

# City of North Tonawanda

MATTHEW L. PARISH  
City Clerk-Treasurer  
mattparish@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

**May 16, 2019**

**The following meetings have been scheduled for TUESDAY, MAY 21, 2019:**

**6:15PM Common Council - Re: Agenda Discussion**

**6:30PM Common Council Meeting in the Common Council Chambers.**

**Respectfully submitted,**



**Matthew L. Parish  
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council  
President Zadzilka  
Aldermen Braun, Berube, Pecoraro, Tylec**

**FROM: Matthew L. Parish, City Clerk-Treasurer**

**RE: Agenda for regular session TUESDAY, MAY 21, 2019 6:30PM**

**AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.**

**PROOF OF PUBLICATION PUBLISHED 05/1/2019**

- 1) Legal Notice – The City of North Tonawanda’s 2019 Tentative Assessment Roll – City Assessor

**COMMUNICATIONS FROM CITY OFFICIALS**

**VII. Accountant - Re: Payment of the Abstract of Claims Dated May 21, 2019**

**XXV. Monthly Reports**

**.1 Clerk-Treasurer**

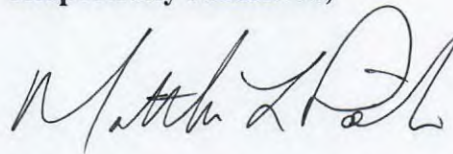
**XXXII.  
Community Development - Re: Permission to hold a Public Hearing, June 18, 2019 in City Hall for the Community Development Block Grant Program**

**COMMUNICATIONS FROM OTHERS**

**A.  
Boys & Girls Club - Re: Approval of their Annual Canal Fest Four Miler, Thursday, July 18, 2019**

- B.**  
**St. Mark's Episcopal Church** - **Re: Permission to host their "St. Mark's, get set, go! 5K" race on Saturday, October 12, 2019**
- C.**  
**Downtown Merchants of North Tonawanda** - **Re: Approval of the "Thursdays on Webster" Artisan Trunk Sale, Thursday nights in August**
- D.**  
**Carousel Society** - **Re: Permission to have a Children's Fourth of July Parade on Thompson Street**

Respectfully submitted,



**Matthew L. Parish**  
**City Clerk-Treasurer**



STATE OF NEW YORK  
NIAGARA COUNTY, } SS, \_\_\_\_\_

MAY 21 2019

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

2019 MAY 3 AM 5:56  
NORTH TONAWANDA NY

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 247227 was printed and published in said paper on the following dates:

RECEIVED  
CITY CLERK'S OFFICE

05/01/2019

*Janet M. Slipko*  
\_\_\_\_\_  
Principal Clerk

Subscribed and sworn to before me this  
5-1-19

*Teresa L. McCarthy*  
\_\_\_\_\_  
Teresa L. McCarthy      02/26/2022

Notary Public                  Expiration Date

TERESA L MCCARTHY  
NOTARY PUBLIC, STATE OF NEW YORK  
Registration No. 01MC4962698  
Qualified in Niagara County  
Commission Expires February 26, 2022

**LEGAL NOTICE  
COMPLETION OF  
THE CITY OF NORTH TONAWANDA'S  
2019 TENTATIVE ASSESSMENT ROLL**

Notice is hereby given that the Tentative Assessment Roll for the City of North Tonawanda, New York has been completed and verified pursuant to Section 506 of the Real Property Tax Law and is on file in the office of the City Assessor, North Tonawanda Public Library, where it is open to public inspection as provided by law. Also online [www.northtonawanda.org](http://www.northtonawanda.org) or [www.northtonawanda.oarsystem.com](http://www.northtonawanda.oarsystem.com)

RP-524 Grievance Forms to challenge your tentative assessment with the Board of Assessment Review will also be available in all 4 locations.

The Board of Assessment Review will meet on Tuesday, May 28, 2019 at City Hall, 216 Payne Avenue, North Tonawanda, NY from 5:30 PM to 9:30 PM in the Common Counsel Chambers. The board will hear and examine all verified written RP-524 complaint forms that have been submitted to the Assessor's Office by 4:00 PM on May 28, 2019 or RP-524 forms that are brought to the evening's meeting.

Barbara W. Klenke  
City Assessor  
City of North Tonawanda  
#N247227

5/1/2019

AMANDA REIMER  
CITY ACCOUNTANT

JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

VII.  
TELEPHONE: (716) 695-8545

FAX: (716) 695-8573

MAY 21 2019

May 16, 2019

Honorable Arthur G. Pappas, Mayor  
and Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, New York 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated May 21, 2019, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Regards,



Amanda Reimer  
City Accountant

RECEIVED  
CITY CLERK'S OFFICE

2019 MAY 14 AM 11:31  
NORTH TONAWANDA NY

MATTHEW L. PARISH  
City Clerk-Treasurer  
mattparish@northtonawanda.org

# City of North Tonawanda

XXVI /

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

5/10/2019

Honorable Mayor & Common Council  
216 Payne Avenue  
North Tonawanda, NY 14120

RECEIVED  
CITY CLERK'S OFFICE  
2019 MAY 13 PM 3:31  
NORTH TONAWANDA NY

Dear Sirs and Mesdames:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of April 2019.

## General Fund

Balance Fwd - Checking	187,954.33
Balance Fwd - Money Market	7,836.84
Investments	(6,000,000.00)
Receipts for the month	14,701,401.04
Warrants Drawn	(1,910,805.49)
	<u>\$6,986,386.72</u>

## Sewer Fund

Balance Fwd - Checking	625,476.01
Balance Fwd - Money Market	252,388.70
Investments	0.00
Receipts for the month	64,379.43
Warrants Drawn	(243,184.64)
	<u>\$699,059.50</u>

## Water Fund

Balance Fwd - Checking	2,099,615.69
Balance Fwd - Money Market	236,260.43
Investments	0.00
Receipts for the month	19,961.22
Warrants Drawn	(157,607.77)
	<u>\$2,198,229.57</u>

## Trust & Agency Fund

Balance Fwd - Checking	339,057.76
Receipts for the month	165,757.19
Warrants Drawn	(159,775.18)
	<u>\$345,039.77</u>

### Capital Construction Fund

Balance Fwd - Checking	363,485.55
Balance Fwd - Money Market	3,479,002.85
Receipts for the month	76,674.31
Warrants Drawn	(85,377.83)
	<hr/>
	\$3,833,784.88

### Community Development Fund

Balance Fwd - Checking	1,697,572.46
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$1,697,572.46

### Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	240,247.00
Warrants Drawn	(240,247.00)
	<hr/>
	\$0.00

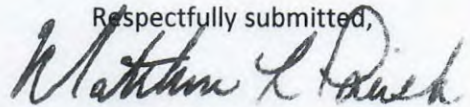
### Housing Rehabilitation Fund

Balance Fwd	1,469.26
Receipts for the month	0.03
Warrants Drawn	0.00
	<hr/>
	\$1,469.29

### Home Rehabilitation Fund

Balance Fwd	40,974.56
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$40,974.56

Respectfully submitted,



Matthew L. Parish  
City Clerk - Treasurer



# City of North Tonawanda

Department of Community Development  
500 Wheatfield Street  
North Tonawanda, New York 14120  
716-695-8580  
716-614-0519 (fax)

XXXII.

MAY 21 2019

May 15, 2019

Honorable Mayor and City Council  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

Re: Community Development Block Grant Program- Request for Required Public Hearing

Dear Honorable Body,

In consideration of a possible application for Community Development Block Grant (CDBG) funds for a Micro-enterprise Assistance Program, per CDBG regulations, the City of North Tonawanda is required to hold a public meeting to discuss CDBG activities and the potential application. The hearing must be held at a meeting with a quorum of the Common Council.

I would like to formally request authorization to hold a required public meeting for the Community Development Block Grant (CDBG) program to be held on June 18th, 2019, at 6:00pm in the Common Council chambers immediately preceding the regularly scheduled Common Council meeting.

Thank you for your time and consideration.

Kindest regards,

Michael Zimmerman

Director

RECEIVED  
CITY CLERK'S OFFICE

2019 MAY 15 PM 4:07  
NORTH TONAWANDA NY



CFO-A

MAY 21 2019

April 20, 2019

North Tonawanda Common Council  
216 Payne Ave  
North Tonawanda, NY 14120



Dear Common Council:

On Thursday, July 18, The Boys of Girls Clubs of the Northtowns will be celebrating the 33rd annual Canal Fest Four Miler.

This year, we are moving the start/finish line back to its original location near the corner of Main and Sweeney streets.

To ensure the safety of our runners, we are requesting that Sweeney Street be closed for traffic from Main Street to 1202 Sweeney Street- where the 2 mile turnaround is located. We are requesting that the street closure be in effect from 6:30 until 8 p.m. The race starts at 7 p.m.

Enclosed you will find the certification which includes a map of the course.

Thank you for your consideration.

*Jeffrey Hardy*  
Race Director  
[Jeff14Hardy@aol.com](mailto:Jeff14Hardy@aol.com)  
716-510-3971

**Tim Frank Memorial  
Canal Fest 4 Miler**  
benefiting  
**NT & Franklin Clubs**

**Web Site**  
[www.bgcnt.net](http://www.bgcnt.net)

**Like us on Facebook**  
Team TNT Alumni and Friends

**Franklin Club**  
325 Franklin Street  
Tonawanda, NY 14150  
(716) 693-2307

**NT Club**  
195 Spruce Street  
N. Tonawanda, NY 14120  
(716) 807-3758

**Jeffrey Hardy**  
Race Director

**John Lineberger**  
Volunteer Coordinator

**Sue Downing**  
Registration Coordinator

RECEIVED  
CITY CLERK'S OFFICE  
2019 MAY 1 AM 10:50  
NORTH TONAWANDA NY

TEAM TNT is an independent fundraising committee made up of Northtowns Boys & Girls Clubs alumni and volunteers dedicating themselves with the purpose of raising funds to support the Franklin & NT Clubs.



Road Running Technical Council  
USA Track & Field

Measurement Certificate



Name of the course Tim Frank 4 Miler Distance 4 mi  
 Location (state) NY (city) North Tonawanda  
 Type of course: road race  calibration course  track   
 Measuring methods: bicycle  steel tape  electronic distance meter   
 Measured by (name, address, phone & e-mail) Bob Laskowski, 205 Brookwood Dr, West Seneca, NY 14075;  
716-308-8687; rlaskowski@realtysusa.com  
 Race contact (name, address, phone & e-mail) Jeff Hardy, 199 Zimmerman, Tonawanda NY 14223;  
716 510 3971; \_Jeff14Hardy@AOL.com  
 Date(s) when course measured: May 8, 2016  
 Number of measurements of entire course: 2 Course Configuration: out-and-back  
 Elevation (meters above sea level) Start 176.2 Finish 176.2 Highest 176.2 Lowest 174.7  
 Straight line distance between start & finish 0.0 Drop 0.0 m/km Separation 0.0 %  
 Type of surface: paved 100 % dirt - % gravel - % grass - % track - %  
 Effective date of certification: May 13, 2016 Certification code: NY16039JG

Notice to Race Director: Use this Certification Code in *all* public announcements relating to your race.

**Be It Officially Noted That**

Based on examination of data provided by the above named measurer, the course described above and in the map attached is hereby certified as reasonably accurate in measurement according to the standards adopted by the Road Running Technical Council. If *any* changes are made to the course, this certification becomes void, and the course must then be recertified.

**Verification of Course** — In the event a National Open Record is set on this course, or at the discretion of USA Track & Field, a verification remeasurement may be required to be performed by a member of the Road Running Technical Council. If such a remeasurement shows the course to be short, then all pending records will be rejected and the course certification will be cancelled.

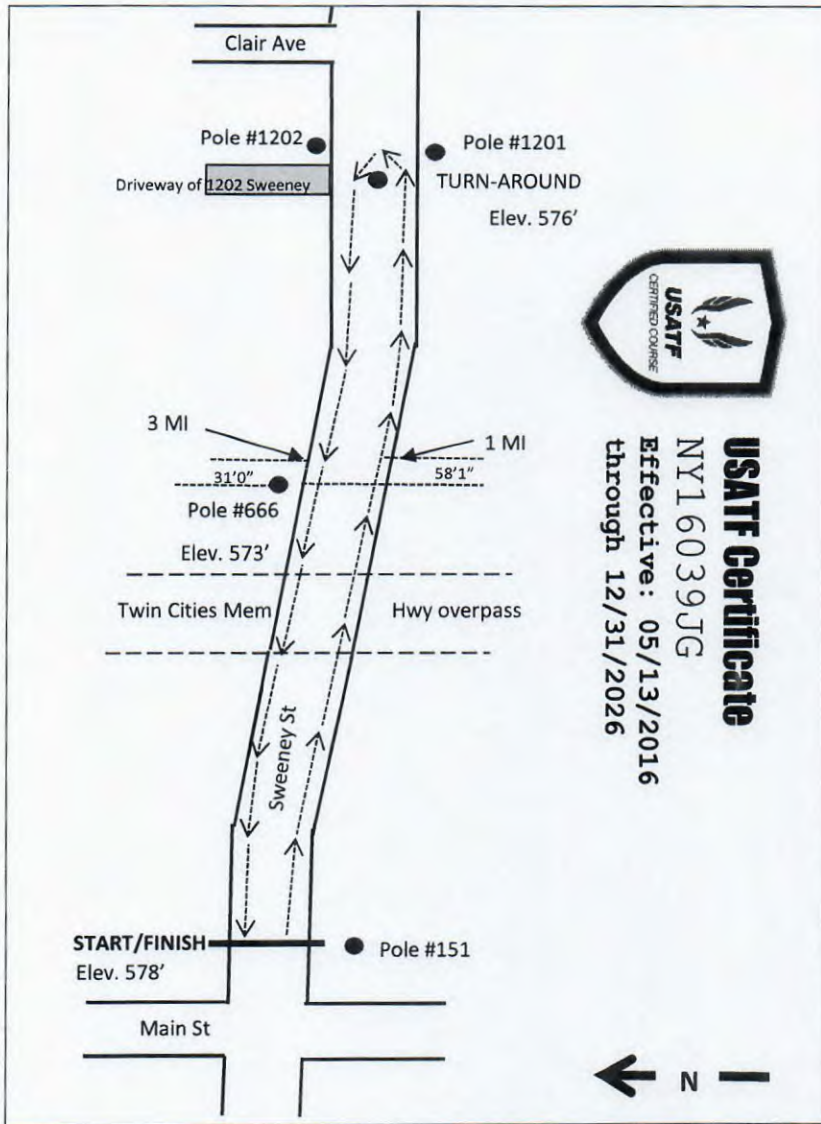
*This certification expires on December 31 in the year* 2026

**AS NATIONALLY CERTIFIED BY:**

Digitally signed by James A. Gilmer  
DN: cn=James A. Gilmer, o=NY Regional Certifier,  
ou, email=jim.gilmer@gmail.com, c=US  
Date: 2016.05.13 21:00:51 -04'00'

Date: May 13, 2016

James A. Gilmer, USATF/RRTC Certifier • 232 Van Wies Point Rd., Glenmont, NY 12077-4222  
Phone: 518-852-3562 • Email: jim.gilmer@gmail.com



**Tim Frank Memorial Canal**

**Fest 4-Miler**

N. Tonawanda, New York

Measured by Bob Laskowski

Race Director: Jeff Hardy

Measured 5/08/16

**Mile Splits**

**START:** On Sweeney St., in-line with center of utility pole #151, just west of Dockside Inn.

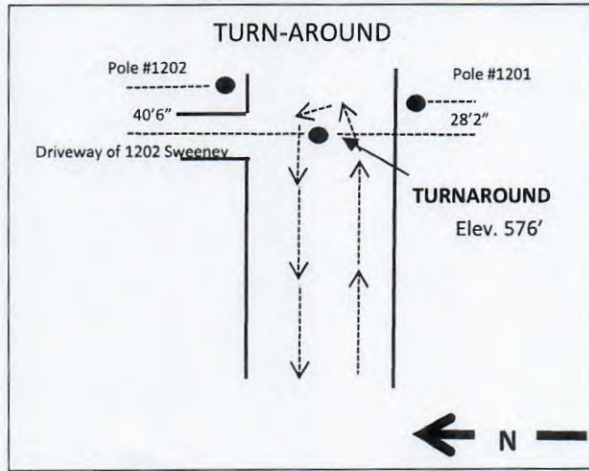
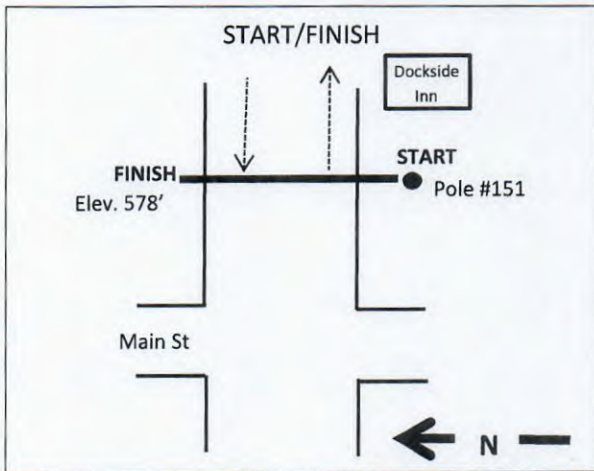
**1 MILE:** on Sweeney St., 58'1" west of utility pole #666 on opposite side of road.

**TURN-AROUND:** On Sweeney St., in-line with center of driveway of 1202 Sweeney St., 28'2" west of pole #1201 and 40'6" west of pole #1202.

**3 MILE:** On Sweeney St., 31'0" east of utility pole #666.

**FINISH:** On Sweeney St. directly in-line with Start.

- Erie Basin Marina 1000 foot calibration course used (NY12005JG).
- Runners have access to entire road surface to allow shortest distance.
- All reference points marked with 2" PK(Parker-Kalon) nails, then sprayed with yellow fluorescent paint.



# ST. MARK'S EPISCOPAL CHURCH

61 Payne Avenue

North Tonawanda, New York 14120

Phone: (716) 692-3735

Fax: (716) 692-3155



May 13, 2019

Dear Members of the Common Council:

St. Mark's Episcopal Church in North Tonawanda is looking to host its sixth - "St. Mark's, get set, go! 5k" race on Saturday, October 12, 2019.

As in the previous years, the race is scheduled to start at 9:00 a.m., rain or shine, with runners beginning on Tremont Street on the side of St. Mark's Church and ending back at our church. (See attached map of the route). Members of the church will post notices throughout the effected neighborhoods prior to the race advising the residents of the race and will be removed immediately afterward. If approved, I will contact Captain Karen Smith, to see if the North Tonawanda Police Department would be able to supervise the race. She has assisted in the past and has been a great help to us and the runners. We are looking forward to the opportunity of working with her and the support officers again.

Therefore, St. Mark's Episcopal Church is respectfully requesting the approval of the Common Council to run this race again this year and be granted permission to have a police escort during the race for the protection of our runners and bystanders.

As in the past, we have seen a significant increase in the number of runners and walkers and are confident this race will draw more and more people to our community each year. Many of the participants inquired of our volunteers where they could go to eat after the race. This proves it is a positive event for both our parish community and the business community of North Tonawanda.

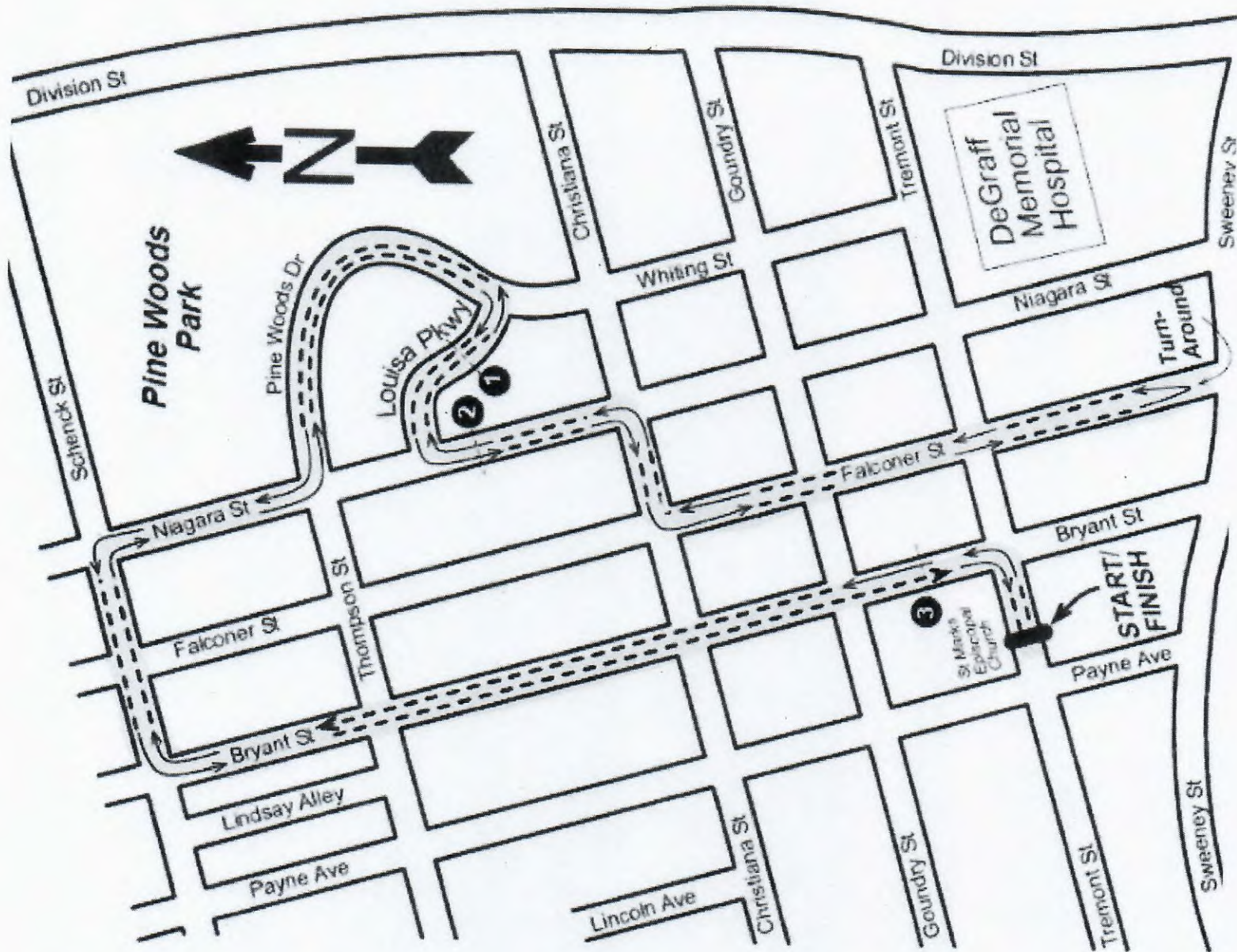
Should you require any further information, you may contact the coordinators of this event, Katie Orlowski-Williams at (716) 628-0561 or Scott Ferguson at (716) 909-8834.

On behalf of St. Mark's Episcopal Church, I would like to thank you for your time and consideration of our request and await to hear from the honorable council in the near future.

Sincerely yours,

*Faith E. Elliott*  
Faith E. Elliott  
Secretary

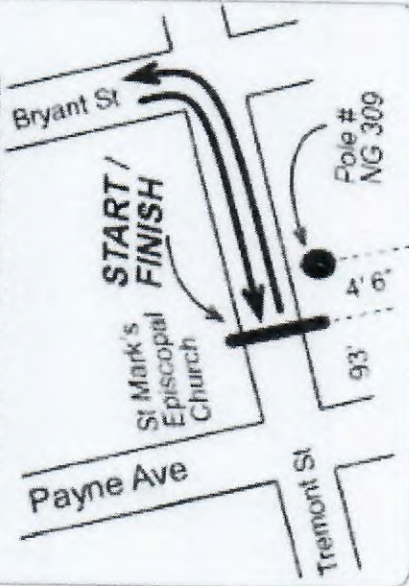
RECEIVED  
CITY CLERK'S OFFICE  
MAY 14 2019  
NORTH TONAWANDA NY



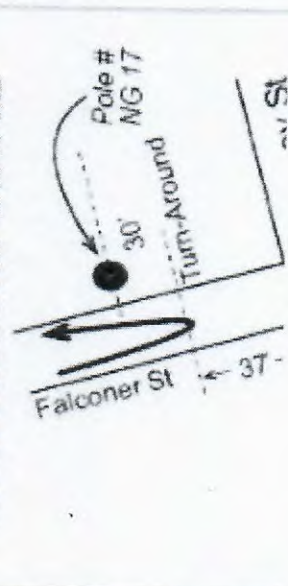
### MILE SPLITS

- START** 315 Tremont Ave, and 4' 6" west of pole NG 309, and 93' east of Payne Ave, and 74' east of STOP sign at Payne Ave
- 1 MILE** 35 Louisa Pkwy, mid-driveway
- TURN-AROUND** Falconer St, 30' south of pole # NG 17, and 37' north of Sweeney St
- 2 MILE** 226 Niagara St, and 20' before (south of) pole NG 227
- 3 MILE** Bryant St, 10' past pole # NG 104 and north of church driveway
- FINISH** Same location as START

### START/FINISH DETAIL



### TURN-AROUND DETAIL





CFO-C

MAY 21 2019

Honorable Mayor Arthur Pappas  
Honorable Common Council  
C/O City Clerk  
City Hall  
North Tonawanda, NY 14120

RECEIVED  
CITY CLERK'S OFFICE

2019 MAY 15 AM 9:57  
NORTH TONAWANDA NY

Dear Sirs and Madame,

We are requesting permission to hold an event on Webster Street on thursday nights beginning in August for 4 to 6 weeks. Our event is called "Thursdays on Webster".

We are requesting use of 4 to 5 feet from the rear of the vehicle on the curbside of the sidewalk. We have mapped out 25 to 30 parking spaces with no trees or planters obstructing the space. There would be no Artisans in front of Canal Club 62, The Riviera or Dwyers as the space does not allow for people traffic. We do not intend to close the street, only mark off the 25 to 30 spaces for the Artisan trunk sale.

The Trunk Sale is designed for the Artisan to sell their handmade goods from the trunk or rear of their vehicle. They may need a table behind the vehicle for wrapping or small displays. Along with the Trunk Sale our shops will be open later and some of our restaurants will have wine and beer tastings. The plan will also include artists painting and acoustic music in the park by Webster's Bistro.

The event is designed to draw folks from the food trucks over the bridge to explore Webster Street. We are also enlisting the help of the Huffin Pedal Bike located here in North Tonawanda to ferry folks back and forth from Tonawanda to North Tonawanda and back again.

We would also need assistance with the use of traffic cones and signage to mark off spaces for each weekly event. Our staff will be marking off the spaces.

We appreciate your consideration for our event and look forward to your input.

Thank you very much  
Sincerely,

Suzanne Todaro  
Secretary  
Downtown Merchants  
of North Tonawanda

RECEIVED  
MAY 07 2019  
RY

84 Webster Street, North Tonawanda, NY 14120

CFO-1

May 7, 2019

MAY 21 2019

North Tonawanda Common Council  
216 Payne Avenue  
North Tonawanda NY 14120

Dear Members of the Common Council & Mayor Pappas:

On behalf of the Carousel Society and Niagara County Legislator Rich Andres we are planning the 3<sup>rd</sup> Children's Fourth of July Parade. This event has become very popular and has been a huge success. I would request from the city a couple of items for this day, listed below.

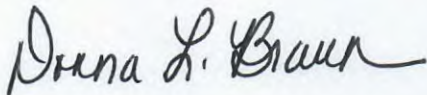
1. Permission to march down Thompson Street from Pinewoods Park to the Carousel Museum. There will be adult supervision on the March and monitor the parade.
2. No parking signs to be posted the day before, along the parade route.
3. Assistance from our North Tonawanda Police and Auxiliary Police at each of the intersections.

The children and families participating in the parade will be given free admission to the Museum. Tickets will be provided to the children for free rides at the Carousel.

We look forward to another successful Children's Fourth of July Parade.

Thank you for your consideration on this request.

Sincerely,



Donna Braun  
2<sup>nd</sup> Ward Alderwoman

RECEIVED  
CITY CLERK'S OFFICE  
2019 MAY 15 AM 8:57  
NORTH TONAWANDA NY