

City of North Tonawanda

MATTHEW L. PARISH
City Clerk-Treasurer
mattparish@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

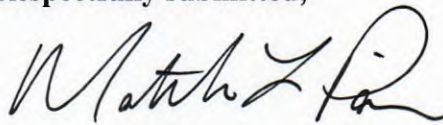
Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

October 31, 2019

The following meetings have been scheduled for MONDAY, NOVEMBER 4, 2019:

- 6:15PM Common Council - Re: Agenda Discussion**
- 6:30PM Special Session - Re: Approval of the 2020 City Budget**
- 6:45PM Common Council Meeting in the Common Council Chambers.**

Respectfully submitted,



**Matthew L. Parish
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council
President Zadzilka
Aldermen Braun, Berube, Pecoraro, Tylec**

FROM: Matthew L. Parish, City Clerk-Treasurer

RE: Agenda for regular session MONDAY, NOVEMBER 4, 2019 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED 10/11/2019

- 1) Legal Notice – Bids for the Main Street Green Infrastructure Improvements Project –
City Clerk-Treasurer

PROOF OF PUBLICATION PUBLISHED 10/18/2019

- 1) Legal Notice – Public Hearing for the City 2020 Budgets – City Clerk-Treasurer

COMMUNICATIONS FROM CITY OFFICIALS

- IV.1 Engineer - Re: Approval of Project 2018-01G the Gateway Park Improvements Project Change Order and Final Project Acceptance**
- IV.2 Engineer - Re: Approval of Project 2017-01 5th Avenue Storm Sewer Separation Project Change Order and Final Project Acceptance**
- VII.1 Accountant - Re: Payment of the Abstract of Claims Dated November 4, 2019**

XVII. Traffic Safety

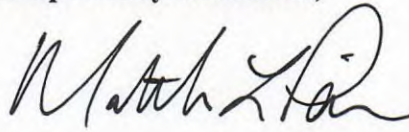
-

**Re: Various Traffic Safety Recommendations
from their October meeting**

XXV. Monthly Reports

.1 Clerk-Treasurer

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Matthew L. Parish". The signature is fluid and cursive, with the first name "Matthew" being the most prominent part.

**Matthew L. Parish
City Clerk-Treasurer**

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

NOV 04 2019

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

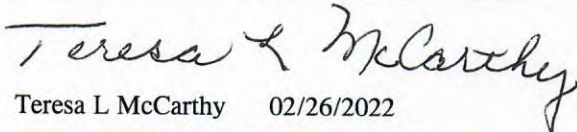
NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 257596
was printed and published in said paper on the following dates:

10/11/2019


Principal Clerk

Subscribed and sworn to before me this
10-14-19



Teresa L McCarthy 02/26/2022

Notary Public Expiration Date

RECEIVED
CITY CLERK'S OFFICE

2015 OCT 17 AM 10:07
NORTH TONAWANDA NY

TERESA L MCCARTHY
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01MC4962698
Qualified in Niagara County
Commission Expires February 26, 2022

LEGAL NOTICE
CITY OF NORTH TONAWANDA, NEW YORK
ENGINEERING DEPARTMENT

NOTICE TO BIDDERS

SEALED PROPOSALS for the Main Street Green Infrastructure Improvements Project as called for by the Contract, in accordance with plans and specifications thereof, will be received by the City Clerk/Treasurer of the City of North Tonawanda, New York, until 11:00 am, Prevailing Time, November 12, 2019 at which time they will be publicly opened.

A copy of the Contract Documents is on file and is available for inspection during the usual business hours at the office of the City Engineer in the City Hall, 216 Payne Avenue, North Tonawanda, New York, and at Avalon Document Services, 741 Main Street, Buffalo, NY 14203.

The project consists of 820± feet of full depth street pavement reconstruction, including new curbs, sidewalks, street lighting, street trees and green stormwater management practices top promote the infiltration of stormwater run-off.

Copies of the above-mentioned documents may be viewed and ordered through the following website on or after October 11, 2019: www.avalonplanroom.com in the Public Bid Section. If you do not have Internet access or have questions on ordering from the site, please contact Avalon Document Services at (716) 995-7777. Drawings and specifications can be picked up at Avalon Document printing at 741 Main Street, Buffalo, NY 14203, upon the non-refundable payment of \$50.00 per set. Payment can be made by credit card or by a check made payable to Avalon Document Services.

Each proposal must be accompanied by cash, a certified check payable to the City of North Tonawanda, or bid bond, having as surety thereon a surety company acceptable to the City Attorney, in an amount not less than five percent (5%) of the amount of the base bid, conditioned that, if his proposal is accepted, he will enter into a contract for the same, and that he will execute any such further security as may be required for the faithful performance of the contract.

A pre-bid meeting will be held at 10:00 am prevailing time on October 30, 2019 in the 2nd Floor Conference Room of City Hall at 216 Payne Avenue, North Tonawanda, NY. Attendance at the pre-bid meeting is recommended but is not mandatory.

The State of New York has established a goal of 30% participation by Minority/Women Business Enterprises (MWBE) on the value of all State Contracts. The CONTRACTOR is required to submit all of the required forms found in Appendix B, General Provisions - Paragraph D with their bid (Exhibits G-2, G-3 and G-4). The CONTRACTOR is expected to make a good faith effort to meet this goal and provide an explanation of how this requirement will be met on the entire project.

All bids shall be submitted to the City Clerk/Treasurer's office in a sealed envelope addressed to the City of North Tonawanda and shall be plainly marked on the outside with the Contractor's name and title of the bid. Bids for contracts shall be designated as Project No. 2018-03; Main Street Green Infrastructure Improvement Project.

Attention of bidders is particularly called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under the contract.

The minimum wage rates to be paid to laborers and mechanics engaged in the construction of this project shall be the latest wage rates established by the State Industrial Commissioner.

The Owner reserves the right to reject any or all bids for failure to comply with the requirements of the Contract Documents but may, at its discretion, waive any informalities or irregularities.

The Owner further reserves the right to reject any or all bids or to award a contract which, in its judgment, is in the best interest of the Owner.

No bidder may withdraw his bid within sixty (60) days after the opening thereof, but may withdraw same at any time prior to the opening thereof. Bidder must sign the statement of non-collusion in accordance with Chapter 751 of the Laws of the State of New York.

Matthew L. Parish
City Clerk/Treasurer
City of North Tonawanda

#N257596

10/11/2019



City of North Tonawanda
Department of Engineering
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org


Dale W. Marshall, P. E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

October 18, 2019

NOV 04 2019

Honorable Arthur G. Pappas, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

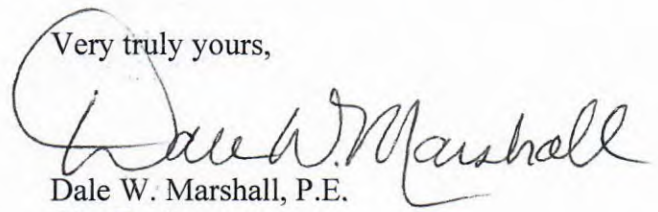
**Re: Project 2018-01G: Gateway Park Improvements Project
Approval of Change Order and Final Project Acceptance**

Dear Honorable Body:

Approval of Change Order No. 1 and final acceptance of the Gateway Parks Improvements Project General Contract is hereby requested. The change order is a deduct change order. Attached is the change order list showing the deductions and additions that were performed on this project and their associated costs.

Accordingly, I respectfully request that the Common Council approve the deduct Change Order No. 1 for Gateway Parks Improvements Project General Contract in the amount of \$48,410.49 with Willett Builders, Inc. 180 Genesee Street, Corfu, New York 14036; decreasing the contract amount from \$825,000.00; to the final contract amount of \$776,589.51; authorizing the Mayor to sign said change order. Further, that the Common Council accept this project as complete and approve the final payment subject to review by the City Attorney.

Very truly yours,


Dale W. Marshall, P.E.
City Engineer

DWM:cls

Cc: file
Luke A. Brown, City Attorney
Alex Domaradzki, Director of Parks and Recreation
Amanda Reimer, City Accountant
Ryan Willett, Willett Builders, Inc.

RECEIVED
CITY CLERK'S OFFICE
OCT 22 10 51 AM '19
NORTH TONAWANDA, NY



City of North Tonawanda
Department of Engineering
 City Hall, 216 Payne Avenue
 North Tonawanda, NY 14120-5493
 www.northtonawanda.org

Dale W. Marshall, P. E.
City Engineer
 Phone: (716) 695-8565
 Fax: (716) 695-8568

CHANGE ORDER NO. 1

DATE: October 16, 2019

TO:
 Ryan Willett
 Willett Builders, Inc.
 180 Genesee Street
 Corfu, New York 14036

PROJECT NO: 2018-01G Gateway Park Improvements

ADDITION: _____

DEDUCTION: \$48,410.49

UNDER YOUR CONTRACT 11/20/18 with the City of North Tonawanda,

You are hereby requested to comply with the following contract modifications:

See attached spreadsheet with additions and deductions and their associated costs.

The sum of \$48,410.49 is hereby deducted from the contract.

<u>Original Contract</u>	<u>C. O. No.</u>	<u>Addition</u>	<u>Deduction</u>	<u>Contract to Date</u>
\$825,000.00	1		\$ 48,410.49	\$ 776,589.51

ACCEPTED BY [Signature]
 (Contractor)

DATE 10/16/2019

RECOMMENDED BY [Signature]
 City Engineer

DATE 10/21/19

APPROVED BY _____
 (Owner)

DATE _____

COMMON COUNCIL RESOLUTION DATE _____

Contract Change Items

Project:	North Tonawanda Gateway Park Improvements Project	
Engineer/Architect:	Nussbaumer/Kideney	
Owner:	City of North Tonawanda	
No.	Change Item:	Amount:
1	Omit galvanizing truss at column	\$ (4,500.00)
2	Provide storefront windows at clerestory in lieu of fixed factory windows	\$ (2,250.00)
3	Concrete Slab Removal	\$ 641.70
4	Retaining Wall Rail Extension & Remove Wing Wall	\$ 295.55
5	Re-Route 3" PVC Forcemain Pipe	\$ 1,099.08
6	Re-Connect/Re-Rout 2-inch Waterline	\$ 2,162.67
7	Re-Route 2" Watering in Seating Area	\$ 1,725.51
8	Wall Mount Plumbing Fixtures	\$ 2,834.09
9	Access Panel Shutoff	\$ 433.18
10	Bathroom Door Lockset	\$ 2,294.25
11	National Fuel Service Install	\$ (2,107.40)
12	Re-use 5 side walls out of 6 seating areas	\$ (20,000.00)
13	New Forms around 4 light poles in seating area	\$ 2,000.00
14	Eliminate 91 LF of Durahold Bench Seal	\$ (12,000.00)
15	Additional Concrete Restoration Around Building per NT Sketch	\$ 3,049.65
16	Masonry & Plumbing Rework per A/E (Vent Pipe and Copper Chase Men's Restroom)	\$ 2,732.77
17	A302 Change in 2x4 Blocking per A/E	\$ 1,852.27
18	A903 Change in Clerestory Blocking per A/E	\$ 3,026.19
19	Lawn Restoration by DPW	\$ (6,700.00)
CONTRACT CHANGE BALANCE:		\$ (23,410.49)
ORIGINAL CONTRACT AMOUNT:		\$ 825,000.00
ALLOWANCE:		\$ 25,000.00
ALLOWANCE USED:		\$ -
REVISED CONTRACT AMOUNT:		\$ 776,589.51
CHANGE ORDER NO. 1 TOTAL:		\$ (48,410.49)



City of North Tonawanda
Department of Engineering
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

IV.2

Dale W. Marshall, P. E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

October 23, 2019

NOV 04 2019

Honorable Arthur G. Pappas, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

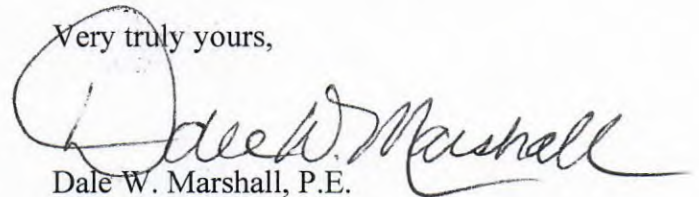
**Re: Project 2017-01: 5th Avenue Storm Sewer Separation Project
Approval of Change Order and Final Project Acceptance**

Dear Honorable Body:

Approval of Change Order No. 1 and final acceptance of the 5th Avenue Storm Sewer Separation Project is hereby requested. The change order is a deduct change order. Attached is the change order showing the deductions.

Accordingly, I respectfully request that the Common Council approve the deduct Change Order No. 1 for 5th Avenue Storm Sewer Separation Project in the amount of \$6,622.52 with NFP and Sons, Inc., 7311 Ward Road, North Tonawanda, NY 14120; decreasing the contract amount from \$111,438.00; to the final contract amount of \$104,815.48; authorizing the Mayor to sign said change order. Further, that the Common Council accept this project as complete and approve the final payment subject to review by the City Attorney.

Very truly yours,



Dale W. Marshall, P.E.
City Engineer

DWM:cls

Cc: file
Luke A. Brown, City Attorney
Mark Zellner, Superintendent of Public Works
Amanda Reimer, City Accountant
Josh Prezioso, NFP and Sons, Inc.

RECEIVED
CITY CLERK'S OFFICE
2015 OCT 29 AM 10:42
NORTH TONAWANDA NY



City of North Tonawanda
Department of Engineering
 City Hall, 216 Payne Avenue
 North Tonawanda, NY 14120-5493
 www.northtonawanda.org

Dale W. Marshall, P. E.
 City Engineer
 Phone: (716) 695-8565
 Fax: (716) 695-8568

CHANGE ORDER NO. 1

DATE: October 23, 2019

TO:
 Josh Prezioso
 NFP and Sons, Inc.
 7311 Ward Road
 North Tonawanda, New York 14120

PROJECT NO: 2017-01 5th Avenue Storm Sewer Separation

ADDITION: _____

DEDUCTION: \$6,622.52

UNDER YOUR CONTRACT 3/5/19 with the City of North Tonawanda,

You are hereby requested to comply with the following contract modifications:

Reduction in project cost from measured quantities vs. quantities in the bid. Reduction in project cost for Payment and Performance bond.

The sum of \$6,622.52 is hereby deducted from the contract.


<u>Original Contract</u>	<u>C. O. No.</u>	<u>Addition</u>	<u>Deduction</u>	<u>Contract to Date</u>
\$111,438.00	1		\$6,622.52	\$104,815.48

ACCEPTED BY	<u>[Signature]</u>	(Contractor)	DATE	<u>10-29-19</u>
RECOMMENDED BY	<u>[Signature]</u>	City Engineer	DATE	<u>Oct. 24, 2019</u>
APPROVED BY	_____	(Owner)	DATE	_____
COMMON COUNCIL RESOLUTION DATE _____				

AMANDA REIMER
CITY ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120


TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

SHERI GAMPP
JUNIOR ACCOUNTANT

NOV 04 2019

October 28, 2019

RECEIVED
CITY CLERK'S OFFICE

2019 OCT 29 AM 9:50
NORTH TONAWANDA NY

Honorable Arthur G. Pappas, Mayor
And Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated November 4, 2019, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Regards,



Sheri Gampp
Jr. Accountant

XVII.

NOV 04 2019

October 21, 2019

Matthew L. Parish

City Clerk/Treasurer

216 Payne Avenue

North Tonawanda, NY 14120

Traffic Safety Minutes:

The October 2019 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1900 hours. Roll call showed the following members present: R. Frank, J. Sikora, M. Daigler, M. Lemke, D. Grinnell, A. DiBernardo, M. Anastasi. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

1. Austin Tylec fielded a complaint from a concerned citizen who wanted the committee to look at the intersection of Washington Street and Phillip Street to see if it needs a four way stop. Committee members met with City Code Enforcement, Rob Dipaolo, and it was recommended that some bushes/hedges be trimmed which would help with the line of sight. It is recommended to leave the intersection as a two way stop.
2. Donna Braun fielded a complaint from a Lincoln Avenue resident who would like to know if they can park in the city lot that runs parallel with Lincoln Avenue. The resident has no driveway and can't get a terrace parking permit due to their terrace being too small to fit a vehicle. The lot is owned by the City of North Tonawanda and due to insurance purposes the committee recommends that the resident talk to the city attorney to get permission to park in the city owned lot.
3. Austin Tylec fielded a complaint from a citizen recommending moving the stop light from Payne Avenue/East Avenue to Payne Avenue/Ridge Road. This complaint has been brought up to the committee in the past and was turned down for two reasons. Superintendent Woytila recommended keeping the East Avenue light as it was a dividing street for schools so there would be numerous kids using this intersection to cross the street. The second reason was the cost of moving the light. The committee is going to monitor the area for the next month to see if there is a better solution to the traffic flow and we will discuss the complaint at November's committee meeting.
4. Dean Robideau of 728 Oliver Street is requesting a terrace parking permit. The committee checked the terrace along the 8th Avenue side of the above address which is already paved and does not have curbs so they are allowed to park on the concrete without a permit. A female

contacted the city clerk's office regarding the same address and if they could park on the grass terrace. Member Frank checked the property and there is no grass terrace. The clerk's office attempted to contact Dean Robideau via phone but the number he left was the wrong number.

5. Committee member Grinnell states that when pulling out of the Tops Plaza onto Meadow Drive it is difficult to see due to the overgrown bushes/shrubs. Committee member Frank will advise code enforcement to have the bushes trimmed to help with the line of sight.

Meeting Adjourned at 1900 hours

Travel safely,

Robert J. Frank

MATTHEW L. PARISH
City Clerk-Treasurer
mattparish@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

~~XXV~~ 1
NOV 04 2019
Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

10/15/2019

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

RECEIVED
CITY CLERK'S OFFICE

2019 OCT 15 AM 10:59
NORTH TONAWANDA NY

Dear Sirs and Mesdames:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of September 2019.

General Fund

Balance Fwd - Checking	758,811.78
Balance Fwd - Money Market	2,007,967.94
Investments	0.00
Receipts for the month	1,650,266.17
Warrants Drawn	(3,114,571.58)
	<hr/>
	\$1,302,474.31

Sewer Fund

Balance Fwd - Checking	531,962.18
Balance Fwd - Money Market	254,051.94
Investments	0.00
Receipts for the month	437,585.71
Warrants Drawn	(560,347.72)
	<hr/>
	\$663,252.11

Water Fund

Balance Fwd - Checking	1,109,368.93
Balance Fwd - Money Market	1,237,329.14
Investments	0.00
Receipts for the month	302,988.06
Warrants Drawn	(192,859.17)
	<hr/>
	\$2,456,826.96

Trust & Agency Fund

Balance Fwd - Checking	366,602.43
Receipts for the month	55,830.09
Warrants Drawn	(124,793.68)
	<hr/>
	\$297,638.84

Capital Construction Fund

Balance Fwd - Checking	681,339.37
Balance Fwd - Money Market	488,877.82
Receipts for the month	877,366.99
Warrants Drawn	<u>(280,600.76)</u>
	\$1,766,983.42

Community Development Fund

Balance Fwd - Checking	1,340,444.22
Receipts for the month	0.00
Warrants Drawn	<u>(26,949.04)</u>
	\$1,313,495.18

Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	255,015.00
Warrants Drawn	<u>(255,015.00)</u>
	\$0.00

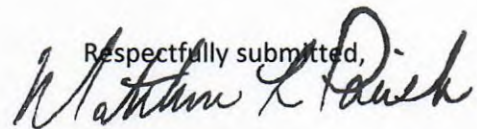
Housing Rehabilitation Fund

Balance Fwd	1,469.43
Receipts for the month	0.03
Warrants Drawn	<u>0.00</u>
	\$1,469.46

Home Rehabilitation Fund

Balance Fwd	40,901.56
Receipts for the month	0.00
Warrants Drawn	<u>0.00</u>
	\$40,901.56

Respectfully submitted,



Matthew L. Parish
City Clerk - Treasurer