

MATTHEW L. PARISH
City Clerk-Treasurer
mattparish@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

November 27, 2019

The following meetings have been scheduled for TUESDAY, DECEMBER 3, 2019:

6:15PM Common Council - Re: Agenda Discussion

6:30PM Common Council Meeting in the Common Council Chambers.

Respectfully submitted,



**Matthew L. Parish
City Clerk-Treasurer**

TO: Honorable Mayor & Common Council
President Zadzilka
Aldermen Braun, Berube, Pecoraro, Tylec

FROM: Matthew L. Parish, City Clerk-Treasurer

RE: Agenda for regular session TUESDAY, DECEMBER 3, 2019 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED 10/7/2019, 10/28/2019, 11/18/2019

1) Legal Notice – Notice of Foreclosure of Tax Liens by the City of North Tonawanda –
City Clerk-Treasurer

COMMUNICATIONS FROM CITY OFFICIALS

<u>#1. Mark Berube</u>	-	Re: Approval to Repeal and Replace Chapter 79A Smoking in the North Tonawanda City Code
III. Clerk-Treasurer	-	Re: 2020 Agreement between the City of North Tonawanda and Niagara Community Action Program, Inc.
IV. Engineer	-	Re: Approval of Amendment No. 1 for additional Geotechnical Services with Erdman Anthony for the Main Street Green Infrastructure Improvements Project
VII. Accountant	-	Re: Payment of the Abstract of Claims Dated December 3, 2019
XIV. Youth, Recreation & Parks	-	Re: Approval of the 2019 State Aid appropriations for Youth Center Programming and Youth Court and First Offender Program

XVII. Traffic Safety - **Re: Various Traffic Safety Recommendations from their November meeting**

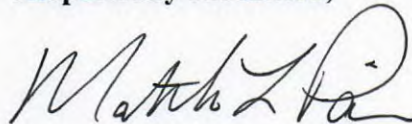
XXXII. Community Development - **Re: Permission to hold a Public Hearing in the Common Council Chambers for Community Development Block Grant Program**

COMMUNICATIONS FROM OTHERS

A. Anita Groh - **Re: Permission to be appointed as a Commissioner of Deeds for the City of North Tonawanda**

B. Niagara County Supreme And County Courts - **Re: Permission to install Data Lines to the currant office space used by the District Attorney's staff in the North Tonawanda City Court**

Respectfully submitted,



**Matthew L. Parish
City Clerk-Treasurer**

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

DEC 03 2019

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CITY CLERK'S OFFICE

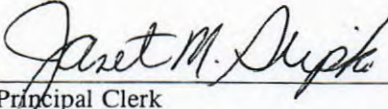
2019 NOV 21 PM 2:40
NORTH TONAWANDA NY

Janet M. Slipko, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

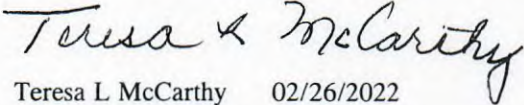
NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 257088
was printed and published in said paper on the following dates:

10/07/2019 10/28/2019 11/18/2019


Principal Clerk

Subscribed and sworn to before me this
11-18-19



Teresa L. McCarthy 02/26/2022

Notary Public Expiration Date

TERESA L MCCARTHY
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01MC4962698
Qualified in Niagara County
Commission Expires February 26, 2022

LEGAL NOTICE

COUNTY COURT NIAGARA COUNTY

NOTICE OF FORECLOSURE OF TAX LIENS BY THE CITY OF NORTH TONAWANDA BY ACTION IN REM, PURSUANT TO TITLE XXV OF THE CHARTER OF NORTH TONAWANDA.

PLEASE TAKE NOTICE THAT on the 7th day of October, 2019, the City Clerk-Treasurer of the City of North Tonawanda, pursuant to law filed with the clerk of Niagara County, a list of parcels of real property affected by unpaid tax liens held and owned by such City of North Tonawanda which on such date had been unpaid for a period of at least two years after the date when the tax or other legal charge represented thereby became a lien. Such list contains as to each parcel:

- (a) A brief description of the property affected by such tax lien.
- (b) The name of the last known owner thereof as the same appears on the assessment roll of the said City of North Tonawanda for the last calendar year, or a statement that the owner is unknown if such be the case and
- (c) A statement of the amount of such tax lien upon such parcel including those which shall have been due for less than two years together with the date or dates from which, and the rate or rates at which interest and penalties shall be computed.

All persons having or claiming to have an interest in the real property described in such list of delinquent taxes are hereby notified that the filing of such list of delinquent taxes constitutes the commencement by said City of North Tonawanda of an action in the County Court, Niagara County, to foreclose the tax liens therein described by a foreclosure proceeding in rem and that such list constitutes a notice of pendency of action and a complaint by said City of North Tonawanda against each parcel of real property therein described to enforce the payment of such tax liens. Such action is brought against the real property only and is to foreclose the tax liens described in such list.

No personal judgment will be entered herein for such taxes or other legal charges or any part thereof.

This notice is directed to all persons having or claiming to have an interest in the real property described in such list of delinquent taxes and such persons are hereby notified that a duplicate of such list of delinquent taxes had been filed in the Office of the City Clerk-Treasurer of such City of North Tonawanda and will remain open for public inspection up to and including the 6th day of January, 2020, which date is hereby fixed as the last day for redemption.

AND TAKE FURTHER NOTICE that any person having or claiming to have an interest in any such real property and the legal right thereto may on or before said date redeem the same by paying to such City Clerk-Treasurer of the City of North Tonawanda the amount of all such unpaid tax liens thereon and in addition thereto all interest and penalties which are a lien against such real property, computed to and including the date of redemption. In the event that such taxes are paid by a person other than the record owner of such real property, the person so paying shall be entitled to have the tax liens affected thereby satisfied of record or to receive an assignment of such tax liens evidenced by a proper written instrument.

Every person having any right, title, or interest in or lien upon any parcel of real property described in such list of delinquent taxes may serve a duly verified answer upon the Attorney for the City of North Tonawanda setting forth in detail the nature and amount of his interest and any defense or objection to the foreclosure. Such answer must be filed in the Office of the County Clerk and served upon the Attorney for the tax district foreclosing within twenty days after the date above mentioned as the last day for redemption. In the event of failure to redeem or answer by any person having the right to redeem or answer, such person shall be forever barred and foreclosed of all his right, title and interest and equity of redemption in and to the parcel described in such list of delinquent taxes and a judgment in foreclosure may be taken by default.

North Tonawanda Attorney
Luke Brown, Esq.
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

Matthew L. Parish
City Clerk-Treasurer

#N257088

10/7,28, 11/18/2019

#/.

From The Desk of Mark Berube

DEC 03 2019

City of North Tonawanda First Ward Alderman

11/27/19

To: North Tonawanda Common Council

RE: Resolution Regulating Smoking on City Hall Grounds

Honorable Council,

I respectfully request to repeal and replace current City Code Chapter 79A with the changes established in the aforementioned resolution. Thank you for your consideration.

Respectfully,

Mark Berube

Mark Berube

First Ward Alderman

2019 NOV 27 PM3:39
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE

CITY OF NORTH TONAWANDA REGULATING SMOKING ON CITY HALL GROUNDS

WHEREAS, tobacco related illness is the leading cause of preventable death in the United States; and

WHEREAS, exposure to secondhand smoke causes death and many diseases including cancer; and

WHEREAS, the U.S. Surgeon General concluded in a 2004 report that smoking has a direct relationship with various forms of cancer; and

WHEREAS, the U.S. Surgeon General concluded in a 2010 report that even occasional secondhand smoke is harmful; and

WHEREAS, smoke free workplace laws protect people from secondhand smoke, reduce tobacco use overall and reduce health care costs.

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Section _____ of the North Tonawanda City Code, the City Council of the City of North Tonawanda does hereby declare the following:

1. Smoking a cigarette, pipe, cigar, electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, vape pen, any cartridge or other component of the device or related product or any other matter of substance which contains tobacco, nicotine, any illegal substance or any other substance that is similar shall be prohibited as follows:
 - A. At all times on the grounds of North Tonawanda City Hall which is located at 216 Payne Avenue, North Tonawanda, New York 14120, with the following exceptions:
 - 1) Any private owned vehicle that is not on City Hall property for City services.
 - B. "No Smoking" signs shall be placed on the property entrance at an appropriate location on the exterior of the building.
 - C. Penalties for offenses
 - 1) Smoking of tobacco, nicotine and other similar products shall be unlawful in the areas posted as stated in this Chapter.
 - 2) A violation of any provision of this ordinance shall be subject to a fine not to exceed \$250 for each offense or imprisonment for not more than 15 days for each offense, or both fine and imprisonment.
 - D. Severability

1) The several terms and provisions of this section shall be deemed severable, and if any provision hereof or the application hereof to any person or circumstances is held invalid, the remainder of the section and the applicability of such provisions to other persons and circumstances shall not be affected thereby.

E. When effective.

1) This ordinance shall become effective on the day after publication in the official newspaper of the City of North Tonawanda.

MATTHEW L. PARISH
City Clerk-Treasurer
mattparish@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

III.

DEC 03 2019

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

November 25, 2019

**Honorable Mayor and Common Council
City Hall/ 216 Payne Avenue
North Tonawanda, NY 14120**

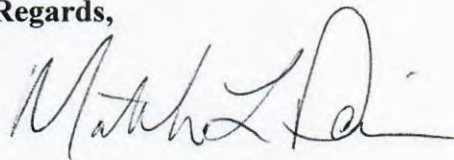
Re: 2020 Agreement between the City of North Tonawanda and NiaCAP

Dear Mayor and Common Council:

I am asking that the Council approve this agreement between the City of North Tonawanda and Niagara Community Action Program for the amount of \$3,000.00 contingent upon City Attorneys approval. Once approved the Mayor will be able to sign the contact.

Niagara Community Action Program has provided emergency services to the needy and disadvantaged persons within Niagara County for many years and this amount will help them in providing these services.

Regards,



**Matthew L. Parish
City Clerk-Treasurer**

NIAGARA COMMUNITY ACTION PROGRAM, INC.

1521 Main Street, Niagara Falls, New York 14305-2521 716/ 285-9681 Fax 716/ 285-9693

E-mail niagaracap@niagaracap.org

Serving Niagara County



November 19, 2019

Mr. Daniel Quinn, City Clerk
City of North Tonawanda
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Mr. Quinn:

RE: 2020 AGREEMENT BETWEEN THE CITY OF NORTH TONAWANDA
AND NIAGARA COMMUNITY ACTION PROGRAM, INC.

Enclosed please find two original agreements in the amount of \$3,000 between the City of North Tonawanda and Niagara Community Action Program, Inc. for fiscal year 2020 to provide assistance to city residents. Please sign, notarize, and return one original fully executed agreement for our files.

As always, we appreciate the opportunity to work with the City of North Tonawanda. If you have any questions or concerns, please feel free to contact me.

Thank you for your continued support.

Respectfully,

Suzanne Shears
CEO

SS/spb

Enclosures

2019 NOV 22 AM 10:54
NORTH TONAWANDA NY

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City of North Tonawanda
Department of Engineering
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

Dale W. Marshall, P. E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

November 14, 2019

DEC 03 2019

Arthur G. Pappas, Mayor and Common Council Members
City Hall North Tonawanda
216 Payne Avenue
North Tonawanda, New York

**Re: Main Street Green Infrastructure Improvements Project
Erdman Anthony Agreement Amendment No. 1
Geotechnical Services**

Honorable Body:

It was determined that further geotechnical investigations needed to be performed on the Main Street Green Infrastructure Improvements Project, including soil borings and infiltration testing. This investigation was completed to classify and characterize the underlying soils and to determine the permeability of the underlying soils for the proper design and sizing of the stormwater infiltration practices.

I therefore recommend that the Common Council authorize the Mayor to sign the enclosed agreement amendment no. 1 for the additional geotechnical investigation with Erdman Anthony, 8608 Main Street, Buffalo, NY 14221; in an amount of \$4,450; subject to review by the City Attorney.

Very truly yours,

Dale W. Marshall, P.E.
City Engineer

DWM:cls

Cc: file, w/encls
Luke Brown, City Attorney, w/encls
Mark Zellner, Superintendent of Public Works
Marc Kenward, P.E., Erdman Anthony

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2019 NOV 25 AM 10:15
NORTH TONAWANDA NY

June 7, 2019 (Revised November 14, 2019)

Mr. Dale Marshall, PE; City Engineer
City of North Tonawanda
16 Payne Avenue
North Tonawanda, NY 14120

SUBJECT: Main Street Green Infrastructure Project

Dear Dale;

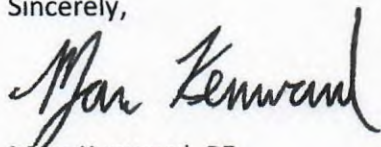
As you know we recently solicited proposals for geotechnical investigative services for the subject project. Such geotechnical investigative services were not part of or included in our current Agreement with the City for the subject project. However, based on discussions with you during our review of the three proposals received, you requested that we 1) subcontract with *Nature's Way Environmental Consultants & Contractors, Inc.* who submitted the lowest estimated cost for the requested services; and 2) submit a formal request to you for the City's approval of this additional work.

Enclosed for your use, review and information is a copy of *Nature's Way Environmental Consultants & Contractors, Inc.* proposal which has been amended to reflect the actual services we have sub-contracted with them to provide, at an estimated cost of \$4,450.00. Therefore, we are formally requesting approval of an Amendment to our Agreement with the City to cover this estimated \$4,450.00 in additional costs.

This proposal is presented in accordance with TERMS AND CONDITIONS of the Agreement executed between the City of North Tonawanda and Erdman Anthony in May of 2018. If you concur with and accept the provisions of this proposal, please have an authorized representative sign this proposal in the space provided.

If you have any questions or require additional information, please feel free to contact me by email: Kenwardmd@erdmananthony.com or phone: (585) 427-8888, ext.1012.

Sincerely,



Marc Kenward, PE
Senior Associate
ERDMAN ANTHONY

enc: As noted above

Accepted for City of North Tonawanda By:

SIGNATURE: _____

NAME (PRINTED): _____

TITLE: _____

DATE: _____



ENVIRONMENTAL

Consultants & Contractors, Inc.

SITE QUOTATION/WORK ORDER

May 13, 2019

The following constitutes a Site Quotation/Work Order for Environmental Services as provided by Nature's Way Environmental Consultants & Contractors, Inc. (NWEC&C) to:

Marc Kenward, PE
Erdman Anthony
8606 Main Street
Buffalo, New York 14221
585.827.8888 ext. 1012
kenwardmd@erdmananthony.com

For work at the following location: **Main Street Green Infrastructure Project, City of North Tonawanda, New York.**

Project Services shall be provided in accordance with the terms and conditions of NWEC&C's General Services Agreement and are to consist of the following operations: **Drilling, soil sampling, installation and testing of infiltration wells including Geotechnical Services.**

Soil Borings and Infiltration Test Wells

Mobilization/Demobilization:	(Drilling rig, support truck and crew)	\$ 500.00	
Pavement cores:	2 cores 6" diameter @ \$325.00 each	\$ 650.00	
Soil borings with split spoon sampling:	2 boring to 10.0' - 20.0' @ \$ 40.00/foot	\$ 800.00	
Drill/install 4" PVC infiltration wells:	4 wells to 5.0' = 20.0' @ \$40.00/ft.	\$ 800.00	
Traffic control: (signs and cones)	Lump sum	\$ 250.00	By City DPW
Pre-soak and measure:	4 wells @ \$ 75.00 each	\$ 300.00	
Infiltration testing: (Geologist and tech)	Estimated 10 hours @ \$150.00/hr.	\$1,500.00	
Pull wells/patch hole:	4 wells @ \$75.00 each	\$ 300.00	
Boring logs/infiltration data tables:	4 @ \$100.00 each	\$ 400.00	
Geotechnical Data Report:	Lump Sum	\$2,250.00	
	Estimated Cost:	\$7,750.00	\$4,450.00

Charges do not include any sales taxes that may apply. Additional work not otherwise specified shall be at additional cost and will not be performed without Client authorization. It is the responsibility of client to delineate property boundaries to ensure NWEC&C has authorized access, and that private utilities have been located.

This quote is based upon paying our employees Prevailing Wage Rates. Pricing offered is valid for 45 days from date of this Site Quotation/Work Order. The Undersigned have read and understand this Site Quotation/Work Order and the General Terms and Conditions attached and agree to proceed with the work specified. Terms of payment: Net 30 Days, 1.5% per month finance charges thereafter.

Date: _____ day of _____, 2019.

BUYER, L.S.
Authorized Signature

Dale M. Gramza
NWEC&C, Inc.


AMANDA REIMER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120


TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

DEC 03 2019

November 27, 2019

Honorable Arthur G. Pappas, Mayor
And Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

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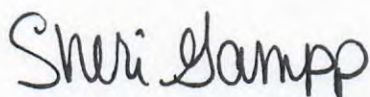
2019 NOV 27 PM 1:41
NORTH TONAWANDA NY

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment, the current Warrant of Claims for Common Council audit, dated December 3, 2019, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Regards,



Sheri Gampp
Jr. Accountant

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520
Fax: (716) 695-8533



DEC 03 2019

www.ntparksrec.com

November 22, 2019

The Honorable Mayor Pappas and Common Council
216 Payne Avenue
North Tonawanda, New York 14120

Dear Mayor Pappas and Common Council,

I respectfully request approval of the signed agreements between the Niagara County Department of Social Services, acting on the behalf of the Niagara County Youth Bureau, and in agreeance with the North Tonawanda Department of Youth, Recreation, Parks & Seniors for appropriations totaling Thirty One Thousand, Eight Hundred Dollars (\$31,8000.00) to be made to the City resulting from program services rendered by our Department in accordance with the terms of the agreement.

The 2019 appropriations are:

Youth Center Programming	\$ 18,000.00
Youth Court and First Offender Program	\$ 13,800.00

Respectfully Submitted,

Alex Domaradzki
Director of Youth, Recreation, Parks & Seniors

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CITY CLERK'S OFFICE

2019 NOV 22 AM 10:53
NORTH TONAWANDA NY

XVII.

DEC 03 2019

November 18, 2019
Matthew L. Parish
City Clerk/Treasurer
216 Payne Avenue
North Tonawanda, NY 14120

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2019 NOV 18 PM 4:25
NORTH TONAWANDA NY

Traffic Safety Minutes:

The November 2019 meeting of the North Tonawanda Traffic Safety Committee was called to order at 1900 hours. Roll call showed the following members present: R. Frank, J. Sikora, M. Daigler, A. Vater, M. Lemke, D. Grinnell, A. DiBernardo, M. Anastasi. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

1. Felton Street parking and double yellow parallel lines were discussed. The traffic committee was not involved in the movement of the parallel lines or the parking issues. The committee was advised by member Daigler that the DPW would be taking care of any issues on Felton Street. The traffic signal at Felton Street and Oliver Street was put back up at the request of Mayor Pappas per Daigler.
2. Donna Braun fielded a complaint in October from a Lincoln Avenue resident who would like to know if they can park in the city lot that runs parallel with Lincoln Avenue. The resident has no driveway and can't get a terrace parking permit due to their terrace being too small to fit a vehicle. The lot is owned by the City of North Tonawanda and due to insurance purposes the committee recommends that the resident talk to the city attorney to get permission to park in the city owned lot. The traffic committee can't give permission to the resident to park in a lot that is owned by the city.
3. Austin Tylec fielded a complaint in October from a citizen recommending moving the stop light from Payne Avenue/East Avenue to Payne Avenue/Ridge Road. The committee recommends leaving the stop light at Payne Avenue/East Avenue. Moving the light would be a financial expense to the city due to the poles, lines and crosswalks that would have to be instituted. Switching the signal light to an intersection 20-25 yards away would also not make the street any safer or faster to get down. The committee looked into removing the signal light all together but decided against it as this intersection serves as a safe place for children to cross that live on the west side of Payne Avenue.
4. Eric Gampp of 1375 Cambridge Avenue recommends the removal of the "No Parking" signs from 1375 Cambridge Avenue down to Deerfield Drive. The signs were put there when the Wurlitzer

Pool was put in and now that the pool is no longer there the signs serve no purpose. The committee will take the next month to look into the recommendation and decide at the December meeting.

5. Member Frank fielded a complaint regarding parking on the south side of Ninth Avenue between Oliver Street and Gilmore Avenue. There are currently "No Parking Signs" towards Gilmore Street but the one towards Oliver Street is missing. Member Daigler will replace the missing "No Parking" sign.

Meeting Adjourned at 2000 hours

Travel safely,

Robert J. Frank



City of North Tonawanda

Department of Community Development
500 Wheatfield Street
North Tonawanda, New York 14120
716-695-8580
716-614-0519 (fax)

XXXII,
DEC 03 2019

November 25, 2019

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CITY CLERK'S OFFICE

Honorable Mayor and City Council
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

2019 NOV 25 PM 12:17
NORTH TONAWANDA NY

Re: Community Development Block Grant Program- Request for Required Public Hearing

Dear Honorable Body,

As per Community Development Block Group (CDBG) regulations, the City of North Tonawanda is required to hold a public meeting to discuss CDBG activities. The hearing must be held at a meeting with a quorum of the Common Council.

I would like to formally request authorization to hold a required public meeting for the Community Development Block Grant (CDBG) program to be held on December 17th, 2019, at 6:00pm in the Common Council chambers immediately preceding the regularly scheduled Common Council meeting.

Thank you for your time and consideration.

Kindest regards,

Michael Zimmerman

Director



Kaleida Health

Clerks office
216 Payne Ave.
N. Tonawanda, 14120

CFO-A

DEC 03 2019

DeGraff Rehabilitation & Skilled Nursing Facility

445 Tremont Street
North Tonawanda
New York 14120

Phone: (716) 690-2080
Fax: (716) 690-2118

To the Counsel of North Tonawanda,

I would like to request that I be appointed a Commissioner of Deeds for the city of North Tonawanda.

Thank you,

Anita Groh

Anita Groh
~~445 Tremont Street~~ 36 Pineview Ct
~~N. Tonawanda, N.Y. 14120~~ West Seneca, NY
716-690-2329 14224



2019 NOV 13 PM 12:45
NORTH TONAWANDA NY



CFO-B

DEC 03 2019

Niagara County Supreme and County Courts

Michael C. Veruto, Esq., Chief Clerk
Christine Kibler, Deputy Chief Clerk

November 12, 2019

Caroline Wojtaszek, District Attorney
Niagara County District Attorney's Office
175 Hawley Street
Lockport, NY 14051

2019 NOV 20 PM2:51
NORTH TONAWANDA NY

RE: North Tonawanda City Court

RECEIVED
CITY CLERK'S OFFICE

Dear Caroline,

I have spoken with Andrew Isenberg, District Executive of the 8th Judicial District, and with Jennifer Steele, Chief Clerk of North Tonawanda City Court. The Court System is happy to support any initiative to run data lines to courtrooms in Niagara County to provide the District Attorney's office (or other County offices) with access to the County's servers. The court system cannot assume any responsibility for the cost or installation of these lines, but we are happy to assist with logistics and planning as necessary. For North Tonawanda City Court, please confer directly with Jennifer Steele and the appropriate staff in the City of North Tonawanda to coordinate a time for installation that does not disrupt court proceedings unnecessarily.

To the extent you wish to run data lines to the current office space used by the District Attorney's staff in buildings housing courts, the court system also has no objection. Again, the court system cannot assume any cost or responsibility associated with that installation or any subsequent installations if the needs or locations of those offices should change.

With regard to the space that is currently used by the District Attorney's office in the North Tonawanda City Court area, the District Attorney's office will continue to have use of the space moving forward. While we wish to accommodate the District Attorney's office as we always have, it is imperative that the use of the space be coordinated with the Chief Clerk. As we discussed personally, use of the City Court conference room on the basement level must be confined to allocated times unless otherwise coordinated with the Chief Clerk. Typically, the District Attorney's office has had access to that conference room on Wednesday afternoons and all day on Thursdays to facilitate conferences in preparation for court proceedings. We are happy to continue this courtesy, and are willing to talk about any other needs your office may have, but use of the space on any other days or times must be coordinated with Jennifer Steele in advance.


COUNTY COURT
175 Hawley Street
Lockport, NY 14094
(716)280-6400 Fax (716)280-6424



SUPREME COURT
775 Third Street
Niagara Falls, NY 14302
(716)371-4000 Fax (716) 371-4040

We understand that the new criminal legislation has added a significant burden to your office and the offices of other agencies involved in litigating criminal matters. The court system stands ready to assist you in any way that is reasonable and appropriate. We also hope to revisit the issue of space allocation in the North Tonawanda building, paying particular attention to the location and scope of DA space, sometime after April 1, 2020. Please feel free to reach out to any of us at your convenience with questions or concerns and we will do our best to assist.

Sincerely,



Michael C. Veruto, Esq.

MCV/

cc: Andrew Isenberg, Esq., District Executive
Jennifer Steele, Chief Clerk
Holly Sloma, Esq., ADA
William H. Flynn

COUNTY COURT
175 Hawley Street
Lockport, NY 14094
(716)280-6400 Fax (716)280-6424



SUPREME COURT
775 Third Street
Niagara Falls, NY 14302
(716)371-4000 Fax (716) 371-4040