

# City of North Tonawanda

MATTHEW L. PARISH  
City Clerk-Treasurer  
mattparish@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557


**March 14, 2019**

**The following meetings have been scheduled for TUESDAY, MARCH 19, 2019:**

**6:15PM Common Council - Re: Agenda Discussion**

**6:30PM Common Council Meeting in the Common Council Chambers.**

**Respectfully submitted,**

  
**Matthew L. Parish**  
City Clerk-Treasurer

**TO: Honorable Mayor & Common Council  
President Zadzilka  
Aldermen Braun, Berube, Pecoraro, Tylec**

**FROM: Matthew L. Parish, City Clerk-Treasurer**

**RE: Agenda for regular session TUESDAY, MARCH 19, 2019 6:30PM**

**AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.**

**PROOF OF PUBLICATION PUBLISHED 02/28/2019**

- 1) Legal Notice – Bid Proposals for the Toellner Tank Control Building Roof Replacement  
- City Clerk-Treasurer**

**COMMUNICATIONS FROM CITY OFFICIALS**

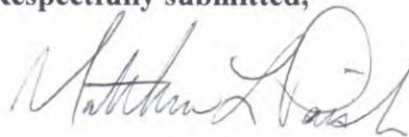
- |                                  |          |   |
|----------------------------------|----------|---|
| <b>II.1 Attorney</b>             | <b>-</b> | <b>Re: Parliamentary Procedures for the City of North Tonawanda Common Council</b>  |
| <b>II.2 Attorney</b>             | <b>-</b> | <b>Re: Cell Phone Policy</b>  |
| <b>III.1 Clerk-Treasurer</b>     | <b>-</b> | <b>Re: Permission to remove 230 Oliver Street from the appropriate In Rem foreclosure proceeding</b>                        |
| <b>III.2 Clerk-Treasurer</b>     | <b>-</b> | <b>Re: Approval of the Warrant for the Collection of City Taxes</b>   |
| <b>III.3 Clerk-Treasurer</b>     | <b>-</b> | <b>Re: Approval of the City Owned Property Auction</b>  |
| <b>V. Supt. Water/Wastewater</b> | <b>-</b> | <b>Re: Award of Contract for Project 2019-01 Toellner Tank Control Building Roof Replacement</b>                            |
| <b>VII.1 Accountant</b>          | <b>-</b> | <b>Re: Payment of the Abstract of Claims Dated March 19, 2019</b>   |
| <b>VII.2 Accountant</b>          | <b>-</b> | <b>Re: Approval of Lawley Services, Inc. as Claims Management and Loss Control Services for the City of North Tonawanda</b> |

- XVII. Traffic Safety - Re: Various Traffic Safety Recommendations from their February Meeting
- XIX. Building Inspector - Re: Propose changes to City Code Chapter 69 Plumbing §69-1, §69-2 and §69-3
- XXV. Monthly Reports
  - .1 Senior Citizen Center
  - .2 Clerk-Treasurer
  - .3 Police Department

**COMMUNICATIONS FROM OTHERS**

- A.  
Gratwick Hose Co. - Re: Approval to add Noble Corp, 575 Chestnut Street to the North Tonawanda Fire Rolls
- B.  
Mark Berube - Re: Permission to be reappointed as a Commissioner of Deeds for the City of North Tonawanda
- C.  
Tonawanda’s United Veterans Council - Re: Permission to close the Renaissance Bridge Sunday, May 26, 2019 for their Annual Memorial Day Service
- D.  
Historic Preservation Committee - Re: Permission to apply for additional grant funds for the Lumber Baron District Project
- E.  
Linda Proch - Re: Permission to be appointed as a Commissioner of Deeds for the City of North Tonawanda

Respectfully submitted,



**Matthew L. Parish  
City Clerk-Treasurer**

STATE OF NEW YORK  
NIAGARA COUNTY, } SS, \_\_\_\_\_

MAR 19 2019

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

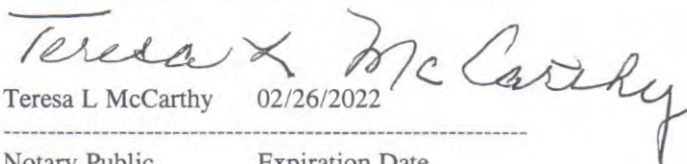
NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,  
and that the annexed printed legal # 243757  
was printed and published in said paper on the following dates:

02/28/2019

  
\_\_\_\_\_  
Principal Clerk

Subscribed and sworn to before me this  
2-28-19

  
Teresa L. McCarthy      02/26/2022  
-----  
Notary Public                  Expiration Date

RECEIVED  
CITY CLERK'S OFFICE

2019 MAR 4 AM 10:41  
NORTH TONAWANDA NY

TERESA L MCCARTHY  
NOTARY PUBLIC, STATE OF NEW YORK  
Registration No. 01MC4962698  
Qualified in Niagara County  
Commission Expires February 26, 2022

**NOTICE TO BIDDERS**

**LEGAL NOTICE  
CITY OF NORTH TONAWANDA, NEW YORK  
ENGINEERING DEPARTMENT**

**NOTICE TO BIDDERS**

SEALED PROPOSALS for the **TOELLNER TANK CONTROL BUILDING ROOF REPLACEMENT** as called for by the Contract, in accordance with plans and specifications thereof, will be received by the City Clerk/Treasurer of the City of North Tonawanda, New York, until 11:00 am, Prevailing Time **TUESDAY MARCH 12, 2019** at which time they will be publicly opened.

A copy of the Contract Documents is on file and is available for inspection during the usual business hours at the office of the City Engineer in the City Hall, 216 Payne Avenue, North Tonawanda, New York; and at Construction Exchange of Buffalo and Western New York, 2660 William Street, Cheektowaga, NY 14227.

The project consists of the replacement of the Toellner Tank Control Building Roof Section with a new EPDM roofing system.

Copies of the Contract Documents required for review or bidding purposes may be obtained at the City Engineer's office, City Hall, 216 Payne Avenue, North Tonawanda, New York, on or after February 27, 2019 upon deposit of \$50.00 (2 - \$25.00 checks made payable to the City Treasurer of North Tonawanda) for each set of documents so obtained. The full amount of the deposit for one set of documents, and one-half of the deposit for any additional sets of documents will be refunded to each bidder who submits a formal proposal to the City, and who also returns the documents in good condition to the office of the City Engineer within thirty (30) days after his bid security has been returned to him. Equipment manufacturers, contractors, subcontractors and others who do not submit formal proposals to the City, will be refunded one-half the amount of the deposit for all sets of complete documents returned in good condition to the office of the City Engineer within thirty (30) days after the opening of bids. No refund will be made for documents received after this thirty (30) day period. Contract Documents must be obtained from the City for bidding on this project. Electronically obtained copies of the bid documents will not be accepted.

Each proposal must be accompanied by cash, a certified check payable to the City of North Tonawanda, or bid bond, having as surety thereon a surety company acceptable to the City Attorney, in an amount not less than five percent (5%) of the amount of the base bid, conditioned that, if his proposal is accepted, he will enter into a contract for the same, and that he will execute any such further security as may be required for the faithful performance of the contract.

All bids shall be submitted to the City Clerk/Treasurer's office in a sealed envelope addressed to the City of North Tonawanda and shall be plainly marked on the outside with the Contractor's name and title of the bid. Bids for contracts shall be designated as **PROJECT NO. 2019-01 TOELLNER TANK CONTROL BUILDING ROOF REPLACEMENT**.

Attention of bidders is particularly called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under the contract.

The minimum wage rates to be paid to laborers and mechanics engaged in the construction of this project shall be the latest wage rates established by the New York State Department of Labor.

The Owner reserves the right to reject any or all bids for failure to comply with the requirements of the Contract Documents but may, at its discretion, waive any informalities or irregularities.

The Owner further reserves the right to reject any or all bids or to award a contract which, in its judgment, is in the best interest of the Owner.

No bidder may withdraw his bid within sixty (60) days after the opening thereof, but may withdraw same at any time prior to the opening thereof. Bidder must sign the statement of non-collusion in accordance with Chapter 751 of the Laws of the State of New York.

**Matthew L. Parish  
City Clerk/Treasurer  
City of North Tonawanda**

#N243757

2/28/2019

# City of North Tonawanda

OFFICE OF THE CITY ATTORNEY  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120-5489

  
MAR 19 2019

LUKE A. BROWN  
CITY ATTORNEY

NICHOLAS B. ROBINSON  
ASSISTANT CITY ATTORNEY

TELEPHONE  
(716) 695-8590  
FAX (716) 695-8592

March 14, 2019

Honorable Arthur G. Pappas, Mayor  
and Common Council Members  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

Re: Parliamentary Procedures for the City of North Tonawanda  
Common Council

Dear Honorable Body:

As you are aware, the Council has undertaken to update and improve its Parliamentary Procedures resulting in several resolutions being presented to the Council for consideration. Additionally, my office recently unearthed a document entitled "Rules of Procedure of the Common Council" which, to date, I have been unable to determine whether or not was formally adopted by the council.

As such, I am requesting an additional two (2) weeks to review the above situation and to make a formal suggestion to the Council on moving forward with the proposed resolutions and procedures. While I know the Council is anxious to move this matter forward, I believe it is in the best interest of the City to make sure the Council's Procedures are built on a strong foundation so that future Councils are not in the predicament the City currently find itself in regarding these procedures.

Thank you for your consideration in this matter. I look forward to presenting my findings and recommendations to the Council regarding this subject.

Very truly yours,



Luke A. Brown  
City Attorney

RECEIVED  
CITY CLERK'S OFFICE  
2019 MAR 14 PM 12:32  
NORTH TONAWANDA NY

# City of North Tonawanda

OFFICE OF THE CITY ATTORNEY  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120-5489

LUKE A. BROWN  
CITY ATTORNEY

NICHOLAS B. ROBINSON  
ASSISTANT CITY ATTORNEY

11.2

MAR 19 2019

TELEPHONE  
(716) 695-8590  
FAX (716) 695-8592

March 14, 2019

Honorable Arthur G. Pappas, Mayor  
and Common Council Members  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

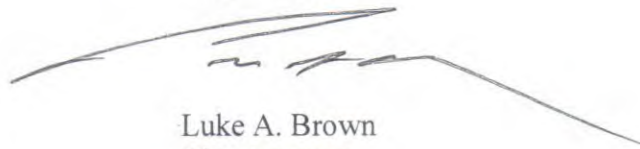
Re: Cell Phone Policy

Dear Honorable Body:

At the March 5, 2019 Common Council meeting, my office was tasked with reviewing and drafting a cell phone policy for consideration. While my office is currently reviewing such a policy, I am requesting that this matter be held over until the next scheduled workshop meeting for further discussion and review.

If you have any questions or concerns, please do not hesitate to contact me.

Very truly yours,



Luke A. Brown  
City Attorney

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CITY CLERK'S OFFICE

2019 MAR 14 PM 12:32  
NORTH TONAWANDA NY

MATTHEW L. PARISH  
City Clerk-Treasurer  
mattparish@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

# City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

February 28, 2019

MAR 19 2019

Honorable Mayor and Common Council  
216 Payne Avenue, City Hall  
North Tonawanda, New York 14120

Dear Honorable Mayor and Common Council:

Please be advised that I have received payment in full for back City, School and County taxes, per their tax agreement with the City, for the following parcel:

185.22-1-29                      230 Oliver Street                      Michael Ahearn

Therefore, please pass the necessary resolution withdrawing this parcels from the appropriate In Rem foreclosure proceeding.

Thank you for your cooperation.

Very truly yours,

Matthew L. Parish  
City Treasurer

cc: Luke Brown, City Attorney

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CITY CLERK'S OFFICE

2019 FEB 28 PM2:57  
NORTH TONAWANDA NY



MATTHEW L. PARISH  
City Clerk-Treasurer  
mattparish@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

# City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

*III.2*

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

**MAR 19 2019**

**March 14, 2019**

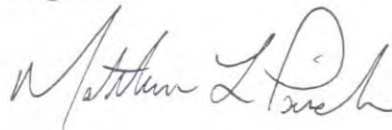
**Honorable Mayor and Common Council  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120**

**Re: Collection of City Taxes**

**Dear Common Council:**

**I am requesting that the Council approve the Collector's Warrant for the collection of the City Taxes. The collection period will begin in the month of April and conclude on May 3, 2019. Taxes paid after May 3<sup>rd</sup> will be subject to interest and fees.**

**Regards,**



**Matthew L. Parish  
City Clerk-Treasurer**

RECEIVED  
CITY CLERK'S OFFICE

2019 MAR 14 PM 12:31  
NORTH TONAWANDA NY

# COLLECTOR'S WARRANT

STATE OF NEW YORK  
COUNTY OF NIAGARA, SS:

A.D. 2019

From: The People of the State of New York  
To: City of North Tonawanda, Receiver and/or Collector of Taxes, in said County of Niagara, Greetings;  
YOU ARE HEREBY REQUIRED AND COMMANDED, pursuant to the provisions of Section 904 of the Real Property Tax Law of the State of New York:

To receive and start collection of taxes on or before the first day of April, 2019, from the several persons and corporations named in the assessment roll, which is annexed hereto, the amounts listed opposite their respective names, together with your fees thereon.

Pursuant to Section 920 of the Real Property Tax Law, upon receipt of the tax roll and warrant, the collecting officer shall cause a notice to be published once a week for two successive weeks in the official newspaper of the city, as set forth by such law.

To make no changes or alterations in the tax warrant or the attached tax rolls but the City may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 554 of the Real Property Tax Law.

You shall receive taxes without interest that are paid on or before the third day of May 2019, or within thirty days of the date of the receipt of the warrant required by Section 920 of the Real Property Tax Law, whichever is later. On all taxes you receive after this day, there shall be added interest as determined by the Commissioner of Taxation and Finance pursuant to Section 924-a of the Real Property Tax Law for each month or fraction thereof until such taxes are paid.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law. It is effective immediately after it is properly signed by the Mayor and City Council Chairman. The warrant shall expire on the last day of the fiscal year, after which a Tax Lien will be issued against any and all unpaid taxes. In case any person personally liable for unpaid taxes listed on the tax roll shall refuse to pay his or her taxes, you are authorized to cause the same to be sold at public auction for the purpose of paying the taxes due and the expense of levy and sale.

TO THE CITY OF NORTH TONAWANDA, the sum of \$17,649,302.17 in witness whereof, The Common Council, in annual meeting assembled, have caused this Warrant to be signed by the City Council Chairman and the Mayor of North Tonawanda. FOR SO DOING THIS SHALL BE YOUR WARRANT.

Given under the hands and seal of the City of North Tonawanda,  
County of Niagara, State of New York, this First day of May 2019.

.....  
Mayor of the City of North Tonawanda

.....  
Chairman of the North Tonawanda City Council

# City of North Tonawanda

III.3

MATTHEW L. PARISH  
City Clerk-Treasurer  
mattparish@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

**MAR 19 2019**

**March 13, 2019**

**Honorable Mayor and Common Council  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120**

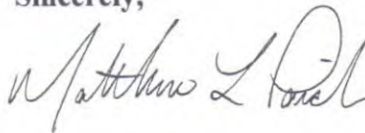
**Re: City Owned Property Auction**

**Dear Honorable Body:**

**On Saturday March 9, 2019 my office in conjunction with the City Attorney's Office conducted a Public Auction through Auctions International at which 10 City owned parcels were sold totaling \$218,200. I have attached for your review a list of the property addresses, Bidder Names and Bid Amounts. I respectfully request that your Honorable Body accept those 10 bids totaling \$218,200.**

**If you're Honorable Body Should concur please vote in the affirmative on the above request pending final review by the City Attorney's Office.**

Sincerely,



**Matthew L. Parish  
City Clerk Treasurer**

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2019 MAR 14 PM 12:31  
NORTH TONAWANDA NY

# CITY OF NORTH TONAWANDA PROPERTY TAX AUCTION RESULTS

SBL	ADDRESS	ASSESSMENT	TOTAL DUE	BID AMOUNT	BIDDER NAME	
175.15-3-34	417 PARKWAY AVE		\$1,400	\$775.99	\$4,500.00	SCOTT DEPAOLO
175.16-1-39	424 KOHL STREET		\$77,300	\$25,299.42	\$51,000.00	T BROTHERS INC
177.17-3-47	1555 D'ANGELO DR		\$106,000	\$26,929.87	\$76,000.00	333 ELMWOOD LLC
181.52-1-32	34 SEVENTH AVE		\$39,900	\$13,253.68	\$22,000.00	JOHNATHON BAKER
182.08-2-5	1444 SISSON DR		\$400	\$566.10	\$800.00	SCOTT DEPAOLO
182.08-2-7	1470 SISSON DR		\$600	\$613.16	\$1,300.00	SCOTT DEPAOLO
182.08-2-11	1473 SISSON DR		\$2,000	\$942.20	\$2,600.00	SCOTT DEPAOLO
NEWLY CREATED LOTS BETWEEN MAINTENANCE DR & 1399 WALCK RD						
TBD	1395 WALCK ROAD			\$0.00	\$30,000.00	MICHAEL WACHOWICZ
MINIMUM BID NOT RECEIVED-OFFERED						
TBD	1397 WALCK ROAD			\$0.00	\$20,000.00	MICHAEL WACHOWICZ
\$30,000 MINIMUM BID						
MUST BUILD HOUSE WITHIN 18 MONTHS OF PURCHASE						
330 MEADOW DRIVE						
\$10,000 MINIMUM BID						
MUST BUILD HOUSE WITHIN 18 MONTHS OF PURCHASE						
TOTAL			\$68,380.42	\$218,200.00		

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 2019 MAR 13 PM 3:25  
 NORTH TONAWANDA NY



CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD

NORTH TONAWANDA, NEW YORK 14120

Phone: (716) 695-8560, ext. #6411

Cell: (716) 583-1518

Email: [billdavignon@northtonawanda.org](mailto:billdavignon@northtonawanda.org)

MAR 19 2019

**William M. Davignon**  
*Superintendent*

March 12, 2019

Honorable Arthur G. Pappas, Mayor  
and Common Council Members  
City Hall  
216 Payne Avenue  
North Tonawanda, New York 14120

RECEIVED  
CITY CLERK'S OFFICE

2019 MAR 18 AM 9:39  
NORTH TONAWANDA NY

**Re: Project 2019-01 Toellner Tank Control Building Roof Replacement  
Award of Contract**

Dear Honorable Body:

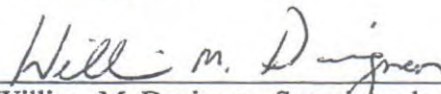
On March 12, 2019, four bids were received and opened by the City Clerk for the Toellner Tank Control Building Roof Replacement Project Contract. The results are as follows:

Base Bid:

- |                                  |             |
|----------------------------------|-------------|
| 1. Grove Roofing Services, Inc.  | \$43,280.00 |
| 2. Jos A. Sanders & Sons Inc.    | \$44,721.00 |
| 3. Jameson Roofing Company, Inc. | \$47,580.00 |
| 4. Progressive Roofing Inc.      | \$67,000.00 |

The City Engineer has reviewed the bid results and is recommending award of the Contract. Accordingly, I respectfully request that the Common Council award the Toellner Tank Control Building Roof Replacement Project Contract to Grove Roofing Services, Inc. 131 Reading Street, Buffalo, NY 14220, at their low Base Bid amount of \$43,280.00; authorizing the Mayor to sign said contract subject to review by the City Attorney.

Very truly yours,

  
William M. Davignon, Superintendent

BD:cls

Cc: file  
Luke A. Brown, City Attorney  
Dale Marshall, City Engineer  
Amanda Reimer, City Accountant  
Jeffrey Embow, Grove Roofing Services, Inc.

VIII.1

AMANDA REIMER  
CITY ACCOUNTANT  
JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST  
SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545  
FAX: (716) 695-8573

MAR 19 2019

March 5, 2019

Honorable Arthur G. Pappas, Mayor  
and Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated March 19, 2019, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Regards,



Amanda Reimer  
City Accountant

RECEIVED  
CITY CLERK'S OFFICE

2019 MAR 19 AM 11:15  
NORTH TONAWANDA NY

VII-2

AMANDA REIMER  
CITY ACCOUNTANT

JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST

SHERI G. AMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545

FAX: (716) 695-8573

MAR 19 2019

March 5, 2019

Honorable Arthur Pappas, Mayor  
and Common Council  
City Hall  
North Tonawanda, New York 14120

Dear Honorable Body:

Please be advised that this office sent out a Request for Proposal (RFP) on November 6, 2018 to four (4) qualified consultants for the renewal of claims management and loss control services for the City of North Tonawanda. A three person team was formed to evaluate the proposals received. This team consisted of City Accountant, Amanda Reimer, City Attorney, Luke Brown and the City's Personnel/Payroll Specialist, Jennifer Cress.

The evaluation of each firm was based on the following criteria: quality of proposal received, financial strength, reputation and stability of the firm, expertise, quality and experience of personnel, ability to provide value-added solutions in areas of risk management, loss control and claims management and cost-effectiveness. Two proposals were received by the City. Each proposal was ranked by the selection team. Based on the criteria defined above, and interviews conducted with the firms, the proposals solicited for and received were ranked as follows:

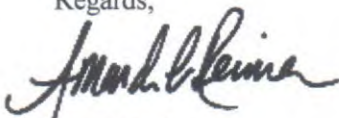
<u>Consulting Firm</u>	<u>Cost</u>	<u>Score</u>
Lawley Service, Inc.	\$22,500/annually	4.83
Self-Funding Inc.	\$28,000/annually	2.93
NCA Comp	No proposal submitted	n/a
KBM Management	No proposal submitted	n/a

In addition to the proposals solicited for and received, our office was contacted by one additional person who was interested in being considered for the contract. This proposal was reviewed by the selection team but omitted from consideration due to lack of qualifications.

Based on our evaluation of the rating criteria and the annual cost to the City, it is our recommendation that Lawley Service, Inc., be awarded a three year contract, with two one-year options to renew, for an annual fee of \$22,500. The recommended contract start date will be effective April 1, 2019, upon review and approval of the City Attorney.

RECEIVED  
CITY CLERK'S OFFICE

Regards,



Amanda Reimer  
City Accountant

2019 MAR 13 AM 11:15  
NORTH TONAWANDA NY

XVII,

MAR 19 2019

February 25, 2019

Matthew L. Parish

City Clerk/Treasurer

216 Payne Avenue

North Tonawanda, NY 14120

Traffic Safety Minutes:

The February 2019 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1900 hours. Roll call showed the following members present: R. Frank, J. Sikora, M. Daigler, M. Lemke, D. Grinnell, M. Anastasi. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

1. Mayor Pappas asked the committee to look into solutions for the Post Office regarding their Drive-Up mailboxes located on Goundry and Oliver Streets. The Post Office states they are having congestion problems that are causing near accidents.

-Solution 1: move one mailbox to the DMV parking lot and one mailbox to the Manhattan Street parking lot.

-Solution 2: move the Oliver Street mailbox to the DMV parking lot and move the Goundry Street mailbox closer to Vandervoort Street.

2. Mark Berube received a complaint from the homeowner at 304 Drake Drive. The homeowner wanted "no parking" signs placed on her side of the street from Drake School to Warner Avenue to help out traffic in the morning. The committee looked into the complaint and believes that "no parking" signs would cause other problems. Member Sikora spoke to the homeowner. The request was denied.
3. Austic Tylec received a complaint regarding traffic light problems at River Road and Ward Road. The complaint is that the red light takes 6 to 8 minutes to change. Member Daigler looked into the complaint and did not see an issue with the traffic light cycling. Daigler will continue to monitor the traffic light and if there is a problem Daigler will contact the State Department of Transportation.
4. Robert Depaolo would like the committee to look into placing a "No Turn on Red" sign on the southbound side of Erie Avenue at Wurlitzer Drive to leave the intersection clear for the safe



passage of northbound Erie Avenue traffic utilizing the green left turn arrow to access westbound Wurlitzer Drive safely. The committee looked into this complaint and believes the "No Turn on Red" is a good idea. The committee is seeking approval from the city council for the sign.

5. Member Grinnell would like the committee to look into the intersection at Erie Avenue and Meadow Drive to see if a left turn arrow is needed on Meadow Drive. The committee will monitor the intersection and discuss it at the next meeting.

Meeting Adjourned at 2000 hours.

Travel Safely

Robert J. Frank

XIX.

MAR 19 2019

# MEMO

*Building Inspector's Office*  
City of North Tonawanda  
(716) 695-8595  
FAX (716) 695-8544

**To: City of North Tonawanda Council**

**Date: March 14, 2019**

**From: Cosimo R. Capozzi**  
**Building Inspector**

**Re: changes to Chapter**  
**69- Plumbing**

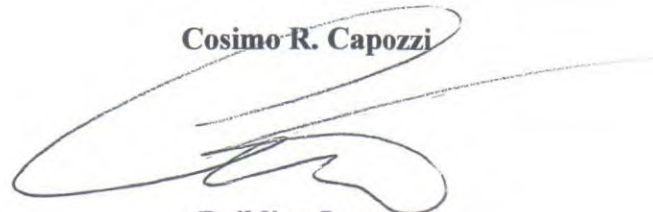
A recent review by the Plumbing Board and Plumbing Inspector of Chapter 69 Plumbing Part 1, registration of Licensed Master Plumbers has revealed that other than a written policy requiring a minimum of ten (10) years of experience working directly for a Master Plumber in order to qualify to take the Master Plumbing exam. Since "Policy" may be hard to enforce and in order to avoid any questions as to the 10 year work experience requirement the Board has requested that the Council change Chapter 69, Section 69-1B to include said requirement as well as Section 69-2 and 69-3 whereby the word "City Clerk" is replace by "Plumbing Inspector" as to who will receive and issued Plumbing licenses.

Attached please find a copy of Chapter 69, 69-1, 69-2 and 69-3 with the proposed changes highlighted in red.

Please review and approve the changes at your earliest convenience.  
If you have any questions, please let me know.

Thank you for your consideration regarding this matter;

Cc. file  
Mayor  
Council

Cosimo R. Capozzi  
  
Building Inspector



**City of North Tonawanda**  
216 Payne Ave.  
North Tonawanda, NY 14120-5446

(716) 695-8595  
Fax (716) 695-8544

**Building Department**

Chapter 69 Plumbing

Part 1 Registration of Licensed Master Plumbers

[Adopted 6-17-1957]

Chapter 69 Plumbing Part 1 Registration of Licensed Master Plumbers

Article I

§ 69-1 Annual registration; surety bond; liability insurance.

§ 69-2 Plumbing permits not granted to unregistered plumbers.

§ 69-3 Registration fee; plumbing exam application.

Article I

§ 69-1 Annual registration; surety bond; liability insurance.

[Amended 2-5-1974; 8-6-1974; 11-19-1974; 11-6-1978]

A.

Each person duly licensed and engaging in business as a plumber within the City of North Tonawanda, New York, shall register annually with the Plumbing Inspector. Such registration shall take place during the month of December 1979 and shall be for a period of one-year commencing on the first day of January 1980 and shall run from January 1 to December 31 in each successive year, as provided in § 50 of the General Cities Law of the State of New York.

B.

No registration shall become effective until and unless the following conditions are met:

(1) A Master Plumber's license shall be issued by the Plumbing Inspector to any person upon receipt of a certificate from the Examining Board of Plumbers showing that such person has satisfactorily passed the examination held at said Board and upon receipt of the licensed fee therefore.

(a) The applicant shall have a minimum of ten (10) years of practical experience in the trade of Plumbing and Drainage under the supervision of a master plumber. Proof of practical experience shall be submitted to the examiners before being admitted to the examination.

[Amended 3-1-2016]

(2)

Effective March 1, 2016, a surety bond is no longer required.

(3)

Liability insurance.

(a)

The plumber shall file written evidence that there is in force and effect a liability insurance policy issued by an insurance company authorized to do business in the State of New York to secure and hold the City and its officers harmless against any and all claims, judgments or other costs arising by reason of the issuance of permits to the plumber for which the City, the City Council or any City officer may be made liable by reason of any action or injury to persons or property through the fault of the plumber or for any other injury resulting from the negligence of the plumber. Such insurance shall cover collapse, explosive hazards and underground work by equipment on the street and shall include protection against liability arising from completed operations. The amounts of the liability shall be in the amount of at least \$1,000,000 liability for injuries to one person and \$2,000,000 liability for injuries sustained in each accident and also against legal liability for property damage in the amount of not less than \$100,000, and such policy shall also state that it shall remain in full force without change until the expiration thereof, and it shall not be terminated or canceled for any reason or cause except after 10 days written notice of such proposed termination or cancellation has been duly served upon the City. Such insurance shall also contain a hold-harmless clause or endorsement to provide that the permittee shall save and hold harmless the City of North Tonawanda from any and all damages and liability by reason of bodily injury or property damage arising either directly or indirectly from the work to be performed by the permittee, irrespective of the cause of such injury or damage.

C.

The City Clerk is hereby authorized to issue licenses for the six-month period from July 1, 1979, to December 31, 1979. The Plumbing Inspector and City Attorney are hereby authorized to approve surety bonds and liability insurance policies for said same six-month period until January 1, 1980, when such registration, surety bonds and liability insurance will run from January 1 to December 31, as provided in § 69-1A.

§ 69-2 Plumbing permits not granted to unregistered plumbers.

Any plumber who shall not so register at the office of the Plumbing Inspector during the month of December in each year will not be granted any permits for plumbing construction or installations after January 1, until such time as he has duly registered as aforesaid.

§ 69-3 Registration fee; plumbing exam application.

[Amended 11-6-1978; 5-3-1994; 2-6-2004; 4-20-2005; 12-20-2016]

Each person so registering shall pay to the Plumbing Inspector an annual fee of \$125. Furthermore, each person so registering must obtain a certificate of competency from the Examining Board of Plumbers. In order to obtain the same, a plumbing exam is required to be taken by each person and there shall be a nonrefundable application fee paid at the time of filing of said application in the amount of \$125

XXV.1

**NORTH TONAWANDA**  
**Dept. of Youth, Recreation, Parks & Seniors**

500 Wheatfield Street  
North Tonawanda, NY 14120  
Phone: (716) 695-8520  
Fax: (716) 695-8533



February 4, 2019

The Honorable Mayor Arthur Pappas  
And Common Council  
216 Payne Avenue  
North Tonawanda, New York 14120

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of January 2019.

**Senior Center's Total Monthly Services      1,265**

**Unduplicated      396**

**Duplicated      869**

Program this month included but not limited to: Nutrition Program, Attorney Services, Bingo, General Membership Clubs, exercise program, speaker series, Niagara County Information & Referral & movie day.

Sincerely,

Pamela A. Hogan  
Recreation & Senior Coordinator

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CITY CLERK'S OFFICE  
2019 MAR 4 PM 2:02  
NORTH TONAWANDA NY

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	32	320.00
		<b>Sub-Total:</b>		<b>\$320.00</b>
A1550	Minor Sales	Public Pound Fee	1	10.00
		<b>Sub-Total:</b>		<b>\$10.00</b>
A1603	Misc. Fees	Birth Certificates	50	510.00
		Coroner Death Certificates	7	70.00
		Death Certificates	44	530.00
		Deaths Recorded	13	0.00
		Geneology Birth	1	11.00
		<b>Sub-Total:</b>		<b>\$1,121.00</b>
A1980	Minor Sales	City Market	46	22,025.00
		<b>Sub-Total:</b>		<b>\$22,025.00</b>
A2110	Planning & Zoning Fees	Board of Appeals App.	1	50.00
		Planning - Rezoning	2	150.00
		Terrace Park. Permit	11	55.00
		<b>Sub-Total:</b>		<b>\$255.00</b>
A2505	Marriage License Fee	Marriage License Fee	5	87.50
		<b>Sub-Total:</b>		<b>\$87.50</b>
A2506	Conservation	Conservation	4	4.32
		<b>Sub-Total:</b>		<b>\$4.32</b>
A2540	Racing & Wagering Fees	Bingo Proceeds	8	189.52
		<b>Sub-Total:</b>		<b>\$189.52</b>
A2542	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	97	873.00
		Female, Unspayed	8	136.00
		Male, Neutered	77	693.00
		Male, Unneutered	20	340.00
		Replacement Tags	3	9.00
		<b>Sub-Total:</b>		<b>\$2,051.00</b>
A2610	Minor Sales	Parking Tickets	19	8,445.00
		<b>Sub-Total:</b>		<b>\$8,445.00</b>

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CITY CLERK'S OFFICERECEIVED  
CITY CLERK'S OFFICE

Account#	Account Description	Fee Description	Qty	Local Share
			<b>Total Local Shares Remitted:</b>	<b>\$34,508.34</b>
Amount paid to:	New York State Department of Health			112.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program			258.00
Amount paid to:	NYS Environmental Conservation			60.68
<b>Total State, County &amp; Local Revenues:</b>		<b>\$34,939.52</b>	<b>Total Non-Local Revenues: \$431.18</b>	

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

  
City Clerk-Treasurer

03/08/19  
Date

# City of North Tonawanda

XXV 2

MATTHEW L. PARISH  
City Clerk-Treasurer  
mattparish@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557  
**MAR 19 2019**

3/13/2019

Honorable Mayor & Common Council  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Sirs and Mesdames:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of February 2019.

RECEIVED  
CITY CLERK'S OFFICE

2019 MAR 13 PM 3:25  
NORTH TONAWANDA NY

## General Fund

Balance Fwd - Checking	919,469.79
Balance Fwd - Money Market	2,006,923.03
Investments	0.00
Receipts for the month	1,343,788.17
Warrants Drawn	(3,056,110.58)
	<u>\$1,214,070.41</u>

## Sewer Fund

Balance Fwd - Checking	671,195.32
Balance Fwd - Money Market	252,388.70
Investments	0.00
Receipts for the month	383,320.86
Warrants Drawn	(343,283.67)
	<u>\$963,621.21</u>

## Water Fund

Balance Fwd - Checking	1,016,921.41
Balance Fwd - Money Market	1,234,365.16
Investments	0.00
Receipts for the month	262,897.72
Warrants Drawn	(200,788.27)
	<u>\$2,313,396.02</u>

## Trust & Agency Fund

Balance Fwd - Checking	368,230.78
Receipts for the month	67,670.88
Warrants Drawn	(107,779.88)
	<u>\$328,121.78</u>



### Capital Construction Fund

Balance Fwd - Checking	1,458,171.61
Balance Fwd - Money Market	3,474,787.76
Receipts for the month	2,214.07
Warrants Drawn	(144,403.36)
	<hr/>
	\$4,790,770.08

### Community Development Fund

Balance Fwd - Checking	1,723,016.46
Receipts for the month	33,055.00
Warrants Drawn	(45,138.00)
	<hr/>
	\$1,710,933.46

### Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	266,441.00
Warrants Drawn	(266,441.00)
	<hr/>
	\$0.00

### Housing Rehabilitation Fund

Balance Fwd	1,469.20
Receipts for the month	0.03
Warrants Drawn	0.00
	<hr/>
	\$1,469.23

### Home Rehabilitation Fund

Balance Fwd	40,974.56
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$40,974.56

Respectfully submitted,  


Matthew L. Parish  
City Clerk - Treasurer



Department of Police

CITY OF NORTH TONAWANDA  
216 Payne Avenue  
North Tonawanda, N.Y. 14120-5491

XXV.3  
TELEPHONE  
(716) 692-4111  
FACSIMILE  
(716) 692-4321  
EMERGENCY NO.  
9-1-1

MAR 19 2019

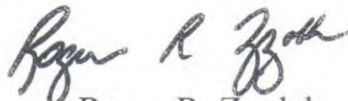
March 12, 2019

Honorable Mayor Arthur G. Pappas and  
Members of the City of North Tonawanda Common Council

Ladies and Gentlemen:

Please find attached the Summary of Police Activities Report, the Summary of Criminal Activities Report and the V&T Report for the month of February 2019.

Respectfully submitted,

  
Roger R. Zgolak  
Chief of Police

cc: Eric Zadzilka  
cc: Austin Tylec  
cc: Robert Pecoraro  
cc: Mark Berube  
cc: Donna Braun

RRZ/sd

RECEIVED  
CITY CLERK'S OFFICE

2019 MAR 19 AM 5:24  
NORTH TONAWANDA NY

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF FEBRUARY 2019
--

CRIMINAL

Complaints received and investigated	89
Complaints cleared by arrest or exceptional clearance	59
Complaints ruled unfounded	1
Number of males arrested      under 18:      0      over 18:      27	27
Number of females arrested      under 18:      0      over 18:      4	4
Arrests for other authorities	2
Failure to Appear/Violation of Probation Warrant Arrests	26
Above complaints cleared by J.A.B.	12
Complaints cleared by J.A.B. from previous months	0

TRAFFIC

Traffic summonses issued	522
DWI arrests	16
Parking tags issued	313

MISCELLANEOUS

Miscellaneous service	2,247
Incident reports	101
Vehicle accidents	58
Vehicle accidents (fatal)	0
Vehicle stops	531
Police escorts	37
Prisoner meals	61
Mug shots taken	34
Fingerprints taken	34
Persons missing and located	5
Automobiles stolen	3
Automobiles recovered	2
Automobiles recovered for other authorities	0
Record check fees	\$180.00
Photocopy fees	\$6.75
Fingerprint fees	\$0.00
Fines collected	\$35,703.00
Value of property damaged	\$4,974.00
Value of property stolen	\$55,307.09
Value of property recovered	\$8,303.63

Respectfully submitted,



Roger R. Zgolak  
Chief of Police

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF FEBRUARY 2019
--

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	0	0	
ALL OTHER OFFENSES	4	1	
ARSON	0	0	
BURGLARY	4	0	
COERCION	0	0	
CRIMINAL MISCHIEF	7	3	
CRIM POSS WEAPON	0	0	
DIS CON/HARASS	10	3	
DRUG OFFENSES	6	3	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	26	26	
FORGERY	2	0	
FRAUD (ID THEFT)	3	0	
LARCENY	12	1	1
LEAVING THE SCENE	9	5	
MURDER	0	0	
RAPE	0	0	
ROBBERY	0	0	
SEXUAL OFFENSES	0	0	
SIMPLE ASSAULT	3	3	
STOLEN PROPERTY	1	1	
UNAUTH USE M/V	2	0	
VIOL OF PROBATION	0	0	
ARRESTS FOR OTHER AUTHORITIES		2	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		11	
TOTALS	89	59	1
# OF ABOVE COMPLAINTS CLEARED BY JAB		12	
# CLEARED BY JAB FROM PREV MONTHS		0	

**V & T REPORT FOR THE MONTH OF FEBRUARY 2019**

SPEEDING	164
REDLIGHT VIO.	19
STOP SIGN VIO.	35
NO REGISTRATION	16
NO LICENSE	13
FAULTY EQUIPMENT	35
NO INSPECTION	67
FAILED TO YIELD RIGHT OF WAY	7
SEAT BELT VIO.	12
NO INSURANCE	2
LICENSE PLATE VIO.	1
IMPROPER TURN	18
DROVE ON LEFT OF PAVEMENT MARKINGS	7
FAILED TO KEEP RIGHT	1
LEAVING SCENE OF INCIDENT	1
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	4
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	3
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	10
UNSAFE BACKING	3
MISCELLANEOUS	36

TOTAL            454

**TRAFFICE MISD.**

**#OF COMPLAINTS/ARRESTS**

DWI-----	15
OPERATING WHILE REG. SUSPENDED/REVOKED-----	6
AGGRAVATED UNLICENSED OPERATION 3 <sup>RD</sup> -----	12
AGGRAVATED UNLICENSED OPERATION 2 <sup>ND</sup> -----	5
DISPLAYED FORGED CERT. OF INSPECTION-----	2

**FELONIES**

AGGRAVATED UNLICENSED OPERATION 1 <sup>ST</sup> -----	1
DWI-----	1

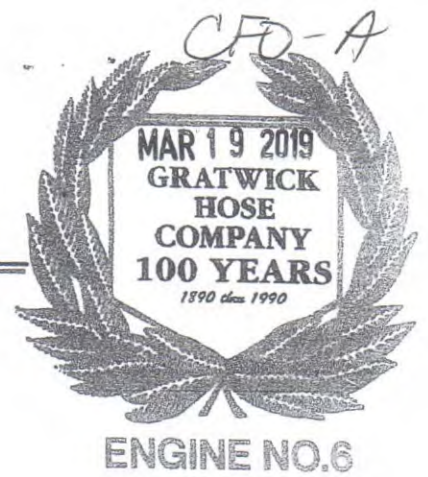
**FINES:**            (CITY IMPOSED):

TRAFFIC:	\$ 27,138.00
PENAL LAW:	\$ 120.00
CITY ORDINANCE:	\$ 00.00
BAIL FORFEITURE:	\$ 00.00
ABC VIOLATION:	\$ 00.00
PARKING TAGS:	\$ 8,445.00
<b>TOTAL FINES</b>	<b>\$ 35,703.00</b>

MUG SHOTS:    34        PARKING TAGS:    313        MEAL TICKETS:    61

# Gratwick Hose Company, Inc.

CITY OF NORTH TONAWANDA FIRE DEPARTMENT  
110 WARD ROAD • NORTH TONAWANDA, NEW YORK 14120  
716-692-9675



March 11, 2019

Honorable Mayor and

Common Council:

Please add the name of Noble Corp to the Fire Rolls.

Thank you.

575 Chestnut St. North Tonawanda

David A. Rogge

Membership Secretary

RECEIVED  
CITY CLERK'S OFFICE

2019 MAR 11 PM2:51  
NORTH TONAWANDA NY

CFO-B

MAR 19 2019

March 5, 2019

To: Honorable Mayor & Common Council Members

City Hall

216 Payne Avenue

North Tonawanda, NY 14120

Subject: Reappointment of Commissioner of Deeds

I, Mark D. Berube, residing at 1258 Payne Avenue, North Tonawanda, NY 14120 am hereby requesting  
To be reappointed as a Commissioner of Deeds for the City of North Tonawanda.

Sincerely,



Mark D. Berube

RECEIVED  
CITY CLERK'S OFFICE

2019 MAR 6 AM 11:41  
NORTH TONAWANDA NY

CFO-C

MAR 19 2019

## Tonawanda's United Veterans Council

March 11, 2019

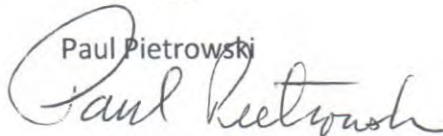
Mayor Arthur Pappas

North Tonawanda Common Council

The annual Memorial Day service sponsored by the United Veterans Council will take place on Sunday May 26, 2019 at 12 pm. The service will be on the Renaissance Bridge and we are requesting that the bridge to be closed to traffic at 11:30 am and reopen to traffic at 12:30 pm. We would like to invite all city officials to attend. The Memorial Day parade will be in Tonawanda this year and will start at Morgan and Clinton Park (Old Central School) and proceed to Broad St. to Bouck St. and cross Niagara St. to the All Hero's Monument behind City Hall where we will have a shout service.

Thank You,

Paul Pietrowski



President

Tonawanda's United Veterans Council

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CITY CLERK'S OFFICE

2019 MAR 11 AM 11:19  
NORTH TONAWANDA NY



**Matthew Parish**

CFO-Δ

**From:** Holycross, Amber M. <aholycross@ciminelli.com>  
**Sent:** Tuesday, February 26, 2019 11:04 AM  
**To:** Art Pappas  
**Cc:** Joe Fonzi; Rae Proefrock; April; Linda Hayes; jaysoemann@roadrunner.com; robinso5@canisius.edu; Kristin Derby; nathan@rotellagrants.com; Matthew Parish; Amanda Reimer  
**Subject:** FW: 2019 CLG for historic preservation  
**Attachments:** North Tonawanda 2019 CLG Application.doc; CLG Authorizing resolution.docx; boundary map, N. Tonawanda.jpg

MAR 19 2019

Good Morning Mayor,

I am writing to update you on our progress with the Lumber Baron District project, which we began in the fall of 2018. At our community meeting in September, our consultant KTA Preservation Specialists let us know that upon further research into the project, the name would be updated to Sweeney Estate District. The initial survey of homes took place in late December/Early January. A preliminary submission was made to the State Historic Preservation Office (SHPO) in January. The SHPO responded, requesting us to extend the boundaries of the survey area (per the attached map) and resubmit further documentation for review. This work will take place in late March, if approved. Once the boundaries are finalized by SHPO, KTA can complete the national register nomination and complete the project in September.

Due to the fact that the SHPO has requested additional homes to be surveyed, we will need additional grant funds to perform this work and complete the project. The attached application will be in front of you and council for review and approval next week.

By obtaining national register standing with the Sweeney Estate District, we are providing all home owners in the district the opportunity to improve their homes (inside and out) and receive tax credit money back. Participating in the program is strictly voluntary and up to the individual home owner. The benefit of the program is in maintaining the architectural integrity of our historic neighborhoods and improving their aesthetic. This results in increased property values and a deeper sense of pride in the community.

If you have any questions or concerns regarding the additional work and grant request, please call or e mail me.

Thank you,

**Amber Holycross, AIA, LEED AP ID+C**

*Senior Development Manager*

**Ciminelli Real Estate Corporation**

50 Fountain Plaza, Suite 500

Buffalo, New York 14202

t 716.631.8000

f 716.631.8034

e [aholycross@ciminelli.com](mailto:aholycross@ciminelli.com)

---

**From:** [nathan@rotellagrants.com](mailto:nathan@rotellagrants.com) [mailto:[nathan@rotellagrants.com](mailto:nathan@rotellagrants.com)]

**Sent:** Monday, February 25, 2019 4:26 PM

**To:** Amanda Reimer

CFO - E

February 11, 2019

MAR 19 2019

Honorable Mayor and Common Council  
216 Payne Avenue  
North Tonawanda NY 14120

RE: Commissioner of Deeds

Dear Honorable Body,

I, Linda Proch, who resides at 571 Wurlitzer Dr. North Tonawanda NY  
14120 am requesting to be appointed Commissioner of Deeds for the City of North Tonawanda.

Respectfully,



Linda Proch

RECEIVED  
CITY CLERK'S OFFICE  
2019 FEB 13 PM 2:37  
NORTH TONAWANDA NY