

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

MATTHEW L. PARISH
City Clerk-Treasurer
mattparish@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

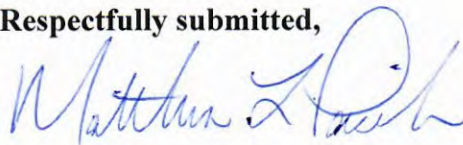
COMMON COUNCIL WORKSHOP AGENDA

April 18, 2019

The following meeting has been scheduled for TUESDAY APRIL 23, 2019:

- 6:30 P.M. Mike Marshfield - Re: Enterprise Fleet Management
- 6:45 P.M. Tim Brennan - Re: Niagara County SPCA
- 7:00 P.M. Nick Robinson
Assistant City Attorney - Re: Tobacco Free Erie Niagara
- 7:15 P.M. Chelsea Spahr
Assistant City Engineer - Re: Draft Memorial Pool Study
- 7:30 P.M. Common Council - Re: General Discussion

Respectfully submitted,



Matthew L. Parish
City Clerk-Treasurer

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE

CITY OF NORTH TONAWANDA REGULATING SMOKING ON CITY HALL GROUNDS

WHEREAS, tobacco related illness is the leading cause of preventable death in the United States; and

WHEREAS, exposure to secondhand smoke causes death and many diseases including cancer; and

WHEREAS, the U.S. Surgeon General concluded in a 2004 report that smoking has a direct relationship with various forms of cancer; and

WHEREAS, the U.S. Surgeon General concluded in a 2010 report that even occasional secondhand smoke is harmful; and

WHEREAS, smoke free workplace laws protect people from secondhand smoke, reduce tobacco use overall and reduce health care costs.

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Section _____ of the North Tonawanda City Code, the City Council of the City of North Tonawanda does hereby declare the following:

1. Smoking a cigarette, pipe, cigar, electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, vape pen, any cartridge or other component of the device or related product or any other matter of substance which contains tobacco, nicotine, any illegal substance or any other substance that is similar shall be prohibited as follows:

A. At all times on the grounds of North Tonawanda City Hall which is located at 216 Payne Avenue, North Tonawanda, New York 14120, with the following exceptions:

1) Any private owned vehicle that is not on City Hall property for City services.

B. "No Smoking" signs shall be placed on the property entrance at an appropriate location on the exterior of the building.

C. Penalties for offenses

1) Smoking of tobacco, nicotine and other similar products shall be unlawful in the areas posted as stated in this Chapter.

2) A violation of any provision of this ordinance shall be subject to a fine not to exceed \$250 for each offense or imprisonment for not more than 15 days for each offense, or both fine and imprisonment.

D. Severability

1) The several terms and provisions of this section shall be deemed severable, and if any provision hereof or the application hereof to any person or circumstances is held invalid, the remainder of the section and the applicability of such provisions to other persons and circumstances shall not be affected thereby.

E. When effective.

1) This ordinance shall become effective on the day after publication in the official newspaper of the City of North Tonawanda.

MATT

April 8, 2019

Matthew L. Parish

City Clerk/Treasurer

216 Payne Avenue

North Tonawanda, NY 14120

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CITY CLERK'S OFFICE

Traffic Safety Minutes:

2019 APR 10 AM 10:31
NORTH TONAWANDA NY

The April 2019 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1900 hours. Roll call showed the following members present: R. Frank, J. Sikora, M. Daigler, M. Lemke, D. Grinnell, A. DiBernardo. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

1. Committee members looked into possible spots for handicapped parking around the North Tonawanda Recreation Center and came up with some couple of ideas of where to place the handicapped parking spots. Member Daigler will work with Parks and Recreation Director, Alex Domaradzki, on what spots would be best for the recreation center.
2. The committee received a complaint from Todd Skoczylas regarding speeders on Linwood Avenue. Member Frank will have Traffic Officer Cress monitor the street. The electronic speed sign will also be placed on Linwood Avenue to slow down vehicles. Member Frank left a voicemail for Skoczylas informing him of our decision.
3. The owners of 460 Oliver Street, Jack and Mary Ann Coher, requested a terrace parking permit. The committee will look into the request and will discuss it at the May meeting.
- ④ The owner of 778 Oliver Street, Al Ridge, would like 2 signs put up in front of his business that state "30 Minute Parking Monday-Friday 8:00-4:00". These signs would be split apart to designate 2 spots for Ridge's business. Mr. Ridge states that there were signs up in front of his business in the past and were taken down when the business across the street closed down. The committee recommends the signs and believes that two spots will not hinder any other business.

REQUEST

Meeting Adjourned at 2015 hours.

Travel Safely

Robert J. Frank

Memo

**Building Inspector's Office
City of North Tonawanda
(716) 695-8595
FAX (716) 695-8568**

To: Mayor and Common Council

Date: April 17, 2019

**From: Cosimo R. Capozzi
Building Inspector**

Re: Weed cutting contract

Attached please find copy of the only proposal received by this department for brush, weed cutting and clean up of private property for the 2019 season.

We sent out ten requests for bids to local landscaping contractors, and advertised request for bids in the Niagara Gazette on 3-27-19, 4-3-19 & 4-10-19. We received a single bid, copy included.

After opening said bids in the presence of the City clerk and a review of same, I recommend that the 2019 weed contract be awarded to the only responsible bidder, Complete Lawn Care & Fencing Inc. 378 Witmer Rd. North Tonawanda. This is the same company we used for 2018 and are satisfied with their performance.

If you have any questions or need additional information, please let me know.

**CC: Mayor
Council
File**

Cosimo R. Capozzi


Building Inspector

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2019 APR 16 PM4:00
NORTH TONAWANDA NY



City of North Tonawanda
216 Payne Ave.
North Tonawanda, NY 14120-5446

(716) 695-8596
Fax (716) 614-0632

Code Enforcement Department

Building and Code Enforcement
216 Payne Ave.
North Tonawanda, NY 14120

March 20, 2019

Complete Lawn Care & Fencing
378 Witmer Rd
North Tonawanda, NY 14120

Dear Sir or Madam,

The City of North Tonawanda Code Enforcement Office is offering the enclosed request for quotes on brush & weed cutting, as well as nuisance cleanup on private lots in the City of North Tonawanda. All bids must be received by April 15th 2019

It is the City's intent to request quotes from responsible and properly insured weed and brush cutting contractors to perform work for Code Enforcement, to enforce its nuisance and weed ordinance during the current year. Copies of the required specifications for the work and quotation forms are enclosed. **A working cell phone number/landline and a working fax machine are essential to maintain accuracy of requested work orders & completion forms.**

The successful bidder would need to follow the following procedures:

- (1) Upon notification of a job site in need of services, the contractor would have three (3) days to complete the job. We do understand, that heavy rain can affect completion within the 3 day limit. **Work orders will be faxed on a daily basis, as needed. A response from you that orders were received would be appreciated. This helps the process run much more efficiently.**
- (2) The contractor would have three (3) days from the completion of jobs to submit their invoices to the Building Inspector's Office. **You may send your work order/invoice back by fax to 695-8544.**

2019 APR 16 AM 11:07
NORTH TONAWANDA NY
2019 APR 16 AM 11:07
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The successful bidder would need to fulfill the following requirements:

- (1) Contractors must provide current insurance certificates for:
 - a. Workers Compensation
 - b. Liability
 - c. Disability
- (2) Contracts must:
 - a. Have a minimum of three employees
 - b. Have commercial grade equipment with all guards and safeties in place
 - c. Have the ability to conduct grass cuts within three days of notification and must be able to make said cuts during business hours. All grass, clippings and debris must be removed from the property.
- (3) Beyond grass cuts, the contractor will also be responsible and must be able to assist the City in property abatement. This will include:
 - a. The ability to remove and dispose of items and debris
 - b. The ability to install padlock hasps and padlocks on residential and commercial doors
 - c. The ability to measure, cut and install plywood covers on first floor windows and doors at residential and commercial properties

Contractors may respond by completing the enclosed quotation form with proof of proper insurance and return the bid in a sealed envelope to the Code Enforcement Department, 216 Payne Avenue, North Tonawanda, NY 14120 by April 4, 2017. Faxed bids cannot be accepted. These bids are given unopened to the Common Council to review.

**Cosimo Capozzi
Building Inspector**

2019 Proposal

I (We), the undersigned, propose to furnish the City of North Tonawanda Building Inspection Department with the proper equipment and experienced manpower, as specified in the Bid Request, to cut and/or mow and remove all vegetation such as weeds, brush, undergrowth etc. while operating under City's Ordinance, Chapter 62 Nuisances and Chapter 100 Weeds, on privately owned lots within the City for such compensation as agreed to below. By signing this proposal, I (We) agree to hold the City harmless for any and all damages or suits or causes of action arising out of Contractor's operations under this agreement. I (We), the undersigned by submitting said proposal fulfill all bid specifications; said specifications are hereby incorporated into said proposal as a contract document.

Note: Quantities of work are not guaranteed.

<u>Description</u>	<u>Unit Price</u>
1) Lots with frontage up to 35 feet and 150' Depth	<u>37.00</u> ea
2) Lots with frontage 36 to 60 feet and 150' Depth	<u>47.00</u> ea
3) Lots with 61 to 100 feet and 150' Depth	<u>57.00</u> ea
4) Lots with frontage 101 feet to 1 acre of land	<u>67.00</u> ea
5) Rate for each additional acre for lots with 101 feet or more of frontage	<u>67.00</u> ea
6) Rate per man hour for R.O.W. margins and improved properties. This bid is used when securing vacant buildings or in debris cleanup	<u>42.00</u> ea
	TOTAL \$ <u>317.00</u>

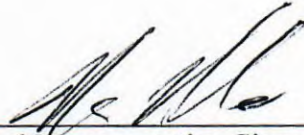
Number of Employees: 6

Equipment Available:

4 Trucks, 6 commercial mower, Tractor, skid steer
Backhoe, skid steer

CLF Complete Lawn Care & Fencing Inc.

Company Name



Authorized Representative Signature

378 Witner rd

Address

President

Title

N. Tonawanda, NY 14120

City/State/Zip

716-946-6840

Office Phone #

716-

Fax#

716-946-6840

Contact Cell #