

City of North Tonawanda

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N. Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

January 16, 2025

The following meetings have been scheduled for TUESDAY, JANUARY 21, 2025

6:15PM Common Council Meeting Discussion

6:30 PM Common Council Meeting

Respectfully submitted,



**Donna L. Braun
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council
Alderman Schmigel, DiBernardo, Lavey, Loncar, Marranta**

FROM: Donna L. Braun, City Clerk-Treasurer

RE: Agenda for Regular Session TUESDAY, JANUARY 21, 2025, 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

COMMUNICATIONS FROM CITY OFFICIALS

- | | |
|-------------------------------------|--|
| I. Mayor | Re: Approval of the introduction and discussion of a Local Law to address energy restrictions in North Tonawanda |
| II. Attorney | Re: Resolution to Allow Emailing of Local Laws in Final Form to Each Common Council Member, in Accordance with Municipal Home Rule Law Chapter 36-A, Article 3, Section 20(4) |
| III.1 Clerk-Treasurer | Re: Received and file the 2024 Cash Statement |
| III.2 Clerk-Treasurer | Re: Approval of City Market rental rates |
| VII.1 Accountant | Re: Payment of the Abstract of Claims Dated January 21, 2025 |
| VII.2 Accountant | Re: Approval of the amended 2025 Part-Time Wage schedule |
| XI.1 Fire Chief | Re: Receive and file letter of retirement from the City of North Tonawanda Fire Chief |
| XI.2 Fire Chief | Re: Appointment of Kevin Phillips as the Third Assistant Director In the Emergency Management Office |
| XXV. Monthly Reports | |
| .1 Clerk-Treasurer .2 Police | |

XXVI. Vacation & Sick Leave Reports

.1 Clerk-Treasurer .2 Fire Department

XXVII. Annual Reports

.1 Clerk-Treasurer .2 Police Department

COMMUNICATIONS FROM OTHERS

- A.
Marine Corps League - **Re: Permission to waive the fee to use the large pavilion at Raymond Klimek Park**
- B.
Live Hose Co. No. 4 - **Re: 50 Year volunteer firefighter Exemption Petitions to Thomas H. Schumacher, Gary Whitcomb, Corrado Salvamini, & Paul Parise**
- C.
NT. Neighborhood Watch - **Re: Permission to close Oliver Street for the annual Dyngus Day Parade, with use of the City Market for the after-party celebration, Monday, April 21st**
- D.
TNT Alumni & Friends - **Re: Permission to close Sweeney Street for their 5K Run, Saturday, July 26th**
- E.
Roswell Park Alliance Foundation - **Re: Permission to hold their Ride for Roswell through North Tonawanda, Saturday, June 26th**
- F.
NT Botanical Garden **Re: Approval of the resolution to apply for a project grant through the NY State Department of Conservation**

Respectfully submitted,

**Donna L. Braun
City Clerk-Treasurer**

JAN 21 2025



AUSTIN J. TYLEC

January 14, 2025

North Tonawanda Common Council
216 Payne Ave
North Tonawanda, NY 14120

Subject: Introduction of Local Law to Address Energy Restrictions in North Tonawanda

Dear Honorable Body,

After discussions between my office and the Common Council, we have agreed to propose a local law to address growing concerns among residents and officials regarding the impact of various energy sources on the health, safety, and sustainability of our community. This proposed law aims to provide thoughtful, precautionary measures for energy use within the city, encompassing nuclear, coal, natural gas, hydroelectric, wind, and other energy technologies.

While energy innovation plays a crucial role in shaping our future, it is important to recognize the complex and often unforeseen implications of new energy technologies at the local level. It is essential to prioritize the well-being and informed consent of our residents as we navigate the balance between energy development and environmental and public safety.

This proposed law is not intended to oppose energy innovation, but rather to ensure that North Tonawanda is not prematurely exposed to potential risks. It serves as a safeguard to allow time for further research, public education, and thoughtful dialogue regarding the full scope of energy technologies and their long-term effects. The law includes restrictions on the construction and operation of new coal, natural gas, hydroelectric, wind, and nuclear energy facilities, ensuring that future developments align with the city's commitment to sustainability and safety.

As public understanding and regulatory clarity continue to evolve, the city will remain open to revisiting these laws in order to thoughtfully embrace new energy opportunities, while ensuring they align with the needs and values of our community.

Thank you for your attention to this important issue and for your collective work in addressing it.

Respectfully,

A handwritten signature in black ink that reads "Austin Tylec". The signature is written in a cursive, flowing style.

Austin Tylec
Mayor

2025 JAN 16 PM2:01
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE



LOCAL LAW NO. __-2025

A LOCAL LAW ESTABLISHING ENERGY RESTRICTIONS AND A NUCLEAR FREE ZONE IN THE CITY OF NORTH TONAWANDA

Submitted by:

Mayor Austin Tylec, President Lavey & Aldermen Schmigel, DiBernardo, Loncar, & Marranta

CHAPTER XXX ENERGY RESTRICTIONS AND NUCLEAR FREE ZONE

§ XXX-1 Definitions

As used in this chapter, the following terms shall have the meanings indicated:

HAZARDOUS RADIOACTIVE MATERIAL

Any radioactive isotope(s) resulting from the operation of nuclear fission reactors; the elements of spent nuclear fission reactor fuel that are themselves radioactive; the radioactive components of nuclear fission reactors, or of any device or component of a device that has been used to contain or process radioactive isotopes; or the tailing or similar debris resulting from the mining of uranium or other radioactive elements, except as specifically exempted herein.

NUCLEAR REACTOR

Any device that has as its purpose the controlled release of energy from nonexplosive reactions involving the fission of atomic nuclei.

MICROREACTOR

Nuclear microreactors are very small reactors usually generating less than 50 megawatts electric (MWe). They are seen as an alternative to small modular (50-300 MWe) or conventional reactors (often around 1,000 MWe). By comparison, microreactors can be produced more quickly, and within weeks, transported and deployed to locations such as isolated military bases or communities affected by natural disasters. They are designed to provide resilient, non-carbon emitting, and independent power in those environments.

SMALL MODULAR REACTOR (SMR)

The small modular reactor (SMR) is a class of small nuclear fission reactor, designed to be built in a factory, shipped to operational sites for installation and then used to power buildings or other commercial operations. The term SMR refers to the size, capacity and modular construction. Reactor type and the nuclear processes may vary. Of the many SMR designs, the pressurized water reactor (PWR) (a type of light water nuclear reactor) is the most common. However, recently proposed SMR

designs include generation IV, thermal-neutron reactors, fast-neutron reactors, molten salt, and gas-cooled reactor models.

PERSONS

Any person, corporation, college or university, laboratory, institution, governmental agency or other entity.

WIND TURBINES

Devices that convert the wind's kinetic energy into electrical energy through the use of rotating blades connected to a generator. This includes both onshore and offshore installations.

NATURAL GAS ENERGY PLANTS

Facilities that generate electricity by burning natural gas to power turbines, often used as a cleaner alternative to coal or oil-based plants.

COAL ENERGY PLANTS

Facilities that generate electricity by burning coal to produce steam, which powers turbines connected to electrical generators.

HYDROELECTRIC ENERGY FACILITIES

Installations that produce electricity by harnessing the energy of flowing or falling water, typically through dams or other water control systems.

XXX-2 Prohibition of hazardous radioactive material work

No person shall knowingly engage in work involving hazardous radioactive materials within the City of North Tonawanda as of the effective date of this chapter. Nothing in this chapter shall prohibit any person from engaging in such work outside of the City of North Tonawanda.

XXX-3 Transportation

Any transportation of hazardous radioactive materials through or over the City of North Tonawanda shall be subject to the following restrictions:

- A. Any person transporting such material shall notify the City of North Tonawanda at least 45 days prior to such transportation for review under provisions of this section, specifying the nature of such material, precise schedules of transport, and means of transport.
- B. Any person required to notify the City of North Tonawanda, as provided for in Subsection A above, shall, after notice is provided to the City of North Tonawanda, inform the public by a legal notice in a daily newspaper of general circulation in the City of North Tonawanda no less than one day per week for the four consecutive weeks preceding such transportation through the City of North Tonawanda. The published legal notice shall specify the nature of such material, precise schedules of transport, means of transport, and routes of transport and shall invite public responses, if any.

- C. The City of North Tonawanda shall independently monitor the transport of hazardous radioactive material through or over the City of North Tonawanda and shall assess the adequacy of safety and notice provisions relating thereto.
- D. Each vehicle involved in such transport shall have clearly visible signs meeting, at a minimum, state and federal requirements for identifying its contents as hazardous nuclear material.

XXX-4 Prohibition of reprocessing, storage, and use

No person shall reprocess, store, dump, or use hazardous radioactive materials for any purpose within the City of North Tonawanda.

XXX-5 Nuclear-free purchases and investments

- A. The City of North Tonawanda shall not purchase or lease any goods or services produced or provided by companies involved in the production of hazardous radioactive materials unless the Common Council makes a specific determination that no reasonable alternative exists.
- B. Any bidder for the City of North Tonawanda's purchases or leases of goods or services must certify by affidavit whether it or any of its subsidiaries or its parent company are involved in such activities.
- C. The City of North Tonawanda shall not invest in any company engaged in the production of hazardous radioactive materials.

XXX-6 Energy Source Restrictions

- A. No person shall operate or cause to be built a nuclear reactor, as defined in § XXX-1, within the City of North Tonawanda.
- B. No person shall construct, install, or operate new wind turbines within the City of North Tonawanda.
- C. No person shall construct, install, or operate new natural gas energy plants within the City of North Tonawanda.
- D. No person shall construct, install, or operate new coal energy plants within the City of North Tonawanda.
- E. No person shall construct, install, or operate new hydroelectric energy facilities within the City of North Tonawanda.

XXX-7 Enforcement, sanctions, and citizens' rights

- A. The Climate Smart Task Force of the City of North Tonawanda shall have the duty to hold hearings, issue reports, and make recommendations to the Common Council, as it deems appropriate, to educate the public, determine means of implementation, and evaluate compliance with all sections of this chapter.
- B. The City of North Tonawanda, or any resident thereof, has the right to enforce this chapter by appropriate civil action for declaratory or injunctive relief. A prevailing plaintiff shall be

awarded reasonable costs of suit and attorneys' fees, payable by the person found to have violated this chapter.

- C. Each violation of this chapter shall be a misdemeanor, and each day shall be deemed a separate violation.
- D. Where the City of North Tonawanda determines that any energy activity covered under this chapter is occurring in North Tonawanda inconsistent with the intentions of this chapter, the city shall so notify the person(s) with a formal order to cease and desist from such activities. Each person so notified may appeal this decision to the Common Council within 30 days of receipt of said notice. The Common Council may uphold an appeal only if it finds, after public hearing, that such person is not engaged in prohibited energy activities or other activity inconsistent with this chapter within the City of North Tonawanda. Failure of any person to comply with a cease-and-desist order within 60 days following its receipt, or following an unsuccessful appeal, shall be prosecuted to the full extent of city police powers. In addition, the city may impose either or both of the following sanctions:
 - a. Cut off any or all city services to the person concerned; and
 - b. Levying of fines.

XXX-8 Exclusions

- A. Nothing in this chapter shall prohibit the use of radioactive materials for medical, educational, or scientific purposes as determined by the City.

XXX-9 When effective

- A. Unless otherwise specified, the provisions of this chapter are effective immediately.
- B. No person shall, within the City of North Tonawanda, commence any such prohibited activities after the date of passage of this chapter.

City of North Tonawanda

JAN 21 2025

EDWARD A. ZEBULSKE, III
CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120-5489

TELEPHONE
(716) 695-8590
FAX (716) 695-8592

NICHOLAS B. ROBINSON
ASSISTANT CITY ATTORNEY

MATTHEW T. MOSHER
ASSISTANT CITY ATTORNEY

January 15, 2025

Hon. Mayor and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

RE: Resolution to Allow Emailing of Local Laws in Final Form to Each Common Council Member, in Accordance with Municipal Home Rule Law Chapter 36-A, Article 3, Section 20(4)

Dear Honorable Body:

Attached is a proposed Resolution to update the notification process for Common Council members in the adoption of proposed local laws. This will allow for email and other electronic means to be used for notification of Common Council members, in satisfaction of New York State Municipal Home Rule Law, regarding consideration of proposed local laws in their final form. This change will make the local law process more cost effective and proficient moving forward.

If your Honorable Body concurs, please pass a resolution for the City of North Tonawanda to allow the emailing, and other electronic means, of local laws in final form to each Common Council member to satisfy the notification process, in accordance with Municipal Home Rule Law Chapter 36-A, Article 3, Section 20(4), subject to further review by the City Attorney.

Very truly yours,



Edward A. Zebulske, III
City Attorney

EAZ/lk
Att.

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2025 JAN 15 PM 12:45
NORTH TONAWANDA NY

RESOLUTION TO ALLOW EMAILING A LOCAL LAW IN FINAL FORM TO EACH COMMON COUNCIL MEMBER IN ACCORDANCE WITH MUNICIPAL HOME RULE LAW CHAPTER 36-A, ARTICLE 3, SECTION 20(4).

WHEREAS, to be more cost effective and proficient in the process of considering the adoption of proposed local laws; and

WHEREAS, many municipalities and businesses conduct business via email and other electronic means,

NOW THEREFORE, BE IT RESOLVED , pursuant to Chapter 36-A, Article 3, Section 20(4) of the New York State Municipal Home Rule Law, the Common Council of the City of North Tonawanda does hereby declare the following:

1. That in satisfaction of the New York State Municipal Home Rule Law, proposed local laws in their final form may be e-mailed to the e-mail in-box of each member of the Common Council in Portable Document Format (PDF) at least ten calendar days, exclusive of Sunday, prior to its final passage; and
2. That the North Tonawanda City Clerk/Treasurer shall ensure that each member of the Common Council has an email address and said email addresses shall be published on the City web site and any public bulletin board of the City Clerk/Treasurer.

City of North Tonawanda

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

711 1
JAN 21 2025

January 15, 2025

Honorable Mayor and Common Council
216 Payne Avenue, City Hall
North Tonawanda, NY 14120

Dear Honorable Mayor and Common Council:

Attached you will find the Cash Statement of all accounts for the end of year 2024, to be received and filed.

Respectfully,



Donna L. Braun
City Clerk-Treasurer

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2025 JAN 16 AM 10:19
NORTH TONAWANDA NY

City of North Tonawanda
 North Tonawanda, New York 14120-5496
 Cash Statement

	January 1, 2024 Cash Balance	2024 Receipts	2024 Disbursements	December 31, 2024 Cash Balance	December 31, 2024 Net Balance
General Fund	\$ 5,701,669.78	\$ 46,585,391.38	\$ 44,730,661.04	\$ 7,556,400.12	\$ 2,556,400.12
General Fund Investments CLASS	\$ -	\$ 15,000,000.00	\$ 20,000,000.00	\$ (5,000,000.00)	\$ -
Sewer Fund	\$ 61,819.10	\$ 5,842,508.08	\$ 5,112,030.84	\$ 792,296.34	\$ 792,296.34
Sewer Fund Investments	\$ -	\$ -	\$ -	\$ -	\$ -
Water Fund	\$ 2,647,337.88	\$ 3,322,908.74	\$ 4,107,458.48	\$ 1,862,788.14	\$ 1,862,788.14
Water Fund Investments	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Construction	\$ 11,163,001.99	\$ 16,726,729.42	\$ 15,511,024.64	\$ 12,378,706.77	\$ 2,378,706.77
Capital Construction Investments CLASS	\$ -	\$ 2,010,000.00	\$ 12,010,000.00	\$ (10,000,000.00)	\$ -
Trust and Agency	\$ 425,967.03	\$ 1,187,148.25	\$ 1,093,453.87	\$ 519,661.41	\$ 519,661.41
Rental Assistance - HUD/Gibbons/Belmont	\$ -	\$ 3,842,482.00	\$ 3,842,482.00	\$ -	\$ -
Community Development	\$ 16,436.56	\$ 500,201.00	\$ 10,710.00	\$ 505,927.56	\$ 505,927.56
Housing Rehabilitation	\$ 1,482.73	\$ 10,748.59	\$ -	\$ 12,231.32	\$ 12,231.32
HOME Rehabilitation	\$ 40,683.56	\$ -	\$ -	\$ 40,683.56	\$ 40,683.56
	\$ 20,058,398.63	\$ 95,028,117.46	\$ 106,417,820.87	\$ 8,668,695.22	\$ 8,668,695.22

Donna L. Braun
 City Clerk-Treasurer

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2025 JAN 15 PM 2:38
 NORTH TONAWANDA NY

City of North Tonawanda

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

III.2
JAN 21 2025

January 16, 2025

The Honorable Mayor Austin Tylec
North Tonawanda Common Council
City of North Tonawanda
216 Payne Avenue
North Tonawanda, NY 14120

Dear Mayor Tylec and Members of the Common Council,

As Clerk/Treasurer for the City of North Tonawanda, I am writing to present a recommendation for an adjustment to the rental rates for the upcoming season. This proposed increase aims to support the city's operational needs while remaining fair and reasonable for our valued permit holders.

After careful review and consideration, we recommend the following adjustments to the rental rates:

- **Full-Year Permit:** Increase from \$400 to \$450
- **Seasonal Permit:** Increase from \$275 to \$325

Additionally, we propose changing the seasonal time frame from April 1st to the end of October instead of September. We have observed that consumers perceive the season as winding down in September, leading to a decline in traffic. Extending the season through October will encourage vendors to remain longer, maximizing foot traffic and sales during this period.

This adjustment reflects a modest increase in rates, which has not been updated in several years and proposed rates are consistent with other markets. By implementing these changes, the city anticipates an additional revenue of approximately \$4,000. This additional funding will contribute to the ongoing maintenance and improvements of our facilities, ensuring a high standard of service for our residents and visitors.

We believe these changes are both necessary and equitable, striking a balance between fiscal responsibility and community affordability.

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2025 JAN 16 PM 1:22
NORTH TONAWANDA NY

Your approval of this recommendation is greatly appreciated. Should you have any questions or require further information, please feel free to contact me.

Thank you for your time and consideration.

A handwritten signature in blue ink that reads "Donna L. Braun". The signature is written in a cursive style with a long horizontal flourish at the end.

Sincerely,
Donna Braun
Clerk/Treasurer
City of North Tonawanda

JEFFREY ZELLNER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE NORTH
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

VII. I

JAN 21 2025

January 15th, 2025

Honorable Austin J. Tylec, Mayor
And Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated January 21st, 2025, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm Regards,


JEFFREY ZELLNER
CITY ACCOUNTANT

2025 JAN 16 AM 8:33
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

JEFFREY ZELLNER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE NORTH
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545
FAX: (716) 695-8573

VII.2

JAN 21 2025

June 22, 2023

Honorable Austin J. Tylec, Mayor
And Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

Please review and approve the **1.1.2024 – 12.31.2024** part-time wage schedule as presented.

Warm Regards,


JEFFREY ZELLNER
CITY ACCOUNTANT

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CITY CLERK'S OFFICE

2025 JAN 16 AM 8:39
NORTH TONAWANDA NY



CITY OF NORTH TONAWANDA
Seasonal & Part-time Wage Schedule
January 1, 2023 - December 31, 2025

For part-time employees, working limited hours, one season of the year:

<u>POSITION</u>	<u>1.1.2023- 12.31.2023</u>	<u>1.1.2024- 12.31.2024</u>	<u>1.1.2025- 12.31.2025</u>
Laborer	\$ 15.00	\$ 15.00	\$ 15.50
Crossing Guard	\$ 15.00	\$ 15.00	\$ 15.50
Lifeguard	\$ 15.50	\$ 15.50	\$ 16.25
Sanitation Laborer	\$ 16.55	\$ 16.55	\$ 18.50
Leader	\$ 15.30	\$ 15.30	\$ 15.80
Head Crossing Guard	\$ 15.30	\$ 15.30	\$ 15.80
Chief Lifeguard	\$ 16.55	\$ 16.55	Not Used
Program Supervisor	\$ 16.05	\$ 16.05	\$ 16.55
Pool Supervisor	\$ 16.55	\$ 16.55	\$ 17.25
Harbor Supervisor	\$ 16.55	\$ 16.55	\$ 17.25
Golf Course Supervisor	\$ 18.50	\$ 18.50	\$ 19.50

FOR PART TIME EMPLOYEES, WORKING LIMITED HOURS, ALL YEAR:

<u>POSITION</u>	<u>1.1.2023- 12.31.2023</u>	<u>1.1.2024- 12.31.2024</u>	<u>1.1.2025- 12.31.2025</u>
Clerk (part-time)	\$ 15.00	\$ 15.00	\$ 15.50
Engineering Technician	\$ 15.00	\$ 15.00	\$ 17.00
Work Program Crew Leader	\$ 15.00	\$ 15.00	\$ 15.50
Police Matron *	\$ 18.00	\$ 18.00	\$ 18.00
Animal Control Officer *	\$ 22.80	\$ 22.80	\$ 22.80
Ordinance Officer - (part-time)	\$ 18.45	\$ 18.45	\$ 18.95
Plumbing Inspector - (part-time)	\$ 19.25	\$ 19.25	\$ 19.75
Electrical Inspector - (part-time)	\$ 19.25	\$ 19.25	\$ 19.75
Rental Property Compliance Officer - (Part Time)	-	-	\$ 19.75

Minimum Wage: 14.20 effective 12/31/2022. **\$15.00** effective 12/31/2023 **15.50** effective 12/31/2024

X1.1
JAN 21 2025



NORTH TONAWANDA FIRE DEPARTMENT

OFFICE OF THE FIRE CHIEF

495 Zimmerman St., North Tonawanda, NY 14120

Tel. (716)693-2201 Fax. (716)693-2216

January 15, 2025

Honorable Mayor Austin J. Tylec
& Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Re: Retirement

Dear Honorable Body:

After nearly 35 years of serving the City of North Tonawanda and after much consideration it is time for me to embark on the next chapter of my life. I would like to formally announce my decision to retire from my position as Fire Chief of the City of North Tonawanda.

My retirement date will be January 31, 2025. I want to take this opportunity to express my appreciation to the Mayor, Common Council, and everyone I have had the privilege of working with during my career.

Sincerely,
Joseph D. Sikora
Fire Chief

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CITY CLERK'S OFFICE

2025 JAN 15 PM 2:11
NORTH TONAWANDA NY



NORTH TONAWANDA FIRE DEPARTMENT

OFFICE OF THE FIRE CHIEF

495 Zimmerman St., North Tonawanda, NY 14120

Tel. (716)693-2201 Fax. (716)693-2216

X1.2

JAN 21 2025

January 15, 2025

Honorable Mayor Austin J. Tylec
& Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Re: Appointment of Third Assistant Director in the Emergency Management Office.

Dear Honorable Body:

Please be advised that I am appointing Kevin Phillips of North Tonawanda, NY, to the vacant position of Third Assistant in the Emergency Management Office. Mr. Phillips has experience working with the public as well as with grant writing that will benefit our city. I am confident he will do an excellent job in his new position. His appointment will be effective February 1, 2025.

Thank you for your attention to this matter.

Sincerely,
Joseph D. Sikora
Fire Chief

2025 JAN 16 PM 2:13
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE

XXV. 1

JAN 21 2025

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	14	140.00
			Sub-Total:	\$140.00
A1603	Misc. Fees	Birth Certificates	18	180.00
		Death Certificates	37	800.00
		Deaths Recorded	12	0.00
			Sub-Total:	\$980.00
A1980	Minor Sales	City Market	5	1,110.00
			Sub-Total:	\$1,110.00
A2110	Planning & Zoning Fees	Board of Appeals App.	1	50.00
		Terrace Parking App	1	20.00
			Sub-Total:	\$70.00
A2501	Snowplow Permit	Snowplow Permit	7	235.00
			Sub-Total:	\$235.00
A2505	Marriage License Fee	Marriage License Fee	7	122.50
			Sub-Total:	\$122.50
A2506	Conservation	Conservation	1	4.18
			Sub-Total:	\$4.18
A2540	Racing & Wagering Fees	Bingo License	49	367.50
		Bingo Proceeds	4	190.05
			Sub-Total:	\$557.55
A2541	Racing & Wagering Fees	Bell Jar License	4	40.00
			Sub-Total:	\$40.00
A2542	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	58	522.00
		Female, Unspayed	7	119.00
		Male, Neutered	53	477.00
		Male, Unneutered	8	136.00
		Replacement Tags	2	6.00
			Sub-Total:	\$1,260.00
A2610	Minor Sales	Parking Tickets	38	7,940.00
			Sub-Total:	\$7,940.00

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CITY CLERK'S OFFICE
2025 JAN 2 PM 12:11
NORTH TONAWANDA NY

Account#	Account Description	Fee Description	Qty	Local Share
			Total Local Shares Remitted:	\$12,459.23
Amount paid to:	New York State Comptroller			551.25
Amount paid to:	New York State Comptroller's Office			60.00
Amount paid to:	New York State Department of Health			157.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program			156.00
Amount paid to:	NYS Environmental Conservation			375.82
Total State, County & Local Revenues:		\$13,759.80	Total Non-Local Revenues:	\$1,300.57

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Donna L. Braun 1/7/25
City Clerk-Treasurer Date

City of North Tonawanda

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

XXV. 1

JAN 21 2025

1/8/2025

RECEIVED
CITY CLERK'S OFFICE

2025 JAN 8 AM 10:16
NORTH TONAWANDA NY

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Sirs:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of December 2024.

General Fund

Balance Fwd - Checking	6,049,219.09
Balance Fwd - Money Market	36,419.60
Investments	0.00
Receipts for the month	5,887,262.64
Warrants Drawn	(9,416,501.21)
	<u>\$2,556,400.12</u>

Sewer Fund

Balance Fwd - Checking	74,459.59
Balance Fwd - Money Market	42,625.10
Investments	0.00
Receipts for the month	1,266,993.19
Warrants Drawn	(591,781.54)
	<u>\$792,296.34</u>

Water Fund

Balance Fwd - Checking	1,322,743.14
Balance Fwd - Money Market	260,293.28
Investments	0.00
Receipts for the month	740,010.78
Warrants Drawn	(460,259.06)
	<u>\$1,862,788.14</u>

Trust & Agency Fund

Balance Fwd - Checking	548,511.90
Receipts for the month	191,593.04
Warrants Drawn	(220,443.53)
	<u>\$519,661.41</u>

Capital Construction Fund

Balance Fwd - Checking	754,171.72
Balance Fwd - Money Market	267,400.83
Investments	0.00
Receipts for the month	1,732,292.66
Warrants Drawn	(375,158.44)
	<hr/>
	\$2,378,706.77

Community Development Fund

Balance Fwd - Checking	505,927.56
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$505,927.56

Rental Assistance Fund

Balance Fwd - Checking	0.00
Receipts for the month	319,205.00
Warrants Drawn	(319,205.00)
	<hr/>
	\$0.00

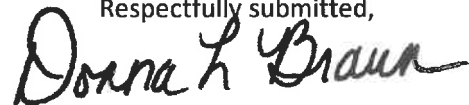
Housing Rehabilitation Fund

Balance Fwd	12,226.13
Receipts for the month	5.19
Warrants Drawn	0.00
	<hr/>
	\$12,231.32

Home Rehabilitation Fund

Balance Fwd	40,683.56
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$40,683.56

Respectfully submitted,



Donna L. Braun
City Clerk-Treasurer



Department of Police
CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

XXV.2
JAN 21 2025

January 09, 2024

Honorable Mayor Austin J. Tylec and
Members of the City of North Tonawanda Common Council

Dear Sirs,

Please find the attached Summary of Police Activities Report, the Summary of Criminal Activities Report, and the V&T Report for the month of November 2024.

Respectfully Submitted,

Keith T. Glass
Chief of Police

cc: Joe Loncar
cc: Robert Schmigel
cc: Frank DiBernardo
cc: Joseph Lavey Jr.
cc: Joe Marrantca

KTG/as

RECEIVED
CITY CLERK'S OFFICE

2025 JAN 10 AM 8:24
NORTH TONAWANDA NY

<p>NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF NOVEMBER 2024</p>

CRIMINAL

Complaints received and investigated	100
Complaints cleared by arrest or exceptional clearance	50
Complaints ruled unfounded	0
Number of males arrested	under 18: 1 over 18: 7
Number of females arrested	under 18: 0 over 18: 6
Arrests for other authorities	0
Failure to Appear/Violation of Probation Warrant Arrests	25

TRAFFIC

Traffic summonses issued	934
DWI arrests	8
Parking tags issued	45

MISCELLANEOUS

Miscellaneous service	2,489
Incident reports	93
Vehicle accidents	40
Vehicle accidents (fatal)	0
Vehicle stops	898
Police escorts	0
Prisoner meals	83
Mug shots taken	41
Fingerprints taken	0
Persons missing and located	0
Automobiles stolen	3
Automobiles recovered	1
Automobiles recovered for other authorities	0
Record check fees	\$40.00
Photocopy fees	\$56.00
Fines collected	\$57,074.00
Value of property damaged	\$110,079.00
Value of property stolen	\$55,275.30
Value of property recovered	\$1,527.48

Respectfully submitted,



Keith T. Glass
Chief of Police

KTG/as

<p>NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF NOVEMBER 2024</p>

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	1	1	
ALL OTHER OFFENSES	12	5	
ARSON	0	0	
BURGLARY	1	0	
COERCION	0	0	
CRIMINAL MISCHIEF	8	1	
CRIM POSS WEAPON	2	2	
DIS CON/HARASS	9	2	
DRUG OFFENSES	5	0	
EMBEZZLEMENT	0	0	
FAILURE TO APPEAR	25	25	
FORGERY	0	0	
FRAUD (ID THEFT)	4	0	
LARCENY	21	3	
LEAVING THE SCENE	8	1	
MURDER	0	0	
RAPE	0	0	
ROBBERY	0	0	
SEXUAL OFFENSES	1	0	
SIMPLE ASSAULT	0	0	
STOLEN PROPERTY	0	0	
UNAUTH USE M/V	3	1	
VIOL OF PROBATION	0	0	
ARRESTS FOR OTHER AUTHORITIES		0	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		9	
TOTALS	100	50	0

V & T REPORT FOR THE MONTH OF NOVEMBER 2024

TRAFFIC INFRACTIONS:

SPEEDING	387
REDLIGHT VIOLATION	70
STOP SIGN VIOLATION	95
NO REGISTRATION	20
NO LICENSE	21
FAULTY EQUIPMENT	46
NO INSPECTION	34
FAILED TO YIELD RIGHT OF WAY	4
SEAT BELT VIOLATION	8
NO INSURANCE	5
LICENSE PLATE VIOLATION	4
IMPROPER TURN	6
DROVE ON LEFT SIDE OF PAVEMENT MARKINGS	4
FAILED TO KEEP RIGHT	1
LEAVING SCENE OF INCIDENT	6
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	0
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	0
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	1
UNSAFE BACKING	2
MISCELLANEOUS	143
TOTAL	857

TRAFFIC MISDEMEANORS:

DWI	10
OPERATING WHILE REGIS. SUSPENDED/REVOKED	14
AGGRAVATED UNLICENSED OPER 3RD	19
AGGRAVATED UNLICENSED OPER 2ND	8
RECKLESS DRIVING	2
LEAVING SCENE INJURY ACCIDENT	0
DISPLAY FORGED CERTIFICATE W/O INSPECTION	1
OPER MV WHEN LICENSE/REGISTRATION IS SUSPENDED	7
FAILURE TO SURRENDER SUSP/REVOKED LICENSE/REGIS	7
USE/LEASE/RENTED/LOANED VEHICLE W/O INTERLOCK DEVICE	3
EQUIPMENT VIOLATIONS - MISDEMEANOR	0
FAIL TO SECURE SHIFTABLE LOAD/LOGS INSECURELY FASTENED	0
ILLEGAL SPEED CONTEST	0
POSSESSION OF A LOADED FIREARM IN/ON VEHICLE	0
TOTAL	71

TRAFFIC FELONIES:

AGGRAVATED UNLICENSED OPERATION 1ST	2
AGGRAVATED DWI/CHILD IN VEHICLE	0
OPERATE MV .08 OF 1% OR MORE ALC-PRIOR CONV DESIG	2
DWI/PREVIOUS CONVICTION W/IN 10 YEARS	1
DRIVING W/ABILITY IMPAIRED BY DRUG(SPECIAL)	0
DRIVING W/ABILITY IMPAIRED BY DRUG(FELONY)	0
LEAVING SCENE ACCIDENT RESULTING IN SERIOUS INJURY	1
TOTAL	6

FINES (CITY IMPOSED):

TRAFFIC	\$54,214.00
PENAL LAW	\$0.00
CITY ORDINANCE	\$75.00
BAIL FORFEITURE	\$0.00
ABC LAW	\$0.00
PARKING TAGS	<u>\$2,785.00</u>
TOTAL	\$57,074.00

MUG SHOTS: 41

PARKING TAGS: 45

MEAL TICKETS: 83



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

XXV. 2

JAN 21 2025

January 15, 2025

Honorable Mayor Austin J. Tylec and
Members of the City of North Tonawanda Common Council

Dear Sirs,

Please find the attached Summary of Police Activities Report, the Summary of Criminal Activities Report, and the V&T Report for the month of December 2024.

Respectfully Submitted,

Keith T. Glass
Chief of Police

cc: Joe Loncar
cc: Robert Schmigel
cc: Frank DiBernardo
cc: Joseph Lavey Jr.
cc: Joe Marranca

KTG/as

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2025 JAN 15 PM 3:47
NORTH TONAWANDA NY

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF DECEMBER 2024
--

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	1	1	0
ALL OTHER OFFENSES	14	10	0
ARSON	0	0	0
BURGLARY	4	4	0
COERCION	0	0	0
CRIMINAL MISCHIEF	6	4	0
CRIM POSS WEAPON	0	0	0
DIS CON	1	1	0
HARASSMENT (SIMPLE ASSAULT)	7	4	0
DRUG OFFENSES	5	0	0
EMBEZZLEMENT	0	0	0
FAILURE TO APPEAR	22	22	0
FORGERY	0	0	0
FRAUD (ID THEFT)	5	0	0
LARCENY	24	3	0
LEAVING THE SCENE	4	0	0
MURDER	0	0	0
RAPE	1	0	0
ROBBERY	1	0	0
SEXUAL OFFENSES	0	0	0
POSSESSION OF STOLEN PROPERTY	0	0	0
UNAUTH USE M/V	1	1	0
VIOL OF PROBATION	0	0	0
ARRESTS FOR OTHER AUTHORITIES		0	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		2	
TOTALS	96	52	0

<p>NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF DECEMBER 2024</p>
--

CRIMINAL

Complaints received and investigated	96
Complaints cleared by arrest or exceptional clearance	52
Complaints ruled unfounded	0
Number of males arrested	under 18: 0 over 18: 19 19
Number of females arrested	under 18: 0 over 18: 9 9
Arrests for other authorities	0
Failure to Appear/Violation of Probation Warrant Arrests	22

TRAFFIC

Traffic summonses issued	554
DWI arrests	7
Parking tags issued	301

MISCELLANEOUS

Miscellaneous service	2,094
Incident reports	62
Vehicle accidents	37
Vehicle accidents (fatal)	0
Vehicle stops	508
Police escorts	0
Prisoner meals	69
Mug shots taken	34
Fingerprints taken	34
Persons missing and located	0
Automobiles stolen	1
Automobiles recovered	1
Automobiles recovered for other authorities	0
Record check fees	\$140.00
Photocopy fees	\$320.00
Fines collected	\$46,470.50
Value of property damaged	\$10,680.00
Value of property stolen	\$197,005.14
Value of property recovered	\$100,403.52

Respectfully submitted,



Keith T. Glass
Chief of Police

KTG/as

V & T REPORT FOR THE MONTH OF DECEMBER 2024

TRAFFIC INFRACTIONS:

SPEEDING	155
REDLIGHT VIOLATION	43
STOP SIGN VIOLATION	86
NO REGISTRATION	7
NO LICENSE	12
FAULTY EQUIPMENT	28
NO INSPECTION	22
FAILED TO YIELD RIGHT OF WAY	7
SEAT BEAT VIOLATION	11
NO INSURANCE	6
LICENSE PLATE VIOLATION	4
IMPROPER TURN	4
DROVE ON LEFT SIDE OF PAVEMENT MARKINGS	2
FAILED TO KEEP RIGHT	1
LEAVING SCENE OF INCIDENT	2
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	0
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	0
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	2
UNSAFE BACKING	1
MISCELLANEOUS	88
TOTAL	481

TRAFFIC MISDEMEANORS:

DWI	10
OPERATING WHLE REGIS. SUSPENDED/REVOKED	14
AGGRAVATED UNLICENSED OPER 3RD	25
AGGRAVATED UNLICENSED OPER 2ND	6
RECKLESS DRIVING	0
LEAVING SCENE INJURY ACCIDENT	0
DISPLAY FORGED CERTIFICATE W/O INSPECTION	1
OPER MV WHEN LICENSE/REGISTRATION IS SUSPENDED	7
FAILURE TO SURRENDER SUSP/REVOKED LICENSE/REGIS	10
USE/LEASE/RENTED/LOANED VEHICLE W/O INTERLOCK DEVICE	0
EQUIPMENT VIOLATIONS - MISDEMEANOR	0
FAIL TO SECURE SHIFTABLE LOAD/LOGS INSECURELY FASTENED	0
ILLEGAL SPEED CONTEST	0
POSSESSION OF A LOADED FIREARM IN/ON VEHICLE	0
TOTAL	73

TRAFFIC FELONIES:

AGGRAVATED UNLICENSED OPERATION 1ST	0
AGGRAVATED DWI/CHILD IN VEHICLE	0
OPERATE MV .08 OF 1% OR MORE ALC-PRIOR CONV DESIG	0
DWI/PREVIOUS CONVICTION W/IN 10 YEARS	0
DRIVING W/ABILITY IMPAIRED BY DRUG(SPECIAL)	0
DRIVING W/ABILITY IMPAIRED BY DRUG(FELONY)	0
LEAVING SCENE ACCIDENT RESULTING IN SERIOUS INJURY	0
TOTAL	0

FINES (CITY IMPOSED):

TRAFFIC	\$38,480.50
PENAL LAW	\$0.00
CITY ORDINANCE	\$50.00
BAIL FORFEITURE	\$0.00
ABC LAW	\$0.00
PARKING TAGS	<u>\$7,940.00</u>
TOTAL	\$46,470.50

MUG SHOTS: 34

PARKING TAGS: 301

MEAL TICKETS: 69

Treasurer's Office
Sick, Vacation, Personal & Birthday Schedule

January 1, 2024 thru December 31, 2024

RECEIVED
CITY CLERK'S OFFICE

2025 JAN 8 AM 11:42
NORTH TONAWANDA NY

Sick Days

Employee	Forward	2024	Sub Total	Used	Bank	Balance
Denise Proefrock	190	12	202	15	0	187
Jolynn Muehlbauer	14	12	26	9	0	17
Lori Swartz	172	12	184	33	0	151
Denise Abramo	108	12	120	13	0	107
Lauren Gately	6	12	18	14.5	0	3.5
Amanda Walkowiak	9	12	21	20	0	1

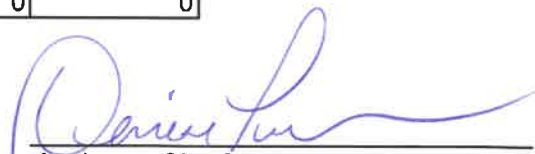
XXVI.1
JAN 21 2025

Vacation Days

Employee	Forward	2024	Sub Total	Used	Forfeit	Balance
Denise Proefrock	3	25	28	24	0	4
Jolynn Muehlbauer	0	11	11	11	0	0
Lori Swartz	1	25	26	24	0	2
Denise Abramo	1	20	21	18	0	3
Lauren Gately	1	11	12	12	0	0
Amanda Walkowiak	0	15	15	15	0	0

Personal & Birthdays

Employee	Annual	Used	Forfeit	Balance
Denise Proefrock	6	6	0	0
Jolynn Muehlbauer	6	6	0	0
Lori Swartz	6	6	0	0
Denise Abramo	6	6	0	0
Lauren Gately	6	6	0	0
Amanda Walkowiak	6	6	0	0


 Assistant City Clerk-Treasurer
 Denise Proefrock



JAN 21 2025

Account#	Account Description	Fee Description	Qty	Local Share
A0070	City Marketing Fee	City Marketing Fee	8	5,900.00
		Sub-Total:		\$5,900.00
A1255	Minor Sales	Certified Copies - Marriage	208	2,080.00
		Ward Maps	1	1.00
		Sub-Total:		\$2,081.00
A1603	Misc. Fees	Birth Certificates	443	4,430.00
		Death Certificates	837	9,370.00
		Deaths Recorded	138	0.00
		Free Birth Certificates	4	0.00
		Free Death Certificates	1	0.00
		Geneology Birth	2	44.00
		Geneology Death	5	110.00
		Geneology Search	1	22.00
		Replacement Death Certificates	3	3.00
		Sub-Total:		\$13,979.00
A1980	Minor Sales	City Market	166	59,530.00
		Sub-Total:		\$59,530.00
A2110	Planning & Zoning Fees	Board of Appeals App.	16	800.00
		Planning - Rezoning	3	300.00
		Site Plan Approval	4	400.00
		Subdivision of Lot	3	300.00
		Terrace Park. Permit	18	90.00
		Terrace Parking App	3	65.00
		Sub-Total:		\$1,955.00
A2410	Minor Sales	Boathouse 2024	20	23,176.00
		Sub-Total:		\$23,176.00
A2501	Minor Sales	Solicitors Permit - Yearly	18	450.00
	Permit Fees	Chicken Permits	14	350.00
		Christmas Tree Permit	1	1.00
		Food Truck	5	500.00
	Snowplow Permit	Snowplow Permit	25	925.00
		Sub-Total:		\$2,226.00
A2505	Marriage License Fee	Marriage License Fee	160	2,800.00
	One Day Officiant License	One Day Officiant License	2	50.00
		Sub-Total:		\$2,850.00
A2506	Conservation	Conservation	159	948.65
		Sub-Total:		\$948.65
A2540	Racing & Wagering Fees	Bingo License	49	367.50
		Bingo Proceeds	48	2,318.61
		Sub-Total:		\$2,686.11
A2541	Racing & Wagering Fees	Bell Jar License	7	70.00
		Sub-Total:		\$70.00

Account#	Account Description	Fee Description	Qty	Local Share
A2542	Dog Licensing	Exempt Dogs	9	0.00
		Female, Spayed	958	8,622.00
		Female, Unspayed	83	1,411.00
		Male, Neutered	812	7,308.00
		Male, Unneutered	100	1,700.00
		Replacement Tags	14	42.00
			Sub-Total:	\$19,083.00
A2610	Minor Sales	Parking Tickets	322	50,941.00
			Sub-Total:	\$50,941.00
			Total Local Shares Remitted:	\$185,425.76
Amount paid to:	New York State Comptroller			551.25
Amount paid to:	New York State Comptroller's Office			105.00
Amount paid to:	New York State Department of Health			3,555.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program			2,319.00
Amount paid to:	NYS Environmental Conservation			19,164.35
Total State, County & Local Revenues:			\$211,120.36	
			Total Non-Local Revenues:	\$25,694.60

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Donna L. Braux

City Clerk-Treasurer

1/14/25

Date



Department of Police

CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

XXVII. 2

JAN 21 2025

January 15, 2025

Honorable Mayor Austin J. Tylec and
Members of the City of North Tonawanda Common Council

RECEIVED
CITY CLERK'S OFFICE

RECEIVED
CITY CLERK'S OFFICE
2025 JAN 15 PM 3:47
NORTH TONAWANDA NY

Dear Sirs,

Please find the attached Summary of Police Activities Report, the Summary of Criminal Activities Report, and the **V&T Report for the YEAR 2024.**

Respectfully Submitted,

Keith T. Glass
Chief of Police

cc: Joe Loncar
cc: Robert Schmigel
cc: Frank DiBernardo
cc: Joseph Lavey Jr.
cc: Joe Marranta

KTG/as

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE YEAR 2024

CRIMINAL

Complaints received and investigated	1063
Complaints cleared by arrest or exceptional clearance	521
Complaints ruled unfounded	3
Number of males arrested	under 18: 1 over 18: 252 253
Number of females arrested	under 18: 0 over 18: 101 101
Arrests for other authorities	4
Failure to Appear/Violation of Probation Warrant Arrests	214

TRAFFIC

Traffic summonses issued	8596
DWI arrests	89
Parking tags issued	1401

MISCELLANEOUS

Miscellaneous service	29,881
Incident reports	1156
Vehicle accidents	547
Vehicle accidents (fatal)	3
Vehicle stops	7869
Police escorts	9
Prisoner meals	1039
Mug shots taken	474
Fingerprints taken	433
Persons missing and located	7
Automobiles stolen	35
Automobiles recovered	7
Automobiles recovered for other authorities	1
Record check fees	\$1,590.00
Photocopy fees	\$952.16
Fines collected	\$649,307.47
Value of property damaged	\$245,417.21
Value of property stolen	\$1,408,988.11
Value of property recovered	\$348,486.84

Respectfully submitted,



Keith T. Glass
Chief of Police

KTG/as

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE YEAR 2024

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	18	10	0
ALL OTHER OFFENSES	184	132	1
ARSON	2	0	0
BURGLARY	31	9	0
COERCION	0	0	0
CRIMINAL MISCHIEF	126	41	1
CRIM POSS WEAPON	19	16	0
DIS CON/HARASS	127	82	0
DRUG OFFENSES	60	4	0
EMBEZZLEMENT	0	0	0
FAILURE TO APPEAR	273	273	0
FORGERY	0	0	0
FRAUD (ID THEFT)	39	2	0
LARCENY	222	67	0
LEAVING THE SCENE	63	5	0
MURDER	0	0	0
RAPE	2	0	0
ROBBERY	3	1	0
SEXUAL OFFENSES	10	5	0
SIMPLE ASSAULT	1	1	0
POSS OF STOLEN PROPERTY	7	6	0
UNAUTH USE M/V	30	4	1
VIOL OF PROBATION	0	0	0
ARRESTS FOR OTHER AUTHORITIES		4	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		31	
TOTALS	1217	693	3

V & T REPORT FOR THE YEAR 2024

TRAFFIC INFRACTIONS:	
SPEEDING	2,793
REDLIGHT VIOLATION	492
STOP SIGN VIOLATION	1,184
NO REGISTRATION	214
NO LICENSE	328
FAULTY EQUIPMENT	487
NO INSPECTION	479
FAILED TO YIELD RIGHT OF WAY	80
SEAT BELT VIOLATION	168
NO INSURANCE	64
LICENSE PLATE VIOLATION	83
IMPROPER TURN	97
DROVE ON LEFT OF PAVEMENT MARKINGS	24
FAILED TO KEEP RIGHT	26
LEAVING SCENE OF ACCIDENT (600-1)	30
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	0
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	2
FAILURE TO NOTIFY COMMISSION OF CHANGE OF ADDRESS	33
UNSAFE BACKING	18
MISCELLANEOUS	1,143
	TOTAL 7,745

MISDEMEANORS	
1192-2/1192-3 (DWI)	131
512-OPERATING WHILE REGISTRATION SUSPENDED/REVOKED	108
511-1A AGGRAVATED UNLICENSED OPER 3RD	291
511-2A AGGRAVATED UNLICENSED OPER 2ND	112
1212- RECKLESS DRIVING	21
600 2A LEAVING SCENE INJURY ACCIDENT	3
306 3 DISPLAY FORGED CERTIFICATE W/O INSPECTION	2
355 OPER MV WHEN LICENSE/REGISTRATION IS SUSPENDED	27
510-7 FAILURE TO SURRENDER SUS/REV LICENSE REGISTRATION	115
1198 USE/LEASE/RENTED/LOANED VEHICLE W/O INTERLOCK DEVICE	16
0375 UM EQUIPMENT VIOLATIONS - MISDEMEANOR	1
377 1L FAILURE TO SECURE SHIFTABLE LOAD/LOGS INSECURELY FASTENED	0
1182 01UM ILLEGAL SPEED CONTEST	0
ECL 11-0931 02UM POSSESSION OF A LOADED FIREARM IN/ON VEHICLE	0
	TOTAL 827

FELONIES	
511-3A AGGRAVATED UNLICENSED OPERATION 1ST	17
1192-2AB AGGRAVATED DWI CHILD IN VEHICLE	3
1192 02 EF0 OPERATE MV .08 OF 1% OR MORE ALC-PRIOR CONV DESIG	3
1192 03 DF/1192 2AA EF/ 1192 03 EF	6
1192 4-A DRIVING W/ABILITY IMPAIRED BY DRUG (SPECIAL)	0
1192 04 DRIVING W/ABILITY IMPAIRED BY DRUG (FELONY)	0
600 2AA LEAVING SCENE ACCIDENT RESULTING IN SERIOUS INJURY	1
	TOTAL 30

FINES: (CITY IMPOSED)

TRAFFIC	\$596,210.50
PENAL LAW	\$1,505.00
CITY ORDINANCE	\$650.00
BAIL FORFEITURE	\$0.97
ABC LAW	\$0.00
PARKING TAGS	<u>\$50,941.00</u>
TOTAL	<u>\$649,307.47</u>

MUG SHOTS: 474

PARKING TAGS: 1,401

MEAL TICKETS: 1,121



Incorporated by an Act of Congress
August 4, 1937

THE CONRAD F. KANIA DETACHMENT

Marine Corps League • Department of New York
PO Box 405 • North Tonawanda, NY 14120-0405

CFO.A

JAN 21 2025

January 06, 2025

To: Hon. Mayor Austin Tylec & Common Council,

Re. Pavilion Request

Honorable Body:

The Conrad F. Kania Detachment of the Marine Corps League hereby requests a waiver of the fee normally charged to use the large pavilion behind our Monument located in the Raymond Klimek Veteran's Park on Saturday August 09, 2025 from 9:00am to 2:00pm for our summer picnic. We are expecting many Marines to attend this years picnic from the Western New York area.

Thank you for your consideration.

Sincerely,

Paul T. Schultz, Jr. Past Commandant

2025 JAN 6 PM2:01
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE

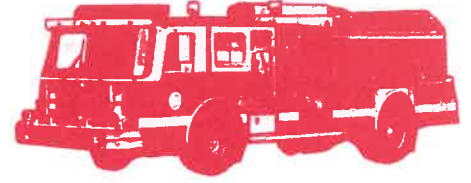


LIVE HOSE CO. NO. 4

71 VANDERVOORT STREET
NORTH TONAWANDA, NEW YORK 14120
Est. July 18, 1887

CFO. B

JAN 21 2025



January 6, 2025

*Honorable Mayor & Common Council
C/O City Clerk Treasurer
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120*

Re: *50 Year – Live Hose Vol. Co. #4
Volunteer Firefighter Exemption*

Dear: Honorable Mayor & Common Council

*The Live Hose Volunteer Fire Company No. 4, Inc., respectfully request 50-year exemption
be granted to the following members:*

Thomas H. Schumacher Joined Live Hose – October 1, 1973

Gary Whitcomb Joined Live Hose – July 2, 1974

Corrado Salvamini Joined Live Hose – August 11, 1974

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CITY CLERK'S OFFICE

2025 JAN 7 AM 9:54
NORTH TONAWANDA NY

*Sincerely,
Live Hose Vol. Co. No. 4*

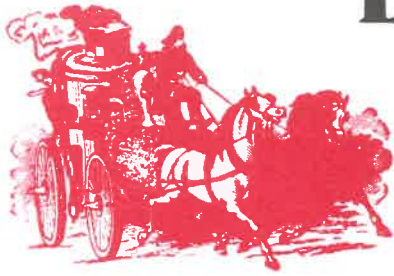
*David C. Maziarz
President*

LIVE HOSE CO. NO. 4

71 VANDERVOORT STREET
NORTH TONAWANDA, NEW YORK 14120
Est. July 18, 1887

CFO.B

JAN 21 2025



January 06, 2025

Honorable Mayor & Common Council
C/O City Clerk Treasurer
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

Re: NT Volunteer Firefighter
50 years of combined service

Dear

Volunteer Firefighter Paul Parise is requesting 50-year papers for combined service as a North Tonawanda Volunteer Firefighter. Below is his combined service time in the following North Tonawanda Volunteer Fire Companies.

Gratwick Hose Vol. Fire Co.	-	Member - March 6,1972 to June 18,1974	2 yrs. 3 months 12 days
Active Hose Vol. Fire Co.	-	Member - December 4,1974 to June 3,1981	6 yrs. 5 months 30 days
Live Hose Vol. Fire Co.	-	Member – August 2,1982 to present	42 yrs. 5 months 4 days

Sincerely,
Live Hose Vol. Co. No. 4

A handwritten signature in blue ink that reads "David C. Maziarz". The signature is written in a cursive style.

David C. Maziarz
President

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CITY CLERK'S OFFICE

2025 JAN 7 AM 9:54
NORTH TONAWANDA NY



CFO. C

JAN 21 2025

December 4, 2024
Mayor Austin Tylec & Common Council
216 Payne Ave
North Tonawanda, NY 14120

Dear Mayor Tylec & Honorable Common Council:

As we look ahead to April 21, 2025, we are excited to once again, seek support from the City of North Tonawanda for the Dyngus Day Parade & Celebration. Building on the success of our 2023 and 2024 events, we plan to keep the same elements and schedule, concluding the parade at the City Market for the After-Party Celebration.

For this year's festivities, we respectfully request the following support from the city:

Street Closure Assistance: Closure of Oliver Street from Buffalo Bolt Way to Kiel Street, extending to the City Market, from 4:00 PM to 6:30 PM for the parade route.

City Market Access: Use of the City Market property, including restroom facilities, for the After-Party Celebration on Monday, April 21, 2025, from 4:30 PM to 8:30 PM.

Promotional Banners: Permission to display up to two parade banners on the City Market pavilion for 3-5 weeks leading up to the event.

Auxiliary Police Presence: Support from North Tonawanda Auxiliary Police during the parade and After-Party.

Your continued support plays a vital role in the success of this event, and we greatly appreciate your consideration. We look forward to another outstanding collaboration with the city. Please feel free to reach out with any questions or concerns at ntneighborhoodwatch@gmail.com or 716-909-5590.

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Sincerely,

2025 JAN 15 AM 11:06
NORTH TONAWANDA NY

Joseph Marranta
Chairman,
North Tonawanda Neighborhood Watch

Matt Parish
Treasurer
North Tonawanda Neighborhood Watch

CFO. D.

January 7, 2025

JAN 21 2025

Hi Donna,

Our inaugural run is in the books. It went well. From what our team saw and runner feedback, all went well on the course. Lots of compliments on the road condition.

We are now looking to 2025. Our run will be on Saturday, July 26. We are backing up the start time to 9:30 due to runner feedback and a bit of residential, well 1 or 2 lol, feedback on Facebook.

When would I be able to have the road closure request go before the council? Do we need a representative at a meeting when the vote occurs? I'd be more than happy to speak about this year's run and how we plan on making it better next year with the feedback we received if need be.

Please let me know.

Thank you,

John Lineberger, President

Team TNT Alumni & Friends

716-909-4757

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2025 JAN 15 AM 11:05
NORTH TONAWANDA NY

Jolly Jog 5K

North Tonawanda, NY

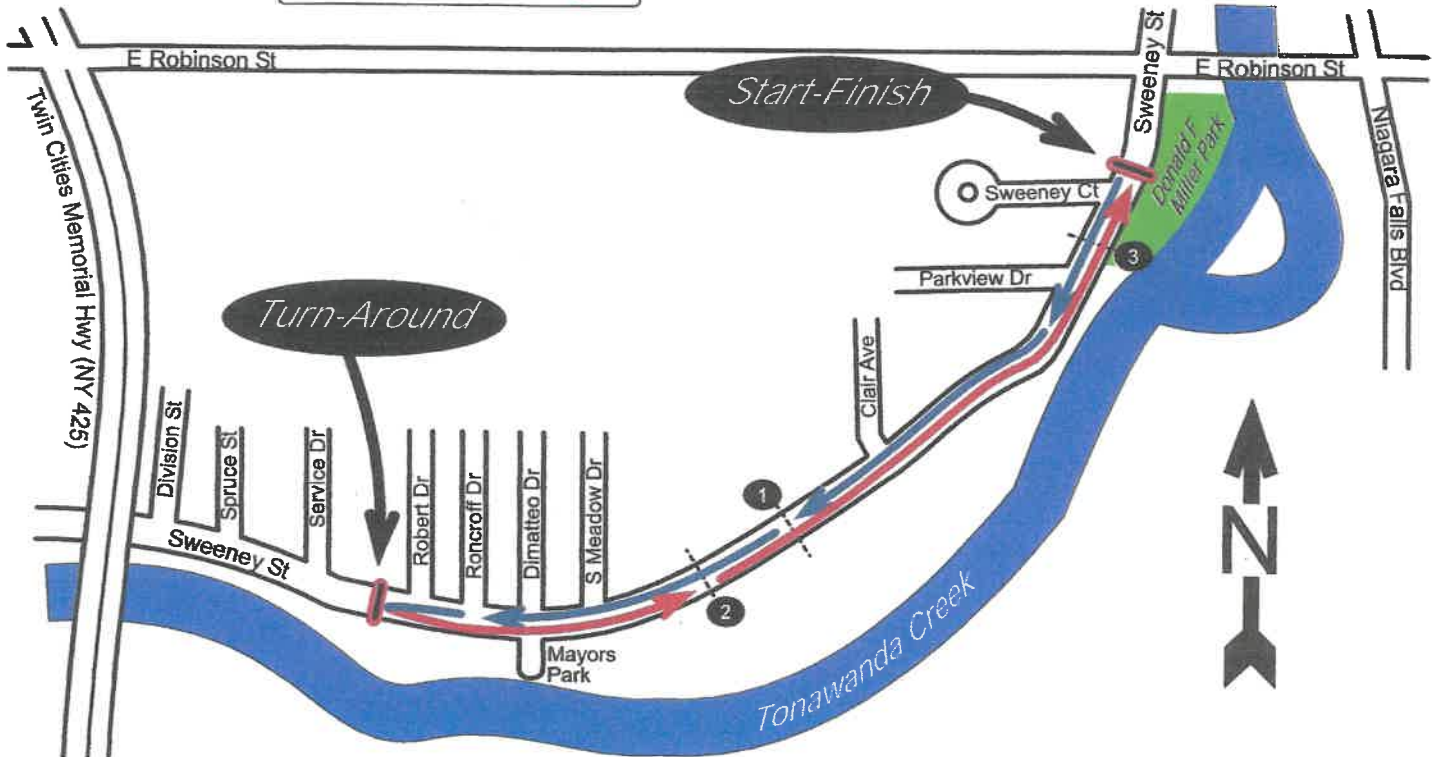


USATF Certificate NY24010JJ

Effective: 5/17/2024
Through: 12/31/2024

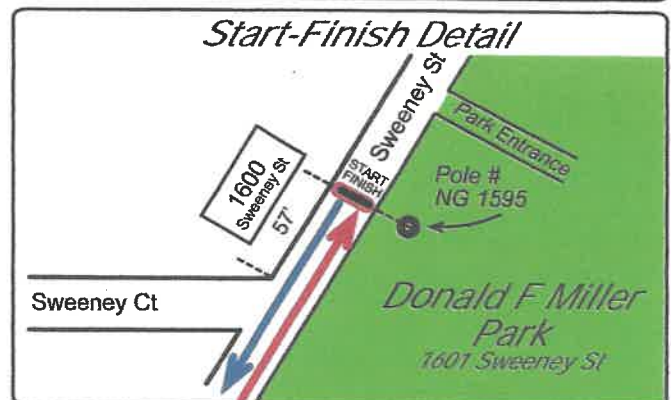
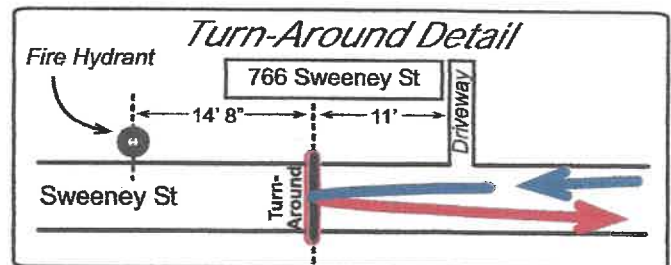


Course Distance:	5 Km
Date Measured:	May 16, 2024
Measured By:	Jeff John, <i>BuffaloRunners.com</i>
Calibration Course:	NY16011JJ, ECCN
Notes:	This course was measured using the full width of the road and the Shortest Possible Route (SPR).



START, FINISH and Mile Splits

- START** GPS: 43.03301, -78.829253
1600 Sweeney St, exactly at Pole # NG 1595, NM 1595, and 57' east of Sweeney Ct.
- 1 MILE** GPS: 43.02244, -78.84208
1078 Sweeney St, and 5' past (west of) Pole # NG 1078.
- Turn-Around (2.5 Km)** GPS: 43.02123, -78.85252
766 Sweeney St, and 14' 8" before (east of) Mueller Hydrant on north side of road, and 11' past driveway at 766 Sweeney St.
- 2 MILE** GPS: 43.02166, -78.8438
1024 Sweeney St, and 51' before (west of) Pole # NG 1024.
- 3 MILE** GPS: 43.03155, -78.83006
1550 Sweeney St, and 53' before (west of) Pole # NG 1555.
- FINISH** Same location as the START.





CFO.E.

JAN 21 2025

January 15, 2025

To: City of North Tonawanda

RE: The Ride For Roswell to End Cancer, June 28, 2025

I am writing to request City of North Tonawanda approval for The Ride For Roswell, scheduled for Saturday, June 28, 2025. Maps are attached. Online maps are at:

<https://ridewithgps.com/routes/41173979>

Roswell cyclists would ride south from Wheatfield to the City of Tonawanda via River Road, Gratwick Park, and the Greenway Trail to Seymour Street Bridge and Niagara Street in the City of Tonawanda. We anticipate a maximum of 750 cyclists riding in smaller intermittent groups from approximately 9:00 am through 12:30 pm.

We are requesting approval to work with the City of North Tonawanda Police to plan traffic support, and to post and retrieve temporary route arrow signs along the roads involved.

Thank you for your consideration and support!

Sincerely –

Thomas Johnston

THOMAS JOHNSTON

Senior Operations Manager Roswell Park Alliance Foundation

[Ride For Roswell To End Cancer](#)

[Empire State Ride To End Cancer](#)

2025 JAN 15 AM 11:27
NORTH TONAWANDA NY

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To ride, form a team, volunteer or sponsor, please contact:

The Ride for Roswell • Roswell Park Alliance Foundation • Elm & Carlton Streets • Buffalo, NY 14263

Phone: 716-THE-RIDE (843-7433) • Fax: 716-845-8705 • Web: RideforRoswell.org • Email: RideforRoswell@roswellpark.org

CFO. F.

JAN 21 2025



15 January 2025

Dear Mayor and Common Council Members,

Thank you for allowing me the opportunity to advocate for the North Tonawanda Botanical Garden Organization, Inc. (NTBGO) to apply for a project grant to the NYS Department of Conservation under the Environmental Justice Community Environmental Education Centers Grant during the Work Session on 14 January 2025.

Grants like these do not come along too often, and I urge your support to build a facility to create a community environmental center to inspire the exploration, discovery, and learning about the community environment that compliments the NTBGO's mission as a 501 (C) 3 nonprofit established in 2018 and is committed to:

Maintaining the North Tonawanda Botanical Garden as a scenic destination for our community and as an ongoing sustainable park to teach our citizens about native plants and pollinators, water-wise practices, sustainable gardening, and environmental stewardship.

The attached resolution highlights the DEC's question that if the property owner is a municipality, the grant must include a resolution by the municipality supporting the project. Thank you for this opportunity, which only comes around every 2 to 3 years.

Sincerely,
Robert E. Pecoraro, Chair
NTBGO

1 Atch
NYS DEC Environmental Justice Community
Education Centers Grant Municipal Resolution

2025 JAN 15 PM 1:54
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE



CITY OF NORTH TONAWANDA, STATE OF NEW YORK
RESOLUTION # _____

NORTH TONAWANDA COMMON COUNCIL RESOLUTION PERMITTING AND APPROVING THE APPLICATION OF THE NORTH TONAWANDA BOTANICAL GARDENS ORGANIZATION IN APPLYING FOR A PROJECT GRANT FROM THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION UNDER THE ENVIRONMENTAL JUSTICE COMMUNITY EDUCATION CENTERS GRANT

WHEREAS, the North Tonawanda Botanical Gardens Organization, Inc is applying to the New York State Department of Environmental Conservation for a project grant under the Environmental Justice Community Environmental Education Centers Grant, (specifically, NYS SFS Grant Management Bid Event ID No: EJCEEC R 1); and

WHEREAS, the location where the funds of the project grant would be utilized are at 1825 Sweeney Street, North Tonawanda, New York 14120, a site located within the territorial jurisdiction of this Common Council; and

WHEREAS, the plans of the North Tonawanda Botanical Gardens will implement the support of either new construction or a renovation of a facility to create a community environmental education center that inspires the exploration, discovery, and learning about the community's environment; and

WHEREAS, the North Tonawanda Botanical Gardens has provided documentation of complying with § 139 of the New York State Finance Law, Executive Order 16, and that the proposed project is consistent with the State Smart Growth Public Infrastructure criteria; and

WHEREAS, the North Tonawanda Botanical Gardens has shown proof of the following; (1) an annual operating budget of under \$5,000,000; (2) they are a not-for-profit and an independent governed body; (3) their primary office is within New York State, (4) their charter cannot be revoked; (5) their Statewide financial system (SFS) registration and prequalification; and the project location is in an Environmental Justice area; and

NOW, THEREFORE, LET IT BE RESOLVED, that the City of North Tonawanda, state of New York, does hereby approve and endorse the application of the North Tonawanda Botanical Gardens Organization for a grant in the amount \$3,000,000, the maximum allowed funds under the Community Environmental Education Centers NYS SFS Grants Management Bid Event ID No.: EJCEEC R 1 for a project known as the North Tonawanda Environmental Education Center; and

LET IT BE FURTHER RESOLVED, that the City Clerk, no later than 30 days after passage of this Resolution, shall transmit copies of this resolution to (1) the Mayor of North Tonawanda, (2) all members of the North Tonawanda Common Council, and (3) the City Attorney's Office.

PASSED AND ADOPTED as a resolution of the Common Council of the City of North Tonawanda, State of New York, at its regularly scheduled meeting held on _____