

City of North Tonawanda

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

October 10, 2024

The following meetings have been scheduled for TUESDAY, OCTOBER 15, 2024

6:00PM – PUBLIC HEARING – 2025 BUDGETS

- **Dan Seider from Hazen to Discuss the Lead Compliance Initiative for the City of North Tonawanda**

6:30 PM Common Council Meeting

Respectfully submitted,



**Donna L. Braun
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council
Alderman Schmigel, DiBernardo, Lavey, Loncar, Marranta**

FROM: Donna L. Braun, City Clerk-Treasurer

RE: Agenda for Regular Session TUESDAY, OCTOBER 15, 2024 6:30 PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED 09/28/2024

1) Legal Notice – City of North Tonawanda 2025 Budgets – City Clerk-Treasurer

COMMUNICATIONS FROM CITY OFFICIALS

<u>#1. Joe Aiello</u>	-	Re: Receive and File Letter of Resignation from the Plumbing Board
I.1 Mayor	-	Re: Approval of Resolution for the release of funds from Niagara County for the Gratwick Riverside Park Improvements Phase II
I.2 Mayor	-	Re: Receive and File appointment of Joseph Liberto to the Plumbing Board
IV.1 Engineer	-	Re: Approval of Local Design Services Agreement for North Tonawanda Traffic Signal Upgrades at 19 Intersections, Various Locations, Project 2024-08 PIN 5765.19
IV.2 Engineer	-	Re: Approval of Resolution for Acceptance of the Federal Aid Local Project Agreement, Comptrollers Contract #D041571, Project 2024-08 PIN 5765.19 for Upgrades at 19 Intersections, Various Locations
VI. Supt. Water/Wastewater	-	R: Award of the NT Water Meter and AMR System Installation Project

- VII.1 Accountant - Re: Payment of the Abstract of Claims Dated October 15, 2024
 - VII.2 Accountant - Re: Budgetary Transfers – Various
 - IX. Supt. Public Works - Re: Approval of 7 New Street Lights to be installed – Bush Meadows Phase I
 - X. Police Chief - Re: Approval to Reappoint Frank Burkhart as Commissioner of Deeds for North Tonawanda
- XXV. Monthly Reports**
- .1 Clerk-Treasurer .2 Senior Citizen Center

COMMUNICATIONS FROM OTHERS

- A.
Sweeney Hose Co. - Re: Permission to remove Mike Ennis from the North Tonawanda Volunteer Fire Rolls
- B.
Tonawandas United Veterans - Re: Permission to close the Renaissance Bridge, Monday, November 11th for their Veterans Day Ceremony

Respectfully submitted,



Donna L. Braun
City Clerk-Treasurer



City of North Tonawanda
Department of Engineering
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

Chelsea L. Spahr, P.E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

October 7, 2024

OCT 15 2024

Honorable Austin J. Tylec, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

Re: Lead Compliance Initiative

Dear Honorable Body:

In the ongoing effort to be in compliance with the EPA's Lead and Copper Rule the City will be submitting our initial water service line inventory by October 16th, 2024. Once the inventory is submitted, the City will have 30 days to notify residents of their service line material if it is lead, galvanized, or unknown material. These notifications are required for the City to comply with federal and state drinking water requirements.

As part of the water meter replacement project, we will be gathering further data for the inventory on the service line material on the home side of the service, and further updating our inventory with our findings. It is the goal of the EPA to have all lead and galvanized water service lines replaced across the country in the next 10-13 years.

Please let me know if you have any further questions or concerns.

Very truly yours,

Chelsea L. Spahr, P.E.
City Engineer

CLS:cls

Cc: file
Edward A. Zebulske III, City Attorney
Jason Koepsell, Superintendent of Water and Wastewater
Jeffery Zellner, City Accountant
Dan Seider, PE, Hazen

2024 OCT 8 AM 9:44
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

RECEIVED
CITY CLERK'S OFFICE

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

OCT 15 2024

2024 OCT 9 AM 10:16
NORTH TONAWANDA NY

Jackie Bilogan, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

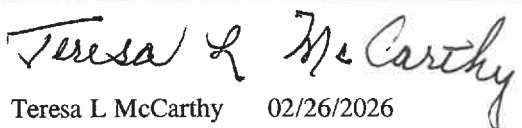
A newspaper published in the County and State aforesaid, and that the annexed printed legal # 339176 was printed and published in said paper on the following dates:

09/28/2024



Principal Clerk

Subscribed and sworn to before me this
10.2.24


Teresa L. McCarthy 02/26/2026

Notary Public Expiration Date

TERESA L MCCARTHY
Notary Public - State of New York
No. 01MC4962698
Qualified in Niagara County
My Comm. Expires Feb. 26, 2026

LEGAL NOTICE
CITY OF NORTH TONAWANDA
2025 BUDGETS
General Fund
Water Fund
Sewer Fund

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Common Council in the Common Council Chambers at City Hall, 216 Payne Avenue, North Tonawanda, NY at 6:00 PM. on Tuesday, October 15, 2024, to review the 2025 Preliminary Budgets. Citizens attending the hearing have a right to provide written or oral comments and ask questions concerning the budgets.

A copy of the entire Preliminary Budget and message will be on file at the City Clerk-Treasurer's Office and City Web site www.northtonawanda.org to be inspected by any interested citizen from 8:30A.M. until 4:30P.M., commencing on October 2nd, 2024.

The 2024 Budget Adoption will be held Tuesday, November 12th, 2024, at 6:00P.M. before the Common Council Workshop, in the Common Council Chambers.

Donna L Braun, City Clerk-Treasurer
Jeffrey Zellner, City Accountant
N#339176

9/28/2024

#1.

OCT 15 2024

Mayor Tylec,

For personal reasons, I will have to resign my position on the North Tonawanda Plumbing Board. I greatly appreciate the opportunity to have served the city in this capacity. If there is a position in the future that you feel I could further help the city, please let me know.

Thank you for your consideration.

Joe Aiello
Assistant Superintendent of Public Works
758 Erie Ave.
N. Tonawanda, NY 14120
Office# [\(716\) 695-8585](tel:7166958585) ex:4406
Fax# [\(716\) 695-8587](tel:7166958587)
Email: jaiello@northtonawanda.org

2024 OCT 9 PM2:20
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

1.1
OCT 15 2024

**GRATWICK RIVERSIDE PARK IMPROVEMENTS PHASE II
Agreement of procedures & conditions of early release of funds**

WHEREAS, the City of North Tonawanda was awarded a grant for funds as part of the Gratwick Riverside Park Improvements Phase II through the Niagara River Greenway Commission and Niagara County Ad Hoc Committee on Tourism

WHEREAS, the City of North Tonawanda was approved by the Niagara County Ad Hoc Committee on Tourism to re-scope the award to include improvement of access roads and parking areas.

WHEREAS the City is requesting release of funds according to the acceptance of the terms and conditions required of the waiver of total completion of the project before distribution of the award.

WHEREAS the City will submit all required project documentation in the agreement prior to the release the funds.

WHEREAS the City will submit all required documentation listed in the agreement upon release of the funds.

WHEREAS the City will complete all items of the award by June 1, 2025, unless an extension is approved in writing by Niagara County.

WHEREAS Mayor Austin Tylec is an authorized signor for the acceptance of these terms and conditions on behalf of the City of North Tonawanda.

NOW, THEREFORE, BE IT RESOLVED, that the council hereby authorizes the Mayor to sign the acceptance of terms and conditions for the release of funds as part of the Gratwick Riverside Park Improvements Project Phase II.

2024 OCT 8 AM 11:52
NORTH TONAWANDA NY



NIAGARA COUNTY ATTORNEY'S OFFICE
NIAGARA COUNTY COURTHOUSE
175 HAWLEY STREET
LOCKPORT, NEW YORK 14094
(716) 439-7105
(716) 439-7114 Fax

Claude A. Joerg
County Attorney

Katherine D. Alexander
First Assistant

R. Thomas Burgasser
John S. Sansone
Gary H. Lisowski
David W. Koplas
Bradley D. Marble
Christopher Bopst
Assistants

August 30, 2024

Alex Domaradzki, Director
City of North Tonawanda
Parks and Recreation Department
216 Payne Avenue
North Tonawanda, NY 14120

Re: Gratwick Riverside Park Improvements Project Phase II

Dear Mr. Domaradzki:

The following procedures and conditions are requirements of the waiver of total completion of the project before distribution of the award:

1. You will submit to Niagara County Auditor James Sobczyk, via email: james.sobczyk@niagaracounty.com before release of funds are authorized:
 - (a) The City Voucher submitted by the Vendor(s) of the project;
 - (b) Affirmation of Vendor(s) to the City that all work specifically detailed in the Voucher submitted by Vendor is complete;
 - (c) "Copies" of Release of Mechanics Lien "against the City by Vendor and all (if any) subcontractor(s) of Vendor – along with a list of Vendor's subcontractor(s).
2. After the release of funds to the City, you will submit within ten (10) days:
 - (a) Receipt of Vendor acknowledging payment;
 - (b) Original/duplicate of Releases of Liens by Vendor and all subcontractors of the Project for work per vouchers submitted/performed to date.
3. That the City's total project, all items included as part of the re-scoping of the award, shall be fully completed by June 1, 2025, unless the County approves an extension in writing. Completion shall be determined in the sole discretion of the County and after approval of the County Auditor.

August 30, 2024

4. Any unsatisfied item above shall require return of that portion of the award, already distributed to City, to the County. This will trigger a reinstatement of the condition that the total project be complete before any distribution of the award.

Very truly yours,



R. THOMAS BURGASSER
Assistant County Attorney

RTB/clm

cc. Legislator Richard Andres, Chairman,
Niagara County Parks, Recreation & Tourism Ad Hoc Committee

James B. Sobczyk, Auditor, Niagara County Audit Department

The below signature of an authorized signor for the City of acceptance of these terms and conditions is required along with a copy of the City's Resolution authorizing same.

CITY OF NORTH TONAWANDA

Dated: _____



Suit-Kote Corporation
 1911 Lorings Crossing
 Cortland, NY, 13045
 Phone: 607-753-1100
 Web: www.suit-kote.com

Invoice

Invoice No. **IN065209**
 Date: 09/30/2024
 Due Date: 10/30/2024
 Customer ID: 003140

Remit To: **Suit-Kote Corporation**
PO Box 780635
Philadelphia, PA 19178-0635

BILL TO:
 NORTH TONAWANDA CITY
 758 ERIE AVE.
 NORTH TONAWANDA NY 14120

SHIP TO:
 NORTH TONAWANDA CITY
 758 ERIE AVE.
 NORTH TONAWANDA NY 14120

CUSTOMER P.O. NO		TERMS	PRC NUMBER	JOB NUMBER				
		Net 30 Days	NA 24 ERIE	J12365				
DATE	TICKET	ITEM	DESCRIPTION	PC#	QTY. UOM	UNIT PRICE	ESCALATION	AMOUNT
9/24/2024	SRT0025648	50205	HFRS-2P 702-3102 P		5,528.000 GAL	3.9140	-0.0252	21,497.29
9/24/2024	SRT0025656	80812	CHIPPER RENTAL		1.000 DAY	2,900.0000	0.0000	2,900.00
9/24/2024	SRT0025671	50205	HFRS-2P 702-3102 P		2,317.000 GAL	3.9140	-0.0252	9,010.35
9/25/2024	SRT0025770	50205	HFRS-2P 702-3102 P		462.000 GAL	3.9140	-0.0252	1,796.63
9/25/2024	SRT0025966	80812	CHIPPER RENTAL		1.000 DAY	2,900.0000	0.0000	2,900.00

*** PLEASE NOTE NEW REMIT-TO ADDRESS ABOVE ***

Total Gallons 8307.000

I certify the amount of \$38104.2700 is true and correct, that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes from which the municipality is exempt are not included; and that the amount claimed is actually due.
 Date: 9/30/2024 Suit-Kote Rep: Lisa Austin Title: Acc/Rec

Sales Total: 38,104.27
Tax Total: 0.00
Total (USD): 38,104.27

Lisa Austin



1911 Lorings Crossing Road
 Cortland, NY 13045
 1-800-622-5636

Services Rendered Ticket

Service Rendered # SRT0025648

Service Date 9/24/2024

Customer NORTH TONAWANDA CITY

Servicing Location 009 - Caledonia

Project/Job # J12365 North Tonawanda City /Gratwick Riverside Park /
 Surface Teat

Job Type Surface Treat

Product/Roads					Scale Tickets
Product	Road Name	Gallons	SQ Yards	Tons	
RS-2P	Gratwick Riverside Park	5,528.00	11,215.00	0.00	3407061

Equipment Used			Production Qty Completed			
Equip ID	Equip Type/Description	Hours	Emulsion Gallons:	Moisture Content %:	Cement (Tons):	
01551	TRACTOR: FREIGHTLINER	8.50	5,528.00	0.00	0.00	0.00
			Aggregate Tons:	0.00	Fiber (LBS):	0.00
			Tons of Oil:	0.00	Fog Seal:	0.00
			Square Yards:	11,215.00	Add Flaggers:	0.00
			Line Striping (LF):	0.00	Add Laborer:	0.00
			Water Gallons:	0.00		

Other Application Info					
Application Rate:	0.5	Stone Condition:	Moist	Road Swept:	Yes - Pre Only
Asphalt Temp:	160	Road Condition:	Porous	Traffic Control Enforced:	Yes
Aggregate Size:	1A's	Stone Sample Taken:	Yes	Road Spray Patched:	No
Air Temperature:	74	Oil Sample Taken:	No	Road True and Leveled:	Yes
Time of Day:	7:00 AM	Stone Boxes Used:	No	Weather:	Overcast

Signatures

Customer Representative: _____

Material Certified By
 Suit-Kote Representative: Andy Breslawski

End Service Rendered # SRT0025648



1911 Lorings Crossing Road
Cortland, NY 13045
1-800-622-5636

Services Rendered Ticket

Service Rendered # SRT0025656

Service Date 9/24/2024

Customer NORTH TONAWANDA CITY

Servicing Location 009 - Caledonia

Project/Job # J12365 North Tonawanda City /Gratwick Riverside Park /
Surface Teat

Job Type Surface Treat

Product/Roads				Scale Tickets
Product	Road Name	Gallons	SQ Yards	Tons
chip	park	0.00	0.00	0.00

Equipment Used			Production Qty Completed			
Equip ID	Equip Type/Description	Hours	Emulsion Gallons:	7,845.00	Moisture Content %:	0.00
00859	CHIPPERS: ETNYRE	8.00	Aggregate Tons:	0.00	Cement (Tons):	0.00
			Tons of Oil:	0.00	Fiber (LBS):	0.00
			Square Yards:	0.00	Fog Seal:	0.00
			Line Striping (LF):	0.00	Add Flaggers:	0.00
			Water Gallons:	0.00	Add Laborer:	0.00

Other Application Info					
Application Rate:	19	Stone Condition:	Dirty, Wet	Road Swept:	Yes - Pre Only
Asphalt Temp:	Not Entered	Road Condition:	Porous	Traffic Control Enforced:	Yes
Aggregate Size:	1a	Stone Sample Taken:	Yes	Road Spray Patched:	No
Air Temperature:	Not Entered	Oil Sample Taken:	No	Road True and Leveled:	No
Time of Day:	Not Entered	Stone Boxes Used:	No	Weather:	Rainy

Signatures	
Customer Representative:	Material Certified By Suit-Kote Representative:

End Service Rendered # SRT0025656



1911 Lorings Crossing Road
 Cortland, NY 13045
 1-800-622-5636

Services Rendered Ticket

Service Rendered # SRT0025671

Service Date 9/24/2024

Customer NORTH TONAWANDA CITY

Servicing Location 009 - Caledonia

Project/Job # J12365 North Tonawanda City /Gratwick Riverside Park /
 Surface Teat

Job Type Surface Treat

Product/Roads					Scale Tickets
Product	Road Name	Gallons	SQ Yards	Tons	
rs2p	gratwick town park	2,317.00	5,997.00	0.00	3407059

Equipment Used			Production Qty Completed			
Equip ID	Equip Type/Description	Hours	Emulsion Gallons:	Aggregate Tons:	Tons of Oil:	Square Yards:
02273	DISTRIBUTORS: WESTERN STAR	7.75	2,317.00	0.00	0.00	5,997.00
			Moisture Content %:	Cement (Tons):	Fiber (LBS):	Fog Seal:
			0.00	0.00	0.00	0.00
			Line Striping (LF):	Add Flaggers:		
			0.00	0.00		
			Water Gallons:	Add Laborer:		
			0.00	0.00		

Other Application Info					
Application Rate:	.375	Stone Condition:	Moist	Road Swept:	Yes - Pre Only
Asphalt Temp:	161	Road Condition:	Good	Traffic Control Enforced:	Yes
Aggregate Size:	1a	Stone Sample Taken:	No	Road Spray Patched:	No
Air Temperature:	65	Oil Sample Taken:	No	Road True and Leveled:	No
Time of Day:	7:19 AM	Stone Boxes Used:	No	Weather:	Not Entered

Signatures

Customer Representative: na

Material Certified By
 Suit-Kote Representative: Derek

End Service Rendered # SRT0025671



1911 Lorings Crossing Road
 Cortland, NY 13045
 1-800-622-5636

Services Rendered Ticket

Service Rendered # SRT0025770

Service Date 9/25/2024

Customer NORTH TONAWANDA CITY

Servicing Location 009 - Caledonia

Project/Job # J12365 North Tonawanda City /Gratwick Riverside Park /
 Surface Teat

Job Type Surface Treat

Product/Roads					Scale Tickets
Product	Road Name	Gallons	SQ Yards	Tons	
rs2p	gratwick Park road	462.00	893.00	0.00	3407067

Equipment Used			Production Qty Completed			
Equip ID	Equip Type/Description	Hours	Emulsion Gallons:	Aggregate Tons:	Tons of Oil:	Square Yards:
02273	DISTRIBUTORS: WESTERN STAR	5.75	462.00	0.00	0.00	893.00
			Moisture Content %:	Cement (Tons):	Fiber (LBS):	Fog Seal:
			0.00	0.00	0.00	0.00
			Line Striping (LF):	Add Flaggers:	Add Laborer:	
			0.00	0.00	0.00	
			Water Gallons:			
			0.00			

Other Application Info					
Application Rate:	50	Stone Condition:	Moist	Road Swept:	Yes - Pre Only
Asphalt Temp:	161	Road Condition:	Good	Traffic Control Enforced:	Yes
Aggregate Size:	1a	Stone Sample Taken:	No	Road Spray Patched:	No
Air Temperature:	65	Oil Sample Taken:	No	Road True and Leveled:	No
Time of Day:	6:00 AM	Stone Boxes Used:	No	Weather:	Not Entered

Signatures

Customer Representative: na

Material Certified By
 Suit-Kote Representative: Derek

End Service Rendered # SRT0025770



1911 Lorings Crossing Road
 Cortland, NY 13045
 1-800-622-5636

Services Rendered Ticket

Service Rendered # SRT0025966

Service Date 9/25/2024

Customer NORTH TONAWANDA CITY

Servicing Location 009 - Caledonia

Project/Job # J12365 North Tonawanda City /Gratwick Riverside Park /
 Surface Teat

Job Type Surface Treat

Product/Roads

Product	Road Name	Gallons	SQ Yards	Tons
chip	park	0.00	0.00	0.00

Scale Tickets

Equipment Used

Equip ID	Equip Type/Description	Hours
00859	CHIPPERS: ETNYRE	6.00

Production Qty Completed

Emulsion Gallons:	0.00	Moisture Content %:	0.00
Aggregate Tons:	0.00	Cement (Tons):	0.00
Tons of Oil:	0.00	Fiber (LBS):	0.00
Square Yards:	0.00	Fog Seal:	0.00
Line Striping (LF):	0.00	Add Flaggers:	0.00
Water Gallons:	0.00	Add Laborer:	0.00

Other Application Info

Application Rate:	18	Stone Condition:	Dirty, Moist	Road Swept:	Not Entered
Asphalt Temp:	Not Entered	Road Condition:	Porous	Traffic Control Enforced:	No
Aggregate Size:	1a	Stone Sample Taken:	No	Road Spray Patched:	No
Air Temperature:	Not Entered	Oil Sample Taken:	No	Road True and Leveled:	No
Time of Day:	Not Entered	Stone Boxes Used:	No	Weather:	Overcast

Signatures

Customer Representative:

Material Certified By

Suit-Kote Representative:

End Service Rendered # SRT0025966



Suit-Kote Corporation
 1911 Lorings Crossing
 Cortland, NY, 13045
 Phone: 607-753-1100
 Web: www.suit-kote.com

Invoice

Invoice No. **IN063538**
 Date: 09/16/2024
 Due Date: 10/16/2024
 Customer ID: 003140

Remit To: **Suit-Kote Corporation**
PO Box 780635
Philadelphia, PA 19178-0635

BILL TO:
 NORTH TONAWANDA CITY
 758 ERIE AVE.
 NORTH TONAWANDA NY 14120

SHIP TO:
 NORTH TONAWANDA CITY
 758 ERIE AVE.
 NORTH TONAWANDA NY 14120

CUSTOMER P.O. NO		TERMS	PRC NUMBER	JOB NUMBER				
Gratwick Riverside Park		Net 30 Days	NA 24 ERIE	J11885				
DATE	TICKET	ITEM	DESCRIPTION	PC#	QTY. UOM	UNIT PRICE	ESCALATION	AMOUNT
9/12/2024	SRT0025090	50101	FOG SEAL	70356	669.000 GAL	3.8100	-0.0154	2,538.59
9/12/2024	SRT0025090	50304	HFMS-2 702-3301		15,934.000 GAL	3.7700	-0.0280	59,625.03
9/12/2024	SRT0025090	70500	IN PLACE RECYCLING		11,950.000 YD	2.5100	0.0000	29,994.50

***** PLEASE NOTE NEW REMIT-TO ADDRESS ABOVE *****

Total Gallons 16603.000

I certify the amount of \$92158.1200 is true and correct, that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes from which the municipality is exempt are not included; and that the amount claimed is actually due.
 Date: 9/16/2024 Suit-Kote Rep: Lisa Austin Title: Acc/Rec

Sales Total: 92,158.12
Tax Total: 0.00
Total (USD): **92,158.12**

Lisa Austin



1911 Lorings Crossing Road
Cortland, NY 13045
1-800-622-5636

Services Rendered Ticket

Service Rendered # SRT0025090

Service Date 9/12/2024

Customer NORTH TONAWANDA CITY

Servicing Location 009 - Caledonia

Project/Job # J11885 North Tonawanda CITY of , CIRP

Job Type Recycling CIPR

Product/Roads					Scale Tickets
Product	Road Name	Gallons	SQ Yards	Tons	
Recycle	Gratwick-Riverside Park	15,934.00	11,950.00	330.92	9007466
Fog Seal	Gratwick-Riverside Park	669.00	0.00	0.00	9007467
					3406983
					3406984

Equipment Used			Production Qty Completed			
Equip ID	Equip Type/Description	Hours	Emulsion Gallons:	Aggregate Tons:	Moisture Content %:	
05503	4' GRINDER: BOMAG BM120035 4' GRINDER	7.50	15,934.00	330.92	0.00	0.00
00920	RECYCLE GRINDER: RX900e-4 HALF TO FULL LANE	7.50	0.00	0.00		0.00
00900	ELEVATOR: WEILER ELEVATOR E650A-WM7.50	7.50	11,950.00			669.00
00773	RECYCLE PAVER: VOGELE SUPER 2000-3I TRACK PAVER	7.50	0.00			0.00
00667	5+ TON VIBRATORY ROLLER: SAKAI SW990-1	7.50	2,000.00			0.00
08276	PNEUMATIC ROLLERS: SAKAI GW751	7.50				
08239	5+ TON VIBRATORY ROLLER: BOMAG BW190ADO	7.50				

Other Application Info					
Application Rate:	Not Entered	Stone Condition:	Not Entered	Road Swept:	Not Entered
Asphalt Temp:	Not Entered	Road Condition:	Not Entered	Traffic Control Enforced:	No
Aggregate Size:	Not Entered	Stone Sample Taken:	No	Road Spray Patched:	No
Air Temperature:	Not Entered	Oil Sample Taken:	No	Road True and Leveled:	No
Time of Day:	Not Entered	Stone Boxes Used:	No	Weather:	Not Entered

Signatures

Customer Representative: mark zellner

Material Certified By
Suit-Kote Representative: Matthew Hannafan

CITY OF NORTH TONAWANDA

I.2

Office of the Mayor

OCT 15 2024

AUSTIN J. TYLEC

October 9, 2024

North Tonawanda Common Council
216 Payne Avenue
North Tonawanda, NY 14120


Re: Appointment to Plumbing Board – Joseph Liberto

Dear Honorable Body,

Please be advised that I am appointing Joseph Liberto, 839 Deerfield Drive, North Tonawanda, NY 14120 to the Plumbing Board effective immediately. His term will expire December 31, 2024, finishing the term vacated by Joseph Aiello as per the attached resignation.

Thank you for your attention to this matter.

Respectfully,


Austin J. Tylec
Mayor

RECEIVED
CITY CLERK'S OFFICE

2024 OCT 9 PM 2:20
NORTH TONAWANDA NY



**City of North Tonawanda
Department of Engineering**

City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

Chelsea L. Spahr, P.E.

City Engineer

Phone: (716) 695-8565

Fax: (716) 695-8568

October 3, 2024

10/15
OCT 15 2024

Honorable Austin J. Tylec, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

**Re: Project 2024-08: North Tonawanda Traffic Signal Upgrades at 19 Intersections, Various Locations
PIN 5765.19, Comptrollers Contract # D041571 - Acceptance of the Federal Aid Local Project Agreement**

Dear Honorable Body:

The New York State Department of Transportation (NYSDOT) has requested that the City of North Tonawanda (City) enter into a Federal Aid Local Project Agreement, which details the commitment of both agencies to participate in the administration and funding of the various phases of the Traffic Signal Upgrades at 19 Intersections Project.

As such, I am requesting that the Council adopt a resolution that the City authorizes the Mayor to sign the enclosed Federal Aid Local Project Agreement with the NYSDOT for a total of \$312,000. This amount is both the Federal and non-Federal share of the cost of the above project's Engineering (Design I-VI) phase. The City must commit to pay, in the first instance, 100% of the Federal and non-Federal share of the cost of this project's phase. The NYSDOT will then reimburse the City as the project is progressed. Please find the resolution attached.

Very truly yours,

Chelsea L. Spahr, P.E.
City Engineer

CLS:cls

Cc: file, w/encls
Edward A. Zebulski III, City Attorney, w/encls
Jeffery Zellner, City Accountant
Mark Zellner, DPW Superintendent
Laura Wilson, Director of Community Development
Nicholas S. Gagliardo, PE, NYSDOT
Christopher Renn, PE, NYSDOT

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2024 OCT 4 AM 9:12
NORTH TONAWANDA NY

Authorizing the Implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of transportation federal-aid project, and appropriating funds therefore.

WHEREAS, a Project for the City of North Tonawanda Traffic Signal Upgrades at 19 Intersections, Various Locations, P.I.N. 5765.19 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the City of North Tonawanda desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of the Design (I-VI) phases of the Project PIN 5765.19 which is estimated to be \$312,000.

NOW, THEREFORE, the City of North Tonawanda Common Council, duly convened does hereby

RESOLVE, that the City of North Tonawanda Common Council hereby approves the above-subject project; and it is hereby further

RESOLVED, that the City of North Tonawanda Common Council hereby authorizes the City of North Tonawanda to pay in the first instance 100% of the federal and non-federal share of the cost of the Design (I-VI) phase of the work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$312,000 will hereby be appropriated from expenditure line 001.3310.0480 Traffic Control Operations in the 2025 budget and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Common Council of North Tonawanda shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Mayor of the City of North Tonawanda be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the City of North Tonawanda with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project and it is further

RESOLVED, this Resolution shall take effect immediately



Department of
Transportation

KATHY HOCHUL
Governor

MARIE THERESE DOMINGUEZ
Commissioner

ERIC MEKA, P.E.
Regional Director

September 23, 2024

Chelsea Spahr, P.E., City Engineer
City of North Tonawanda Dept. of Engineering
216 Payne Ave.
City Hall
North Tonawanda, NY 14120

**Re: Federal Aid Local Project Agreement, PIN 5765.19, Comptrollers Contract # D041571
Traffic Signal Upgrades at 19 Intersections, Various Locations
City of North Tonawanda, Niagara County**

Dear Ms. Spahr:

The New York State Department of Transportation (NYSDOT) requests for the City of North Tonawanda to enter into a Federal Aid Local Project Agreement which details the commitment of both agencies to participate in the administration and funding of the various phases of this project.

Please obtain a Resolution authorizing the Mayor to sign the enclosed Federal Aid Local Project Agreement with NYSDOT for a total of \$312,000. This amount is both the Federal and non-Federal share of the cost for the above project's Engineering (Design I-VI) phase. The City of North Tonawanda must commit to pay, in the first instance, 100% of the Federal and non-Federal share of the cost of this project's phase. NYSDOT will reimburse the City of North Tonawanda for the Federal Share as the project is progressed. A copy of a sample Resolution has been enclosed. **Reimbursement requests must be submitted to NYSDOT at least once every six months.**

Please email NYSDOT a PDF containing one (1) certified copy of the City of North Tonawanda's Resolution along with two (2) original and notarized copies of the enclosed Federal Aid Project Agreement to Jessica.Hoehn@dot.ny.gov. Your Approved Signatory is required to sign each copy of the Federal Aid Project Agreement. Page 9 of the enclosed Federal Aid Local Project Agreement includes the following information; Name, Title, Mailing Address, Telephone Number, Facsimile Number, and Direct E-Mail Address of the Responsible Local Official with the authority to execute the enclosed Agreement with the NYSDOT. Please check this information and make any appropriate additions or corrections.

Questions regarding the Agreement and/or the implementation of the project should be directed to Christopher Renn, P.E., Regional Local Projects Liaison, at 716-847-2289.

Sincerely,

Nicholas S. Gagliardo, P.E.
Local Projects Manager



City of North Tonawanda
Department of Engineering
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

Chelsea L. Spahr, P.E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

October 3, 2024

IV.2

OCT 15 2024

Honorable Austin J. Tylec, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

Re: North Tonawanda Traffic Signal Upgrades at 19 Intersections, Various Locations
Project 2024-08 PIN 5765.19

Dear Honorable Body:

As you are aware, it was announced in June 2024 that the City of North Tonawanda will be the recipient of \$1,656,834 from the New York State Department of Transportation (NYSDOT) funding under the Transportation Alternatives, Congestion Mitigation and Air Quality Improvements, and Carbon Reduction Programs (TAP/CMAQ/CRP). The TAP/CMAQ/CRP program is an 80% reimbursable grant that will be utilized to upgrade 19 signalized intersections throughout the City at a total cost of \$2,071,043.

To complete the traffic signal upgrades, the City intends to procure the services of a professional engineering firm. This firm's responsibilities will include design of the identified improvements, and implementation assistance through the construction and installation stages.

A request for supplemental proposals, in accordance with the Local Design Services Agreement (LDSA) - Consultant Selection Procedure furnished by the New York State County Highway Superintendents Association (NYSCHSA), was issued in November 2023 to assist with the grant writing for the TAP/CMAQ/CRP grant and if the City was successful in acquiring the grant, the future design. The City received three proposals from the fifteen eligible professional firms. A review committee was convened with representation from City Engineering, Community Development, and the Department of Public Works, to review the proposals and provide a recommendation to the Council.

Upon review, the committee selected Erdman Anthony and is recommending the City select Erdman Anthony to perform the tasks outlined in the attached agreement. Erdman Anthony is a local firm with experience in transportation engineering design. The review committee felt the team assembled by Erdman Anthony demonstrated the experience, expertise, and capacity to complete this project for the City.

I am hereby requesting this honorable body consider selecting Erdman Anthony to complete the Traffic Signal Upgrades at 19 Intersections Project and authorize the Mayor

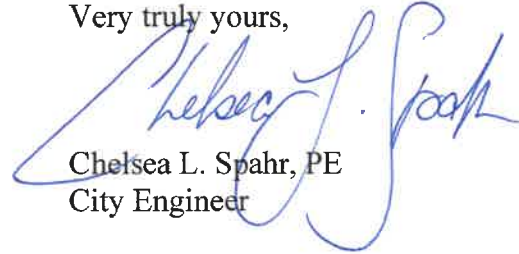
2024 OCT 4 AM 9:12
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE

to sign a contract with Erdman Anthony, pending review and approval by the City Attorney, for the proposed fee of \$312,000.00.

Please let me know if you have any further questions or concerns. Thank you for your consideration.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Chelsea L. Spahr". The signature is fluid and cursive, with a large initial "C" and "S".

Chelsea L. Spahr, PE
City Engineer

CLS:cls

Cc: file
Edward A. Zebulski III, City Attorney
Mark Zellner, Superintendent of Public Works
Laura Wilson, Dir. Community Development
William P. McCormick, PE, Erdman Anthony



CITY OF NORTH TONAWANDA WATER WORKS

830 RIVER ROAD
NORTH TONAWANDA, NEW YORK 14120

Phone: (716) 695-8560, ext. #6411

Fax: (716) 389-3351

E-mail: JKoepsell@northtonawanda.org

✓

OCT 15 2024

Jason W. Koepsell
Superintendent

October 8, 2024

Honorable Mayor Austin Tylec and Common Council
216 Payne Ave. – City Hall
North Tonawanda, NY 14120

RE: NT Water Meter and AMR System Installation Project

Honorable Body:

On September 11, 2024, after review of multiple proposals, we have decided to move forward with the water meter and AMR system installation proposal from Professional Meters, Inc. Once approved, we will begin the process of replacing all residential meters in the City of North Tonawanda with Kamstrup remote read water meters.

Based upon the performance and experience of Professional Meters Inc, I recommend that Professional Meters Inc, be awarded these professional services to perform the installation and scope of work described on a lump sum basis not to exceed \$1,663,368.74. These services will be paid with bonded money incorporated in the 2024 bond for water meter replacements.

Please contact me if you have any questions or concerns regarding this service proposal. Thank you for your time and consideration of my request.

Sincerely,

Jason W. Koepsell

Jason W. Koepsell,
Superintendent Water / Wastewater

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2024 OCT 9 AM 8:41
NORTH TONAWANDA NY



Professional Meters, Inc.
3605 North Rte. 47 • Suite E
PO Box 506
Morris, IL60450
P: 815.942.7000 • F: 815.941.1091
www.prometers.com

Executive Summary

Professional Meters, Inc. (PMI) was founded in 1999 in response to the rapidly growing market for automated meter reading systems for the water, gas, and electric industry. PMI specializes in the turnkey installation of AMR/AMI Systems nationwide. We have installed mobile, fixed, and mesh network systems and have worked with most of the industry's major product manufacturers including Badger, Neptune, Itron, Elster, Sensus, Master Meter, Mueller, Eaton and Aclara.

Over the last twenty years, PMI has installed meters from Portland, Maine, to Kauai, Hawaii, and has managed projects ranging from 500 meters to 300,000 meters. PMI has demonstrated its ability to handle every aspect of a utility meter replacement program. Our experienced management staff carefully monitors the overall installation program ensuring timely delivery of project data as well as quick and professional installation. Our training and quality programs enable our installers to perform superior work and deliver accurate data, while our safety program helps to protect both our employees and people around them.

PMI uses a combination of technology, accurate data collections, and top-notch project and data management personnel to provide customers with unmatched services that are performed quickly, safely, cost effectively, and in a high quality, value-added way. Each project is assigned a project manager and data manager to ensure consistency throughout the life of the project.

PMI uses a proprietary Installation Tracking System (PMI-ITS) to manage and track meter change-out programs. The PMI-ITS serves as the central repository for all installation data collected for each project. A customized web-based interface (Project Web Portal) is developed for each project allowing access to a wide variety of project tracking statistics, installation data, problem logs, inventory tracking systems, and progress reports.

PMI runs a Customer Communication Center located in our corporate office in Morris, Illinois, with operations including customer notifications, customer communications, crew scheduling, and dispatching. Each project is assigned a dedicated toll-free number for customers to ask questions concerning the project or report problems concerning installations.

PMI has managed every type of mass meter project including inside-set and appointment jobs, meter pit jobs, and specialized plumbing jobs. In past projects, our installers have performed simple meter exchanges, new meter cut-in work, and plumbing repairs or modifications such as installing new meter pits, valves, adapters, re-plumbing and more. We have utilized both union and non-union labor forces and have experienced installers on every meter project. PMI has worked nationwide and is mindful to the specific needs of every utility. The variety of projects and types of customers we have performed work for has allowed us to create a management approach that is scalable to the needs of every mass installation program.

Delivering Innovative Metering Solutions Nationwide

PROPOSAL

If a corporation, give the state of incorporation, using the phrase, "A corporation organized under the laws of ILLINOIS".

If a partnership, give the names of partners, using the phrase, "Co-partners trading and doing business under the firm name and style of _____".

If an individual, using a tradename, give the individual name, using also the phrase, "An individual doing business under the firm name and style of _____".

Address 3605 N STATE ROUTE 47, SUITE E

MORRIS, IL 60450

Date 09/09/2024

Proposer will complete the Work in accordance with the Contract Documents.

Proposal Total Amount(s): **City of North Tonawanda Water Meter and AMR System Installation**

Bid Total: \$ \$1,663,368.74

JEFFREY ZELLNER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE NORTH
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545

FAX: (716) 695-8573

VII. 1

October 9, 2024

OCT 15 2024

Honorable Austin J. Tylec, Mayor
And Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated October 15th, 2024, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm Regards,


JEFFREY ZELLNER
CITY ACCOUNTANT

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2024 OCT 9 PM 12:07
NORTH TONAWANDA NY

JEFFREY ZELLNER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE NORTH
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545

FAX: (716) 695-8573

VII.2

OCT 15 2024

10/3/2024

Honorable Austin J Tylec, Mayor
And Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

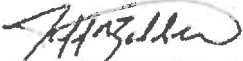
In accordance with Article V, Division 2, Section 5.023, and Section 2.2 of the Budgetary Transfer Policy, please authorize the City Accountant to make the following amendment of fiscal year 2024 appropriations, based on the request of the Department Head, copy attached.

<u>Amount</u>	<u>Increase Account</u>	<u>Decrease Account</u>
\$4,000	001.7310.0480 Youth Center - operations	001.7140.0480 Sports & Playgrounds - operation
\$1,163	001.7310.0480 Youth Center - operations	001.7180.0480 Pool – Operations
\$1,185	001.7310.0480 Youth Center - operations	001.7180.0410 Pool – Administration
\$887	001.7310.0480 Youth Center – operations	001.7180.0440 Pool – Building and Grounds
\$3,000	001.7250.0420 Golf Course – R&M	001.7180.0100 Pool – Personal Services
\$5,625	001.7250.0440 Golf Course – Buildings and Grounds	001.7180.0100 Pool – Personal Services

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2024 OCT 4 AM 9:12
NORTH TONAWANDA NY

Warm Regards,



JEFFREY ZELLNER
CITY ACCOUNTANT

Budgetary Transfer Request Form

Department: Parks & Recreation

Date: 09/24/24

Dollar Amount	Appropriation Accounts and Documentation	From Appropriation Account	Into Appropriation Account
\$4,000	001.7140.0480 Sports & Playgrounds Operations Account Number	001.7310.0480 Youth Center Operations Account Number	Account Description

Explanation:

Summer playground and sports charges were mistakenly charged to Youth Center Operations account. This transfer covers the balance of those

Please Check One

Common Council Action	NO Common Council Action
X	

 Department Head Signature	9/24/2024 Date
--	-------------------

Budgetary Transfer Policy

2.11 - Budgetary transfers can be initiated by a Department

Head on his or her signature if **all** of the following criteria is met:

1. Transfer appropriations must be less than \$250.00
2. Transfer only between existing appropriation accounts within your Department Budget
3. Accumulated transfers made into any one appropriation account can not total more than \$250.00 within any fiscal year

2.21 - Budgetary transfers can be initiated by a Department Head through the Common Council if **one** of the following Criteria is met:

1. Transfer appropriations must be over \$250.00
2. Creation of a new appropriation account your budget

For Accounting Department Use Only		
Department of	Common Council	Accounting Audit
9	Meeting Date	10/15/24

Budgetary Transfer Request Form

Department: Parks & Recreation

Date: 09/24/24

Dollar Amount	Appropriation Accounts and Documentation	
\$1,163	From Appropriation Account 001.7180.0480 Pool Operations Account Number	Into Appropriation Account 001.7310.0480 Youth Center Operations Account Number
	Account Description	Account Description

Explanation:

Left over money from Pool Operations allocated towards Youth Center Operations to cover overage costs

Please Check One

<input type="checkbox"/> Common Council Action	<input type="checkbox"/> NO Common Council Action
X	
	 Department Head Signature
	9/24/2024 Date

Budgetary Transfer Policy

2.11 - Budgetary transfers can be initiated by a Department

Head on his or her signature if **all** of the following criteria is met:

1. Transfer appropriations must be less than \$250.00
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2.21 - Budgetary transfers can be initiated by a Department Head through the Common Council if **one** of the following Criteria is met:

1. Transfer appropriations must be over \$250.00
2. Creation of a new appropriation account your budget

For Accounting Department Use Only

	Department of Accounting Audit	Common Council Meeting Date
	19	10/15/24

Budgetary Transfer Request Form

Department: Parks & Recreation

Date: 09/24/24

Dollar Amount	Appropriation Accounts and Documentation	
\$1,185	From Appropriation Account 001.7180.0410 Pool Admin Account Number	Into Appropriation Account 001.7310.0480 Youth Center Operations Account Number
	Account Description	Account Description

Explanation:

Left over money from Pool Operations allocated towards Youth Center Operations to cover overage costs

Please Check One		
<input type="checkbox"/>		
Common Council Action	NO Common Council Action	
X		
	 Department Head Signature	9/24/2024 Date

Budgetary Transfer Policy

2.11 - Budgetary transfers can be initiated by a Department Head on his or her signature if **all** of the following criteria is met:

1. Transfer appropriations must be less than \$250.00
2. Transfer only between existing appropriation accounts within your Department Budget
3. Accumulated transfers made into any one appropriation account can not total more than \$250.00 within any fiscal year

2.21 - Budgetary transfers can be initiated by a Department Head through the Common Council if **one** of the following Criteria is met:

1. Transfer appropriations must be over \$250.00
2. Creation of a new appropriation account your budget

For Accounting Department Use Only		
	Department of Accounting Audit	Common Council Meeting Date
	11	10/25/24

Budgetary Transfer Request Form

Department: Parks & Recreation

Date: 09/24/24

Dollar Amount	Appropriation Accounts and Documentation	From Appropriation Account
\$887	001.7180.0440 Pool Building & Grounds Account Number	001.7310.0480 Youth Center Operations Account Number
	Account Description	Account Description

Explanation:


Left over money from Pool Operations allocated towards Youth Center Operations to cover overage costs

Please Check One	
Common Council Action	NO Common Council Action
X	

	
Department Head Signature	Date
	9/24/2024

Budgetary Transfer Policy

- 2.11 - Budgetary transfers can be initiated by a Department Head on his or her signature if **all** of the following criteria is met:
 1. Transfer appropriations must be less than \$250.00
 2. Transfer only between existing appropriation accounts within your Department Budget
 3. Accumulated transfers made into any one appropriation account can not total more than \$250.00 within any fiscal year
- 2.21 - Budgetary transfers can be initiated by a Department Head through the Common Council if **one** of the following Criteria is met:
 1. Transfer appropriations must be over \$250.00
 2. Creation of a new appropriation account your budget

For Accounting Department Use Only		
	Department of Accounting Audit	
		Common Council Meeting Date
		10/15/24

Budgetary Transfer Request Form

Department: Parks & Recreation

Date: 09/24/24

Dollar Amount	Appropriation Accounts and Documentation	
\$3,000	From Appropriation Account 1.7180.0100 Pool Personal Services Account Number	Into Appropriation Account 001.7250.0420 Golf Course Repairs & Maintenance Account Number Account Description

Explanation:

Left over money from Pool Personal Services allocated to cover deficit in Golf Course Repairs & Maintenance for unanticipated breakdown of m equipment

Please Check One	
Common Council Action	<input checked="" type="checkbox"/> Department Head Signature
NO Common Council Action	Date

Budgetary Transfer Policy

2.11 - Budgetary transfers can be initiated by a Department Head on his or her signature if **all** of the following criteria is met:

1. Transfer appropriations must be less than \$250.00
2. Transfer only between existing appropriation accounts within your Department Budget
3. Accumulated transfers made into any one appropriation account can not total more than \$250.00 within any fiscal year

2.21 - Budgetary transfers can be initiated by a Department Head through the Common Council if **one** of the following Criteria is met:

1. Transfer appropriations must be over \$250.00
2. Creation of a new appropriation account your budget

For Accounting Department Use Only		
	Department of Accounting Audit	Common Council Meeting Date
	13	10/15/24

Budgetary Transfer Request Form

Department: Parks & Recreation

Date: 09/24/24

Dollar Amount	Appropriation Accounts and Documentation	
\$5,625	From Appropriation Account 1.7180.0100 Pool Personal Services Account Number	Into Appropriation Account 001.7250.0440 Golf Course Buildings & Grounds Account Number
	Account Description	Account Description

Explanation:

Left over money from Pool Personal Services allocated to cover deficit for plumbing issues in the restaurant charged to the account at an amount \$6,420.05

Please Check One

Common Council Action	NO Common Council Action
X	

	
Department Head Signature	Date
	9/24/2024

Budgetary Transfer Policy

2.11 - Budgetary transfers can be initiated by a Department

Head on his or her signature if **all** of the following criteria is met:

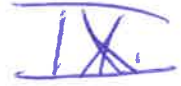
1. Transfer appropriations must be less than \$250.00
2. Transfer only between existing appropriation accounts within your Department Budget
3. Accumulated transfers made into any one appropriation account can not total more than \$250.00 within any fiscal year

2.21 - Budgetary transfers can be initiated by a Department Head through the Common Council if **one** of the following Criteria is met:

1. Transfer appropriations must be over \$250.00
2. Creation of a new appropriation account your budget

For Accounting Department Use Only

	Department of Accounting Audit	Common Council Meeting Date
	14	10/15/24



October 2, 2024

OCT 15 2024

Honorable Austin J. Tylec, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

Re: Street Lighting – Bush Meadows Phase 1

Dear Honorable Body:

In conjunction of the City Engineering Department, we requested the annual facilities and energy use charges for LED street lighting from National Grid for proposed new street lighting in the new Bush Meadows subdivision.

We estimate that there will be approximately 7 new street lights to be installed on Collins Court and Cardinal Way. The estimated annual cost per street light is approximately \$188.70 from National Grid.

The estimated annual cost for these facilities is \$1320.90.

I recommend that the Council resolve to authorized National Grid to install new street lighting in the Bush Meadow subdivision and that the City Clerk be directed to send a copy of the Council's Resolution to Ms. Bernice Montague, Customer Representative for National Grid.

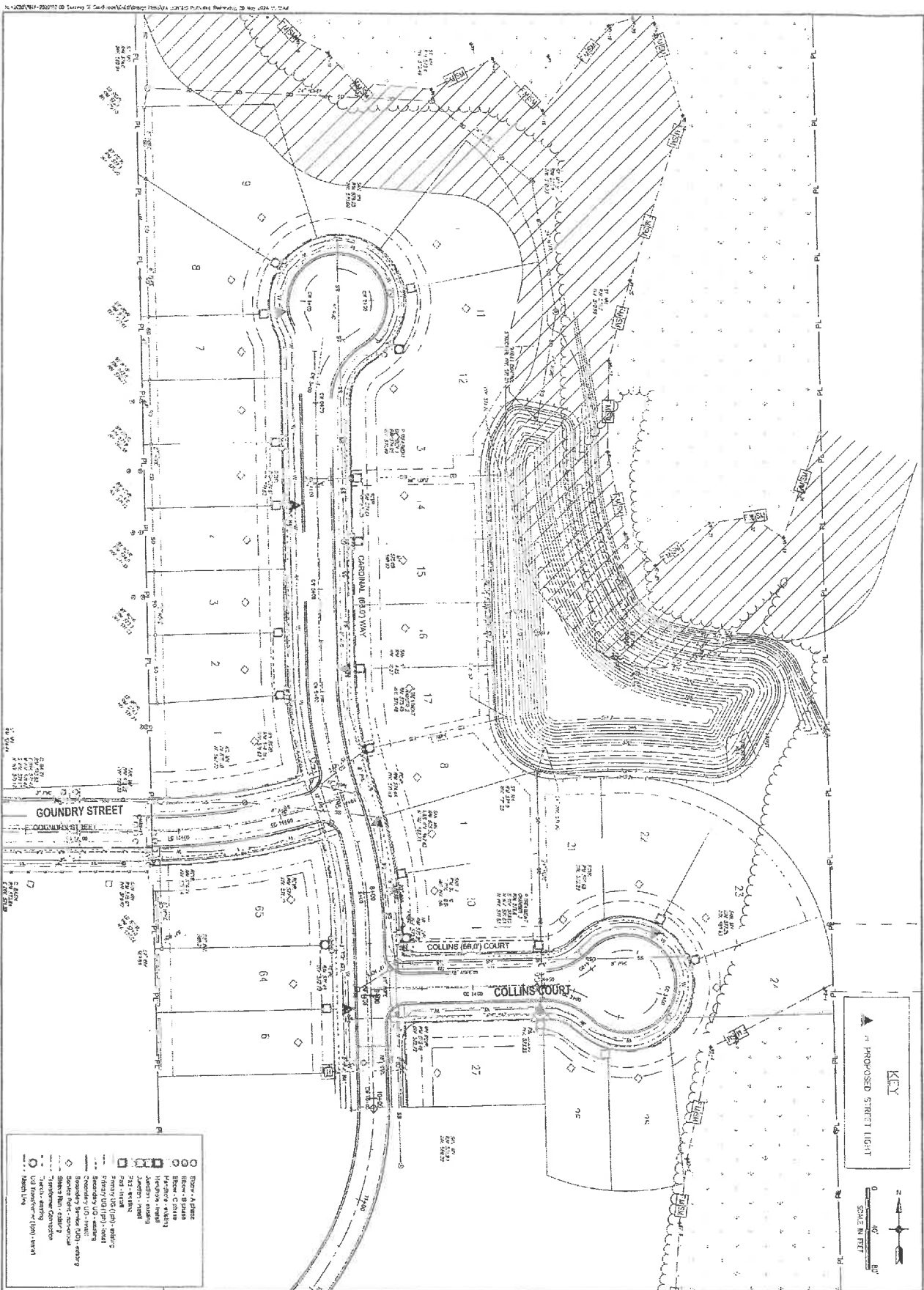
Please let me know if you have any further questions or concerns. Thank you for your consideration.

Very truly yours,

Mark Zellner
Department of Public Works Superintendent

MZ:cls

Cc: file
Chelsea L. Spahr, PE, City Engineer
Edward A. Zebulske III, City Attorney
Jeffery Zellner, City Accountant
Bernice Montague, National Grid



NO.	REVISION	DATE
1	AS NOTED	01 OF 01

REVISIONS

DATE: 01/07/2024
 DRAWN: J. L. [unreadable]
 CHECKED: [unreadable]

SWEENEY STREET SUBDIVISION

Sweeney Street, City of North Tonawanda
 Niagara County, New York

GPi
 CONSULTING ENGINEERS
 4520 S. PINE ST., SUITE 100
 CHEMUNG, NY 14829

PREPARED FOR:
 Jim Collins, Sr.
 10223 County Road
 Cheimere, Ontario, N.Y. 14032

SCALE: AS NOTED
 WNY-2020107-00
 01 OF 01



Office of the Chief of Police

Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

OCT 15 2024

October 9, 2024

Honorable Austin J. Tylec, Mayor

And Common Council

City Hall

North Tonawanda, NY 14120

Dear Honorable Body:

Would you please reappoint Frank C. Burkhart as Commissioner of Deeds for the City of North Tonawanda, effective from November 2, 2024 and ending on November 1, 2026.

Respectfully,

Keith T. Glass

Chief of Police

2024 OCT 9 PM 2:20
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE

XXV, 1

OCT 15 2024

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	15	150.00
		Sub-Total:		\$150.00
A1603	Misc. Fees	Birth Certificates	37	370.00
		Death Certificates	73	730.00
		Deaths Recorded	8	0.00
		Geneology Birth	1	22.00
		Geneology Death	1	22.00
		Geneology Search	1	22.00
		Sub-Total:		\$1,166.00
A1980	Minor Sales	City Market	1	935.00
		Sub-Total:		\$935.00
A2110	Planning & Zoning Fees	Board of Appeals App.	3	150.00
		Planning - Rezoning	1	100.00
		Site Plan Approval	1	100.00
		Subdivision of Lot	1	100.00
		Sub-Total:		\$450.00
A2410	Minor Sales	Boathouse 2024	1	1,008.00
		Sub-Total:		\$1,008.00
A2501	Permit Fees	Chicken Permits	1	25.00
		Sub-Total:		\$25.00
A2505	Marriage License Fee	Marriage License Fee	24	420.00
		Sub-Total:		\$420.00
A2506	Conservation	Conservation	20	284.34
		Sub-Total:		\$284.34
A2540	Racing & Wagering Fees	Bingo Proceeds	5	269.11
		Sub-Total:		\$269.11
A2542	Dog Licensing	Female, Spayed	80	720.00
		Female, Unspayed	6	102.00
		Male, Neutered	51	459.00
		Male, Unneutered	10	170.00
		Sub-Total:		\$1,451.00
A2610	Minor Sales	Parking Tickets	20	1,175.00
		Sub-Total:		\$1,175.00

2024 OCT 1 PM 3:17
NORTH TONAWANDA NY

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Account#	Account Description	Fee Description	Qty	Local Share
			Total Local Shares Remitted:	\$7,333.45
Amount paid to:	New York State Department of Health			540.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program			179.00
Amount paid to:	NYS Environmental Conservation			4,922.66
Total State, County & Local Revenues:		\$12,975.11	Total Non-Local Revenues: \$5,641.66	

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Doona L. Brauer

City Clerk-Treasurer

10/1/24

Date

Clerks Office - City

Clerks Office - City

Clerks Office - City

City of North Tonawanda

XXY /

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

10/8/2024

OCT 15 2024

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CITY CLERK'S OFFICE

2024 OCT 8 PM 12:12
NORTH TONAWANDA NY

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Sirs:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of September 2024.

General Fund

Balance Fwd - Checking	859,446.43
Balance Fwd - Money Market	2,224,527.40
Investments	2,000,000.00
Receipts for the month	1,986,702.99
Warrants Drawn	(2,229,211.98)
	<u>\$4,841,464.84</u>

Sewer Fund

Balance Fwd - Checking	184,301.39
Balance Fwd - Money Market	33,235.63
Investments	0.00
Receipts for the month	472,378.95
Warrants Drawn	(374,447.92)
	<u>\$315,468.05</u>

Water Fund

Balance Fwd - Checking	376,745.09
Balance Fwd - Money Market	1,260,293.28
Investments	0.00
Receipts for the month	400,021.57
Warrants Drawn	(181,515.56)
	<u>\$1,855,544.38</u>

Trust & Agency Fund

Balance Fwd - Checking	598,522.13
Receipts for the month	53,011.89
Warrants Drawn	(42,295.94)
	<u>\$609,238.08</u>

Capital Construction Fund

Balance Fwd - Checking	181,895.16
Balance Fwd - Money Market	265,546.55
Investments	2,000,000.00
Receipts for the month	1,327,138.74
Warrants Drawn	(1,324,628.60)
	<hr/>
	\$2,449,951.85

Community Development Fund

Balance Fwd - Checking	5,927.56
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$5,927.56

Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	322,655.00
Warrants Drawn	(322,655.00)
	<hr/>
	\$0.00

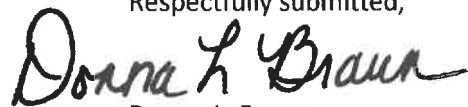
Housing Rehabilitation Fund

Balance Fwd	12,210.90
Receipts for the month	5.02
Warrants Drawn	0.00
	<hr/>
	\$12,215.92

Home Rehabilitation Fund

Balance Fwd	40,683.56
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$40,683.56

Respectfully submitted,



Donna L. Braun
City Clerk-Treasurer

NORTH TONAWANDA
Dept. of Youth, Recreation, Parks & Seniors

500 Wheatfield Street
North Tonawanda, NY 14120
Phone: (716) 695-8520



October 3, 2024

XXV.2

The Honorable Mayor Austin Tylec
And Common Council
216 Payne Avenue
North Tonawanda, New York 14120

OCT 15 2024

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of September 2024.

Total: 1,129

Unduplicated: 300

Duplicated: 1,049

Please note: We also sponsor a “Little Free Food Pantry” and a “Little Library” both of these are available to the public 24/7. We also collect for Mario’s Pet Ministry.

Sincerely,

Pamela A. Hogan

Recreation & Senior Coordinator

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2024 OCT 3 PM 12:02
NORTH TONAWANDA NY

Sweeney Hose Company, Inc. No. 7

130 Years of Dedication and Service

1894-2024

P.O. Box 30

• 499 Zimmerman Street

• 716-694-0777

• North Tonawanda, New York 14120-0030



CFO. A

North Tonawanda City Hall
Attn: NT Common Council
CC: Fire Chief Joeseeph Sikora
216 Payne Ave
North Tonawanda, NY 14120

October 2, 2024

OCT 15 2024

Dear Honorable Council,

The Sweeney Hose Fire Company #7 has accepted the resignation of Active Member Mike Ennis and has removed him from our active roster.

Please update accordingly the official roster kept within the City of North Tonawanda records.

Sincerely,

Daniel D. Schmidt
Sweeney Hose Fire Company #7 Secretary

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2024 OCT 3 AM 8:30
NORTH TONAWANDA NY

CFO.B.

UNITED VETERANS' COUNCIL OF THE TONAWANDAS

OCT 15 2024

October 5, 2024

North Tonawanda Common Council,

On Monday November 11, 2024, the United Veterans' Council would like to hold our Veterans Service Day on the Renaissance Bridge. The service will start at 11 and will be over by 1130. We are requesting that traffic to the bridge be closed at 1045 and reopen at 1145.

We would like Mayor Tylec to introduce city officials in attendance and give a short speech.

In Service to America

Paul Pietrowski

President

United Veterans' Council

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2024 OCT 7 PM 12:43
NORTH TONAWANDA NY