

City of North Tonawanda

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

March 13, 2025

The following meetings have been scheduled for TUESDAY, MARCH 18, 2025

6:15PM Common Council Meeting Discussion

6:30 PM Common Council Meeting

Respectfully submitted,



**Donna L. Braun
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council
Alderman Schmigel, DiBernardo, Lavey, Loncar, Marranta**

FROM: Donna L. Braun, City Clerk-Treasurer

RE: Agenda for Regular Session TUESDAY, MARCH 18, 2025, 6:30PM

AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.

PROOF OF PUBLICATION PUBLISHED 3/4/2025

- 1.) Legal Notice- Request for Bids for the Wastewater Treatment Plant Carbon Filter Building Process Piping Improvements – Supt. Waster/Waster**

PROOF OF PUBLICATION PUBLISHED 3/5/2025

- 1.) Legal Notice – Notice of Intent to Request Release of Funds to provide housing Rehabilitation Assistance to Qualified, Low-Income Homeowners – Dir. Community Development**

COMMUNICATIONS FROM CITY OFFICIALS

#1. Mark Zellner

Re: Receive and File letter of resignation as Supt. of Public Works

I.1 Mayor

Re: Approval to waive the park fee at Gratwick Park for the Erie Niagara Sunrise Exchange Club 9/11 Memorial Healing Field

I.2 Mayor

Re: Receive and File the Appointment of Keri Haring to the Twin Cities Homeless Taskforce

II. Attorney

Re: Approval of Local Law #2 for 2025 – To Establish Energy Restrictions and a Nuclear -Free Zone in the City of North Tonawanda

IV. Engineer

Re: Approval of Resolution for the Smart Growth 2.0 Implementation of Downtown Placemaking Improvements Project No. 204-01, SEQRA – Environmental Assessment

VII. Accountant

Re: Payment of the Abstract of Claims Dated March 18, 2025

XXV. Monthly Reports

1. Clerk-Treasurer 2. Police Department

XXXII. Dir. Community Development

Re: Approval of the Downtown Revitalization Initiative (DRI) Oliver Street Walkability & Implementation of Smart Growth 2.0 Amendment Agreement No.2 – Additional Lighting Design Services

COMMUNICATIONS FROM OTHERS

A.

Coleen Nobles

Re: Permission to be appointed as a Commissioner of Deeds for the City of North Tonawanda

B.

Sweeny Hose Co. #7

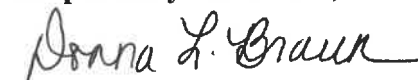
Re: Exemption Petitions for Year of Service for Damian Ringler – 15 Years, Michael Mulvaugh – 20 Years and Joseph Lavey Jr. – 25 Years

C.

Platter's Chocolate Factory

Re: Permission to host their Annual Platter's Chocolate Sponge Candy 5K Race on Saturday, September 27, 2025

Respectfully submitted,



**Donna L. Braun
City Clerk-Treasurer**

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____

MAR 18 2025

Jackie Bilogan, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

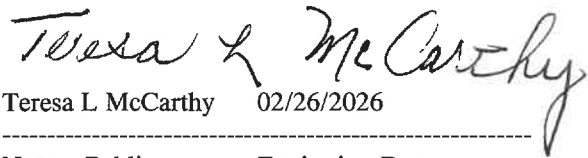
A newspaper published in the County and State aforesaid,
and that the annexed printed legal # 345434
was printed and published in said paper on the following dates:

03/04/2025



Principal Clerk

Subscribed and sworn to before me this
3-4-25


Teresa L. McCarthy 02/26/2026

Notary Public Expiration Date

TERESA L. MCCARTHY
Notary Public - State of New York
No. 01MC4962698
Qualified in Niagara County
My Comm. Expires Feb. 26, 2026

2025 MAR 10 AM 9:51
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

ADVERTISEMENT
City of North Tonawanda
North Tonawanda, NY

Wastewater Treatment Plant Carbon Filter Building Process Piping Improvements

General Notice

The City of North Tonawanda (Owner) is requesting Bids for the construction of the following Project:
Wastewater Treatment Plant Carbon Filter Building Process Piping Improvements
Project No. 2023-09

Bids for the construction of the Project will be received by the City Clerk/Treasurer located at City Hall, 216 Payne Avenue, North Tonawanda, NY 14120, until **March 25, 2025 at 10:00 AM** local time. At that time the Bids received will be publicly opened and read.

The Project includes the following Work:

The project generally includes demolition, replacement, and/or coating of process piping and appurtenances within the Carbon Filter Building. Miscellaneous valves will be provided, removed and/or replaced where specified.

Bids are requested for the following Contract: Wastewater Treatment Plant Carbon Filter Building Process Piping Improvements, Contract 1-R ? General Construction

Bid Security

Bid security shall be furnished in accordance with the Instructions to Bidders.

Obtaining the Bidding Documents

Copies of the above-mentioned documents may be viewed and ordered through the following website on or after **March 4, 2025: www.avalonplanroom.com** in the Public Bid Section. If you do not have Internet access or have questions on ordering from the site, please contact Avalon Document Services at (716) 995-7777. Drawings and specifications can be picked up at Avalon Document printing at 40 La Riviere Drive, Buffalo, NY 14202, upon the non-refundable payment required by Avalon. Payment can be made by credit card or by a check made payable to Avalon Document Services.

Pre-bid Conference

A pre-bid conference for the Project will be held on **March 11, 2025 at 10:00 AM** at the City of North Tonawanda Wastewater Treatment Plant, 830 River Road, North Tonawanda, NY 14120. Attendance at the pre-bid conference is strongly encouraged but not required.

Statutory Requirements

Laws, regulations and outside funding requirements, if any, will be referenced in the Instructions to Bidders (ITB) and the text of each will be attached to Section 00 73 73 which will be a Contract Document.

Instructions to Bidders.

For all further requirements regarding bid submittal, qualifications, procedures, and contract award, refer to the Instructions to Bidders that are included in the Bidding Documents.

This Advertisement is issued by:

Owner: City of North Tonawanda

By: Donna Braun

Title: City Clerk/Treasurer

Date: March 4, 2025

N#345434

3/4/2025

STATE OF NEW YORK
NIAGARA COUNTY, } SS, _____


MAR 18 2025

Jackie Bilogan, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

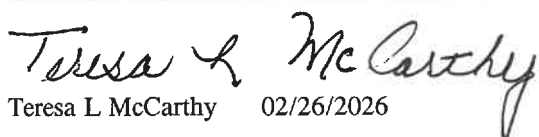
A newspaper published in the County and State aforesaid, and that the annexed printed legal # 345585 was printed and published in said paper on the following dates:

03/05/2025



Principal Clerk

Subscribed and sworn to before me this
3-6-25


Teresa L McCarthy 02/26/2026

Notary Public Expiration Date

RECEIVED
CITY CLERK'S OFFICE

2025 MAR 10 AM 9:56
NORTH TONAWANDA NY

TERESA L MCCARTHY
Notary Public - State of New York
No. 01MC4962698
Qualified In Niagara County
My Comm. Expires Feb. 26, 2026

NOTICE OF INTENT TO REQUEST RELEASE OF FUNDS

March 5th, 2025
City of North Tonawanda
216 Payne Avenue
North Tonawanda, New York 14120

On or about March 13th, 2025, the City of North Tonawanda will submit a request to the New York State Office of Community Renewal for the release of CDBG funds under the Title 1 of the Housing and Community Development Act of 1974, as amended to utilize \$500,000 in NYS CDBG funds to provide housing rehabilitation assistance to qualified, low-income homeowners making > 80% of the Area Median Income throughout all areas of the City. Assistance will be provided in the form of deferred loans to eligible homeowners to make home improvements such as energy efficiency, electrical upgrades or other health and safety repairs. It is anticipated that 6-10 homeowners will be assisted. The City will partner with Niagara Area Habitat for Humanity to preform the needed repairs for the homeowners with repair costs covered by the deferred loans. The City of North Tonawanda will prioritize homeowners needing assistance to correct code violations and health and safety issues.

The activities proposed are categorically excluded under HUD regulations at 24 CFR Part 58 from the National Environmental Review Policy Act requirements. An environmental review record (ERR) that environmental determinations for this project is on file at the offices of the City of North Tonawanda located at 216 Payne Avenue, North Tonawanda, NY 14120 and may be examined or copied Monday through Friday from 8:30 AM to 4:30 PM.

PUBLIC COMMENTS

Any individual, group or agency may submit written comments in writing on the ERR to Laura Wilson, Community Development Director at LWilson@lumbercitydc.com or in writing to the City of North Tonawanda Community Development Department located at 500 Wheatfield Street North Tonawanda, NY 14120. All comments received by close of business March 12th, 2025, will be considered by the City of North Tonawanda prior to authorizing submission of a request of release of funds.

RELEASE OF FUNDS

The City of North Tonawanda certifies to the Office of Community Renewal that Austin J. Tylec, Mayor, consents to accept the jurisdiction of the Federal Courts if an action is brought to enforce responsibilities in relation to the environmental review process and that these responsibilities have been satisfied. The Office of Community Renewal's acceptance of the certification satisfies its responsibilities under NEPA and related laws and authorities and allows the City of North Tonawanda to use Program funds.

OBJECTIONS TO RELEASE OF FUNDS

The Office of Community Renewal will accept objections to its release of fund and the City of North Tonawanda's certification for a period of fifteen days following the anticipated submission date or its actual receipt of the request (whichever is later) only if they are on the following bases: (a) the certification was not executed by the Certifying Officer of the City of North Tonawanda; (b) the City of North Tonawanda has omitted a step or failed to make a decision or finding required by HUD regulations at 24 CFR part 58; (c) the grant recipient or other participants in the development process have committed funds, incurred costs or undertaken activities not authorized by 24 CFR Part 58 before approval of a release of funds by the Office of Community Renewal; or (d) another Federal agency acting pursuant to 40 CFR Part 1504 has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality. Objections must be prepared and submitted in accordance with the required procedures (24 CFR Part 58, Sec 58.76) and shall be addressed to Crystal Loffler, Acting President, a Office Community Renewal, Hampton Plaza, 38-40 State Street, 4th Floor, Albany, NY 12207. Potential objectors should contact the Office of Community Renewal to verify the actual last day of the objection period.

Austin J. Tylec, Mayor
City of North Tonawanda
Certifying Officer
N#345585

3/5/2025

#/.

City of North Tonawanda, New York
DEPARTMENT OF PUBLIC WORKS
758 Erie Avenue, North Tonawanda, New York 14120
(716) 695-8585

MAR 18 2025

Honorable Mayor & Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York
14120

RE: Retirement

Honorable Mayor Austin J. Tylec & Common Council,

After substantial consideration, I would like to announce my decision to retire from my position as the Superintendent of Public Works of North Tonawanda. My retirement date will be March 29th, 2025. I want to take this opportunity to express my appreciation to Mayor Tylec, the men and women of the Common Council that I have worked with, and everyone else that I have had the privilege of working with during my time at the Department of Public Works.

I would also like to offer a special thanks to Mayor Pappas for having enough confidence in me to appoint me to this position.

Best,



Mark Zellner

Superintendent of Public Works

MAZ/jms

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2025 MAR 13 AM 11:13
NORTH TONAWANDA NY

CITY OF NORTH TONAWANDA



AUSTIN J. TYLEC

A handwritten signature in blue ink, appearing to be "A.J. Tylec".

MAR 18 2025

March 6th, 2025

North Tonawanda Common Council
216 Payne Ave (City Hall)
North Tonawanda, NY 14120

Re: Park Fee Waiver Request for Healing Field Event at Gratwick Park

Dear Honorable Body,

The Erie Niagara Sunrise Exchange Club will be bringing back the 9/11 Memorial Healing Field scheduled on September 10th-13th at Gratwick Park. I am formally requesting to the Common Council a park fee waiver for this event as Exchange is a 501(c)(3) nonprofit.

This event has been a great addition for the community as a solemn tribute for those lost on that tragic day. We remain committed to fostering reflection and unity through this meaningful display.

We appreciate your consideration and look forward to your approval.

Respectfully,

A handwritten signature in black ink that reads "Austin Tylec".

Austin Tylec
Mayor

2025 MAR 7 AM 11:53
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE



EXCHANGE

ERIE/NIAGARA SUNRISE EXCHANGE CLUB

Honorable Austin Tylec
Office of the Mayor
216 Payne Avenue
North Tonawanda, NY14120

February 26, 2025

Dear Mayor Tylec,

Subject: 9/11 Memorial Healing Field

I hope this letter finds you well. I am writing to you on behalf of The Erie-Niagara Sunrise Exchange Club to reserve Gratwick Riverside Park for a significant event that we are planning to hold from **September 10th to September 13th, 2026**.

This event, the **9/11 Memorial Healing Field**, will mark the **25th anniversary** of the tragic events of September 11, 2001. Our club will display approximately 2,000 flags, each representing a life lost on that fateful day. This solemn yet uplifting event is designed to honor the memories of those who perished and provide a place for reflection and healing for our community.

We have previously held the 9/11 Healing Field event at Gratwick Riverside Park in 2016 and 2021, and both events were met with overwhelming support and appreciation from our community. Given the significance of the 25th anniversary, we believe that Gratwick Riverside Park, with its beautiful and accessible location along the Niagara River, would provide the perfect setting for our Healing Field. We would be grateful if the City of North Tonawanda could grant us the necessary permissions and support for the use of the park for these dates.

Additionally, we plan on celebrating the 250th anniversary of the United States, recognizing the enduring strength and resilience of our nation. We anticipate a large turnout for this meaningful occasion, with members of our community and visitors coming together to commemorate and reflect.

We are committed to working closely with your office and relevant departments to ensure all necessary arrangements and protocols are followed to make this event successful and respectful. We are confident that, with your support, this event will become a memorable part of our community's history.

Thank you for considering our request. We look forward to your positive response and the opportunity to discuss this further at your earliest convenience.

Sincerely,

Phyllis Gentner
President, Erie-Niagara Sunrise Exchange Club
Email: pgentner@roadrunner.com
Phone: 716-228-5742

CITY OF NORTH TONAWANDA



AUSTIN J. TYLEC

I.2

MAR 18 2025

March 11, 2025

North Tonawanda Common Council
216 Payne Ave (City Hall)
North Tonawanda, NY 14120

Re: Appointment of Keri Haring to the Twin Cities Homeless Taskforce

Dear Honorable Body,

I would like to formally designate Keri Haring, 1378 East Robinson, North Tonawanda, NY 14120 as an official representative of North Tonawanda on the Twin Cities Homeless Taskforce effective immediately until December 31, 2025.

Keri has played a key role in supporting the homeless population through her dedication and volunteer efforts, and we are grateful for her ongoing commitment. Since the inception of the Twin Cities Homeless Taskforce Keri has graciously volunteered her time and attended pertinent meetings. This new role will ensure that my office is properly updated as she will be included in all relevant correspondence, meetings, and reports.

The idea would be that this position can hereafter be renewed in one-year increments at the beginning of each year.

Thank you for your attention to this matter.

Respectfully,

A handwritten signature in black ink that reads "Austin Tylec".

Austin Tylec
Mayor

2025 MAR 11 PM3:28
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE

City of North Tonawanda

EDWARD A. ZEBULSKE, III
CITY ATTORNEY

NICHOLAS B. ROBINSON
ASSISTANT CITY ATTORNEY

MATTHEW T. MOSHER
ASSISTANT CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120-5489

TELEPHONE
(716) 695-8590
FAX (716) 695-8592

MAR 18 2025

March 12, 2025

Hon. Mayor and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, New York 14120

RE: Local Law #2 for 2025 – To Establish Energy Restrictions and a Nuclear-Free Zone in the City of North Tonawanda

Dear Honorable Body:

Attached for your consideration is Local Law No. 2 for 2025, to address energy restrictions and a nuclear-free zone in the City of North Tonawanda.

As with all local laws, this local law was formally laid on the table for a period of at least 7 days in its final form, and a public hearing was held on February 7, 2025. The law may now be passed for adoption by the Common Council. Once it has been adopted by the Common Council, the law will be formally filed with the Secretary of State and will become effective upon such filing.

Very truly yours,

Edward A. Zebulske, III
City Attorney

EAZ/lk
Att.

RECEIVED
CITY CLERK'S OFFICE

2025 MAR 12 PM 1:18
NORTH TONAWANDA NY



LOCAL LAW NO. 2-2025

A LOCAL LAW ESTABLISHING ENERGY RESTRICTIONS AND A NUCLEAR FREE ZONE IN THE CITY OF NORTH TONAWANDA

Submitted by:

Mayor Austin Tylec, President Lavey & Aldermen Schmigel, DiBernardo, Loncar, & Marranta

CHAPTER XXX ENERGY RESTRICTIONS AND NUCLEAR FREE ZONE

§ XXX-1 Definitions

As used in this chapter, the following terms shall have the meanings indicated:

HAZARDOUS RADIOACTIVE MATERIAL

Any radioactive isotope(s) resulting from the operation of nuclear fission reactors; the elements of spent nuclear fission reactor fuel that are themselves radioactive; the radioactive components of nuclear fission reactors, or of any device or component of a device that has been used to contain or process radioactive isotopes; or the tailing or similar debris resulting from the mining of uranium or other radioactive elements, except as specifically exempted herein.

NUCLEAR REACTOR

Any device that has as its purpose the controlled release of energy from nonexplosive reactions involving the fission of atomic nuclei.

MICROREACTOR

Nuclear microreactors are very small reactors usually generating less than 50 megawatts electric (MWe). They are seen as an alternative to small modular (50-300 MWe) or conventional reactors (often around 1,000 MWe). By comparison, microreactors can be produced more quickly, and within weeks, transported and deployed to locations such as isolated military bases or communities affected by natural disasters. They are designed to provide resilient, non-carbon emitting, and independent power in those environments.

SMALL MODULAR REACTOR (SMR)

The small modular reactor (SMR) is a class of small nuclear fission reactor, designed to be built in a factory, shipped to operational sites for installation and then used to power buildings or other commercial operations. The term SMR refers to the size, capacity and modular construction. Reactor type and the nuclear processes may vary. Of the many SMR designs, the pressurized water reactor (PWR) (a type of light water nuclear reactor) is the most common. However, recently proposed SMR

designs include generation IV, thermal-neutron reactors, fast-neutron reactors, molten salt, and gas-cooled reactor models.

PERSONS

Any person, corporation, college or university, laboratory, institution, governmental agency or other entity.

WIND TURBINES

Devices that convert the wind's kinetic energy into electrical energy through the use of rotating blades connected to a generator. This includes both onshore and offshore installations.

NATURAL GAS ENERGY PLANTS

Facilities that generate electricity by burning natural gas to power turbines, often used as a cleaner alternative to coal or oil-based plants.

COAL ENERGY PLANTS

Facilities that generate electricity by burning coal to produce steam, which powers turbines connected to electrical generators.

HYDROELECTRIC ENERGY FACILITIES

Installations that produce electricity by harnessing the energy of flowing or falling water, typically through dams or other water control systems.

XXX-2 Prohibition of hazardous radioactive material work

No person shall knowingly engage in work involving hazardous radioactive materials within the City of North Tonawanda as of the effective date of this chapter. Nothing in this chapter shall prohibit any person from engaging in such work outside of the City of North Tonawanda.

XXX-3 Transportation

Any transportation of hazardous radioactive materials through or over the City of North Tonawanda shall be subject to the following restrictions:

- A. Any person transporting such material shall notify the City of North Tonawanda at least 45 days prior to such transportation for review under provisions of this section, specifying the nature of such material, precise schedules of transport, and means of transport.
- B. Any person required to notify the City of North Tonawanda, as provided for in Subsection A above, shall, after notice is provided to the City of North Tonawanda, inform the public by a legal notice in a daily newspaper of general circulation in the City of North Tonawanda no less than one day per week for the four consecutive weeks preceding such transportation through the City of North Tonawanda. The published legal notice shall specify the nature of such material, precise schedules of transport, means of transport, and routes of transport and shall invite public responses, if any.

- C. The City of North Tonawanda shall independently monitor the transport of hazardous radioactive material through or over the City of North Tonawanda and shall assess the adequacy of safety and notice provisions relating thereto.
- D. Each vehicle involved in such transport shall have clearly visible signs meeting, at a minimum, state and federal requirements for identifying its contents as hazardous nuclear material.

XXX-4 Prohibition of reprocessing, storage, and use

No person shall reprocess, store, dump, or use hazardous radioactive materials for any purpose within the City of North Tonawanda.

XXX-5 Energy Source Restrictions

- A. No person shall operate or cause to be built a nuclear reactor or micro reactor within the City of North Tonawanda in accordance with the Nuclear Regulatory Commission's recommended threshold for reactor siting, "a nuclear reactor should not be located in an area where the population exceeds 500 people per square mile within a 10-mile radius" (NUREG-0800, Section 2.1.3).
- B. No person shall construct, install, or operate new wind turbines within the City of North Tonawanda.
- C. No person shall construct, install, or operate new natural gas energy plants within the City of North Tonawanda.
- D. No person shall construct, install, or operate new coal energy plants within the City of North Tonawanda.
- E. No person shall construct, install, or operate new hydroelectric energy facilities within the City of North Tonawanda.

XXX-6 Enforcement, sanctions, and citizens' rights

- A. The Climate Smart Task Force of the City of North Tonawanda shall have the duty to hold hearings, issue reports, and make recommendations to the Common Council, as it deems appropriate, to educate the public, determine means of implementation, and evaluate compliance with all sections of this chapter.
- B. The City of North Tonawanda, or any resident thereof, has the right to enforce this chapter by appropriate civil action for declaratory or injunctive relief. A prevailing plaintiff shall be awarded reasonable costs of suit and attorneys' fees, payable by the person found to have violated this chapter.
- C. Each violation of this chapter shall be a misdemeanor, and each day shall be deemed a separate violation. Any person or entity found in violation of this chapter shall be subject to a fine of no less than \$5,000 for the first offense, with the penalty doubling for each subsequent violation within a 365-day period.
- D. Where the City of North Tonawanda determines that any energy activity covered under this chapter is occurring in North Tonawanda inconsistent with the intentions of this chapter, the

city shall so notify the person(s) with a formal order to cease and desist from such activities. Each person so notified may appeal this decision to the Common Council within 30 days of receipt of said notice. The Common Council may uphold an appeal only if it finds, after public hearing, that such person is not engaged in prohibited energy activities or other activity inconsistent with this chapter within the City of North Tonawanda. Failure of any person to comply with a cease-and-desist order within 60 days following its receipt, or following an unsuccessful appeal, shall be prosecuted to the full extent of city police powers. In addition, the city may impose either or both of the following sanctions:

- a. Cut off any or all city services to the person concerned; and
- b. Levying of fines.

XXX-7 Exclusions

- A. Nothing in this chapter shall prohibit the use of radioactive materials for medical, educational, or scientific purposes as determined by the City.

XXX-8 When effective

- A. Unless otherwise specified, the provisions of this chapter are effective immediately.
- B. No person shall, within the City of North Tonawanda, commence any such prohibited activities after the date of passage of this chapter.

XXX-9 Severability

If any clause, sentence, paragraph, section or part of this chapter shall be adjudged by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section or part thereof directly involved in a controversy in which such judgment shall have been rendered.



City of North Tonawanda
Department of Engineering
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120-5493
www.northtonawanda.org

Chelsea L. Spahr, P.E.
City Engineer
Phone: (716) 695-8565
Fax: (716) 695-8568

March 6, 2025

MAR 18 2025

Honorable Austin J. Tylec, Mayor
and Common Council Members
City Hall
North Tonawanda, New York 14120

**RE: Smart Growth 2.0 Implementation of Downtown Placemaking Improvements
Project No. 2024-01
SEQRA - Environmental Assessment**

Honorable Body:

In accordance with the New York State Environmental Quality Review Act (SEQRA), the City in its capacity as lead agency, has prepared an environmental assessment of the significance of potential environmental impacts of the proposed project to implement additional placemaking improvements to the downtown corridor including rehabilitation of Charlie Fleishmann Park, installation of EV charges in the Manhattan Street Parking lot, and hardscape and lighting improvements along Webster Street. This project is considered an unlisted action under SEQRA.

In order for the City to issue a Negative Declaration, Notice of Determination of Non-Significance, the Common Council should act on the following attached resolution.

Very truly yours,

Chelsea L. Spahr, P.E.
City Engineer

CLS:cls
Attachment

Cc: File, w/a
Edward Zebulski III, City Attorney, w/a
Laura Wilson, Director of Community Development, w/a
Alex Domaradzki, Director of Parks, Recreation and Youth, w/a
Mark Zellner, Superintendent of Public Works, w/a
Doug McCord, LaBella, w/a

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2025 MAR 6 PM 12:06
NORTH TONAWANDA NY

WHEREAS, the City of North Tonawanda (Applicant) proposes the rehabilitation of Charlie Fleischmann Park, a small urban park (approximately 0.1 acre) adjacent to Webster and Main Streets. The project will include the addition of concrete paved areas, street furniture such as benches, trash receptacles, and bike racks. Also included is construction of a clock tower 8' x 8' and approx. 18 feet in height, with 4 clocks and lighting. Also included are three new light poles, an irrigation system, and a small concrete block planter. Two (2) new EV charging stations will be added to the nearby Manhattan Street public parking lot. Along Webster Street, proposed work includes the replacement of existing brick paver areas with exposed aggregate concrete pavement and will provide additional light poles and fixtures; and

WHEREAS, in accordance with the New York State Environmental Quality Review regulations (SEQR), the City of North Tonawanda City Council conducted an environmental review of the proposed Smart Growth 2.0 Implementation of Downtown Placemaking Improvements; and

WHEREAS, the City of North Tonawanda City Council has determined that the proposed action is an Unlisted Action as defined under SEQR and has prepared a Short Environmental Assessment Form; and

WHEREAS, the City of North Tonawanda City Council now desires to make its determination of significance in accordance with the SEQR regulations at 6 NYCRR §617.7.

NOW THEREFORE BE IT RESOLVED, that the City of North Tonawanda City Council declares that, based on the Environmental Record which has been prepared, the Project will not result in any large and important impacts, and therefore, will not have a significant adverse impact on the environment. A Negative Declaration under SEQR is therefore issued for this project and the City Council is resolved to issue the Negative Declaration pursuant to the SEQR Environmental Review.

FURTHER, BE IT RESOLVED, that the Common Council directs the Mayor to sign said Environmental Assessment form.

Attachment 1
SEAF Part 1, 2 and 3

Short Environmental Assessment Form

Part 1 - Project Information

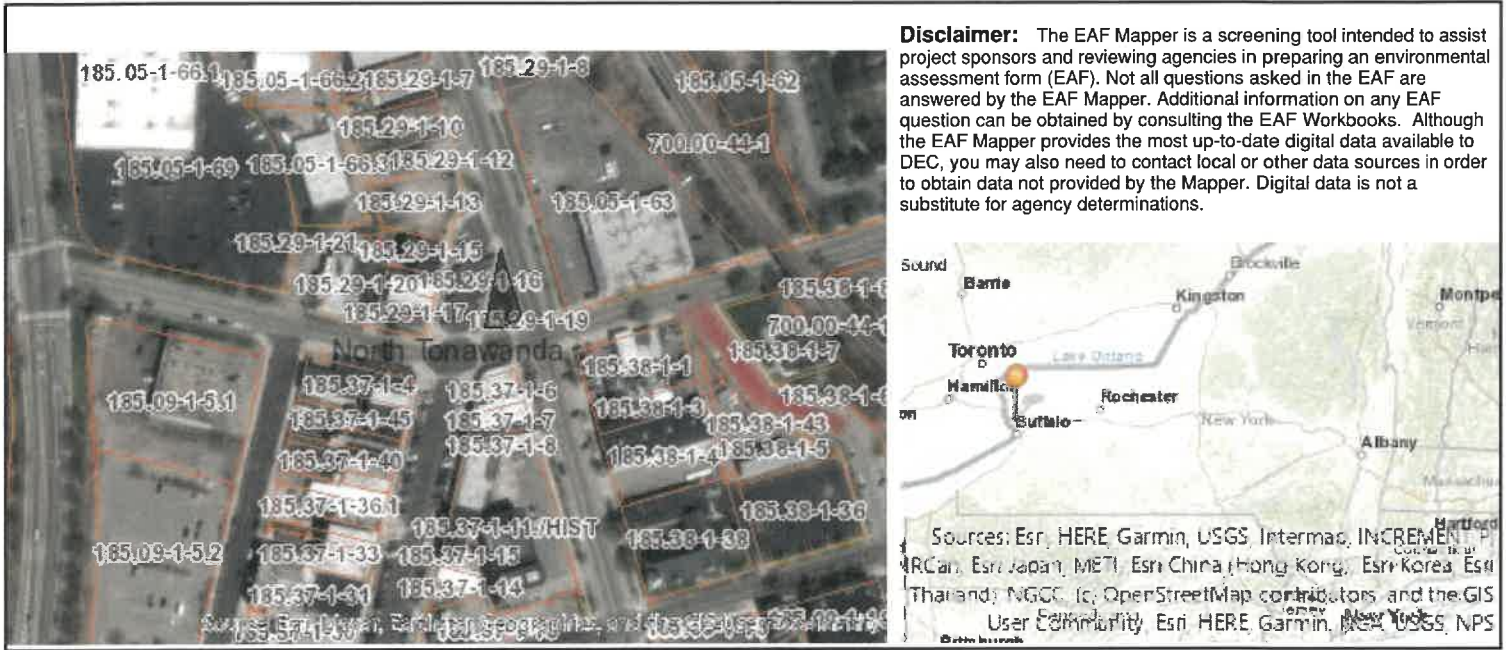
Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information				
Name of Action or Project: Smart Growth 2.0 Implementation of Downtown Placemaking Improvements				
Project Location (describe, and attach a location map): Webster Street, North Tonawanda, NY 14120 (see attached map)				
Brief Description of Proposed Action: The project involves rehabilitation of a small urban park (approx. 0.1 acre) adjacent to Webster and Main Streets. The project will include the addition of concrete paved areas, street furniture such as benches, trash receptacles, and bike racks. Also included is construction of a clock tower 8' x 8' and approx. 18 feet in height, with 4 clocks and lighting. Also included are three new light poles, an irrigation system, and a small concrete block planter. Two (2) new EV charging stations will be added to the nearby Manhattan Street public parking lot. Along Webster Street, proposed work includes the replacement of existing brick paver areas with exposed aggregate concrete pavement and will provide additional light poles and fixtures.				
Name of Applicant or Sponsor: Austin J. Tylec, Mayor of the City of North Tonawanda		Telephone: (716) 695-8540 E-Mail: atylec@northtonawanda.org		
Address: 216 Payne Avenue				
City/PO: North Tonawanda		State: NY	Zip Code: 14120	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: NYS Department of State Downtown Revitalization grant			NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		0.1 acres		
b. Total acreage to be physically disturbed?		0.1 acres		
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		0.1 acres		
4. Check all land uses that occur on, are adjoining or near the proposed action:				
5. <input checked="" type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland				

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	YES <input type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: All lights will be LED and energy star rated which satisfies energy code requirements.	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ Potable water will not be required as part of the project.	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ Facilities generating wastewater are not involved in the project, therefore this is not applicable.	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? Riviera Theatre and The Dick Block. A SHPO consultation is ongoing. b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO <input type="checkbox"/> <input type="checkbox"/>	YES <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ EAF Mapper populated the yes to question a. There are no mapped wetlands or other waterbodies regulated by a federal, state, or local agency on any portion of the project site.	NO <input type="checkbox"/> <input checked="" type="checkbox"/>	YES <input checked="" type="checkbox"/> <input type="checkbox"/>	



Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.

Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	Yes
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	Yes

Project:

Date:

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: _____

Date: _____

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

See attached narrative.

<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
<input checked="" type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
City of North Tonawanda _____ Name of Lead Agency	_____ Date
_____ Print or Type Name of Responsible Officer in Lead Agency	_____ Title of Responsible Officer
_____ Signature of Responsible Officer in Lead Agency	_____ Signature of Preparer (if different from Responsible Officer)

NORTH TONAWANDA FLEISCHMAN PARK IMPROVEMENTS PROJECT

SHORT ENVIRONMENTAL ASSESSMENT FORM (EAF)

DRAFT PART 3 NARRATIVE

The City of North Tonawanda City Council is proposing the rehabilitation of a small urban park on approximately 0.1 acre located adjacent to Webster and Main Streets in the City of North Tonawanda.

The project will include the addition of concrete paved areas, street furniture such as benches, trash receptacles and bike racks. Also included is the construction of a clock tower 8' x 8' and approx. 18 feet in height, with 4 clocks and lighting. Additionally, the project will install three new light poles, an irrigation system, and a small concrete block planter. Two (2) new EV charging stations will be added to the nearby Manhattan Street public parking lot.

The City of North Tonawanda City Council, as the designated lead agency under SEQR, has considered the impacts of short-term construction activities, as well as the long-term operation of the project in preparing its determination of significance for the proposed action.

The lead agency carefully reviewed the information and answers given in the Part 1 EAF. This information informed preparation of the Part 2 EAF. To assess whether the project's potential impacts may have a significant adverse impact on the environment, the impacts reasonably expected to result from the proposed action were compared against the criteria for determining significance provided in 6 NYCRR 617.7.

Based on this analysis, the project is not anticipated to result in any large significant adverse impacts on the environment. Instead, the potential impacts identified using Part 2 of the EAF were found to be small in importance, particularly in consideration of their magnitude, geographic scope, irreversibility, duration, number of people affected, and probability. The lead agency therefore issues a Negative Declaration for the project.

The following is provided to document the reasoning and findings of the lead agency with regard to the significance of potential environmental impacts, including the conclusion that no potentially significant adverse environmental impacts have been found.

The information below is provided to document issues where small impacts have been identified for the proposed action.

IMPACT ON LAND

The project may create small impacts to land. The entire project site has been previously disturbed. All proposed work will be conducted in previously disturbed areas. The proposed park improvements will include the addition of concrete paved areas, street furniture such as benches, trash receptacles and bike racks. Additionally, a clock tower will be constructed in the park and EV charging stations will be installed in the parking lot. In total, approximately 0.1 acre of land disturbance is anticipated as a result of the project.

The project is anticipated to increase the amount of impervious surface by less than 0.1 acre, and a portion of the project site will remain a vegetated landscaped area. Landscaping improvements include tree, shrub, grass, and perennial planting throughout the park.

The project may create minor new point sources and additional stormwater discharges due to the addition of concrete on the project site. Stormwater discharge will be directed to pre-existing conveyance systems.

The existing park does not currently connect to an existing water supply. The proposed action includes a new irrigation system, which will create a new connection to nearby public water distribution lines.

According to the ERM mapper, there are no NYSDEC or NWI wetlands mapped on the project site. A review of aerial imagery for the site do not show any indicators of wetland on or adjacent to the project site. The site has already been previously disturbed and paved.

The project site is located within 2,000-ft of one spill (1501334); however, this spill is now closed and do not appear to pose any environmental risk to the project site.

The project will create small impacts to land that will be similar to the current use on the project site as a public park.

Therefore, no significant adverse impacts to land have been identified as a result of the project.

IMPACT ON AIR

The project may create small, temporary impacts to air. During construction activities, minor, short-term air quality impacts would result from construction vehicles and equipment exhaust at the project site. Construction hours are anticipated to be Monday through Saturday 7am to 5pm, with hours on Sundays and holidays as needed. No air-related impacts are anticipated once the park improvements are completed. Therefore, no significant adverse impacts on air have been identified as a result of the project.

IMPACT ON PLANTS AND ANIMALS

The project involves very minor land disturbance and may have small impacts on plants and animals. It is not anticipated that the Project would impact federally or state listed plants or animals. Consultation with U.S. Fish and Wildlife Services Information, Planning, and Conservation (IPaC) system, obtained on January 27, 2025, flagged the salamander mussel (proposed federally endangered) and monarch butterfly (proposed federally threatened) species within the vicinity of the Project site. No currently listed federal endangered or threatened species were flagged. The EAF Mapper summary did not flag any state listed endangered or threatened species in the vicinity of the Project Site. No state or federally listed threatened or endangered species are anticipated to utilize the Project site for habitat. The project site has been previously disturbed. According to the ERM mapper, there are no NYSDEC or NWI wetlands mapped on the project site. A review of aerial imagery for the site do not show any indicators of wetland on or adjacent to the project site. Additionally, project site is not within a NYSDEC designated by Critical Environmental Area. Therefore, no significant adverse impacts relating to plants and animals have been identified.

IMPACT ON HISTORIC AND CULTURAL RESOURCES

The project may create small impacts to historic and cultural resources. A SHPO consultation was initiated on February 25, 2025, and is ongoing. The Applicant will comply with any SHPO documentation requirements for the Project.

The Project site is not within a state or national registered historic district, and there are no state or national listed or eligible buildings adjacent to or substantially contiguous to the project site.

The William Dick Block, is a retail facility with residential apartments in the upper floors that is situated approximately 455 feet to the southwest of the project site and has a listed eligibility status (USN # 06341.000544). The Rivera Theatre is a theater situated approximately 357 feet to the south of the project site and has a listed eligibility status (USN #06341.000002). Additionally, the entire project site and surrounding area is identified by the New York State Historic Preservation Office as being within an archaeologically sensitive area.

However, as stated in above sections, all proposed work will be conducted in previously disturbed areas. Proposed park improvements include the addition of concrete paved areas, street furniture such as benches, trash receptacles and bike racks. The proposed ground disturbance is minimal at +/- 0.1 acres.

As such, no significant adverse impacts on historic and cultural resources have been identified as a result of the proposed project.

IMPACT ON TRANSPORTATION

The project may create small impacts temporary to transportation. Temporary impacts to traffic, would be expected during construction activity at the park. Construction vehicles coming to and leaving the project site from Webster and Main Streets would also result in minor impacts to local traffic.

This project is located in an established urban area with mixed uses, where there is a fair amount of vehicular, pedestrian, and bicycle traffic already. Following construction, the project is not anticipated to have transportation impacts, and vehicular traffic would be similar in nature to what exists currently. There may be a small increase in the number of visitors to the park, which will increase the pedestrian and bicycle traffic minimally. As such, the project is expected to create small, temporary impacts to transportation.

As such, no significant adverse impacts on transportation have been identified as a result of the proposed project.

IMPACT ON NOISE AND LIGHTING

The proposed project may create temporary noise impacts due to construction activities. Backup beepers on trucks, operating work vehicles, equipment transport and installation, and other related activities would likely produce above average noise levels at the project site during construction. Any construction-related noise impacts would be short and temporary in duration based on these types of activities.

The proposed project may create temporary impacts on lighting due to construction and the installation of new lighting fixtures. Any anticipated lighting will be down lit and dark-sky compliant.

Therefore, no significant adverse impacts on noise or lighting have been identified.

CONSISTENCY WITH COMMUNITY CHARACTER

The proposed project is consistent with the goals of the community. The project is consistent with the City's Comprehensive Plan, adopted in 2008. The project site is an existing park adjacent to Webster and Main Streets. The proposed park improvements are permitted by City Code (103-13.4) and is compatible with the existing land use at the project site. The project site is in well-developed area of the city, with consistent nearby land uses. The project is anticipated to have no adverse impacts relating to the city's adopted plans or regulations, land use or intensity of use, or community character or quality. Therefore, no significant adverse impacts on community character have been identified because of the project.

JEFFREY ZELLNER
CITY ACCOUNTANT

JENNIFER CRESS
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP
JUNIOR ACCOUNTANT

City of North Tonawanda

DEPARTMENT OF ACCOUNTING
CITY HALL
216 PAYNE AVENUE NORTH
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545

FAX: (716) 695-8573



March 13th, 2025

MAR 18 2025

Honorable Austin J. Tylec, Mayor
And Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated March 18th, 2025, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm Regards,



JEFFREY ZELLNER
CITY ACCOUNTANT

RECEIVED
CITY CLERK'S OFFICE

2025 MAR 13 PM 1:08
NORTH TONAWANDA NY

XXV. 1**MAR 18 2025**

Account#	Account Description	Fee Description	Qty	Local Share
A0070	City Marketing Fee	City Marketing Fee	4	40.00
		Sub-Total:		\$40.00
A1255	Minor Sales	Certified Copies - Marriage	19	190.00
		Sub-Total:		\$190.00
A1550	Minor Sales	Public Pound Fee	1	25.00
		Sub-Total:		\$25.00
A1603	Misc. Fees	Birth Certificates	52	520.00
		Death Certificates	101	1,010.00
		Deaths Recorded	15	0.00
		Geneology Death	1	22.00
		Sub-Total:		\$1,552.00
A1980	Minor Sales	City Market	6	2,210.00
		Sub-Total:		\$2,210.00
A2110	Planning & Zoning Fees	Board of Appeals App.	1	50.00
		Terrace Parking App	1	20.00
		Sub-Total:		\$70.00
A2501	Permit Fees	Food Truck	1	100.00
	Snowplow Permit	Snowplow Permit	1	25.00
		Sub-Total:		\$125.00
A2505	Marriage License Fee	Marriage License Fee	5	87.50
		Sub-Total:		\$87.50
A2506	Conservation	Conservation	4	6.12
		Sub-Total:		\$6.12
A2540	Racing & Wagering Fees	Bingo Proceeds	5	307.67
		Sub-Total:		\$307.67
A2542	Dog Licensing	Female, Spayed	67	603.00
		Female, Unspayed	6	102.00
		Male, Neutered	67	603.00
		Male, Unneutered	11	187.00
		Sub-Total:		\$1,495.00
A2610	Minor Sales	Parking Tickets	36	10,645.00
		Sub-Total:		\$10,645.00

2025 MAR 3 AM 11:49
NORTH TONAWANDA NYRECEIVED
CITY CLERK'S OFFICE

North Tonawanda City Clerk-Treasurer Monthly Report
February 01, 2025 - February 28, 2025

Account#	Account Description	Fee Description	Qty	Local Share
			Total Local Shares Remitted:	\$16,753.29
Amount paid to:	New York State Department of Health			112.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program			185.00
Amount paid to:	NYS Environmental Conservation			408.88
Total State, County & Local Revenues:		\$17,459.67	Total Non-Local Revenues: \$706.38	

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.


 Donna L. Brauer
 City Clerk-Treasurer


 2/3/25
 Date


City of North Tonawanda

DONNA L. BRAUN
City Clerk-Treasurer
dbraun@northtonawanda.org

Lori Swartz
Assistant City Clerk

Denise Proefrock
Assistant City Treasurer

OFFICE OF THE CITY CLERK - TREASURER
VITAL STATISTICS
CITY HALL
216 PAYNE AVENUE
NORTH TONAWANDA, N.Y. 14120


Treasurer's Office: (716) 695-8575
Clerk's Office: (716) 695-8555
Fax: (716) 695-8557

RECEIVED
CITY CLERK'S OFFICE

2025 MAR 11 PM 3:00
NORTH TONAWANDA NY

MAR 18 2025

3/11/2025

Honorable Mayor & Common Council
216 Payne Avenue
North Tonawanda, NY 14120

Dear Sirs:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of February 2025.

General Fund

Balance Fwd - Checking	2,522,461.21
Balance Fwd - Money Market	538,037.61
Investments	1,000,000.00
Receipts for the month	1,352,301.96
Warrants Drawn	(2,763,346.46)
	<u>\$2,649,454.32</u>

Sewer Fund

Balance Fwd - Checking	455,706.35
Balance Fwd - Money Market	43,497.68
Investments	0.00
Receipts for the month	618,562.28
Warrants Drawn	(328,579.52)
	<u>\$789,186.79</u>

Water Fund

Balance Fwd - Checking	1,391,496.86
Balance Fwd - Money Market	260,893.11
Investments	0.00
Receipts for the month	334,815.96
Warrants Drawn	(301,040.46)
	<u>\$1,686,165.47</u>

Trust & Agency Fund

Balance Fwd - Checking	563,101.04
Receipts for the month	45,686.81
Warrants Drawn	(57,905.72)
	<u>\$550,882.13</u>

Capital Construction Fund

Balance Fwd - Checking	3,951,117.63
Balance Fwd - Money Market	268,457.84
Investments	50,000.00
Receipts for the month	47,367.65
Warrants Drawn	(463,360.41)
	<hr/>
	\$3,853,582.71

Community Development Fund

Balance Fwd - Checking	505,927.56
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$505,927.56

Rental Assistance Fund

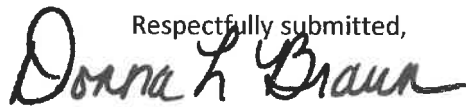
Balance Fwd - Checking	0.00
Receipts for the month	314,674.00
Warrants Drawn	(314,674.00)
	<hr/>
	\$0.00

Housing Rehabilitation Fund

Balance Fwd	12,236.51
Receipts for the month	4.70
Warrants Drawn	0.00
	<hr/>
	\$12,241.21

Home Rehabilitation Fund

Balance Fwd	40,683.56
Receipts for the month	0.00
Warrants Drawn	0.00
	<hr/>
	\$40,683.56

Respectfully submitted,


Donna L. Braun
City Clerk-Treasurer



Department of Police
CITY OF NORTH TONAWANDA
216 Payne Avenue
North Tonawanda, N.Y. 14120-5491

TELEPHONE
(716) 692-4111
FACSIMILE
(716) 692-4321
EMERGENCY NO.
9-1-1

XXV.2
MAR 18 2025

March 10, 2025

Honorable Mayor Austin J. Tylec and
Members of the City of North Tonawanda Common Council

Dear Sirs,

Please find the attached Summary of Police Activities Report, the Summary of Criminal Activities Report, and the V&T Report for the month of February 2025.

Respectfully Submitted,

Keith T. Glass
Chief of Police

cc: Joe Loncar
cc: Robert Schmigel
cc: Frank DiBernardo
cc: Joseph Lavey Jr.
cc: Joe Marrantca

KTG/as

2025 MAR 10 PM3:04
NORTH TONAWANDA NY

RECEIVED
CITY CLERK'S OFFICE

<p>NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF FEBRUARY 2025</p>

CRIMINAL

Complaints received and investigated	70
Complaints cleared by arrest or exceptional clearance	21
Complaints ruled unfounded	0
Number of males arrested	0
under 18:	0
over 18:	18
Number of females arrested	8
under 18:	0
over 18:	8
Arrests for other authorities	0
Failure to Appear/Violation of Probation Warrant Arrests	0

TRAFFIC

Traffic summonses issued	507
DWI arrests	0
Parking tags issued	263

MISCELLANEOUS

Miscellaneous service	2,046
Incident reports	78
Vehicle accidents	58
Vehicle accidents (fatal)	0
Vehicle stops	518
Police escorts	0
Prisoner meals	64
Mug shots taken	25
Fingerprints taken	25
Persons missing and located	0
Automobiles stolen	1
Automobiles recovered	0
Automobiles recovered for other authorities	0
Record check fees	\$180.00
Photocopy fees	\$54.00
Fines collected	\$52,457.00
Value of property damaged	\$400.00
Value of property stolen	\$124,777.95
Value of property recovered	\$300.00

Respectfully submitted,



Keith T. Glass
 Chief of Police

KTG/as

NORTH TONAWANDA POLICE DEPARTMENT SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF FEBRUARY 2025
--

CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	1	0	0
ALL OTHER OFFENSES	9	6	0
ARSON	0	0	0
BURGLARY	2	1	0
COERCION	0	0	0
CRIMINAL MISCHIEF	1	1	0
CRIM POSS WEAPON	0	0	0
DIS CON	0	0	0
HARASSMENT (SIMPLE ASSAULT)	14	11	0
DRUG OFFENSES	2	0	0
EMBEZZLEMENT	0	0	0
FAILURE TO APPEAR	18	18	0
FORGERY	1	0	0
FRAUD (ID THEFT)	4	0	0
LARCENY	13	1	0
LEAVING THE SCENE	4	0	0
MURDER	0	0	0
RAPE	0	0	0
ROBBERY	0	0	0
SEXUAL OFFENSES	0	0	0
POSSESSION OF STOLEN PROPERTY	2	1	0
UNAUTH USE M/V	1	0	0
VIOL OF PROBATION	0	0	0
ARRESTS FOR OTHER AUTHORITIES		0	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		8	
TOTALS	72	47	0

V & T REPORT FOR THE MONTH OF FEBRUARY 2025

TRAFFIC INFRACTIONS:

SPEEDING	133
REDLIGHT VIOLATION	50
STOP SIGN VIOLATION	91
NO REGISTRATION	7
NO LICENSE	11
FAULTY EQUIPMENT	35
NO INSPECTION	36
FAILED TO YIELD RIGHT OF WAY	5
SEAT BELT VIOLATION	9
NO INSURANCE	4
LICENSE PLATE VIOLATION	9
IMPROPER TURN	9
DROVE ON LEFT SIDE OF PAVEMENT MARKINGS	4
FAILED TO KEEP RIGHT	0
LEAVING SCENE OF INCIDENT	4
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	0
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	0
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	0
UNSAFE BACKING	4
MISCELLANEOUS	46
TOTAL	457

TRAFFIC MISDEMEANORS:

DWI	0
OPERATING WHILE REGIS. SUSPENDED/REVOKED	4
AGGRAVATED UNLICENSED OPER 3RD	27
AGGRAVATED UNLICENSED OPER 2ND	7
RECKLESS DRIVING	1
LEAVING SCENE INJURY ACCIDENT	0
DISPLAY FORGED CERTIFICATE W/O INSPECTION	0
OPER MV WHEN LICENSE/REGISTRATION IS SUSPENDED	1
FAILURE TO SURRENDER SUSP/REVOKED LICENSE/REGIS	10
USE/LEASE/RENTED/LOANED VEHICLE W/O INTERLOCK DEVICE	0
EQUIPMENT VIOLATIONS - MISDEMEANOR	0
FAIL TO SECURE SHIFTABLE LOAD/LOGS INSECURELY FASTENED	0
ILLEGAL SPEED CONTEST	0
POSSESSION OF A LOADED FIREARM IN/ON VEHICLE	0
TOTAL	50

TRAFFIC FELONIES:

AGGRAVATED UNLICENSED OPERATION 1ST	0
AGGRAVATED DWI/CHILD IN VEHICLE	0
OPERATE MV .08 OF 1% OR MORE ALC-PRIOR CONV DESIG	0
DWI/PREVIOUS CONVICTION W/IN 10 YEARS	0
DRIVING W/ABILITY IMPAIRED BY DRUG(SPECIAL)	0
DRIVING W/ABILITY IMPAIRED BY DRUG(FELONY)	0
LEAVING SCENE ACCIDENT RESULTING IN SERIOUS INJURY	0
TOTAL	0

FINES (CITY IMPOSED):

TRAFFIC	\$41,812.00
PENAL LAW	\$0.00
CITY ORDINANCE	\$0.00
BAIL FORFEITURE	\$0.00
ABC LAW	\$0.00
PARKING TAGS	<u>\$10,645.00</u>
TOTAL	\$52,457.00

MUG SHOTS: 25

PARKING TAGS: 263

MEAL TICKETS: 64



City of North Tonawanda

Department of Community Development
500 Wheatfield Street
North Tonawanda, New York 14120

Telephone: (716) 695-8580

XXXII

March 11th, 2025

MAR 18 2025

Honorable Austin J. Tylec, Mayor
and Common Council Members
City Hall
216 Payne Avenue
North Tonawanda, New York 14120

**Re: Downtown Revitalization Initiative (DRI) Oliver Street Walkability & Implementation of Smart Growth 2.0 Amendment Agreement No. 2
Additional Lighting Design Services**

Dear Honorable Body:

Enclosed is a contract modification form from LaBella Associates to complete additional lighting modification design services for Webster Street as part of the Implementation of Smart Growth 2.0.

Accordingly, I respectfully request that the Common Council approve the enclosed agreement for additional design services with LaBella Associates, 300 State Street, Suite 201, Rochester, NY 14614; in an amount of \$9,000; and authorize the Mayor to sign said agreement subject to review by the City Attorney.

Please let me know if you have any further questions or concerns. Thank you for your consideration.

Very truly yours,

Laura Wilson
Director of Community Development

LW:cls

Cc: file
Chelsea L. Spahr, PE, City Engineer
Edward A. Zebulski III, City Attorney
Mark Zellner, Superintendent of Public Works
Jeffery Zellner, City Accountant
Douglas C. McCord, RLA, LaBella Associates

RECEIVED
CITY CLERK'S OFFICE

2025 MAR 11 PM 3:02
NORTH TONAWANDA NY



CONTRACT MODIFICATION SHORT FORM

DATE: March 11, 2025
CLIENT: City of North Tonawanda
PROJECT: Smart Growth 2
TASK TITLE: Additional Lighting Design -Budget Increase
REQUESTED BY: Doug McCord, PM

PROPOSAL NUMBER: 2242447.02-1
PROJECT NUMBER: 2242447.02
PHASE NUMBER:
MODIFICATION NUMBER: 1

DESCRIPTION OF SCOPE/BUDGET CHANGE (reference attached scope and fee exhibits if applicable):

Reference: Email chain D. McCord to Chelsea Spahr, February 26 to March 6, 2025 - Attached

SCHEDULE:

Changes to Schedule: None Start: Completion Date:

This Modification Form is considered an extension of our original Agreement for this project dated May 7, 2024 and all terms and conditions of the original Agreement apply. This Contract Modification (including schedule and fee) is only valid for 30 days from issuance.

BUDGET/FEE:

- 1. Previously-approved budget/fee for this task: \$87,400.00
2. Labor: [X] LUMP SUM FEE or \$9,000.00 [] TIME & MATERIALS ESTIMATE \$
3. Sub-Consultant Estimate: \$0
4. Reimbursables Estimate: \$0
5. Total for this Modification (lines 2+ 3+ 4): \$9,000.00
6. TOTAL Revised Budget/Fee: (lines 1 +5) \$96,400.00
7. Additional Retainer Required: \$0

Please review and call with any questions. Receipt of this signed document and any additional retainer required will be authorization to schedule this work. We look forward to working with you on this project.

LABELLA:

Signature: [Handwritten Signature] Title: Project Manager
Printed Name: Douglas C. McCord Date: March 11, 2025

CLIENT AUTHORIZATION TO PROCEED:

Signature: Title:
Printed Name: Date:

COMMENTS/DIRECTION:

CC: Ed Flynn



CFO. A.

Feb. 24, 2025

MAR 18 2025

Honorable Mayor and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

RE: Commissioner of Deeds

Dear Honorable Body & Mayor:

I, Cdean Nobles, residing at 104 Oakwood Terr.
am hereby requesting to be appointed as a Commissioner of Deeds for the City of North Tonawanda.

Respectfully submitted,

Cdean Nobles Date: 02/24/25

(signature)

RECEIVED
CITY CLERK'S OFFICE

2025 MAR 4 PM3:31
NORTH TONAWANDA NY

CFO. B

 Outlook

Sweeney Hose Volunteer Fire Company #7 Service Awards for Annual Instillation 2025

From Dan Schmidt <secretary@sweeneyhose.org>

Date Tue 3/11/2025 4:31 PM

MAR 18 2025

To Lori Swartz <LSwartz@northtonawanda.org>

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning,

Please see below for the list of active members of Sweeney Hose Volunteer Fire Company #7 that will be honored at the 2025 Annual Dinner on April 12th, 2025. As in the past the city has printed certificates for presentation at our annual dinner and instillation of officer's dinner for our active members.

Ringler	Damian	10/5/2009	Active Exempt 15 years
Mulvaugh	Michael	7/12/2004	Active Exempt 20 years
Lavey Jr	Joseph	10/4/1999	Life Member 25 years

Thank you,

Daniel D. Schmidt
Sweeney Hose Fire Company #7 Secretary

RECEIVED
CITY CLERK'S OFFICE

2025 MAR 12 AM8:09
NORTH TONAWANDA NY

CFO. C



MAR 18 2025

March 13th, 2025

Mayor Tylec and Common Council Members
City Hall – Main Floor
216 Payne Ave
North Tonawanda, NY 14120

Dear Mayor Tylec and North Tonawanda Common Council,

We are requesting approval for Platter's Chocolate Factory to hold our annual Sponge Candy 5K Race on September 27th, 2025. We are thrilled to host again this year as it will be the 8th race, we are able to bring to North Tonawanda. We are hoping the sanctioned course route can be the same as in years prior, additionally the race start time of 3:00pm.

The Sponge Candy 5K has become a tradition for our community, allowing for residents, volunteers and race participants to enjoy a fun filled day while giving back to non-profits. Over the last seven races, Platter's Chocolate Factory and the community have raised over \$60,000! Together we have donated to the Samaritan's Purse Disaster Relief fund, Olivia's Bears, Joyful Rescues, to Special Olympics New York and Niagara Hospice. This year our plan is to partner with and donate to Tri-Community Ambulance Service, an organization chosen by team members of Platter's Chocolate Factory.

Previously, at the Council's request, we started early and put signs throughout the neighborhood along with door flyers. This worked out very well and upon approval we will start immediately to post on social media, place signage at Platter's Chocolate Factory, and two to three weeks before the race, canvas the neighborhood with signage.

I am seeking approval for the race, so we begin planning. Please contact me with any questions. Thank you for your consideration and support.

Sincerely,

A handwritten signature in black ink that reads "Heidi Urban".

Heidi Urban
Vice President
Platter's Chocolate Factory

RECEIVED
CITY CLERK'S OFFICE

2025 MAR 13 PM2:01
NORTH TONAWANDA NY

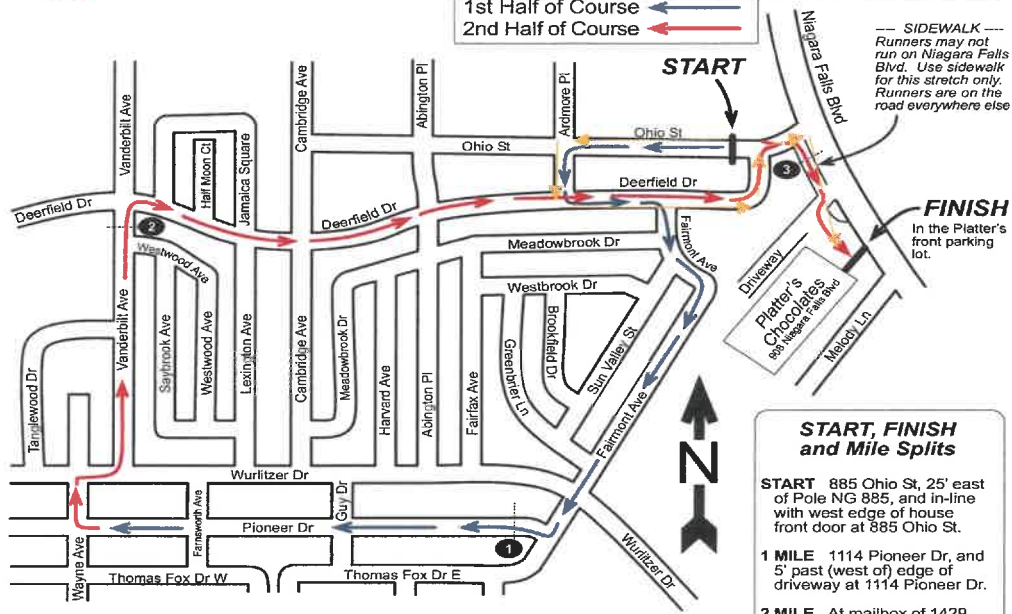
Sponge Candy 5K

North Tonawanda, NY



Certified Course
NY17027JJ
 Effective: 8/21/2017
 Through: 12/31/2027

Course Distance:	5 Km
Date Measured:	August 19, 2017
Measured By:	Jeff John <i>BuffaloRunners.com</i>
Calibration Course:	NY15045JJ
1st Half of Course	←
2nd Half of Course	→



START, FINISH and Mile Splits

START 885 Ohio St, 25' east of Pole NG 885, and in-line with west edge of house front door at 885 Ohio St.

1 MILE 1114 Pioneer Dr, and 5' past (west of) edge of driveway at 1114 Pioneer Dr.

2 MILE At mailbox of 1429 Vanderbilt Ave.

3 MILE On Niagara Falls Blvd south of Ohio St, and 21' before (north of) sign "Center Lane Only".

FINISH In the Platter's Choc. front parking lot and in-line with center of rightmost of the 4 front doors, and at the west edge of the big X-Walk, and 69' south of the large sign "Platter Chocolate".

Course Route

START, run west on Ohio St
 TURN left, run south on Ardmore Pl,
 TURN right run east on Deerfield Dr,
 TURN right run south on Fairmont Ave,
 TURN right, run west on Pioneer Dr,
 TURN right, run north on Wayne Ave,
 TURN right run east on Wurlitzer Dr,
 TURN left, run north on Vanderbilt Ave,
 TURN right, run east on Deerfield Dr,
 TURN right, run east on Ohio St,
 TURN right, run south on sidewalk of NF Blvd,
 TURN right, run south on driveway,
 TURN left, run east into Platter's parking lot,
 FINISH at the big Cross Walk in parking lot.

1-Mile Walk – YELLOW ARROWS (same start and finish as the 5k) →