

# City of North Tonawanda

DONNA L. BRAUN  
City Clerk-Treasurer  
dbraun@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

**January 30, 2025**

The following meetings have been scheduled for **TUESDAY, FEBRUARY 4, 2025**

**6:15PM Common Council Meeting Discussion**

**6:30 PM Common Council Meeting**

**MAYOR TYLEC - STATE OF THE CITY ADDRESS**

Respectfully submitted,



**Donna L. Braun**  
City Clerk-Treasurer

**TO: Honorable Mayor & Common Council  
Alderman Schmigel, DiBernardo, Lavey, Loncar, Marranta**

**FROM: Donna L. Braun, City Clerk-Treasurer**

**RE: Agenda for Regular Session TUESDAY, FEBRUARY 4, 2025, 6:30PM**

**AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.**

## **MAYOR TYLEC - STATE OF THE CITY ADDRESS**

### **COMMUNICATIONS FROM CITY OFFICIALS**

- |  |  |
|--|--|
| <b>I. Mayor</b>                                | <b>Re: Receive and File Re-Appointments &amp; Appointments to the Historic Preservation Commission</b>                 |
| <b>IV. Engineer</b>                            | <b>Re: Approval of Resolution for Payne Park Aquatic Facility Project No. 2023-01 SEQRA – Environmental Assessment</b> |
| <b>VII. Accountant</b>                         | <b>Re: Payment of the Abstract of Claims Dated February 4, 2025</b>  |
| <b>XVII. Traffic Safety Committee</b>          | <b>Re: Various Traffic Safety Recommendations from their January meeting</b>   |
| <b>XXVI. Vacation &amp; Sick Leave Reports</b> |  |
| <b>1. Police Department</b>                    |  |

**COMMUNICATIONS FROM OTHERS**

**A.**  
**John Krebs**

**Re: Permission for the 2025 Thunder on the  
Niagara Hydroplane Races at Gratwick  
Park**

**Respectfully submitted,**



**Donna L. Braun  
City Clerk-Treasurer**

CITY OF NORTH TONAWANDA

*I.*

*Office of the Mayor*

FEB 10 2025

AUSTIN J. TYLEC

January 17, 2025

North Tonawanda Common Council  
City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120

Re: Re-appointment & Appointments to Historic Preservation Commission

Dear Honorable Body,

Please be advised I am re-appointing Erin Robinson, 229 Falconer Street, North Tonawanda NY 14120 to the Historic Preservation Commission, effective immediately, for a term of (4) years, expiring December 31<sup>st</sup>, 2028.

In addition, I will be appointing the following individuals to the Historic Preservation Commission to replace members that have resigned:

1. Charles Weaver, 217 Goundry St, North Tonawanda NY 14120 to fulfill the term expiring December 31, 2026, previously held by Jay Soemann.
2. Matt Bille, 315 Christiana St, North Tonawanda, NY 14120 to fulfill the term expiring December 31, 2027, previously held by Joseph Fonzi.

Thank you for your attention to this matter.

Respectfully,



Austin Tylec  
Mayor

2025 JAN 17 PM12:39  
NORTH TONAWANDA NY



**City of North Tonawanda  
Department of Engineering**

City Hall, 216 Payne Avenue  
North Tonawanda, NY 14120-5493  
www.northtonawanda.org

**Chelsea L. Spahr, P.E.**

*City Engineer*

Phone: (716) 695-8565

Fax: (716) 695-8568

**FEB 04 2025**

January 24, 2025

Honorable Austin J. Tylec, Mayor  
and Common Council Members  
City Hall  
North Tonawanda, New York 14120

**RE: Payne Park Aquatic Facility  
Project No. 2023-01  
SEQRA - Environmental Assessment**

Honorable Body:

In accordance with the New York State Environmental Quality Review Act (SEQRA), the City in its capacity as lead agency, has prepared an environmental assessment of the significance of potential environmental impacts of the proposed project to construct a new aquatic facility at Payne Park. This project is considered an unlisted action under SEQRA.

In order for the City to issue a Negative Declaration, Notice of Determination of Non-Significance, the Common Council should act on the following attached resolution.

Very truly yours,

Chelsea L. Spahr, P.E.  
City Engineer

CLS:cls  
Attachment

Cc: File, w/a  
Edward Zebulski III, City Attorney, w/a  
Laura Wilson, Director of Community Development, w/a  
Alex Domaradzki, Director of Parks, Recreation and Youth, w/a  
Robert Pidanic, Nussbaumer  
Nancy Nozik, BCI

2025 JAN 27 AM 10:08  
NORTH TONAWANDA NY

RECEIVED  
CITY CLERK'S OFFICE

WHEREAS, the City of North Tonawanda intends to construct a new aquatic facility at Payne Park.

BE IT RESOLVED, that the Common Council has reviewed the Environmental Assessment prepared by the Engineer; and

BE IT RESOLVED, that the Common Council declares that based on the Environmental Assessment which has been prepared, the project is an unlisted action and will not result in any significant adverse impacts, and therefore will not have a significant impact on the environment; and

FURTHER, BE IT RESOLVED that the Common Council hereby issues a Negative Declaration under SEQR Regulations for the Payne Park Aquatic Facility Project, and directs the Mayor to sign said Environmental Assessment form.

**Attachment 1**  
**SEAF Part 1, 2 and 3**

# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

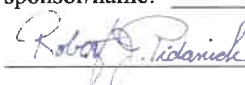
**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>				
Payne Park Aquatic Facility				
Name of Action or Project: Payne Park Aquatic Facility				
Project Location (describe, and attach a location map): 830 Payne Avenue, North Tonawanda NY				
Brief Description of Proposed Action: The Project Sponsor, the City of North Tonawanda, NY, is proposing to construct the Payne Park Aquatic Facility at 830 Payne Ave on a 12 +/- acre parcel. The project involves physical disturbance of 2.0 +/- acres; construction of a new 4,100 sq. ft. building including concessions, bathrooms, lifeguard, maintenance and storage rooms. Aquatic improvements include construction an activity pool with splash pad, slides, lap pool with deep end for diving, proposed grassed/landscaped area; pool area will be entirely fenced for safety and security. Site improvements include: a new parking lot for 55 cars with storm drainage and site grading; access to the site will utilize an existing curb cut on Payne Ave.; proposed connection to existing sanitary sewer; existing water supply is available for potable and fire protection water. The existing Payne Park Memorial Pool will remain.				
Name of Applicant or Sponsor: Nussbaumer & Clarke, Inc. on behalf of the City of North Tonawanda		Telephone: (716)827-8100 x224 E-Mail: Rpidanick@nussclarke.com		
Address: 3556 Lake Shore Road				
City/PO: Buffalo		State: NY	Zip Code: 14219	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: City of North Tonawanda - Building Permit / SEQR approval			NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		12.12+/- acres		
b. Total acreage to be physically disturbed?		2.0+/- acres		
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		12.12 acres		
4. Check all land uses that occur on, are adjoining or near the proposed action:				
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)				
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):				
<input checked="" type="checkbox"/> Parkland				



5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: latest technology for water conservation with the new bathrooms and pool facility _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? Existing Payne Park Memorial Pool	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____ Concrete surface surrounding all pool areas will convey storm water through a series of slot drains which will flow into existing established drainage conveyance system (city of NT) off site. Proposed parking area will flow directly into the city's conveyance system.	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ Former Roblin Steel site, 101 East Avenue, Site has been fully remediated	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>  Applicant/sponsor/name: <u>Nussbaumer &amp; Clarke, Inc. on behalf of City of North Tonawanda</u> Date: <u>February 20, 2024</u> Signature: <u></u> Title: <u>Associate / Senior Project Manager</u>		

**Disclaimer:** The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.

Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Cuba), Esri (Switzerland), Esri (India), Esri (Taiwan), Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	Yes
Part 1 / Question 12b [Archeological Sites]	No
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	Yes

Project:

Date:

**Short Environmental Assessment Form  
Part 2 - Impact Assessment**

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project:

Date:

**Short Environmental Assessment Form  
Part 3 Determination of Significance**

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

See attached Part 3 for Determination of Significance

- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

\_\_\_\_\_  
Name of Lead Agency

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print or Type Name of Responsible Officer in Lead Agency

\_\_\_\_\_  
Title of Responsible Officer

\_\_\_\_\_  
Signature of Responsible Officer in Lead Agency

\_\_\_\_\_  
Signature of Preparer (if different from Responsible Officer)

**PRINT FORM**

# SEQR Negative Declaration

## SEAF Part 3

### Evaluation of the Magnitude and Importance of Project Impacts and Notice of Determination of Non-Significance

#### Payne Park Aquatic Facility

830 Payne Avenue

City of North Tonawanda, Niagara County, New York

Based on information submitted by the applicant including a Short Environmental Assessment Form (EAF) - Part I, (as amended) and a complete site plan application, a preliminary staff analysis was undertaken. Compared to the criteria listed in Section 617.7, The Lead Agency has determined that the proposed action **will not have a significant impact on the environment**, as follows:

#### **Reasons Supporting This Determination:**

##### **Impact on Land**

The project is not expected to cause a substantial adverse change in existing air quality, ground or surface water quality or quantity, or noise levels; a substantial increase in solid waste production; or a substantial increase in the potential for erosion, flooding, leaching or drainage problems based on grading, drainage and utility plans submitted with the application and reviewed by the City Engineering Department.

##### **Impact on Plants and Animals**

The project will not result in the removal or destruction of large quantities of vegetation or fauna, or significant adverse impacts to fish, wildlife species, habitats or other natural resources.

##### **Consistency with Community Plans**

The project is not expected to create any substantive conflict with the City Comprehensive Plan. The Planning Commission, in their review of the project, determined that the subject project has or will have met all Zoning Ordinance regulations.

##### **Consistency with Community Character**

The project will not impair the character or quality of important aesthetic resources or of existing community or neighborhood character. The property is zoned R 2 (General

Residence District) and consistent with surrounding land use. The site has been used as a community facility since the existing pool was constructed in 1947.

### **Impact on Historic and Archeological Resources**

The Memorial Pool was built in 1947 as a memorial to World War II Veterans. This unique above ground structure is on the New York State Historic Preservation Office's list as potentially eligible for the National Register. The project currently is not within an area identified by the State as potentially containing significant cultural or archeological resources, nor will it impair the character or quality of important historical resources. The Payne Park Memorial Pool will remain, and no impacts are proposed.

### **Impact on Energy**

The proposed aquatic facility will include construction of an activity pool, splash pad, slide, lap pool with deep end for diving, grass and landscaped areas, parking lot for 55 cars, storm drainage and site grading, which will not cause a major change in the use of either the quantity or type of energy.

### **Impact on Human Health**

The project will not create any hazard to human health.

Issues not specifically mentioned above and/or those not specifically reviewed were not raised by City departments, outside agencies or the public and are not determined to cause significant negative environmental impacts.

JEFFREY ZELLNER  
CITY ACCOUNTANT

JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE NORTH  
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545  
FAX: (716) 695-8573



FEB 10 2025

January 30<sup>th</sup>, 2025

Honorable Austin J. Tylec, Mayor  
And Common Council Members  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated February 4th, 2025, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm Regards,



JEFFREY ZELLNER  
CITY ACCOUNTANT

RECEIVED  
CITY CLERK'S OFFICE

2025 JAN 30 PM 12:44  
NORTH TONAWANDA NY



XVII.

January 20, 2025

Donna Braun

City Clerk/ Treasurer

216 Payne Avenue North Tonawanda, NY 14120

Traffic Safety Minutes:

FEB 04 2025

The January meeting of the North Tonawanda Traffic Safety Committee was called to order at 1800 hours. Roll call showed the following members present: M. Meisenburg, J. Sikora, R. Frank, M. Lemke, N. Ferguson, A. Dibernardo and R. Brennan. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

1. Terrace parking request from Robert A. Liebeck from 580 Oliver St. The property is zoned commercial, and the terrace is black topped. The committee approved the request.
2. The Police Department will continue monitoring speed on Ohio/Ardmore and on Wright ave.
3. Update Payne and Schenck, newly installed stop signs at the intersection have been running smoothly.
4. Terrace parking request from Alexander Siem Ramos from 404 Schenck St. There are 3 cars that need to be parked and there is no driveway making parking 3 vehicles impossible. The committee approved the request.

The next Traffic Safety Meeting will be held on February 17<sup>th</sup>, 2025.

Travel safely!

Matthew R. Meisenburg

2025 JAN 23 AM 9:46  
NORTH TONAWANDA NY

RECEIVED  
CITY CLERK'S OFFICE



Department of Police

CITY OF NORTH TONAWANDA  
216 Payne Avenue  
North Tonawanda, N.Y. 14120-5491

TELEPHONE  
(716) 692-4111  
FACSIMILE  
(716) 692-4321  
EMERGENCY NO.  
9-1-1

XXVI

FEB 04 2025

January 21, 2025

To: City Clerk/Treasurer

From: Suzanne DeMonte, NTPD Records Dept

Re: Six Month Vacation/Sick/Personal report 2024

Dear Mrs. Braun,

Attached is a copy of the 2024 Vacation/Sick/Personal report for the North Tonawanda Police Department for the period of July 1, 2024, through December 31, 2024. Please note that Officer Fox is currently attending the Niagara County Law Enforcement Academy and may only utilize a personal leave day for when the academy is closed for a holiday.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Suzanne DeMonte".

Suzanne DeMonte

2025 JAN 20 PM 2:53  
NORTH TONAWANDA NY

RECEIVED  
CITY CLERK'S OFFICE

CITY OF NORTH TONAWANDA, NEW YORK  
 CONSOLIDATED SICK REPORT/VACATION DAY AND PERSONAL DAY SCHEDULE  
 DEPARTMENT OF POLICE

PERIOD COVERED: JULY 1, 2024 THROUGH DECEMBER 31, 2024

NAME	VACATION DAYS			SICK DAYS					PERSONAL LEAVE DAYS		
	AVAIL	USED	REMAINING	BALANCE FWD	EARNED	USED	BALANCE	AVAIL	USED	REMAINING	
B. BAILEY	N/A	N/A	N/A	4.00	7.50	(1.625)	9.875	6.00	(6.00)	0.00	
T. BAKULA	13.00	(13.00)	0.00	154.3125	7.50	(3.00)	158.8125	3.00	(3.00)	0.00	
G. BENJAMIN	24.00	(24.00)	0.00	60.438	7.50	(2.00)	65.938	4.00	(4.00)	0.00	
R. BOHNSTADT	22.00	(22.00)	0.00	216.00	7.50	(11.75)	211.75	4.00	(4.00)	0.00	
L. BOLSOVER	26.00	(26.00)	0.00	219.00	7.50	(7.00)	219.50	4.00	(4.00)	0.00	
M. BONITO	4.00	(4.00)	0.00	21.25	7.50	(5.00)	23.75	3.00	(3.00)	0.00	
R. BRADT	8.00	(8.00)	0.00	33.19	7.50	(8.00)	32.69	3.00	(3.00)	0.00	
M. BROCKLEHURST	9.00	(9.00)	0.00	50.25	7.50	(4.00)	53.75	2.00	(2.00)	0.00	
F. BURKHART	15.00	(15.00)	0.00	96.50	7.50	0.00	104.00	7.00	(7.00)	0.00	
T. BUSH	24.00	(24.00)	0.00	264.375	7.50	(9.00)	262.875	7.00	(7.00)	0.00	
J. CAKE	19.00	(19.00)	0.00	112.875	7.50	(5.00)	115.375	2.00	(2.00)	0.00	
S. CAMPAS	13.00	(13.00)	0.00	41.375	7.50	(1.00)	47.875	3.00	(3.00)	0.00	
J. CASALE III	1.00	(1.00)	0.00	26.50	7.50	(2.00)	32.00	7.00	(7.00)	0.00	
R. CINQUINO	23.00	(23.00)	0.00	209.50	7.50	(5.00)	212.00	3.50	(3.50)	0.00	
A. COSENTINO	7.00	(7.00)	0.00	88.125	7.50	0.00	95.625	7.00	(7.00)	0.00	
M. DAY	12.00	(12.00)	0.00	149.75	7.50	0.00	157.25	7.00	(7.00)	0.00	
A. DICKINSON	2.00	(2.00)	0.00	27.00	7.50	(4.00)	30.50	6.00	(6.00)	0.00	
R. DZIURA	14.00	(14.00)	0.00	133.00	7.50	(3.00)	137.50	1.00	(1.00)	0.00	
D. FLORES	0.00	0.00	0.00	54.625	7.50	(5.50)	56.625	5.00	(5.00)	0.00	
R. FOLLENDORF	15.00	(15.00)	0.00	112.125	7.50	(0.875)	118.75	7.00	(7.00)	0.00	
N. FOX	N/A	N/A	N/A	N/A	5.00	(1.00)	4.00	7.00	(6.00)	1.00	
R. FRANK	18.00	(18.00)	0.00	219.00	7.50	(5.00)	221.50	7.00	(7.00)	0.00	
E. HERBERT	8.00	(8.00)	0.00	131.00	7.50	0.00	138.50	0.00	0.00	0.00	
J. HUSSEY	13.00	(13.00)	0.00	70.00	7.50	(2.00)	75.50	6.00	(6.00)	0.00	
N. IWANICKI	21.00	(21.00)	0.00	164.00	7.50	(4.00)	167.50	7.00	(7.00)	0.00	
B. JANZEN	15.00	(15.00)	0.00	57.50	7.50	(1.00)	64.00	6.00	(6.00)	0.00	
J. KAM	14.00	(14.00)	0.00	121.00	7.50	0.00	128.50	7.00	(7.00)	0.00	
B. LATHROP	10.00	(10.00)	0.00	40.00	7.50	(3.00)	44.50	6.00	(6.00)	0.00	
M. LONCAR	20.00	(20.00)	0.00	111.25	7.50	(3.00)	115.75	3.00	(3.00)	0.00	
Y. MALAMAS	10.00	(10.00)	0.00	51.50	7.50	(1.00)	58.00	7.00	(7.00)	0.00	

NAME	VACATION DAYS			SICK DAYS			PERSONAL LEAVE DAYS			
	AVAIL	USED	REMAINING	BALANCE FWD	EARNED	USED	BALANCE	AVAIL	USED	REMAINING
C. MAMOT	13.00	(13.00)	0.00	184.00	7.50	(3.00)	188.50	4.00	(4.00)	0.00
H. OTABACHIAN	4.00	(4.00)	0.00	78.125	7.50	(2.00)	83.625	6.00	(6.00)	0.00
M. PARISH	8.00	(8.00)	0.00	40.00	7.50	(3.00)	44.50	5.00	(5.00)	0.00
B. PASIAK	20.00	(20.00)	0.00	192.125	7.50	(2.75)	196.875	6.00	(6.00)	0.00
J. RAMUNNO	N/A	N/A	N/A	N/A	6.25	(1.00)	5.25	7.00	(7.00)	0.00
M. ROBERTS	24.00	(24.00)	0.00	227.625	7.50	(3.00)	232.125	4.00	(4.00)	0.00
R. ROGERS	7.00	(7.00)	0.00	78.50	7.50	0.00	86.00	4.00	(4.00)	0.00
N. ROSART	N/A	N/A	N/A	N/A	6.25	(1.00)	5.25	7.00	(7.00)	0.00
M. ROSKY	10.00	(10.00)	0.00	13.00	7.50	(1.00)	19.50	6.00	(6.00)	0.00
M. SANTIAGO	9.00	(9.00)	0.00	14.25	7.50	(7.50)	14.25	4.00	(4.00)	0.00
J. SHIESLEY	23.00	(23.00)	0.00	179.00	7.50	(2.00)	184.50	1.00	(1.00)	0.00
J. SMITH	13.00	(13.00)	0.00	189.9375	7.50	(3.1875)	194.25	0.00	0.00	0.00
B. SVEDA	8.00	(8.00)	0.00	17.00	7.50	(5.000)	19.50	5.00	(5.00)	0.00
J. SWICK	7.00	(7.00)	0.00	88.00	7.50	(4.00)	91.50	1.00	(1.00)	0.00
D. TRUTY	26.00	(26.00)	0.00	181.75	7.50	(4.1875)	185.0625	0.00	0.00	0.00
A. WAGNER	N/A	N/A	N/A	N/A	7.50	(1.50)	6.00	7.00	(7.00)	0.00
T. WARD	4.00	(4.00)	0.00	17.00	7.50	(2.250)	22.25	3.00	(3.00)	0.00
B. WARREN	10.00	(10.00)	0.00	38.75	7.50	(3.000)	43.25	1.00	(1.00)	0.00
K. WHITEHEAD	7.00	(7.00)	0.00	46.625	7.50	(5.000)	49.125	6.00	(6.00)	0.00
D. WILCZEK	15.00	(15.00)	0.00	120.375	7.50	0.000	127.875	6.00	(6.00)	0.00
R. WYDYSH	19.00	(19.00)	0.00	192.125	7.50	(8.000)	191.625	2.00	(2.00)	0.00
M. ZEIDAN	0.00	0.00	0.00	47.75	7.50	0.000	55.25	0.00	0.00	0.00

CHIEF	VACATION DAYS			SICK DAYS			PERSONAL			
	AVAIL	USED	REMAINING	BALANCE FWD	EARNED	USED	BALANCE	AVAIL	USED	REMAINING
K. GLASS	18.00	(18.00)	0.00	174.25	6.00	(1.00)	179.25	1.00	(1.00)	0.00

OFFICE & SUPPORT PERSONNEL

	VACATION DAYS			SICK DAYS			PERSONAL			
	AVAIL	USED	REMAINING	BALANCE FWD	EARNED	USED	BALANCE	AVAIL	USED	REMAINING
A. BERG	15.00	(15.00)	0.00	106.75	6.00	(2.50)	110.25	2.00	(2.00)	0.00
S. DEMONTE	16.50	(16.50)	0.00	121.5983	6.00	(0.2857)	127.3126	3.50	(3.50)	0.00
A. SABO	6.00	(6.00)	0.00	7.9286	6.00	(7.00)	6.9286	5.00	(5.00)	0.00
M. SMOLINSKI	6.00	(6.00)	0.00	33.00	6.00	(2.50)	36.50	4.00	(4.00)	0.00

CFO - A.

January 22, 2025

Honorable Mayor Austin J. Tylec

North Tonawanda Common Council

216 Payne Ave.

North Tonawanda, NY 14120

FEB 10 2025

Re: 2025 Thunder on the Niagara Hydroplane Races

Dear Mayor Tyle, members of the Common Council,

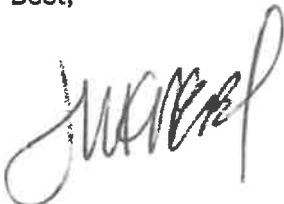
Please accept this letter as the formal request for exclusive utilization of Gratwick-Riverside Park on August 2<sup>nd</sup> and 3<sup>rd</sup>, 2025. We would once again be setting up for the event Friday August 1<sup>st</sup> and complete the clean up on August 4<sup>th</sup>, 2025.

As a part of this request, we request the closure of the boat launch within the park from Noon Friday August 1<sup>st</sup> until 8pm August 3<sup>rd</sup>.

We would also like to once again work with your department heads and other personnel you deem necessary and may have a vested interest in the event for a pre-event meeting and if required, a post event meeting.

As always, we thank you for your continued support and assistance in making this event an annual success.

Best,



John Krebs

Commodore, Niagara Frontier Boat Racing Association

C - 716-982-4378

E - jkrebs@montante.com

RECEIVED  
CITY CLERK'S OFFICE

2025 JAN 31 AM 10:20  
NORTH TONAWANDA NY