

City of North Tonawanda

MATTHEW L. PARISH
City Clerk-Treasurer
mattparish@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

April 11, 2019

The following meetings have been scheduled for TUESDAY, APRIL 16, 2019:

6:15PM Common Council - Re: Agenda Discussion

6:30PM Common Council Meeting in the Common Council Chambers.

Respectfully submitted,



**Matthew L. Parish
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council
President Zadzilka
Aldermen Braun, Berube, Pecoraro, Tylec**

FROM: Matthew L. Parish, City Clerk-Treasurer

RE: Agenda for regular session TUESDAY, APRIL 16, 2019 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED 03/27/2019

- 1) Legal Notice – Live Public Auction for two (2) City Owned Vacant Lots – City Clerk-Treasurer**

COMMUNICATIONS FROM CITY OFFICIALS

- III. Clerk-Treasurer - Re: Approval of City Owned Vacant Lot Auction Sales**
- VII. Accountant - Re: Payment of the Abstract of Claims Dated April 16, 2019**
- XIV.1 Youth, Recreation & Parks - Re: Approval of the Community Partner Playground Agreement for the Build it with KABOOM Grant**
- XIV.2 Youth, Recreation & Parks - Re: Permission for the YWCA of the Niagara Frontier to temporarily use vacant office space at the Norman Keller Building**

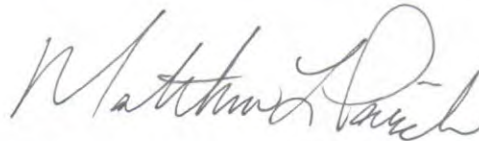
XXV. Monthly Reports

- .1 Senior Citizen Center .2 Clerk-Treasurer .3 Police Department**

COMMUNICATIONS FROM OTHERS

- A.
Columbia Hook & Ladder Co. - Re: Permission to remove Warren Buchhardt
from the Fire Rolls
- B.
St. Paul's United Church of Christ - Re: Permission to place a sign on City property
for upcoming event
- C.
Erie Canal Fishing Derby - Re: Permission to hang banners to promote
the upcoming Fishing Derby

Respectfully submitted,



Matthew L. Parish
City Clerk-Treasurer

APR 16 2019

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 245193
was printed and published in said paper on the following dates:

03/27/2019

Janet M. Slipko
Principal Clerk

Subscribed and sworn to before me this
3-27-19

Teresa L. McCarthy
Teresa L McCarthy 02/26/2022

Notary Public Expiration Date

RECEIVED
CITY CLERK'S OFFICE

2019 APR 1 AM 10:03
NORTH TONAWANDA NY

TERESA L MCCARTHY
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01MC4962698
Qualified in Niagara County
Commission Expires February 26, 2022

City of North Tonawanda
Department of City Clerk/Treasurer
Notice
The City of North Tonawanda will be conducting a live, public auction on 04/05/2019 in the City Council Chambers, 216 Payne Avenue, North Tonawanda, NY 14120 at 10:00am registration begins at 9:00am. The two (2) properties being auctioned at this time is a vacant lot located at 1397 Walck Road, North Tonawanda, NY 14120 with a starting minimum bid of \$20,000 and a vacant lot located at 360 Meadow Drive, North Tonawanda, NY 14120, with a starting minimum bid of \$10,000 for this property. Buyers must build a house within 18 months of purchase for either property. Questions or concerns, please contact the office of North Tonawanda City Clerk-Treasurer Monday - Friday from 8:30AM to 4:30PM @ 695-8555. #N245193 3/27/2019

City of North Tonawanda

MATTHEW L. PARISH
City Clerk-Treasurer
mattparish@northtonawanda.org

Lori Swartz
Assistant City Clerk

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Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
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Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

APR 16 2019

April 5, 2019

**Honorable Mayor and Common Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120**

Re: City Owned Property Auction

Dear Honorable Body:

On Friday April 5, 2019 my office in conjunction with the City Attorney's Office conducted a Public Auction through Auctions International at which 2 City owned vacant lots were sold totaling \$30,000. Below for your review is a list of the property addresses, Bidder Names and Bid Amounts.

CITY OF NORTH TONAWANDA PROPERTY TAX AUCTION RESULTS

<u>SBL</u>	<u>ADDRESS</u>	<u>BID AMOUNT</u>	<u>BIDDER NAME</u>
TBD	1397 Walck Road	\$20,000.00	Michael Wachowicz
TBD	360 Meadow Drive	\$10,000.00	Michael Wachowicz

I respectfully request that your Honorable Body accept these 2 bids totaling \$30,000.

If you're Honorable Body Should concur please vote in the affirmative on the above request pending final review by the City Attorney's Office.

Sincerely,



**Matthew L. Parish
City Clerk Treasurer**

AMANDA REIMER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120



TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

APR 16 2019

April 9, 2019

Honorable Arthur G. Pappas, Mayor
and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated April 16, 2019, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Regards,

Amanda Reimer
City Accountant

RECEIVED
CITY CLERK'S OFFICE

2019 APR 9 PM 3:21
NORTH TONAWANDA NY

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



The Honorable Mayor Pappas and Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Mayor Pappas and Common Council,

With the council's previous approval our Department moved forward with grant proposal to get a new playground play space at Mayor's Park. We are excited to announce we have been awarded the Build it With KaBOOM! playground grant and will need the Mayor to sign the Community Partner Playground Agreement to proceed with the process which will culminate with a new playground at Mayor's Park with a Community Build Day set for July 27, 2019. Thank you for your approval.

Respectfully Submitted,

Alex Domaradzki
Director of Youth, Recreation, Parks & Seniors

RECEIVED
CITY CLERK'S OFFICE

2019 APR 11 PM 12:15
NORTH TONAWANDA NY

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



April 11, 2019

The Honorable Mayor Pappas and Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Mayor Pappas and Common Council,

Our department recently received a request from the YWCA of the Niagara Frontier regarding the need for a temporary office space to conduct domestic violence counseling and advocacy services for community members while their current office space at 49 Tremont St is being renovated. The office would be used two days per week (Tuesdays & Thursdays) from 9:00-4:30pm providing a space for two counselors to meet with clients through December of 2019.

Our department currently has a vacant office in the Norman Keller Building located at 500 Wheatfield Street that would meet the needs of the YWCA for this temporary placement. I respectfully ask for your approval to move forward with an agreement to be completed by the Attorney's Office and signed by the Mayor, allowing YWCA to utilize office space at our facility at no cost to the YWCA.

Respectfully Submitted,

Alex Domaradzki
Director of Youth, Recreation, Parks & Seniors

RECEIVED
CITY CLERK'S OFFICE

2019 APR 11 PM 12:14
NORTH TONAWANDA NY

Alex,

Thank you for taking the time to speak with me this afternoon. The YWCA of the Niagara Frontier is in the process of converting our building, located at 49 Tremont into permanent apartments for single women, the majority of whom are domestic violence survivors. There will also be a unique social enterprise café located within the building. While these developments are exciting, the existing domestic violence counseling and advocacy has been displaced during the renovation.

We are in immediate need of a small private office space for two days a week, primarily Tuesdays and Thursdays between 9:00 a.m. and 5:00 p.m. where two counselors may see clients.

Might this be something you can assist with? Please advise if you require any additional information.

Mary K. Brennan-Taylor

Vice President of Programs

YWCA of the Niagara Frontier

(716)433-6714 x215 (office)

(716)870-9543 (cell)

XXV, 1
APR 16 2019

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



April 1, 2019

The Honorable Mayor Arthur Pappas
And Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of March 2019.

Senior Center's Total Monthly Services 1,234

Unduplicated 402

Duplicated 832

Program this month included but not limited to: Nutrition Program, Attorney Services, General Membership Clubs, Club 99, St. Patrick's Day Dance, and Niagara County Information & Referral & AARP Income Tax Preparation Services.

Sincerely,

Pamela A. Hogan
Recreation & Senior Coordinator

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CITY CLERK'S OFFICE

2019 APR 1 PM 1:30
NORTH TONAWANDA NY

XXV.2

APR 16 2019

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	8	80.00
		Ward Maps	1	1.00
		Sub-Total:		\$81.00
A1603	Misc. Fees	Birth Certificates	45	480.00
		Death Certificates	137	1,390.00
		Deaths Recorded	21	0.00
		Geneology Birth	4	44.00
		Geneology Death	1	11.00
		Geneology Search	2	22.00
		Sub-Total:		\$1,947.00
A1980	Minor Sales	City Market	32	10,713.00
		Sub-Total:		\$10,713.00
A2110	Planning & Zoning Fees	Terrace Park. Permit	6	30.00
		Terrace Parking App	1	20.00
		Sub-Total:		\$50.00
A2501	Permit Fees	Chicken Permits	3	75.00
		Food Truck	1	100.00
		Sub-Total:		\$175.00
A2505	Marriage License Fee	Marriage License Fee	9	157.50
		Sub-Total:		\$157.50
A2506	Conservation	Conservation	10	12.44
		Sub-Total:		\$12.44
A2540	Racing & Wagering Fees	Bingo Proceeds	8	191.56
		Sub-Total:		\$191.56
A2542	Dog Licensing	Female, Spayed	111	999.00
		Female, Unspayed	6	102.00
		Male, Neutered	101	909.00
		Male, Unneutered	14	238.00
		Replacement Tags	3	9.00
		Sub-Total:		\$2,257.00
A2610	Minor Sales	Parking Tickets	27	8,730.00
		Sub-Total:		\$8,730.00

RECEIVED
CITY CLERK'S OFFICE2019 APR 16 PM 1:51
NORTH TONAWANDA NY

Account#	Account Description	Fee Description	Qty	Local Share
			Total Local Shares Remitted:	\$24,314.50
Amount paid to:	New York State Department of Health			202.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program			272.00
Amount paid to:	NYS Environmental Conservation			212.56
Total State, County & Local Revenues:		\$25,001.56	Total Non-Local Revenues:	\$687.06

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.



 City Clerk-Treasurer

 Date



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

XXV
TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

APR 16 2019

April 10, 2019

Honorable Mayor Arthur G. Pappas and
Members of the City of North Tonawanda Common Council

Ladies and Gentlemen:

Please find attached the Summary of Police Activities Report, the Summary of Criminal Activities Report and the V&T Report for the month of March 2019.

Respectfully submitted,

Roger R. Zgolak
Chief of Police

cc: Eric Zadzilka
cc: Austin Tylec
cc: Robert Pecoraro
cc: Mark Berube
cc: Donna Braun

RRZ/sd

RECEIVED
CITY CLERK'S OFFICE

2019 APR 10 AM 10:51
NORTH TONAWANDA NY

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF MARCH 2019

CRIMINAL

Complaints received and investigated	104
Complaints cleared by arrest or exceptional clearance	65
Complaints ruled unfounded	1
Number of males arrested under 18: 1 over 18: 30	31
Number of females arrested under 18: 0 over 18: 14	14
Arrests for other authorities	3
Failure to Appear/Violation of Probation Warrant Arrests	17
Above complaints cleared by J.A.B.	11
Complaints cleared by J.A.B. from previous months	1

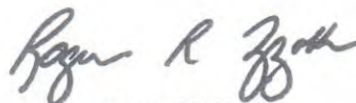
TRAFFIC

Traffic summonses issued	599
DWI arrests	7
Parking tags issued	268

MISCELLANEOUS

Miscellaneous service	2,364
Incident reports	150
Vehicle accidents	54
Vehicle accidents (fatal)	0
Vehicle stops	546
Police escorts	42
Prisoner meals	61
Mug shots taken	31
Fingerprints taken	31
Persons missing and located	2
Automobiles stolen	1
Automobiles recovered	1
Automobiles recovered for other authorities	0
Record check fees	\$60.00
Photocopy fees	\$6.50
Fingerprint fees	\$0.00
Fines collected	\$42,755.41
Value of property damaged	\$11,212.00
Value of property stolen	\$25,614.56
Value of property recovered	\$12,344.00

Respectfully submitted,



Roger R. Zgolak
Chief of Police

<p>NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF MARCH 2019</p>

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT			
ALL OTHER OFFENSES	2	1	
ARSON	0	0	
BURGLARY	3	0	
COERCION	0	0	
CRIMINAL MISCHIEF	12	1	
CRIM POSS WEAPON	0	0	
DIS CON/HARASS	21	14	
DRUG OFFENSES	6	5	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	17	17	
FORGERY	0	0	
FRAUD (ID THEFT)	2	0	
LARCENY	20	7	1
LEAVING THE SCENE	6	1	
MURDER	0	0	
RAPE	1	0	
ROBBERY	3	2	
SEXUAL OFFENSES	1	0	
SIMPLE ASSAULT	8	7	
STOLEN PROPERTY	2	1	
UNAUTH USE M/V	0	0	
VIOL OF PROBATION			
ARRESTS FOR OTHER AUTHORITIES		3	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		6	
TOTALS	104	65	1
# OF ABOVE COMPLAINTS CLEARED BY JAB		11	
# CLEARED BY JAB FROM PREV MONTHS		1	

V & T REPORT FOR THE MONTH OF MARCH 2019

SPEEDING	187
REDLIGHT VIO.	18
STOP SIGN VIO.	125
NO REGISTRATION	12
NO LICENSE	24
FAULTY EQUIPMENT	48
NO INSPECTION	56
FAILED TO YIELD RIGHT OF WAY	6
SEAT BELT VIO.	26
NO INSURANCE	4
LICENSE PLATE VIO.	11
IMPROPER TURN	23
DROVE ON LEFT OF PAVEMENT MARKINGS	7
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	2
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	9
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	5
UNSAFE BACKING	2
MISCELLANEOUS	77

TOTAL 642

TRAFFICE MISD.

#OF COMPLAINTS/ARRESTS

DWI-----	7
OPERATING WHILE REG. SUSPENDED/REVOKED-----	11
AGGRAVATED UNLICENSED OPERATION 3 RD -----	21
AGGRAVATED UNLICENSED OPERATION 2 ND -----	7

FELONIES

NONE

FINES: (CITY IMPOSED):

TRAFFIC:	\$ 33,765.41
PENAL LAW:	\$ 260.00
CITY ORDINANCE:	\$ 0.00
BAIL FORFEITURE:	\$ 0.00
ABC VIOLATION:	\$ 0.00
PARKING TAGS:	\$ 8,730.00
TOTAL FINES	\$ 42,755.41

MUG SHOTS: 31 PARKING TAGS: 268 MEAL TICKETS: 61

CFO-A

COLUMBIA HOOK & LADDER CO., NO. 1, INC.

P.O. Box 357 North Tonawanda, New York 14120-0357

April 10, 2019

APR 16 2019



Established 1876

Honorable Arthur Pappas, Mayor
Honorable Common Council
c/o City Clerk
City Hall, 216 Payne Ave.
North Tonawanda, NY 14120

Re: Removal from Volunteer Fire Roll

Dear Mayor and Council:

The members of Columbia Hook & Ladder Co. No. 1 sadly request the removal from the Volunteer Fire Roll of WARREN G. BUCHHARDT. He died March 4, 2019.

Brother firefighter Warren Buchhardt joined Columbia Hook & Ladder on June 7, 1950, and served 68 years, 8 months.

Respectfully,
COLUMBIA HOOK & LADDER CO. No. 1, INC.

A handwritten signature in black ink, appearing to read "David L. Evans". The signature is fluid and cursive.

David L. Evans
Recording Secretary

RECEIVED
CITY CLERK'S OFFICE
2019 APR 10 AM 8:43
NORTH TONAWANDA NY



Douglas W. Fronczek

87 Linwood Avenue • Tonawanda, New York 14150
phone (716) 695-3368 • e-mail dfronczek@me.com

CFO-B

APR 16 2019

April 1, 2019

North Tonawanda Common Council,

I am writing to request permission to place a portable sign on City property.

Our church, St. Paul's United Church of Christ, is hosting a meat raffle on Saturday April 27, 2019 beginning at 7 pm at Rescue Fire Hall. We have contracted with Best Sign Rentals pending approval by the Common Council.

Ideally, we would like the sign to be placed near the blue water tower on Erie Avenue beginning April 8 and removed after the event on April 27.

Thanks so much for your consideration. I look forward to hearing from you.

Sincerely,

Doug Fronczek

RECEIVED
CITY CLERK'S OFFICE
2019 APR 1 PM 12:57
40 2TH TONAWANDA NY

CFO-C

STEPHEN C. HARRINGTON MEMORIAL

ERIE CANAL FISHING DERBY

APR 16 2019

7963 Telegraph Rd., Gasport, NY 14067

PH. (716) 830-8434 - (716) 425-8144 - Fax (716) 772-7972

CITY OF NORTH TONAWANDA

THE ERIE CANAL FISHING DERBY WOULD LIKE PERMISSION TO ERECT 2 OVER THE ROAD BANNERS TO HELP PROMOTE OUR FISHING DERBY.

THE LOCATIONS OF THE BANNERS ARE:

PAYNE AVENUE AND HEWITT STREET AND OLIVER STREET, NEAR 2nd & 3rd AVENUE. WE WOULD LIKE THE BANNERS ERECTED JUNE 20th THROUGH JULY 14th. THE DERBY DATES ARE JULY 3rd - 14th, 2019

WE WOULD LIKE TO THANK AGAIN THE CITY OF NORTH TONAWANDA FOR HELPING TO PROMOTE THE FISHING DERBY WHICH IS FUN AND EXCITING FOR EVERYONE. THANK YOU!

SINCERELY,
Lynn D. Harrington

2019 APR 4 AM 10:42
NORTH TONAWANDA NY

Stephen C. Harrington Memorial Erie Canal Fishing Derby

7963 Telegraph Rd., Gasport, NY 14067

PH. (716) 830-8434 - (716) 425-8144 - Fax (716) 772-7972

Dear Sir or Madam,

As you may or may not know Derby Coordinator, Stephen C. Harrington passed away on November 29th, 2017. We will be continuing this derby in his honor with a new name, The Stephen C. Harrington Memorial, Erie Canal Fishing Derby.

He first started the Erie Canal Fishing Derby 28 years ago, we knew the Erie Canal would be "ideal" for promoting a fishing derby. The "canal banks" provide easy access for people of all ages, handicapped and disabled to experience the fun and excitement of catching fish. For those who fish from boat, there are conveniently located marinas and boat launches that stretch along the canal.

The canal offers the Anglers a wide variety of different species of fish that are abundant in these waters. Our fishing derby consist of fishing for seven of these species. There are three places (1st, 2nd, 3rd.) for each division, in which prizes are awarded. Top winners in each category draw for the grand prize, which is a 16' boat* with motor and trailer. We also have a kid's division where they also receive trophies and prizes at the awards ceremony. "All participant" are eligible for the grand prize.

The derby covers 50 miles of the Erie Canal in three counties, Erie, Niagara, and Orleans.

We have conveniently located weigh stations to weigh in your fish. Each day of the derby, all weigh stations give a "daily prize" to any youth, 14 years and under, for the heaviest fish of the day.

To add to the shrill and excitement of catching a fish during the derby, we have fish that are "tagged" with a number, courtesy of the U.S. Fish and Wildlife. Any participant who catches a "tag" fish, receives from that sponsor, a special prize at the awards ceremony.

This will be our 29th year of promoting the popular sporting event that brings family and friends spending time together having fun. We are asking for your support in making this fishing derby exciting for everyone.

The Erie Canal Fishing Derby has four different categories of sponsorship to choose from. They are enclosed for your review.

The dates for this years fishing derby are July 3rd -July 15th, 2019.

Sincerely,

Lynn Harrington

Derby Coordinator

2019 APR 4 AM 10:42
NORTH TONAWANDA NY