2018

NAME	BALANCE FWD.	EARNED	USED	REMAINING	VACATION DAYS			PERSONAL LEAVE DAYS		
					AVAIL.	USED	REMAINING	AVAIL.	USED	REMAINING
T. SWARTZ	32.75	7.5	2	38.25	22	22	0	2	2	0
J. SWICK	21.5	7.5	1	28	4	4	0	4	4	0
T. SYLVESTER	150.875	7.5	5	153.375	24	24	0	2	2	0
J. TOMASZEWSKI	11.5	7.5	0	19	10	10	0	4	4	0
D. TRUTY	127.5	7.5	2	133	16	16	0	5	5	0
D. WILCZEK	52.5	7.5	4	56	5	5	0	2	2	0
S. WILLARD	213.25	7.5	4	216.75	30	30	0	2	2	0
R. WPDYSH	143.625	7.5	3	148.125	16	16	0	2	2	0
R. ZGOLAK	272	9	3	272	22	22	0	N/A	N/A	N/A
OFFICE AND SUPPORT PERSONNEL										
G. LEWIS	180	9	9	180	25	25	0	4	4	0
G. THOMSEN	103.382	6	2.286	107.096	8.5	8.5	0	3.5	3.5	0
S. DEMONTE	42	6	0	48	14	14	0	4	4	0
D. ZGOLAK	18	6	2.5	21.5	8	8	0	3	3	0
A. BERG	57	6	3.125	59.875	15	15	0	1	1	0

XXVI.3

FEB 05 2019

MEMO

Building Inspector's Office

City of North Tonawanda

(716) 695-8595

FAX (716) 695-8544

To: Hon. Arthur Pappas & Council

Date: January 17, 2019


**From: Cosimo R. Capozzi
Building Inspector**

**Re: Vacation/Sick days
report Jan-December 2018**

Attached, please find copies of the vacation and sick days report for January 1 through December 31, 2018

**Cc. file
Mayor
Council
Accounting**

Cosimo R. Capozzi



Building Inspector

RECEIVED
CITY CLERK'S OFFICE

2019 JAN 17 AM 11:39
NORTH TONAWANDA NY

City of North Tonawanda

CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY &
BIRTHDAY SCHEDULE

DEPARTMENT OF BUILDING INSPECTION

PERIOD COVERED 7/1/2018 THROUGH 12/31/2018

Cosimo R. Capozzi – Building Inspector

<u>Sick Days</u>	Balance Forward	183	Days
	Earned	6	Days
	Used	0	Days
	Sick Bank Donation	0	Days
	Remaining	189	Days
<u>Vacation Days</u>	Balance forwarded	34	Days
	Earned	0	Days
	Used/cashed in	20	Days
	Remaining (2018)	14	Days
<u>Birthday & Personal days</u>	Balance forwarded	3	
	Earned	1	Days
	Used	2	Days
	Remaining	2	Days

City of North Tonawanda

CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY &
BIRTHDAY SCHEDULE

DEPARTMENT OF BUILDING INSPECTION

PERIOD COVERED July 1 2018 to December 31 2018

Robert C DePaolo Code Enforcement Electrical Inspector

	Balance Forward	45	Days
	Earned	6	Days
<u>Sick days</u>	Used	0	Days
	Remaining	51	Days

<u>Vacation days</u>	Balance Forward	11	Days
	Earned	0	Days
	Used/Cashed	11	Days
	Remaining	0	Days

<u>Birthday & Personal days</u>	Earned	5	Days
	Used	5	Days
	Remaining	0	Days

City of North Tonawanda

CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY &
BIRTHDAY SCHEDULE

DEPARTMENT OF BUILDING INSPECTION

PERIOD COVERED 7/1/2018 THROUGH 12/31/2018

John Stahlman –Assistant Building Inspector

<u>Sick days</u>	Balance Forward	399.5 days
	Earned	9 days
	Used	4 days
	Sick Bank Donation	0 days
	Remaining	404.5 days

<u>Vacation days</u>	Balance forward	20 days
	Earned	0 days
	Used	2 days
	Sold back	18 days
	Remaining	0 days

<u>Birthday & Personal days</u>	Balance forward	2.5 days
	Earned	0 days
	Used	2.5 days
	Remaining	0 days

City of North Tonawanda

**CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY & BIRTHDAY
SCHEDULE**

DEPARTMENT OF BUILDING INSPECTION

PERIOD COVERED 7/1/2018 THROUGH 12/31/2018

Renee K Proefrock-- Clerk Typist

<u>Sick Days</u>	Balance Forward	10.5	Days
	Earned	6	Days
	Used	3	Days
	Sick Bank Donation	0	Days
	Remaining	13.5	Days
<u>Vacation Days</u>	Balance forwarded	9	Days
	Earned	0	Days
	Used/cashed in	5	Days
	Remaining	4	Days
<u>Birthday & Personal days</u>	Balance forwarded	0	Days
	Earned	5	Days
	Used	5	Days
	Remaining	0	Days

Department of Public Works
CITY OF NORTH TONAWANDA, NEW YORK

XX41.4

FEB 05 2019

758 ERIE AVENUE
NORTH TONAWANDA, N. Y. 14120

PHONE: 695-8585
FAX: 695-8587

January 29, 2019

Honorable Mayor Pappas & Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

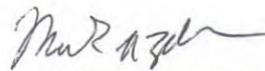
Re: 2018 Annual Sick Leave and Vacation Report

Dear Honorable Body:

Attached please find a copy of the Department of Public Works' annual sick days, vacation days, and personal days leave report for your information.

If you have any questions please contact me at your earliest convenience.

Very truly yours,



Mark A. Zellner
Superintendent of Public Works

MAZ/slc
Attachment

RECEIVED
CITY CLERK'S OFFICE

2019 JAN 29 PM 3:06
NORTH TONAWANDA NY

CITY OF NORTH TONAWANDA, NEW YORK

CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY & BIRTHDAY SCHEDULE

DEPARTMENT OF PUBLIC WORKS

* Denotes Employee Retired in 2018

PERIOD COVERED 4/1/18 THRU 12/31/18

** Denotes Employee Resigned/Transferred

NAME	BAL FORWARD	SICK DAYS			PAY OR AWOL	SICK NO	SICK DAYS		VACATION DAYS			BIRTHDAY & PERSONAL DAYS		
		EARNED	CONVERTED	USED			REMAINING	EARNED	USED	REMAINING	EARNED	USED	REMAINING	
ADAMS, M. C.	51	12	0	3	0	60	15	15	0	5	5	0		
AIELLO, J	61	12	0	0	0	73	15	0	15	1	1	0		
AIELLO, L	2	12	2	14	0	2	15	14	1	5	5	0		
ALLEN, R	15	18	10	34	0	9	25	13	12	5	5	0		
BAIR, J	5	12	0	15	0	2	11	11	0	5	5	0		
BRAUER, M	0	8	0	2	0	6	0	0	0	5	5	0		
BROCHEY, W. N.	5.5	11	0	15.5	0	1	25	25	0	5	5	0		
BROWN, R	119.5	18	0	21.5	0	116	25	25	0	5	5	0		
BRZOWSKI, J	179	18	0	27	0	170	25	25	0	5	5	0		
CASSEL, W	5	12	0	10	0	7	25	25	0	5	5	0		
CZAJA, S	20.5	12	0	11.5	0	21	11	4	7	5	5	0		
DAGLER, M	36	12	0	6.25	0	41.75	25	25	0	5	5	0		
DEMONTE, N	3	12	0	14	0	1	11	11	0	5	5	0		
DIBERNARDO, A	66	11	0	26	0	51	25	23.5	1.5	5	5	0		
DIERMYER, J	134	12	0	12.5	0	133.5	25	25	0	5	5	0		
DLUGOSKINSKI, M	13	12	0	1	0	24	11	9	2	5	5	0		
DONOVAN, P	21	12	0	15	0	18	11	11	0	5	5	0		
DRISKEL, C	37	12	0	12	0	37	15	14	1	5	5	0		
DRISKEL, J	0	8	0	4	0	4	0	0	0	4	3	1		
FINGERLOW, D, JR	1	12	5	15.5	7	2.5	15	15	0	5	5	0		
FITZGIBBONS, R	46	12	0	6	0	52	15	14	1	5	5	0		
FOSTER, M*	116	0	0	0	0	116	25	25	0	0	0	0		
GANNON, K	79.5	12	0	32	0	59.5	25	24	1	5	5	0		
GAUDA, M	6	12	0	6.5	0	11.5	11	11	0	5	5	0		
GIARDINO, R	1	12	5	16	0	2	25	25	0	5	5	0		
GIBSON, T	1	12	0	12	0	1	15	15	0	5	5	0		
GRAHAM, W	177	18	0	17	0	178	25	25	0	5	5	0		
GREEN, L*	180	0	0	0	0	180	25	25	0	4	4	0		

CITY OF NORTH TONAWANDA, NEW YORK

CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY & BIRTHDAY SCHEDULE

DEPARTMENT OF PUBLIC WORKS

* Denotes Employee Retired in 2018
 ** Denotes Employee Resigned/Transferred

PERIOD COVERED 1/1/18 THRU 12/31/18

NAME	BAL FORWARD	SICK DAYS				SICK NO PAY OR AWOL	SICK DAYS REMAINING	VACATION DAYS			BIRTHDAY & PERSONAL DAYS		
		EARNED	CONVERTED	USED	OR AWOL			EARNED	USED	REMAINING	EARNED	USED	REMAINING
GREHLINGER, R	67.5	12	0	5.5	0	74	15	15	0	5	5	0	
GREHLINGER, R, III	7	12	5	7	0	17	11	10	1	5	4	1	
GROSSKOPF, D	17	12	0	6	0	23	11	11	0	5	3	2	
GUSHUE, S	8	12	0	1	0	19	11	11	0	5	3	2	
HEIDRICH, R	42.5	12	5	6	0	53.5	25	25	0	5	5	0	
HOBERT III, K	4	12	0	10	0	6	11	11	0	5	5	0	
HOWARD, R	29	12	0	6.5	0	34.5	11	11	0	5	5	0	
HUTTON, P	173	12	0	19.5	0	165.5	25	24	1	5	5	0	
JONES, M	113.5	18	0	23	0	108.5	25	25	0	5	5	0	
KARRE, G	60.5	12	0	5	0	67.5	25	25	0	5	5	0	
KARRE, M	30	12	0	11.5	0	30.5	15	15	0	5	5	0	
KEIDEL, R	9	12	0	11.5	0	9.5	15	14	1	5	5	0	
KELEHER, C	0	9	0	2	0	7	0	0	0	5	5	0	
KOPESEK, J	180	18	0	13	0	185	25	25	0	5	5	0	
KOPESEK, J*	1.5	16.5	0	18	4.5	0	25	25	0	5	5	0	
LABARBERA, D	110	9	0	11	0	108	25	20	5	5	5	0	
LARSON, L	2	12	7	12	0	9	11	10	1	5	5	0	
LYNCH, S	32.5	12	0	5	0	39.5	25	25	0	5	5	0	
MANGOLD, K	33	12	0	18	0	27	25	25	0	5	5	0	
MAROTTA, S	11	12	0	8.75	0	14.25	11	11	0	5	5	0	
MAZIARZ, C	75	12	10	2	0	96	25	25	0	5	5	0	
MCGINNIS, C	13	12	0	3	0	22	11	11	0	5	5	0	
MEISENBURG, M	24.25	12	0	8	0	28.25	11	11	0	5	5	0	
MEISTER, E	1	12	0	11	0	2	15	15	0	5	5	0	
MILEK, M	57	12	0	2	0	67	15	15	0	5	5	0	
MONTANTE, M	58	5	0	63	0	0	25	25	0	5	5	0	
MORDICK, J	9	18	5	26	0	6	25	24	1	5	5	0	
REXFORD, R	10.5	12	0	4	0	18.5	11	6.5	4.5	5	5	0	
RICH, JUSTIN	3	10	0	9.5	0	3.5	25	25	0	5	5	0	
RICHAU, J.	6	12	0	3	0	15	11	0	11	5	5	0	
ROWLES, B*	74.5	3	0	0	0	77.5	15	15	0	1	1	0	

CITY OF NORTH TONAWANDA, NEW YORK

CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY & BIRTHDAY SCHEDULE

DEPARTMENT OF PUBLIC WORKS

* Denotes Employee Retired in 2018

PERIOD COVERED 1/1/18 THRU 12/31/18

** Denotes Employee Resigned/Transferred

NAME	BAL FORWARD	SICK DAYS				SICK NO PAY OR AWOL	SICK DAYS REMAINING	VACATION DAYS			BIRTHDAY & PERSONAL DAYS		
		EARNED	CONVERTED	USED	REMAINING			EARNED	USED	REMAINING	EARNED	USED	REMAINING
ROZICKI, R	11	11	0	19	3	25	25	0	5	5	0		
SAVO, V	16	12	0	11	17	11	11	0	5	5	0		
SCALUSE, S	4	12	0	9	7	20	20	0	5	5	0		
SMITH, B	27.5	12	0	4	35.5	15	15	0	5	4	1		
SOMERVILLE, C	1	12	10	14	9	25	25	0	5	5	0		
STANTON, G	4	12	0	2	14	11	11	0	5	5	0		
STEFANSKI, R	103	12	0	4	111	25	25	0	5	5	0		
STEFANSKI, S	20	12	0	8	24	15	15	0	5	5	0		
STRINGARO, M	96	12	0	1	107	25	25	0	5	5	0		
SWARTZ, A	12	12	0	13.5	10.5	11	11	0	5	5	0		
THUMAN, J	27	12	0	10	29	11	11	0	5	5	0		
TOMASINO, J	20.5	12	0	8	24.5	15	15	0	5	5	0		
TOMSIG, JAMES	6	12	0	3	15	11	11	0	5	5	0		
TOMSIG, JOHN	10	12	0	1	21	11	11	0	5	5	0		
URBAN, J	97	12	0	0	109	20	20	0	5	5	0		
WASIELEWSKI, K	4	12	0	7	9	11	11	0	5	5	0		
WITKOP, D	46	12	0	4	54	20	20	0	5	5	0		
ZELLNER, J	16	12	0	1	27	11	9	2	5	3	2		
ZELLNER, M	21	12	0	0	33	30	30	0	1	1	0		

XXVII, 1

FEB 05 2019

MEMO

Building Inspector's Office
City of North Tonawanda
(716) 695-8595
FAX (716) 695-8544

To: Hon. Mayor & Council

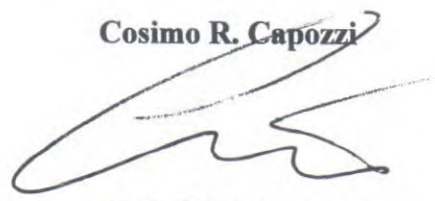
Date: January 17, 2019

From: Cosimo R. Capozzi
Building Inspector

Re: Annual revenue report

Attached, please find a copy of our revenue report for the period of January 1 to December 31, 2018.

Cc. file
Mayor
Council
Accounting

Cosimo R. Capozzi

Building Inspector

RECEIVED
CITY CLERK'S OFFICE
2019 JAN 17 AM 11:39
NORTH TONAWANDA NY

Memo

Building Inspector's Office
City of North Tonawanda
(716) 695-8595
FAX (716) 695-8544

To: Honorable Mayor and Common Council

Date: January 17, 2019

**From: Cosimo R. Capozzi
Building Inspector**

**Re: Revenue Report
January 1 to December 31, 2018**

Following is a summary report of activities in the Building Department from January 1 to December 31, 2018.

Fees are based on \$ 24 million in renovation, remodeling and construction costs for 2018.

Contractor licenses- 695 licenses issued,	\$ 86,875.00
Building Permits- 1768 permits,	\$ 297,376.00
Plumbing Licenses- 82 licenses,	\$ 9,950.00
Plumbing exam fees	\$ 2,025.00
Plumbing Permit fees	\$ 67,080.00
Auto dealer/storage licenses- 21 licenses,	\$ 2,500.00
Property research	\$ 1,795.00
Grass cut inspection fees	\$ 9,150.00
Court fees	\$ 1,300.00
Cell tower application fees	\$ 5,000.00
Total collected to date-	\$ 483,051.00

Cc. File
Mayor
Council
Accounting



City of North Tonawanda

Department of Community Development
500 Wheatfield Street
North Tonawanda, New York 14120
716-695-8580
716-614-0519 (fax)

tabled XXXII, 2

JAN 15 2019

XXXII, 1
FEB 05 2019

January 3, 2019

Honorable Mayor and Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Re: Acceptance of the North Tonawanda Brownfield Opportunity Area Final Environmental Impact Statement

Dear Honorable Body;

Enclosed please find the Final Environmental Impact Statement (FEIS) for the North Tonawanda Brownfield Opportunity Area (BOA). The FEIS is the culmination of the BOA State Environmental Quality Review (SEQR) process. Contained within is a summary of the BOA, a summary of the SEQR process, a listing of all written public comments received during the 30-day Draft Generic Environmental Impact Statement review process, and written responses by the City to address each public comment.

It is the opinion of the Community Development office and the BOA consultant team led by Bergmann Associates that the written responses satisfactorily address the public comments and do not necessitate any amendments or modifications to the BOA Implementation Strategy document.

Upon the acceptance of the FEIS by the Common Council, the City will issue a findings statement published in the Environmental Notice Bulletin (ENB), completing the BOA SEQR process. Following this publication the City will be able to adopt the complete BOA Implementation Strategy and all its components including master plan, land use plan, implementation strategies, and updated zoning ordinances.

At this time I would like to respectfully request this Honorable Body consider resolving to accept the North Tonawanda Brownfield Opportunity Area Final Environmental Impact Statement. Thank you for your consideration.

Kindest regards,

Michael Zimmerman
Director

RECEIVED
CITY CLERK'S OFFICE
2019 JAN 10 AM 10:07
NORTH TONAWANDA NY

Final Generic Environmental Impact Statement

NORTH TONAWANDA BROWNFIELD OPPORTUNITY AREA
CITY OF NORTH TONAWANDA, ERIE COUNTY, NEW YORK

Lead Agency:
City of North Tonawanda, New York
216 Payne Avenue
North Tonawanda, NY 14120

January 2019

Date of DGEIS Acceptance by Lead Agency: October 16, 2018
Public Comment Period: October 17, 2018 through November 16, 2018
Date of FGEIS Acceptance by Lead Agency: _____

I. Contents

I. Introduction.....	4
A. Purpose and Intent of this FGEIS	4
B. Project Description.....	4
C. SEQRA Review Process.....	5
II. Summary of Comments and Responses.....	7

Appendices:

Appendix A – Received DGEIS Public Comments

Appendix B – Lead Agency Accepted DGEIS (Separate Package)

List of Acronyms:

BOA	Brownfield Opportunity Area
DEC	New York State Department of Environment of Conservation
DGEIS	Draft Generic Environmental Impact Statement
DOS	New York State Department of State
EIS	Environmental Impact Statement
FGEIS	Final Generic Environmental Impact Statement
SEQRA	State Environmental Quality Review Act

I. Introduction

A. Purpose and Intent of this FGEIS

The City of North Tonawanda, New York, acting as Lead Agency pursuant to the State Environmental Quality Review Act (SEQRA), Article 8 of the New York State Environmental Conservation Law and its implementing regulations (6 NYCCR Part 617), presents this Final Generic Environmental Impact Statement (FGEIS) for the North Tonawanda Brownfield Opportunity Area (NT Momentum Plan) Implementation Strategy.

The City of North Tonawanda is the sponsoring municipality of the NT Momentum Plan under the New York State Brownfield Opportunity Area program (BOA), which is funded, administered, and overseen by the New York State Department of State (DOS), with technical support provided by the Department of Environmental Conservation (DEC).

According to SEQRA 6 NYCCR Part 617, a review of environmental impacts and mitigation alternatives of an action is required by any State or local governmental agency that is undertaking, funding, or approving an action.

Section II of this FGEIS categorizes, summarizes, and responds to the key substantive public and agency comments received by the Lead Agency during the open comment period from October 17, 2018 to November 16, 2018. In addition, copies of the full text of all such public comments are incorporated into this FEIS as Appendix A.

B. Project Description

The NT Momentum Plan, which was developed through the New York State BOA Program, began with the Pre-Nomination Study. In 2012, the Nomination Study was developed and encompassed a 546-acre area within the City of North Tonawanda along the Niagara River and Erie Canal. The study area includes Tonawanda Island, the Little River, and most of the historic downtown core. The study area is bounded to the south by the Erie Canal, on the west by the Niagara River, on the north by the City boundary, and on the east by River Road, Oliver Street, Ironton Street, and North Marion Street.

Throughout the Step 2 Nomination Study and Step 3 Implementation Plan, a community planning process was undertaken to determine the redevelopment the community desired for the NT Momentum Plan. Potential development scenarios developed in the Step 2 Nomination Study were further consolidated and defined in the Step 3 Implementation Plan. As part of this Implementation Plan, a full detailed description of development alternatives, impacts and mitigation measures were presented.

C. SEQRA Review Process

In accordance with SEQRA regulations, several steps were completed as part of this environmental review process. The Common Council of the City of North Tonawanda was established as Lead Agency for the adoption of the NT Momentum Plan. The environmental review steps and how they have been applied to the BOA planning process are described below.

- **Environmental Assessment Form and Involved Agency Coordination:**

In 2013, the City of North Tonawanda prepared a Full Environmental Assessment Form that generally described the NT Momentum Plan and the initial implementation strategies. The form was distributed to involved and interested agencies for the requisite lead agency coordination. Involved agencies included the New York State Department of State as the approving agency.

- **Determination of Significance:**

The Lead Agency executed a Determination of Significance in the form of a positive declaration indicating the need for a DGEIS.

- **Scoping:**

The City of North Tonawanda completed a scoping process, which included a Draft Scoping Document and a Final Scoping Document. The Draft Scoping Document described the analyses and methods that were used to prepare the DGEIS. This document was circulated and made available for public comment. The Final Scoping Document addressed comments and was used as a framework to prepare the DGEIS.

- **Draft Generic Environmental Impact Statement:**

The NT BOA Implementation Plan incorporates the DGEIS into one document. SEQRA regulations governing the preparation and review of the DGEIS were designed to provide opportunities for involvement by interested agencies and the general public through a 30-day comment period.

The DGEIS was prepared to be directly incorporated into the *City of North Tonawanda BOA Step 3 Implementation Strategy/GEIS* document, per the requirements set forth by DOS. The table illustrates where each component of the DGEIS is located within the document:

BOA Implementation Plan	DGEIS Content
Section 1 Description of Project and Boundary	Description of Proposed Action
Section 2 Community Participation	Description of Public Engagement Component
Section 3 Analysis of the BOA	Description of the Environmental Setting
Section 4 BOA Implementation Strategy and GEIS	Potentially Significant Adverse Impacts Description of Mitigation Measures Description of Alternatives to the Proposed Action
Section 5 Compliance with SEQRA	Consistency with NYS CMP Coastal Policies DGEIS References Conditions for Future Actions

- **Final Generic Environmental Impact Statement:**

This document, which constitutes the FGEIS, provides responses to the DGEIS received public comments from the open comment period. This document is prepared according to SEQRA regulations and DOS requirements.

II. Summary of Comments and Responses

Below is a summary of comments on the DGEIS provided to the Lead Agency during the SEQRA public comment period. Full text of all comments is available in **Appendix A**.

Comment #1: Presently, 90% of the island is privately owned. The current zoning allows for significant re-development. Little has been achieved to fulfill the vision touted since the first edition of the BOA in 2012. What is the difference between the 2012 version and the updated version in 2018?

Response: The North Tonawanda Brownfield Opportunity Area (NT BOA) Implementation Strategy and GEIS is part of the New York State Brownfield Opportunity Area program. This program is comprised of three steps. The Nomination Study, which is Step 2 of the program, for the NT BOA was completed in 2012. This study involved community visioning, an inventory and analysis of existing conditions, and established the Master Plan for the NT BOA (otherwise known as "NT Momentum"). The 2018 Implementation Strategy and GEIS refines this Master Plan and assesses environmental impacts as required by NYS State Environmental Quality Review. As part of the Implementation Strategy additional studies and analyses were undertaken to further develop proposed projects, understand opportunities and constraints, and facilitate implementation of recommended projects identified in the Master Plan.

Comment #2: Who is going to administer the form-based code proposed in the 2018 BOA? Who will administer density bonuses? Code Enforcement Officers and Building Inspectors are not qualified to administer this type of zoning. The city should hire full-time professional urban planners to fulfill the vision, implement, guide development and enforce the proposed zoning of the BOA. This would be especially critical for the full build out of the plan's projections of population.

Response: The City's existing zoning code is administered by the City's Code Enforcement Officer, who then submits received applications to the City's Planning Commission for review and approval. The City, in conjunction with the Lumber City Development Corporation, are confident in the administrative process proposed for the Downtown Form-Based Code.

Comment #3: The proposed scale of development for the Tonawanda Island is too large for a mixed-use pedestrian oriented development. Very few buildings in the surrounding community are 4-stories. The scale should be revised to fit into the surrounding environment. In fact, 3-stories should suffice unless it is to be a terminating vista.

Response: While some development on Tonawanda Island is proposed to be four stories in height, this proposal does not pertain to all portions. Feasible development will ultimately be decided based on future market demand and City approval of building structures and use. Many of the uses are limited to three stories in height as defined in the bulk and use table.

Comment #4: The proposed scale is for auto-oriented development that is more appropriate to lower density suburban locations, and not urban locations such as the City of North Tonawanda. If you

want to achieve higher density, remove auto oriented uses such as off-street surface parking lots (this is an egregious violation of densified urban areas). Other auto-oriented uses that should be removed from the proposed zoning land uses include:

- Conference Convention Center
- Retail, Shopping Center
- Retail, Convenience
- Hotel/Motel
- Healthcare Facility, Outpatient

The proposed land uses on the Tonawanda Island should not compete with uses already existing in Tonawanda, Wheatfield (Niagara Falls Boulevard), or Niagara Falls especially if you want to draw tourists to a destination. They should provide alternatives to them.

Response: The uses listed by the commenter are included in the proposed Waterfront District (WD) zoning revisions as "Special Permitted Uses". An applicant would have to submit an application for a special permit from the City Planning Commission in order to be granted a special permit for these particular uses. Additionally, the uses proposed for Tonawanda Island were determined based on community input and market demand for the area. The variety of uses also takes into consideration how uses could complement one another as part of a mixed-use redevelopment of significant scale and regional impact.

Comment #5: The BOA does not include the matching funds required from the City of North Tonawanda to fulfill the provisions of the grant awards. It should do this for transparency and for consideration of future budgetary requirements of the city. Generalizations will not suffice.

Response: The NYS BOA Program does not provide funding for projects identified in the NT Momentum Master Plan. The BOA program is a means of establishing a community vision and plan that will drive future development. The City of North Tonawanda will pursue funding and solidify budgeting on a project-by-project basis.

Comment #6: The Bulk and Density schedule for the Tonawanda Island Zoning should not have setbacks which is inappropriate for high density mixed use development. Pedestrian oriented development should have zero lot lines where the building sets right on the front building lot line. There should be no side yards. Again, there should be no minimum parking requirements, no surface area lots and provision of on-street parking. If there are parking needs, this should be provided in vertical parking garages at the time parking demand requires it. What is proposed is appropriate for low-density suburban development. This will also help increase density without having to require variances.

Response: The commenter is correct in that the reduction of setbacks and elimination of parking requirements contributes to a more walkable, dense pedestrian environment. However, while the redevelopment vision for the Waterfront District and Tonawanda Island is intended to encourage walkability and pedestrian access, minimal setbacks and side yards have been included to ensure consistency in development. For uses that support more pedestrian activity, including breweries, restaurants, retail uses, and mixed-use buildings, the setbacks and side yards range from 10-15 feet from the street, allowing for space between the building frontage and street for active public spaces and programming.

Comment #7: Section (3)(a)[4] of Appendix G Waterfront District Zoning Revisions should be eliminated. Requested changes in setbacks should require a zoning variance(s) that goes through the normal process of the Zoning Board of Appeals (ZBA) since that is the body already delegated with the reviewing and approval power authorized by the city. The legislative body should not be taking on administrative review and approval power that it has already delegated to the ZBA. If you eliminate the setbacks, no variances are needed.

Response: This section is specific to the administration of the incentive zoning. As defined, the setback changes would not be requesting a standard variance, but could receive a reduced setback if they provided an incentive in return, such as additional open space or other incentive deemed equitable by the Common Council.

Comment #8: Section (3)(a)[5] of Appendix G Waterfront District Zoning Revisions should be eliminated due to vagueness. Waivers of the requirements of the zoning law can be retained by the legislative body *only* when the reviewing authority is explicit or clearly defined within either the existing zoning law or the city charter. There is no authority under state law (General City Law §27-a, Site Plan review., No.5, Waiver of requirements.) for the city to undertake or supplement this authority unless it is explicit in the charter or zoning law (it is not). The city has already delegated approval authority to the Zoning Board of Appeals and Planning Commission.

The city council does, however, have the authority to empower either the zoning or planning reviewing boards to waive requirements of a site plan. They may, "empower an authorized board to, when reasonable, waive any requirements for the approval, approval with modifications or disapproval of site plans submitted for approval. Any such waiver, shall be subject to appropriate conditions set forth in the local law adopted pursuant to this section, may be exercised in the event any such requirements are found not to be requisite in the interest of public health, safety and general welfare or in appropriate to a particular site plan." However, the *waiver of requirements* by any reviewing board of any provisions within the city's zoning law must be explicit within the zoning law under site plan review.

Response: Section 2(a) of the Waterfront District defines this authority.

Comment #9: Presently, New York State Department of Transportation is eliminating 5-lane roadways in preference to two lanes (one in each direction) with a center two-way left turn lane to accommodate bicycle lanes. This alternative should have been evaluated for the traffic analysis. In addition, the traffic data from 2014 is over three years old and should be updated before any traffic improvements are proposed for River Road. Finally, 5-lane highways are not pedestrian friendly and eliminates potential access by pedestrians and by bicyclists to the waterfront at Gratwick-Riverside Park and on the Tonawanda Island. Connections and access for bicyclists to the current bicycle trail system should be established and would provide a top-notch recreational tourist destination for the City of North Tonawanda.

Response: The Traffic Analysis for this NT BOA Master Plan was completed in 2015 and utilized the most recent traffic data at that time. Additionally, feasible and safe alternatives for River Road were explored as alternatives in this traffic analysis. The traffic analysis took into account build out projections for the entire master plan vision, which is proposed over a 30-year planning horizon.

Comment #10: If public sewer and water infrastructure does not exist to development sites, the City of North Tonawanda citizens should not be responsible for the cost of installation of new expensive services before development occurs. Development should only occur where sewer and water is already existing for infill and brownfield sites and not on raw undeveloped land. The city must ensure that taxpayers will not be burdened with the extra expense of extending these services to private development sites. This is especially important regarding the proposed installation of service along River Road to Gratwick-Riverside Park and sanitary sewer and electricity to Tonawanda Island.

Response: If a developer proposes a specific development within the NT BOA that requires the expansion or new water or sewer infrastructure, the developer will bear the cost of any needed improvements. The master plan does not indicate that the cost burden of new infrastructure would fall on local residents and taxpayers.

Comment #11: Again, projected and detailed cost estimates and financing for any public infrastructure must be transparent in the BOA report even where no matching is required by the City of North Tonawanda. This will give the city an idea of what "10 percent to 60 percent" matching requirement will cost the taxpayers. For example, a \$1 Million sewer and sanity service project will require \$600,000 from the city over a forecasted period. Therefore, the BOA should set reasonable performance standards to ensure that redevelopment funds are utilized within a certain period of time and in the manner intended by the BOA plan. Remember that the creation of temporary construction jobs is not sustainable for long-term economic vitality. Generalizations are not sufficient.

Response: The NT BOA Master Plan identifies proposed infrastructure improvements and estimated costs for these improvements that may be needed to facilitate future development. In many instances, the project costs for specific improvements will not be known until final engineering designs are created and vetted. Since specific cost estimates are unknown and grant funding or financing for public infrastructure improvements are not secured, projected City matching funds cannot be provided in the NT BOA Master Plan.



City of North Tonawanda

Department of Community Development
500 Wheatfield Street
North Tonawanda, New York 14120
716-695-8580
716-614-0519 (fax)

XXXII.2

FEB 05 2019

January 29, 2019

Honorable Mayor and City Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Re: Community Development Block Grant Program- Request for Required Public Hearing

Dear Honorable Body,

As per Community Development Block Group (CDBG) regulations, the City of North Tonawanda is required to hold a public meeting to discuss CDBG activities. The hearing must be held at a meeting with a quorum of the Common Council.

I would like to formally request authorization to hold a required public meeting for the Community Development Block Grant (CDBG) program to be held on March 5th, 2019, at 6:00pm in the Common Council chambers immediately preceding the regularly scheduled Common Council meeting.

Thank you for your time and consideration.

Kindest regards,

Michael Zimmerman

Director

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2018 DEC 4 AM 10:57
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CFO - A

FEB 05 2019

RESCUE FIRE COMPANY #5

1241 STRAD AVENUE, N. TONAWANDA, NY 14120 (716) 695-3923
www.rescue5.org

December 3, 2018

City Clerk
North Tonawanda New York

Dear Sir:

On behalf of Rescue Volunteer Fire company #5, I would like to request a 5-year exemption certificate for:

William M. Lipczynski

William Joined Rescue Fire Co on November 1st 2002 and has completed all fire service requirements during this time period.

Sincerely,

Philip Mercio
Financial Secretary

CFO-B

FEB 05 2019

THEODORE J. PYRAK

ATTORNEY AT LAW
PO BOX 12
NORTH TONAWANDA, NEW YORK 14120-0012

OFFICE #: (716) 873-2900

421 Payne Avenue
North Tonawanda, NY

FAX #: (716) 873-2431
E-mail: attorney@pyrak.com



January 15, 2019

Common Council
City of North Tonawanda
216 Payne Street
North Tonawanda NY 14120

Re: Commissioner of Deeds

Gentlemen:

This letter is to request that the following persons, who work in my office, be reappointed to act as Commissioner of Deeds, with their term ending, March, 2021:

Renewal - Mary Ann Pyrak – Office Manager
45 Grant Road
Snyder, New York 14226

Renewal - Donna J. Vaccaro – Secretary
119 Greeley Street
Buffalo, New York 14207

Renewal - Phillip A. Pyrak – Office Assistant
12 Grant Road
Snyder, New York 14226

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NORTH TONAWANDA NY

Thank you.

Very truly yours,

Theodore J. Pyrak

TJP:djv

CFO - C

January 21, 2019

FEB 05 2019

Honorable Mayor and Common Council
216 Payne Avenue
North Tonawanda NY 14120

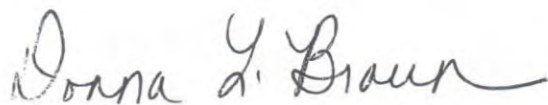
RE: Commissioner of Deeds

Dear Honorable Body,

I, Donna L Braun, who resides at 175 Lincoln Avenue North Tonawanda NY 14120 am requisitioning to be appointed Commissioner of Deeds for the City of North Tonawanda.

Thank you

Respectfully,



Donna L Braun

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2019 JAN 29 AM 9:53
NORTH TONAWANDA NY

CFO - D

January 20th, 2019

FEB 05 2019

To: Honorable Mayor & Common Council Members

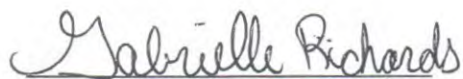
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Subject: Reappointment of Commissioner of Deeds

Dear Honorable Body:

I, Gabrielle Richards, residing at 316 Bryant Street, North Tonawanda, NY 14120, am hereby requesting to be appointed as a Commissioner of Deeds for the City of North Tonawanda.

Sincerely,



(signature)

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2019 JAN 29 AM 9:54
NORTH TONAWANDA NY

FEB 05 2019

January 20th, 2019

To: Honorable Mayor & Common Council Members

City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Subject: Reappointment of Commissioner of Deeds

Dear Honorable Body:

I, *Jason Richards*, residing at *316 1/2 Bryant Street* North Tonawanda, NY 14120, am hereby requesting to be appointed as a Commissioner of Deeds for the City of North Tonawanda.

Sincerely,



(signature)

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2019 JAN 29 AM 9:54
NORTH TONAWANDA NY

CFD-E

FEB 05 2019



Carnegie Art Center

January 30, 2019

Matthew Parish
City Clerk/Treasurer
City of North Tonawanda
216 Payne Avenue
North Tonawanda, New York 14120

Dear Mr. Parish,

As discussed at the recent council workshop, we are requesting a resolution be made on behalf of the Carnegie Art Center Board of Directors. This resolution would provide authorization to approve any upcoming programming and special permits for events that are related to the organizations mission statement.

The purpose of The Carnegie Art Center, directed by the Tonawanda's' Council on the Arts, is to sponsor, promote and encourage the development of contemporary visual and performing arts. Through the presentation of contemporary exhibitions, concerts, performances, classes and other fine arts activities, it provides educational and cultural enrichment to the Western New York Region

This would replace the current requirement of receiving council approval for any and all programming. The board will provide the council and mayor's office a monthly communication of events that have been approved. Any events that would fall outside of the organizations mission would maintain the current approval process from the City of North Tonawanda Council.

Please feel free to contact me with any questions.

Sincerely,

Barbara B. Hughes
Trustee

cc. CAC Board of Directors
Mayor Arthur Pappas

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