

City of North Tonawanda

MATTHEW L. PARISH
City Clerk-Treasurer
mattparish@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

February 15, 2019

The following meetings have been scheduled for TUESDAY, FEBRUARY 19, 2019:

6:15PM Common Council - Re: Agenda Discussion

6:30PM Common Council Meeting in the Common Council Chambers.

Respectfully submitted,



**Matthew L. Parish
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council
President Zadzilka
Aldermen Braun, Berube, Pecoraro, Tylec**

FROM: Matthew L. Parish, City Clerk-Treasurer

RE: Agenda for regular session TUESDAY, FEBRUARY 19, 2019 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED 01/19/2019

- 1) Legal Notice – Request for Proposals (RFP) for the sale and development of property located at 78 Bridge Street – City Clerk-Treasurer

PROOF OF PUBLICATION PUBLISHED 01/28/2019

- 1) Legal Notice – Request for Bids for the Fifth Avenue Storm Sewer Separation Project – City Clerk-Treasurer

PROOF OF PUBLICATION PUBLISHED 01/30/2019 & 02/06/2019

- 1) Legal Notice – For the Collection of the 2019 Niagara County Taxes – City Clerk-Treasurer

COMMUNICATIONS FROM CITY OFFICIALS

I. Mayor - Re: Permission to receive and file the completion of the Pavilion at Mayors Park by Troop 184

#1 Austin Tylec - Re: Parliamentary Procedures

#2 Robert Pecoraro - Re: Agenda Items and Parliamentary Procedure

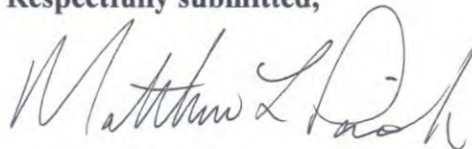
#3a Eric Zadzilka - Re: Parliamentary Agenda Items

- #3b Eric Zadzilka** - Re: **Permission to Support the creation of the Ad Hoc Committee**
- #3c Eric Zadzilka** - Re: **Permission to do a Request for Proposal (RFP) for grant writing**
- II. Attorney** - Re: **Repeal of North Tonawanda City Code Chapter 70 – Political Advertising**
- III. Clerk-Treasurer** - Re: **Permission to remove, 126 Seventh Avenue and 337 Robinson Street from the appropriate In-Rem foreclosure proceeding**
- V. Supt. Wastewater/Water** - Re: **Approval of Engineering Services to Develop the 5 Year Risk Management Plans for the Water & Wastewater Treatment Plants**
- VII. Accountant** - Re: **Payment of the Abstract of Claims Dated February 19, 2019**
- XVII. Traffic Safety** - Re: **Various Traffic Safety Recommendations from their January meeting minutes**
- XXV. Monthly Reports**
 - .1 Clerk-Treasurer .2 Police Department**
- XXVI. Annual Vacation & Sick Leave Reports**
 - .1 Fire Department**
- XXXII.1
Community Development** - Re: **Permission to submit 162 Vandervoort Street to the Niagara-Orleans Regional Land Improvement Corporation**
- XXXII.2
Community Development** - Re: **Acceptance of the New York Mortgage Assistance Program (MAP) for North Tonawanda Residents**

COMMUNICATIONS FROM OTHERS

- A.
Robert Pecoraro - Re: Permission to be reappointed as
Commissioner of Deeds for the City of
North Tonawanda
- B.
Nicholas B. Robinson
Attorney at Law - Re: Permission for Patricia A. Cardinale to be
appointed as Commissioner of Deeds for
the City of North Tonawanda
- C.
Eric Zadzilka - Re: Permission to be reappointed as
Commissioner of Deeds for the City of
North Tonawanda
- D.
Arthur G. Pappas &
Ashlee Rydzewski - Re: Permission to be reappointed as
Commissioner of Deeds for the City of
North Tonawanda
- E.
Danielle & Adam Dickey - Re: Permission to be appointed as
Commissioner of Deeds for the City of
North Tonawanda
- F.
Kelly Barry, Alex Quinn &
Lynette Frankowski - Re: Permission to be appointed as
Commissioner of Deeds for the City of
North Tonawanda

Respectfully submitted,



Matthew L. Parish
City Clerk-Treasurer

FEB 19 2019

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

RECEIVED
CITY CLERK'S OFFICE
2019 FEB 14 5:28
NORTH TONAWANDA NY

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 241616 was printed and published in said paper on the following dates:

01/19/2019

Janet M. Slipko
Principal Clerk

Subscribed and sworn to before me this
1-29-19

Allyson A. Millette (Gudman)

Allyson A. Millette 05/14/2019

Notary Public Expiration Date

ALLYSON A. MILLETTE
NOTARY PUBLIC-STATE OF NEW YORK
No. 01MI6165762
Qualified in Niagara County
My Commission Expires May 14, 2019

Legal Notice
Request for Proposals

Sealed proposals will be received by the City of North Tonawanda in the Clerk's Office, 216 Payne Avenue, North Tonawanda, NY 14120, until Friday, March 22, 2019, at 4:00pm (EST) for the sale and development of commercial real property located in the City of North Tonawanda, NY. The property is located at 78 Bridge Street, Niagara County, SBL No. 184.08-1-9 and consists of approximately 3.1 acres. The property is zoned WD (Waterfront District). The City of North Tonawanda intends to execute a Purchase Agreement with a responsible bidder who, in the sole discretion of the City, presents the best development scenario and poses the best opportunity for the City to achieve the highest and most certain return for the property.

The Request for Proposals (RFP) shall be available in the following formats: hard copy (paper) and electronic email (Adobe Acrobat *.PDF format) upon request by contacting Matt Parish at (716)-695-8555 or email to: mattparish@northtonawanda.org. Each proposal shall contain the full name and address of each person or company submitting the proposal. All proposals shall be submitted in a sealed envelope clearly marked as follows: "78 Bridge Street Proposal." The name and address of Proposer shall also appear on the outside of the envelope. Proposals shall be delivered NO LATER THAN Friday, March 22, 2019, at 4:00pm (EST) to:

Matt Parish
City Clerk
City of North Tonawanda
216 Payne Avenue
North Tonawanda, NY 14120

All questions shall be submitted in writing and shall be mailed, emailed or faxed to: Michael Zimmerman, Director of Community Development, 500 Wheatfield Street, North Tonawanda, NY 14120, or mzimmerman@lumbercitydc.com, or fax: (716)-614-0519.

All proposals must be received on time and in full compliance with the instructions contained in the RFP. The City of North Tonawanda reserves the right to reject any and all Proposals, and to withdraw this solicitation at any time.
#N241616 1/19/2019

FEB 19 2019

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 242008 was printed and published in said paper on the following dates:

01/28/2019

Janet M. Slipko

Principal Clerk

Subscribed and sworn to before me this
1-29-19

Allyson A. Millette (Christman)

Allyson A. Millette 05/14/2019

Notary Public Expiration Date

ALLYSON A. MILLETTE
NOTARY PUBLIC-STATE OF NEW YORK
No. 01MI6165762
Qualified in Niagara County
My Commission Expires May 14, 2019

RECEIVED
CITY CLERK'S OFFICE
2019 FEB 19 9:25
NORTH TONAWANDA NY

**LEGAL NOTICE
CITY OF NORTH TONAWANDA, NEW YORK
ENGINEERING DEPARTMENT**

NOTICE TO BIDDERS

SEALED PROPOSALS for the Fifth Avenue Storm Sewer Separation Project as called for by the Contract, in accordance with plans and specifications thereof, will be received by the City Clerk/Treasurer of the City of North Tonawanda, New York, until 11:00 am, Prevailing Time, February 26, 2019 at which time they will be publicly opened.

A copy of the Contract Documents is on file and is available for inspection during the usual business hours at the office of the City Engineer in the City Hall, 216 Payne Avenue, North Tonawanda, New York.

The project consists of installation of approximately 498 linear feet of new 12-inch storm sewer pipe and 210 linear feet of new 15-inch sewer pipe on Fifth Avenue between Ironton Street and Oliver Street.

Copies of the Contract Documents required for review or bidding purposes may be obtained at the City Engineer's office, City Hall, 216 Payne Avenue, North Tonawanda, New York, on or after January 28, 2019, upon deposit of \$50.00 (2 - \$25.00 checks made payable to the City Treasurer of North Tonawanda) for each set of documents so obtained. The full amount of the deposit for one set of documents, and one-half of the deposit for any additional sets of documents will be refunded to each bidder who submits a formal proposal to the City, and who also returns the documents in good condition to the office of the City Engineer within thirty (30) days after his bid security has been returned to him. Equipment manufacturers, contractors, subcontractors and others who do not submit formal proposals to the City, will be refunded one-half the amount of the deposit for all sets of complete documents returned in good condition to the office of the City Engineer within thirty (30) days after the opening of bids. No refund will be made for documents received after this thirty (30) day period. Contract Documents must be obtained from the City for bidding on this project. Electronically obtained copies of the bid documents will not be accepted.

Each proposal must be accompanied by cash, a certified check payable to the City of North Tonawanda, or bid bond, having as surety thereon a surety company acceptable to the City Attorney, in an amount not less than five percent (5%) of the amount of the base bid, conditioned that, if his proposal is accepted, he will enter into a contract for the same, and that he will execute any such further security as may be required for the faithful performance of the contract.

All bids shall be submitted to the City Clerk/Treasurer's office in a sealed envelope addressed to the City of North Tonawanda and shall be plainly marked on the outside with the Contractor's name and title of the bid. Bids for contracts shall be designated as, **PROJECT 2017 - 01 FIFTH AVENUE STORM SEWER SEPARATION PROJECT.**

Attention of bidders is particularly called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under the contract.

The minimum wage rates to be paid to laborers and mechanics engaged in the construction of this project shall be the latest wage rates established by the State Industrial Commissioner.

The Owner reserves the right to reject any or all bids for failure to comply with the requirements of the Contract Documents but may, at its discretion, waive any informalities or irregularities.

The Owner further reserves the right to reject any or all bids or to award a contract which, in its judgment, is in the best interest of the Owner.

No bidder may withdraw his bid within sixty (60) days after the opening thereof but may withdraw same at any time prior to the opening thereof. Bidder must sign the statement of non-collusion in accordance with Chapter 751 of the Laws of the State of New York.

**Matthew L. Parish
City Clerk/Treasurer
City of North Tonawanda**

FEB 19 2019

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 241752
was printed and published in said paper on the following dates:

01/30/2019 02/06/2019

Janet M. Slipko
Principal Clerk

Subscribed and sworn to before me this
2-6-19

Allyson A. Millette (Gristman)

Allyson A. Millette 05/14/2019

Notary Public Expiration Date

ALLYSON A. MILLETTE
NOTARY PUBLIC-STATE OF NEW YORK
No. 01M16165762
Qualified in Niagara County
My Commission Expires May 14, 2019

RECEIVED
CITY CLERK'S OFFICE

RECEIVED
CITY CLERK'S OFFICE
2019 FEB 11 AM 10:56
NORTH TONAWANDA NY

LEGAL NOTICE

TREASURER'S

**NOTICE
for the collection of
2019**

**NIAGARA COUNTY TAX
CITY OF NORTH TONAWANDA, NY 14120-5496**

Last Day of Payment Without Additions	March 8, 2019
	March 9 to March 29; inclusive 2% fees
	April 1 to April 30, inclusive 4% fees
	May 1 to May 31, inclusive 6% fees

ABOUT June 1, all unpaid Niagara County Taxes are turned over to the County Treasurer, Lockport, New York.

NOTICE is hereby given that the TAX ROLL for the NIAGARA COUNTY TAXES for the year 2019, has been delivered to and left with the City Clerk-Treasurer of the City of North Tonawanda, New York, for the collection of Niagara County Taxes for the said year 2019, and that the City Clerk-Treasurer will be ready to receive such Niagara County Taxes in his office in the City Hall of said City of North Tonawanda, New York, on the 1st day of February, 2019, and for thirty-six days ending with the 8th day of March, 2019 from eight thirty A.M. to four thirty P.M. Mondays through Fridays (closed Saturdays), excepting legal holidays, and that any person paying their taxes within said period of thirty-six days may do so without an additional fee.

AND notice is hereby given that for the period starting March 9, 2019 and ending March 29, 2019, a fee of 2% will be charged on all Niagara County taxes paid during said period; 4% fees will be charged on all Niagara County taxes remaining unpaid from April 1, 2019 to and including April 30, 2019, and 6% will be charged on all Niagara County Taxes remaining unpaid from May 1, 2019 to and including May 31, 2019.

ALL persons, when paying taxes, whose names are not on the assessment roll, are requested to give the number of lot and block, name of street, and the name of the person, company, corporation, or association to whom the property is assessed.

Tax Rate per \$1,000.00 of Assessed Valuation:	\$ 9.083707
Refuse Rate per \$1,000.00 of Assessed Valuation:	\$.079832

Publish: January 30 & February 6, 2019

Matthew L. Parish
City Clerk-Treasurer
#N241752

1/30, 2/6/2019

Jan. 16, 2019

1


Dear Hon. Body,

I would like to personally thank each of you for your tremendous help and support surrounding my Eagle Project, refurbishing the old pavilion located at Mayor's Park. Thank you for making suggestions that i could do to additionally improve the pavilion. Many people have commented on how nice the renovations now look, and I certainly could have not accomplished it without your help. Thank you for all of the support, and help I needed to complete this project.

(Attached is the completed Building Permit.)

(If you have any additional comments or concerns, please don't hesitate to contact me at my email, kylekan612@gmail.com , or via cell at (716) 430-9554)

Signed,


(Kyle Nickerson)





CITY OF NORTH TONAWANDA
Building Inspector's Office
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120-5446

Cosimo R. Capozzi
Building Inspector
(716) 695-8595
Fax-695-8544

Certificate of Compliance

City of North Tonawanda, New York

November 15, 2018

The North Tonawanda Building Department has inspected and approved the work performed by Kyle Nickerson at the pavilion located at 439 Sweeney Street, North Tonawanda NY under Building Permit No. 70642 for the removal of existing roof covering and the installation of a new roof.

The above work having complied to the best my knowledge with the provisions of the New York State Fire Prevention and Building Code and Zoning Ordinance of the City of North Tonawanda, New York.

Cosimo R. Capozzi

Building Inspector



#1

FEB 19 2019

AUSTIN TYLEC
THE CITY OF NORTH TONAWANDA
ALDERMAN AT LARGE

February 12th, 2019

North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, New York 14120

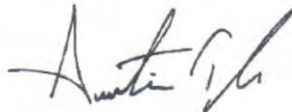
RE: Parliamentary Procedures

Dear Honorable Body:

Attached is a resolution seeking to define Parliamentary Procedures within our City's codes. I believe that we must begin to define these procedures if we as a legislative body are to conduct fluid and organized meetings, while giving equal opportunity for all representatives to be heard.

Please put the attached resolution on the Common Council agenda scheduled for 2/19/19.

Sincerely,



Austin J. Tylec
Alderman-at-Large

RECEIVED
CITY CLERK'S OFFICE

2019 FEB 14 PM 2:40
NORTH TONAWANDA NY

February 12th, 2019

A RESOLUTION SUBMITTED BY:
ALDERMAN-AT-LARGE AUSTIN TYLEC

RE: Parliamentary Procedures

WHEREAS, all North Tonawanda Alderpersons are considered elected officials and as such have both the responsibility and right to submit legislation for consideration which he or she believes will be to the benefit of City residents, and

WHEREAS, it is the responsibility of all alderpersons to properly consider and vote on such legislation at a regular meeting of the Common Council, and

WHEREAS, it is important that rules and guidelines be approved and implemented to allow for the submission and proper consideration of all legislation proposed by individual Alderpersons.

NOW, THEREFORE, BE IT

RESOLVED, Any Alderperson wishing to submit a resolution for consideration by the entire North Tonawanda Common Council (now referred to as Council) shall submit such resolution in to the North Tonawanda City Clerk/Treasurer (now referred to as Clerk) no later than 1pm on the Thursday immediately prior to the next regularly scheduled meeting of the Council.

RESOLVED, Such proposed resolution shall be submitted in writing. Writing shall include not only by letter or "hard copy" but shall may also include email to the official email address of the Clerk.

RESOLVED, Should the designated Thursday mentioned in item #1 above be a holiday when the City offices are closed, the resolution must be submitted by 1:00pm on the Wednesday prior.

RESOLVED, The Clerk shall be required to place the resolution in its original form on the official agenda for the meeting designated in item #1 above.

RESOLVED, The Clerk, upon receipt shall be required to forward such resolution in writing to the North Tonawanda City Attorney for his/her review.

RESOLVED, If the resolution involves the expenditure of City funds the resolution shall also be forwarded by the Clerk to the City Accountant for her/his review.

February 12th, 2019

RESOLVED, The resolution shall be read by the Clerk in its entirety at the regular meeting designated in #1 above and automatically referred to the full Council for consideration and discussion at the next workshop meeting of the Council. Any opinions or concerns of the Accountant or Attorney shall be considered at this workshop meeting.

RESOLVED, The resolution shall be placed by the Clerk on the agenda for regular meeting immediately following the workshop meeting specified in item #7 above. At this regular meeting, amendments to the proposed individual resolution, if offered, will be considered. At any point during this meeting the Alderperson submitting the individual resolution may call for and receive a vote by/of the entire Council on the resolution as originally presented.

RESOLVED, The schedule for considering individual resolutions as defined above may only be altered or delayed by the approval of the sponsoring Alderperson.

RESOLVED, that a certified copy of this resolution be sent to any entity made-up by members appointed by the Mayor, including, but not limited to, the Board of Assessment, City Cemetery Board, Historic Preservation Commission, Planning Commission, Plumbing Board, Traffic Safety Committee, Waterfront Commission, and Zoning Board of Appeals.

Amendment to
Tylec Resolution Labeled "Parliamentary Procedures"
February 12, 2019

Amendment to Parliamentary Procedures:

Amend Parliamentary Procedures to replace the last RESOLVED clause in its entirety with:

RESOLVED, that a certified copy of this resolution be sent to all members of the Common Council, Mayor, City Attorney, all others deemed necessary.

Amendment to
Tylec Resolution Labeled "Parliamentary Procedures"
February 12, 2019

Amendment to Parliamentary Procedures:

Amend Parliamentary Procedures to include the following RESOLVED clause after the first RESOLVED clause:

RESOLVED, an item received by the office of the City Clerk-Treasurer subsequent to the deadline aforementioned in the first RESOLVED clause may be subject to inclusion on the agenda of the following Council Workshop or regular Council Meeting should the late item's placement receive majority support of the Council, support being defined as "receiving a signature of approval, prior to the applicable meeting, by a majority of the Common Council members present at said applicable meeting; and be it further

#2

FEB 19 2019

ROBERT PECORARO

Alderman-at-Large
North Tonawanda Common Council

North Tonawanda Common Council
216 Payne Ave
North Tonawanda, NY 14120

RE: Agenda Items and Parliamentary Procedure

Colleagues:

Please find enclosed within a request to add language within our parliamentary procedure items that helps address the timing and submission of agenda items for their appearance on the official agenda prior to a legal vote.

At our workshop there was a lot of concern pertaining to the submission and ability of any item to be put on the Council agenda. I have asked the City Attorney to include language that allows a practical approach to resolving this problem.

That language essentially allows anyone to put forth an agenda item provided it receives a majority of the votes in our workshop. If that item does not receive a majority of votes whether its due to content or more discussion, then it would be automatically qualified to be put on the agenda for the next council meeting thereafter. This is designed to help foster discussion among our distinguished body and allow an avenue for everything to reach a vote within a reasonable time. I would like the City Attorney to take this resolution and adopt it into our parliamentary rules.

I appreciate your support and consideration.

Respectfully and Honorably,



Robert Pecoraro
Alderman-at-Large
City of North Tonawanda

RECEIVED
CITY CLERK'S OFFICE

2019 FEB 14 PM 1:11
NORTH TONAWANDA NY

MEMO

To: Matt Parish, City Clerk- Treasurer
From: Alderman-at-Large Robert Pecoraro
Re: Parliamentary Procedures

February 13, 2019

Mr. Parish,

A great conversation was had at our last workshop where we discussed a number of parliamentary procedural ideas. From my viewpoint we didn't address an issue that seemed to be contentious. As a result, I would like to submit this resolution **in conjunction** with others, to help clarify when an item can or cannot be put on the agenda for a full Council vote at our meetings.

I would like the City Attorney to include in a policy that states in part "any agenda item that does not meet a majority of votes in the workshop meetings **shall not** be included on the Council agenda for the following week, **however**, will automatically be qualified for the next immediate council meeting thereafter regardless of the votes in the second workshop provided any council member wants to proceed with bringing that resolution forward." It should be noted that changes made to the initial resolution are permissible but should not be fundamentally different than its original intent or body, otherwise it would be seen as a new resolution.

I leave it to the discretion of the City Attorney to word this properly and in compliance with the laws and procedures of our Common Council.

#.3a

FEB 19 2019

From the Desk of
Eric Zadzilka

Council President
North Tonawanda Common Council

North Tonawanda Common Council
216 Payne Ave
North Tonawanda, NY 14120

RE: Parliamentary Agenda Items

Honorable Council:

Enclosed is a request to add language to our parliamentary procedure items that helps address late resolutions and their ability to reach the workshop or council agenda.

We have previously discussed that each Council person should be afforded flexibility when it comes to putting an agenda item on a workshop or council agenda. While we have rules for timely submissions, I am requesting that the City Attorney add language to allow late resolutions, proclamations, or items for approval, to be included provided it has the signatures of a majority of the council members prior to the start of any official meeting.

This allows any member of the Council to be responsive to residents and any city business deemed important in their view.

I appreciate your support and consideration.

Respectfully and Honorably,

Erk Zadzilka
Council President
City of North Tonawanda

RECEIVED
CITY CLERK'S OFFICE

2019 FEB 14 PM 1:38
NORTH TONAWANDA NY

MEMO

To: Matt Parish, City Clerk- Treasurer
From: Council President Eric Zadzilka
Re: Parliamentary Proposal

February 6, 2019

Mr. Parish,

I would like to put a resolution forth that allows any legislation, resolution, proclamation, or city business onto the agenda if it is deemed late by definition of past practice or new policy that states “agenda items are to be received by your office on the Thursday prior to a workshop or council meeting by 1pm,” provided that late agenda item receives a **majority** of the common council support at any point prior to the actual meeting or workshop. Support in this case would mean that a majority of the council members would have to sign the late agenda item prior its presentation to its applicable meeting.

I would like the City Attorney to help codify our parliamentary procedures into a coherent establishment. Further I would request that this policy be merged or combined with any other similar or parallel parliamentary procedure resolutions being presented by any council members this week.

36

FEB 19 2019

From the Desk of
Eric Zadzilka

Council President
North Tonawanda Common Council

North Tonawanda Common Council
216 Payne Ave
North Tonawanda, NY 14120

RE: Support of the Ad Hoc Committee

Honorable Council:

Enclosed is a request to support the creation of the Ad Hoc Committee established by Niagara County Legislator Jesse Gooch for the research of legalizing marijuana. I would like to take a step further and submit a letter on behalf of the Council to Wm. Keith McNall, Chairman of the County Legislature, Majority Leader Randy Bradt, and Legislator Gooch asking they consider City Attorney Luke Brown to be appointed.

This will help our Council be informed of the facts while analyzing the social and economic costs/benefits that legalization may present.

I appreciate your support and consideration.

Respectfully and Honorably,

Erk Zadzilka
Council President
City of North Tonawanda

RECEIVED
CITY CLERK'S OFFICE

2019 FEB 14 PM 1:39
NORTH TONAWANDA NY

MEMO

To: Matt Parish, City Clerk- Treasurer
From: Council President Eric Zadzilka
Re: Resolution Supporting Marijuana Ad Hoc Committee

February 6, 2019

Mr. Parish,

In recent news, Niagara County Legislator Jessie Gooch announced that he and his colleagues in the Legislature will be forming an ad hoc committee seeking local involvement to explore the pros and cons of legalizing marijuana.

I would to present a resolution to support this measure **and** to request the common council send a formal letter to Chairman McNall, Legislator Gooch, and Majority Leader Bradt asking that they consider appointing City Attorney Luke Brown, one of our local officials, to serve on the committee. That designation will help us gain a lot of insight into the pros and cons of the legalization of marijuana. It will also begin to help understand if there really are any tax benefits or if the County should exercise their power and opt-out of the legalization provided it passes the state.

I believe this resolution is a necessary step so that the City officials in North Tonawanda are not left in the dark.

3c

FEB 19 2019

From the Desk of
Eric Zadzilka

Council President
North Tonawanda Common Council

North Tonawanda Common Council
216 Payne Ave
North Tonawanda, NY 14120

RE: RFP for grant writing

Honorable Council:

Enclosed is a request to begin the necessary steps to do a Request For Proposal (RFP) on grant writing services given to the City. As we discussed in our workshop, our current grant writer has been employed with the City since 2017 and due to the needs of our City we should begin to evaluate our services.

Our current grant writer is encouraged to bid on the process but the intent of this resolution is to get the best bang for our buck in available money. Our City has shown a tremendous ability to grow and update, but due to NYS budget crunch we are going to need to explore every avenue with competitive and attractive grant opportunities.

I would ask that the City Attorney review the contract and comply with all state laws to ensure we can begin to explore all available grant writers as soon as legally possible.

I appreciate your support and consideration.

Respectfully and Honorably,

Erk Zadzilka
Council President
City of North Tonawanda

RECEIVED
CITY CLERK'S OFFICE

2019 FEB 14 PM 1:38
NORTH TONAWANDA NY

MEMO

To: Matt Parish, City Clerk- Treasurer
From: Council President Eric Zadzilka
Re: Grant Writer Request For Proposal

February 6, 2019

Mr. Parish,

It has come to my attention of the last several months that we may not be getting all the services we bargained for from our grant writer. Based on the contract signed by Mr. Rotella and this Council back in 2017, it is clear that Mr. Rotella has a standard to fulfill and that he is only a month-to-month employee at-will.

With the amount of success in the City of North Tonawanda and all our projects roaring forward, I think it is time that we at least begin to explore the quality of a grant writer available to us. I wish to set a resolution to begin a RFP to any interested Grant Writers, provided it is in accordance with the law.

This RFP should express our expectations as a Common Council to seek an aggressive grant writer who is willing to work with every department to ensure they have all the funds needed to either improve or update their operations.

City of North Tonawanda

OFFICE OF THE CITY ATTORNEY
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120-5489

LUKE A. BROWN
CITY ATTORNEY

NICHOLAS B. ROBINSON
ASSISTANT CITY ATTORNEY

11:
FEB 19 2019

TELEPHONE
(716) 695-8590
FAX (716) 695-8592

January 23, 2019

Hon. Mayor and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

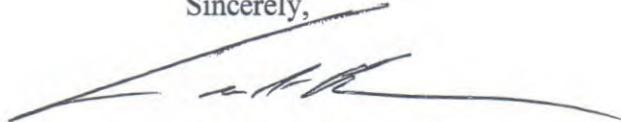
Re: Repeal of North Tonawanda City Code Chapter 70 – Political Advertising

Dear Honorable Body:

On previous occasion, there have been questions regarding the legality of North Tonawanda City Code Chapter 70 which regulates political advertising in North Tonawanda. After reviewing this matter and the relevant case law, specifically the Supreme Court of the United States decision in Reed v. Town of Gilbert, Arizona, 576 US _ (2015), it is my legal opinion that as currently written Chapter 70 would not withstand a legal challenge. As such, I am requesting that Chapter 70 be repealed and all signs, regardless of content, be regulated under North Tonawanda City Code Chapter 77.

Should Your Honorable Body concur, please pass a resolution to repeal North Tonawanda City Code, Chapter 70. If you have any questions, or need any additional information, please do not hesitate to contact me.

Sincerely,



Luke A. Brown, Esq.
City Attorney

Chapter 70. Political Advertising

[HISTORY: Adopted by the Common Council of the City of North Tonawanda 8-17-1976. Amendments noted where applicable.]

GENERAL REFERENCES

Handbills — See Ch. 49.

Sign permits — See Ch. 77.

Zoning — See Ch. 103.

§ 70-1. Prohibited acts.

[Amended 11-1-2006]

No person, firm or corporation shall affix, paint, post, hang or otherwise attach, or cause or allow any of his, their or its subordinates or employees or allow anyone acting on his or their behalf to affix, paint, post, hang or otherwise attach any political banner, poster, placard or political advertising of any type whatsoever to any lampposts, telegraph or telephone poles, trees, hydrants or boxes covering the same, street signs, signal posts, wires, cables, buildings, fences, structures of any kind, sidewalks, pavements, walls, refuse and litter containers, monuments, statues, arbors, parking meters, bridges, railings, shelter houses, comfort stations, stairways, apparatus, pieces of equipment or on any other object or item, thing or place situated in or upon any of the public streets, avenues, lanes, alleys, roads or public places of the City of North Tonawanda, New York, or upon any structure or building upon any of the streets or avenues, or upon any structure or building upon any of the streets, avenues, roads, lanes, alleys or public places of the City of North Tonawanda, New York. Notwithstanding the above, on Election Day, political advertising shall be permitted at polling places so long as its placement complies with New York State Election Law. Said political advertising may be posted no sooner than 12 hours prior to the opening of the polling place and shall be removed no later than 48 hours after the closing of the polling place.

§ 70-2. Permitted advertising regulations.

Freestanding political signs shall be permitted within all zoning districts in the City of North Tonawanda, provided that:

- A. They are not erected prior to four weeks before the date of the election involved.
- B. They are not placed within the right-of-way of any road or street and do not obstruct traffic.
- C. They are removed not later than the second day following the election involved.

§ 70-3. Application of other provisions.

All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are deemed not to apply.

§ 70-4. Severability.

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent section and such holding shall not affect the validity of the remaining portions hereof.

§ 70-5. Penalties for offenses.

Every person, firm or corporation convicted of a violation of any provision of this ordinance shall be punished by a fine of not more than \$100 nor less than \$25.

§ 70-6. When effective.

This ordinance shall take effect immediately upon publication thereof.

Chapter 77. Sign Permits

[HISTORY: Adopted by Common Council of City of North Tonawanda 12-29-1959. Amendments noted where applicable.]

GENERAL REFERENCES

Handbills — See Ch. 49.

§ 77-1. Permit required for encroaching-type signs; bond.

[Amended 5-4-1976]

No person, firm or corporation shall erect or maintain in or over any public sidewalk, public street, public highway or public alley in the City of North Tonawanda any sign for displaying the name or trademark of any person, firm or corporation, or for displaying any advertisement, or for giving notice of any business or occupation, without having first obtained a permit therefor from the Common Council of the City of North Tonawanda. Any person obtaining a permit for the erection of a sign shall provide proof to the satisfaction of the Building Inspector that the person, firm or corporation erecting or maintaining a sign shall have in force a public liability insurance policy naming the City of North Tonawanda as an additional insured with limits of no less than \$100,000 for property damage and \$300,000 for bodily injury, per occurrence.

§ 77-2. Compliance includes existing signs.

All the provisions of this ordinance shall apply to all signs erected before the enactment of this ordinance and for which the owners thereof have not obtained a permit or filed a surety company bond as herein required.

§ 77-3. Penalties for offenses.

A violation of any of the provisions of this ordinance shall be a misdemeanor and punishable by a fine not to exceed \$50.

MATTHEW L. PARISH
City Clerk-Treasurer
mattparish@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

111
FEB 19 2019

January 31, 2019

Honorable Mayor and Common Council
216 Payne Avenue, City Hall
North Tonawanda, New York 14120

Dear Honorable Mayor and Common Council:

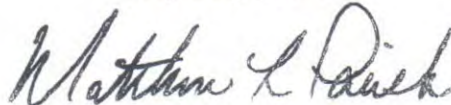
Please be advised that I have received payment in full for back City, School and County taxes, per their tax agreement with the City, for the following parcel:

182.21-1-28	126 Seventeenth Avenue	Edwin Gasinski
182.71-1-9	337 Robinson Street	Richard Yager

Therefore, please pass the necessary resolution withdrawing these parcels from the appropriate In Rem foreclosure proceeding.

Thank you for your cooperation.

Very truly yours,



Matthew L. Parish
City Treasurer

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CITY CLERK'S OFFICE

cc: Luke Brown, City Attorney

2019 FEB 1 AM 9:58
NORTH TONAWANDA NY



CITY OF NORTH TONAWANDA WATER WORKS

V.

830 RIVER ROAD
NORTH TONAWANDA, NEW YORK 14120
PHONE: (716) 695 – 8560, ext. #6411
FAX: (716) 389-3351
E-mail: billdavignon@northtonawanda.org

FEB 19 2019

William M. Davignon
Superintendent

January 29, 2019

Honorable Mayor Arthur G. Pappas and Common Council
216 Payne Ave. – City Hall
North Tonawanda, NY 14120

RE: Engineering services proposal to develop the mandatory 5 year Risk Management Plans at the Water & Wastewater Treatment Plants.

Honorable Body:

I would like to inform you that our Water Filtration and Wastewater Treatment Plant 5 Year Risk Management Plans (“RMP”) are due for renewal by Match 27, 2019. **RMP’s are mandated by the EPA and New York State D.E.C.**

This work is complex and requires the expertise of an Engineering Firm. As per the City’s Purchasing Policy I have obtained three price quotes (*see attached*) for the development of the above mentioned RMP’s and the results are as follows:

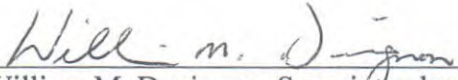
- | | |
|------------------------|-------------|
| 1. GHD Engineering | \$20,900.00 |
| 2. Arcadis Engineering | \$21,400.00 |
| 3. Wendel Engineering | \$49,800.00 |

During the 2019 budget process I requested funding for this work (*see attached*), but it was not approved. Therefore, the funding for each RMP (\$10,450.00 / facility) will be taken from their respective 2019 Operating Budgets.

I respectfully request your permission to have the Mayor enter into the attached Engineering Services agreement with GHD Engineering for the mandatory 5 year Risk Management Plans at the Water & Wastewater Treatment Plants at their low price quote amount of \$20,900.00. The award of this agreement is contingent upon the City Attorney’s approval.

Thank you for your time and consideration of my request.

Sincerely,



William M. Davignon, Superintendent
Wastewater & Water Treatment



STATE OF NEW YORK
OFFICE OF THE ATTORNEY GENERAL

BARBARA D. UNDERWOOD
ATTORNEY GENERAL

DIVISION OF SOCIAL JUSTICE
ENVIRONMENTAL PROTECTION BUREAU

December 7, 2018

North Tonawanda Water Treatment Plant
1 Archer Street
North Tonawanda, NY 14120

**Re: Federal Chemical Accident Risk Management Program Amendments Are Now
In Effect**

Dear Sir or Madam,

We write because your facility is regulated under the United States Environmental Protection Agency's (EPA) Risk Management Program (RMP). The purpose of the RMP is to prevent and mitigate chemical accidents at facilities that use hazardous substances in substantial quantity. Certain amendments to RMP are now in effect and we wanted to make sure that you have this important information.

Importance of RMP in New York

New York is home to more than 150 RMP facilities. According to these facilities' most recent 5-year accident histories, there were sixteen reported accidents in New York, releasing over 21,000 pounds of toxic chemicals into the surrounding communities. These accidents resulted in fourteen injuries, the evacuation of more than a thousand people, and property damage totaling more than \$200,000.

More than 9.1 million people live within the "vulnerability zone" of RMP facilities in New York; vulnerability zones are the area where a worst-case release of chemicals could harm people. People of color are more likely to live in the vulnerability zones, raising substantial environmental justice concerns. Additionally, according to a September 2014 report by the Center for Effective Government entitled "Kids in Danger Zones," over 2,200 schools and over 1 million students in New York are located in vulnerability zones – ranking New York fifth in the nation in the number of schools and students in vulnerability zones. Further, roughly 85 New York facilities (over 50 percent) are located in flood zones defined by the Federal Emergency Management Agency (FEMA).



STATE OF NEW YORK
OFFICE OF THE ATTORNEY GENERAL

BARBARA D. UNDERWOOD
ATTORNEY GENERAL

DIVISION OF SOCIAL JUSTICE
ENVIRONMENTAL PROTECTION BUREAU

December 7, 2018

North Tonawanda Wastewater Treatment Facility
830 River Road
North Tonawanda, NY 14120

**Re: Federal Chemical Accident Risk Management Program Amendments Are Now
In Effect**

Dear Sir or Madam,

We write because your facility is regulated under the United States Environmental Protection Agency's (EPA) Risk Management Program (RMP). The purpose of the RMP is to prevent and mitigate chemical accidents at facilities that use hazardous substances in substantial quantity. Certain amendments to RMP are now in effect and we wanted to make sure that you have this important information.

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AMANDA REIMER
CITY ACCOUNTANT
JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST
SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

VII
FEB 19 2019

February 4, 2019

Honorable Arthur G. Pappas, Mayor
and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated February 19, 2019, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Regards,



Amanda Reimer
City Accountant

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2019 FEB 4 AM 9:57
NORTH TONAWANDA NY

FEB 19 2019

January 23, 2019

Matthew L. Parish

City Clerk/Treasurer

216 Payne Avenue

North Tonawanda, NY 14120

Traffic Safety Minutes:

The January 2019 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1900 hours. Roll call showed the following members present: R. Frank, J. Sikora, M. Daigler, A. Vater, D. Grinnell, M. Anastasi. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

1. Jacob Wankasky contacted the committee and stated that he is the owner of the Antique Shop at the old Ascension Church on Robinson Street. Wankasky was concerned about the possibility of having "No Parking" signs in front of his business. Member Frank advised Wankasky that the committee would be monitoring the situation before it comes to a conclusion. (see No. 7)
2. Kevin Kalota sent an email to the committee stating that he would like the signal light put back up at Ruie Road and Ward Road. The committee has monitored this intersection over the last year and have spoken to numerous people that use this intersection every day, including the owners of the daycare. The people that use this intersection everyday state that the congestion is for only 2 short periods of time, once in the morning and once around dinner time. The complaint has been that it takes too long to turn off of Ruie Road. In monitoring this it was found that people are waiting no longer at the stop sign than they would at a red light. There have been 2 accidents at this intersection in the last 6 months and both were due to the driver not stopping at the stop sign. Both accidents were driver error and were caused because the driver didn't follow the law. The committee recommends to leave the intersection the same and to have the traffic officer continue to monitor the intersection.
3. Paul Martin of 14 Fillner Street would like "No Parking" signs put up across from his driveway. Martin states that it is difficult to back out of this driveway when vehicles are parked there. Committee members have looked into this and do not recommend the "No Parking" signs.
4. Mayor Pappas attended our meeting and stated that there has been a problem at the post office with vehicles pulling up to the mail boxes on Goundry Street and causing traffic to back up.

Citizens like to use these mail boxes so they don't have to get out of their vehicles. The Mayor has been in contact with the post office who have informed him that they are willing to listen to any solutions to fix the problem, including moving the mail boxes. The Mayor and the City Engineer, Dale Marshall, have discussed the DMV as a possible alternate spot for the mail boxes. The committee will work on some other possible solutions and advise the Mayor in a couple weeks.

5. The committee has monitored the intersection of Main Street and Thompson Street for the past month. Traffic Officer Cress also monitored the intersection. The traffic appears to flow freely without any issues. When heading west on Thompson Street and you come up to the stop sign at Main Street, it is difficult to see north without pulling up though. Member Daigler has added "No Parking" at this intersection to help the visibility. There have been 3 accidents at this intersection over the last several months. All 3 accidents involved the vehicles driving in separate directions on Main Street in which one of the vehicles failed to yield the right of way. None of the accidents were caused by a visibility problem. The Mayor and Traffic Safety Committee have invited the concerned citizen (owner of Aquasol) to our monthly meeting. We would like a more in depth conversation with the complainant before we change anything. The complainant did not show up to our January meeting. We hope to speak to him at our February meeting which will be held on February 25, 2019.
- ⑥ The committee monitored the stop sign at Thomas Fox East and Fairmont Avenue and would like permission for the council to remove the stop sign.
7. The committee monitored Robinson Street between Vandervoort Street and Oliver Street for the possibility of "No Parking" signs. The committee recommends leaving Robinson Street the way it is and we will continue to monitor it.
8. The bushes at the entrance/exit to the Tops Plaza on Meadow Drive that were overgrown causing visibility problems have been trimmed by the property owner.
9. BJ Vanderwater believes the new flashing stop signs on TCMH should be placed 10 feet back to allow for better visibility. The committee is going to stay with the recommendations of the city engineer, Dale Marshall. Member Frank advised Dale Marshall of Vanderwater's concerns.
10. Tim Downey contacted Councilman Robert Pecoraro in regards to the new "No Parking" signs on Weaver Parkway. After receiving numerous complaints from citizens it was believed that there may be a problem. Member DiBernardo spent two days speaking to different residents on Weaver Parkway. The overall consensus was that there was a problem when vehicles were parked on both sides of the street and vehicles were driving in opposite directions. The committee recommends leaving the new "No Parking" signs in place.

Meeting Adjourned at 2000 hours.

Travel Safely

Robert J. Frank

~~XXXX~~

FEB 19 2019

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	6	60.00
		Sub-Total:		\$60.00
A1550	Minor Sales	Public Pound Fee	4	40.00
		Sub-Total:		\$40.00
A1603	Misc. Fees	Birth Certificates	59	590.00
		Coroner Death Certificates	1	20.00
		Death Certificates	123	1,230.00
		Deaths Recorded	14	0.00
		Sub-Total:		\$1,840.00
A1980	Minor Sales	City Market	5	1,725.00
		Sub-Total:		\$1,725.00
A2110	Planning & Zoning Fees	Terrace Park. Permit	4	20.00
		Sub-Total:		\$20.00
A2501	Minor Sales	Solicitors Permit - Yearly	5	125.00
	Snowplow Permit	Snowplow Permit	3	75.00
		Sub-Total:		\$200.00
A2505	Marriage License Fee	Marriage License Fee	2	35.00
		Sub-Total:		\$35.00
A2540	Racing & Wagering Fees	Bingo Proceeds	7	157.48
		Sub-Total:		\$157.48
A2541	Racing & Wagering Fees	Bell Jar License	3	30.00
		Sub-Total:		\$30.00
A2542	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	83	732.00
		Female, Unspayed	7	114.00
		Male, Neutered	78	690.00
		Male, Unneutered	20	335.00
		Replacement Tags	1	3.00
		Sub-Total:		\$1,874.00
A2610	Minor Sales	Parking Tickets	26	10,225.00
		Sub-Total:		\$10,225.00

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NORTH TONAWANDA NY

<u>Account#</u>	<u>Account Description</u>	<u>Fee Description</u>	<u>Qty</u>	<u>Local Share</u>
Total Local Shares Remitted:				\$16,206.48
Amount paid to:	New York State Comptroller's Office			45.00
Amount paid to:	New York State Department of Health			45.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program			243.00
Total State, County & Local Revenues:		\$16,539.48	Total Non-Local Revenues:	\$333.00

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.


 _____ 02/01/2019
 City Clerk-Treasurer Date

City of North Tonawanda

XXY 1

MATTHEW L. PARISH
City Clerk-Treasurer
mattparish@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

FEB 19 2019

2/13/2019

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Sirs and Mesdames:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of January 2019.

General Fund

Balance Fwd - Checking	913,842.76
Balance Fwd - Money Market	4,005,111.29
Investments	0.00
Receipts for the month	1,766,697.57
Warrants Drawn	(3,759,188.80)
	<u>\$2,926,462.82</u>

Sewer Fund

Balance Fwd - Checking	549,493.34
Balance Fwd - Money Market	252,388.70
Investments	0.00
Receipts for the month	511,311.72
Warrants Drawn	(389,609.74)
	<u>\$923,584.02</u>

Water Fund

Balance Fwd - Checking	910,556.82
Balance Fwd - Money Market	1,233,510.02
Investments	0.00
Receipts for the month	365,445.29
Warrants Drawn	(258,225.56)
	<u>\$2,251,286.57</u>

Trust & Agency Fund

Balance Fwd - Checking	350,763.76
Receipts for the month	126,172.16
Warrants Drawn	(108,705.14)
	<u>\$368,230.78</u>

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NORTH TONAWANDA NY

Capital Construction Fund

Balance Fwd - Checking	1,648,732.55
Balance Fwd - Money Market	3,474,787.76
Receipts for the month	0.00
Warrants Drawn	(190,560.94)
	<hr/>
	\$4,932,959.37

Community Development Fund

Balance Fwd - Checking	1,723,016.46
Receipts for the month	33,055.00
Warrants Drawn	(33,055.00)
	<hr/>
	\$1,723,016.46

Rental Assistance Fund

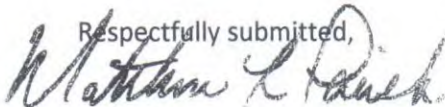
Balance Fwd - Checking	0.00
Receipts for the month	240,771.00
Warrants Drawn	(240,771.00)
	<hr/>
	\$0.00

Housing Rehabilitation Fund

Balance Fwd	1,469.20
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$1,469.20

Home Rehabilitation Fund

Balance Fwd	40,974.56
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$40,974.56

Respectfully submitted,


Matthew L. Parish
City Clerk - Treasurer



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

XXVI.2

TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

FEB 19 2019

February 13, 2019

Honorable Mayor Arthur G. Pappas and
Members of the City of North Tonawanda Common Council

Ladies and Gentlemen:

Please find attached the Summary of Police Activities Report, the Summary of Criminal Activities Report and the V&T Report for the month of January 2019.

Respectfully submitted,

Roger R. Zgolak
Chief of Police

cc: Eric Zadzilka
cc: Austin Tylec
cc: Robert Pecoraro
cc: Mark Berube
cc: Donna Braun

RRZ/sd

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2019 FEB 13 PM 3:49
NORTH TONAWANDA NY

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF JANUARY 2019

CRIMINAL

Complaints received and investigated	114
Complaints cleared by arrest or exceptional clearance	73
Complaints ruled unfounded	0
Number of males arrested under 18: 1 over 18: 32	33
Number of females arrested under 18: 0 over 18: 14	14
Arrests for other authorities	6
Failure to Appear/Violation of Probation Warrant Arrests	20
Above complaints cleared by J.A.B.	17
Complaints cleared by J.A.B. from previous months	9

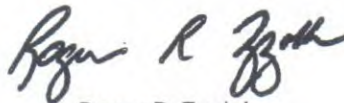
TRAFFIC

Traffic summonses issued	448
DWI arrests	9
Parking tags issued	370

MISCELLANEOUS

Miscellaneous service	2,339
Incident reports	135
Vehicle accidents	75
Vehicle accidents (fatal)	1
Vehicle stops	479
Police escorts	41
Prisoner meals	73
Mug shots taken	41
Fingerprints taken	41
Persons missing and located	2
Automobiles stolen	0
Automobiles recovered	1
Automobiles recovered for other authorities	1
Record check fees	\$150.00
Photocopy fees	\$2.00
Fingerprint fees	\$0.00
Fines collected	\$29,884.00
Value of property damaged	\$8,448.00
Value of property stolen	\$25,207.20
Value of property recovered	\$19,554.88

Respectfully submitted,



Roger R. Zgolak
Chief of Police

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF JANUARY 2019

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	2	1	
ALL OTHER OFFENSES	6	5	
ARSON	0	0	
BURGLARY	4	0	
COERCION	0	0	
CRIMINAL MISCHIEF	12	5	
CRIM POSS WEAPON	0	0	
DIS CON/HARASS	18	8	
DRUG OFFENSES	15	7	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	20	20	
FORGERY	0	0	
FRAUD (ID THEFT)	3	0	
LARCENY	20	6	
LEAVING THE SCENE	9	1	
MURDER	0	0	
RAPE	0	0	
ROBBERY	0	0	
SEXUAL OFFENSES	1	0	
SIMPLE ASSAULT	3	2	
STOLEN PROPERTY	1	1	
UNAUTH USE M/V	0	0	
VIOL OF PROBATION	0	0	
ARRESTS FOR OTHER AUTHORITIES		6	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		11	
TOTALS	114	73	0
# OF ABOVE COMPLAINTS CLEARED BY JAB		17	
# CLEARED BY JAB FROM PREV MONTHS		9	

V & T REPORT FOR THE MONTH OF JANUARY 2019

SPEEDING	146
REDLIGHT VIO.	17
STOP SIGN VIO.	18
NO REGISTRATION	17
NO LICENSE	17
FAULTY EQUIPMENT	25
NO INSPECTION	73
FAILED TO YIELD RIGHT OF WAY	4
SEAT BELT VIO.	16
NO INSURANCE	2
LICENSE PLATE VIO.	6
IMPROPER TURN	19
DROVE ON LEFT OF PAVEMENT MARKINGS	3
FAILED TO KEEP RIGHT	3
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	3
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	2
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	8
UNSAFE BACKING	4
MISCELLANEOUS	30

TOTAL 413

TRAFFICE MISD.

#OF COMPLAINTS/ARRESTS

DWI-----	9
OPERATING WHILE REG. SUSPENDED/REVOKED-----	7
AGGRAVATED UNLICENSED OPERATION 3 RD -----	17
AGGRAVATED UNLICENSED OPERATION 2 ND -----	7

FELONIES

NONE

FINES: (CITY IMPOSED):

TRAFFIC:	\$ 19,479.00
PENAL LAW:	\$ 100.00
CITY ORDINANCE:	\$ 80.00
PARKING TAGS:	\$ 10,225.00
TOTAL FINES	\$ 29,884.00

MUG SHOTS: 41

PARKING TAGS: 370

MEAL TICKETS: 73

NORTH TONAWANDA FIRE DEPARTMENT
ANNUAL SICK/VACATION/PERSONAL REPORT
2018

Period Covered: January 1 – December 31, 2018

Platoon : 1

Name	*****Sick Hours*****				*****Vacation Days*****			*****Personal*****		
	Bal. Fwd.	Earn	Used	Rem. Bal.	Earn	Used	Rem.	Earn	Used	Rem.
Alan Aurigema	2183	144	0	2327	42	0	42	3	0	3
Glenn Richau	2159	144	88	2215	42	42	0	3	3	0
Kyle Stevener	826	144	46	924	21	21	0	3	3	0
Jeremy Batt	1048	144	10	1182	28	28	0	3	3	0
Geoffrey Phelps	654	144	62	736	21	7	14	3	0	3
Matthew Smolinski	1145	144	10	1279	35	35	0	3	3	0
Sam Ricotta	436	144	24	556	14	14	0	3	3	0
Daniel Fritz	132	144	38	238	14	14	0	3	3	0
Michael Hromowyk	252	144	24	372	14	14	0	3	3	0
Jacob Polen	0	120	0	120	0	0	0	3	3	0

NORTH TONAWANDA FIRE DEPARTMENT
ANNUAL SICK/VACATION/PERSONAL REPORT
2018

Period Covered: January 1 – December 31, 2018

Platoon : 4

Name	Bal. Fwd.	*****Sick Hours*****			Rem. Bal.	*****Vacation Days*****			*****Personal*****		
		Earn	Used			Earn	Used	Rem.	Earn	Used	Rem.
Larry Hromowyk	2304	144	40		2304	42	42	0	3	3	0
Aaron Mohr	1784	144	0		1928	28	28	0	3	3	0
James Gamppp	1222	144	10		1356	28	28	0	3	3	0
Jonathan Kukavica	174	144	30		288	14	14	0	3	3	0
Nicholas Kupiec	1488	144	52		1580	28	28	0	3	3	0
Mark LaDuca	0	60	0		60	14	14	0	3	3	0
Dannian Ringle	588	144	90		642	21	21	0	3	3	0
Edward Yaminski	793	144	28		909	21	21	0	3	3	0
Michael Zellner	1038	144	54		1128	28	28	0	3	3	0



City of North Tonawanda

Department of Community Development
500 Wheatfield Street
North Tonawanda, New York 14120
716-695-8580
716-614-0519 (fax)

XXX(1) /

FEB 19 2019

February 13, 2019

Honorable Mayor and Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Re: Authorization to submit 162 Vandervoort Street to the Niagara-Orleans Regional Land Improvement Corporation

Dear Honorable Body,

The Niagara-Orleans Regional Land Improvement Corporation (NORLIC) began in late 2017 as a joint effort between the North Tonawanda, Lockport, Niagara Falls, Niagara County, and Orleans County in an effort to utilize the functions of a land bank to improve neighborhoods in each community. NORLIC takes donated foreclosed properties and oversees their sale and redevelopment with guidance and direction from each municipality in an effort to stabilize neighborhoods and stimulate investment in neglected properties.

The first property to participate in NORLIC was 250 Miller Street in North Tonawanda. The property was sold in 2018 and is currently being renovated by the new owner. A second property in North Tonawanda, 429 Roger Avenue, was recently donated to NORLIC by a bank.

To continue to participate in NORLIC's success a land bank ad hoc committee previously met to review available tax delinquent properties and selected 162 Vandervoort Street. The property is a two-family in need of significant interior and exterior repairs and is located in the Oliver Street adjacent neighborhood, which is a priority for NORLIC in North Tonawanda.

At this time I'd like to respectfully request this Honorable Body authorize the submission of 162 Vandervoort Street to the Niagara-Orleans Regional Land Improvement Corporation.

Thank you for your time and consideration.

Kindest regards,

Michael Zimmerman
Director

RECEIVED
CITY CLERK'S OFFICE
2019 FEB 13 PM 4:05
NORTH TONAWANDA NY



City of North Tonawanda

Department of Community Development
500 Wheatfield Street
North Tonawanda, New York 14120
716-695-8580
716-614-0519 (fax)

XXXII 2
FEB 19 2019

February 8, 2019

Honorable Mayor and Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Re: New York Mortgage Assistance Program

Dear Honorable Body;

RECEIVED
CITY CLERK'S OFFICE
2019 FEB 14 AM 11:28
NORTH TONAWANDA NY

The New York Mortgage Assistance Program (MAP) is a loan program for New York homeowners designed to help homeowners at risk of losing their home through foreclosure. The program is funded by settlement funds recovered by the New York Attorney General's office from various bank settlements.

The MAP program provides 0% interest loans of up to \$40,000 for qualifying homeowners who have experienced financial hardship and are at risk of losing their home to either bank or municipal tax foreclosure. The loan proceeds are used to repay delinquent mortgages or municipal tax debt and remove the home from foreclosure action. MAP applicants are thoroughly vetted by a qualified housing counselor.


The MAP loan will provide homeowners in North Tonawanda with an opportunity get current on their municipal taxes and stay in their home. While the MAP loan is already available to any homeowners in the State the application and vetting process can take months. The attached resolution asks the City to accept affidavits from the Western New York Law Center and Belmont Housing Resources of WNY, two qualified local housing counseling agencies, if and when a North Tonawanda homeowner has entered into the MAP program. Upon accepting the affidavit the City will remove the subject property from the tax foreclosure auction with the understanding that the delinquent taxes will be repaid upon the receipt of the MAP loan funds. If for any reason the homeowner does not receive the MAP loan, the property will be placed in the next subsequent tax foreclosure auction.

Keeping residents in their homes whenever possible helps to stabilize our neighborhoods, keep families in their communities, and will reduce the number of tax delinquent homes. I respectfully request this

Honorable Body consider the attached resolution to work with qualifying homeowners in the MAP program.

Please let me know if you have any questions or need any further information. Thank you for your consideration.

Kindest regards,

A handwritten signature in black ink, appearing to read 'MZ', with a long horizontal line extending to the right.

Michael Zimmerman
Director

CFO-A

Date 2/4/2019

FEB 19 2019

North Tonawanda Common Council
216 Payne Ave
North Tonawanda NY 14120

Dear Honorable Body,

I am requesting to be reappointed as a Commissioner of Deeds for the City of North Tonawanda.

Thank you!

Sincerely,



Robert E. Pecoraro
262 Christiana St
North Tonawanda, NY
14120

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CITY CLERK'S OFFICE

2019 FEB 4 AM 10:32
NORTH TONAWANDA NY



NICHOLAS B. ROBINSON
Attorney at Law

CFO-B

February 4, 2019

FEB 19 2019

Honorable Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Re: Commissioner of Deeds

Honorable Body,

This letter is to ask for the following people, who work in my office, to be appointed commissioner of deeds, with their term ending in March 2021.

Patricia A. Cardinale- Secretary
46 Calvert Blvd.
Tonawanda, NY 14150

Yours truly,

NICHOLAS B. ROBINSON

NBR/tac

RECEIVED
CITY CLERK'S OFFICE

2019 FEB 4 PM 12:53
NORTH TONAWANDA NY

CFD-C

FEB 19 2019

February 4, 2019

Honorable Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Re: Commissioner of Deeds

Honorable Body,

This letter is to ask for the following people to be appointed commissioner of deeds, with their term ending in 3/21/19

NAME *ERIC Zadzilka*
ADDRESS *927 Fairmont ave N.T., N.Y. 14120*

Yours truly,

Eric Zadzilka

RECEIVED
CITY CLERK'S OFFICE

2019 FEB 11 AM 10:55
NORTH TONAWANDA NY

CFO-D

FEB 19 2019

March 19, 2019

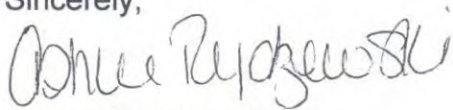
North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

I am requesting to be re-appointed as a Commissioner of Deeds for the City of North Tonawanda.

Thank you.

Sincerely,



Ashlee Rydzewski
345 Drake Drive
North Tonawanda, NY 14120

RECEIVED
CITY CLERK'S OFFICE

2019 FEB 19 AM 10:30
NORTH TONAWANDA NY

FEB 19 2019

March 19, 2019

North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

I am requesting to be re-appointed as a Commissioner of Deeds for the City of North Tonawanda.

Thank you.



Sincerely,

Arthur G. Pappas
1417 Forbes St.
North Tonawanda, NY 14120

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CITY CLERK'S OFFICE

2019 FEB 13 AM 10:30
NORTH TONAWANDA NY

CFO-E

February 10, 2019

FEB 19 2019

Honorable Mayor and Common Council
City Hall, 216 Payne Avenue

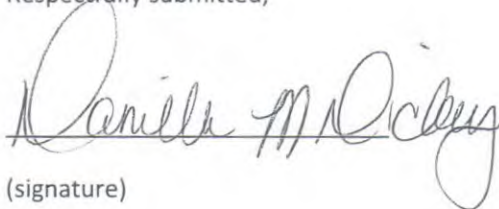
North Tonawanda, NY 14120

RE: Commissioner of Deeds

Dear Honorable Body:

I, Danielle P. Dickey residing at 324 Ward Rd
am hereby requesting to be appointed as a Commissioner of Deeds for the City of North Tonawanda.
Thank you.

Respectfully submitted,



(signature)

RECEIVED
CITY CLERK'S OFFICE
2019 FEB 19 PM 1:22
NORTH TONAWANDA NY

February, 10, 2019

Honorable Mayor and Common Council
City Hall, 216 Payne Avenue

North Tonawanda, NY 14120

RE: Commissioner of Deeds

Dear Honorable Body:

I, Adam Dickey, residing at 324 Ward Rd,
am hereby requesting to be appointed as a Commissioner of Deeds for the City of North Tonawanda.
Thank you.

Respectfully submitted,



(signature)

RECEIVED
CITY CLERK'S OFFICE
2019 FEB 13 PM 1:22
NORTH TONAWANDA NY

CFO-F

February 11, 2019

FEB 19 2019

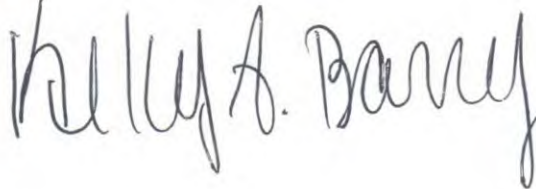
Honorable Mayor and Common Council
216 Payne Avenue
North Tonawanda NY 14120

RE: Commissioner of Deeds

Dear Honorable Body,

I, Kelly Barry, who resides at 364 Tremont St. apt. 1, North Tonawanda NY
14120 am requesting to be appointed Commissioner of Deeds for the City of North Tonawanda.

Respectfully,



Kelly Barry

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CITY CLERK'S OFFICE

2019 FEB 13 PM 2:37
NORTH TONAWANDA NY

FEB 19 2019

Date 2-6-19

Honorable Mayor and Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Honorable Body:

I am requesting to be appointed as Commissioner of Deeds for the City of North Tonawanda. Thank you.

Sincerely,

Name: Alex Quinn Alex Quinn
Address: 1474 Cambridge Ave

Phone: 716-866-2772

RECEIVED
CITY CLERK'S OFFICE

2019 FEB 14 PM 1:12
NORTH TONAWANDA NY

FEB 19 2019

February 7, 2019

Honorable Common Council
216 Payne Avenue
North Tonawanda, New York 14120

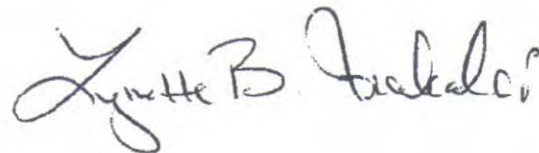
Re: Commissioner of Deeds

Honorable Body,

This letter is to ask for the following people to be appointed commissioner of deeds, with their term ending in _____.

NAME *Lynette Frankowski*
ADDRESS *319 Wheatfield Street, N. Tonawanda, NY 14120*

Yours truly,



RECEIVED
CITY CLERK'S OFFICE

2019 FEB 14 PM 1:12
NORTH TONAWANDA NY